



**AGENDA**  
**Regular Town Council**  
**Tuesday, April 11, 2023**  
**Council Chambers 4:00 PM**

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# REPORT

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** April 11, 2023  
**SUBJECT:** Public Hearing On financing of Townhall / Visitor Center Project

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**FOR THE PURPOSE OF:**

To hear public comments on securing a deed of trust for \$550,000 to finance a portion of the Townhall / Visitor Center Project. Terms of the financing are interest rate of 4.16% for ten years.

**SIGNATURES:**

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Town Manager

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Town Clerk





# MINUTES

## Neighborhood Skiloft Road Meeting

4:00 PM - Tuesday, February 28, 2023  
Council Chambers

The Neighborhood Skiloft Road Meeting of the Town of Beech Mountain was called to order on Tuesday, February 28, 2023, at 4:00 PM, in the Council Chambers, with the following members present:

**COUNCIL  
PRESENT:**

**COUNCIL  
EXCUSED:**

**STAFF  
PRESENT:** Town Manager Bob Pudney  
Building Inspector John Merritt  
Director of Special Projects Riley Hatch  
Town Clerk Tamara Mercer  
Chief of Police Tim Barnett

1. **INFORMATIONAL MEETING WELCOME- MR. PUDNEY**
2. **SKILOFT ROAD AREA INFRASTRUCTURE AND INFORMATION**
  - 2.1. Project Summary and Utility Conditions

Mr. Pudney said the water and sewer system currently serving the homes on Skiloft Road has reached a breaking point. We can no longer assure confidence in the system's integrity. Over the last couple of years, countless small repairs to water and sewer lines have been made in the Skiloft neighborhood. This has become a serious concern for reliable and safe water services. It is compounded by other issues including stormwater management, crumbling pavement and poor traffic flow. The Town has received a grant from the State of North Carolina to make a full water and sewer system upgrade. This grant will fully fund all water system repairs to ensure continued safe and reliable service to the Skiloft community. There is an issue of time required for the funds to be used and we must capitalize on this opportunity now.

There are other utilities serving Skiloft as well. Mountain Electric provides electricity, Skyline/Skybest provides telephone and internet. Charter Communications or Spectrum provides internet and cable television services. All these services have indicated to the town that their infrastructure has

significantly passed its service life, and all have experienced many recent failures, raising concerns about continued reliable service.

As a result, the Town has reached agreement with these additional utilities and will be providing support and partnership to allow for full replacement of these utilities along with the water and sewer services. The final product will be a fully upgraded set of infrastructure, serving Skiloft residents with the most recent technologies to carry into the future.

This is a major undertaking due to the topography of Skiloft Road. It is compounded by the fact the Skiloft has no other ingress or egress outlet. All these utilities are buried in the roadway. Each has their own requirements for installation and the result is that most of the entire roadway must be excavated to achieve replacement. With the complete deconstruction and reconstruction process of the roadway, it is also the perfect opportunity to bring improvements to the drainage system to keep water and snow off the roadway as much as we can possibly achieve. Other minor changes will be necessary to ensure proper road width, slope, and removal of owner constructed obstructions place within the right of way to provide for infrastructure placement and safe driving conditions.

Mr. Pudney noted that the project specifications would include infrastructure upgrades as follows:

Skiloft Roadway Area project review:

- All water, sewer, electrical, telephone and cable infrastructure will be abandoned and replaced
- Install storm water drainage system with valley gutter and culverts
- Rebuild and replace the roadway, includes striping
- Private encroachments will be relocated within the cost of the project, if the town does not have agreement cooperation, the alternative route is to assign property assessments
- Rock walls, steps, parking, etc. are identified as encroachments into the Right-of-way

As a direct result of the large scope of work, the roadway will be closed to any access beginning April 1st, 2024, continuing through October 1st, 2024. During this time, all utility services will be unavailable as the old piping and wiring are removed and newly installed. Preliminary work around the area is expected to begin in the summer of 2023 and finalization in spring of 2025. The pre and post times will lightly affect movement with no continuing road closures or service outages.

Mr. Pudney added the final result will be a fully upgraded system of Water and Sewer services, other utility services, vastly improved stormwater control and a new enhanced paved surface. We ask for each owner to partner with the town in allowing this to become a reality and bring value and longevity to each property.

A partnership agreement for this project will be provided to each owner and the Town will need every owner to join with us to make this project move forward. There will be no cost to any property owner for this project's work, and additional benefits will be provided to each owner once the project is accepted by the Skiloft community.

Mr. Pudney reviewed specific issues such as the encroachments as identified by the town's survey of twenty-one properties, and we will relocate the rock walls and/or steps. The Town will pay for these costs, in accordance with Town Council approval and with cooperation and signed agreements from the property owners, therefore the improvements and relocation of the encroachments can move forward with the construction project timeline. Mr. Pudney reiterated there will be no costs to the property owners with the signed agreement with exception of the electrical meter bases which are failed. Mountain Electric can address the meter boxes.

When the construction is underway, the Town will suspend all water and sanitation fees while the access is restricted.

Mr. Pudney read the 'Frequently Asked Questions' as follows:

*Why is a project beginning on Skiloft Road?*

The existing utility services need upgrades. All utility services including Water, Sewer, Power, Internet, and Cable have experienced physical failures in the last few years and have reached their service life abilities. Also, there is a great need to improve roadway drainage to better control rainfall and storm runoff. The pavement surface needs to be re-paved.

*How will this affect me as a property owner?*

For an estimated 2 years, the roadway and area will be in construction phase. There will be workers performing tasks, materials being stored and prepared, markings flags and measurements will be taken and placed. During a period of the construction the roadway will be closed for an estimated 180-day window to complete the large part of the work due to the road having no outlet.

As a part of this work, the road will be reconstructed to result in the best condition for public safety and storm drainage as we can make possible with the landscape. We have identified several cases where the existing retaining walls, stairways, and other owner created obstacles are within the Town road right of way. As a part of this project, these encroachments will be relocated or reconstructed to be outside of the roadway.

*When will this work begin?*

Current expectations are that preliminary works will begin in the summer of 2023. It will continue with full access to the properties until April 1st of 2024. At that time Skiloft Rd. will be closed to any access for a period of 180 days, with the expectation that return to the properties will be available by Oct. 1, 2024.

*Why must the road be closed, and access denied?*

All the utilities are in the roadway which then makes individual connections to each home. The physical placement of these pipes, wires, and cables must be excavated in the roadway and will result in the entirety of the roadway being impassable by vehicle. The entire area will be a construction work zone with large equipment, swinging pipes and workers moving constantly to complete the upgrades in an efficient manner resulting in an unsafe space for public access. Also, during this time there will be no water, sewer, electricity, or internet functional to the homes as all old lines and wires will be removed and replaced with new infrastructure.

*Will any action be required by each homeowner?*

The Town is asking that all homeowners agree to this project. We will request that a document of acceptance be signed by each owner formalizing this agreement. ALL owners must agree and sign the agreement documents for this project to move forward into an actionable project. Without 100% agreement of all owners, all components of this project will not be able to be completed simultaneously, or at no cost to owners. Once all owners have signed the agreement to proceed, each owner will be granted a \$1,000 dollar payment from the town with the goal of easing the burden created to each owner.

*Will there be any property assessments of property owners?*

There won't be any assessments of property owners if all agree and sign a Temporary Construction Easement so that this project can go forward in 2024. If the work has to be done outside of this proposed Skiloft Infrastructure Project timeline and the currently available funding stream, then the water/sewer work will still take place. However, the town wouldn't guarantee when that work could be scheduled, and each property owner would have to pay a significant assessment fee. Electrical, cable, internet, phone, and road work would then be scheduled separately, likely resulting in years of ongoing disruption.

### **3. CITIZENS' AGENDA COMMENTS**

- 3.1.** Attendees, Chief Tim Barnett Beech Mountain Police Department, David Smith Engineer Mountain Electric and Eric Church Engineer Skyline Telecommunication, Benji Thomas Engineer West Consultants

Questions from Skiloft Owners In advance of February 28, 2023 Meeting

1. Will there be an option to split the project into two 3-month periods? We are worried about the financial impact on some of our neighbors. No, due to the scope of the project it must be a continuous process to remove and restore the water, sewer, and electrical services.

2. Will we have to pay to rebuild our rock structures that are on the edge of the road's right-of-way? Depends if the project is done with cooperation of the property owners through the grant, the rock encroachments will be paid for by the project. If the project is completed as an assessment, those costs will be the responsibility of the property owners.

3. Will the water flowing down the road from BeechTop be directed into some type of gutters? It is washing out parts of our neighbors' yards. Yes, the project includes substantial draining improvements.

4. Will we be required to pay occupancy or property taxes while we aren't able to use our homes? Occupancy taxes will not be payable as there will be no rental income. Property taxes are required.

5. Will we still pay water/sewer fees while we aren't able to use our homes? No, the Town Council has decided to suspend water, sewer and sanitation monthly fees during the time access is unavailable.

6. Can we check on our properties while the project is going on? We are concerned about severe weather, leaks, or other damage that might need to be addressed while we're not there. Yes, the project will allow foot access, in addition the Police Department has developed a plan for patrolling the area.

7. Has housing or other compensation been set up for permanent residents? No.

8. What penalties will the contractors face if they don't get the project done on time? Liquidated damages will be considered when bidding on the contract.

9. Will we be compensated in any way if the project goes longer than the 180-day timeframe? No.

10. Will the new road be wider than it is currently? Will it be striped on the sides and in the center? The roadway will be wider in many areas, it will be constructed as per the plans and specification. Road stripping is included.

11. Will existing driveways be repaired? Damage to existing driveways at the connection to the new roadway will be repaired.

12. Will residents need to do anything special in their homes to shut off power, Spectrum internet and water? Those decisions will be made as we get closer to April 1, 2024. Each Utility provider will have directions for customers.

13. Will new utilities be extended all the way up to Beech top Road? Will the road be repaired by the Town or contractor? New utilities will be extended to the Beech top community. The road will be patched as part of the project, a new private road is not a part of the project.

14. What plan will be put in effect by the Town to properly remove snow at the top of Skiloft and at the bottom of Beech top Road? Snow removal is not a part of the proposed project; However, the Town will continue to provide snow removal in the Skiloft neighborhood. We are hopeful that the improvements that will come with the completion of this project will simplify snow removal process.

There was a question-and-answer period as the attendees added their comments, questions, and concerns regarding: the utilities with Mountain Electric, Skyline, and Spectrum fiber optic cable lines, retaining walls and encroachments, meter bases, property protection and access, construction timeline, the area topography, agreements, and the history of the Skiloft area.

**4. ADJOURNMENT**

- 4.1. There being no further questions from citizens, Mr. Pudney thanked the attendees for their time. The neighborhood meeting ended at 5:00 p.m.

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Town Clerk

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Mayor, Town of Beech Mountain



# MINUTES

## Regular Town Council Meeting

4:00 PM - Tuesday, March 14, 2023  
Council Chambers

The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, March 14, 2023, at 4:00 PM, in the Council Chambers, with the following members present:

**COUNCIL PRESENT:** Mayor Barry Kaufman  
Vice Mayor Jimmie Accardi  
Councilmember Weidner Abernethy  
Councilmember Kelly Melang

**COUNCIL EXCUSED:**

**STAFF PRESENT:** Attorney Stacy Eggers, IV  
Town Manager Bob Pudney  
Town Clerk Tamara Mercer  
Director of Special Projects Riley Hatch

### 1. CALL TO ORDER

### 2. ADOPTION OF AGENDA

2.1. Mayor Kaufman requested a motion to adopt the agenda.

#### Motion

Kelly Melang made a motion to adopt the agenda and Weidner Abernethy seconded the motion. CARRIED. unanimously.

### 3. INVOCATION- DEWEY CYCLONE BRETT

### 4. PLEDGE OF ALLEGIANCE

### 5. PUBLIC COMMENT

5.1. Mayor Kaufman opened the public comment portion of the meeting.

Mr. Kevin Beck of 123 Wild Daisy Lane questioned the road situation on Wild Daisy Lane as it needs repair and a grader. He questioned paving Tamarack and Charter Hills roads. Pond Creek and Hornbeam roads were paved. He said the tax rate went up on his property two and a half times. The

tree limbs are no longer cleared, and the storm drains are clogged with debris. Mr. Beck complained that Public Works has not fixed the roads at Perry Park.

Mr. Noah McMichael of 710 Pine Ridge Road commented on the deer population and chronic wasting disease at the Town Council regular March meeting. He requested a wildlife ordinance to control feeding the deer and not just the bear population. The deer come because of the access to food and corn feed. Mr. McMichael said the town should pass an ordinance that does not allow deer feeding, which would address the surplus deer population.

Mr. Robert McMichael of 710 Pine Ridge Road addressed the annual budget process and said citizens should make comments or send emails to council members. Mr. McMichael wants a conversation with council members to hear citizens' concerns and requested the town start with a baseline budget.

Mr. Fred Harris of 126 Wintergreen Way Road questioned the large tax increase, how long it is in effect, and Mr. Harris asked what the town is doing with the money.

No one else elected to speak.

## **6. CONSENT AGENDA**

- 6.1. Adoption of Minutes- Closed Session minutes of December 13, 2022 & February 14, 2023, and Work session minutes of January 25, 2023, and regular meeting minutes of February 14, 2023
- 6.2. Amendment to the FY 2023 Budget Ordinance

### **Motion**

Weidner Abernethy made a motion to approve the consent agenda items for adopting the minutes and amendment to the budget ordinance and seconded the motion. CARRIED. unanimously.

## **7. NEW BUSINESS**

- 7.1. Classification and Salary Study

Mr. Pudney presented the Classification and Salary Study for 2023. He said the last Salary Study was performed in 2015. For the salary study, the Town hired the MAPS Group consulting firm, who specialize in municipality and government human resources services and personnel management. Last year, during April's budget retreat process, the Town Council identified the Salary Study as a top priority, and this meets that goal. Mr. Pudney introduced Vice President of MAPS, Ms. Cheryl Brown. She and Susan Nunn conducted the employee surveys and salary report.

Ms. Brown reviewed her credentials and experience as the Director of Human Resources for the City of Charlotte for 24 years. She noted that all MAPS Group principles and associates have a minimum of 10 years of experience working in human resource management or training positions in

North Carolina State and local government agencies. Most have over 20 years of HR experience. MAPS group has been providing their services since 1983.

She thanked Council for allowing the study which addresses market trends and employment competition. Ms. Brown explained the pay study process conducting employee surveys. The focus is on employee orientation, work and responsibilities, and software and equipment skills. The interviews focus on work performance, and the management team assess recruitment and employee losses, position vacancies, and staff retainment.

The study provided position reclassification and the current pay plan summary report. The report details job descriptions, title positions and it surveys other jurisdictions' minimum and maximum salary pay grade, and the comparisons and pay range with benchmark cities and towns. The study includes the benefits' package comparisons and surveys proximity towns versus Beech Mountain. This included implementation and similar designation with the council manager form of governments with a similar tax structure and membership in the State LGERS system, which have similar contributions in the N.C. State pension retirement system.

She reviewed the town clerk position as an example. The pay rate minimum and maximum salary and similar positions with similar jurisdictions is first in the report. Although the Beech Mountain Town Clerk is also the Human Resources Director, the MAPS Group removed Wilkesboro in comparisons, but included the Wilkesboro information. This was because they are so below the market average. So, the results provide the schedule range for minimum and maximum salary and the assigned and recommended pay grades. develop a job description list of job classes by grade.

She explained the current market trends and changes and added the MAPS Group recommendation of 4% increase would adjust salaries to be competitive. This recommendation retains and helps recruit employees. The NCLM also provides a salary survey every year and is utilized as a tool. Ms. Brown said the recommendation impacts about half the staff as per their schedule to receive the increase. These current salary boosts are recommended and adjusts for new hire and veteran compression and help eliminate those problems. The implementation strategy is found on pages 45 and the details in the charts. The recommendation is based on the employees' pay right now. Looking at option 2 costs approximately \$87,000 and effects about half the workforce. The current COLA recommendation is 5 - 8 % or whatever council decides but then their implementation plan would be adjusted down.

In response to Vice Mayor Accardi's question regarding the benefits package, Ms. Brown said they calculated the full benefits package compared to other towns. The benefits survey was separate from the salary survey in order to compare us with other towns' benefits plans.

Ms. Brown added there will be a comprehensive review of the personnel policy which will include the benefits package recommendations. The most current positions and job descriptions will also be updated.

There was further discussion on the pay grades, clarification and class, job responsibilities and recommendations, benefits and benefits evaluation, and the benefits survey in the report, last year's COLA and this year's recommended COLA as well as the merit pay.

## **8. TOWN MANAGER AND STAFF REPORTS**

### **8.1. Town Manager's Report-**

Mr. Pudney reviewed the manager's report. He said the 'Sales Tax' litigation case was denied by the N.C. Supreme Court. The Town of Boone and Watauga County challenged the sales tax distribution method, wherein Beech Mountain, Seven Devils, and Blowing Rock's receipt of the sales tax distribution may have lost substantial revenues if Boone had prevailed. On March 1, 2023, the N.C. Supreme Court denied Boone's appeal and the case is closed.

Mr. Pudney reviewed the projects and status for:

- Pinnacle Ridge Water Well
- Town Hall/ Visitor Center expansion and renovation
- Lake Coffey/ Lake Santis reservoir
- Skiloft Road area project
- Annual Budget for fiscal year 2023-2024
- Sled Hill

He said the Pinnacle Ridge Water Well received the notice to proceed issued March 1st and we expect the project will be completed in twelve months with a 100,000 gpd capacity.

The Town Hall / Visitor Center expansion and renovation project began with a 4.1% interest rate for the half-million dollars funded at a 10-year term with Truist Bank.

The Staff held several meetings on the Lake Coffey project with Federal and State legislators, both in Raleigh and virtually. Senator Hise, Representatives Pickett, Green, and Hall along with Governor Cooper's Office staff and Representatives Virginia Foxx and Thom Thills' team. Future meetings will be held with Senators' Budd and Lee. Michael Lee is a Beech Mountain resident. Thanks to Mayor Kaufman and councilman Abernethy for taking a trip to Raleigh as we now have direct State funding under consideration by the legislators.

Mr. Pudney reviewed possible funding with the FEMA disaster grant is a 90/10 split at 14-million dollars, the State Grant is 100% allocation funded through DEQ, so it does not have a funding match, and he reviewed the process for a General Obligation Bond. Mr. Pudney said we have support from both federal legislators Representatives Foxx and Tillis and hired bond council Scott Leo for legal guidance on that process. Design and permitting, hired the dam engineer through West Consultants.

Mr. Pudney presented highlights on the infrastructure replacement project in the Skiloft road area including the February 28th neighborhood meeting. Budget is well underway, meeting with departments this week to refine requests. Plan to submit an operational budget with capital expenditures separate.

The Sledding hill will make as much snow as possible this week and we expect to close it following the Ski Resort's schedule for the 18th.

To date since 2017 the infrastructure and Public Works utility projects including the water treatment plant and water and sewer line upgrades that have been completed or are still underway at approximately 28-million-dollars. And we are continuing to invest in infrastructure improvements.

In response to Ms. Mercer's question regarding the General Obligation Bond consensus or vote, Mayor Kaufman called the question to approve the 15-million-dollar General Obligation Bond.

### **Motion**

Barry Kaufman made a motion to approve Staff to move forward with the procedures for securing a General Obligation Bond of 15-million-dollars and Weidner Abernethy seconded the motion. CARRIED. unanimously.

- 8.2. Monthly Finance Director's Report
- 8.3. FY 2023 Budget Adjustment - no action required
- 8.4. Fire Department Monthly Report
- 8.5. February 2023 Recreation Report
- 8.6. DOI Report March
- 8.7. TDA Report March 2023
- 8.8. Planning and Inspections Report 2023-02
- 8.9. Police Department Monthly Report

## **9. TOWN COUNCIL COMMENTS**

- 9.1. Councilmember Melang referred to the Sanitation report and asked why recycled materials were down, and Mr. Pudney said we receive less from the public. One reason is the move to short-term rentals and those renters do not recycle. The permanent residents in second homes recycle. The switch has an impact to our tonnage, with an increase in solid waste and to the landfill. Melang asked who are the top four taxpayers in the town, Mr. Pudney replied he would have that answer at the April 18th budget retreat, but the businesses would be the Ski Resort and Beech Club as two of the highest paying taxpayers. Ms. Melang congratulated the Ski Resort on raising \$65,000 for colon cancer research. April 18 is the next budget retreat meeting.

Vice Mayor Accardi requested to schedule a town hall meeting to talk about the budget, and lowering the tax rate, to which Councilmember Abernethy agreed. Mr. Pudney stated that the budget calculation begins with departmental baseline costs. Mr. Pudney said he will provide Council with options on lower tax rates and forecast budgets to the April 18th Council retreat and council members can deliberate the tax rate and projected annual budget for the upcoming fiscal year with the options.

Mayor Kaufman said he personally used the ambulance service recently. The EMS unit is professional, and we are extremely lucky to have the medical team on the mountain. The service is money well spent as the ambulance got to his house in 7-to-8 minutes.

## **10. ADJOURNMENT**

- 10.1.** There being no further business, Mayor Kaufman requested a motion to adjourn the meeting at 5:35 p.m.

### **Motion**

Weidner Abernethy made a motion to adjourn the meeting and Kelly Melang seconded the motion. CARRIED. unanimously.

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Town Clerk

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Mayor, Town of Beech Mountain



## RESOLUTION

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** April 11, 2023  
**SUBJECT:** Resolution Approving Financing Terms Resolution # 2023-01

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**FOR THE PURPOSE OF:**

Set forth as a procedure to complete the financing arrangements for the Townhall / Visitor Center Project

**ATTACHED FOR YOUR CONSIDERATION:**

Resolution Approving Financing Terms #2023-01

**STAFF RECOMMENDATION:**

Approve

**SIGNATURES:**

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Town Manager

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Town Clerk



Resolution

Town of Beech Mountain  
North Carolina

Date: 4/11/2023

**Town of Beech Mountain  
Resolution Approving Financing Terms  
Resolution # 2023-01**

**WHEREAS:** The Town of Beech Mountain, NC (“Borrower”) has previously determined to undertake a project for the financing of an installment financing agreement (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

**BE IT THEREFORE RESOLVED, as follows:**

1. The Town of Beech Mountain (Borrower) hereby determines to finance the Project through Truist Bank (“Lender”) in accordance with the proposal dated March 13, 2023. The amount financed shall not exceed \$550,000, the annual interest rate (in the absence of default or change in tax status) shall not exceed 4.16% and the financing term shall not exceed ten (10) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Town of Beech Mountain officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The Town of Beech Mountain shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Town of Beech Mountain hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Town of Beech Mountain intends that the adoption of this resolution will be a declaration of the Town of Beech Mountain's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Town of Beech Mountain intends that funds that have been advanced, or that may be advanced, from the Town of Beech Mountain's general fund or any other Town of Beech Mountain fund related to the Project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Town of Beech Mountain officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 11th day of April 2023

**SEAL**

By: \_\_\_\_\_  
Mayor Berry Kaufman

Asset: \_\_\_\_\_  
Town Clerk, Tamara Mercer





## ORDINANCE

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** April 11, 2023  
Town Hall Visitor Center Addition and Renovation Capital Project  
**SUBJECT:** Ordinance

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**FOR THE PURPOSE OF:**

Pursuant to G.S. 159-26(b)(6) a capital project fund is required to account for all debt instrument proceeds used to finance capital projects.

**ATTACHED FOR YOUR CONSIDERATION:**

**Ordinance No. 2023-01**

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA  
TOWN HALL & VISITOR CENTER ADDITION AND RENOVATION CAPITAL PROJECT  
ORDINANCE**

**STAFF RECOMMENDATION:**

Approve

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**



Ordinance

Town of Beech Mountain  
North Carolina

Date: 4/11/2023

**Ordinance No. 2023-01**  
**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA**  
**TOWN HALL & VISITOR CENTER ADDITION AND RENOVATION CAPITAL**  
**PROJECT ORDINANCE**

**BE IT ORDAINED** by the Council of the Town of Beech Mountain, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1:** The project authorized is the Town Hall Visitor Center Addition and Renovation Project to be financed by an Installment Financing Agreement with Truist Bank in the amount of \$550,000, along with a grant of \$600,000 provided by the Beech Mountain Tourism and Development Authority and \$750,000 from the town's General Fund.

**Section 2:** The officers of the Town of Beech Mountain are hereby directed to proceed with the capital project within the budget contained herein.

**Section 3:** The following amounts are appropriated for the project:

Construction Costs	\$ 1,900,000
Total appropriations	<u>\$1,900,000</u>

**Section 4:** The following revenues are anticipated to be available to complete this project:

Proceeds – Installment Loan	\$550,000
Beech Mountain Tourism and Development	600,000
Town of Beech Mountain General Fund	<u>750,000</u>
Total estimated revenue	<u>\$1,900,000</u>

**Section 5:** The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of Chapter 159 of the North Carolina General Statutes.

**Section 6:** Funds may be advanced from the General Fund for the purpose of making payments as due.

**Section 7:** The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

**Section 8:** The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Council.

**Section 9:** Copies of this capital project ordinance shall be furnished to the Clerk to the Council, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 11<sup>th</sup> day of April 2023.

\_\_\_\_\_  
Barry Kaufman, Mayor

ATTEST:

\_\_\_\_\_  
Tamara Mercer, Town Clerk

*Town Seal*





## ORDINANCE

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** April 11, 2023  
**SUBJECT:** Source Water Development Ordinance Budget Amendment

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**FOR THE PURPOSE OF:**

To amend Ordinance # 2020-03 Source Water Development Capital Project for the appropriation of funds to construct the Pinnacle Ridge Well site.

**ATTACHED FOR YOUR CONSIDERATION:**

Ordinance # 2020-03 Amendment # .002

**STAFF RECOMMENDATION:**

Approve

**SIGNATURES:**

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Town Manager

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Town Clerk

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA  
ORDINANCE No. 2020-03  
SOURCE WATER DEVELOPMENT CAPITAL PROJECT  
AMENDMENT #2020-03.002**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE  
SOURCE WATER DEVELOPMENT CAPITAL PROJECT**

**BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:**

**A. EXPENDITURES**

1. To provide for the increases and / or (decreases) in existing Funds:

a. Source Water Development Capital Project

1. Pinnacle Ridge Well Construction \$270,000

TOTAL CHANGES TO EXPENDITURES \$270,000

**B. REVENUES:**

2. To provide for the increases and / or (decreases) in existing Funds:

b. Transfer from Utility Capital Reserve Fund: \$270,000

TOTAL CHANGES TO REVENUES \$270,000

APPROVED THIS THE 11<sup>TH</sup> DAY of April 2023

\_\_\_\_\_  
Tamara Mercer, Clerk

\_\_\_\_\_  
Barry Kaufman, Mayor



## COUNCIL ACTION ITEM

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**TO:** Mayor and Council  
**FROM:** Rebecca Ward  
**DATE:** April 11, 2023  
**SUBJECT:** Tax Release & Refunds

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**FOR THE PURPOSE OF:**

To approve tax releases and refunds

**STAFF RECOMMENDATION:**

Recommends approval of releases and refunds

**SIGNATURES:**

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Town Manager

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Town Clerk

**TOWN OF BEECH MOUNTAIN TAX OFFICE**

**RELEASE REQUEST**

PROPERTY OWNER	LAST	FIRST	MIDDLE
	Gsteiger	Urs	
ADDRESS	6967 Toland Dr. Melbourne, FL 32940		
LOCATION	124 Raven Rd	COUNTY	Watauga

I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

YEAR	ASSESSMENT		TAX AMOUNT			RECEIPT NUMBER
	TOWN	DISTRICT	TOWN	DISTRICT	TOTAL	
2022	34700				235.96	

ACCOUNT NUMBER	
PARCEL NUMBER	1940746318000
AMOUNT OF RELEASE	\$235.96
DATE OF COUNCIL MEETING	04-11-2023

**SPECIFIC REASON FOR RELEASE**

release valuse per Watauga Cty

*Rebecca Neal*  
Tax Administrator

Approved By

Date

**REFUND REQUEST**

I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

YEAR	TAX	INTEREST PENALTIES COSTS	TOTAL PAID	DATE PAID	TOTAL REFUND
2022	2814.52		3050.4811453.92	11-7-2022	235.96
<b>MAKE CHECK TOTAL</b>					<b>235.96</b>

**SPECIFIC REASON FOR REFUND**

over paid in the amount of \$235.96 after the release

*Rebecca Neal*  
Tax Administrator

Approved By

Date



**TOWN OF BEECH MOUNTAIN TAX OFFICE**

**RELEASE REQUEST**

PROPERTY OWNER	LAST	FIRST	MIDDLE
	O'Neal	Patrick	
ADDRESS	331 N Pinnacle Ridge Rd Beech Mountain, NC 28604		
LOCATION		COUNTY	Watauga

I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

YEAR	ASSESSMENT		TAX AMOUNT			RECEIPT NUMBER
	TOWN	DISTRICT	TOWN	DISTRICT	TOTAL	
2022	188400				1281.12	

ACCOUNT NUMBER	
PARCEL NUMBER	1940922311000
AMOUNT OF RELEASE	\$1281.12
DATE OF COUNCIL MEETING	04-11-2023

**SPECIFIC REASON FOR RELEASE**

Release value per Watauga Cty

*Rebecca Laid* \_\_\_\_\_  
 Tax Administrator Approved By \_\_\_\_\_ Date \_\_\_\_\_

**REFUND REQUEST**

I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

YEAR	TAX	INTEREST PENALTIES COSTS	TOTAL PAID	DATE PAID	TOTAL REFUND
2022	6117.28		7398.40	11-07-2022	1281.12
<b>MAKE CHECK TOTAL</b>					<b>1281.12</b>

**SPECIFIC REASON FOR REFUND**

overpayment of taxes waiting on appel to be reached

*Rebecca Laid* \_\_\_\_\_  
 Tax Administrator Approved By \_\_\_\_\_ Date \_\_\_\_\_



**TOWN OF BEECH MOUNTAIN TAX OFFICE**

**RELEASE REQUEST**

PROPERTY OWNER	LAST	FIRST	MIDDLE
	Gonzalez	Michael	
ADDRESS	6916 N. River Blvd		
LOCATION	130 creekridge rd	COUNTY	Watauga

I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

YEAR	ASSESSMENT		TAX AMOUNT			RECEIPT NUMBER
	TOWN	DISTRICT	TOWN	DISTRICT	TOTAL	
2022	34700				235.96	

ACCOUNT NUMBER	
PARCEL NUMBER	1950141655000
AMOUNT OF RELEASE	\$235.96
DATE OF COUNCIL MEETING	04-11-2023

**SPECIFIC REASON FOR RELEASE**  
release of value per watauga cty

*Release bid*  
Tax Administrator

Approved By

Date

**REFUND REQUEST**

I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

YEAR	TAX	INTEREST PENALTIES COSTS	TOTAL PAID	DATE PAID	TOTAL REFUND
2022	2988.60		3224.56	1-5-2023	235.96
<b>MAKE CHECK TOTAL</b>					

**SPECIFIC REASON FOR REFUND**  
Taxes was paid before the release was made so a credit needs to be issues

*Release bid*  
Tax Administrator

Approved By

Date



## ORDINANCE

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** April 11, 2023  
**SUBJECT:** Utility Capital Reserve Fund Ordinance #2019-07 Amendment #1

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**FOR THE PURPOSE OF:**

To transfer Capital Reserve Funds to Source Water Development Capital Project for the appropriation of Funds to construct the Pinnacle Ridge Well Site

**ATTACHED FOR YOUR CONSIDERATION:**

Capital Reserve Fund Ordinance #2019-07 amendment #1

**STAFF RECOMMENDATION:**

approve

**SIGNATURES:**

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Town Manager

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Town Clerk

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA  
ORDINANCE No. 2019-07  
UTILITY CAPITAL RESERVE FUND  
AMENDMENT #1**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE  
UTILITY CAPITAL RESERVE FUND ORDINANCE**

**BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:**

**A. EXPENDITURES**

1. To provide for the increases and / or (decreases) in existing Funds:

a. Capital Reserve Fund

1. Transfer to Source Water Development \$270,000

TOTAL CHANGES TO EXPENDITURES \$270,000

**B. REVENUES:**

2. To provide for the increases and / or (decreases) in existing Funds:

b. Capital Reserves: \$270,000

TOTAL CHANGES TO REVENUES \$270,000

APPROVED THIS THE 11<sup>TH</sup> DAY of April 2023

\_\_\_\_\_  
Tamara Mercer, Clerk

\_\_\_\_\_  
Barry Kaufman, Mayor

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA  
ORDINANCE No. 2019-07  
UTILITY CAPITAL RESERVE FUND  
AMENDMENT #1**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE  
UTILITY CAPITAL RESERVE FUND ORDINANCE**

**BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:**

**A. EXPENDITURES**

1. To provide for the increases and / or (decreases) in existing Funds:

a. Capital Reserve Fund

1. Transfer to Source Water Development \$270,000

TOTAL CHANGES TO EXPENDITURES \$270,000

**B. REVENUES:**

2. To provide for the increases and / or (decreases) in existing Funds:

b. Capital Reserves: \$270,000

TOTAL CHANGES TO REVENUES \$270,000

APPROVED THIS THE 11<sup>TH</sup> DAY of April 2023

\_\_\_\_\_  
Tamara Mercer, Clerk

\_\_\_\_\_  
Barry Kaufman, Mayor





## RESOLUTION

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** April 11, 2023  
Resolution Authorizing GO Bond Application to the Local Government  
**SUBJECT:** Commission

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**FOR THE PURPOSE OF:**

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN,  
NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING  
PROPOSED BOND ISSUE AND AUTHORIZING THE APPLICATION TO THE LOCAL  
GOVERNMENT COMMISSION

**STAFF RECOMMENDATION:**

Approve

**SIGNATURES:**

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Town Manager

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Town Clerk



Resolution # 2023-02

Town of Beech Mountain  
North Carolina

Date: 4/11/2023

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN, NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE AND AUTHORIZING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION**

**WHEREAS**, the Town Council (the “*Town Council*”) of the Town of Beech Mountain, North Carolina (the “*Town*”) is considering the issuance of general obligation bonds of the Town which shall be for the following purposes and in the following maximum amount:

\$15,000,000 of bonds to pay capital costs of improving the Town of Beech Mountain’s water system, including, without limitation, the acquisition, construction and installation of a reservoir and related pumping station, pipes and improvements, and other facilities and equipment for the supply, storage, treatment and distribution of water.

**WHEREAS**, certain findings of fact by the Town Council must be presented to enable the Local Government Commission of the State of North Carolina to make certain determinations as set forth in Section 159-52 of the North Carolina General Statutes, as amended.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council, meeting in open session on the 11th day of April, 2023, has made the following factual findings in regard to this matter:

A. ***Facts Regarding Necessity of Proposed Financing.*** The proposed bonds are necessary and expedient to pay capital costs of improving the Town of Beech Mountain’s water system, including, without limitation, the acquisition, construction and installation of a reservoir and related pumping station, pipes and improvements, and other facilities and equipment for the supply, storage, treatment and distribution of water.

B. ***Facts Supporting the Amount of Bonds Proposed.*** The sums estimated for these bonds are adequate and not excessive for the proposed purposes. Estimates for the proposed projects have been carefully analyzed and determined by persons knowledgeable about the projects.

C. ***Past Debt Management Procedures and Policies.*** The Town’s debt management procedures and policies are good and have been carried out in compliance with law. The Town employs a Finance Officer to oversee compliance with applicable laws relating to debt management. The Town Council requires annual audits of Town finances. In connection with these audits, compliance with laws is reviewed. The Town is not in default in any of its debt service obligations. The Town Attorney reviews all debt-related documents for compliance with laws.

D. **Past Budgetary and Fiscal Management Policies.** The Town’s budgetary and fiscal management policies have been carried out in compliance with laws. Annual budgets are closely reviewed by the Town Council before final approval of budget ordinances. Budget amendments changing a function total or between functions are presented to the Town Council at regular Town Council meetings. The Finance Officer presents financial information to the Town Council which shows budget to actual comparisons annually and otherwise as the Town Manager deems necessary or as a member of the Town Council may request.

E. **Increase in Taxes; Retirement of Debt.** The increase in taxes, if any, necessary to service the proposed debt will not be excessive. The schedule for issuance anticipates issuing all of the bonds in one or more series during the seven years following the adoption of the bond order.

F. **Marketing of Bonds.** The proposed bonds can be marketed at reasonable rates of interest.

G. **Estimated Interest.** The assumptions used by the Town’s Finance Officer in preparing the statement of estimated interest to be filed with the Town Clerk pursuant to Section 159-55.1(a) of the General Statutes of North Carolina (the “*Statement of Disclosure*”) are reasonable.

**BE IT FURTHER RESOLVED** that the Town Council hereby authorizes and directs the Town Manager and the Finance Officer of the Town, individually and collectively, to file with the Local Government Commission an application for its approval of General Obligation Water System Bonds hereinbefore described, on a form prescribed by said Commission, and (1) to request in such application that said Commission approve the Town’s use of Parker Poe Adams & Bernstein LLP, as bond counsel for the Town and (2) to state in such application such facts and to attach thereto such exhibits in regard to such General Obligation Water System Bonds and to the Town and its financial condition, as may be required by said Commission.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective on the date of its adoption.

Adopted this 11th day of April, 2023.

\_\_\_\_\_  
Barry Kaufman, Mayor  
Town of Beech Mountain, North Carolina

ATTEST:

\_\_\_\_\_  
Tamara Mercer, Town Clerk, CMC, NCCMC  
Town of Beech Mountain, North Carolina

(SEAL)

PPAB 8780482v1

STATE OF NORTH CAROLINA            )  
  )     SS:  
TOWN OF BEECH MOUNTAIN            )

I, Tamara Mercer, Town Clerk of the Town of Beech Mountain, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution titled **“RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN, NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE AND AUTHORIZING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION”** adopted by the Town Council of the Town of Beech Mountain, North Carolina in regular session convened on the 11th day of April, 2023, as recorded in the minutes of the Town Council of the Town of Beech Mountain, North Carolina.

***WITNESS*** my hand and the seal of the Town of Beech Mountain, North Carolina, this the \_\_\_\_ day of \_\_\_\_\_, 2023.

(SEAL)

\_\_\_\_\_  
Town Clerk  
Town of Beech Mountain, North Carolina





## PROCLAMATION

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**TO:** Mayor and Town Council  
**FROM:** Tamara Mercer  
**DATE:** April 11, 2023  
Proclamation Resilient & Thriving Communities Week April 29- May 6-  
**SUBJECT:** Kellie Ashcraft, PhD MSW

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**FOR THE PURPOSE OF:**

To proclaim the week of April 29- May 6 as "Resilient & Thriving Communities Week" on Beech Mountain and Avery / Watauga County and in partnership with North Carolina Department of Health and Human Services, Division of Public Health. Kellie Ashcraft, Ph. D., MSW Appalachian State University & Watauga Housing Forum Council

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**



**Resilient & Thriving Communities Week 2023**

**A PROCLAMATION**

**WHEREAS**, resilient and thriving communities are vital to our community and state's future health, success, and prosperity to ensure a strong foundation for everyone at all ages and stages of life; and

**WHEREAS**, the science is clear that resilience is built, and that communities and systems play a key role in promoting safe, secure, nurturing environments for all; and

**WHEREAS**, adverse childhood and life experiences, adverse community environments, and adverse climate events impact overall quality of life and well-being of an entire community; and

**WHEREAS**, Healthy North Carolina 2030: A Path Toward Health by the North Carolina Institute of Medicine, in partnership with the North Carolina Department of Health and Human Services, Division of Public Health, identifies reduction of adverse childhood experiences by 25% by 2030 as a goal; and

**WHEREAS**, it is our collective responsibility to collaborate in a nonpartisan fashion to promote positive experiences, secure relationships, and supportive environments to buffer stress and adversity, and to support local resilience coalitions, collaboratives, task forces, and initiatives across the state; and

**WHEREAS**, investing in policies, programs, and strategies that address adversity and strengthen community resilience is essential to the health of our community; and

**WHEREAS**, the **Town of Beech Mountain** encourages all individuals and all sectors, public and private, early childhood through post-secondary education, faith-based organizations, healthcare systems, justice systems, social service systems, businesses, and elected leaders to collaborate to strengthen our communities; and

**NOW, THEREFORE**, we, the **members of the Beech Mountain Town Council** do hereby proclaim **April 29 through May 6** as "**Resilient & Thriving Communities Week**" in our community, and **commend its observance to all citizens.**

\_\_\_\_\_, **Barry Kaufman, Mayor**

**Attest:** \_\_\_\_\_, **Tamara Mercer, Town Clerk**



## COUNCIL ACTION ITEM

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**TO:** Town Council  
**FROM:** Daniel Davis  
**DATE:** April 11, 2023  
**SUBJECT:** NC DEQ Funding for Water and Wastewater 2023 Project

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**FOR THE PURPOSE OF:**

Council approval for the 2023 round of NC DEQ Funding for Water and Wastewater replacement and upgrade projects. This is continuation of our existing plan to repair and replace infrastructure into the next round of grant applications.

**ATTACHED FOR YOUR CONSIDERATION:**

Attached are two Authorization Resolutions for the Application for funding for two infrastructure projects at an estimated 20,000 feet of water main replacement and an estimate 20,000 feet of sewer main repairs and replacement.

**SUPPORTING DOCUMENTS:**

Water resolution for application for funding  
Sewer resolution for application for funding

**SIGNATURES:**

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Town Manager

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Town Clerk



Resolution

Town of Beech Mountain  
North Carolina

Date: 4/11/2023

**TOWN OF BEECH MOUNTAIN  
AUTHORIZING RESOLUTION  
APPLICATION FOR FUNDING FROM NC DEQ DIVISION OF WATER  
INFRASTRUCTURE FOR A WASTEWATER IMPROVEMENT PROJECT  
Resolution No. 2023-03**

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater or drinking water system improvements, and
- WHEREAS, The Town of Beech Mountain has need for and intends to construct a wastewater collection system project described as the **2023 Sewer Main Improvements Project**; and
- WHEREAS, The Town of Beech Mountain intends to request State funding assistance for the project (loan, forgivable principal, and/or grant).

**NOW THEREFORE BE IT RESOLVED, BY THE BEECH MOUNTAIN TOWN COUNCIL:**

That the Town of Beech Mountain, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the Town Council of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Beech Mountain to make scheduled repayment of the loan, to withhold from the Town of Beech Mountain any State funds that would otherwise be distributed to the Town of Beech Mountain in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That **Robert Pudney, Town Manager**, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as

contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 11<sup>th</sup> day of April, 2023 at Beech Mountain, North Carolina.

\_\_\_\_\_  
Barry Kaufman, Mayor

**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified and acting Clerk of the Town of Beech Mountain does hereby certify: That the attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Beech Mountain Town Council duly held on the 11<sup>th</sup> day of April 2023; further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Tamara Mercer, Town Clerk



Resolution

Town of Beech Mountain  
North Carolina

Date: 4/11/2023

**TOWN OF BEECH MOUNTAIN  
AUTHORIZING RESOLUTION  
APPLICATION FOR FUNDING FROM NC DEQ DIVISION OF WATER  
INFRASTRUCTURE FOR A DRINKING WATER IMPROVEMENT PROJECT  
Resolution No. 2023-04**

WHEREAS, The Federal Clean Water Act Amendments of 1987 and Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater or drinking water system improvements, and

WHEREAS, The Town of Beech Mountain has need for and intends to construct a drinking water system project described as the **2023 Water System Rehabilitation Project**; and

WHEREAS, The Town of Beech Mountain intends to request State funding assistance for the project (loan, forgivable principal, and/or grant).

**NOW THEREFORE BE IT RESOLVED, BY THE BEECH MOUNTAIN TOWN COUNCIL:**

That the Town of Beech Mountain, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the Town Council of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Beech Mountain to make scheduled repayment of the loan, to withhold from the Town of Beech Mountain any State funds that would otherwise be distributed to the Town of Beech Mountain in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That **Robert Pudney, Town Manager**, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and

directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 11th day of April, 2023 at Beech Mountain, North Carolina.

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Barry Kaufman, Mayor

### **CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified and acting Clerk of the Town of Beech Mountain does hereby certify: That the attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Beech Mountain Town Council duly held on the 11<sup>th</sup> day of April 2023; further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this the 11th day of April 2023.

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Tamara Mercer, Town Clerk





# REPORT

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** April 11, 2023  
**SUBJECT:** February 2023 Budget and Financial Reports

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**FOR THE PURPOSE OF:**

To present the February results of both the budget and financial condition of the town.

**ATTACHED FOR YOUR CONSIDERATION:**

February 2023 Budget Report  
February 2023 Financial Report

**STAFF RECOMMENDATION:**

Review

**SIGNATURES:**

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Town Manager

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Town Clerk

TOWN OF BEECH MOUNTAIN  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

10 -General Fund  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Tax Revenue	6,832,493	89,999.04	6,389,948.00	0.00	442,545.00	93.52
Interest Income	24,576	40,547.79	163,038.79	0.00	( 138,462.79)	663.41
Miscellaneous Income	606,500	61,584.46	490,657.58	0.00	115,842.42	80.90
State Revenue	2,159,950	159,980.43	1,216,174.83	0.00	943,775.17	56.31
Fees	66,700	9,320.54	87,935.93	0.00	( 21,235.93)	131.84
Gains/Losses	50,000	0.00	26,000.00	0.00	24,000.00	52.00
Other	520,000	0.00	0.00	0.00	520,000.00	0.00
Other Sources	<u>600,719</u>	<u>6,954.50</u>	<u>199,703.68</u>	<u>0.00</u>	<u>401,015.32</u>	<u>33.24</u>
TOTAL REVENUES	10,860,938	368,386.76	8,573,458.81	0.00	2,287,479.19	78.94
<u>EXPENDITURE SUMMARY</u>						
Administration	1,984,310	259,975.23	1,135,311.76	0.00	849,098.24	57.21
Tax Collections	54,797	3,901.16	38,503.51	0.00	16,293.49	70.27
Vistors Center	1,036,411	22,855.60	212,529.13	0.00	823,881.87	20.51
Police	1,550,861	91,030.52	977,381.59	42,735.00	530,941.40	65.76
Fire	1,012,662	28,012.25	596,691.83	29,142.00	386,828.17	61.80
Special Projects	0	0.00	0.00	0.00	0.00	0.00
Building Inspections	236,488	18,033.00	151,333.27	0.00	85,154.73	63.99
Planning	150,057	9,072.48	91,504.27	0.00	58,552.73	60.98
Vehicle Maintenance	264,525	15,994.91	186,850.07	326.02	77,348.91	70.76
Road Maintenance	3,543,644	302,919.76	1,840,145.46	27,981.17	1,676,195.81	52.70
Recreation	<u>1,027,183</u>	<u>65,454.99</u>	<u>731,636.68</u>	<u>17,071.59</u>	<u>278,625.81</u>	<u>72.87</u>
TOTAL EXPENDITURES	10,860,938	817,249.90	5,961,887.57	117,255.78	4,782,921.16	55.96
REVENUE OVER/(UNDER) EXPENDITURES	0	( 448,863.14)	2,611,571.24	( 117,255.78)	( 2,495,441.97)	0.00

TOWN OF BEECH MOUNTAIN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2023

30 -Water/Sewer  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	1,000	4,219.09	25,411.19	0.00	( 24,411.19)	2,541.12
Miscellaneous Income	35,000	25.00	12,038.00	0.00	22,962.00	34.39
State Revenue	0	0.00	0.00	0.00	0.00	0.00
Metered Sales & Fees	3,127,425	326,828.49	2,562,179.94	0.00	565,245.06	81.93
Gains/Losses	1,500	0.00	0.00	0.00	1,500.00	0.00
Other	250,000	0.00	0.00	0.00	250,000.00	0.00
Other Sources	<u>67,215</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,215.00</u>	<u>0.00</u>
<b>TOTAL REVENUES</b>	<b>3,482,140</b>	<b>331,072.58</b>	<b>2,599,629.13</b>	<b>0.00</b>	<b>882,510.87</b>	<b>74.66</b>
<u>EXPENDITURE SUMMARY</u>						
W/S Administration	1,451,009	78,923.70	759,255.92	0.00	691,753.08	52.33
Water	1,022,769	61,092.17	629,210.70	24,939.80	384,244.18	62.43
Sewer	675,173	90,496.27	276,469.04	22,897.37	375,806.59	44.34
Taps & System	<u>333,189</u>	<u>8,646.77</u>	<u>101,039.04</u>	<u>0.00</u>	<u>232,169.70</u>	<u>30.32</u>
<b>TOTAL EXPENDITURES</b>	<b>3,482,140</b>	<b>239,158.91</b>	<b>1,765,974.70</b>	<b>47,837.17</b>	<b>1,683,973.55</b>	<b>51.64</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>0</b>	<b>91,913.67</b>	<b>833,654.43</b>	<b>( 47,837.17)</b>	<b>( 801,462.68)</b>	<b>0.00</b>

TOWN OF BEECH MOUNTAIN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2023

35 -Sanitation  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	150	765.12	4,605.58	0.00 (	4,455.58)	3,070.39
Miscellaneous Income	27,500	590.78	19,104.78	0.00	8,395.22	69.47
State Revenue	350	153.58	398.85	0.00 (	48.85)	113.96
Fees	766,800	57,469.65	457,182.00	0.00	309,618.00	59.62
Gains/Losses	0	0.00	0.00	0.00	0.00	0.00
Other	0	0.00	0.00	0.00	0.00	0.00
Other Sources	67,002	0.00	0.00	0.00	67,002.00	0.00
<b>TOTAL REVENUES</b>	<b>861,802</b>	<b>58,979.13</b>	<b>481,291.21</b>	<b>0.00</b>	<b>380,510.79</b>	<b>55.85</b>
<u>EXPENDITURE SUMMARY</u>						
Sanitation	861,802	46,953.63	516,143.23	0.00	345,658.77	59.89
<b>TOTAL EXPENDITURES</b>	<b>861,802</b>	<b>46,953.63</b>	<b>516,143.23</b>	<b>0.00</b>	<b>345,658.77</b>	<b>59.89</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>0</b>	<b>12,025.50 (</b>	<b>34,852.02)</b>	<b>0.00</b>	<b>34,852.02</b>	<b>0.00</b>

**Town of Beech Mountain  
Monthly Financial Report  
Fiscal Year 2023**

<u>General Fund</u>	<u>Budget</u>	Through the reported month												58.33%	% of Budget
		<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	YTD	
Total Revenue	10,860,938	73,599	87,155	481,255	1,461,072	2,609,914	2,288,694	1,203,383	368,387					8,573,459	78.94%
Total Expenditures	10,860,938	943,941	625,519	943,439	642,849	671,003	669,881	648,006	817,250					5,961,888	54.89%
Total General Fund fund balance as of July 1st	6,871,533	6,871,533	6,001,190	5,462,827	5,000,643	5,818,866	7,757,777	9,376,590	9,931,967					6,871,533	
Revenues Less Expenditures		(870,343)	(538,364)	(462,183)	818,223	1,938,911	1,618,813	555,377	(448,863)	-	-	-	-	2,611,571	
Estimated change to Fund Balance		6,001,190	5,462,827	5,000,643	5,818,866	7,757,777	9,376,590	9,931,967	9,483,104	-	-	-	-	9,483,104	
<b><u>Water/Sewer Enterprise Fund</u></b>															
Total Revenue	3,482,140	278,052	268,370	407,449	106,489	259,984	607,544	340,668	331,073					2,599,629	74.66%
Total Expenses	3,482,140	205,524	176,089	137,775	199,876	135,754	493,281	178,518	239,159					1,765,975	50.72%
Unrestricted Cash Reserves as July 1st	1,722,649	1,722,649	1,795,177	1,887,459	2,157,133	2,063,745	2,187,975	2,302,238	2,464,388					1,722,649	
Revenues Less Expenses		72,528	92,282	269,674	(93,387)	124,230	114,263	162,150	91,914	-	-	-	-	833,653	
Estimated Change in Cash Reserves		1,795,177	1,887,459	2,157,133	2,063,745	2,187,975	2,302,238	2,464,388	2,556,302	-	-	-	-	2,556,302	
<b><u>Sanitation Enterprise Fund</u></b>															
Total Revenue	861,802	67,490	60,042	60,921	58,029	59,884	57,193	58,753	58,979					481,290	55.85%
Total Expenses	861,802	117,679	61,191	49,253	66,517	57,715	67,037	49,798	46,954					516,144	59.89%
Unrestricted Cash Reserves as July 1st	654,366	654,366	604,176	603,027	614,695	606,207	608,376	598,532	607,487					654,366	
Revenues Less Expenses		(50,190)	(1,149)	11,668	(8,488)	2,169	(9,844)	8,955	12,025	-	-	-	-	(34,853)	
Estimated Change in Cash Reserves		604,176	603,027	614,695	606,207	608,376	598,532	607,487	619,512	-	-	-	-	619,512	
<b><u>Book Value - Cash &amp; Investments All FUNDS</u></b>															
	<u>Fund</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>		
Branch Banking and Trust (Pooled) #1	Pooled	1,029,821	663,218	(78,738)	2,028,096	1,863,769	3,321,753	1,663,968	1,119,358						
North Carolina Capital Management Trust #2	General Fund	5,712,146	5,897,480	6,165,837	4,947,981	7,163,295	7,498,942	10,226,106	10,444,980						
Mountain Community - Certificates of Deposit #4	General Fund	103,500	103,500	103,500	103,500	103,500	103,500	103,500	103,500						
North Carolina Capital Management Trust #6	Utility Fund	1,210,789	1,212,986	1,215,403	1,218,437	1,221,968	1,226,029	1,230,424	1,234,643						
North Carolina Capital Management Trust #8	Sanitation Fund	219,254	219,770	220,208	20,757	221,525	222,261	223,058	223,977						
North Carolina Capital Management Trust #9	E911 Fund	73,200	73,333	73,479	73,662	73,876	74,121	74,387	74,642						
Total Cash & Investments		8,348,710	8,170,286	7,699,688	8,392,433	10,647,933	12,446,606	13,521,443	13,201,099	-	-	-	-		
<b><u>Transfers for the month</u></b>															
No transfers in February 2023															





# REPORT

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** April 11, 2023  
**SUBJECT:** April 2023 Budget Adjustment

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**FOR THE PURPOSE OF:**

To report the adjustment of the FY 2023 Budget

**STAFF RECOMMENDATION:**

Review

**SIGNATURES:**

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Town Manager

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Town Clerk

TOWN OF BEECH MOUNTAIN  
BUDGET ADJUSTMENT  
FISCAL YEAR 2023  
APRIL 11TH, 2023

**General Fund**

		<u>Increase</u>	<u>Decrease</u>
10-560-7408	Resurfacing		205,000
10-560-7400	Capital Outlay	205,000	



# REPORT

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**TO:** Town Council  
**FROM:** Bob Pudney  
**DATE:** April 11, 2023  
**SUBJECT:** Fire Department Monthly Report

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**SIGNATURES:**

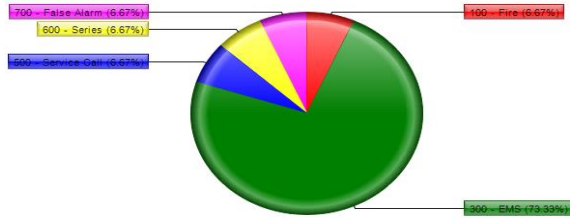
\_\_\_\_\_  
**Town Manager**

\_\_\_\_\_  
**Town Clerk**

BEECH MOUNTAIN FIRE DEPARTMENT Monthly Report March 31, 2023			
EVENT	THIS PERIOD	SAME PERIOD LAST YEAR	FISCAL YTD
FIRE CALLS	4	5	84
MEDICAL CALLS	10	8	151
FIRE SAFETY INSPECTIONS	0	0	15
PUBLIC EDUCATION	0	0	0
FIRE HYDRANT INSPECTIONS	0	0	4
TRAINING HOURS	369	285	2653
MEETINGS	4	6	45
EMS RESPONSE TIME AVG.	9.47	N/A	10.17

**COMMENTS:**

Membership Recruitment Program.  
 Budets  
 Fire Hydrant Testing





# REPORT

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**TO:** town manager and council  
**FROM:** Sean Royall  
**DATE:** April 11, 2023  
**SUBJECT:** March 2023 Recreation Report

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**FOR THE PURPOSE OF:**

For review by Town Manager and Council

**ATTACHED FOR YOUR CONSIDERATION:**

March 2023 Recreation Report

**SIGNATURES:**

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Town Manager

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Town Clerk



## March 2023 Recreation Report

### Facility Report

#### Finance Report

Total Monthly Revenue	\$6,547.25
Parking Lot Monthly Revenue	\$806.41
Total Recreation Revenue	\$7,353.66

#### Detailed Revenue Totals

Program Registrations \$2,925.00

Memberships \$2,242.50

Facility Reservations \$660.00

POS \$619.75

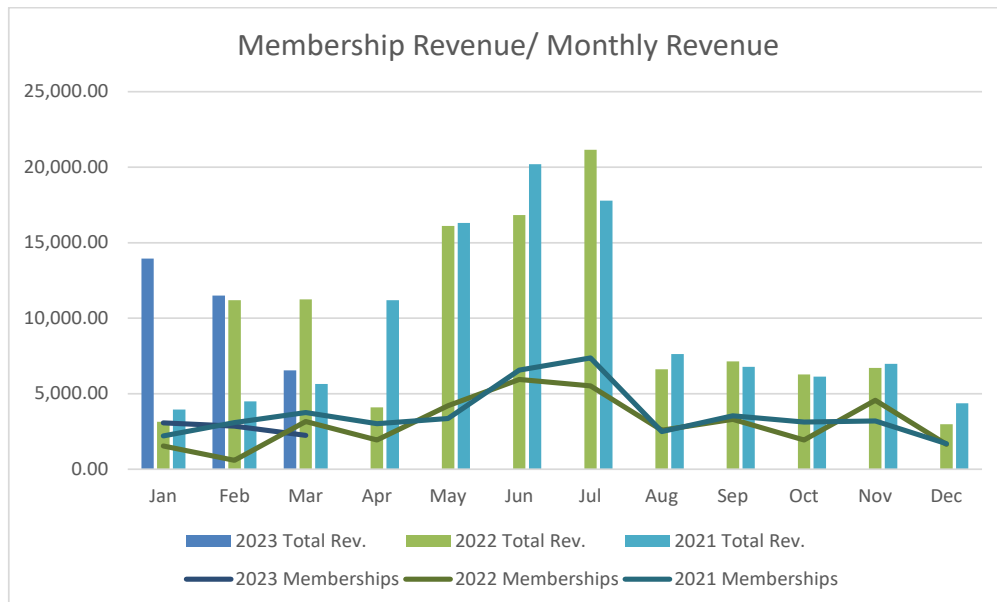
#### Check-In Report

Member Visits	575
Non-Member Visits	87

#### Membership Report

Total Memberships \$2,242.50

Family Annual \$1,600.00	Individual Annual \$312.50	Week Passes \$330.00
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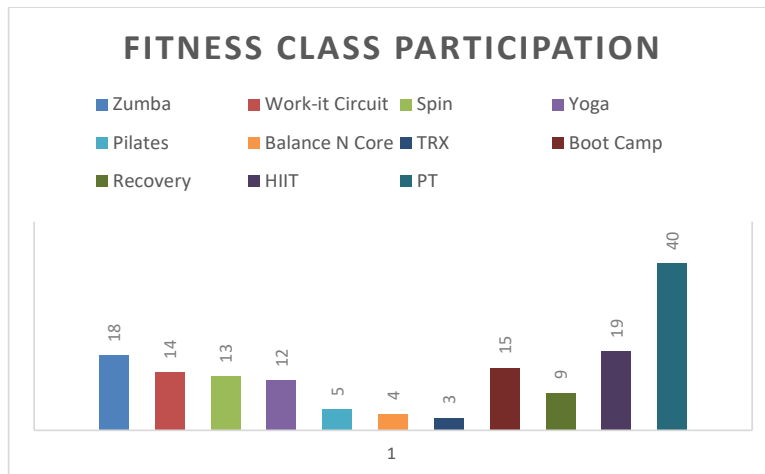


## Fitness Report

Participants:

### Number of classes offered in the month/ Participants.

Zumba	7	18
Work-it Circuit	7	14
Spin	5	13
Yoga	4	12
Pilates	2	5
Balance N Core	2	4
TRX	3	3
Boot Camp	5	15
Recovery	5	9
HIIT	3	19
Personal Training		40



Respectfully Submitted,

Sean Royall  
 Parks and Recreation Director  
 Town of Beech Mountain





# REPORT

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**TO:** Mayor and Town Council  
**FROM:** Tim Barnett  
**DATE:** April 11, 2023  
**SUBJECT:** Police Department Monthly Report

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**SIGNATURES:**

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Town Manager

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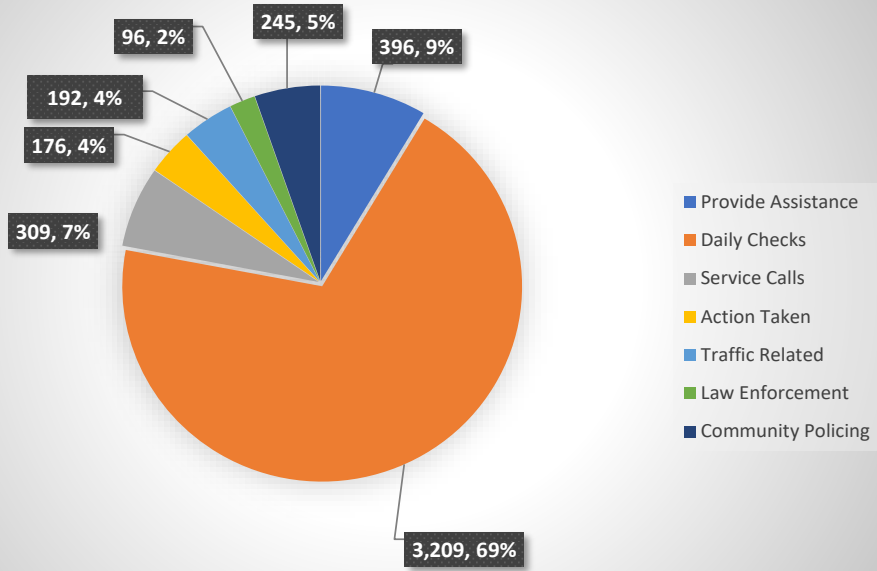
Town Clerk



Activity Log Yearly Summary Totals  
 Beech Mountain Police Department  
 January 1, 2023 through March 31, 2023

<i>Call Type</i>	<i>2022</i>	<i>2023</i>	<i>Call Type</i>	<i>2022</i>	<i>2023</i>
<b>Provide Assistance</b>			<b>Traffic Related</b>		
Assist Fire Department	12	2	Driving While Impaired	7	0
Assist Investigation	1	0	Improper Parking	70	51
Assist Other Agency	23	11	Stationary/Directed Patrol	302	23
Assist Town Dept/Business	3	1	Traffic Control	17	15
Assist Homeowner	17	11	Vehicle Accidents	26	37
Assist Motorist	202	243	Vehicle Stops	92	66
Assist Other Officer	112	51			
Escort	153	71	<b>Law Enforcement Calls</b>		
Assist Medical Calls	18	6	911 Hang Ups	19	5
			Alarms	22	18
<b>Daily Checks</b>			Breaking & Entering	10	7
Business Checks	2,863	2,924	Domestic Complaints	6	2
Care Track Test	0	0	Assault / Fights	11	5
Security Checks	59	4	Fire Works Violations	0	0
Residence Checks	299	276	Fraud	2	3
Welfare Check	10	5	Hit & Run	6	0
			Intoxicated/Drunk & Disruptive	5	0
<b>Service Calls</b>			Investigation	14	3
Animal Control Domestic/Wildlife	18	13	Larceny	7	6
Calls for Service	325	270	Mental Subject	1	0
Deliver Letter/Message	10	11	Missing Person	2	5
Found Property	6	5	Noise Disturbance/Loud Music	10	4
Golf Cart / UTV Inspections	0	0	Open Door/Open Window	25	8
ATV/Golf Cart Complaints	0	0	Prowler	0	1
Recreation/Town Deposit	21	10	Shots Fired/Sound of Shots Fired	1	0
COVID/mask	0	0	Subject with Gun/Weapon	1	0
			Suspicious Vehicle	37	16
<b>Action Taken</b>			Trespassing	11	6
Court	32	2	Vandalism	3	0
Felony Arrest	2	0	Continuing Investigation	12	7
Misdemeanor Arrest	2	1			
State Citations	26	18	<b>Community Policing</b>		
Town Ordinance Violations	38	97	Community Policing Contacts	2,131	245
Verbal Warning	66	49	Community Events	2	0
Warning Citations	8	8			
Warrant Service	3	1			
<b>2022 Event Totals: 4,971</b>			<b>2023 Event Totals: 3,124</b>		

## 2023 Monthly Condensed Calls







# REPORT

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**TO:** Town Council  
**FROM:** Daniel Davis  
**DATE:** April 11, 2023  
**SUBJECT:** DOI Monthly Report April

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**FOR THE PURPOSE OF:**

Monthly reports for Public Works, Water, Sanitation, and Wastewater

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**

## Summary

Date Printed: 04/03/2023

Page 1 of 3

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
3061	Completed	PM				Water Treatment/Distribution System		Buckeye Water Treatment Plant	Daniel Davis	03/01/2023	03/02/2023	03/31/2023	0.00	0.00
3065	Completed	PM				Facilities/Buildings/Grounds	Carwash		Leroy Wright	03/01/2023	03/02/2023		0.00	0.00
3129	Completed	Non-PM	1 - Critical		Water Leak	Town Services	110 STAGHORN HOLLOW		Matthew Clawson	03/23/2023		03/23/2023	0.00	0.00
3064	Completed	PM	2 - High		General Maintenance	Facilities/Buildings/Grounds	Diesel Tank	Public Works Shop	Chrissy Bonestell	03/01/2023	03/02/2023	03/09/2023	0.00	0.00
3080	Completed	PM	2 - High		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/07/2023	03/09/2023	03/21/2023	0.00	0.00
3086	Completed	PM	2 - High	Preventive Maintenance		Town Services	123 ST ANDREWS RD		Matthew Clawson	03/09/2023	03/10/2023		0.00	0.00
3124	Completed	PM	2 - High		Custodial	Facilities/Buildings/Grounds		PUD PWD Office	Water Plant	03/23/2023	03/24/2023	03/27/2023	0.00	0.00
3125	Completed	PM	2 - High	Preventive Maintenance		Town Services	123 ST ANDREWS RD		Matthew Clawson	03/23/2023	03/24/2023		0.00	0.00
3063	Completed	PM	3 - Medium	Reactive Maintenance	Leaf-Grass	Sanitation	Special Pickup	Beech Mountain Collection Route	Chrissy Bonestell	03/01/2023		03/09/2023	0.00	0.00
3070	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/03/2023	03/04/2023	03/06/2023	0.00	0.00
3081	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/07/2023	03/08/2023	03/21/2023	0.00	0.00
3083	Completed	PM	3 - Medium	Reactive Maintenance	Leaf-Grass	Sanitation	Special Pickup	Beech Mountain Collection Route	Chrissy Bonestell	03/08/2023		03/27/2023	0.00	0.00
3090	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/10/2023	03/11/2023	03/21/2023	0.00	0.00
3095	Completed	PM	3 - Medium		Compliance Reporting	Water Treatment/Distribution System		Buckeye Water Treatment Plant	Daniel Davis	03/11/2023	03/12/2023	03/21/2023	0.00	0.00
3100	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/14/2023	03/15/2023	03/21/2023	0.00	0.00
3102	Completed	PM	3 - Medium	Reactive Maintenance	Leaf-Grass	Sanitation	Special Pickup	Beech Mountain Collection Route	Chrissy Bonestell	03/15/2023		03/27/2023	0.00	0.00

## Summary

Date Printed: 04/03/2023

Page 2 of 3

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
3108	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/17/2023	03/18/2023	03/21/2023	0.00	0.00
3118	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/21/2023	03/22/2023	03/21/2023	0.00	0.00
3121	Completed	PM	3 - Medium	Reactive Maintenance	Leaf-Grass	Sanitation	Special Pickup	Beech Mountain Collection Route	Chrissy Bonestell	03/22/2023		03/31/2023	0.00	0.00
3135	Completed	Non-PM	3 - Medium		General Maintenance	Facilities/Buildings/Grounds	Public Works Building	PUD PWD Office	David Street	03/27/2023		03/27/2023	0.00	0.00
3140	Completed	Non-PM	3 - Medium		Hydrant Flushing	Town Services	301 PINNACLE INN RD		Matthew Clawson	03/27/2023		03/31/2023	0.00	0.00
3067	Completed	Non-PM	4 - Low		Road Maintenance	Road Maintenance/Right of Way	LAKELEDGE RD		Matthew Clawson	03/02/2023		03/07/2023	0.00	0.00
3068	Completed	Non-PM	4 - Low			Town Services	191 RHODODENDRON DR		Matthew Clawson	03/02/2023		03/06/2023	0.00	0.00
3069	Completed	Non-PM	4 - Low		Electrical	Fleet	F250	Public Works Shop	David Clawson	03/02/2023		03/13/2023	29.93	1.00
3071	Completed	Non-PM	4 - Low		Drainage Issue	Road Maintenance/Right of Way	WEST SHAMROCK LN		David Clawson	03/03/2023		03/06/2023	0.00	0.00
3078	Completed	Non-PM	4 - Low		Pavement Repair	Road Maintenance/Right of Way	HORNBEAM RD		Matthew Clawson	03/06/2023		03/31/2023	0.00	0.00
3079	Completed	Non-PM	4 - Low		Ditch Maintenance	Road Maintenance/Right of Way	POPLAR DR		Matthew Clawson	03/06/2023		03/21/2023	0.00	0.00
3082	Completed	Non-PM	4 - Low		Road Maintenance	Road Maintenance/Right of Way	SAWMILL BRANCH		Matthew Clawson	03/07/2023		03/07/2023	0.00	0.00
3085	Completed	Non-PM	4 - Low		HVAC	Facilities/Buildings/Grounds		Water Treatment Plant	David Street	03/08/2023		03/17/2023	0.00	0.00
3098	Completed	Non-PM	4 - Low		Maintenance	Fleet	2019 Dodge Durango	Town Hall	David Clawson	03/13/2023		03/13/2023	0.00	0.00
3104	Completed	Non-PM	4 - Low		Water Line Locate (811)	Town Services	104 IVY LN		Matthew Clawson	03/15/2023		03/21/2023	0.00	0.00
3106	Completed	Non-PM	4 - Low		Special Projects	Facilities/Buildings/Grounds			David Street	03/16/2023		03/21/2023	0.00	0.00
3109	Completed	Non-PM	4 - Low			Town Services	511 PINE RIDGE RD		Matthew Clawson	03/17/2023		03/21/2023	0.00	0.00

# Summary

Date Printed: 04/03/2023

Page 3 of 3

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
3111	Completed	Non-PM	4 - Low		Water Leak	Town Services	219 SPRING BRANCH RD		Matthew Clawson	03/17/2023		03/17/2023	0.00	0.00
3112	Completed	Non-PM	4 - Low			Town Services	205 POPLAR DR		Leroy Wright	03/17/2023		03/21/2023	0.00	0.00
3131	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	101 PINNACLE RIDGE RD		Matthew Clawson	03/27/2023		03/27/2023	0.00	0.00
3134	Completed	Non-PM	4 - Low		Customer Complaint	Road Maintenance/ Right of Way	CHARTE R HILLS RD		Matthew Clawson	03/27/2023		03/31/2023	0.00	0.00
3137	Completed	Non-PM	4 - Low		Special Projects	Facilities/Buildings/Grounds			David Street	03/27/2023		03/27/2023	0.00	0.00
3143	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	108 RED OAK RD		Matthew Clawson	03/28/2023		03/29/2023	0.00	0.00
3148	Completed	Non-PM	4 - Low		Water Line Locate (811)	Town Services	407 PINE RIDGE RD		Matthew Clawson	03/29/2023		03/29/2023	0.00	0.00
3151	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	304 CHARTE R HILLS RD		Chrissy Bonestell	03/29/2023		03/29/2023	0.00	0.00
3158	Completed	Non-PM	4 - Low		Right of Way Maintenance	Road Maintenance/ Right of Way	CHARTE R HILLS RD		Matthew Clawson	03/31/2023		03/31/2023	0.00	0.00
3073	Completed	PM	5 - Spare Time		Maintenance	Fleet	Ford F150	Sanitation	Whitney Spagnolo	03/06/2023	03/07/2023	03/09/2023	0.00	0.00
<b>Records Selected: 43</b>													<b>Total Cost \$</b>	<b>Total Hrs</b>
													<b>29.93</b>	<b>1.00</b>

Report Parameters

Filter: Contains([ WO Status ], 'Completed') And Not Contains([ Source Site ], 'Parks & Rec')

Search:

Advanced Filters: [ Originated ] Between '03/01/2023' And '03/31/2023'

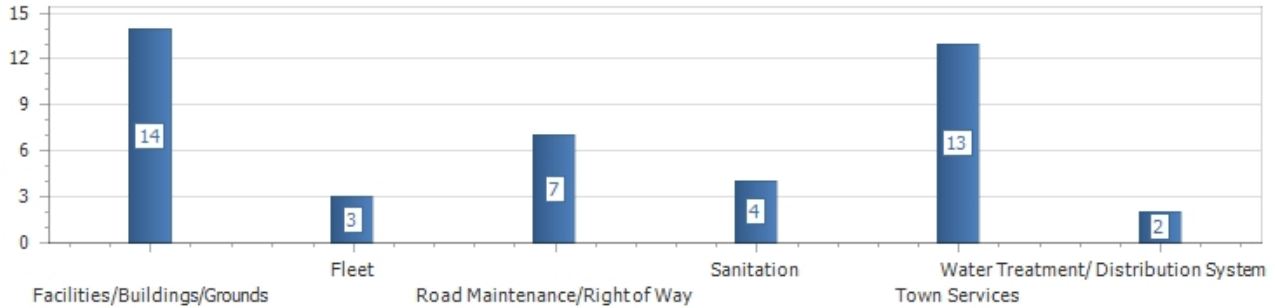
Tags:

# Completed WOs by Site Analysis

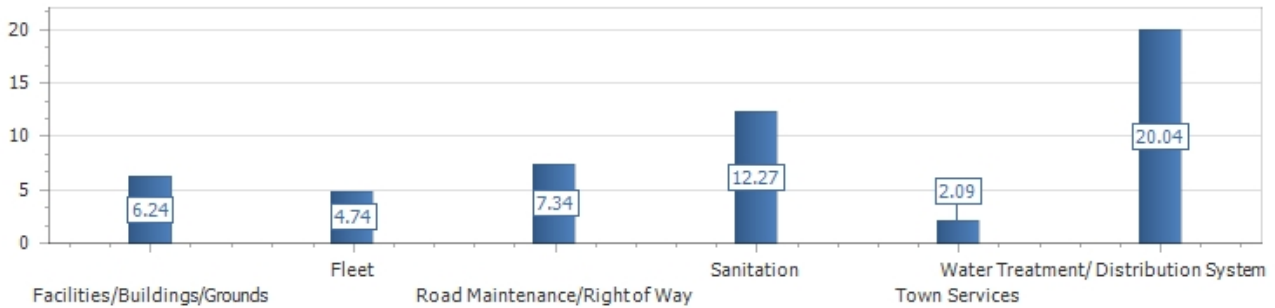
Date Printed: 04/03/2023

Page 1 of 1

## Total



## Average days to close



Site	Total	Average days to close
Facilities/Buildings/Grounds	14	6.24
Fleet	3	4.74
Road Maintenance/Right of Way	7	7.34
Sanitation	4	12.27
Town Services	13	2.09
Water Treatment/ Distribution System	2	20.04

### Report Parameters

Filter: Contains([ WO Status ], 'Completed') And Not Contains([ Source Site ], 'Parks & Rec')

Search:

Advanced Filters: [ Originated ] Between '03/01/2023' And '03/31/2023'

Tags:

Town of Beech Mountain  
Water Treatment Monthly Operation Report

March 2023 flow totals:

<b>Raw Totals:</b>	14.106 MG
	.455 MGD AVG
	.355 MGD MIN
	.566 MGD MAX

<b>Finished Totals:</b>	13.634 MG
	.440 MGD AVG
	.304 MGD MIN
	.547 MGD MAX

All Bacteria samples taken were absent of Coliform Bacteria.

All daily tests are in compliance.

February Wastewater Report

Grassy Gap Wastewater Plant

Total Flow	1.82	MG
Average Flow	0.065	MGD
Daily Max	0.176	MGD
Daily Min	0.024	MGD
Limit	0.08	MGD

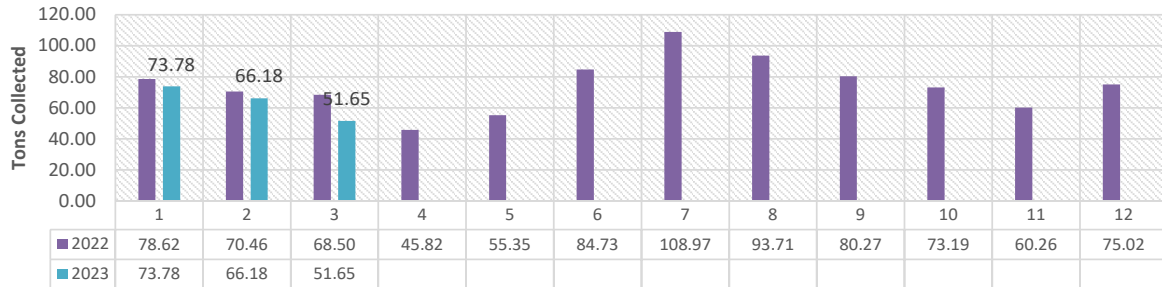
Pond Creek Wastewater Plant

Total Flow	7.756	MG
Average Flow	0.277	MGD
Daily Max	0.59	MGD
Daily Min	0.15	MGD
Limit	0.4	MGD

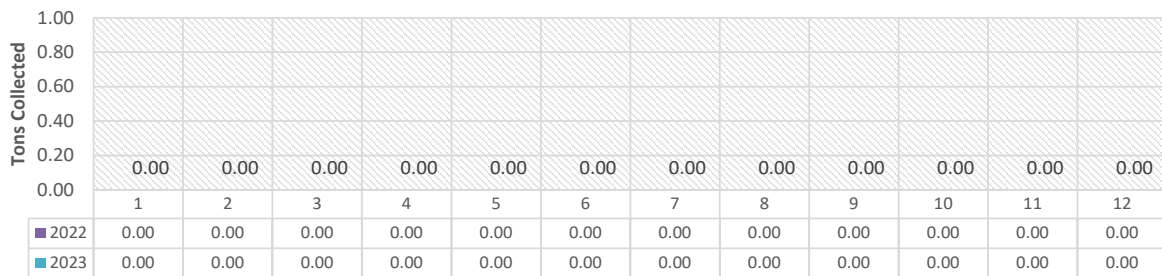
Sanitation Department  
Monthly Report

2022	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING						--ROAD MAINTENANCE--					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JAN	78.62	Res. Const. Day	1.50	0.41	0.39	0.00	0.00	0.00						
FEB	70.46	Res. Const. Day	12.07	0.63	0.43	0.00	0.00	9.37			20	5	4	
MAR	68.50	Res. Const. Day	2.58	0.84	0.65	0.00	0.00	0.00	4	5	20	8	2	
APR	45.82	Res. Const. Day	1.39	0.89	0.35	2.18	0.28	0.00	20	2	20	4	4	
MAY	55.35	Res. Const. Day	4.99	0.62	0.86	1.49	0.24	0.00	12	0	25	8	4	
JUN	84.73	Res. Const. Day	1.67	1.43	2.07	2.50	0.67	5.51	16	5	50	6	20	5
JUL	108.97	Res. Const. Day	3.09	1.03	0.93	3.23	0.58	0.00	9	0	4	12	3	2
AUG	93.71	Res. Const. Day	3.90	1.34	0.74	3.30	0.33	4.17	16	2	12	6	8	12
SEPT	80.27	Res. Const. Day	6.24	0.82	0.55	1.91	0.30	4.16	14	2	1	3	0	30
OCT	73.19	Res. Const. Day	2.36	0.87	0.47	1.43	0.15	0.00	17	0	1	1	0	0
NOV	60.26	Res. Const. Day	1.47	1.03	0.04	2.81	1.88	4.52	4	6	25	16	11	0
DEC	75.02	Res. Const. Day	0.45	0.44	0.19	1.05	0.09	0.00	6	0	0	0	0	0
YTD TOTALS	894.90	0.00	41.71	10.35	7.67	19.90	4.52	27.73	118.00	22	178	69	56	49
2023	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING						--ROAD MAINTENANCE--					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JAN	73.78	Res. Const. Day	1.36	0.52	0.33	1.16	0.13	0.00						
FEB	66.18	Res. Const. Day	1.36	0.48	0.28	1.06	0.13	4.05						
MAR	51.65	Res. Const. Day	0.00	1.31	0.52	1.34	0.15	0.00	13		3	7		
APR		Res. Const. Day												
MAY		Res. Const. Day												
JUN		Res. Const. Day												
JUL		Res. Const. Day												
AUG		Res. Const. Day												
SEPT		Res. Const. Day												
OCT		Res. Const. Day												
NOV		Res. Const. Day												
DEC		Res. Const. Day												
YTD TOTALS	191.61	0.00	2.72	2.31	1.13	3.56	0.41	4.05	13.00	0	3	7	0	0

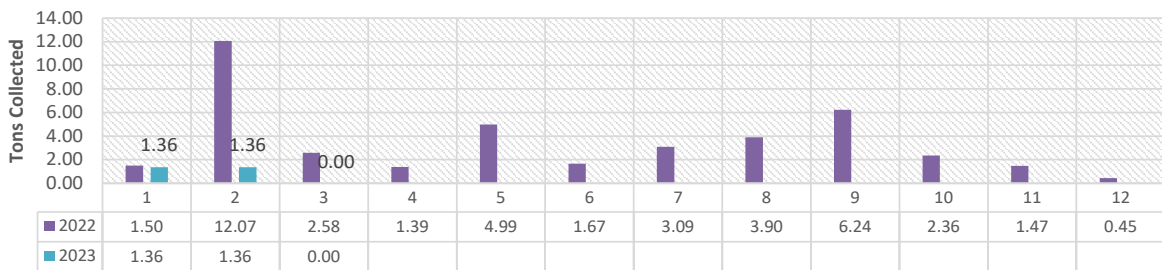
### Solid Waste



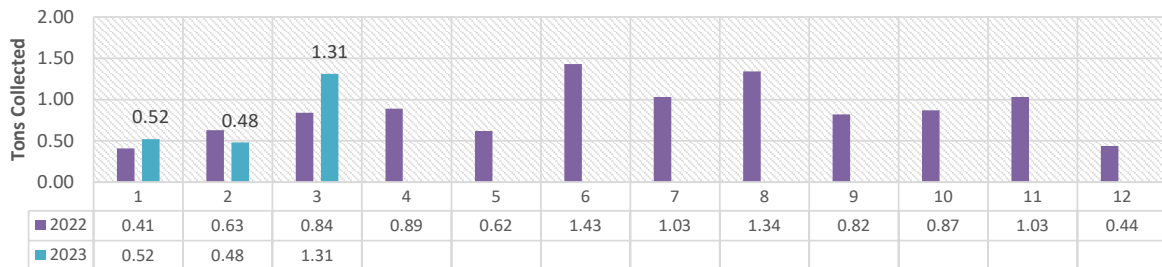
### Construction Material



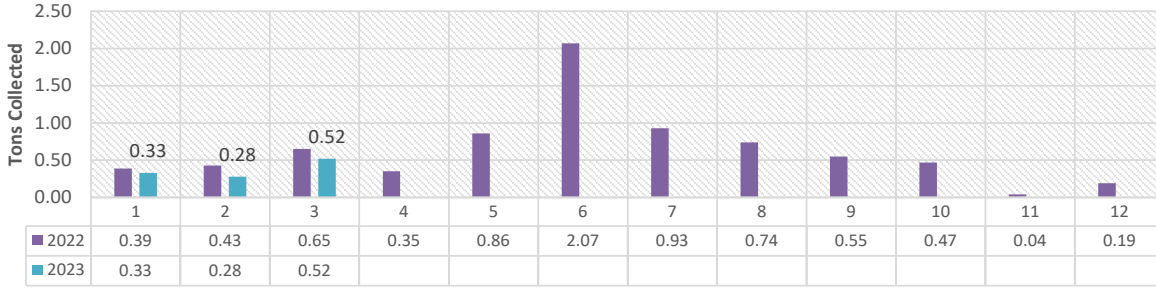
### Recycled Metal



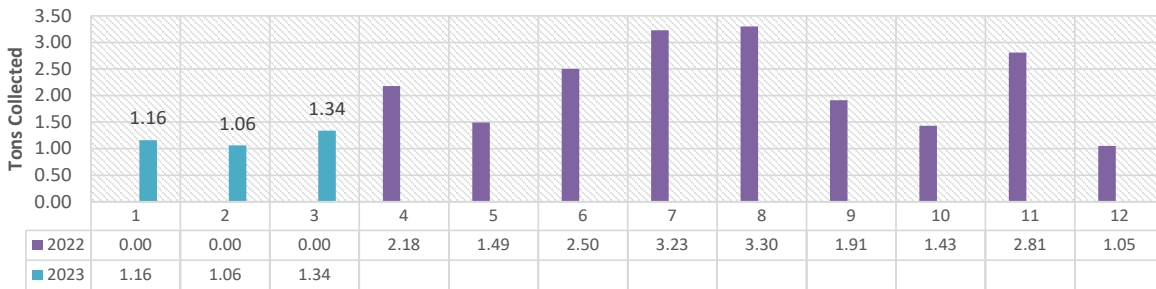
### Recycled Paper



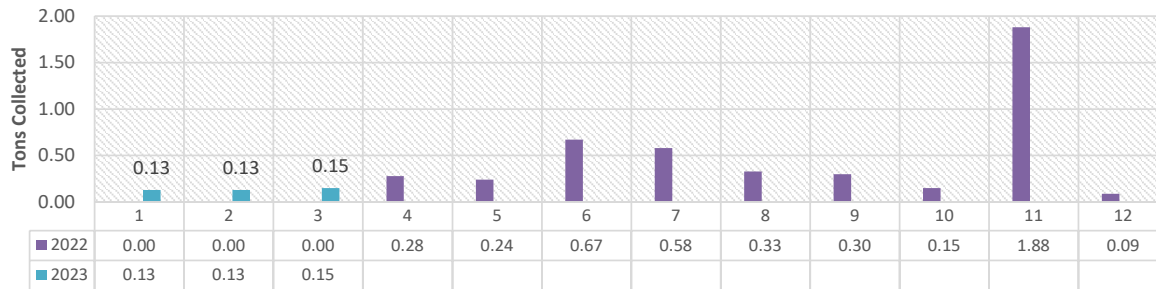
### Recycled Plastic



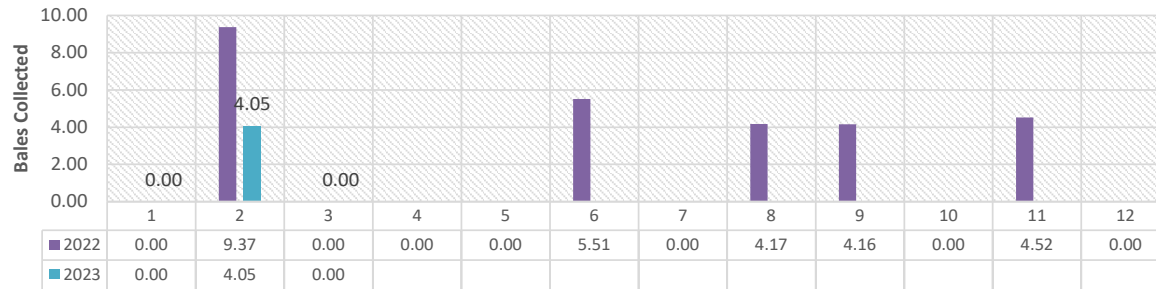
### Recycled Glass



### Recycled Aluminum



### Recycled Cardboard







# REPORT

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**TO:** Town Council  
**FROM:** Preston Yates  
**DATE:** April 11, 2023  
**SUBJECT:** Planning and Inspection Report 2023-03

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**FOR THE PURPOSE OF:**

Report of monthly activities for the Planning and Inspection Department for March, 2023.

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**

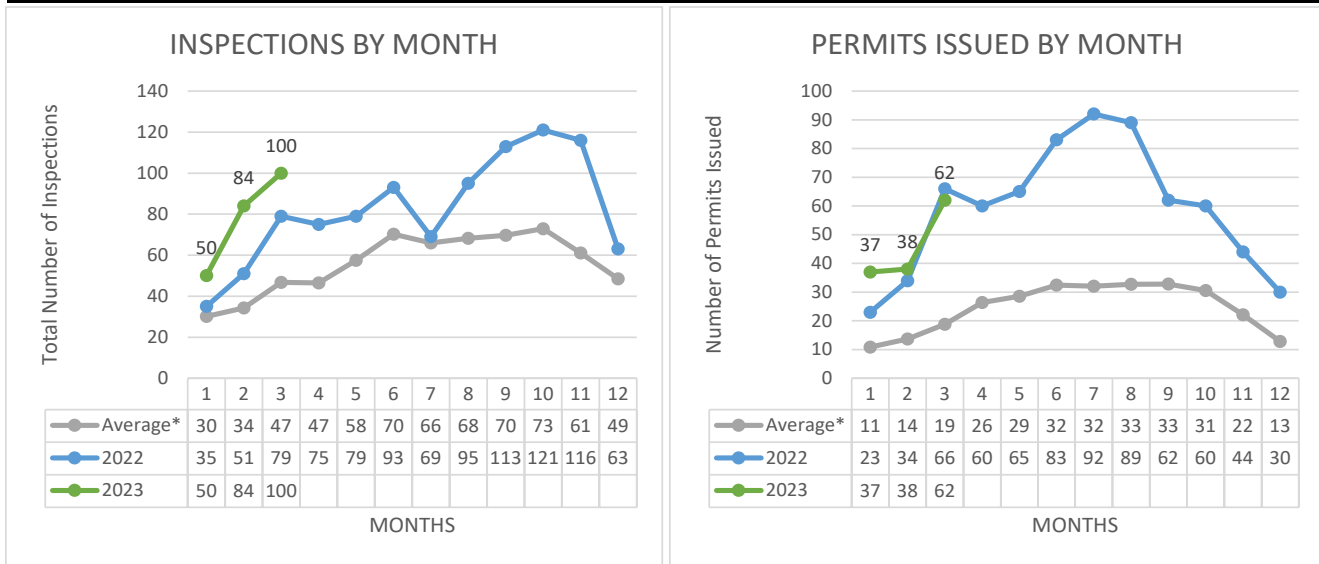
**TOWN OF BEECH MOUNTAIN**  
**Monthly Report**  
**Department of Building Inspections**  
**March-2023**

**1. Number of Inspections**

	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	31	30	24	318	312	78
Electrical	23	13	14	160	104	45
Plumbing	11	9	10	104	45	29
Htg/Air & Misc.	35	32	31	229	160	82

**2. Permits Issued**

No. Issued	62	38	66	514	386	137
Value	\$ 4,248,299	\$ 1,579,108	\$ 1,112,217	\$ 17,869,058	\$ 11,878,201	\$ 7,272,389
Permit Fees	\$ 65,141.83	\$ 69,537.40	\$ 16,683.35	\$ 526,303.56	\$ 257,406.60	\$ 189,075.73



\*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

**3. Nature of Building Permits**

# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY
4	New Single Family		\$ 59,623.00	\$ 1,035,000	29	23
	New Multi-Family				0	0
	New Commercial				0	0
58	Other	Various	\$ 5,518.83	\$ 3,213,299		
62			\$ 65,141.83	\$ 4,248,299		

**TOWN OF BEECH MOUNTAIN  
PLANNING AND ZONING MONTHLY REPORT  
March-2023**

**Summary and Highlights**

**Building:**

Building permit issuance remains well above 10-year average  
29 New Homes permitted since July 1, 2022

**Zoning:**

Zoning amendments awaiting codification

**Trees:**

Tree permits continue at average numbers

**GIS/Mapping:**

Database maintenance and consolidation underway to improve data management

**Planning Board:**

Planning Board did not meet in March - there were no items for consideration

**Board of Adjustment:**

Board of Adjustment did not meet in April - there were no items for consideration

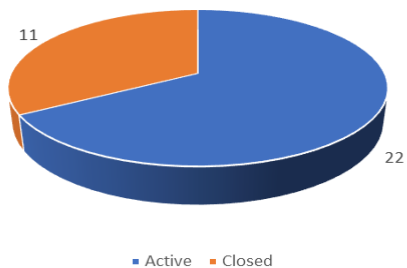
**Other:**

Submitted boundary and annexation survey to the Census Bureau  
Reporting Town Boundary changes to Census BAS

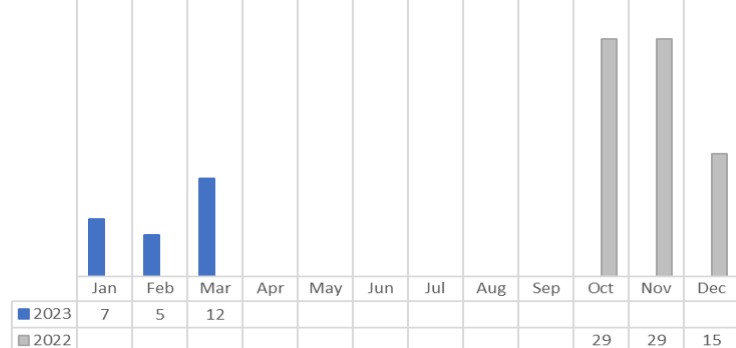
**CODE ENFORCEMENT**

Monthly and Quarterly Case Counts

Quarterly Code Cases  
Jan 2023 - Mar 2023



**CODE ENFORCEMENT CASE COUNTS**



**Code Enforcement:**

Averaging 20-25 active case load for current quarter  
iWorQ for Code Enforcement continues to improve efficiency and efficacy of enforcement





# REPORT

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**TO:** Mayor and Town Council  
**FROM:** Armando Garcia  
**DATE:** April 11, 2023  
**SUBJECT:** TDA Report April 2023

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**FOR THE PURPOSE OF:**

Report provides an overview of marketing, publicity and results

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**

**Beech Mountain TDA Report  
To Town Council  
April 2023**

In March advertising spend continued to be reduced in order to mitigate the impact of overcrowding during winter season. The advertising messaging promoted mid-week travel and editorial efforts focused on spring and early summer offerings. In March the TDA held its yearly retreat to set priorities for FY24 and begin the budgeting process. Top priorities include, support Parks and Recreation initiatives, enhance shoulder season projects and events, review marketing plan to ensure all efforts are aligned with top goals, and develop ways to reach out and educate STRs on best practices for an enhanced visitor experience.

**Examples of media coverage received in March:**

**World Atlas—8 Cutest Small Towns In North Carolina**

<https://www.worldatlas.com/cities/8-cutest-small-towns-in-north-carolina.html>

**Southern Living—35 General Stores in the South You Should Visit**

<https://www.southernliving.com/general-stores-7367899>

**Mountain Times—Beech Mountain Concert Series Returns**

[https://www.wataugademocrat.com/mountaintimes/annual-outdoor-beech-mountain-concert-series-returns/article\\_e844cf50-c1cf-11ed-8126-43b77be36cea.html](https://www.wataugademocrat.com/mountaintimes/annual-outdoor-beech-mountain-concert-series-returns/article_e844cf50-c1cf-11ed-8126-43b77be36cea.html)

**On The Snow—10 Best Craft Breweries in U.S. Ski Towns**

<https://www.onthesnow.com/news/ski-town-craft-breweries-around-the-america/>

**Watauga Democrat—Beech Mountain Town Council Talks Pay Analysis & Town Projects**

[https://www.wataugademocrat.com/news/local/beech-mountain-town-council-talks-pay-analysis-town-projects/article\\_266e650a-c7f9-11ed-a4ab-e3364b39d849.html](https://www.wataugademocrat.com/news/local/beech-mountain-town-council-talks-pay-analysis-town-projects/article_266e650a-c7f9-11ed-a4ab-e3364b39d849.html)

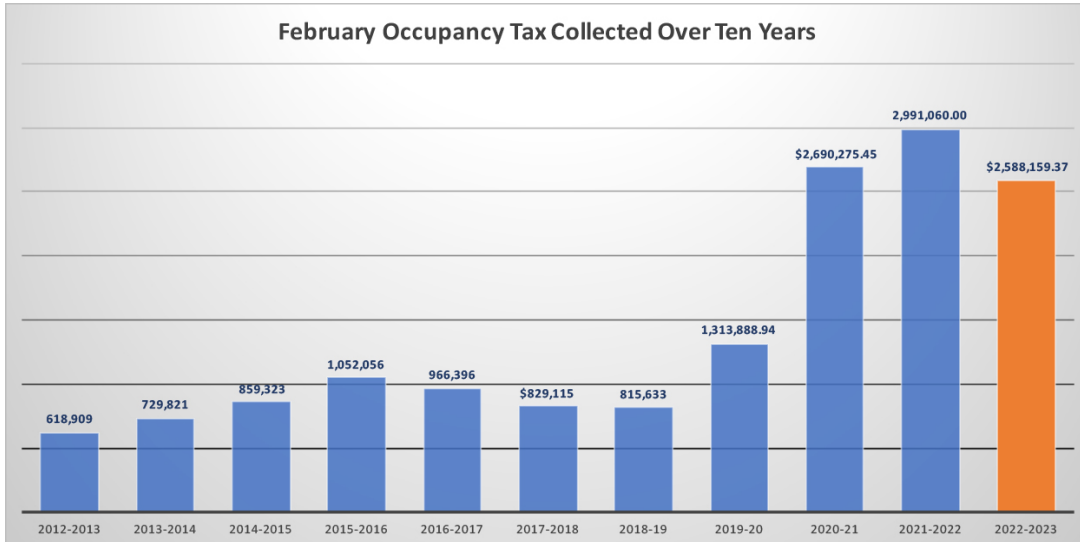
**Results:**

There were 320 visitors in the Visitor Center during the month of March 2023, which was lower than the 350 visitors received in March 2022. Occupancy tax of \$147,403 was collected in the month of March (for February overnight stays). This was 13% less than the \$169,580 collected in March of 2022. 2,891 room nights were reported to the tax office for February overnight stays. Ski season and President's Day weekend brought visitors who stayed one or more nights.

## Revenues for Lodging on Beech Mountain for February 2023

**\$2,588,159**

February Occupancy Tax Collected Over Ten Years



FY 22-23 Occupancy Tax Collected YoY

