

MINUTES
BEECH MOUNTAIN TOWN COUNCIL
Regular Meeting – June 13, 2017

- I. *CALL TO ORDER*** – Mayor E. ‘Rick’ Miller called the regular meeting of the Beech Mountain Town Council to order at 4:00 p.m., Tuesday, June 13, 2017 in the Town Hall Council Chambers located at 403 Beech Mountain Parkway Beech Mountain North Carolina 28604. Other Council Members present were Paul Piquet, Rick Owen, Wendel Sauer, and Renee Castiglione. A quorum was present. Town Attorney Stacy C. Eggers, IV was present. Staff members present included Town Manager Tim Holloman, Town Clerk Jennifer Broderick, Finance Officer Steve Smith, Public Utilities Director Robert Heaton, Public Works Director Riley Hatch, Fire Chief Bob Pudney, Interim Police Chief Tim Barnett, Parks and Recreation Director Sean Royall, and Tax Administrator Rebecca Ward.
- II. *Invocation*** – Dewey ‘Cyclone’ Brett presented the invocation.
- III. *Pledge of Allegiance*** – All present joined in the Pledge of Allegiance to the flag.
- IV. *Adoption of Agenda*** – Councilwoman Castiglione motioned to approve the agenda which was seconded by Councilman Sauer. The motion was unanimously approved.
- V. *Consent Agenda*** – Mayor Miller opened the floor for Council to take action on the consent agenda. Councilman Sauer motioned to approve the consent agenda. Vice Mayor Piquet seconded the motion, the vote passed unanimously. The consent agenda was approved as follows with consent agenda item ‘c’ attached as Exhibit A, consent agenda item ‘d’ attached as Exhibit B, consent agenda item ‘e’ attached as Exhibit C, consent agenda item ‘f’ attached as Exhibit D, and consent agenda item ‘g’ attached as Exhibit E. Exhibits A thru E are incorporated by reference as if fully set out within these minutes.
- a. May 9, 2017 – Regular Meeting
 - b. May 9, 2017 – Closed Session
 - c. Resolution No. 2017-06: *Resolution Approving Reopening of Facilities at Doughton Park on the Blue Ridge Parkway*
 - d. Vehicle Property Tax Receivable
 - e. Budget Amendment # 07-2017
 - f. 2016-2017 Fiscal Year Budget Line Item Adjustments
 - g. Tax Release

VI. Public Hearing

- a. Public Hearing for Ordinance No. 2017-05: 'An Ordinance to Amend Town of Beech Mountain Billing Procedures in Chapter 51 – Water and Sewer Use in the Town's Code of Ordinances to Establish a Service Disconnection Date for Delinquent Accounts' –** Councilwoman Castiglione motioned to open the public hearing. Vice Mayor Piquet seconded the motion, the vote passed unanimously. Public Utilities Director Robert Heaton stated that the cutoff date is already procedurally in place. Staff was requesting that Council place the cutoff date in the Town's ordinance to provide clarity. Vice Mayor Piquet motioned to close the public hearing. Councilman Sauer seconded the motion, the vote passed unanimously.

VII. Public Comment

Leonard Hyatt, of 498 St. Andrews Road, stated his concern about the danger of fire on the mountain and only having one main paved exit road. Mr. Hyatt stated that he has not discussed this with the Town's Fire Chief but would like to begin this conversation. Urs Gsteiger, of 124 Raven Road, stated he has two issues one being the annual sales tax monies provided to the county and the other dealing with the Town meeting open meeting law requirements.

VIII. New Business

- a. Water Plant Replacement Project Update –** Public Utilities Director Robert Heaton provided a contract summary update for the Water Plant Replacement Project. Mr. Heaton stated that as of June 13, 2017 the Town is 632 days into the 560 contract days, representing 113% work completion and work completed through pay request 20 representing 86% completion. The Engineer continues to monitor progress closely. The contractor will begin equipment start-ups the week of June 19, 2017. Pay request 21 has been submitted and approved by the engineer. The metal building is nearly complete with several wall panels, trim, gutter, and downspouts remaining. Continuing with plumbing, mechanical work, chemical feed systems, analytical devices, and chemical feed equipment. Electrical work continues with a new electrical feed connected to the new building. Continuing to install control devices and coordination with automation equipment and programming. The next construction progress meeting is scheduled for June 21, 2017 at 10:30 a.m. at Buckeye Recreation Center. Mayor Miller confirmed that two Council Members would be present at the meeting.

- b. *Spruce Hollow to Beech Mountain Parkway Project*** – Public Utilities Director Robert Heaton stated that M&M Construction of Banner Elk, Inc. is the contractor working on the Spruce Hollow to Beech Mountain Parkway project. Mr. Heaton stated that last week pressure testing was completed as part of the leak testing protocol. The disinfectants residuals has passed. The line was drained yesterday and will need to be refilled and tested one more time. Mr. Heaton stated that there will be a few more tests completed on this project and that the project continued to be ahead of schedule. Councilwoman Castiglione inquired about Well Site I. Mr. Heaton stated that currently Mountain Electric is trying to work out a schedule to get the power on. Councilwoman Castiglione inquired about the anticipated gallons per minute for the well. Mr. Heaton stated that Well Site I blew off at 200 gallons per minute and is estimated to have a flow rate of 80 to 100 gallons per minute.
- c. *Discussion of Private Maintenance Work*** – Councilwoman Castiglione stated that Beech Creek Estates is one of several developments on the mountain that have their own property owner association. Councilwoman Castiglione stated that the Association has had a challenge finding someone to scrape the developments road. At one point in time the Town was providing assistance with the Association paying for the labor and equipment used. Councilwoman Castiglione stated that she had recently placed a request with Manager Holloman to have the Town assist with road maintenance with these types of developments that have private roads. The last estimate to complete the work the Association received was \$85,000. Councilman Owen stated that the Town should not be in business against other businesses. Councilman Owen stated that an immediate concern was identifying who the Town performs this type of service for and who the Town does not. Councilman Owen stated that other issues were the potential damage inflicted to personal property and water not running off the road the way the homeowner envisioned. Councilwoman Castiglione agreed that the Town should not be held liable. Attorney Eggers stated that there is a way to structure a system that would afford the Town the ability to perform work on a private road. Attorney Eggers stated that the Town cannot give services to a private individual and that the Town would also have to prove that Town staff was available to perform the requested work without hurting the Town's work progress. If these two conditions are able to be met than the decision becomes the preference of the Council. Councilman Sauer stated that on the surface he had initially been okay with providing this type of community service and that he had envisioned work being performed as overtime by the employees with all compensation for Town expenditures being paid by the Association and liability waivers put in place. Vice Mayor Piquet concurred. Public Works Director Riley Hatch stated that

this direction could potentially lead to further requests for additional work. Mayor Miller stated that his first response was that the Town was not in the construction business and the second issue was liability. Vice Mayor Piquet questioned the possibility of an employee being injured on the job site. Councilwoman Castiglione stated that potential employee injury was a good point and requested that the discussion be placed on the back burner. Council was in agreement.

IX. Town Manager and Staff Reports

Fire Department Grant – Manager Holloman stated that the Fire Department received confirmation that the Town was a recipient of a North Carolina grant in the amount of \$29,995.00. Fire Chief Pudney stated that we were successful this year versus last year for this matching grant and that the department was very happy with the funding.

Cool 5 – Manager Holloman stated that the Cool 5 race was scheduled for June 17, 2017. Manager Holloman noted that the parking lot at Town Hall will be used from 6:00 a.m. thru noon the day of the event.

Beech Mountain Metric – Manager Holloman stated that the Beech Mountain Metric was held May 20, 2017 and had approximately 300 riders.

Ribbon Cutting Ceremony for the Grand Opening of the Water Treatment Replacement Plant – Manager Holloman stated that this was a reminder that Council needed to provide input for a ribbon cutting ceremony for the Water Treatment Replacement Plant project. The project has a substantial completion date in July. Public Utilities Director Riley Hatch recommended waiting. Mayor Miller requested that staff plan for August. The substantial completion date in July means that the plant can begin to be used but the exterior would not be fully completed. Councilman Sauer confirmed with Public Utilities Director Robert Heaton that the new plant would be put on line to run for 48 hours after all state requirements were met.

Street Signs – Manager Holloman informed Council that the Town's street signs continue to be painted.

Original Beech Mountain Sign – Manager Holloman informed Council that staff was reworking the original Beech Mountain sign to become a photo stop at the Town's Sledding Hill.

National Night Out on August 1, 2017 – Manager Holloman informed Council that the Police Department will be holding the Town's first National

Night Out on August 1, 2017. The Parks and Recreation Department is assisting with the event.

Streetscape Project June 12th Event – Manager Holloman informed Council that staff hosted a Streetscape Project event on June 12, 2017 at Town Hall in the Council Chamber room. The event drew approximately 45 participants who were able to flow through and provide comment on the project. Participant's comments should be available shortly from the Town's designers. The final product should be ready to present to Council in October.

Application for Beech Mountain Visitors – Manager Holloman informed Council that the Tourism Development Authority had a new application that visitors and the community could download onto their smartphone or tablet to explore Beech Mountain. To download the application go to the corresponding store and search for '*Explore Beech Mountain.*'

Facebook Page – Manager Holloman stated that the Town is working on creating a Facebook page for the purpose of getting important information out. Currently the Police, Parks and Recreation, and Public Works have their own Facebook page.

Service Line at Holiday Beech Villas – Public Utilities Director Robert Heaton stated that staff cut through a service line at Holiday Beech Villas that caused a phone outage. Mr. Heaton reported that the matter has been resolved.

X. Town Council Comments

Parks & Recreation Department – Councilwoman Castiglione stated that guests at Holiday Beech Villas were raving about the Parks and Recreation Department and more specifically Buckeye Recreation Center. Guests were excited about the pickle ball and the spinning classes.

Fire Department Fundraiser – Councilwoman Castiglione stated that the pancakes were great and that the turnout was good for the Fire Department fundraiser.

Tim Barnett and Bob Pudney – Councilwoman Castiglione thanked Police Chief Tim Barnett and Fire Chief Bob Pudney for their assistance in dealing with a serious health issue.

Thank You Dinner – Councilman Sauer reported that Councilwoman Castiglione and husband Daren Castiglione provided dinner from the Peddlin’ Pig as a thank you to the emergency service responders.

Visit Beech Mountain App – Councilman Sauer stated that the Tourism Development Authority’s Beech Mountain App was very easy to update and encouraged others to contribute information.

XI. Old Business

a. **Vote on Ordinance No. 2017-05: ‘An Ordinance to Amend Town of Beech Mountain Billing Procedures in Chapter 51 – Water and Sewer Use in the Town’s Code of Ordinances to Establish a Service Disconnection Date for Delinquent Accounts’** – Vice Mayor Piquet motioned to approve *Ordinance No. 2017-05: ‘An Ordinance to Amend Town of Beech Mountain Billing Procedures in Chapter 51 – Water and Sewer Use in the Town’s Code of Ordinances to Establish a Service Disconnection Date for Delinquent Accounts’*. Councilwoman Castiglione seconded the motion, the vote passed unanimously. *Ordinance No. 2017-05: ‘An Ordinance to Amend Town of Beech Mountain Billing Procedures in Chapter 51 – Water and Sewer Use in the Town’s Code of Ordinances to Establish a Service Disconnection Date for Delinquent Accounts’* is attached as Exhibit F and incorporated by reference as if fully set out within these minutes.

b. **Consider Approval of 2017-2018 Fiscal Year Budget Ordinance, Setting the Tax Rate, and Establishing the Schedule of Fees** – Manager Holloman stated that Council’s requested changes to increase the budget line item for resurfacing to \$279,000 and the addition of a vehicle for the Parks and Recreation Department that had recently lost their vehicle was included in the budget. The vehicle cost was \$26,000 of which the insurance company would pay approximately \$10,000. Councilman Sauer motioned that the cost of living adjustment be changed to only increase the Town’s Pay Plan with those employee’s salaries that fall out of the minimum of their pay range being adjusted back up to the minimum. Councilwoman Castiglione seconded the motion stating that she felt more favorable towards merit pay. Councilman Owen stated that he would need to put more thought into this type of process. Councilman Sauer stated that the idea came to him after the last meeting. Hearing no more comments Mayor Miller called the vote. The motion failed at a vote of 2 to 3 with Councilman Sauer and Councilwoman Castiglione voting in favor and Councilman Owen, Mayor Miller, and Vice Mayor Piquet voting against. Councilwoman Castiglione stated that there was another issue concerning the Town’s 401k. Councilwoman Castiglione motioned that

the employer change the employer's 401k contribution to a matching 6% plan. Councilman Sauer seconded the motion. Hearing no Council discussion Mayor Miller called the vote. The motion failed at a vote of 2 to 3 with Councilman Sauer and Councilwoman Castiglione voting in favor and Councilman Owen, Mayor Miller, and Vice Mayor Piquet voting against. Councilman Owen stated that for a long time there has been discussion about doing merit pay. The last Town Manager had an implementation plan in place for merit pay while an implementation plan had not been discussed by the current Town Manager. Councilman Owen motioned to remove the 2% merit pay and keep the 2% cost of living adjustment. Vice Mayor Piquet seconded the motion. Councilwoman Castiglione clarified that this motion would remove the 2% merit pay from the proposed budget. Councilman Owen confirmed yes. Hearing no more comments Mayor Miller called the vote. The motion passed unanimously. Vice Mayor Piquet motioned to approve the 2017-2018 Fiscal Year Budget Ordinance with the removal of the 2% merit. Councilman Owen seconded the motion. Mayor Miller called for Council discussion. Hearing no further discussion Mayor Miller called the vote. The motion carried 4 to 1 with Vice Mayor Piquet, Councilman Owen, Councilman Sauer, and Mayor Miller voting in favor and Councilwoman Castiglione voting against. The 2017-2018 Fiscal Year Budget Ordinance and Message is attached as Exhibit G and incorporated by reference as if fully set out within these minutes.

Mayor Miller stated that Council would take a short break at 5:02 p.m.

XII. Closed Session – Pursuant to NC GS §143-318.11(a)(3) Attorney Client Matters – At 5:11 p.m., Vice Mayor Piquet moved to enter closed session pursuant to N.C. Gen. Stat. §143-318.11 (a)(3) for the purpose of discussing attorney-client matters, including *Town of Beech Mountain v. Genesis Wildlife Sanctuary, Inc.*, *Town of Beech Mountain v. Milligan*, *Beech Mountain v. Cooper*, and *Beech Mountain v. Beech Mountain Vacations*. The motion was seconded by Councilman Sauer and passed unanimously. Upon motion by Councilwoman Castiglione, seconded by Councilman Sauer, the Council voted unanimously to exit closed session at 5:58 p.m.

XIII. Other Business

Health Plan Discussion – Councilwoman Castiglione discussed the numerous times Council meet in an open meeting and held discussions about the Town's Health Plan during this year's budget process.

Manager Holloman – Mayor Miller thanked Manager Holloman for his good work on the 2017-2018 budget and providing a final budget that the Council was able to come to a 95% agreement on.

Budget – Councilman Sauer questioned Council about holding discussions concerning adjustments to the budget that was just passed, specifically looking to include merit pay. Council consensus was to address this during the next budget year.

XIV. Adjourn – At 6:07 p.m., Councilwoman Castiglione moved to adjourn, which was seconded by Councilman Sauer. The motion passed unanimously.

Minutes approved by Town Council on July 11, 2017.

E. *Rick* Miller, Mayor

ATTEST:

Jennifer Broderick, MMC
Town Clerk

**ATTACHMENT TO MINUTES
BEECH MOUNTAIN TOWN COUNCIL
Regular Meeting – June 13, 2017**

EXHIBIT A – *Resolution No. 2017-06: ‘Resolution Approving Reopening of Facilities at Doughton Park on the Blue Ridge Parkway’*

EXHIBIT B – Vehicle Property Tax Receivable

EXHIBIT C – Budget Amendment # 07-2017

EXHIBIT D – 2016-2017 Fiscal Year Budget Line Item Adjustments

EXHIBIT E – Tax Release

EXHIBIT F – Ordinance No. 2017-05: *‘An Ordinance to Amend Town of Beech Mountain Billing Procedures in Chapter 51 – Water and Sewer Use in the Town’s Code of Ordinances to Establish a Service Disconnection Date for Delinquent Accounts’*

EXHIBIT G – 2017–2018 Fiscal Year Budget Message and Budget Ordinance

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EXHIBIT G – 2017–2018 Fiscal Year Budget Message and Budget Ordinance

Council Members
E. 'Rick' Miller, Mayor
Paul Piquet, Vice Mayor
Renee Castiglione
Wendel Sauer
Rick Owen



Town Manager
Tim H. Holloman

Town Attorney
Stacy C. Eggers IV

RESOLUTION NO. 2017-06

**RESOLUTION APPROVING REOPENING OF FACILITIES
AT DOUGHTON PARK ON THE BLUE RIDGE PARKWAY**

WHEREAS, the Blue Ridge Parkway is the most visited unit in the National Park Service, attracting over 15 million visitors annually; and

WHEREAS, the economic impact on gateway communities from visitors to the Blue Ridge Parkway is over \$1.3 billion annually, supporting over 15,000 jobs; and

WHEREAS, the Blue Ridge Parkway contains 8 concession facilities along its 469 miles, intended to enhance and support visitor experience; and

WHEREAS, Doughton Park, located at milepost 241, is the largest recreation facility along the Blue Ridge Parkway, covering 7,000 acres and containing 30 miles of hiking trails; and

WHEREAS, Doughton Park honors Robert L. Doughton of Laurel Springs, who served in the US House of Representatives continuously from 1911 until 1953, and who was instrumental in the development and location of the Blue Ridge Parkway in northwestern North Carolina; and

WHEREAS, Doughton Park contains Bluffs Lodge, a restaurant, and gift shop which have been closed since 2010 and have fallen into disrepair; and

WHEREAS, necessary repairs to the facilities at Doughton Park are estimated to cost \$3,688,461; and

WHEREAS, availability of the concession facilities at Doughton Park are important for attracting visitors to the relatively-remote section of the Blue Ridge Parkway, located between the more popular Blue Ridge Music Center to the north and Moses Cone and Julian Price Parks to the south; and

WHEREAS, the reopening of Doughton Park concession facilities will have direct positive economic impact on the surrounding businesses, workforce, and Town and County governments.

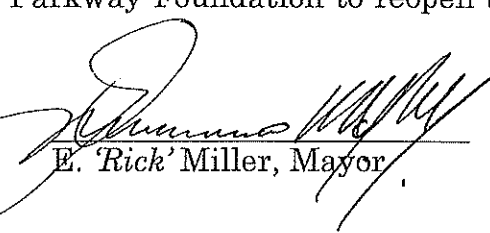
NOW, THEREFORE, BE IT RESOLVED, that the Town of Beech Mountain supports efforts of local governments and the Blue Ridge Parkway Foundation to reopen the facilities at Doughton Park.

THIS the 13th day of June, 2017

Attest:


Jennifer Broderick, MMC




E. 'Rick' Miller, Mayor

Town of Beech Mountain
Balance Sheet Listing of Accounts
Vehicle Taxes Receivable
June 13th, 2017

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
10-111-2005	A/R - 2005 Watauga Vehicle Tax	422.16
10-111-2006	A/R - 2006 Watauga Vehicle Tax	522.9
10-111-2007	A/R - 2007 Watauga Vehicle Tax	604.43
10-111-2008	A/R - 2008 Watauga Vehicle Tax	796.78
10-111-2009	A/R - 2009 Watauga Vehicle Tax	628.65
10-111-2010	A/R - 2010 Watauga Vehicle Tax	626.69
10-111-2011	A/R - 2011 Watauga Vehicle Tax	761.13
10-111-2012	A/R - 2012 Watauga Vehicle Tax	1155.89
10-111-2013	A/R - 2013 Watauga Vehicle Tax	<u>732.02</u>
Watauga Total		6250.65

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
10-110-0800	A/R - 2008 Avery Vehicle Tax	306.3
10-110-0900	A/R - 2009 Avery Vehicle Tax	406.99
10-110-1000	A/R - 2010 Avery Vehicle Tax	339.06
10-110-1100	A/R - 2011 Avery Vehicle Tax	91.03
10-110-1200	A/R - 2012 Avery Vehicle Tax	68.14
10-110-1300	A/R - 2013 Avery Vehicle Tax	<u>196.22</u>
Avery Total		1407.74

Total all counties 7658.39

Town of Beech Mountain
Budget Amendment #7-2017
Tuesday, June 13, 2017
 ss

Account	Description	Debit	Credit
10-399-0000	Fund Balance Appropriated		\$ 125,000.00
10-410-4310	Sales Tax Reimbursement Expense	\$ 125,000.00	

Increased due to anticipation of additional sales tax revenue.

30-399-0000	Appropriated Reserves		\$ 571,000.00
30-720-8400	Debt Service - Principle	\$ 59,000.00	
30-812-7400	Capital Outlay - Water	\$ 401,000.00	
30-822-7400	Capital Outlay - Sewer	\$ 111,000.00	

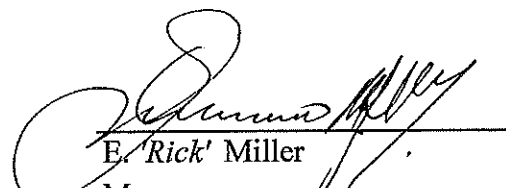
Increase needed to account for Spruce Holow Project and State mandates at sewer plant and partial payment on Revenue Bonds

25-331-0000	BeechCop Promotions		\$ 3,500.00
25-510-0004	BeechCop Promotions	\$ 3,500.00	


To provide for intial activity. No beginning budget.

Adopted this, the 13th day of June 2017.




 E. 'Rick' Miller
 Mayor

Attest:


 Jennifer Broderick, MMC
 Town Clerk

Town of Beech Mountain
Budget line item adjustment
June 13th, 2017
55

Account Description	Account Number	Increase	Decrease	Original Budget	Previous Adjust	New Budget
Council Expense	10-410-1402	3,000	-	6,500	-	9,500
Landscaping	10-410-1602	500	-	9,500	9,737	19,737
Insurance	10-410-5400	1,000	-	65,000	-	66,000
Utilities	10-410-1300	-	4,500	27,000	-	22,500
Postage	10-510-1101	100	-	250	-	350
LEO Training	10-510-3350	250	-	10,000	-	10,250
Gas & Fuel	10-510-6100	-	350	18,000	-	17,650
Employee Insurance	10-515-0902	7,000	-	13,745	-	20,745
Postage	10-515-1101	1,000	-	2,500	-	3,500
Bldgs & Grds Maint	10-515-1601	2,000	-	4,000	-	6,000
Contract Services	10-515-4200	300	-	4,700	-	5,000
Immunizations	10-515-5700	100	-	500	-	600
Debt (Interest)	10-515-8401	552	-	29,736	-	30,288
Utilities	10-515-1300	-	5,000	17,500	-	12,500
Repairs & Maint	10-515-1600	-	5,952	20,000	-	14,048
Employee Insurance	10-540-0902	9,500	-	7,820	-	17,320
Staff Development	10-540-1400	600	-	750	-	1,350
Postage	10-540-1101	150	-	-	-	150
Supplies & Materials	10-540-3300	500	-	600	-	1,100
Dues & Subscriptions	10-540-5300	145	-	-	-	145
Employee Insurance	10-410-0902	-	10,895	43,824	-	32,929
Telephone	10-541-1100	160	-	360	-	520
Printing & Stationery	10-541-3200	1,140	-	500	-	1,640
Summer Intern	10-541-4202	300	-	-	-	300
Summer Intern Exp Reimb	10-541-4203	-	300	1,000	-	500
Summer Intern Exp Reimb	10-541-4203	-	700	1,000	-	500
Contract Services	10-541-4200	-	450	450	-	-
Staff Development	10-541-1400	-	150	2,000	-	1,850
Employee Insurance	10-555-0902	15,000	-	15,640	-	30,640
Gas & Fuel	10-560-6100	-	15,400	38,000	-	22,600
Road Striping	10-560-3303	400	-	8,500	-	8,900
Telephone	10-621-1100	2,000	-	5,100	-	7,100
Trail Maintenance	10-621-3303	3,000	-	-	-	3,000
Contract Services	10-621-4201	4,500	-	9,100	-	13,600
Utilities	10-541-4203	-	9,500	44,000	-	34,500
Contract Services	30-720-4200	8,000	-	3,000	-	11,000
Supplies and Materials	30-822-3300	100	-	24,000	-	24,100
Environmental Testing	30-822-4500	2,500	-	16,000	-	18,500
Meter Replacement	30-852-7405	-	2,500	10,000	-	7,500
Gas & Fuel	30-852-6101	-	3,000	10,500	-	7,500
Hydrant Repairs	30-852-1600	-	1,500	3,000	-	1,500
Vehicle Maint.	30-852-6201	-	3,600	20,000	-	16,400

TOWN OF BEECH MOUNTAIN TAX OFFICE

RELEASE REQUEST

PROPERTY OWNER	LAST	FIRST	MIDDLE
	Donald Dymmer		
ADDRESS	3910 Charter House Rd Jacksonville, FL 32224		
LOCATION	Personal Property	COUNTY	Watauga

☒ I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

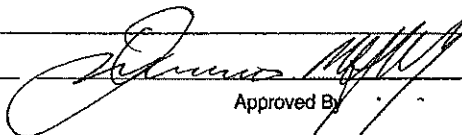
YEAR	ASSESSMENT		TAX AMOUNT			RECEIPT NUMBER
	TOWN	DISTRICT	TOWN	DISTRICT	TOTAL	
2015	10490	10490			76.79	

ACCOUNT NUMBER	
PARCEL NUMBER	558
AMOUNT OF RELEASE	\$76.79
DATE OF COUNCIL MEETING	06-13-2017

SPECIFIC REASON FOR RELEASE

Sold home confirmed with Watauga County that no personal property in the town limits


Tax Administrator


Approved By

6/13/2017
Date

REFUND REQUEST

☐ I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

YEAR	TAX	INTEREST PENALTIES COSTS	TOTAL PAID	DATE PAID	TOTAL REFUND
MAKE CHECK TOTAL					

SPECIFIC REASON FOR REFUND

Tax Administrator

Approved By

Date

Ordinance No. 2017-05

TOWN OF BEECH MOUNTAIN

AN ORDINANCE TO AMEND TOWN OF BEECH MOUNTAIN BILLING PROCEDURES IN CHAPTER 51 'WATER AND SEWER USE' IN THE TOWN'S CODE OF ORDINANCES TO ESTABLISH A SERVICE DISCONNECTION DATE FOR DELINQUENT ACCOUNTS

WHEREAS, The Town Council of Beech Mountain as authorized by the North Carolina General Statutes has established a rate schedule for the Town's water and sewer enterprise fund based on required operational revenues and capital projects; and

WHEREAS, a regular reoccurring revenue stream is required to support a healthy and stable enterprise fund; and

WHEREAS, the Town Council has adopted procedures for monthly utility billing for the purposes of engaging in sound fiscal collection practices; and

WHEREAS, the Town Council has established the 20th of the month as the date of delinquency for utility accounts and a 1.5% penalty on delinquent balances; and

WHEREAS, the Town Council has established fees for the reconnection of services in the Town's master Schedule of Fees; and

WHEREAS, the Town Council desires to encourage payment of billable utility services in a timely manner;

WHEREAS, the Town Council has the authority to set a date of service disconnection for utility accounts that are in arrears.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN, NORTH CAROLINA, THAT:

SECTION I. Section: §51.030 'Billing Procedures; Account Information' of the Code of Ordinances, Town of Beech Mountain, North Carolina, is hereby amended by the Town Council and codified as follows:

§ 51.030 BILLING PROCEDURES; ACCOUNT INFORMATION.

- (A) No water or sewer connections shall be made until such time that application has been made and all connection fees and ~~availability fees~~ paid. In projects requiring other permits, no connections shall be made until such

time that all required building, zoning, driveway and other permits required by the Town of Beech Mountain, county, state or federal agencies have been obtained.

- (B) The Town of Beech Mountain may reject any application for service not available under a standard rate, or which includes excessive service costs, or which may affect the supply of service to other customers or may be detrimental to the waste treatment process due to the volume, character or content of the discharge.
- (C) The Town of Beech Mountain shall reject any applications for connection or applications for service when the applicant is delinquent in payment of bills incurred for service supplied at any location.
- (D) Customers requesting the water and sewer services or transfer of these services shall pay, at the town office, utility service deposits in the amount required by ordinance at that time. Upon discontinuance of the water and sewer services, and after the customer has paid his or her final bill for those services, the deposit will be returned to the depositor upon request. No interest will be paid on water and sewer deposits.

Current security deposit charges are: ¹

	Residential (Per Unit)	All Other
<i>Water Deposit</i>	\$50	\$75
<i>Sewer Deposit</i>	\$50	\$75

- (E) ~~If any customer shall have service discontinued by the town for nonpayment, a deposit equal to twice the basic deposit for the particular service shall be collected prior to reconnection of service.~~
- (F) All service accounts shall be billed at least a minimum monthly charge as specified in the rate schedule adopted ~~by the Town Council~~ pursuant to this chapter, regardless of the account status, consumption, or occupancy of the structure, and said ~~charge~~ shall commence effective with the installation of the meter.
- (G) ~~(D)~~ Accounts for sprinkler systems only shall not be billed a minimum charge nor shall water utilized in the extinguishment of fire be billed to the customer if said sprinkler system is separated from all other plumbing fixtures and appurtenances and is metered separately from all other consumption or usage. Any water passing through sprinkler systems due to

negligence, carelessness, frozen pipes or improper maintenance shall be billed in accordance with the rate schedule in effect at the time.

(H) ~~(G)~~ In cases where the customer provides conclusive proof that a leak has occurred in his or her plumbing system that has caused demand to increase and has been fixed, the utility bill for the period of time when the leak occurred may be adjusted by reducing the sewer portion of the bill to reflect average sewage charges for the account, or the minimum sewage charge, whichever is greatest. In no such circumstances shall the sewage portion of the bill be reduced below the minimum monthly charge for the period.

(I) ~~(H)~~ Any water account which is charged a large amount in any one billing period due to a leak is eligible for a 15% reduction in water charges, if the following conditions apply: (a) the leak must be verified by the Town Manager or Public Works Director; (b) the total water charges for the billing period must exceed \$500; and (c) the number of gallons recorded on the water meter for the billing period in question must be at least twice the average gallons consumed over the previous 12 months. The town will not accrue interest charges on the balance due from the leak, if the customer has been approved to pay the charges over a period of months. Interest charges will begin to accrue on the entire balance past due if the customer is late in making payment on the approved schedule. This provision applies only to large balances resulting from private plumbing leaks in a single billing period, and does not apply to subsequent charges for water service after the leak has been repaired. ²

(J) ~~(I)~~ Situations requiring that special arrangements be made for the payment of past due accounts may only be approved by the Town Manager.

~~(E) Customers will be billed on a schedule determined by the Town Council.~~³

(L) ~~(J)~~ Bills are past due and delinquent on the twentieth day of each month in which they are mailed. If the twentieth ~~of the month~~ day falls on a weekend or holiday, bills ~~the day of delinquency~~ will be past due and delinquent if not paid in full by ~~move to~~ the end of the next business day. The customer shall be responsible for an ~~Delinquent accounts will be charged a monthly~~ administrative charge ~~fee~~ computed ~~on~~ from the date of delinquency at ~~the~~ rate of 1.5% per month on the delinquent ~~full~~ balance ~~of the account~~. After an account becomes delinquent, the town will send the customer a notice of delinquency. Service may be discontinued by the town pursuant to §§ 51.130 *et seq.* herein.

~~(M) (K) Disconnection of water service may take place on or after the date of the third billing cycle on all accounts that are two months in arrears, or upon~~

~~shorter notice to the account holder if deemed appropriate by the Town Manager. If any customer shall have service will not be reconnected until the customer pays discontinued by the town for nonpayment; a deposit equal to twice the basic deposit for the particular service shall be collected prior to reconnection of service. In addition, all past due balances, delinquency fees, penalties, and appropriate reconnection fees, and the balance due on the account. shall be satisfied prior to reconnection of service. The master Schedule of Fees is established by Town Council and maintained in the Clerk's office.~~

(N)(D) Not less than three-days' notice must be given in person or in writing at the Town Utilities Office, to discontinue service for a change in occupancy. The outgoing party shall be responsible for all water consumed up to the time of departure or the time specified for departure, whichever period is longer.

(1989 Code, Title III, Ch. 30, § 2-6) (Ord. passed 7-10-1990; Ord. passed 9-8-1992; Ord. passed 8-10-1999; Ord. passed 8-14-2006; Ord. passed 2-10-2009; Ord. 2014-02, passed 1-14-2014)

Editor's note:

¹ Division (D), deposits required changed by amendment September 8, 1992.

² Second paragraph added by amendment August 10, 1999.

³ Division (K) amended by resolution August 14, 2006.

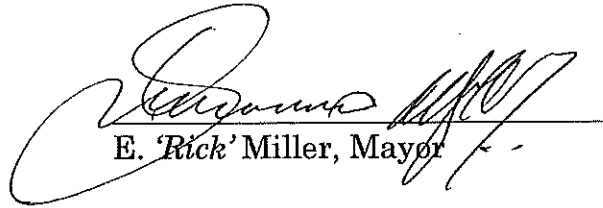
SECTION II. CODIFICATION. The provisions of Section I of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION III. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other parts of the Ordinance shall not be affected thereby and they shall remain in full force and effect.

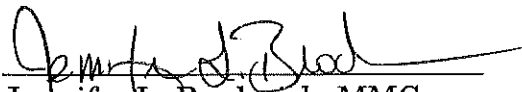
SECTION IV. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the Town Council of Beech Mountain, North Carolina, at which a quorum was present and which was held on the 13th day of June, 2017.

This Ordinance adopted the 13th day of June, 2017.


E. 'Rick' Miller, Mayor

Attest:


Jennifer L. Broderick, MMC
Town Clerk



**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
2017-2018 BUDGET ORDINANCE**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

SECTION 1. GENERAL FUND.

- A. REVENUES.** It is estimated that the revenues as listed below will be available during the fiscal year beginning July 1, 2017 and ending June 30, 2018, to meet the appropriations as set forth in Subsection C below. All fees, commissions and sums paid to or collected by any Town official, officer or agent for any service performed by such official, officer or agent in his official capacity shall insure to the benefit of the Town and become Town funds.

Local Revenue:

Prior Year's Property Taxes	\$30,000
Vehicle Tax	50,000
Interest on Taxes	15,000
Interest on Investments	10,500
State Franchise Tax	292,500
Cable TV Franchise Tax	32,500
Recreation Income	52,000
Beer and Wine Tax	1,500
Local Sales Tax	1,340,912
Hold Harmless Funds	277,900
Building Inspection Fees	32,000
Planning & Zoning Fees	2,500
Rent Income	6,000
Loan Proceeds	295,000
Street Scape Program Grant	200,000
Fire Department Revenue	69,000
Miscellaneous Income	<u>125,452</u>

Subtotal	<u>\$2,832,764</u>
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Powell Bill	113,020
Current Year's Property Taxes (15-16)	3,797,304
Fund Balance Appropriated	-
Transfer from TDA – Salaries	<u>42,500</u>

TOTAL GENERAL FUND REVENUES	<u>\$6,785,588</u>
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B. AD VALOREM TAX LEVY. There is hereby levied for the fiscal year 2017-2018 an ad valorem property tax on all property in the Town of Beech Mountain as of January 1, 2017, at a rate of .732¢ on each hundred dollars (\$100.00) assessed value pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws. Property shall be assessed at one hundred percent (100%) of its true value. The estimated revenues from the ad valorem property tax set out in Section 1-A of this Ordinance are based on an estimated collection during the 2015-2016 fiscal year of ninety-seven percent (98%) of the levy.

C. APPROPRIATIONS. The following amounts are hereby appropriated to the Town Manager for the operation of the Town of Beech Mountain and its departments and agencies for the fiscal year beginning July 1, 2017 and ending June 30, 2018. In administering the programs authorized under this Ordinance, the Town Manager is authorized to make transfers from one appropriation to another within the same fund. Any such transfer shall be reported to the Town Council at its next regular meeting and shall be recorded in the minutes of that meeting. The Town Manager is authorized to make expenditures of \$10,000 or less from contingency appropriations by transfer to departments and agencies. Any such expenditure shall be reported to the Town Council at its next regular meeting and recorded in the minutes of that meeting. The Town Manager may establish personnel positions which may become necessary within the funds provided in this Ordinance or amendments thereto.

Administration	\$2,267,175
Tax Collection	68,043
Police	1,210,835
Fire	415,681
Building Inspections	78,433
Planning	298,428
Vehicle Maintenance	147,634
Road Maintenance	1,545,487
Recreation	<u>753,872</u>
TOTAL APPROPRIATIONS	<u>\$6,785,588</u>

SECTION 2. WATER AND SEWER FUND.

A. REVENUES. It is estimated that the revenues of the funds as listed below will be available during the fiscal year beginning July 1, 2017 and ending June 30, 2018, to meet the appropriations approved for operations of the Town of Beech Mountain Water and Sewer Fund as set forth in Section 2-B below.

Interest on Investments	\$5,400
Metered Sales	2,127,452
Tap Fees	7,500

Availability Fees	25,000
Reconnect Fees	2,500
Miscellaneous	131,000
Fund Balance Appropriated	<u>985,879</u>

TOTAL REVENUES	<u>\$3,284,731</u>
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B. APPROPRIATIONS. The following amounts are hereby appropriated to the Town Manager for the operation of the Town of Beech Mountain Water and Sewer for the fiscal year. In administering the programs authorized under this Ordinance, the Town Manager is authorized to make transfers from one appropriation to another within the same fund. Any such transfer shall be reported in accordance with the provisions of Section 1-C of this Ordinance. The Town Manager is authorized to make expenditures of \$10,000 or less from the contingency appropriation by transfer to the appropriate line item within the same fund. Any such expenditure shall be reported to the Town Council in accordance with the provisions of Section 1-C of this Ordinance.

Water and Sewer Administration	\$1,089,453
Water Treatment	1,377,528
Wastewater Treatment	263,065
Taps and Systems Maintenance	<u>554,685</u>

TOTAL WATER & SEWER FUND APPROPRIATIONS	<u>\$3,284,731</u>
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SECTION 3. SANITATION FUND.

This Fund is provided for the operations and accounting purposes of the Town's Solid Waste Management function.

A. REVENUES. It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 3-B below.

Sanitation User Fees	\$346,000
Recycling Revenue	38,500
Solid Waste Disposal Tax	60
Other	1,025
Fund Balance Appropriated	<u>-</u>

TOTAL REVENUES	<u>\$385,585</u>
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B. APPROPRIATIONS. The following amount is hereby appropriated to the Town Manager for the operation of the Sanitation Fund for the fiscal year.

All Line Items: Total Appropriations	<u>\$385,585</u>
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SECTION 4. 9-1-1 EMERGENCY TELEPHONE FUND.

A. REVENUES. It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 4-B below.

9-1-1 Subscriber Fees	\$83,531
9-1-1 Transfer from Reserve	<u>119,469</u>
 TOTAL REVENUES	 <u>\$203,000</u>

B. APPROPRIATIONS. The following amount is hereby appropriated to the Town Manager for the operation of the 9-1-1 Emergency telephone Fund for the fiscal year.

All Line Items: Total Appropriations	<u>\$203,000</u>
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SECTION 5. SPECIAL REVENUE FUND

A. REVENUES. It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 5-B below.

BEEHCOP Promotions	<u>\$3,500</u>
 TOTAL REVENUES	 <u>\$3,500</u>

B. APPROPRIATIONS. The following amount is hereby appropriated to the Town Manager for the operation of the Special Revenue Fund for the fiscal year.

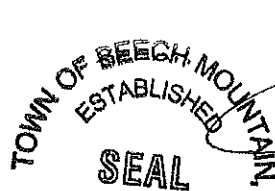
All Line Items: Total Appropriations	<u>\$3,500</u>
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SECTION 6. SCHEDULE OF FEES.

SECTION 6. SCHEDULE OF FEES.

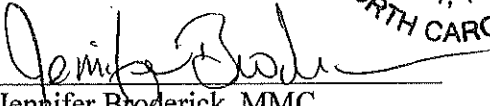
- A. SCHEDULE OF FEES.** The Town of Beech Mountain Schedule of Fees as attached is hereby incorporated into this annual budget ordinance. Such fees shall become effective July 1, 2017.

Ordained this, the 13th day of June, 2017.




E. 'Rick' Miller, Mayor

ATTEST:


Jennifer Broderick, MMC
Town Clerk

Town of Beech Mountain

Schedule of Fees

July 1, 2017

Error(s) or omission(s) in the fee schedule do not render the document invalid. The Town Manager shall have the authority to set any fee not otherwise listed and shall have authority to make any interpretations of any fee listed on this schedule. Fees subject to change by Council.

Administration				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Maps	Town and Hiking / Biking Maps	\$0.50	\$0.50	\$0.50
Copy and Print Fees	8 1/2 x 11 Black and White	\$0.25	\$0.25	\$0.25
Copy and Print Fees	8 1/2 x 11 Color	\$0.50	\$0.50	\$0.50
Copy and Print Fees	8 1/2 x 14 Black and White	\$0.50	\$0.50	\$0.50
Copy and Print Fees	11 x 17 Black & White	\$1	\$1	\$1
Large Maps	Per Sq. Ft.	\$1	\$1	\$1
Aerial Photography On Photo Paper	Per Sq. Ft.	\$2.50	\$2.50	\$2.50
Fax – To Send	First page	\$2.50	\$2.50	\$2.50
Fax – To Send	Second page and each page thereafter	\$0.50	\$0.50	\$0.50
Fax – To Receive	First page	\$1	\$1	\$1
Fax – To Receive	Second page and each page thereafter	\$0.50	\$0.50	\$0.50
Cd – Compact Disk	Per compact disk	\$0.50	\$0.50	\$0.50
Mailing Labels From Tax Department	All current mailing labels held by tax department	\$70	\$70	\$70
Council Room Rental	Per hour	\$20	\$20	\$20
Council Room Rental – Clean Up Fee	Charged if group does not clean room after use	Cleaning service cost	Cleaning service cost	Cleaning service cost
Returned Check	Insufficient funds	\$28	\$28	\$28
Notary	Fee charged per signature – NCGS 10B-31 & 10B-32	\$5	\$5	\$5
Public Information Requests	NCGS Chapter 132-1: A special service charge may be required for extensive information	See listed fee(s)	See listed fee(s)	See listed fee(s)
Merchandise	As set by Town Manager (Flags, Shirts, etc.)*	See Note	See Note	See Note

Administration					
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018	
Special Event Permit	Up to 250 person, § 91.37	No Charge	No Charge	No Charge	
Special Event Permit	250 – 500 persons, § 91.37	\$50	\$50	\$50	
Special Event Permit	500 – 1,000 persons, § 91.37	\$100	\$100	\$100	
Special Event Permit	Over 1,000 persons, § 91.37	\$200	\$200	\$200	

Tax				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Millage Rate	Per \$100 assessed valuation	\$0.732	\$0.732	\$0.732
Millage Rate Penalty	On January 6 th interest added on delinquent tax amount	2%	2%	2%
Millage Rate Penalty	On first of every month after first month of delinquency tax amount will be assessed interest	0.75%	0.75%	0.75%
Occupancy Tax – Avery County	NCGS legislation	6%	6%	6%
Occupancy Tax – Watauga County	NCGS legislation	6%	6%	6%
Occupancy Tax Penalty	Charged each month of delinquency	5% with Monthly Maximum of \$25	5% with Monthly Maximum of \$25	5% with Monthly Maximum of \$25
Tax Labels	Mailing addresses on labels	\$70	\$70	\$70
Advertisement Fee	Ad valorem penalty for nonpayment requires posting in newspaper of general circulation. Fee is determined at time of advertisement.	TBD Annually	TBD Annually	TBD Annually
Online Payment	Merchant fee	3%	3%	3%

Parks and Recreation				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Gym Use	Daily	\$3	Removed*	Removed 16-17
Child Playroom	Daily	\$3	Removed*	Removed 16-17
Weight Room	Daily	\$5	Removed*	Removed 16-17
Indoor Tennis Court	Daily	\$5	Removed*	Removed 16-17
Daily All-Inclusive Pass	New proposed fee for Non Pass-Holders	n/a	\$3	\$3
Fitness Class	No Pass Holder	\$5	\$5	\$5
Mountain Bike Lessons	Hourly	n/a	n/a	\$40
Mountain Bike Guide	Hourly	n/a	n/a	\$10
Personal Training	Single Session - Pass Holder	\$30	\$30	\$30
Personal Training	10 Session Packet - Pass Holder	\$250	\$250	\$250
Personal Training	Single Session - Non-Pass Holder	\$35	\$35	\$35
Personal Training	10 Session Packet - Non-Pass Holder	\$300	\$300	\$300
Tennis Ball Machine	Buckeye Recreation Center	\$10	\$10	\$10
Family Annual Pass	Resident	\$175	\$175	\$175
Family Annual Pass	Non-Resident	\$200	\$200	\$200
Individual Annual Pass	Resident	\$100	\$100	\$100
Individual Annual Pass	Non-Resident	\$125	\$125	\$125
Family Week Pass	Buckeye Recreation Center	\$30	\$30	\$30
Individual Week Pass	Buckeye Recreation Center	\$20	\$20	\$20
Single Room Rental	Half day = 4 hours / Buckeye Recreation Center	\$50	\$50	\$50
Double Room Rental	Half day = 4 hours / Buckeye Recreation Center	\$60	\$60	\$60
Single Room Rental	Full day = 8 hours / Buckeye Recreation Center	\$70	\$70	\$70
Double Room Rental	Full day = 8 hours / Buckeye Recreation Center	\$90	\$90	\$90
Single Room Rental ~ Additional Hours	Per hour	\$20	\$20	\$20

Parks and Recreation					
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018	
Double Room Rental – Additional Hours	Per hour	\$30	\$30	\$30	
Facility Rental – After Hours	Per hour on all room/area rental types	\$30	\$30	\$30	
Gymnasium Rental Security Deposit	Buckeye Recreation Center	\$200	\$200	\$200	
Basketball Court Rental	Buckeye Recreation Center	\$150	\$150	\$150	
Basketball Court and Tennis Court Rental	Buckeye Recreation Center	\$300	\$300	\$300	
Buckeye Lake Protection – Enforcement of Regulations	1st Violation	\$100	\$100	\$100	
Buckeye Lake Protection – Enforcement of Regulations	2nd Violation	\$500	\$500	\$500	
Buckeye Lake Protection – Enforcement of Regulations	3rd Violation	\$1,000	\$1,000	\$1,000	
Parks and Recreation Committee Compensation	Per meeting pay for committee member attendance	\$15	\$15	\$15	

**Combined into daily all-inclusive pass*

Utilities - Water and Sewer				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Water – Monthly Residential Rate	Base to 3,000 gallons	\$35	\$35	\$36.50
Water – Monthly Residential Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$5	\$5	\$5
Water – Monthly Residential Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$6.50	\$6.50	\$6.50
Water – Monthly Residential Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$7.50	\$7.50	\$7.50
Water – Monthly Commercial Rate	Base to 3,000 gallons	\$35	\$35	\$36.50
Water – Monthly Commercial Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$3.75	\$3.75	\$3.75
Water – Monthly Commercial Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$4	\$4	\$4
Water – Monthly Commercial Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$4.25	\$4.25	\$4.25
Sewer – Monthly Residential Rate	Base to 3,000 gallons	\$35	\$35	\$36.50
Sewer – Monthly Residential Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$5	\$5	\$5
Sewer – Monthly Residential Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$6.50	\$6.50	\$6.50
Sewer – Monthly Residential Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$7.50	\$7.50	\$7.50
Sewer – Monthly Commercial Rate	Base to 3,000 gallons	\$35	\$35	\$36.50
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$5	\$5	\$5
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$6.50	\$6.50	\$6.50
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$7.50	\$7.50	\$7.50
Sewer – Monthly Commercial Rate	Base to 3,000 gallons	\$35	\$35	\$36.50
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$5	\$5	\$5
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$6.50	\$6.50	\$6.50
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$7.50	\$7.50	\$7.50
Water – Monthly Out of Town Residential Rate	Current rate times two	See Note	See Note	See Note
Water – Monthly Out of Town Commercial Rate	Current rate times two	See Note	See Note	See Note
Sewer – Monthly Out of Town Residential Rate	Current rate times two	See Note	See Note	See Note
Sewer – Monthly Out of Town Commercial Rate	Current rate times two	See Note	See Note	See Note
Connection Fee (Water)	Per heated Sq. Ft.	\$0.90	\$0.90	\$0.90
Connection Fee (Sewer)	Per heated Sq. Ft.	\$0.90	\$0.90	\$0.90
Sewer Tap Fee		\$1,000	\$1,000	\$1,000

Utilities - Water and Sewer				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Water Tap Fee		\$1,000	\$1,000	\$1,000
Utility Billing Late Fee	Applied to water, sewer, recycling, and garbage pickup charges	1.5% per month	1.5% per month	1.5% per month
Sewer Nonpayment	Service discontinued due to delinquent account. Account brought current and deposit of equal to twice the basic deposit required prior to reconnection of service.	See Note	See Note	See Note
Water Cut On/off Fee – Customer Request	Monday thru Friday during business hours	\$25	\$25	\$25
Water Cut On/off Fee – Customer Request	Holiday, weekend, and after hours	\$45	\$45	\$45
Water Cut On Fee	Due to failure to pay bill, prevent fraud by customer, violation of utility code or disconnection of electric service	\$25	\$25	\$25
Water - Deposit Residential	Required deposit amount is the same for out of Town	\$50	\$50	\$50
Water – Deposit Commercial	Required deposit amount is the same for out of Town	\$75	\$75	\$75
Sewer – Deposit Residential	Required deposit amount is the same for out of Town	\$50	\$50	\$50
Sewer – Deposit Commercial	Required deposit amount is the same for out of Town	\$75	\$75	\$75
Water Data Log	1 free annually (rolling forward calendar measurement), thereafter \$25	\$25	\$25	\$25
Rereading Meter	Free for first reading, apply fee within 12 month period thereafter	\$10	\$10	\$10
Water Meter Calibration		n/a	n/s	\$85
Water Meter Flow Test		n/a	n/a	\$50

Utilities - Water and Sewer				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Water – Owners of More Than One Dwelling	House, business, apartment, dwelling unit or establishment on one water meter regardless of the status of the dwellings. Water rate per consumption according to the meter reading, or minimum rates times the number of dwellings.	See Note	See Note	See Note
Sewer – Owners of More Than One Dwelling	House, business, apartment, dwelling unit or establishment on one sewer line regardless of the status of the dwellings. Sewer rate charged for each dwelling unit using the Town's system.	See Note	See Note	See Note
Sprinkler System	Accounts for sprinkler systems only shall not be billed a minimum charge, with the exception where negligence occurs	See Note	See Note	See Note
Fire Use	Accounts shall not be charged for water utilized in the extinguishment of fire.	See Note	See Note	See Note
Water Bill Adjustment	Leak adjustment form completed and approved by staff. 15% reduction to water charges for billing period exceeding \$500 in which the number of gallons recorded on the water meter for the billing period in question must be at least twice the average gallons consumed above the previous 12 months	See Note	See Note	See Note
Sewer Bill Adjustment	Leak adjustment form completed and approved by staff. Bill reduced to average sewer charge or sewer minimum, whichever greater.	See Note	See Note	See Note
Water Shortage Mandatory Reductions (Stages 2 and 3)	First violation	Warning	Warning	Warning
Water Shortage Mandatory Reductions (Stages 2 and 3)	Second violation	\$250	\$250	\$250

Utilities - Water and Sewer				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Water Shortage Mandatory Reductions (Stages 2 and 3)	Third violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage Emergency Reductions	First violation	\$250	\$250	\$250
Water Shortage Emergency Reductions	Second violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage Emergency Reductions	Third violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage Water Rationing	First violation	\$500	\$500	\$500
Water Shortage Water Rationing	Second violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage Rationing	Third violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage - Drought Surcharge	Effective stages 3, 4, and 5	TBD	TBD	TBD
Cross Connection – Enforcement Procedures	§ 51.119 Enforcement by civil penalty	See Note	See Note	See Note
Enforcement Procedures – Water Disconnect (Disconnection of Meter)	§ 51.134 (A) The town may disconnect the water meter of a customer after service has been discontinued due to reason in divisions (A), (B), (G), (H), (J), (K), (L) or (M) set forth in § 51.133 above.1 Subject to the provisions of § 51.135 below, the meter will only be reconnected after the customer has: (1) Corrected the conditions which were responsible for the disconnection of the meter. (2) Paid the appropriate reconnection fee as set forth herein, plus all other unpaid charges.			
	(B) If an owner requests disconnection or is cut off for good cause (e.g. Non-payment of the bill) and then is reconnected at the same address within one year of disconnection, the reconnection charge shall be the appropriate base charge times the number of months disconnected plus \$100. If disconnection is for a period of longer than one year or is sold to a new owner during a period of disconnection, the fee for reconnection shall be in the amount required for a new connection.	See Note	See Note	See Note

Utilities - Water and Sewer				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Enforcement Procedures - Utility	Penalty for chapter of ordinances where penalty is not prescribed, § 11.01	See Note	See Note	See Note
Water Nonpayment	Service discontinued due to delinquent account. Account brought current and deposit of equal to twice the basic deposit required prior to reconnection of service.	See Note	See Note	See Note
Online Payment	Merchant fee	\$5.95	\$5.95	\$5.95

Sanitation				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Residential Dumpster	2 Cubic Yard – monthly	\$35.38	\$35.38	\$35.38
Residential Dumpster	3 Cubic Yard – monthly	\$42.19	\$42.19	\$42.19
Residential Dumpster	4 Cubic Yard – monthly	\$47.63	\$47.63	\$47.63
Residential Dumpster	6 Cubic Yard – monthly	\$58.51	\$58.51	\$58.51
Residential Dumpster	8 Cubic Yard – monthly	\$69.40	\$69.40	\$69.40
Residential Dumpster	10 Cubic Yard – monthly	\$80.29	\$80.29	\$80.29
Commercial Dumpster	2 Cubic Yard – monthly	\$40.82	\$40.82	\$40.82
Commercial Dumpster	3 Cubic Yard – monthly	\$50.35	\$50.35	\$50.35
Commercial Dumpster	4 Cubic Yard – monthly	\$59.87	\$59.87	\$59.87
Commercial Dumpster	6 Cubic Yard – monthly	\$78.93	\$78.93	\$78.93
Commercial Dumpster	8 Cubic Yard – monthly	\$90.72	\$90.72	\$90.72
Commercial Dumpster	10 Cubic Yard – monthly	\$109.77	\$109.77	\$109.77
Weekly Pickup Curbside	Monthly	\$13.61	\$13.61	\$13.61
Recycling Rate	Monthly	\$1.36	\$1.36	\$1.36
Other Sanitation Fee	Special sanitation collection	\$30	\$30	\$30
Other Sanitation Fee	Hourly rate for 2 workers and 1 truck	\$60	\$60	\$60
Other Sanitation Fee	Hourly rate for cleanups that take more than 20 minutes	\$60	\$60	\$60
Sanitation Penalties	§ 11.01	See Note	See Note	See Note

Building Inspections and Planning				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Zoning Permit and Compliance 10.1		\$130	\$130	\$130
Heated Square Foot Charge		\$0.30	\$0.30	\$0.30
Unheated Square Foot Charge		\$0.15	\$0.15	\$0.15
Homeowner Recovery Fund		\$10	\$10	\$10
Connection Fee (<i>Water</i>)	Per heated Sq. Ft.	\$0.90	\$0.90	\$0.90
Connection Fee (<i>Sewer</i>)	Per heated Sq. Ft.	\$0.90	\$0.90	\$0.90
Sewer Tap Fee		\$1,000	\$1,000	\$1,000
Water Tap Fee		\$1,000	\$1,000	\$1,000
Pavement Cut		\$200	\$200	\$200
Hot Tub Service		\$50	\$50	\$50
Lp Gas Line Pressure Test New Device		\$25	\$25	\$25
Water Heater Change Out		\$50	\$50	\$50
Residential Electric Service Change-Out With New Inside Wiring		\$75	\$75	\$75
Residential Electric Service Change-Out Without New Inside Wiring		\$50	\$50	\$50
Temporary Electric Board Reconnections		\$50	\$50	\$50
Water Supply Repairs		\$50	\$50	\$50
Permit Card Replacement		\$5	\$5	\$5
Residential Soil and Erosion Control Permit, Single Family Dwelling		\$75	\$75	\$75

Building Inspections and Planning					
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018	
Driveway Permit		\$25	\$25	\$25	
Reinspection Request		\$50	\$50	\$50	
Repairs Under \$5,000	Other than structural	\$50	\$50	\$50	
Additions/Remodeling/Renovations	Up to 500 Sq. Ft.	\$100	\$100	\$100	
Over 500 Sq. Ft.,	Minimum plus \$.16/each additional Sq. Ft.	\$0.16	\$0.16	\$0.16	
Deck Construction	Up to 500 Sq. Ft.	\$75	\$75	\$75	
Deck Construction	Over 500 Sq. Ft., minimum plus \$.09/each additional Sq. Ft.	\$0.09	\$0.09	\$0.09	
New Roof Over Existing Sun Deck		\$50	\$50	\$50	
Unattached Garage or Storage	Up to 500 Sq. Ft.	\$75	\$75	\$75	
Concentrated Structural Repair	Beam, Header, Post, etc.	\$50	\$50	\$50	
Ramps to Existing Decks		\$50	\$50	\$50	
Repairs Over \$5,000		\$100	\$100	\$100	
Roofing - Up to 30 Squares		\$100	\$100	\$100	
Roofing - 31 Squares or More	Roofing minimum plus \$5/each additional square	\$5	\$5	\$5	
Window(s) Replacement		\$100	\$100	\$100	
New Furnace/Heating or Cooling Installation-No Ductwork and/or Electric		\$50	\$50	\$50	
New Furnace/Heating or Cooling Installation-New Ductwork and/or Electric		\$75	\$75	\$75	
Siding Replacement		\$100	\$100	\$100	
Flooring Replacement		\$100	\$100	\$100	

Building Inspections and Planning				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Manufactured Home	Single wide	\$75	\$75	\$75
Manufactured Home	Double wide	\$100	\$100	\$100
Manufactured Home	Triple wide	\$150	\$150	\$150
Cablevision Power Booster		\$50	\$50	\$50
Construction office Electric		\$50	\$50	\$50
Telephone Switching Stations		\$50	\$50	\$50
Telecommunication Tower Violation(s)	Civil penalty per sign	\$100	\$100	\$100
Non-Residential Electric Service without New Inside Wiring		\$75	\$75	\$75
Non-Residential Electric Service with New Inside Wiring		\$100	\$100	\$100
Change Type of Occupancy (All)		\$250	\$250	\$250
Conditional Use Permit		\$250	\$250	\$250
Variance Request		\$300	\$300	\$300
Zoning Permit and Compliance 10.2		\$180	\$180	\$180
New Commercial Construction-Heated	Per Sq. Ft.	\$0.25	\$0.25	\$0.25
New Commercial Construction-Unheated	Per Sq. Ft.	\$0.15	\$0.15	\$0.15
Commercial Storage Building	Per Sq. Ft.	\$0.25	\$0.25	\$0.25
Plat Review Minor Sub-Division	Requires 3 copies of the final plat with submission	\$20	\$20	\$20
Plat Review Up to 10 Lots	Up to 10 lots	\$250	\$250	\$250
Plat Review	Over 10 lots -- \$250 for first 10 lots, then \$50 for each additional lot	\$50	\$50	\$50
Communication Towers		\$150	\$1,000	\$1,000

Building Inspections and Planning				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Appeal to Board of Adjustment		\$350	\$350	\$350
Sign Permit-Free Standing		\$50	\$50	\$50
Sign Permit-Temporary		\$15	\$15	\$15
Sign Permit - Short Term Sign Violation	Civil penalty per sign	\$25	\$25	\$25
Non-Residential Soil and Erosion Control Permits	Up to 1 acre	\$150	\$150	\$150
Non-Residential Soil and Erosion Control Permits	1 to 5 acres	\$250	\$250	\$250
Non-Residential Soil and Erosion Control Permits	Over 5 acres	\$50	\$50	\$50
Commercial Projects	Lots under .5 acre	\$200	\$200	\$200
Commercial Projects	Lots over .5 acre	\$1,100	\$1,100	\$1,100
Change In Use of Structure	Up to 2,800 Sq. Ft.	\$200	\$200	\$200
Change In Use of Structure	Over 2,800 Sq. Ft.	\$1,100	\$1,100	\$1,100
Subdivision Fees-Minor		\$100	\$100	\$100
Subdivision Fees-Major		\$750	\$750	\$750
Subdivision Fees-Per Lot		\$50	\$50	\$50
Rezoning Request-Conventional		\$300	\$300	\$300
Rezoning Request-Conditional District		\$500	\$500	\$500
Variance		\$350	\$350	\$350
Administrative Review		\$300	\$300	\$300
Special Use Permit		\$600	\$600	\$600
Special Use Permit-Modification		\$600	\$600	\$600
Driveway Permit Fee		\$50	\$50	\$50

Building Inspections and Planning				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Annexation Petition		\$350	\$350	\$350
Other Changes-Zoning Confirmation Letter Or Other Type		\$30	\$30	\$30
Working Without A Permit	Double all fees	See Note	See Note	See Note
Renewal of Expired or Revoked Permit	Full Cost + Fines	See Note	See Note	See Note
Planning Board Compensation	Per meeting pay for committee member attendance	\$15	\$15	\$15
Board of Adjustment Compensation	Per meeting pay for committee member attendance	\$15	\$15	\$15
Tree Board Compensation	Per meeting pay for committee member attendance	\$15	\$15	\$15
Evidence of Insurance Required of Contractors	Requirement for contractors registered to work in Town	\$100,000	\$100,000	\$100,000
Building Permit	Not required for items under this dollar threshold	\$5,000	\$5,000	\$5,000
Removal or Demolition of a Building or Structure	Bond required	\$500	\$500	\$500
Removing Notice From Condemned Building	§ 11.01	See Note	See Note	See Note
Enforcement - Failure Or Refusal To Comply With Order	To comply with Chapter 150 of Code, § 11.01	See Note	See Note	See Note
Blasting Permit	Chapter 152	See Note	See Note	See Note
Soil Erosion Civil Penalties	Civil penalties	\$5,000	\$5,000	\$5,000
Soil Erosion Criminal Penalties	Class 2 Misdemeanor which may include a fine not to exceed \$5,000	Up to \$5,000	Up to \$5,000	Up to \$5,000
Flood Damage Violation	Any person who violates this subchapter or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$50 or imprisoned for not more than 30 days, or both. Each day such violation continues shall be considered a separate offense.	Up to \$50	Up to \$50	Up to \$50

Building Inspections and Planning					
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018	
Modular Home Violation	Civil penalty per sign	\$500	\$500	\$500	
Tree Penalty For Cutting Trees Not Meeting Permissible Criteria Set Forth In 154.360(C)	Civil penalty per tree	\$1,000	\$1,000	\$1,000	
Tree Penalty For All Violations Other Than Cutting Or Removal of Tree Not Meeting Permissible Criteria Set Forth In 154.360(C)	Civil penalty per tree	\$100	\$100	\$100	
General Zoning Violation Enforcement	Chapter 11 civil penalty for building and zoning violations not otherwise specified.	\$100	\$100	\$100	

Police				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Off-Duty Police officer Employment	Per hour	\$25	\$25	\$25
Off-Duty Patrol Vehicle	Per vehicle for up to 3 hours of use	\$30	\$30	\$30
Off-Duty Patrol Vehicle	Per vehicle per day	\$100	\$100	\$100
Golf Cart Registration	Police department does registration	\$25	\$25	\$25
Dog Tag – Registration Cost	Police department issues tag	\$1	\$1	\$1
False Alarms	§§ 95.04, 11.01	\$100	\$100	\$100
Smoke detectors	§ 95.99 penalty – Chapter 95	See Note	See Note	See Note
Traffic Regulations	§ 70.99 penalty – Chapter 70 and Chapter 73	See Note	See Note	See Note
Parking Regulations	Chapter 71 and Chapter 74	\$10	\$10	\$10
Golf Carts and Utility Vehicles	§ 70.99 penalty – Chapter 72	\$25	\$25	\$25
Protection of Children	Chapter 130	\$500	\$500	\$500
Sex Offender on Parks and Recreation Facilities	§ 130.04, NCGS 160A-174, NCGS 14.4	\$500	\$500	\$500
Dumping or Littering	NCGS § 14-3.1	\$100	\$100	\$100
Ski Pass Violation	§§ 90.02, 90.99	\$100	\$100	\$100
Noise Violation	NCGS § 14-3.1	\$100	\$100	\$100
Burning Violation	§§ 90.03, 90.99	\$500	\$500	\$500
Land Line Telephones	§§ 90.04, 90.99	\$100	\$100	\$100
Dog Tag – Failure to Register	§§ 92.17, 92.21 – Warning, followed by penalty for each such violation	\$100	\$100	\$100
Dog – Failure to Inoculate	§§ 92.18, 92.21 – Warning, followed by penalty for each such violation	\$100	\$100	\$100
Dog – Collar and Identification	§§ 92.19, 92.21 – Warning, followed by penalty for each such violation	\$100	\$100	\$100
Animal Found at Large	§§ 92.20, 92.21 – Fee + court costs and attorney fees	\$100	\$100	\$100
Dog – Excessive Barking	§§ 92.20, 92.21 – Fee + court costs and attorney fees	\$100	\$100	\$100

Police				
Type of Service	Unit Description / Note	2015-2016	2016-2017	2017-2018
Dog – Chases, Threatens, or Snaps	§§ 92.20, 92.21 – Fee + court costs and attorney fees	\$100	\$100	\$100
Dog – Caused Physical Injury	§§ 92.20, 92.21 – Fee + court costs and attorney fees	\$500	\$500	\$500
Discharge Firearm – No Damage or Injury	Upon conviction Class 3 misdemeanor. See §§ 131.02, 131.99	\$50	\$50	\$50
Discharge Firearm – Damage or Injury	Upon conviction Class 3 misdemeanor. See §§ 131.02, 131.99	Up to \$500	Up to \$500	Up to \$500