

MINUTES
BEECH MOUNTAIN TOWN COUNCIL
Regular Meeting – August 8, 2017

- I. *CALL TO ORDER*** – Mayor E. ‘Rick’ Miller called the regular meeting of the Beech Mountain Town Council to order at 4:02 p.m., Tuesday, August 8, 2017 in the Town Hall Council Chambers located at 403 Beech Mountain Parkway Beech Mountain North Carolina 28604. Other Council Members present were Paul Piquet, Wendel Sauer, and Renee Castiglione. Councilman Rick Owen was not present. A quorum was present. Town Attorney Stacy C. Eggers, IV was absent. Attorney Chris Barnes was present to provide legal counsel to the Town Council. Staff members present included Town Manager Tim Holloman, Town Clerk Jennifer Broderick, Finance Officer Steve Smith, Public Utilities Director Robert Heaton, Public Works Director Riley Hatch, Fire Chief Bob Pudney, Police Chief Tim Barnett, Police Sergeant Renee Carpenter, Parks and Recreation Director Sean Royall, Building Inspector John Merritt, and Tax Administrator Rebecca Ward.
- II. *Invocation*** – Dewey ‘Cyclone’ Brett presented the invocation.
- III. *Pledge of Allegiance*** – All present joined in the Pledge of Allegiance to the flag.
- IV. *Adoption of Agenda*** – Councilwoman Castiglione motioned to approve the amended agenda. Councilman Sauer seconded the motion, the vote carried unanimously.
- V. *Announcement of Police Captain and Oath of Office*** – Mayor Miller announced that the town’s new Police Captain was Renee Carpenter. Mayor Miller asked Mrs. Carpenter to come forward to be sworn into office. Mayor Miller provided the Oath of Office. Mrs. Carpenter’s daughter held the bible as Mrs. Carpenter took the Oath of Office. Police Captain Carpenter thanked the town for the opportunity to serve in this leadership position in the Police Department stating her commitment to the department and the town. Police Chief Tim Barnett stated it was an honor to have Carpenter on board as the new Police Captain.
- VI. *Consent Agenda*** – Mayor Miller opened the floor for Council to take action on the consent agenda. Vice Mayor Piquet motioned to approve the consent agenda. Councilman Sauer seconded the motion, the vote passed unanimously. The consent agenda was approved as follows with consent agenda item ‘c’ attached as Exhibit A, consent agenda item ‘d’ attached as Exhibit B, consent agenda item ‘e’ attached as Exhibit C, consent agenda item ‘f’ attached as Exhibit D, and consent agenda item ‘g’ attached as

Exhibit E. Exhibits A thru E are incorporated by reference as if fully set out within these minutes.

- a. July 11, 2017 – Regular Meeting
- b. July 11, 2017 – Closed Session
- c. Avery County Board of Elections Agreement
- d. Budget Amendment #9-2017
- e. 2016-2017 Fiscal Year Budget Line Item Adjustments – Part III
- f. Budget Amendment #1-2018
- g. 2017 Annual Tax Settlement

VII. Public Comment – Peter Fabri, of 113 Black Birch Lane, informed Council that a week ago his wife was on the back deck of their home that is 30' (feet) from the ground when a black bear climbed up on the deck. Mr. Fabri informed Council that they had a previous encounter with a black bear on Wild Daisy. Mr. Fabri stated that he has contacted the State Wildlife Biologist for Avery County. Mr. Fabri requested a meeting with town administrators and the North Carolina state Wildlife Biologist to establish better policy's that would assist with deterring bears. Mayor Miller stated that the Town does have policies in place to not feed the bears and has taken measures to inform the public. Barry Kaufman, of 117 Thistle Lane, stated that the Parks and Recreation Department conducts classes annually about local wildlife and proper interaction with wildlife.

VIII. New Business

a. Water Plant Replacement Project Update – David Poore, PE with West Consultants, provided a contract summary update for the Water Plant Replacement Project. Mr. Poore stated that as of August 8, 2017 the project is day 688 of 560 contract day's equaling 123% of work completion. Final completion is expected the end of September. Work is completed through pay request 23 equaling 92% of project completion. Mr. Poore stated that the filters and downstream piping were disinfected on July 31st and samples taken confirming no presence of bacteria. All essential equipment and systems are in place to enable production of water. Startup tasks such as setting chemical feed rates, confirming automatic control of valves and pumps, etc. are in progress. All concrete pavement is complete. Asphalt paving is anticipated to be placed in late August. Cement board siding is in progress, along with final metal trim, guttering, cupola, etc. Work quality is acceptable. Pay request 23 has been submitted in the amount of \$94,915.07 and was approved by the Engineer. The next monthly construction progress meeting is scheduled for August 15, 2017, 10:30 a.m. at the Buckeye Recreation Center. Councilwoman Castiglione questioned the completion of the windows on

the building. Mr. Poore stated that this was moving along and that the stone work would follow. Mayor Miller questioned if the ridge was complete and if the Cupula could be put in, and if the caulking was cleaned off the roof. Mr. Poore stated that the ridge is complete and that the Cupula was ready to be put in. Mr. Poore stated that he would need to look into the caulking issue. Mayor Miller announced the Grand Opening of the Water Treatment Plant that is scheduled to take place Friday, October 6, 2017 from 11:00 a.m. to 1:00 p.m. at the facility site. Mayor Miller thanked Mr. Poore.

- b. *Spruce Hollow to Beech Mountain Parkway Project*** – Public Utilities Director Robert Heaton stated that M&M Construction of Banner Elk, Inc. has been moving along with the project. They have put in twenty-four hydrants. The project is moving additional water across the mountain like it was initially believed that it would. Mayor Miller stated that Moretz is supposed to be up here on the 21st of August to begin paving. Councilwoman Castiglione stated her thanks to the Public Utilities Department for assisting with water pressure issues.
- c. *Buckeye Playground Renovation*** – Parks and Recreation Director Sean Royall informed Council that one of the logs at the playground located at Buckeye Recreation Center is in need of repair. A representative from Beanstalk Builders LLC, the company that put the playground in, came up to evaluate the log that was decaying and to provide a fix. When performing this work they noticed other logs were deteriorating. The original logs used were hemlock. The company is recommending using locust wood with iron metal sheeting overtop of the logs. Mr. Royall reported to Council that the rope was no longer in compliance and that the cost estimate received to complete the necessary work was \$28,100. The funded project would provide stronger wood, metal plates to cover the wood, and all new ropes. This would essentially be like purchasing a new playground. Mayor Miller questioned the 1 year warranty in the proposed agreement and whether or not the warranty could be strengthened in the Town's favor. Mr. Royall stated that the new contract before Council has been reviewed by Attorney Eggers and that Beanstalk Builders LLC had been agreeable to Attorney Eggers proposed amendments to the contract. Councilwoman Castiglione questioned if this work could be contracted out. Vice Mayor Piquet stated that he was in favor of an extended guarantee or putting the project out to bid. Parks and Recreation Committee member Urs Gsteiger stated that the Recreation Committee encouraged staff to look into a legal remedy and/or negotiating the price down. Mr. Royall stated that he has looked into costs for a potential playground at the Bark Park and has received quotes from other vendors for playgrounds constructed of metal and plastic that can still have an outdoor feel.

Recreation Committee member Barbara Piquet stated that the Recreation Committee was told that the hemlock logs would last a long time. Mrs. Piquet stated it was important to be aware this statement was made by Beanstalk Builders LLC. Councilman Sauer asked if the playground was open or closed right now. Mr. Royall stated that with the temporary fix in place to reinforce the wood the playground was open. Councilwoman Castiglione asked if the playground is safe. Mr. Royall stated that Beanstalk states that with the reinforcement in place the playground was safe. Council was not in favor of the current proposed agreement with Beanstalk Builders LLC.

- d. *Budget Amendment #2-108*** – Manager Holloman stated that based on the Buckeye Playground Renovation project discussion staff was withdrawing the request for Council’s consideration for this budget amendment.
- e. *103 Meadowview Circle*** – Vice Mayor Piquet motioned to approve the Agreement for 103 Meadowview Circle for additional town parking. Councilwoman Castiglione seconded the motion, the vote carried unanimously. The 103 Meadowview Circle agreement is attached as Exhibit F and incorporated by reference as if fully set out within these minutes.
- f. *Shane Property Master Plan Authorization of Design Services*** – Manager Holloman stated that Theresa Blackwell was available to attend the meeting by conference call if Council desired. Council did not request the conference call. Mayor Miller asked if staff needed Council to discuss naming the park at this point in time. Manager Holloman recommended that Council let the proposed Shane Property Master Plan Ad Hoc Committee make a recommendation for the naming of the park. Councilwoman Castiglione motioned to authorize the design services of Destination by Design for the Shane Property Master Plan project for the amount stated in the agenda packet of \$14,450. Vice Mayor Piquet seconded the motion, the vote carried unanimously. Destination by Design’s Design Service Proposal for the Shane property is attached as Exhibit G and incorporated by reference as if fully set out within these minutes.
- g. *Shane Property Master Plan Ad Hoc Committee*** – Mayor Miller questioned the appointment of the Committee. Manager Holloman stated that some of the names presented to Council were suggested by Dr. Shane and his wife. Manager Holloman made an additional recommendation that the committee have two Recreation Committee members serve. Councilwoman Castiglione questioned if other individuals were notified.

Manager Holloman stated that this is an Ad Hoc Committee and as such not a permanent committee. Vice Mayor Piquet motioned to approve the creation of the Shane Property Master Plan Ad Hoc Committee.

Councilman Sauer seconded the motion, the vote carried unanimously. The Shane Property Master Plan Ad Hoc Committee is attached as Exhibit H and incorporated by reference as if fully set out within these minutes.

- h. Town Hall Sign*** – Manager Holloman stated that he was requesting Council’s approval to move forward with the Town Hall Sign project. Councilwoman Castiglione questioned the cost of the sign. Manager Holloman stated that the sign will cost between \$28,000 and \$35,000. Vice Mayor Piquet stated that Manager Holloman is looking into other ways to save money on the project. Manager Holloman stated that Public Works will probably take care of the demolition of the other sign. Councilwoman Castiglione motioned to approve Town staff to proceed with the project at a cost not to exceed \$29,500. Councilman Sauer seconded the motion, the vote carried unanimously.

IX. Town Manager and Staff Reports

Ribbon Cutting Ceremony Water Treatment Plant Project Completion

– Manager Holloman stated that the ceremony has been scheduled for Friday, October 6, 2017 from 11 am – 1 pm. Flyers should be out by September 8th. Jennifer, Robert and Rebecca are working on the event

Historical Beech Mountain Sign – Manager Holloman stated that the renovation project on the Town’s Historical Beech Mountain Sign began Monday. The Public Works Department was completing the renovation of the sign. Manager Holloman stated that the project should be complete by the end of August.

National Night Out on August 1, 2017 – Manager Holloman stated that the inaugural National Night Out event had over 100 attendees. The event was so successful that Banner Elk wants to participate next year. Manager Holloman informed Council that there had already been discussion with Banner Elk about alternating the location of the event between Beech Mountain and Banner Elk.

S-14 Supplement – Manger Holloman stated that Council has before them the S-14 Supplement containing legislation approved through February 14, 2017. Staff will begin working on the codification process for the S-15 Supplement in late August.

Resurfacing Pine Ridge Road and Bark Park – Manager Holloman informed Council that the Pine Ridge Road and the Bark Park would be resurfaced at the same time.

Vulcan – Manager Holloman informed Council that staff will be visiting Vulcan's plant to review what type of aggregate mixture used on the Town's gravel roads.

Bark Park – Manager Holloman informed Council that a previous resident of the community, Nancy Brunzos, gave the town \$4,100 in the donations she had been collecting for the Bark Park.

Golf Lane and Hemlock Spur – Manager Holloman informed Council that the Beech Mountain Club has requested the town consider turning Golf Lane and Hemlock Spur over to them. Manager Holloman stated that the Beech Mountain Club has placed a conditional request that the town pave the roads first. Manager Holloman asked Council if they were interested in seeing this item on a future agenda for consideration. Manager Holloman stated that the town was not looking at abandonment. There was Council consensus for further discussion. Manager Holloman stated that he could work with Attorney Eggers on the terms of this transition. Manager Holloman stated that he would follow up with presenting proper due process for this potential transition of road way. Councilman Sauer stated that these two road areas were really more like cart paths.

Parking Spaces along Lakeledge Road near Lake Coffey – Manager Holloman stated that a meeting was held with Brain Barnes, COO of the Beech Mountain Club. During the meeting discussion was held about the possibility of the town partnering with them to add 20 angled parking spaces along Lakeledge Road near Lake Coffey. The proposed share cost was 50/50 for the engineer, design, and construction to include the fill the area adjacent to the road. The engineering may be as high as \$10,000. Manager Holloman informed Council that there is also a possibility that an Environmental Impact Study may be required due to the proximity of the Lake and additional run off. Manager Holloman asked if Council was interested in seeing this item on a future agenda for consideration. Councilwoman Castiglione stated that we want to keep happiness in the family but was not favorable to the 50/50 cost sharing. Mayor Miller stated that he was favorable to contributing a little bit but did not feel favorable right now towards funding the project 50/50. Manager Holloman questioned if Council would consider authorizing the engineering work. Mayor Miller questioned the impact study. Vice Mayor Piquet stated that he was in favor of the Beech Mountain Club performing this preliminary work and bringing their request back to the Town. Council consensus was in agreement with Vice Mayor

Piquet. Staff was instructed to communicate back to the Beech Mountain Club.

X. *Town Council Comments*

Summer Camps – Councilwoman Castiglione stated that the Summer Camps the Town offered at Buckeye Recreation Center through the Parks and Recreation Department had a lot of participation this year. Parks and Recreation Director Sean Royall stated that the camps averaged thirty-two participants a day. Mr. Royall stated that the program will probably have to develop a cap on the participation level. Councilwoman Castiglione stated that the offsite activities have been wonderful for the kids that are attending these camps. Councilman Sauer questioned the legal ratio. Mr. Royall stated that the recommended ration for supervision is eight to one, for every eight children there should be one supervisor. Mr. Royall stated that parent participation was welcome.

National Night Out – Councilwoman Castiglione thanked Police Chief Tim Barnett for initiating the first National Night Out and commended the Police Department on their good work.

Board Terms – Councilman Sauer suggested creating a policy to establish Board terms and rotating Chairs. Councilman Sauer asked Council to share their thoughts so that staff could move forward with drafting policy for Council's consideration. Councilwoman Castiglione stated that she was favorable to looking further into establishing this type of policy. Councilwoman Castiglione stated that it is challenging to make decisions to pull individuals off Boards to provide an opportunity for new individuals that are interested in serving the opportunity to do so. Vice Mayor Piquet stated that if you have good people in place that are doing good work then it is hard to pull them off. Vice Mayor Piquet stated that just a couple of years ago Council made some decisions to remove members of the Recreation Committee to allow an opportunity for new interested individuals to participate. Mayor Miller stated that there are times that there is no new interest in Board participation. Mayor Miller stated that the Town Council appoints the Chair and Vice Chair for the Tourism Development Authority Board and that the other Board's appoint from within. Mayor Miller stated that he was open to further discussion. Council consensus was for staff to proceed.

Police Department – Mayor Miller stated his congratulations to Police Chief Tim Barnett and Police Captain Renee Carpenter on their new positions with the Beech Mountain Police Department.

Mayor Miller stated that Council would take a short break at 5:10 p.m.

XI. Closed Session – Pursuant to NC GS §143-318.11(a)(3) Attorney Client Matters – At 5:20 p.m., Vice Mayor Piquet moved to enter closed session pursuant to N.C. Gen. Stat. §143-318.11 (a)(3) for the purpose of discussing attorney-client matters, including *Town of Beech Mountain v. Genesis Wildlife Sanctuary, Inc.* The motion was seconded by Councilwoman Castiglione and passed unanimously. Upon motion by Councilman Sauer, seconded by Vice Mayor Piquet, the Council voted unanimously to exit closed session at 6:08 p.m.

XII. Other Business – There was no other business to discuss.

XIII. Adjourn – At 6:09 p.m., Vice Mayor Piquet moved to adjourn, which was seconded by Councilman Sauer. The motion passed unanimously.

Minutes approved by Town Council on September 12, 2017.

E. 'Rick' Miller, Mayor

ATTEST:

Jennifer L. Broderick, MMC
Town Clerk

**ATTACHMENT TO MINUTES
BEECH MOUNTAIN TOWN COUNCIL
Regular Meeting – August 8, 2017**

EXHIBIT A – Avery County Board of Elections Agreement

EXHIBIT B – Budget Amendment #9-2017

EXHIBIT C – 2016-2017 Fiscal Year Budget Line Item Adjustments – Part III

EXHIBIT D – Budget Amendment #1-2018

EXHIBIT E – 2017 Annual Tax Settlement

EXHIBIT F – 103 Meadowview Circle Agreement

EXHIBIT G – Shane Property Master Plan Authorization of Design Services

EXHIBIT H – Shane Property Master Plan Ad Hoc Committee

NORTH CAROLINA
AVERY COUNTY

AGREEMENT

THIS AGREEMENT made and entered into this the 8th day of August 2017 by and between Town of Beech Mountain, a municipal corporation hereinafter referred to as "Municipality" and the Avery County Board of Elections hereinafter referred to as "Board of Elections."

WITNESSETH

THAT, WHEREAS, The above named Municipality will continue its agreement with the Board of Elections to conduct its future municipal elections; and

WHEREAS, The Board of Elections will conduct said municipal elections upon proper execution of this Agreement; and

WHEREAS, Parties to this agreement acknowledge that fair and accurate elections cannot take place without the Board of Elections receiving accurate and complete voting district and voting schedule information from the Municipality sufficiently in advance of the election to assign voters properly; and

WHEREAS, when contracting with a county board of elections for the conduct of its elections; a municipality is required to pay the actual cost of conducting said election. For budgeting purposes, however, the Board of Elections understands that it would benefit municipal officials to have the most accurate estimate of costs possible for allocation of budget revenues.

Barring new laws, annexations, districting, redistricting, ward changes, any other changes by the Municipality and other variables, the Board of Elections does not anticipate the cost of the next election to increase more than ten percent. If it learns that the increase will exceed ten percent, the county board of elections will notify the Municipality as soon as they are aware. The Board of Elections, therefore, estimates that the current year's municipal election costs will not be likely to increase more than ten percent of its most recent odd-numbered-year election costs billing.

To determine the ten percent estimated increase, the Municipality should refer to its files for the most recent odd-numbered-year election billing with comprehensive sheet showing complete and detailed directly related charges billed and explanations as to arrival at prorated charges.

NOW, THEREFORE, IT IS MUTUALLY UNDERSTOOD AND AGREED BETWEEN THE PARTIES HERETO THAT:

- 1) The Board of Elections shall conduct all elections required by law or duly called by said Municipality, all as by law provided.
- 2) It is the responsibility of the Municipality to provide the Board of Elections with clear and accurate maps, districts, municipal lines, government changes and proof of preclearance.
- 3) The Municipality shall pay to the Board of Elections the actual cost involved in the administration required in conducting an election within thirty days of receipt of billing, subject to the setoff of retained filing fees. Actual costs of an election shall include, but is not limited to all expenses, travel, actions and labor in the preparation for and conduct of all primaries, runoffs, and elections. Actual costs shall also include expenses, transportation, and labor costs for election protests, petition examination and petition certification that may arise from the election. The Board of Elections shall not be responsible for any expenses arising from litigation from a municipal election, except as to allegations that the Board failed to follow the instructions of the Municipality as to the election or was negligent in the conduct of the election. In addition, if the Municipality requires annexation activation, ward defining, districting, or redistricting work, actual costs will be charged by the Board of Elections to the Municipality in the year of municipal elections. Reference should be made to previous billings for estimated cost of such work that may include mailing of annexation notifications, required overtime of staff and related cost of supplies. The Municipality shall be entitled to a detailed billing for the incurred costs. NCCS 163-284.(b)
- 4) If the Board of Elections conducts an election for said Municipality simultaneously with a countywide election, all actual expenses incurred for conducting the municipal election in excess of the cost for the countywide election shall be reimbursed by said Municipality to the Board of Elections.
- 5) The number of and compensation for poll workers and voting machine technicians, along with election preparations and training and programming of voting machines, as well as other matters directly related to any election, shall be determined according to federal election laws, North Carolina Administrative code and General Statutes of North Carolina by the State Board of Elections and the Avery County Board of Elections.
- 6) The North Carolina State Board of Elections and Avery County Board of Elections have jurisdiction over election matters. Therefore, any questions or problems concerning elections, including billing, should be brought directly to the Avery County Board of Elections for resolution. If not resolved satisfactorily

within a reasonable or statutory period, appeals may be made to the North Carolina State Board of Elections under the provisions of G.S. 163-285.

- 7) All municipal filing fees paid to the Board of Elections shall be deposited to the account of Avery County and deducted from the Municipality's election costs. The Municipality will be provided exact written information as to the fees collected.
- 8) The term of this Agreement shall be for a two-year period, commencing on the first day of July 2017 and terminating on June 30, 2019. The term of this Agreement shall be automatically extended for successive two (2) year periods unless either party provides verified hand delivered notice to the other party of its intent to terminate the agreement no later than the first day of May of the year the termination is to be effective.
- 9) If the Municipality desires to allow absentee voting in its elections or to eliminate absentee ballots, it shall be the responsibility of the Municipality to comply with the provisions of G.S. 163-302.

IN TESTIMONY WHEREOF, said Municipality has caused this instrument to be executed in its corporate name by its Mayor, its Official Seal to be affixed and attested by its Clerk, and the Avery County Board of Elections has caused this instrument to be executed in its name by all members and attested by its Director in duplicate originals, the day and year first above written; one duplicate original to be retained by each of the parties hereto.

THIS, THE 8th DAY OF August, 2017



BY E. Rick Miller, MAYOR

ATTEST [Signature], CLERK

APPROVED

[Signature]

Stacy Eggers, IV, MUNICIPAL ATTORNEY



AVERY COUNTY BOARD OF ELECTIONS

BY Minnie Johnson CHAIRMAN

[Signature] SECRETARY

Tui Seegers MEMBER

ATTEST: [Signature]

SHEILA OLLIS, DIRECTOR

APPROVED: [Signature]

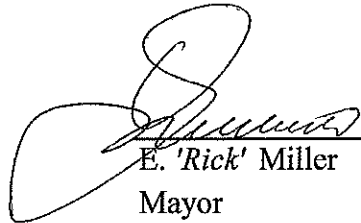
[Signature], COUNTY ATTORNEY

Town of Beech Mountain
Budget Amendment #9-2017
Tuesday, August 8, 2017
ss


Account	Description	Debit	Credit
30-399-0000	Appropriated Reserves		70,025.26
30-812-7400	Capital Outlay - Water	70,025.26	

Increase needed to account for Spruce Holow Project

Adopted this, the 8th day of August 2017.


E. 'Rick' Miller
Mayor

ATTEST:


Jennifer L. Broderick, MMC
Town Clerk



Town of Beech Mountain
Budget Line Item Adjustment III
August 8th, 2017
 ss

Account Description	Account Number	Increase	Decrease	Original Budget	Previous Adjust	New Budget
General Fund						
Employee Insurance	10-555-0902	31,778		15,640	15,000	61,280
Sales Tax Reimburesment	10-410-4310		31,778	700,200	125,000	793,422

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
2017-2018 BUDGET ORDINANCE
AMENDMENT # 1-2018**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE
OPERATING EXPENSES FOR TOWN OF BEECH MOUNTAIN**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

A. EXPENDITURES

1. To provide for increases and/or (decreases) in existing Funds:

a. General Fund:

1. Administration \$35,000

TOTAL ADJUSTMENT TO EXPENDITURES \$35,000

B. REVENUES

1. To provide for adjustments to revenues:

a. Appropriated Fund Balance \$35,000

TOTAL ADJUSTMENT TO REVENUE \$35,000

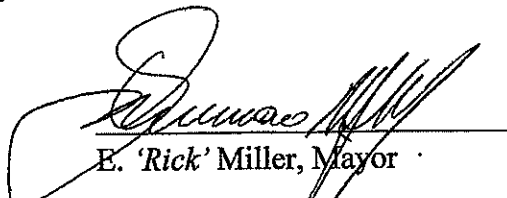
C. FY 2017– 2018 Original Budget	\$6,785,588
FY 2017– 2018 Amendment # 1	<u>\$35,000</u>
FY 2017– 2018 Amended Budget	<u>\$6,820,588</u>

APPROVED THIS 8TH DAY OF AUGUST, 2017.

ATTEST:


Jennifer L. Broderick, Town Clerk




E. 'Rick' Miller, Mayor

ANNUAL SETTLEMENT REPORT

June 30th, 2017

2016 CHARGES TO TAX COLLECTOR

TAXES BILLED \$3,845,251.44

TAX INTEREST BILLED \$13,273.84

ADVERTISING FEE BILLED \$2812.32

TOTAL \$3,849,437.60

2016 CREDITS TO TAX COLLECTOR

TAXES COLLECTED \$3,763,548.87

RELEASES \$6,246.07

2016 TAXES OUTSTANDING \$79,642.66

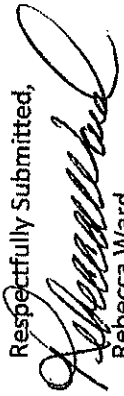
TOTAL \$3,849,437.60

COLLECTION FOR PRIOR YEARS:

YEAR	CHARGES FOR YEAR	COLLECTIONS FOR YEAR	Outstanding at June 30, 2017
2015	\$76,720.71	\$32,376.30	\$44,344.41
2014	\$30,160.76	\$9,739.47	\$20,421.29
2013	\$13,389.78	\$4,204.08	\$9,185.70
2012	\$6,936.76	\$2,663.78	\$4,272.98
2011	\$6,190.08	\$2,476.12	\$3,713.96
2010	\$3,575.20	\$0	\$3,575.20
2009	\$1,783.89	\$0	\$1,783.89
2008	\$1,128.79	\$44.70	\$1,084.09
2007	\$568.37	\$0	\$568.37
2006	\$297.00	\$0	\$297.00
2005	\$109.11	\$0	\$109.11
2004	\$133.98	\$0	\$133.98

I attest that diligent efforts are being made to collect **ALL** unpaid taxes.

Respectfully Submitted,



Rebecca Ward

Tax Administrator



**TOWN OF BEECH MOUNTAIN
AGREEMENT**

THIS AGREEMENT, made this 8th day of August, 2017 by and between the Town of Beech Mountain (hereinafter called the "Town") and Linda and David Grover Trustee (hereinafter called the "Trustee").

WITNESSETH:

WHEREAS: the property owners of 103 Meadowview Circle located within the Town of Beech Mountain (see deed recorded in Book of Records 209, Page 45); of 205 Allan Lane, Melbourne Beach, Florida and

WHEREAS, the Town will provide and install at no cost to the owners water and sewer taps provided there are existing mains adjacent to the property when and if the owners or their heirs build on the property; and

WHEREAS, the Town will be responsible for maintaining the gravel parking and adjacent area in an acceptable and attractive manner to include one private spot for the use of 101 or 105 Meadowview Circle; and

WHEREAS, the Town will maintain landscaping and take measures necessary to prevent the property from being utilized as a short cut to the slopes by skiers; and

WHEREAS, the Town will extend its property insurance coverage's to include said parcel; and

WHEREAS, the Town agrees to pay the Trustee the sum of \$500 per year or the amount of the taxes due, whichever is greater for as long as the Town leases the lot.

This agreement will be valid and renew automatically and may be voided with ninety (90) days' notice, in writing, by either party.

NOW, THEREFORE, in consideration of the mutual agreement contained herein, as well as other good and valuable consideration flowing between parties, the Town Council approved this agreement subject to the signature of the owners effective immediately. Signed this _____ day of August 2017.

TRUSTEE SIGNATURES:

Linda Grover, Property Owner

David Grover, Property Owner

TOWN SIGNATURES:

E. *Rick* Miller, Mayor

ATTEST:

Jennifer L. Broderick, Town Clerk

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Steve Smith, Finance Officer for the Town of Beech Mountain



To: Tim Holloman, Town Manager, Beech Mountain

From: Teresa Buckwalter, R.L.A.
Principal Landscape Architect, Destination by Design

Re: Proposal for Professional Services

Proposed Scope of Services:

1. **Shane Property Master Plan.** DbD will develop a master plan for the Shane Property as it relates to the larger recreation land adjacent to the property. This master plan will be expressed through a plan view drawing that is to scale and identifies the location and space requirements for various program elements as well as parking required for those elements.
 - a. DbD will procure an existing conditions survey which will become a base map for all proposed features.
 - b. DbD will develop a phasing plan for various recreation program elements which can be developed over time.
 - c. DbD will develop a conceptual construction estimate which can be used for fund acquisition planning.
 - d. DbD will deliver to client five (5) copies of the park master plan.
2. **Pump House and Boulder Water Feature.** DbD will develop construction-ready documents of a pump house with the approximate dimensions of 6' x 8'. In addition, DbD will design a water feature mimicking a streambed to handle flow into Buckeye Creek from the pump house. It is understood that the Town of Beech Mountain has secured any required permits related to this project. Two site visits during construction by architect/designer are included in this scope.
3. **Pedestrian Bridge Feasibility.** DbD will develop a feasibility report for an approximately 25' long pedestrian bridge and overlook deck on the Lower Pond Creek Trail. The components of this feasibility study include the following:
 - a. Geotechnical report of rock through which pedestrian bridge footers would be placed
 - b. Determination of FEMA permitting and other permitting requirements
 - c. Bridge Concept shown as a 3-D drawing
 - d. Construction Cost Estimate

Existing Conditions Survey for Shane Property (Boundaries and Topography)	\$ 3,800.00
Well House Building and Boulder Water Feature Construction Documents	\$ 3,600.00
Master Plan for Shane Property including phasing plan and cost estimate	\$ 4,500.00
Feasibility Study for pedestrian bridge and overlook on Lower Pond Creek Trail	\$ 2,200.00
Expenses and Mileage	\$ 350.00
Total Proposed Fee	\$ 14,450.00

**Town of Beech Mountain
Board Members and Terms**

SHANE PROPERTY MASTER PLAN AD HOC COMMITTEE					
	Term	Appointed		Term	Appointed
	Project Completion			Project Completion	
Dr. Ronald Share 104 Lower Snowbird Trail Beech Mountain, NC 28604 h) 387-2437 rvshanemd@gmail.com		08/08/2017	Fred Pfohl 501 Beech Mountain Parkway Beech Mountain, NC 28604 w) 387.4838 fred@fredsgeneral.com		08/08/2017
Susan Shane 104 Lower Snowbird Trail Beech Mountain, NC 28604 h) 387-2437 1susanshane@gmail.com		08/08/2017	Paul O'Connell 132 Grassy Gap Loop Beech Mountain, NC 28604 387-2101 poconn@skybest.com		08/08/2017
Barbara Piquet 121 Hollow Tree Road Beech Mountain, NC 28604 h) 387.2484 bpiquet@yahoo.com		08/08/2017			



**CLOSED SESSION MINUTES ARE AVAILABLE FOR
REVIEW IN THE CLERKS' OFFICE**

August 8, 2017 – Regular Meeting