

PERMIT CHANGE ORDER APPLICATION



PROJECT INFORMATION

Property Address: _____ Property Owner: _____
Owner Phone: _____ Owner Email: _____

CONTRACTOR INFORMATION (MUST BE REGISTERED WITH THE TOWN)

Type: ☐ General Contractor ☐ Unlicensed Builder ☐ Owner-Builder (Owner info above, person doing work info below)
Contact Name: _____ Business Name: _____
Business Address: _____
Business Phone: _____ Business Email: _____
NC License #: _____ Classification: _____ Expiration: _____

EXISTING PERMIT INFORMATION

Permit Number: _____ Existing Trades: ☐ Building ☐ Electric ☐ Plumbing ☐ Mechanical ☐ Fuel/Gas

PERMIT CHANGE INFORMATION

Description of Additional Work: _____

Select additional trades (sub-trade permit required): ☐ Building ☐ Electric ☐ Plumbing ☐ Mechanical ☐ Fuel/Gas

CONTRACTOR STATEMENT

I, the undersigned, hereby affirm or swear all information in this application is correct and that all work will comply with the NC Building Code and all other applicable State and Town of Beech Mountain ordinances. I further certify that all work requiring a licensed contractor will be completed by those listed above and on any additional subtrade permits. If I resign or am no longer affiliated with this said project, I will notify the Beech Mountain Department of Planning and Inspections immediately by phone or in person, and in writing within three (3) working days. I will notify the Department with any major deviation from the scope of this permit application. Additionally, I attest that I have registered with the Town of Beech Mountain as a service provider and have no outstanding permit fees or fines. I understand that work started before obtaining proper permits will result in double permit fees.

Signature: _____ Date: _____

PLEASE RETURN COMPLETED APPLICATIONS TO TOWN HALL IN PERSON OR BY EMAIL TO permits@townofbeechmountain.com

DATE RECEIVED	PERMIT NUMBER	FEE AMOUNT	APPROVAL INITIAL	COMMENTS/CONDITIONS
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