

SITE CLEARING/GRADING PERMIT APPLICATION



PROJECT INFORMATION

Property Address: _____ Property Owner: _____
Owner Phone: _____ Owner Email: _____

GRADING CONTRACTOR INFORMATION (MUST BE REGISTERED WITH THE TOWN)

Contact Name: _____ Business Name: _____
Business Address: _____
Business Phone: _____ Business Email: _____

SCOPE OF WORK (CHECK ALL THAT APPLY)

- | | | |
|---|---|--|
| <input type="checkbox"/> New construction | <input type="checkbox"/> Rock hammering | <input type="checkbox"/> Culvert |
| <input type="checkbox"/> Tree clearing | <input type="checkbox"/> Blasting | <input type="checkbox"/> Drainage swale |
| <input type="checkbox"/> Grubbing | <input type="checkbox"/> Foundation dig | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Dirt cut | <input type="checkbox"/> Driveway build | <input type="checkbox"/> Other (explain below) |
| <input type="checkbox"/> Dirt fill | <input type="checkbox"/> Retaining wall | |

DESCRIPTION OF WORK (ATTACH ADDITIONAL SHEET IF NECESSARY)

Project Cost (Labor + Materials): _____ Gate/Door/Lockbox Code: _____

Will site alterations cause significant surface water flow changes? ☐ Yes ☐ No

Will retaining wall be greater than 4' in height? ☐ Yes ☐ No (If Yes, engineering documentation will be required)

Will additional trees need to be removed? ☐ Yes ☐ No (If Yes, additional Tree Permit Application required)

(Note: Site clearing permit allows for removal up to 15' from structures and 5' from driveway edge, tree permit is required beyond these limits)

GRADING CONTRACTOR STATEMENT

I, the undersigned, have read and understand the Town of Beech Mountain Tree Ordinance and other pertinent Town Ordinances. If I resign or am no longer affiliated with this said project, I will notify the Department of Planning and Inspections immediately by phone or in person, and in writing within three (3) working days. I will notify the Department with any major deviation from the scope of this permit application. Additionally, I attest that I have registered with the Town of Beech Mountain as a service provider and have no outstanding permit fees or fines. I understand that any site cleared or tree cut without a permit shall result in a fine as specified by the current Town Fee Schedule. This permit shall be valid for 90 days.

Signature: _____ Date: _____

PLEASE RETURN COMPLETED APPLICATIONS TO TOWN HALL IN PERSON OR BY EMAIL TO permits@townofbeechmountain.com

DATE RECEIVED	PERMIT NUMBER	CONTRACTOR REGISTRATION	FEE AMOUNT	DATE PAID	DATE ISSUED	APPROVAL INITIAL
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