

RECREATION ADVISORY COMMITTEE MINUTES
September 4, 2008
BUCKEYE RECREATION CENTER

- I. **Call to Order** – Chairman Mr. Pfohl called to order the regular meeting of the Recreation Advisory committee at 9:00 a.m. in the Chamber Room at Town Hall. Present were Chairman Mr. Pfohl, and Advisory Committee Members Ms. Simms, Mr. Brooks, Ms. Piquet, and Mr. Adams; Mr. Mette and Mr. Smoot were not present. Mr. Hughs and Mr. McNay from Outdoor Recreation were present as well as Interim Recreation Director Ms. Broderick, and Town Manager Michael Boaz. Leonard Hayet was present from the community.
- II. **Approval of Minutes** – Minutes were approved from the previous meeting.
- III. **Recreation Report** -
 - a. **Recreation Report** – The report presented by Ms. Broderick demonstrated continued increase in usage from the previous year for the month of August. Ms. Broderick also presented a comparative analysis for room rentals at the recreation center. Room rentals from the previous year had more than doubled. Total fees for August of 2007 were \$220.00 while this years' figure was \$640.00. Ms. Broderick confirmed the dates of September 4th and 8th as the dates for the meet and greet with perspective candidates. This will take place in the lounge at the Recreation Center. Both hikes for the month of August were successful with a total of 30 participants.
 - c. **Outdoor Recreation Report** – Mr. McNay stated that for the second guided hike participants were guided down Falls Trail and then for the second leg, taken around Buckeye Lake. Mr. McNay and Mr. Hughs had cleared out some of the old fishing trails around the lake to create a useable path for the public. Mr. McNay proposed that this could be a new trail.
 1. Plastic snow fencing - Mr. McNay stated that the fencing out there was old and outdated. Mr. McNay would like to use vinyl snow fencing for extra safety.
 2. Rubber mats - Mr. McNay stated that they have in previous years been putting chat down to help stop the sleds. It tears up the sleds. Rubber mats will provide better safety for the people sledding.
 3. Tobacco stakes - Mr. Pfohl recommended checking with Lowes. Mr. Brooks interjected that they might check with Agricultural Extension Services in regards to the stakes.
 4. Purchasing extra snow gun - Mr. McNay stated that in the past Ski-Beech has let the sledding hill use their air and water hydrants sometimes. With new management in place this year he is not sure if this show of good will is going to continue. Getting snow on top of the sledding hill is very difficult. Mr. McNay recommended purchasing a small snow gun / pea shooter type snow gun from one of our local ski resorts. It would improve snow making at the top of the hill. Mr. Brooks asked Mr. Adams if there was any surplus. Mr. Hughs interjected that he had spoken to Bobby Web and he thought there were a couple that they could use for this purpose. Mr. Adams stated that there were a couple of set guns back in the woods that would probably just need to be cleaned out and maybe a new orifice put on them. Mr. Brooks concurred that this was what has been talked about for years because with the current equipment it is very difficult to pitch the

snow up to the top. Mr. Brooks brought up issue with the hydrants. It was established that there were sufficient hydrants on the sledding hill side of the street; two with ski beech and one through the town by Mr. McNay. Mr. Brooks stated that the committee was very respectful of what Ski-Beech does up here. Mr. McNay agreed with this opinion and further stated that we were equally excited to be able to advertise via word of mouth that Ski-Beech had tubing available.

5. Discuss September trails & park maintenance schedule – Mr. McNay thought it would be a good idea to lay down tar-like paper to help prevent slipping in the future at Lake Coffey. Mr. Pfohl interjected that this would require more maintenance in the future and that so far we have been able to get along fine without it in the winter time. Mr. Pfohl wasn't sure what the appearance would be like during the summer time and stated that he was not in favor of going forward with this project. Mr. McNay stated that they should still pressure wash at Lake Coffey to remove the mold and mildew. Ms. Piquet questioned the gas grills that are at Buckeye and when they are cleaned and if they were on the schedule. Mr. McNay confirmed they were. Mr. Pfohl wondered if the repair work on Upper Pond Creek's railings had been completed yet, it had been down for over a month. Mr. Pfohl stated that this was a safety issue that should have been taken care of immediately. Mr. McNay confirmed that safety is their number one priority and it would be taken care of immediately.

IV. Additional Business -

- a. **Carolina Sprinkler** - Ms. Broderick stated that Sept 8th through the 11th on Monday through Thursday from 8:30 - 4:30 the basketball and indoor tennis court will be closed to the public due to safety issues. The rest of the building will be open. The total cost is \$5,301.00 If they have to do any additional sprinkler heads because they were not counted properly it will be an additional \$30.00 per sprinkler head. Signs have already been posted.
- b. **Halloween / Friday 31st** - Ms. Broderick stated that she was hoping to get feedback from the Recreation Committee on some of the activities that took place last year so that the staff could start preparing for this year. Mrs. Piquet said there was also a Halloween Dinner, a parade, a costume contest and also a haunted house room. In all there were approximately 75 kids that attended last year. Mr. Adams interjected that the event started at 5:00 last year. Mr. Pfohl stated that in the past Mr. Smoot used to do this up at his place and he was sure he would be willing to assist. Mr. Brooks stated that he has a bunch of masks that could be used for this event. Mr. Boaz expressed that Brie Young should handle this event. Mr. Pfohl said that he and Ms. Piquet would meet with Ms. Young at 4:00 on Monday the 8th to further discuss these ideas.
- c. **WNCW Magazine / "A Cool 5"** – Ms. Broderick stated that an article was being done by WNCW Magazine regarding "A Cool 5".
- d. **Sign in Sheets / Daily & Computer** – Ms. Broderick stated they have started having people sign in that are using the facility and the computers. This helps with the safety issue. A lot of people that work out do not bring their wallet with them so there is no way to identify them should the need arise. Mr. Pfohl asked if we were getting the patron's telephone number as well. Ms. Broderick said not currently but that she would have that also added to the sign in sheet and that it

was a good idea. Both of these sign in sheets were implemented on August 21st. Ms. Broderick recognized Mr. Brooks for bringing to attention earlier in the meeting the need for better accountability with participants using the Recreation Center, this was an idea that had been tossed around. Ms. Broderick stated that the Rec-Trac system right now with the way it was set up did not include any numbers for the groups of people that come down to our facility for room reservations or events. Ms. Broderick stated we are losing a lot of numbers due to this issue and that we are capable of putting another feature into the system to include these people. Ms. Piquet stated that she thought there should be two, one called special events and one showing room rental attendance. Everyone agreed to proceed.

- e. **Additional Parking for Events / Signs** – Mr. Pfohl said it has been suggested several times that there be additional signage put out by the road of the Recreation Center guiding users to additional parking by the Water Treatment Plant. Mr. Pfohl inquired whether or not the big pieces of concrete were still down in that area. Mr. McNay confirmed that they were still down there. Mr. Pfohl asked if those could be lined up to create a parking area. Mr. McNay said there were about five down there. It was agreed this would be done.

- f. **Roof** - Ms. Broderick stated that the we have been trying to work with Tony Parker to fix the roof. Ms. Broderick stated that she spoke with Craig Colistra and found out that we have been trying to work with him for over 8 months. There are major leaks in the weight room. Currently ceiling tiles are having to be replaced when it rains hard. Leaks are occurring specifically in a corner of the weight room where one of the televisions is located. There are open electrical sockets in this area. It is a hazard. Ms. Broderick stated that Tony Parker has told her that he will be at the Recreation Center to work on the roof around the second and third week of September. Mr. Pfohl stated that Mr. Parker is very good and reliable. Mr. Brooks suggested that Ms. Broderick call him once a week so that he could call Tony Parker regarding our roof. Mr. Pfohl stated that Mr. Parker has been working on this a long time so we should just get him to do it. Mr. Brooks stated that Mr. Parker would save us money and do the job right. Ms. Broderick stated that there are 6-7 different areas that leak dealing with the metal roof. Ms. Broderick said that she would be happy to give Mr. Brooks a reminder to call Mr. Parker concerning the roof. Ms. Broderick stated that Mr. Parker has been down to the building three times already. Ms. Piquet asked Mr. Boaz if there was not a way to go back to the contractor that installed the roof and wondered was there only a one year warranty even on a roof. Mr. Boaz stated that the metal roof (material) is lifetime but the insulation and the labor is only one year. Mr. Boaz said he would need to review it again. Mr. Brooks asked if Mr. Boaz had conferred with David Paletta regarding this matter. Mr. Brooks said that it was his understanding that structural defects are good forever and that if it was incorrectly installed that sounded like a structural defect. Mr. Brooks stated that sometimes a letter from an attorney will get their attention. Mr. Boaz stated that he has spoken with Mr. Paletta about this already and that the warranty stated in the contract one year. Mr. Brooks stated that there are state laws, common laws that apply to things past that. Mr. Brooks believes that this incorrect installation would fall under this. Mr. Boaz stated that we would work on it.

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- V. *Speak Out Session* – Ms. Broderick stated that everyone has a copy of Leonard Hayet’s Tennis Ball Wall. Ms. Broderick informed Mr. Hayet that this would be brought back up for the upcoming year’s budget. Ms. Piquet stated that the budget was discussed in April. Mr. Brooks made comment that if this project was pursued he thought it would be better to have it at Buckeye Recreation Center. Mr. Hayet said that it would cost more to do it at the Recreation Center. Mr. Hayet said that this would be a good recreational resource. Ms. Piquet and Mr. Boaz discussed giving tours during the afternoon hours with the possible candidates for Recreational Director. Mr. Adams stated that the trail that would end up in Perry Park is a very doable thing. Ms. Piquet stated that herself, Mr. Brooks, and Ms. Simms walked this path a while ago and agreed completely. Mr. Brooks mentioned the lands that the Town owns. For example the land with the water storage tank on it and the land that goes down Tammarrack Rd. Mr. Boaz said that these were properties that we owned but technically according to the tax map we don’t own them but we do because the water tanks have been there for thirty years. Mr. Brooks recommended getting a quitclaim deed to correct this title defect. Mr. Boaz said there is no reason to pay David Paletta to do this. If somebody try’s to take it we would deal with it at that time. Mr. Brooks wants this taken care of for the future writing of grants which would require clear title. Mr. Boaz stated at that time we would take care of it. Mr. Brooks stated it would be beneficial to get some of this stuff surveyed. Mr. Boaz stated he would take that into consideration when the budget is being reviewed. Mr. Pfohl said that a priority had been set on trails. Falls Trail, the continuation of, was number one. Parking deal at the head of Buckeye Lake was the second one. Mr. Boaz stated he was trying to work a deal with the guy in regards to the parking area near the lake. The Falls Trail situation is that we know what the owner wants for the property. The town may need more property in that area so they are waiting to see if they may need to buy the entire lot. Mr. Boaz stated that Town Council has been invited to the meeting down at the Recreation Center with regards to the candidates for the Recreation Director. Mr. Pfohl discussed putting seed down on the sledding hill. He noted that we are running out of time. Mr. Pfohl questioned the sledding hill idea. Mr. Boaz stated that it was an ongoing project and that he has not discussed it with the Council yet but he may do that on Tuesday.

- VI. *Adjourn* - The meeting was adjourned at 10:05am.

Respectfully submitted,

Jennifer Broderick