



AGENDA
Regular Town Council
Tuesday, October 12, 2021
Council Chambers 4:00 PM

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Mon 5:09 p.m. 10/11/2021

Thank you! Here are my comments for the town council meeting. I may be able to attend streaming.

1. Open dumpsters on the mountain. I have seen (when visiting Pinnacle) and also read social media posts about bears going through dumpsters. When will HOA's, restaurants and retailers be required to comply with bear-proof dumpsters/containers?
2. Also regarding wildlife, there are many new STR owners on the mountain and some of the comments from new residents don't express understanding about wildlife interactions and one comment seemed to express an understanding of 'shoot on site' for coyotes. Would like to request a council discussion on signage in support of wildlife education on the mountain. e.g. - "Keep our bears healthy. No feeding" "No hunting inside town limits", etc. The town does a great job with street and other signage and I think it would enhance the appeal of the area as well as support a healthy ecosystem.

Thank you,
Anna Davidson



MINUTES

Regular Town Council Meeting

4:00 PM - Tuesday, September 14, 2021
Council Chambers

The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, September 14, 2021, at 4:00 PM, in the Council Chambers, with the following members present:

COUNCIL PRESENT: Mayor Barry Kaufman
Vice Mayor Jimmie Accardi
Councilmember Weidner Abernethy
Councilmember Kelly Melang
Councilmember Erin Gonyea

COUNCIL EXCUSED:

STAFF PRESENT: Attorney Stacy Eggers, IV
Town Manager Bob Pudney
Town Clerk Tamara Mercer
Director of Special Projects Riley Hatch
Assistant Parks and Rec Director Kate Prisco

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- 2.1. Vice Mayor Accardi requested to amend the agenda, adding the topic of 'Bark Park Way speed bumps', to which Mayor Kaufman requested a second and Councilmember Melang seconded adding the agenda item.

Motion

Jimmie Accardi made a motion to adopt the amended agenda and Weidner Abernethy seconded the motion. CARRIED. unanimously.

3. INVOCATION- CHIEF TIM BARNETT

4. PLEDGE OF ALLEGIANCE

5. PUBLIC COMMENT

- 5.1. Public Comments

Mayor Kaufman requested those that signed up to speak to address the Council.

Mr. Wilson King of 405 Beech Mountain Parkway asked Council to revisit the topic of Bark Park Way and the speed limit. He stated the area and land parcels consist of the Public Works Facility, the dog park and playground, the recycling center, the new parking lot, and the expansion of the Ski Resort's overflow ski area. He has speed limit concerns and the speed limit on Bark Park should be set to 10 mph or at least 15 mph.

Ms. Eva Jones of 100 Skiway Road #5 and Tree House condos recounted her difficulty with understanding the different aspects of the Sanitation Ordinance. There is no place for a garbage dumpster at her site and she said the company cannot pick-up the garbage at her condo because she will lose two parking spaces. She cannot use the Convenience Center; she will use Avery or Watauga county. She is confused about the size dimensions and the fencing. She has no information from Republic's representative. The public needs education about recycling materials. There needs to be supervision and clarity about receptacles and costs on the mountain.

6. FEATURED LOCAL BUSINESS- FRED'S MERCANTILE, FRED PFOHL

- 6.1. Mr. Fred Pfohl of Fred's Mercantile passed out a history of the store and parcel site to the audience in attendance noting that in 1979, he and Margie purchased the property from bankruptcy court from the Caribbean Development Company. This allowed them to open the store on February 9, 1979, and the establishment has been open every day since. Mr. Pfohl said he is thankful every day for this community and to be able to go to work and serve at Fred's Mercantile. Mr. Pfohl thanked Bob for the newly completed projects in the town and for the future, he encouraged all of us to work together for the town.

7. CONSENT AGENDA

- 7.1. Adoption of Minutes- August 10, 2021, regular meeting, August 10, 2021, Closed Session minutes, and August 17, 2021 Town Hall meeting
- 7.2. Mountain Community Bank-

Vice Mayor Accardi noted an error in the document and that the name of one the banks is First Community Bank not Highland Community Bank.

Motion

Approve

- 7.3. Amendment to the FY 2022 Budget - Schedule of Fees

Motion

Approve

7.4. Declare 109 Hemlock Circle Surplus Property

Motion

Kelly Melang made a motion to approve the consent agenda which included: 7.1) adoption of the minutes for August 10 regular meeting and closed session, and the August 17, 2021, Town Hall meeting, 7.2) Mountain Community Bank amendment for authorized bank signatories, 7.3) Amendment to the Fiscal Year 2021-2022 Budget Schedule of Fees, and 7.4) Declare Surplus Property 109 Hemlock Circle PID: 1950349104000, and Weidner Abernethy seconded the motion. CARRIED. unanimously.

8. OLD BUSINESS

8.1. Emergency Medical Unit

Mayor Kaufman requested a motion to accept the proposal from Watauga County to provide Emergency Medical Services as outlined by the Town Manager.

Motion

Weidner Abernethy made a motion to authorize the Town Manager to begin negotiations with Watauga County as the preferred provider for Emergency Medical Services, for a dedicated (EMRU) Emergency Medical Response Unit and Kelly Melang seconded the motion. CARRIED. unanimously.

8.2. Short-Term Rental Regulations Planning Board Report

Mayor Kaufman stated that the Council accepts the Planning Board report on short-term rentals. That no action would be necessary at this time nor in the near future, as the General Assembly is working on that bill in Raleigh. Bill 829 is currently being worked on for 'short-term rental regulations'. He suggested the public should contact their representatives with concerns and comments, as the representatives are drafting the regulations in the bill.

9. NEW BUSINESS

9.1. Bark Park Way

Vice Mayor Accardi noted that as Mr. King had pointed out, the amenities on the road such as the playground, Bark Park and playground, the pedestrians, and vehicle traffic and vehicles speeding are the issue. He requested signage or lowering the speed limit to 15 mph. He inquired if this was an enforce issue. Vice Mayor suggested the town could add portable speed bumps that are plastic and NCDOT approved on the roadway.

In response to Councilmember Melang's question, Vice Mayor said the portable plastic speed bumps are used at Appalachia State University.

Councilmember Gonyea said with the upcoming busy winter season and volume of traffic on the sled hill, she would err on the side of caution. The temporary traffic pattern calming options sound viable.

Councilmember Abernethy stated the speed limit is 25 mph and was not in favor of changing it but with proper signage such as the Lee's McRae signage which is visible and flashes at traffic in his opinion is proper signage. In the winter a flashing light that is well marked will work.

Mayor Kaufman directed the Town Manager to check the costs for the various suggested options. Mr. Pudney stated the roadway paving and striping improvements were underway and then we will be adding the crosswalk including the signage. He will research a portable speed bump and affirmed staff will find a solution.

9.2. Ord. No. 2021-04 to Amend Chapter 71 - Parking Regulations

Councilmember Abernethy inquired into the violations as referenced in Chapter 71.01 of the ordinance specifically item *(A) No person may park any vehicle or permit it to stand in any of the following locations: (8) on any area of any street where "No Parking" signs have been installed no person may park in front of a private driveway*, and he asked if the result of the violation is a ticket or a tow, to which Mr. Pudney stated that the reference is an existing regulation in the ordinance, and typically it is a warning if on private property and depending on the violation becomes a citation. Attorney Eggers confirmed that it would depend on the circumstances as to the remedy and police enforcement.

Motion

Weidner Abernethy made a motion to approve the amendment to Chapter 71- Parking Regulations and Erin Gonyea seconded the motion. CARRIED. unanimously.

9.3. Pay Parking Proposal

Vice Mayor Accardi inquired into the procedures at the town parking lot. Mr. Pudney announced there will be a team of personnel within town hall administration who will administer the payments with the company and Parks Department personnel who will monitor the lot and safety enforcement by the Police Department.

Mr. Pudney reviewed the OttoConnect mobile app proposal and in referencing page 65, fees and payments, enforcement, and customer service which includes phone and email support and resolving complaints and ticket issues. The Town personnel will work with the service representatives said Mr. Pudney. There is no equipment at the parking lot, people will download the app and Mr. Pudney explained how the app will work with an individual's phone.

The town will install high powered WIFI at the location and it will be open and public. The WIFI is also available for usage at the sled hill.

Motion

Jimmie Accardi made a motion Staff recommends approval of the Parking Cast Proposal by Otto Connect for a period of two years and Erin Gonyea seconded the motion. CARRIED. unanimously.

9.4. Adventure Ropes Course at Shane Park-

Kate Prisco, Assistant Parks Director presented an overview for an Adventure Ropes Course at Shane Park. The Parks and Recreation staff researched the design for the course. Ms. Prisco reviewed the activities and participation by the community which included maxed-out attendance for summer camp and the new bike camp. The Department hired a new outdoor crew member for expansions of trails as well we have a new sled hill snow gun. There are campers at Shane Park every weekend and the revenue numbers were highlighted by Ms. Prisco.

The proposed new Shane Park Rope Course is 100% paid for by donations at a cost of \$45,000. The department will maintain the course and the work is proposed to be performed by Beanstalk Bridges LLC added Ms. Prisco. Mayor Kaufman noted this will be a nice addition to our Parks and Recreation programs.

Motion

Kelly Melang made a motion to accept the Shane Park Ropes Course project addition to Parks and Recreation programs and Weidner Abernethy seconded the motion. CARRIED. unanimously.

9.5. Emerald Outback Trail system lease agreement

Mayor Kaufman stated the Emerald Outback Trail system lease agreement is for the next 2 years

Motion

Kelly Melang made a motion to enter into the Emerald Outback Trail system lease agreement as drafted and Erin Gonyea seconded the motion. CARRIED. unanimously.

9.6. Lake Coffey Engineering RFQ

In response to Vice Mayor Accardi's request to review the topic of the Lake Coffey/Lake Santis surface water project, Mr. Pudney reviewed the issue of the water shortages on Beech Mountain and said the request came out of the need to secure another surface water reservoir. The Request for Qualification bid was sent out for an engineering firm to design the surface water project. An engineer will be contracted for the engineering design as well

as to begin the permitting with Federal and State agencies, such as natural resource fish and wildlife game agency and has well as for building the dam. An agreement with the Resort will be drafted by the attorneys in order to combine town lands with the resort's parcel at Lake Santis with Lake Coffey. It is estimated that a new damn reservoir will yield 30 million gallons of water. This reservoir will be an off-stream water source which means we do not have to release downstream.

Mr. Pudney estimates that the project doubles our water capacity as well as add greenspace. The project will look appealing. We will work with the Federal and State natural resource agencies and the fish and wildlife agency as building a dam is extensive. It is anticipated for a spring or summer of 2025 to be completed.

There was further discussion regarding the Watauga River Intake project. Mayor Kaufman noted that that project is years away from beginning as we need the County's permission. the issue is political and environmental groups are opposed.

Mr. Pudney said the Lake Coffey/Lake Santis project would not be a secondary water source as the Watauga River Intake project is and this is half the cost. At 50% reduction cost to construct, the surface reservoir is cost effective to operate.

Councilmember Abernethy noted the Lake Coffey project timeline and the efficiency of building the reservoir makes this project a major deal right now and he requested the Town Management to expedite this project as well as the EMS Station project due to time. In response to his inquiry, Mr. Pudney said we have two successful water wells. Mr. Pudney added we are still going to try another well. One that was drilled did not yield but the preliminary cost for research and drilling is \$50,000 so it is worth the investment. One was drilled at 300' to 800' and the cost for the deeper well was approximately \$80,000. We must have capacity for the well to be feasible. We conduct a 24-hour drawdown test. If the well meets level of criteria about 200,000 gallons, we will have capacity to continue. Then the operation costs are to treat and pump the water.

Motion

Weidner Abernethy made a motion to contract with West Consultants, PLLC to design and implement construction of the Lake Coffey Surface Water Reservoir Project and Kelly Melang seconded the motion. CARRIED. unanimously.

10. TOWN MANAGER AND STAFF REPORTS

- 10.1.** DOI Report September 2021
- 10.2.** Town Manager's Report, Mr. Pudney

Mr. Pudney said revenues are down as expected for this time of year. The Covid-19 Delta variant is prevalent, and we are monitoring the case load. Vaccinations are encouraged.

Projects Status Review:

- Parking Lot: paving signage, training staff
- Bark Park Bathroom
- Convenience Center exit is completed
- Water and Sewer lines replacement and repairs
- St. Andrews Road and Tamarack Road repairs
- High Country magazine news articles on the Watauga Medical Center
- Employee Appreciation Luncheon September 17 at 11:30
- Christmas Parade scheduled for December 22nd at 4:00

10.3. July Finance Reports

10.4. Fire Department Monthly Report

10.5. Police Department Monthly Report

10.6. August 2021 Recreation Report

10.7. DOI August Report

10.8. Planning and Inspection Report 2021-08

10.9. TDA September Report

11. TOWN COUNCIL COMMENTS

11.1. Councilmember Abernethy said the structure fire that occurred on Friday night was a large fire and he thanked Chief Pudney's performance during the fire. The Beech Mountain Police Department and volunteer fire members, the Town's dispatch staff and Fall Creek and Banner Elk who assisted.

Councilmember Melang congratulated staff and citizens on the successful kite festival and to the Police Department for the End of Summer Bash. The Locals Night at the Land of Oz was well attended, and the proceeds went to the Fire Department. She thanked Oz and their staff for helping.

Mayor Kaufman said happy new year in the Jewish tradition for year 5982.

12. CITIZENS' AGENDA COMMENTS

12.1. There was a question about the Bark Park speed bumps and the unidentified citizen suggested an arm sensor be used instead.

13. ADJOURNMENT

13.1. There being no further business, Mayor Kaufman requested a motion to adjourn at 5:10 p.m.

Note: the minutes are not a verbatim transcript of the proceedings.

Town Clerk

Mayor, Town of Beech Mountain



ORDINANCE

TO: Mayor & Town Council
FROM: Preston Yates
DATE: October 12, 2021
SUBJECT: Public Hearing Chapter 154: Zoning Mobile Public Safety Facility

FOR THE PURPOSE OF:

Public Hearing for the purpose of gathering public input on a proposed amendment to the Town's Zoning Ordinance to amend the Permitted Use Table of Chapter 154: ZONING, §154.091. The proposed amendment will add Mobile Public Safety Facility as a Permitted Use to the PS Private-Public Service District zoning in the Permitted Use Table. A full description of the proposed rezoning and amendment may be obtained from Zoning Official Preston Yates Town Hall. All interested parties are invited to speak.

STAFF RECOMMENDATION:

Approval of proposed amendment to Permitted Use Table

SIGNATURES:

Town Manager

Town Clerk



ORDINANCE

TO: Planning Board
FROM: Preston Yates
DATE: October 12, 2021
SUBJECT: Mobile Public Safety Facility Ordinance

FOR THE PURPOSE OF:

Proposed ordinance to allow mobile and modular structures be allowed in the PS zoning district for Public Safety purposes.

STAFF RECOMMENDATION:

Staff recommends approval. Planning Board recommended approval at their regular meeting on Monday, September 27, 2021.

SIGNATURES:

Town Manager

Town Clerk



Ordinance

Town of Beech Mountain
North Carolina

Date: 10/12/2021

TOWN OF BEECH MOUNTAIN

**AN ORDINANCE TO AMEND TITLE XV: LAND USAGE, CHAPTER 154:
ZONING, TO PROVIDE FOR THE ESTABLISHMENT OF A MOBILE PUBLIC
SAFETY FACILITY LAND USE AND TO PROVIDE FOR THE MOBILE PUBLIC
SAFETY FACILITY LAND USE AS A PERMITTED USE IN THE PRIVATE-
PUBLIC SERVICE (PS) ZONING DISTRICT**

Ordinance No. 2021-05

WHEREAS, the Town of Beech Mountain is a Municipal Corporation and political subdivision of the State of North Carolina; and

WHEREAS, the Town of Beech Mountain has duly adopted an ordinance to establish zoning districts throughout the Town of Beech Mountain; and

WHEREAS, the Town Council of the Town of Beech Mountain has sought to establish an Emergency Medical Services facility within the Town limits to provide for the safety and welfare of the residents; and

WHEREAS, the demand for Public Safety service is dynamic and may change more quickly than traditional construction practices allow for facility development; and

WHEREAS, the Town of Beech Mountain desires the ability to use modular and mobile facilities for Public Safety personnel in order to meet the demand for service; and

WHEREAS, the amendments set forth below are intended to allow the Town of Beech Mountain to utilize modular and mobile facilities for Public Safety personnel as the needs arise in the Private-Public Service (PS) zoning district.

NOW THEREFORE be it resolved by the Town Council of the Town of Beech Mountain as follows:

SECTION I. Title XV: Land Usage: Chapter 154.006: Definitions, of the Town of Beech Mountain Code of Ordinances is hereby amended to include the following:

MOBILE PUBLIC SAFETY FACILITY. Mobile Public Safety Facility is a principal or accessory use, which may be housed in a modular, mobile, or other structure, that allows for the rapid deployment and relocation of personnel and resources, as demand for service needs change. The Mobile Public Safety Facility may provide offices, equipment, and/or sleeping and living quarters for Emergency Medical Service (EMS), Fire, or Police personnel overnight and on a continual basis.

SECTION II. Title XV: Land Usage: Chapter 154.091: Permitted Use Table, of the Town of Beech Mountain Code of Ordinances is hereby amended to include the following:

	Single-Family				Multi-Family			Commercial		Public	Resort
	R-1	R-2	R-2A	MH	R-3	R-3A	R-3B	CS-1	CS-2	PS	BMR
Mobile Public Safety Facility										P	

SECTION III. CODIFICATION. The provisions of Sections I of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION IV. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other parts of the Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION V. CONFLICTING ORDINANCES. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent of such conflict

SECTION VI. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the Town Council for the Town of Beech Mountain, North Carolina, at which a

quorum was present and which was held on the ____ day of _____,
2021.

ADOPTED this the ____ day of _____, 2021.

Barry Kaufman, Mayor

ATTEST:

_____(SEAL)
Tamara Mercer
Clerk to the Board



COUNCIL ACTION ITEM

TO: Mayor & Town Council
FROM: Tamara Mercer
DATE: October 12, 2021
SUBJECT: Tourism Development Authority vacant term

FOR THE PURPOSE OF:

For Council's consideration, please review the submitted applications from citizens interested in serving on the Tourism Development Authority in the vacant term expiring December of 2022.

SIGNATURES:

Town Manager

Town Clerk

Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Tamara Mercer
403 Beech Mountain Parkway
Beech Mountain, NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862
Attention: Tamara Mercer

Complete the form below:

Name:	Robert W. McMichael Jr		
Home Address:	109 North Pinnacle Ridge Rd #12		
City:	Beech Mountain	Zip:	28604
Telephone:	919-306-3479	Alternate Number:	
Email:	rwmcmjr@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Tree Board | <input checked="" type="checkbox"/> Planning Board
<input checked="" type="checkbox"/> Tourism Development Authority
<input type="checkbox"/> Other |
|---|---|

List in order of preference the Boards on which you would be willing to serve:

1.	Planning Board
2.	TDA
3.	Board of Adjustment

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

District Committe Chairman - Impeesa District Boy Scouts of America
 President Quail Hollow Swim Club, Raliegh, NC

Sr Principal Enginner and Team Lead, Itron Inc.

Owns 2 rental properties on Beech Mtn.

Signature: Robert W McMichael, Jr	Date: 04/28/2021
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Town of Beech Mountain Board Application Form

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Mail: Town of Beech Mountain
 Attention: Jennifer Broderick
 403 Beech Mountain Parkway
 Beech Mountain, NC 28604

Email: clerk@townofbeechmountain.com
Fax: 828.387.4862
 Attention: Jennifer Broderick

Complete the form below:

Name:	Trisha Moore		
Home Address:	3363 Beech Mtn Pkwy		
City:	Beech Mtn	Zip:	28604
Telephone:	828-387-4200	Alternate Number:	423-213-8490
Email:	Wwlodge3363@gmail.com		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			
			yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|--|
| <input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board
<input checked="" type="checkbox"/> Tourism Development Authority
<input type="checkbox"/> Other |
|--|--|

List in order of preference the Boards on which you would be willing to serve:

1.	TDA
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

Manager - Winn-Dixie - 10 yrs
 Manager - Wal-Mart 12 yrs
 Youth Director - 6 years (among additional boards)
 Licensed Realtor in TN

Signature: <u>Trisha Moore</u>	Date: <u>5/14/2021</u>
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Town of Beech Mountain Board Application Form

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Mail: Town of Beech Mountain
Attention: Jennifer Broderick
403 Beech Mountain Parkway
Beech Mountain, NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862
Attention: Jennifer Broderick

Complete the form below:

Name:	Linda Susan Burn		
Home Address:	106 Hawthorn Road		
City:	Beech Mtn	Zip:	28604
Telephone:	828.260.7553	Alternate Number:	
Email:	lburn2@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="radio"/> Board of Adjustment <input type="radio"/> Parks and Recreation <input type="radio"/> Tree Board | <ul style="list-style-type: none"> <input type="radio"/> Planning Board <input type="radio"/> Tourism Development Authority <input type="radio"/> Other |
|---|--|

List in order of preference the Boards on which you would be willing to serve:

1.	Tourism Development Authority
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

My husband and I have been residents of Beech Mountain since 2019. I currently work at the Pinnacle Inn Resort and have witness the tremendous growth in the sales and rentals of Pinnacle Units. I am very familiar with the newer property owners and their use of on-line management companies and I feel that this knowledge would be of assistance to the marketing of the Town. I see the trend in younger families visiting and booking on-line. As one of the largest lodging partners on the mountain which collects occupancy tax, I feel that my hands-on knowledge of the rental/guest market would assist the TDA in their efforts to not only draw visitors to the Town, but also help spread the impact of visitors on our facilities and resources.

I also have a background in marketing with Wells Fargo and was responsible for presentations for the Wealth Management Southern South Carolina Division. My husband and I are very active volunteers for the Town and we also are part of Event Staffing for ASI!

Signature: Linda Susan Burn	Date: 5/24/21
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Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Tamara Mercer
403 Beech Mountain Parkway
Beech Mountain, NC 28604

Email: clerk@townofbeechmountain.com
Fax: 828.387.4862
Attention: Tamara Mercer

Complete the form below:

Name:	AARON MAAS		
Home Address:	102 SKYVIEW LN #6		
City:	BEech MOUNTAIN	Zip:	28604
Telephone:	515 770 2397	Alternate Number:	
Email:	MAASA@LMC.EDU		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>		YES	

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|--|
| <input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board
<input checked="" type="checkbox"/> Tourism Development Authority
<input type="checkbox"/> Other |
|--|--|

List in order of preference the Boards on which you would be willing to serve:

1.	TDA
2.	PARKS
3.	PLANNING

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

HEAD BREWER @ BEECH MTN RESORT
 HEAD COACH @ LMC SKI & SNOWBOARD TEAM
 VOLUNTEER @ WOOLLY WORM
 TETON GRAVITY RESEARCH FILM EVENT
 REDBULL RAILREPORT FILM EVENT @ LMC

Signature: AARON MAAS	Date: 6/3/21
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REPORT

TO: Town Council
FROM: Bob Pudney
DATE: October 12, 2021
SUBJECT: Fire Department Monthly Report

SIGNATURES:

Town Manager

Town Clerk

**BEECH MOUNTAIN FIRE DEPARTMENT
Monthly Report
September 30, 2021**

EVENT	THIS PERIOD	SAME PERIOD LAST YEAR	FISCAL YTD
FIRE CALLS	11	9	31
MEDICAL CALLS	10	9	56
FIRE SAFETY INSPECTIONS	3	0	5
PUBLIC EDUCATION	0	0	0
FIRE HYDRANT INSPECTIONS	2	0	2
TRAINING HOURS	174	161	589
MEETINGS	6	6	15

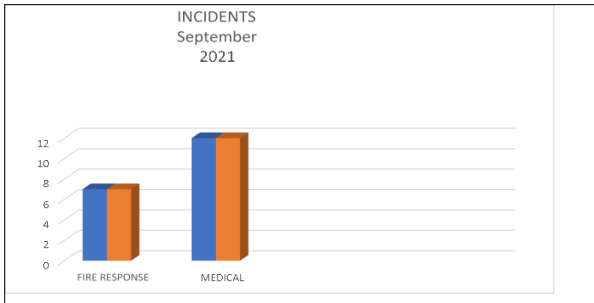
COMMENTS:

Membership Recruitment Program.

9S Inspection Completed - Passed

Pump Testing Completed

Hose Testing Completed





REPORT

TO: Town Council
FROM: Steve Smith
DATE: October 12, 2021
SUBJECT: August 2021 Financial Reports

FOR THE PURPOSE OF:

To report the financial results as of August 31st, 2021. Two months or 16% of the FY 2022 budget.

ATTACHED FOR YOUR CONSIDERATION:

August 2021 Budget Report
August 2021 Financial Report

STAFF RECOMMENDATION:

Review

SIGNATURES:

Town Manager

Town Clerk

TOWN OF BEECH MOUNTAIN
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

10 -General Fund
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Tax Revenue	4,059,426	94,124.53	118,614.01	0.00	3,940,811.99	2.92
Interest Income	16,900	244.06	1,434.32	0.00	15,465.68	8.49
Miscellaneous Income	543,000	37,571.37	165,086.21	0.00	377,913.79	30.40
State Revenue	1,972,177	7.50	12.03	0.00	1,972,164.97	0.00
Miscellaneous Revenue	0	0.00	0.00	0.00	0.00	0.00
Fees	43,000	6,140.60	15,299.75	0.00	27,700.25	35.58
Gains/Losses	5,000	0.00	0.00	0.00	5,000.00	0.00
Other	448,879	206,265.02	206,265.02	0.00	242,613.98	45.95
Other Sources	<u>2,196,934</u>	<u>8,305.98</u>	<u>8,305.98</u>	<u>0.00</u>	<u>2,188,628.02</u>	<u>0.38</u>
TOTAL REVENUES	9,285,316	352,659.06	515,017.32	0.00	8,770,298.68	5.55
<u>EXPENDITURE SUMMARY</u>						
Administration	1,733,641	128,041.72	199,556.12	930.92	1,533,153.96	11.56
Tax Collections	49,239	4,100.13	8,982.52	0.00	40,256.48	18.24
Vistors Center	502,018	18,027.35	39,987.30	0.00	462,030.70	7.97
Police	1,256,751	149,343.91	263,324.40	1,312.41	992,114.19	21.06
Fire	515,242	40,414.25	80,504.18	1,850.30	432,887.52	15.98
Special Projects	0	0.00	0.00	0.00	0.00	0.00
Building Inspections	204,621	16,208.47	32,906.39	0.00	171,714.61	16.08
Planning	136,290	8,413.95	19,369.91	0.00	116,920.09	14.21
Vehicle Maintenance	227,668	16,762.41	36,295.47	7,180.77	184,208.92	19.09
Road Maintenance	3,495,478	417,906.29	728,333.75	48,700.70	2,759,508.99	21.05
Recreation	<u>1,164,368</u>	<u>167,127.47</u>	<u>356,486.94</u>	<u>62,069.19</u>	<u>747,148.72</u>	<u>35.83</u>
TOTAL EXPENDITURES	9,285,316	966,345.95	1,765,746.98	122,044.29	7,439,944.18	19.87
REVENUE OVER/ (UNDER) EXPENDITURES		0 (613,686.89)	(1,250,729.66)	(122,044.29)	1,330,354.50	0.00

TOWN OF BEECH MOUNTAIN
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

30 -Water/Sewer
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	500	10.25	20.50	0.00	479.50	4.10
Miscellaneous Income	46,500	25.00	25.00	0.00	46,475.00	0.05
State Revenue	0	0.00	0.00	0.00	0.00	0.00
Metered Sales & Fees	2,623,792	246,645.46	488,441.06	0.00	2,135,350.94	18.62
Gains/Losses	0	0.00	0.00	0.00	0.00	0.00
Other	140,000	128,255.00	128,255.00	0.00	11,745.00	91.61
Other Sources	731,900	0.00	0.00	0.00	731,900.00	0.00
TOTAL REVENUES	3,542,692	374,935.71	616,741.56	0.00	2,925,950.44	17.41
<u>EXPENDITURE SUMMARY</u>						
W/S Administration	1,512,281	35,837.78	107,118.47	32.63	1,405,129.90	7.09
Water	1,067,770	95,863.86	207,867.91	11,125.60	851,408.94	20.26
Sewer	342,441	20,737.60	40,203.79	721.53	301,515.68	11.95
Taps & System	620,200	23,426.25	111,885.02	33,018.35	475,296.63	23.36
TOTAL EXPENDITURES	3,542,692	175,865.49	467,075.19	44,898.11	3,033,351.15	14.38
REVENUE OVER/(UNDER) EXPENDITURES	0	199,070.22	149,666.37 (44,898.11) (107,400.71)	0.00

TOWN OF BEECH MOUNTAIN
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

35 -Sanitation
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	150	1.85	3.70	0.00	146.30	2.47
Miscellaneous Income	67,000	4,210.00	10,785.00	0.00	56,215.00	16.10
State Revenue	180	62.36	62.36	0.00	117.64	34.64
Fees	710,149	71,141.98	146,609.49	0.00	563,539.51	20.64
Gains/Losses	0	0.00	0.00	0.00	0.00	0.00
Other	315,000	259,750.00	259,750.00	0.00	55,250.00	82.46
Other Sources	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,092,479	335,166.19	417,210.55	0.00	675,268.45	38.19
<u>EXPENDITURE SUMMARY</u>						
Sanitation	1,092,479	58,865.90	298,219.26	104.10	794,155.64	27.31
TOTAL EXPENDITURES	1,092,479	58,865.90	298,219.26	104.10	794,155.64	27.31
REVENUE OVER/(UNDER) EXPENDITURES	0	276,300.29	118,991.29 (104.10) (118,887.19)	0.00

**Town of Beech Mountain
Monthly Financial Report
Fiscal Year 2022**

<u>General Fund</u>	<u>Budget</u>	Through the reported month												8%	<u>% of Budget</u>
		<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>YTD</u>	
Total Revenue	9,285,316	162,358	352,659											515,017	5.55%
Total Expenditures	9,285,316	799,401	966,346											1,765,747	19.02%
Total General Fund fund balance as of July 1st	8,009,204	8,009,204	7,372,161											8,009,204	
Revenues Less Expenditures		(637,043)	(613,687)	-	-	-	-	-	-	-	-	-	-	(1,250,730)	
Estimated change to Fund Balance		7,372,161	6,758,474	-	-	-	-	-	-	-	-	-	-	6,758,474	
<u>Water/Sewer Enterprise Fund</u>															
Total Revenue	3,542,692	241,806	374,936											616,742	17.41%
Total Expenses	3,542,692	291,210	175,865											467,075	13.18%
Unrestricted Cash Reserves as July 1st	1,977,631	1,977,631	1,928,227											1,977,631	
Revenues Less Expenses		(49,404)	199,070	-	-	-	-	-	-	-	-	-	-	149,666	
Estimated Change in Cash Reserves		1,928,227	2,127,297	-	-	-	-	-	-	-	-	-	-	2,127,297	
<u>Sanitation Enterprise Fund</u>															
Total Revenue	1,092,479	82,045	335,166											417,211	38.19%
Total Expenses	1,092,479	239,353	58,866											298,219	27.30%
Unrestricted Cash Reserves as July 1st	863,360	863,360	706,052											863,360	
Revenues Less Expenses		(157,308)	276,300	-	-	-	-	-	-	-	-	-	-	118,992	
Estimated Change in Cash Reserves		706,052	982,352	-	-	-	-	-	-	-	-	-	-	982,352	
<u>Cash & Investments All FUNDS</u>															
	<u>Fund</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>		
Branch Banking and Trust (Pooled) #1	Pooled	909,950	913,900												
North Carolina Capital Management Trust #2	General Fund	6,173,901	6,336,232												
Mountain Community - Certificates of Deposit #4	General Fund	103,359	103,359												
North Carolina Capital Management Trust #6	Utility Fund	1,207,304	1,207,314												
North Carolina Capital Management Trust #8	Sanitation Fund	218,171	218,235												
North Carolina Capital Management Trust #9	E911 Fund	72,989	72,989												
Total Cash & Investments		8,685,674	8,852,029	-	-	-	-	-	-	-	-	-	-		
<u>Transfers for the month</u>															
No transfers in August															



REPORT

TO: Mayor and Town Council
FROM: Tim Barnett
DATE: October 12, 2021
SUBJECT: Police Department Monthly Report

SIGNATURES:

Town Manager

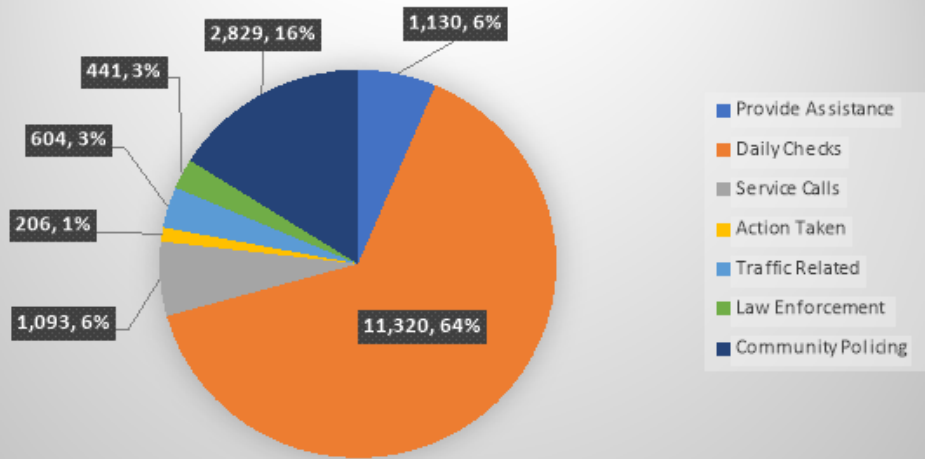
Town Clerk



Activity Log Yearly Summary Totals
 Beech Mountain Police Department
 January 1, 2021 through September 30, 2021

<i>Call Type</i>	<i>2020</i>	<i>2021</i>	<i>Call Type</i>	<i>2020</i>	<i>2021</i>
Provide Assistance			Traffic Related		
Assist Fire Department	18	33	Driving While Impaired	3	3
Assist Investigation	0	4	Improper Parking	90	104
Assist Other Agency	69	77	Stationary/Directed Patrol	166	255
Assist Town Dept/Business	22	12	Traffic Control	20	39
Assist Homeowner	22	37	Vehicle Accidents	39	66
Assist Motorist	336	283	Vehicle Stops	147	137
Assist Other Officer	159	184			
Escort	383	420	Law Enforcement Calls		
Assist Medical Calls	50	80	911 Hang Ups	12	24
			Alarms	52	69
Daily Checks			Breaking & Entering	15	10
Business Checks	8,659	9,454	Domestic Complaints	26	12
Care Track Test	0	0	Fight	2	6
Security Checks	1,188	210	Fire Works Violations	10	12
Residence Checks	1,224	1,631	Fraud	6	4
Welfare Check	37	25	Hit & Run	2	1
			Intoxicated/Drunk & Disruptive	12	6
Service Calls			Investigation	21	30
Animal Control Domestic/Wildlife	84	81	Larceny	8	23
Calls for Service	379	808	Mental Subject	6	2
Deliver Letter/Message	140	67	Missing Person	8	4
Found Property	5	15	Noise Disturbance/Loud Music	45	52
Golf Cart / UTV Inspections	43	45	Open Door/Open Window	50	57
ATV/Golf Cart Complaints	15	8	Prowler	1	1
Recreation/Town Deposit	40	65	Shots Fired/Sound of Shots Fired	10	3
COVID/mask	0	4	Subject with Gun/Weapon	1	0
			Suspicious Vehicle	32	38
Action Taken			Trespassing	37	45
Court	9	14	Vandalism	7	7
Felony Arrest	1	3	Continuing Investigation	6	35
Misdemeanor Arrest	8	16			
State Citations	66	37	Community Policing		
Town Ordinance Violations	5	31	Community Policing Contacts	3,398	2,802
Verbal Warning	84	74	Community Events	25	27
Warning Citations	42	7			
Warrant Service	22	24			
2020 Event Totals:	18,118		2021 Event Totals:	18,203	

2021 Monthly Condensed Calls





REPORT

TO: Town Manager and Council
FROM: Sean Royall
DATE: October 12, 2021
SUBJECT: September Recreation Report 2021

FOR THE PURPOSE OF:

For review by town manager and town council

ATTACHED FOR YOUR CONSIDERATION:

Recreation Report - September 2021

SIGNATURES:

Town Manager

Town Clerk



September 2021 Recreation Report

Facility Report

Finance Report

Total Monthly Revenue	\$6,787.70
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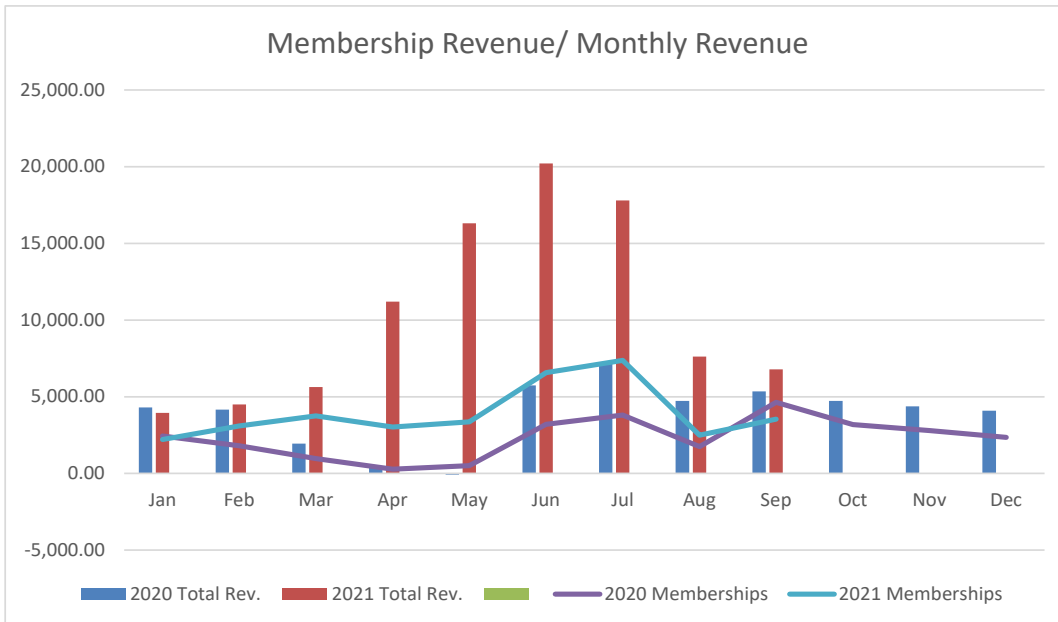
Check-In Report

Member Visits	600
Non-Member Visits	115

Membership Report

Total Memberships \$3,545.00

Family Annual \$1,825.00		
Active	Passes Expired (not renewed)	Passes sold
152	4	9
Individual Annual \$1,650.00		
Active	Passes Expired (not renewed)	Passes sold
140	4	12
Week Passes \$70.00	Individual	Family
	2	1

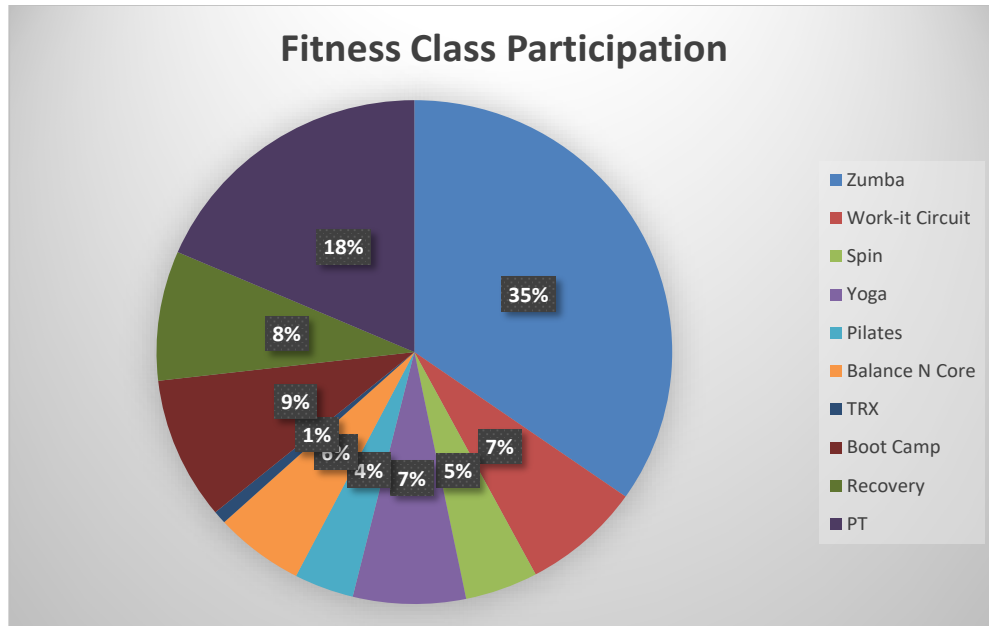


Fitness Report

Participants:

Number of classes offered in the month/ Participants.

Zumba	8	167
Work-it Circuit	8	36
Spin	9	22
Yoga	4	34
Pilates	4	18
Balance N Core	5	27
TRX	5	4
Boot Camp	5	44
Recovery	5	40
PT		89



Event/Outdoor Report

Participants:

Emerald Outback Trail	NA
Guided Hike	2
Craft Night	0
Salamander Hike	0
Stream Survey	Cancelled
Hawk Watch	52
Friday Bird Hikes	9
Binocular	\$114.20

Facility Reservations

Pavilion	\$0
Shane Park	\$380

Director's Notes:

- New department vehicle purchased
- Jackalopes and entrance trail to EMO has been heavily re-worked
- Hawk watch was a success in its first year
- Construction on adventure course at Shane Park has begun

Respectfully Submitted,

Sean Royall
Parks and Recreation Director
Town of Beech Mountain



REPORT

TO: Mayor & Town Council
FROM: Preston Yates
DATE: October 12, 2021
SUBJECT: Planning and Inspections Report 2021-09

FOR THE PURPOSE OF:

Report of activities for the Planning and Inspection Department.

SIGNATURES:

Town Manager

Town Clerk

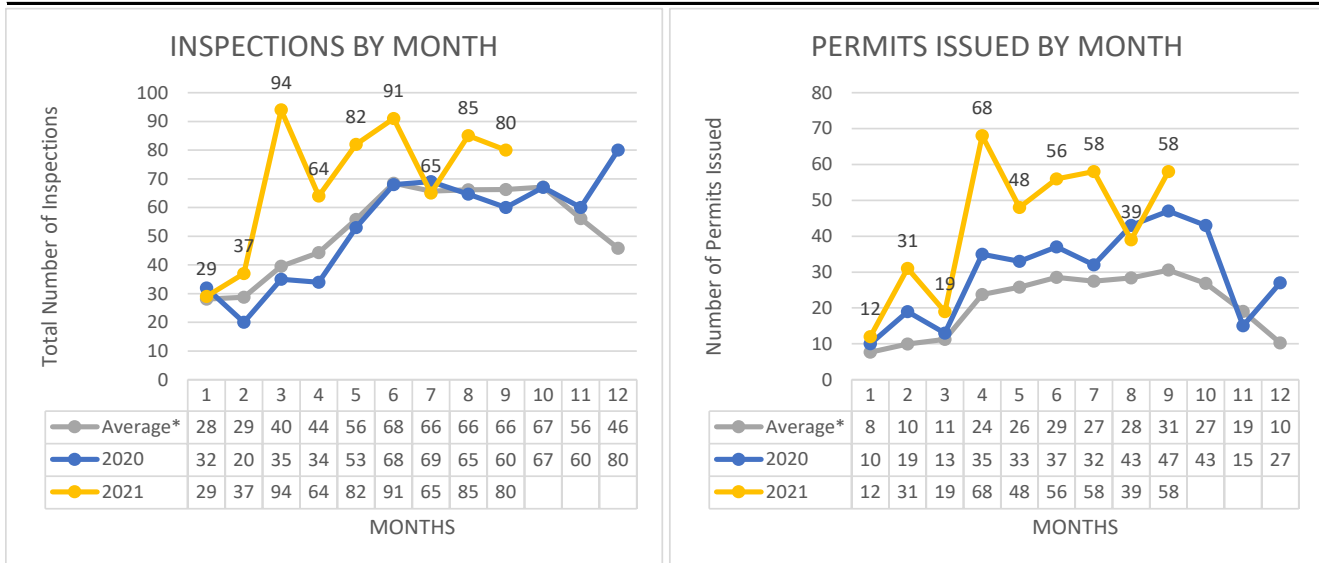
TOWN OF BEECH MOUNTAIN
Monthly Report
Department of Building Inspections
September-2021

1. Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	55	50	28	140	96	319
Electrical	10	18	8	34	30	118
Plumbing	5	8	10	15	29	74
Htg/Air & Misc.	10	9	14	41	39	116

2. Permits Issued

No. Issued	58	31	47	155	122	389
Value	\$ 4,100,893	\$ 719,595	\$ 3,362,989	\$ 7,585,938	\$ 4,303,626	\$ 14,186,436
Permit Fees	\$ 54,234.40	\$ 24,946.20	\$ 26,208.00	\$ 156,619.35	\$ 53,493.00	\$ 277,856.85



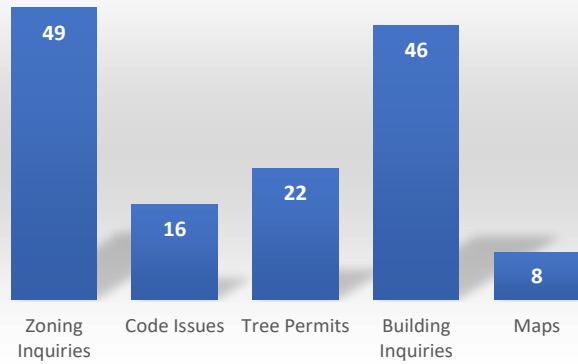
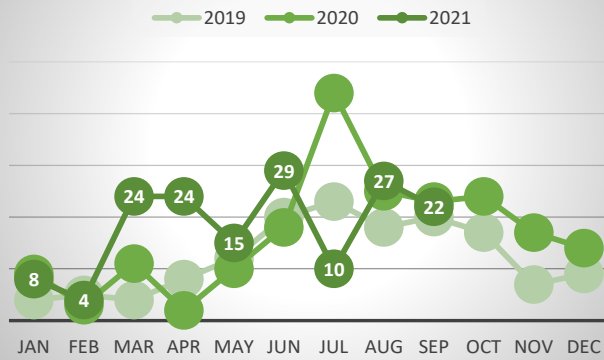
*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

3. Nature of Building Permits

# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY
5	New Single Family		\$ 50,955.40	\$ 3,758,986	17	4
	New Multi-Family				0	0
	New Commercial				0	0
53	Other	Various	\$ 3,279.00	\$ 341,907		
58			\$ 54,234.40	\$ 4,100,893		

TOWN OF BEECH MOUNTAIN
PLANNING AND ZONING MONTHLY REPORT
 September-2021

Tree Permits



Summary and Highlights

Building:

Building permit issuance remains above 10-year average
 5 New Homes permitted in July

Zoning:

160-D Zoning changes have been codified
 Zoning amendments processed for PS Zoning District

Trees:

Tree permits return to average numbers

GIS/Mapping:

Updates to several layers underway
 Map requests continue at high level

Planning Board:

Planning Board finalized review of Short-Term Rental regulations
 Continue to monitor State Legislature for potential changes to local authorities
 Planning Board continues review of Affordable Housing and Workforce Housing issue

Board of Adjustment:

BOA Variance Orders issued

Other:



REPORT

TO: Mayor and Town Council
FROM: Kate Gavenus
DATE: October 12, 2021
SUBJECT: TDA Report October 2021

FOR THE PURPOSE OF:

This report gives examples of marketing and attraction projects for the previous month, along with some media received, results and news about business activities that affect Beech Mountain.

SIGNATURES:

Town Manager

Town Clerk

**Beech Mountain TDA Report
To Town Council
October 2021**

Marketing/Media:

A travel writer was hosted on the mountain in September who will emphasize outdoor recreation and family travel in their stories. Many thanks to 4 Seasons at Beech, Fred's General Mercantile, Beech Alpen Restaurant, Brick Oven Pizzeria, White Wolf Lodge, the Buckeye Recreation Center, and the Beech Mountain Resort for partnering with us to show off our town.

The first annual Beech Mountain Hawk Watch took place September 28th and 29th. The two-day event was designed to bring birdwatchers to the mountain during downtime, and was a team effort between the Audubon Society, Parks and Recreation, the TDA, the Overlook Barn, the Beech Mountain Resort and Brick Oven Pizzeria. Plans are underway for another event in 2022.

Examples of media coverage received in September:

EMS Station: <https://spotonnorthcarolina.com/mountains/1803310/town-of-beech-mountain-receives-100k.html>

Weekend trips with kids: <https://kiddingaroundgreenville.com/fall-day-and-weekend-trips>

Land of Oz: https://www.timesnews.net/living/arts-entertainment/watch-now-off-to-see-the-wizard-down-the-yellow-brick-road-again/article_8b7708de-1d97-11ec-8390-176d18f26b95.html

Hi-Lo Adventure Trail: https://www.wataugademocrat.com/news/local/hi-lo-adventure-trail-kicks-off-on-beech-mountain/article_e5ebd00f-823f-5af7-959c-5bd60706d95d.html

Finger Lakes Times, New York

https://www.fltimes.com/news/nation/travel-trending-with-kathy-witt-get-away-over-the-rainbow-at-beech-mountain-nc/article_28d6d070-05fb-500a-9038-825a59b39e12.html

Bellingham Herald

UVM: 283,446

Washington

- <https://www.bellinghamherald.com/news/news-services/article254260853.html>

Decatur Daily

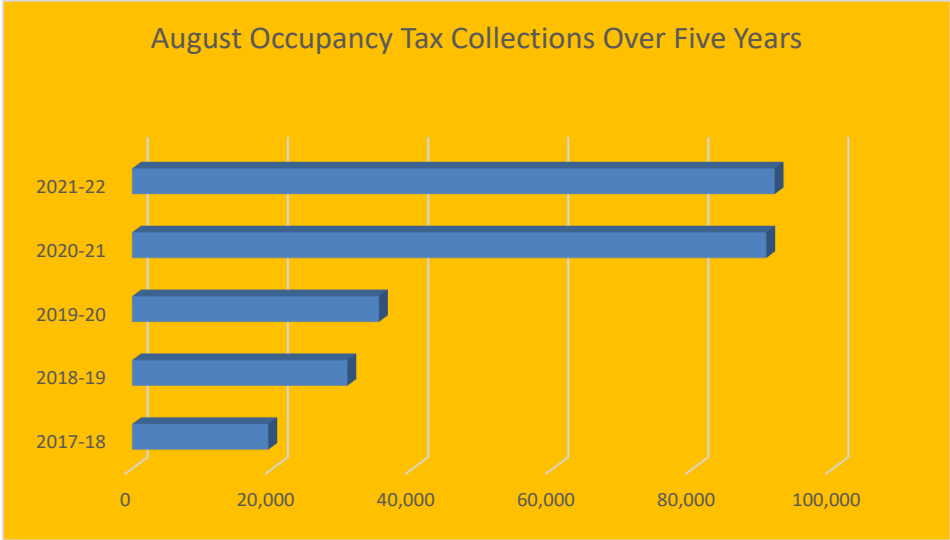
UVM: 193,091

Alabama

- https://www.decaturdaily.com/life/travel-trending-with-kathy-witt-get-away-over-the-rainbow-at-beech-mountain-nc/article_9dd8ea83-ceed-5d2a-8ee8-82e87fe1e9fb.html

Results:

There were 925 visitors in the Visitor Center during the month of September, which was more than the 835 visitors received in September 2020. **Occupancy tax of \$91,706 in the month of September (for August overnight stays) which was 1.32% greater than the \$90, 514 collected in September of 2020.** 1587 rental nights were reported to the tax office.



Total lodging revenue in the Town of Beech Mountain for the month of August 2021 was \$1,626,905.

October 2021 Economic Development News

On Beech Mountain:

The old Vasarely's building has been remodeled and split between two businesses, each of which will rent half of the space. Superlative Realty will operate out of the newly renovated location, which has improved accessibility and additional parking in the back, along with a large front deck. The other half of the building will be occupied by an ale house, which the owner plans to have open January 1, 2022. This business will be run similarly to the owner's other ale house in Johnson City but will keep seasonal hours as needed. The owner and his family have a deep appreciation for Beech Mountain and look forward to operating a business in the town.

The real estate market continues to be strong, with more homes and land coming up for sale, and most selling quickly for premium prices. There continues to be great interest in relocating to the High Country in general, and small towns like Beech Mountain specifically, and more new families are purchasing second homes as well as primary residences on the mountain.

Two additional businesses expect to be open on the mountain this winter, and an update on their progress will be forthcoming in next month's report.

In the Area:

Several storage unit facilities are planned in the area, as the deficit of availability in the market continues.

Across the region, numerous job openings in food service, housekeeping and maintenance remain unfilled, impacting the tourism industry. Several healthcare providers also have open positions, particularly for direct care nursing and CNA roles, which impact patient interactions.





REPORT

TO: Town Council
FROM: Daniel Davis
DATE: October 12, 2021
SUBJECT: DOI Report September 2021

FOR THE PURPOSE OF:
Public Works, Water, Sewer, Sanitation monthly report.

SIGNATURES:

Town Manager

Town Clerk

Town of Beech Mountain
Water Treatment Monthly Operation Report

September 2021 flow totals: 16.2 MG
 .538 MGD AVG
 .439 MGD MIN
 .761 MGD MAX

All Bacteria samples taken were absent of Coliform Bacteria.

All daily tests are in compliance.

Grassy Gap Wastewater Plant			
		Total Flow	1.116 MG
		Average Flow	0.036 MGD
		Daily Max	0.114 MGD
		Daily Min	0.015 MGD
		Limit	0.08 MGD
Pond Creek Wastewater Plant			
		Total Flow	5.735 MG
		Average Flow	0.185 MGD
		Daily Max	0.68 MGD
		Daily Min	0.08 MGD
		Limit	0.4 MGD

Summary

Date Printed: 10/05/2021

Page 1 of 4

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
1575	Completed	Non-PM	2 - High		Clear Street of Obstruction -Debris	Road Maintenance/ Right of Way	SNOWPLOW LN		Whitney Spagnolo	09/01/2021		09/14/2021	0.00	0.00
1582	Completed	Non-PM	2 - High		Water Leak	Town Services	906 CHARTE R HILLS RD		Chrissy Bonestell	09/02/2021		09/08/2021	0.00	0.00
1590	Completed	PM	2 - High		Custodial	Facilities/Build ings/Grounds		PW Utilities Office	Daniel Davis	09/07/2021	09/09/2021	09/14/2021	0.00	0.00
1603	Completed	Non-PM	2 - High		Detect Water Leak	Water Treatment/ Distribution System		Water Service Area	Daniel Davis	09/10/2021		09/14/2021	0.00	0.00
1605	Completed	Non-PM	2 - High		Water Leak	Town Services	106 DOGWOD LN		Chrissy Bonestell	09/13/2021		09/13/2021	0.00	0.00
1612	Completed	Non-PM	2 - High		Clear Street of Obstruction -Debris	Road Maintenance/ Right of Way	SHAGBAR RD		Matthew Clawson	09/15/2021		09/15/2021	0.00	0.00
1615	Completed	Non-PM	2 - High		Other-Taps and Systems	Town Services	Service Lines	Water Service Area	Chrissy Bonestell	09/15/2021		09/28/2021	0.00	0.00
1632	Completed	PM	2 - High		Custodial	Facilities/Build ings/Grounds		PUD PWD Office	Whitney Spagnolo	09/23/2021	09/24/2021	09/27/2021	0.00	0.00
1633	Completed	Non-PM	2 - High		Debris Removal	Road Maintenance/ Right of Way	WILD DAISY LN		Daniel Davis	09/23/2021		09/27/2021	0.00	0.00
1572	Completed	PM	3 - Medium		Compliance Reporting	Water Treatment/ Distribution System		Buckeye Water Treatment Plant	Daniel Davis	09/01/2021	09/02/2021	09/01/2021	0.00	0.00
1583	Completed	PM	3 - Medium		Custodial	Facilities/Build ings/Grounds		PW Utilities Office	Daniel Davis	09/03/2021	09/04/2021	09/14/2021	0.00	0.00
1585	Completed	Non-PM	3 - Medium		Hydrant Flushing	Town Services	100 SKIWAY RD APT 5		Matthew Clawson	09/03/2021		09/08/2021	0.00	0.00
1591	Completed	PM	3 - Medium		Custodial	Facilities/Build ings/Grounds		PW Utilities Office	Daniel Davis	09/07/2021	09/08/2021	09/14/2021	0.00	0.00
1592	Completed	Non-PM	3 - Medium		Drainage Issue	Road Maintenance/ Right of Way	CREEKRI DGE RD		Daniel Davis	09/07/2021		09/14/2021	0.00	0.00
1596	Completed	Non-PM	3 - Medium		Drainage Issue	Road Maintenance/ Right of Way	SUGAR MAPLE LN		Whitney Spagnolo	09/08/2021		09/14/2021	0.00	0.00
1601	Completed	PM	3 - Medium		Custodial	Facilities/Build ings/Grounds		PW Utilities Office	Daniel Davis	09/10/2021	09/11/2021	09/14/2021	0.00	0.00

Summary

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
1607	Completed	Non-PM	3 - Medium		Drainage Issue	Road Maintenance/ Right of Way	TAMARA CK RD		Chrissy Bonestell	09/13/2021		09/15/2021	0.00	0.00
1609	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	09/14/2021	09/15/2021	09/14/2021	0.00	0.00
1620	Completed	Non-PM	3 - Medium		Other-Taps and Systems	Town Services	324 PINNACLE RIDGE RD		Matthew Clawson	09/16/2021		09/27/2021	0.00	0.00
1621	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	09/17/2021	09/18/2021	09/27/2021	0.00	0.00
1626	Completed	Non-PM	3 - Medium		Water Line Locate (811)	Town Services	124 ASTER TRL		Matthew Clawson	09/20/2021		09/24/2021	0.00	0.00
1628	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	09/21/2021	09/22/2021	09/27/2021	0.00	0.00
1635	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	09/24/2021	09/25/2021	09/27/2021	0.00	0.00
1644	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	09/28/2021	09/29/2021	09/28/2021	0.00	0.00
1576	Completed	Non-PM	4 - Low		Grounds Maintenance	Wastewater Treatment/ Collection System	Generator 25 kW	Klonteska Lift Station	Whitney Spagnolo	09/01/2021		09/28/2021	0.00	0.00
1577	Completed	Non-PM	4 - Low		Ditch Maintenance	Road Maintenance/ Right of Way	GREENBRIAR RD		Whitney Spagnolo	09/01/2021		09/15/2021	0.00	0.00
1579	Completed	Non-PM	4 - Low		Debris Removal	Road Maintenance/ Right of Way	ARROWOOD RD		Whitney Spagnolo	09/01/2021		09/14/2021	0.00	0.00
1580	Completed	Non-PM	4 - Low		Ditch Maintenance	Road Maintenance/ Right of Way	ELDERBERRY RIDGE RD		Whitney Spagnolo	09/02/2021		09/28/2021	0.00	0.00
1581	Completed	Non-PM	4 - Low		Debris Removal	Road Maintenance/ Right of Way	FOXGRAPE HOLLOW RD		Whitney Spagnolo	09/02/2021		09/28/2021	0.00	0.00
1586	Completed	Non-PM	4 - Low		Water Leak	Town Services	224 DOGWOOD LN		Matthew Clawson	09/03/2021		09/28/2021	0.00	0.00
1587	Completed	Non-PM	4 - Low		Customer Complaint	Town Services	111 OLD FIELD RD		Matthew Clawson	09/03/2021		09/08/2021	0.00	0.00
1593	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	102 THISTLE LN		Whitney Spagnolo	09/07/2021		09/28/2021	0.00	0.00
1595	Completed	Non-PM	4 - Low		Other	Road Maintenance/ Right of Way	RED OAK RD		Whitney Spagnolo	09/08/2021		09/08/2021	0.00	0.00

Summary

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
1597	Completed	Non-PM	4 - Low		Debris Removal	Road Maintenance/ Right of Way	CHARTE R HILLS RD		Whitney Spagnolo	09/08/2021		09/15/2021	0.00	0.00
1606	Completed	Non-PM	4 - Low		Water Line Locate (811)	Town Services	245 GREENB RIAR RD		Matthew Clawson	09/13/2021		09/15/2021	0.00	0.00
1608	Completed	Non-PM	4 - Low		Ditch Maintenance	Road Maintenance/ Right of Way	JACKPIN E RD		Matthew Clawson	09/13/2021		09/15/2021	0.00	0.00
1611	Completed	Non-PM	4 - Low		Water Line Locate (811)	Town Services	110 OVERBROOK TRAIL		Chrissy Bonestell	09/14/2021		09/15/2021	0.00	0.00
1613	Completed	Non-PM	4 - Low		Water Line Locate (811)	Town Services	101 SAGE KNOLL		Matthew Clawson	09/15/2021		09/15/2021	0.00	0.00
1614	Completed	Non-PM	4 - Low		Dead Animal	Road Maintenance/ Right of Way	BEECH MOUNTAIN PKWY		Matthew Clawson	09/15/2021		09/15/2021	0.00	0.00
1616	Completed	Non-PM	4 - Low		Road Maintenance	Road Maintenance/ Right of Way	SASSAPHRAS RD		Matthew Clawson	09/15/2021		09/27/2021	0.00	0.00
1617	Completed	Non-PM	4 - Low		Ditch Maintenance	Road Maintenance/ Right of Way	FOXGRAPE HOLLOW RD		Matthew Clawson	09/15/2021		09/28/2021	0.00	0.00
1618	Completed	Non-PM	4 - Low		Grading	Road Maintenance/ Right of Way	MAPLEWOOD LANE		Matthew Clawson	09/16/2021		09/27/2021	0.00	0.00
1619	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	127 POND CREEK RD		Matthew Clawson	09/16/2021		09/28/2021	0.00	0.00
1627	Completed	Non-PM	4 - Low		Customer Complaint	Town Services	124 TEABERY TRAIL		Water Plant	09/20/2021		09/20/2021	0.00	0.00
1629	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	106 FAIRWAY DR		Matthew Clawson	09/21/2021		09/28/2021	0.00	0.00
1634	Completed	Non-PM	4 - Low		Other	Road Maintenance/ Right of Way	TIGER LILLY		Whitney Spagnolo	09/23/2021		09/27/2021	0.00	0.00
1637	Completed	Non-PM	4 - Low		Right of Way Maintenance	Road Maintenance/ Right of Way	BLUEBIRD CT		Daniel Davis	09/24/2021		09/27/2021	0.00	0.00
1641	Completed	Non-PM	4 - Low		Customer Complaint	Road Maintenance/ Right of Way	BEECH MOUNTAIN PKWY		Matthew Clawson	09/27/2021		09/28/2021	0.00	0.00
1645	Completed	Non-PM	4 - Low		Debris Removal	Road Maintenance/ Right of Way	LOCUST RIDGE RD		Matthew Clawson	09/28/2021		09/28/2021	0.00	0.00

Records Selected: 49

Total Cost \$ Total Hrs

Summary

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
													0.00	0.00

Report Parameters

Filter: Contains([WO Status], 'Completed') And Not Contains([Source Site], 'Parks & Rec')

Search:

Advanced Filters: [Originated] Between '09/01/2021' And '09/30/2021'

Tags:

Completed WOs by Site Analysis

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Total



Average days to close



Site	Total	Average days to close
Facilities/Buildings/Grounds	10	5.23
Road Maintenance/Right of Way	21	7.81
Town Services	15	7.46
Wastewater Treatment/ Collection System	1	26.93
Water Treatment/ Distribution System	2	1.95

Report Parameters

Filter: Contains([WO Status], 'Completed') And Not Contains([Source Site], 'Parks & Rec')

Search:

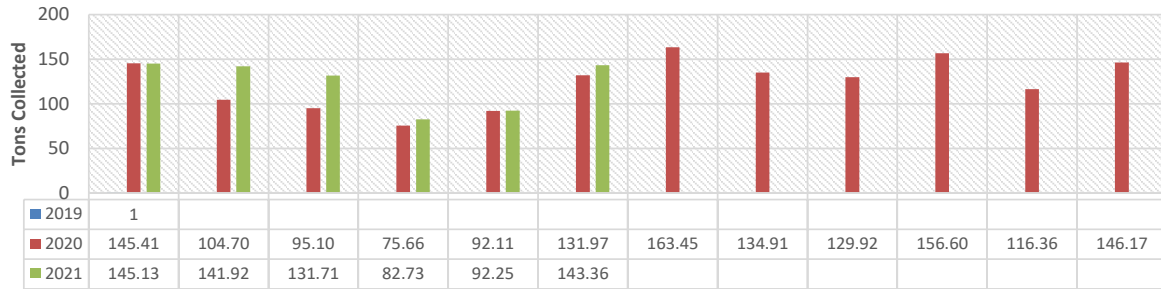
Advanced Filters: [Originated] Between '09/01/2021' And '09/30/2021'

Tags:

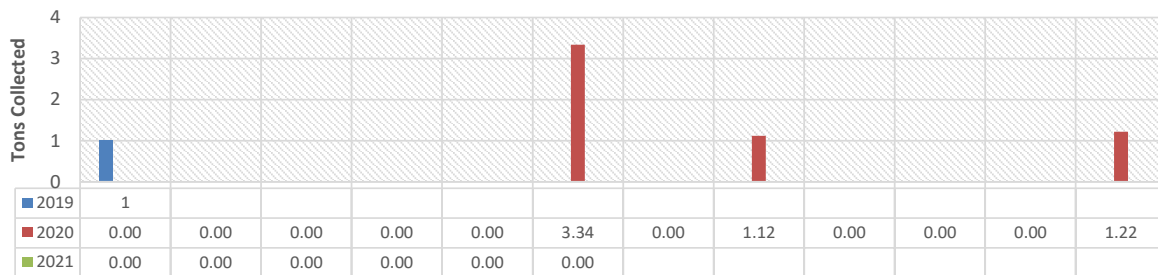
Sanitation Department
Monthly Report

2020	SOLID WASTE	CONSTRUCTION MATERIAL	-----RECYCLING-----						--ROAD MAINTENANCE--					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JANUARY	145.41	0.00	1.75	0.85	0.81	2.50	0.39	0.00	10	1	4	1	2	0
FEBRUARY	104.70	0.00	0.00	0.54	0.44	1.71	0.38	6.44	0	0	6	4	1	0
MARCH	95.10	0.00	2.85	0.71	0.43	2.54	0.42	3.75	11	1 many		7	1	0
APRIL	75.66	0.00	4.20	1.06	0.69	2.14	0.56	0.00	35	2	3	7	2	0
MAY	92.11	0.00	1.75	0.99	0.52	2.26	0.42	5.05	18	1	1	1	2	1
JUNE	131.97	3.34	2.63	1.03	0.69	2.13	0.35	5.69	14	2	10	8	7	15
JULY	163.45	0.00	4.68	1.53	1.46	5.96	0.39	7.22	25	4 many		10 many		40
AUGUST	134.91	1.12	1.50	8.15	8.63	2.89	0.94	5.26	20	5 many	many	many		35
SEPTEMBER	129.92	0.00	3.00	1.72	1.31	6.45	1.21	5.55	5	2 many		0	10	0
OCTOBER	156.60	0.00	4.00	1.22	1.26	3.19	0.41	0.00	30	5	20	10	15	0
NOVEMBER	116.36	0.00	2.00	0.94	0.55	2.76	0.39	4.73	5	0	5	10	10	0
DECEMBER	146.17	1.22	2.00	0.90	0.89	2.10	0.36	3.42	0	0	0	0	0	0
YTD TOTALS	1492.36	5.68	30.36	19.64	17.68	36.63	6.22	47.11	173	23	49	58	50	91
2021	SOLID WASTE	CONSTRUCTION MATERIAL	-----RECYCLING-----						--ROAD MAINTENANCE--					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JANUARY	145.13	0.00	1.50	0.51	0.48	2.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
FEBRUARY	141.92	Res. Const. Day	1.50	0.62	0.52	2.14	0.40	0.00	5	25	25			0
MARCH	131.71	Res. Const. Day	3.73	1.08	0.44	0.00	0.00	5.13	11	8	25	10	11	0
APRIL	82.73	Res. Const. Day	1.52	1.31	0.42	3.02	0.76	0.00	15	4	25	7	10	0
MAY	92.25	Res. Const. Day	7.00	0.68	0.64	2.66	0.34	4.68	20	5	20	5	10	27
JUNE	143.36	Res. Const. Day	3.00	0.94	1.30	2.43	0.31	4.53	20	4	16	25	25	68
JULY	149.64	Res. Const. Day	2.50	1.33	1.04	2.95	0.32	0.00	20	2	25	25	25	2
AUGUST	119.34	Res. Const. Day	2.00	0.84	0.90	2.96	0.33	4.97	20	5	25	25	15	25
SEPTEMBER	106.22	Res. Const. Day	6.43	1.01	0.79	4.41	0.85	0.00	4	1	6	2	16	2
OCTOBER														
NOVEMBER														
DECEMBER														
YTD TOTALS	1112.30	0.00	29.18	8.32	6.53	23.16	3.31	19.31	115	54	167	99	112	124

Solid Waste



Construction Material



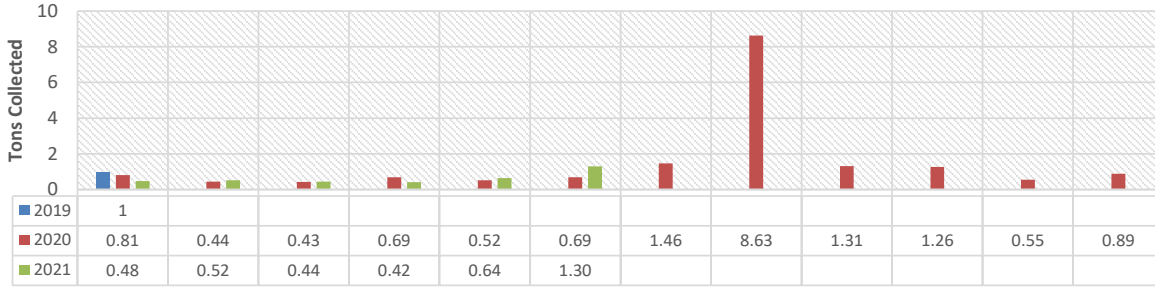
Recycled Metal



Recycled Paper



Recycled Plastic



Recycled Glass



Recycled Aluminum



Recycled Cardboard

