

# OWNER OCCUPANCY TAX LISTING FORM



In accordance with NCGS 160A-215 and 2001-439 SB92, this Owner Occupancy Tax Listing Form is to be filed with the Town twice a year by May 30 and November 30.

Owner's Name: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Rental Property Location: \_\_\_\_\_

Listing Period (check one):  May 30  November 30

### TYPE OF RENTAL

By listing this property, you are indicating that it is AVAILABLE for rent. Please indicate how the property may be rented by checking one below:

- Short-Term (Daily, Weekly, etc.)
- Long-Term (rented or leased for 90 or more consecutive days to the same person)
- NOT available for rent or lease this listing period

### METHOD OF TAX SUBMITTAL

Occupancy Tax is due within 15 days of the close of each month. Please indicate how the property's occupancy tax will be submitted by checking one below:

- AirBNB
- VRBO
- Yourself
- Other (list rental company): \_\_\_\_\_

### CERTIFICATION

*This is to certify that this listing, including all statements and schedules attached hereto, has been examined by me, and is, to the best of my knowledge and belief, a true and complete report made in good faith covering the property named above and that the same is in accordance with the records of the reporting taxpayer.*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date