



AGENDA
Regular Town Council
Monday, December 23, 2019
Council Chambers 4:00 PM

	Page
1. CALL TO ORDER	
2. ADOPTION OF AGENDA OR A MOTION TO AMEND THE AGENDA	
3. CONSENT AGENDA	
3.1. Res. No. 2019-07 Revised Bank accounts authorization for signatories Output Document (Staff Report - 0233) - Pdf	3 - 5
4. TOWN MANAGER AND STAFF REPORTS	
4.1. Department of Infrastructure Reports Output Document (Staff Report - 0222) - Pdf	7 - 11
4.2. Fire Department Monthly Report Output Document (Staff Report - 0221) - Pdf	13 - 14
4.3. Police Department Monthly Report Output Document (Staff Report - 0223) - Pdf	15 - 17
4.4. December TDA Report Output Document (Staff Report - 0224) - Pdf	19 - 21
4.5. Parks and Recreation November Report Output Document (Staff Report - 0225) - Pdf	23 - 26
4.6. Planning and Inspections Report 2019-11 Output Document (Staff Report - 0226) - Pdf	27 - 29
5. CLOSED SESSION - PURSUANT TO NC GS 143-318.11 (A)(6) PERSONNEL MATTERS	
6. OTHER BUSINESS	
7. ADJOURNMENT	



COUNCIL ACTION ITEM

TO: Mayor & Council
FROM: Tamara Mercer
DATE: December 23, 2019
SUBJECT: Res. No. 2019-07

FOR THE PURPOSE OF:

Resolution Authorizing Individuals for banking accounts signatories. Due to staff changes, Council to find updated signatories on Res. No. 2019-07.

SIGNATURES:

Town Manager

Town Clerk



Resolution

Town of Beech Mountain

North Carolina

Date: 12/10/2019

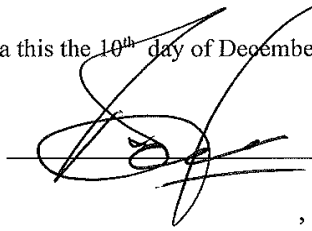
**RESOLUTION BY THE TOWN COUNCIL
OF THE TOWN OF BEECH MOUNTAIN, North Carolina
(Res. No. 2019-07)**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN,
NORTH CAROLINA, TO AMEND AUTHORIZED INDIVIDUALS FOR DEPOSIT ACCOUNTS,
AND BANK SIGNATORIES FOR BRANCH BANKING AND TRUST, MOUNTAIN
COMMUNITY BANK, AND HIGHLANDS UNION BANK**

BE IT RESOLVED by the governing Board (hereafter the "Town Council") for the Town of Beech Mountain that all banks and all depositories where the Town of Beech Mountain has money on deposit and where the various departments of the Town of Beech Mountain have money on deposit, be, and they are hereby authorized and empowered to disburse the same upon checks, wire transfers, vouchers, and other like instruments signed by either Mayor Barry Kaufman, of the Town Council or Vice Mayor Jimmie Accardi of the Town Council or Interim Town Manager Bob Pudney, or Finance Officer Steve Smith, and this authority shall be effective from the date of Wednesday, December 11th, 2019 and continue until such banks and depositories are notified in writing of its revocation, and it is provided that all checks drawn on any deposit of the Town shall carry the signature of the Finance Officer Steve Smith and one other three recognized signatories for the Town as follows; Mayor Barry Kaufman of the Town Council, or Vice Mayor Jimmie Accardi of the Town Council, or Interim Town Manager Bob Pudney.

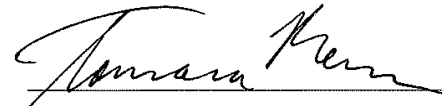
BE IT FURTHER RESOLVED that all former actions of the Town Council with respect to signatures required to disburse funds of the Town of Beech Mountain are hereby rescinded.

Adopted at Beech Mountain, North Carolina this the 10th day of December, 2019.



, Mayor

ATTEST:



Tamara Mercer, Town Clerk





REPORT

TO: Town Council
FROM: Daniel Davis
DATE: December 10, 2019
SUBJECT: Department of Infrastructure Reports

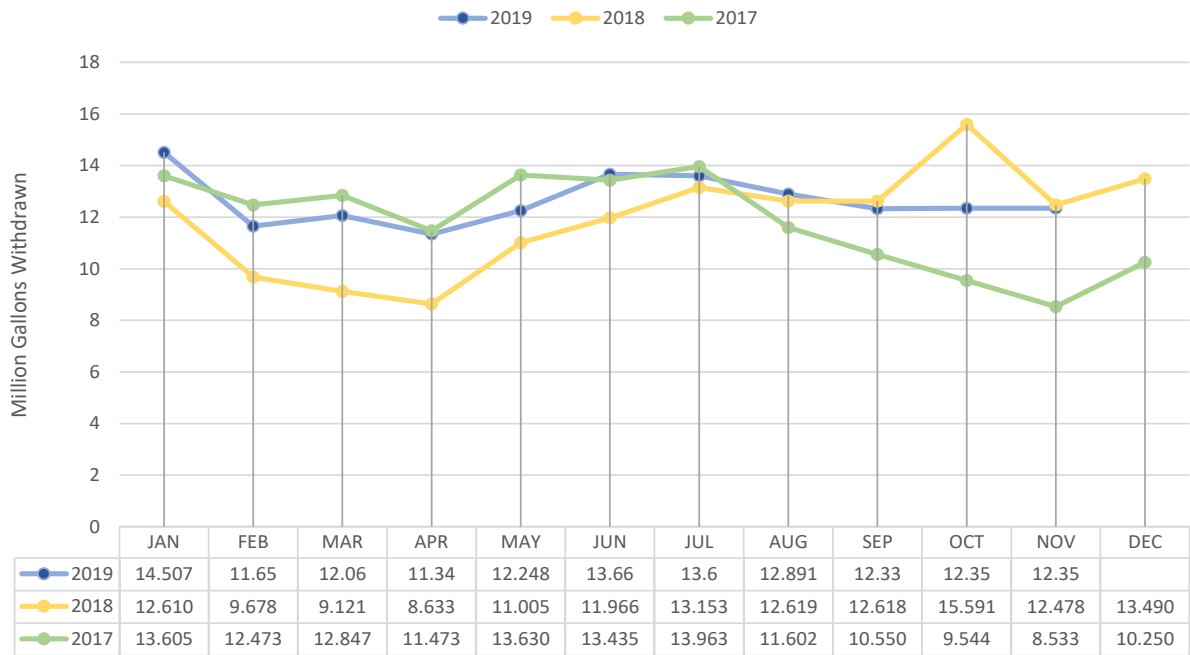
FOR THE PURPOSE OF:
Public Works, Utilities, and Sanitation Monthly Reports

SIGNATURES:

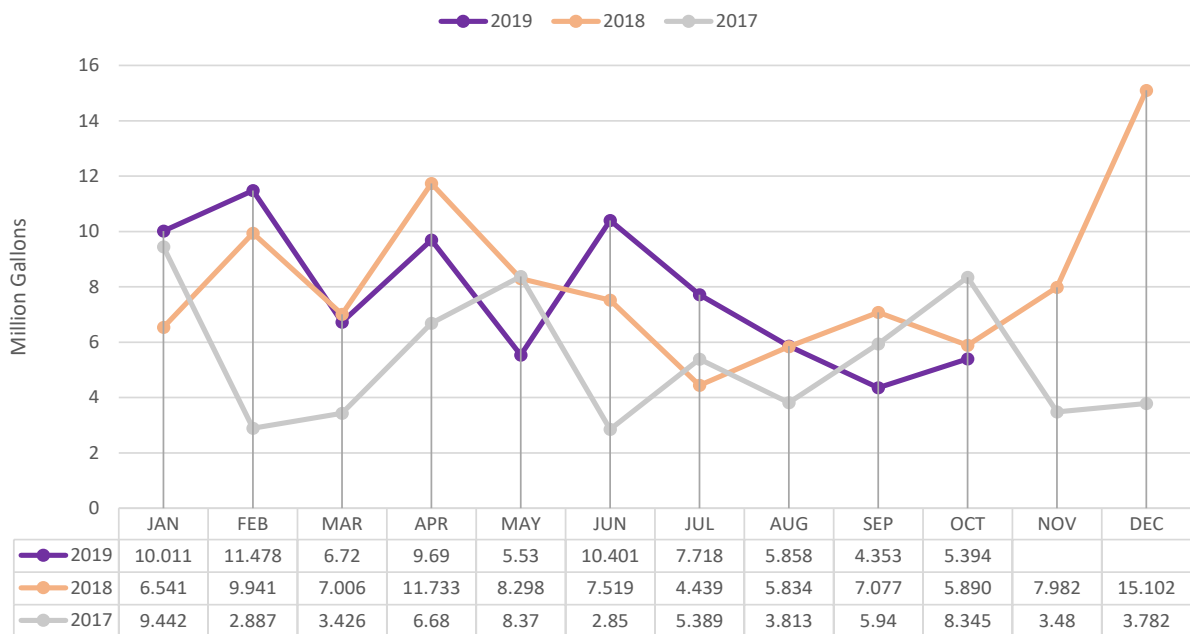
Town Manager

Town Clerk

Raw Water Withdrawl from Buckeye Lake 3 Year Period



Total Wastewater Flows 3 Year Period





Town of Beech Mountain
Public Works Department
Monthly Report

2018	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING						--ROAD MAINTENANCE--					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIGING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JAN	94.70	12.82	1.16	0.85	0.76	3.53	1.02	22	0	0	0	0	0	0
FEB	83.37	8.50	1.95	0.66	0.51	0.00	0.00	0	0	0	0	0	0	0
MAR	48.34	9.45	2.69	0.48	0.24	0.00	0.00	0	0	0	0	0	0	0
APR	63.45	12.86	1.91	1.45	0.44	2.84	1.11	0	0	0	10	0	0	9
MAY	76.17	15.97	2.30	0.87	0.46	0.00	0.00	18	22	1	8	5	0	53
JUNE	107.85	20.24	6.90	1.83	1.14	4.08	1.14	8	7	0	3	10	1	31
JULY	129.38	19.42	2.39	1.16	1.04	3.57	0.65	15	4	1	10	0	0	25
AUG	110.16	22.22	4.68	0.98	0.86	3.59	0.89	0	27	0	7	6	0	6
SEP	81.79	27.44	5.21	2.49	0.71	3.97	1.95	15	34	1	3	5	0	7
OCT	86.93	14.20	2.40	2.13	1.08	0.00	0.00	0	4	2	0	9	0	0
NOV	83.98	16.87	2.63	1.19	0.49	4.36	0.99	0	3	2	5	2	0	0
DEC	81.37	11.23	5.00	5.00	5.00	5.00	5.00	15	11	2	0	8	0	0
YTD TOTALS	1047.49	191.22	39.22	19.09	12.73	30.94	12.75	93	112	9	46	45	1	131
2019	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING						--ROAD MAINTENANCE--					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIGING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JANUARY	109.38	8.23	2.24	1.25	0.56	3.54	1.95	13	0	0	0	2	1	0
FEBRUARY	102.76	8.02	1.94	2.18	0.60	2.47	1.31	5	11	5	2	0	4	0
MARCH	94.19	7.74	6.14	1.68	0.40	2.12	1.02	6	9	2	0	0	10	0
APRIL	67.26	27.92	2.90	0.00	0.95	0.00	0.00	2	0	0	12	1	1	0
MAY	85.42	32.50	4.60	1.51	1.03	2.96	1.54	4	5	2	7	4	2	11
JUNE	111.48	6.39	2.00	1.05	0.65	4.39	1.47	8	45	4	6	12	22	30
JULY	131.73	9.95	3.25	1.16	1.07	2.86	0.32	8	20	3	3	2	4	12
AUGUST	114.04	4.11	0.00	1.40	1.18	5.54	2.48	5.52	12	5	0	2	0	16
SEPTEMBER	96.73	5.39	0.00	1.73	0.90	3.24	0.00	0	10	0	6	0	4	8
OCTOBER	117.21	2.11	0.00	1.13	0.76	2.34	1.85	4.92	12	1	9	2	6	0
NOVEMBER	85.75	0.00	0.00	0.79	0.50	0.00	0.00	4.65	12	0	4	0	6	0
DECEMBER														
YTD TOTALS	1115.95	112.36	23.07	13.88	8.60	29.46	11.94	61.09	136	22	49	25	60	77

Note: Sanitation & Recycling amounts are reported in tonnage

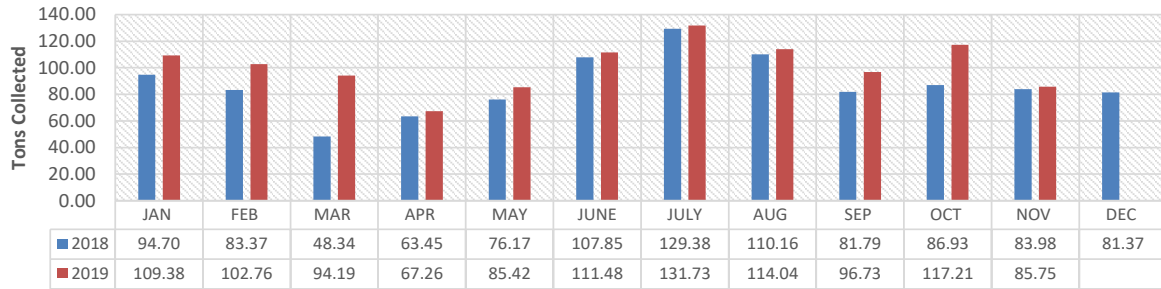
Note: Recycled metal taken to Omni Source

Note: Cardboard is by bales - each bale is approx 900 lbs.

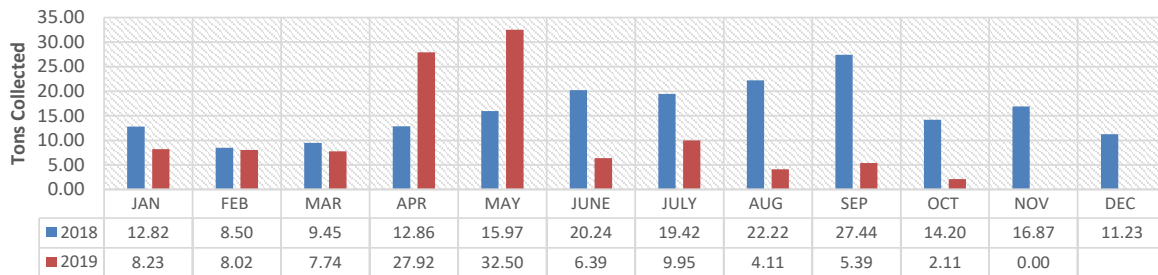
Note: Began tracking construction material Jan 2018

Note: Construction material is charged at \$53.00 per ton

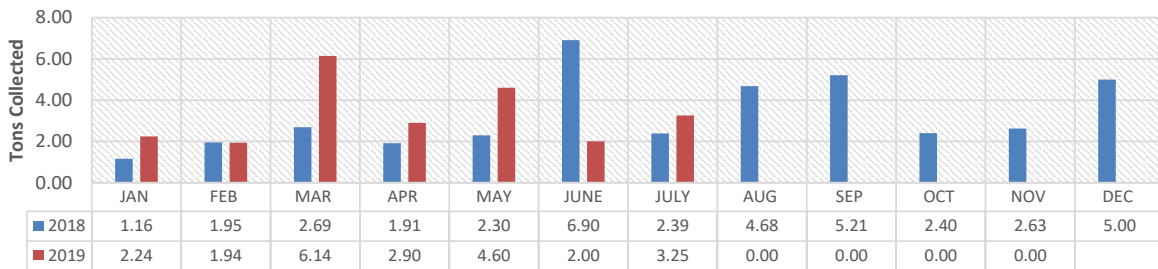
Solid Waste



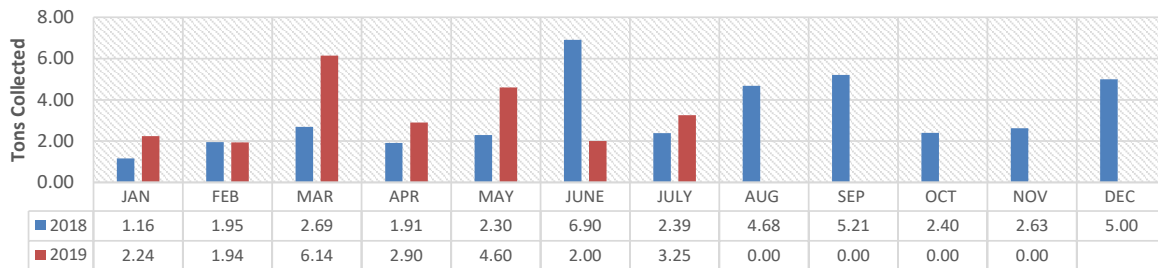
Construction Material



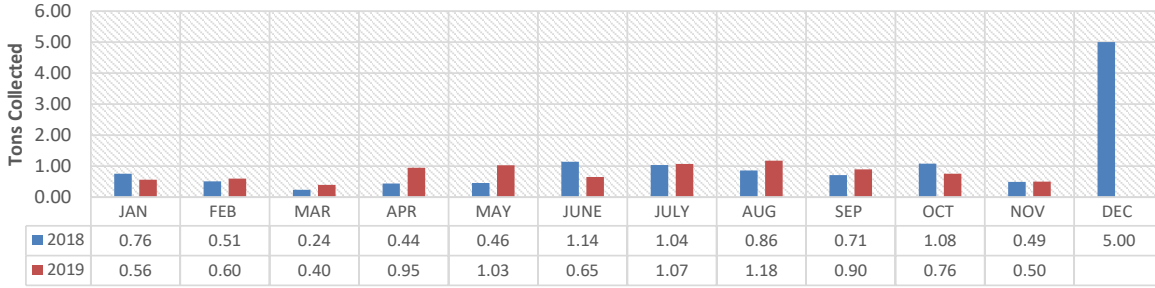
Recycled Metal



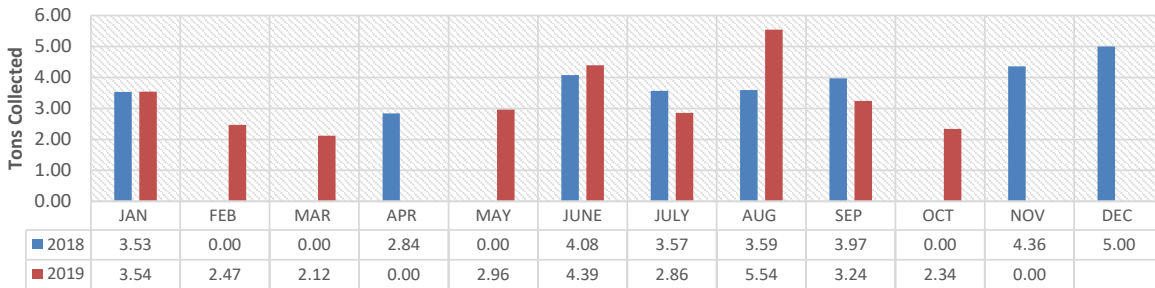
Recycled Paper



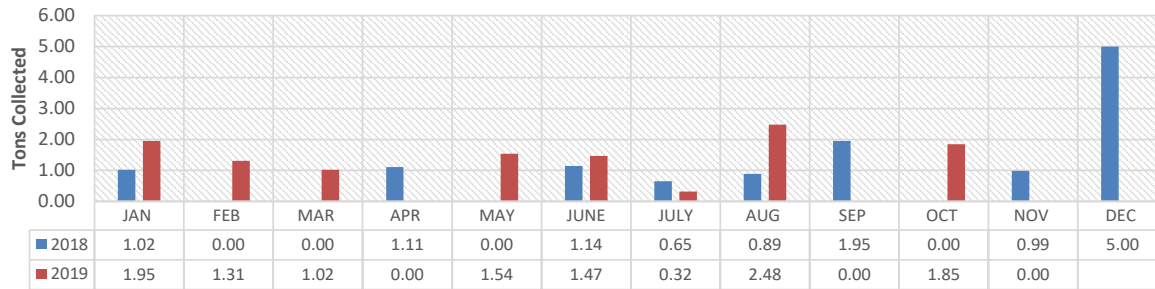
Recycled Plastic



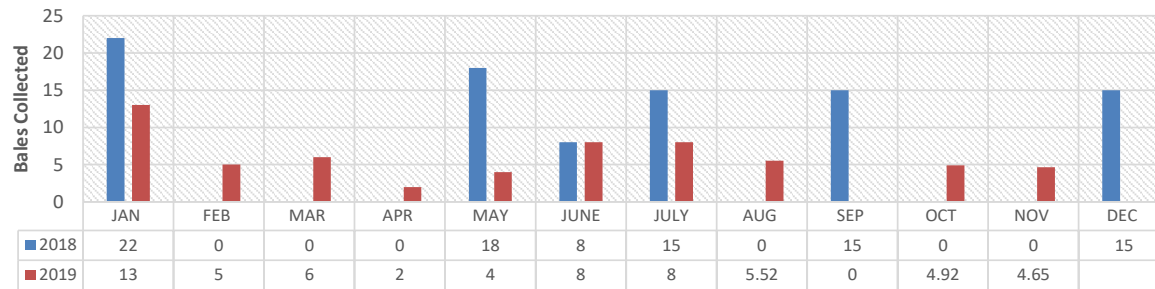
Recycled Glass



Recycled Aluminum



Recycled Cardboard





REPORT

TO: Town Council
FROM: Bob Pudney
DATE: December 10, 2019
SUBJECT: Fire Department Monthly Report

FOR THE PURPOSE OF:
November monthly Fire Dept. report

SIGNATURES:

Town Manager

Town Clerk

**BEECH MOUNTAIN FIRE DEPARTMENT
Monthly Report
November 30, 2019**

EVENT	THIS PERIOD	SAME PERIOD LAST YEAR	FISCAL YTD
FIRE CALLS	9	3	34
MEDICAL CALLS	9	6	61
FIRE SAFETY INSPECTIONS	1	0	14
PUBLIC EDUCATION	0	0	4
FIRE HYDRANT INSPECTIONS	0	0	2
TRAINING HOURS	354	275.5	1286
MEETINGS	9	8	41

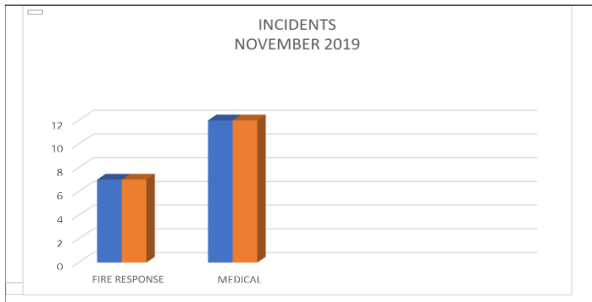
COMMENTS:

Membership Recruitment Program.

Addressing Project Underway

EMT Class

Goals Next Period:





REPORT

TO: Mayor and Town Council
FROM: Tim Barnett
DATE: December 10, 2019
SUBJECT: Police Department Monthly Report

SIGNATURES:

Town Manager

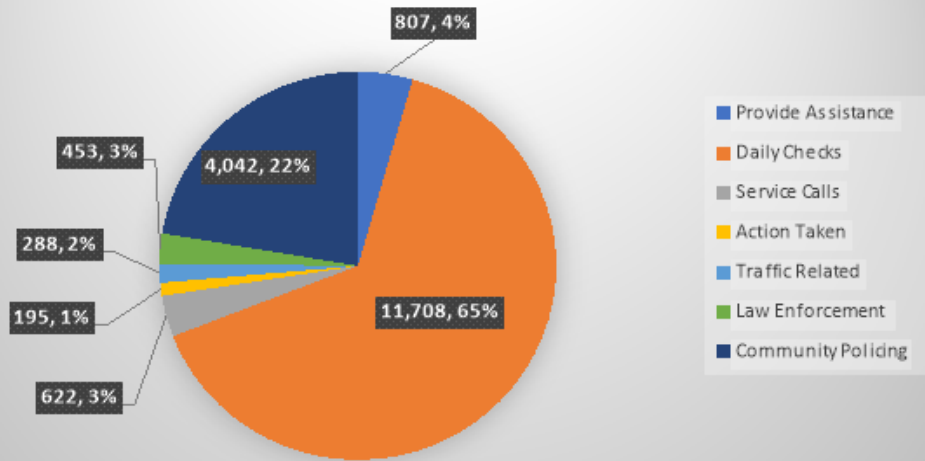
Town Clerk



Activity Log Yearly Summary Totals
 Beech Mountain Police Department
 January 1, 2019 through November 30, 2019

<i>Call Type</i>	<i>2018</i>	<i>2019</i>	<i>Call Type</i>	<i>2018</i>	<i>2019</i>
Provide Assistance			Traffic Related		
Assist Fire Department	34	28	Driving While Impaired	5	5
Assist Investigation	0	0	Improper Parking	26	62
Assist Other Agency	57	66	Stationary/Directed Patrol	48	78
Assist Town Dept/Business	79	8	Traffic Control	5	15
Assist Home Owner	43	50	Vehicle Accidents	43	27
Assist Motorist	220	148	Vehicle Stops	85	101
Assist Other Officer	83	151			
Escort	423	285	Law Enforcement Calls		
Assist Medical Calls	44	71	911 Hang Ups	22	27
			Alarms	107	95
Daily Checks			Breaking & Entering	8	14
Business Checks	10,467	10,647	Domestic Complaints	26	19
Care Track Test	62	33	Fight	3	2
Security Checks	941	1,607	Fire Works Violations	3	17
Residence Checks	1,068	976	Fraud	1	2
Welfare Check	42	52	Hit & Run	1	3
			Intoxicated/Drunk & Disruptive	4	4
Service Calls			Investigation	21	12
Animal Control Domestic/Wildlife	69	61	Larceny	17	14
Calls For Service	276	331	Mental Subject	6	6
Deliver Letter/Message	29	66	Missing Person	5	7
Found Property	4	5	Noise Disturbance/Loud Music	28	29
Golf Cart / UTV Inspections	0	44	Open Door/Open Window	23	52
ATV/Golf Cart Complaints	11	14	Prowler	6	1
Recreation/Town Deposit	91	101	Shots Fired/Sound of Shots Fired	3	9
			Ski Pass Violation	0	0
Action Taken			Suspicious Vehicle	62	78
Court	22	25	Trespassing	47	42
Felony Arrest	1	0	Vandalism	8	12
Misdemeanor Arrest	7	13	Continuing Investigation	1	8
State Citations	51	32			
Town Ordinance Violations	5	5	Community Policing		
Verbal Warning	47	57	Community Policing Contacts	3,429	4,427
Warning Citations	20	42	Community Events	25	36
Warrant Service	10	21			
2018 Event Totals:	18,287		2019 Event Totals:	20,469	

2019 Monthly Condensed Calls





REPORT

TO: Mayor and Town Council
FROM: Kate Gavenus
DATE: December 10, 2019
SUBJECT: December TDA Report

FOR THE PURPOSE OF:

This report provides samples of some of the recent media coverage received by the Town, results and gross lodging receipt analysis.

SIGNATURES:

Town Manager

Town Clerk

**Beech Mountain TDA Report
To Town Council
December 2019**

Marketing/Media:

We have a social media sweepstakes running until December 13th, with a winter ski trip for two to Beech Mountain and the resort as the prize.

The following are some examples of coverage we've received in the month of November:

From Murfreesboro Magazine, regarding things you don't want to miss in western NC:

<https://www.dnj.com/story/news/local/murfreesboro-magazine/2019/11/20/smoky-mountains-louisville-biltmore-estate-enjoy-scenes-winter/4251528002/>

Blue Ridge Outdoors, regarding Southern Snow Towns:

<https://www.blueridgeoutdoors.com/magazine/november-december-2019-top-adventure-towns/>

Charlotte Magazine, written by Anna Van Erven, whom we hosted this fall:

<https://www.charlottemagazine.com/mountain-escapes-near-charlotte-beech-mountain/>

From VacationCritic.com, regarding affordable fun spring-break choices:

<https://www.familyvacationcritic.com/cheap-fun-spring-break-family-vacations/art/>

From A-List Nation Magazine (Beech Mountain is the only North Carolina Destination included in their travel round-up)

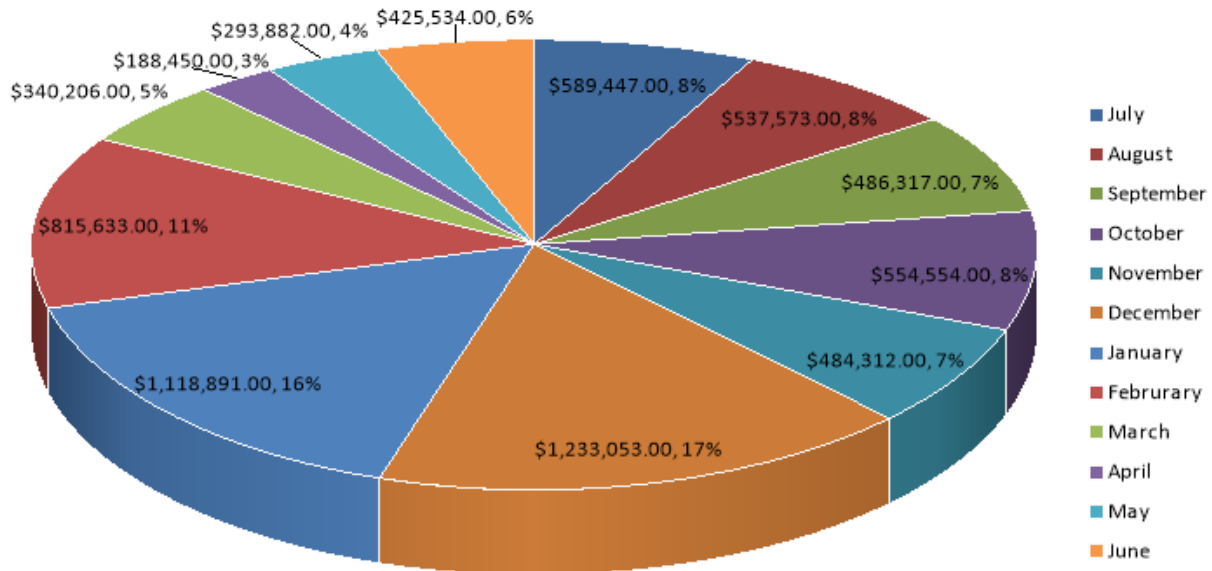
<https://www.alistnation.com/nov-dec-2019>

From the Asheville Citizen-Times, regarding ski resorts:

<https://www.citizen-times.com/story/news/2019/11/27/most-wnc-ski-slopes-open-thanksgiving-holiday/4300360002/>

Results:

For the month of **November there have been 573 visitors**, which is greater than the 498 visitors for the same month in 2018. Occupancy Tax is up 44.61% over the previous October, with \$46,024 collected. Visitors in November were looking for hiking trails and things to do in the area. The early opening of the resort boosted visits, and many people were staying for the entire week of Thanksgiving this year. Of those surveyed in the Visitor Center, 55% were from Florida and 10% were from Georgia; nine states were represented in all.



For 2018-19, December-February comprised 44% of the total lodging revenues on Beech Mountain, while June-August provided 22% of the more than seven million dollars collected in that fiscal year.



REPORT

TO: Mayor & Town Council
FROM: Sean Royall
DATE: December 10, 2019
SUBJECT: Parks and Recreation November Report

FOR THE PURPOSE OF:
Parks and Recreation Dept. facilities and program reports

SIGNATURES:

Town Manager

Town Clerk



November 2019 Recreation Report

Facility Report

Finance Report

Total Monthly Revenue	\$2,914.55
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Check-In Report

Member Visits	277
Non-Member Visits	75

Membership Report

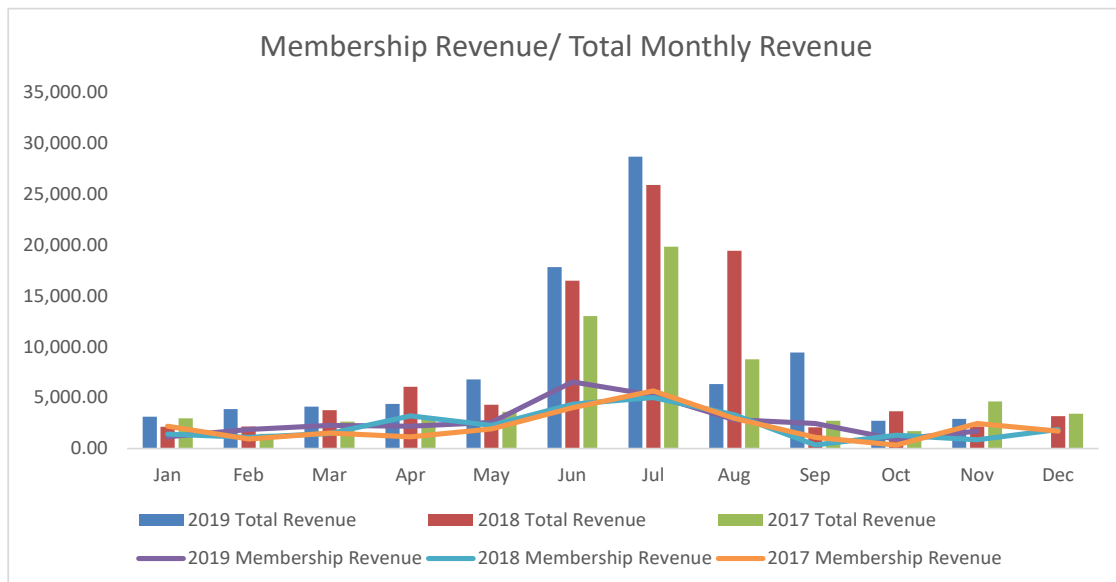
Total Memberships - \$1,705.00 (Details attached)

Family Annual \$1,225.00		
Active	Passes Expired (not renewed)	Passes sold
112	7	7

Individual Annual \$ 450.00		
Active	Passes Expired (not renewed)	Passes sold
133	6	5

Week Passes - \$30.00	
Family	Individual
1	0

Renewal Emails and Letters sent:

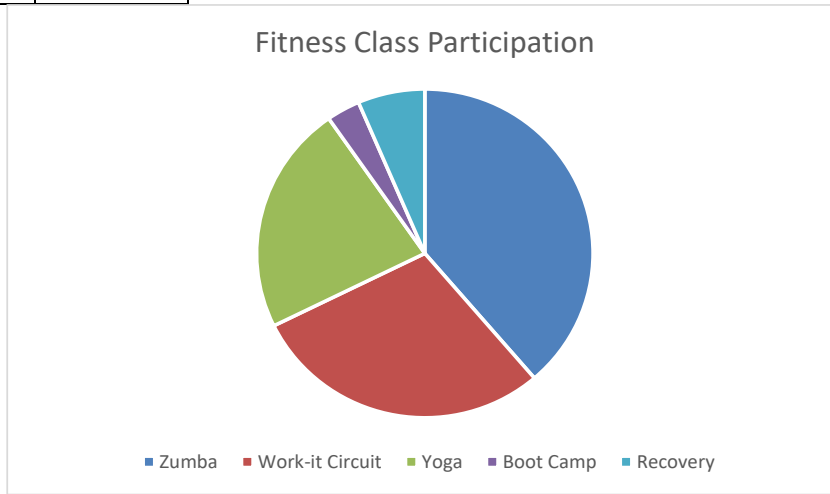


Fitness Report

Participants:

Class/Number of classes offered in the month/ Number of participants

Zumba	72
Work-it Circuit	54
Yoga	42
Boot Camp	6
Recovery	12



Outdoor Report

Participants:

Emerald Outback Trail (as read from trail counter)	1128
Bird Hike	0 (bad weather)
Thanksgiving hike	2

Director's Notes:

- Holiday Market had 750 customers
- Lower Pond Boardwalk completed and trail re-opened
- New snow gun and hill opened Thanksgiving weekend
- Hired our third full-time employee

Respectfully Submitted,

Sean Royall
 Parks and Recreation Director
 Town of Beech Mountain
 December 2, 2019

Detailed Revenue Totals

PROGRAM REGISTRATIONS \$637.00

MEMBERSHIPS \$1,705.00

Facility Reservation \$0

POS \$572.55

Total Online Sales \$430.00

**TOTAL MONTHLY REVENUE
\$2,914.55**

General Donation \$2.05

Personal Training \$250.00

Print/ Fax \$1.25

Trail Map \$10.00

Programs

2019 Holiday Market \$590.00

Wine Hayride \$47.00

Memberships

Family Annual Pass \$1,225.00

Individual Annual Pass \$450.00

Condo Membership \$0

Individual Week Pass \$0

Family Week Pass \$30.00

POS

Binoculars \$40.00

Coke Machine \$22.75

**Daily Use (Non Member Check-in)
\$225.00**

Dog Park Donations \$21.50



REPORT

TO: Town Council
FROM: Preston Yates
DATE: December 10, 2019
SUBJECT: Planning and Inspections Report 2019-11

FOR THE PURPOSE OF:
For Town Council review and consideration.

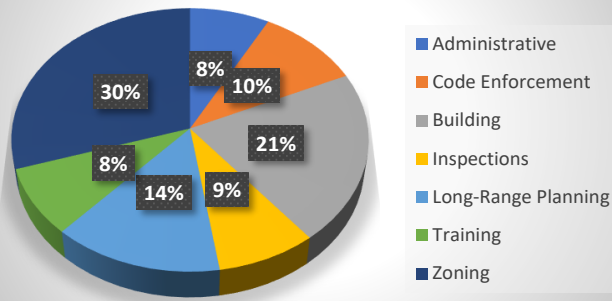
SIGNATURES:

Town Manager

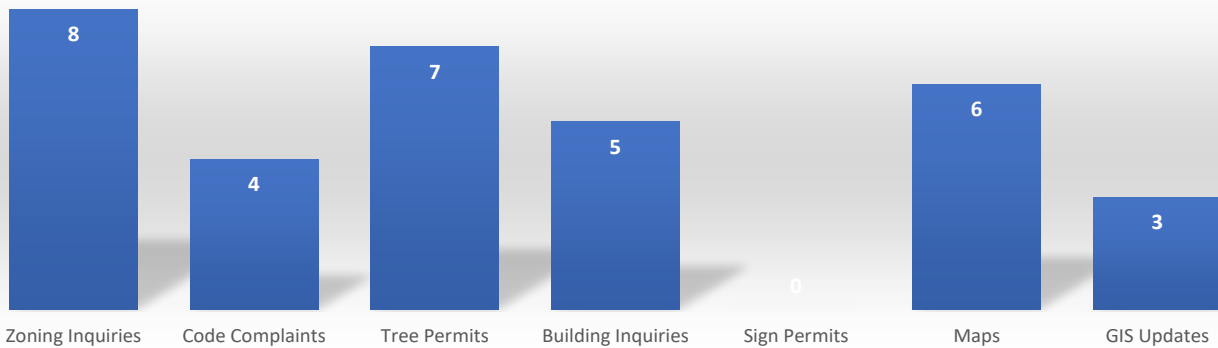
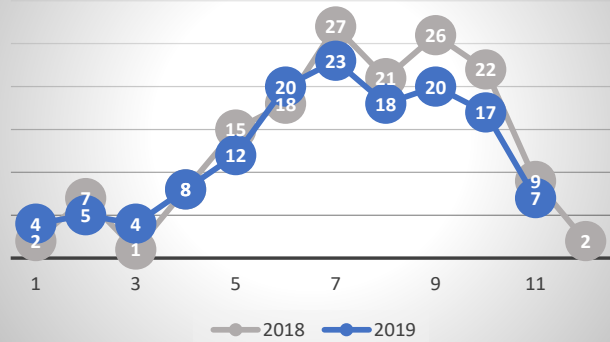
Town Clerk

TOWN OF BEECH MOUNTAIN
PLANNING AND ZONING MONTHLY REPORT
 November-2019

Time Allocation



Tree Permits



Summary and Highlights

Long Range Planning:

Town Council adopted 2020-2035 Comprehensive Plan

Zoning:

Official Zoning map adopted by Town Council

GIS:

Updated Parcel data and several other data layers

Building

Inspections and permits consistent with previous years' decline during winter

Code Enforcement:

Initiated plan for enforcement of address posting compliance

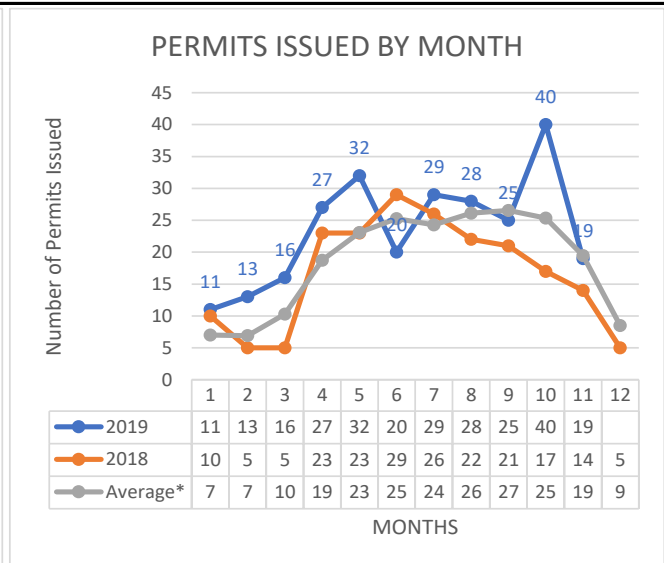
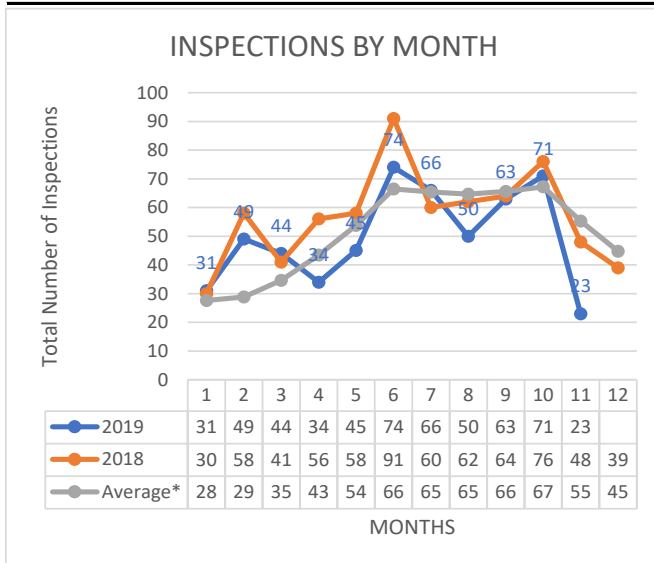
TOWN OF BEECH MOUNTAIN
Monthly Report
Department of Building Inspections
November-2019

1. Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	11	39	20	142	134	268
Electrical	5	10	10	47	39	96
Plumbing	5	7	4	26	21	63
Htg/Air & Misc.	2	15	14	58	52	123

2. Permits Issued

No. Issued	19	40	14	141	65	260
Value	\$ 165,129	\$ 1,211,200	\$ 84,549	\$ 3,244,443	\$ 1,031,477	\$ 4,772,567
Permit Fees	\$ 1,891.24	\$ 20,964.14	\$ 1,040.00	\$ 43,213.15	\$ 11,331.20	\$ 90,435.77



*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

3. Nature of Building Permits

# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY
	New Single Family				4	0
	New Multi-Family				0	0
	New Commercial				0	0
19	Other	Various	\$ 1,891.24	\$ 165,129		
19			\$ 1,891.24	\$ 165,129		