



**AGENDA**  
**Regular Town Council**  
**Tuesday, January 10, 2023**  
**Council Chambers 4:00 PM**

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10. TOWN COUNCIL COMMENTS

11. ADJOURNMENT



# MINUTES

## Regular Town Council Meeting

4:00 PM - Tuesday, December 13, 2022  
Council Chambers

The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, December 13, 2022, at 4:00 PM, in the Council Chambers, with the following members present:

**COUNCIL PRESENT:** Mayor Barry Kaufman  
Vice Mayor Jimmie Accardi  
Councilmember Weidner Abernethy  
Councilmember Kelly Melang

**COUNCIL EXCUSED:**

**STAFF PRESENT:** Attorney Stacy Eggers, IV  
Town Clerk Tamara Mercer

### 1. CALL TO ORDER

### 2. ADOPTION OF AGENDA

- 2.1. Mayor Kaufman noted the amendment to the Agenda item 7.7.

#### Motion

Jimmie Accardi made a motion to amend the agenda adding item 7.7 Sgt. Chris Ward Bridge renaming support and Kelly Melang seconded the motion. CARRIED. unanimously.

- 2.2. Councilmember Erin Gonyea resignation and present Beech Mountain plaque of recognition and appreciation

Mayor Kaufman stated the Council would accept the resignation from Erin Gonyea and he presented the plaque in recognition for Councilmember Gonyea's service to Beech Mountain. Mayor Kaufman noted she was a tremendous asset to the town and her hard work and service will be missed.

Ms. Gonyea thanked the community and Council members for allowing her to serve as she will miss working for the Town. She will not be far and will reside in Banner Elk, so hopes to always be a part of this special community and will continue to give exercise lessons at the Beech Mountain Club.

### 3. INVOCATION- DEWEY CYCLONE BRETT

### 4. PLEDGE OF ALLEGIANCE

### 5. PUBLIC COMMENT

5.1. Mayor Kaufman opened up the public comment portion of the meeting.

Ms. Bell Bennett of 404 Beech Mountain Parkway said she has lived here since 1976. Ms. Bell addressed TDA and the rental occupancy tax. She works in real estate, specifically with renting dwellings. She was against using the occupancy tax that is generated from rentals for capital projects and said the taxes should be used for marketing and tourism.

(Mr. Michael Franz stood and requested to speak during item 7.5, Mayor Kaufman said he could discuss the item during public comments.)

Mr. Michael Franz, of Mariah North IV and is the Condominium Association President, addressed the dumpster violation cited by the Town's Zoning Official. Mr. Franz said the issue occurred when the improvements to the dumpster enclosure and location of said dumpster was placed on town property and was based on verbal approval of the location of the dumpster. He introduced his case:

- The Town passed a Solid Waste Ordinance (the "Ordinance") requiring condo properties to be served by a dumpster. The Ordinance required the exact location of the dumpster to be agreed upon by Owner and Director of Public Works or his or her designee.
- Based on an on-site visit on Oct 21, 2021, by Town of Beech Mountain Public Works Director Daniel Davis, Republic representative Peggy Poston, and representatives of the various Mariah North condo associations, several sites were reviewed for potential options for dumpster placement. The Easement Area (aka the Mariah Circle turn) was identified as the best option and was discussed further with Daniel Davis with what was thought at the time verbal approval for this site given appropriate surveys were completed that the dumpster does not impede on any personal property (see Exhibit B).
- The Mariah Circle turn is aesthetically the best location, is in good proximity to all of the 46 units that the dumpster would serve and is not used as part of the roadway and also does not appear to be serving an economic purpose for the Town (see Exhibit C for photo prior to development).
- Surveys, detailed location / enclosure diagrams, and location development estimates (@\$24,000) were completed (see Exhibit D). City building permits were prepared in August 2022 including the attached detailed diagrams and estimates for approval based on the city requirements of any project being greater than \$15,000 (see Exhibit E).
- When permits were ready to be submitted in August, a Town inspector indicated that no permit was required due to the mandated dumpster enclosures. Therefore, no review of location was completed by the Town clearly showing dumpster location on Town property.

- Mariah IV then spent approximately \$14,000 of the \$24,000 budget developing the Easement Area as a location for the dumpster and with an enclosure satisfying the Ordinance (we will supplement this email with Exhibit F which will be photos of improvements completed to date). The Town stopped the development of the location after the concrete pad was constructed with a notice of non-compliance.
- Mariah IV acted in good faith given the verbal approvals of the location site and would have corrected the location if the Town would have applied its permit process and required Mariah IV to submit plans and specifications for approval.

Mr. Franz reiterated there was a verbal approval to Mr. Brian O'Connor president of Mariah III, who met with Daniel Davis and based on the verbal approval a dumpster location was constructed. He said Mr. Michael Holland, with Inspections Department, indicated that a permit was not required. He said the Association spent \$14,000 on the dumpster and enclosure. A stop work order was issued by the Inspections Department which was contrary to discussions and the removal costs will incur more charges to the homeowners explained by Mr. Franz.

Mr. Franz stated that the two objection letters submitted by neighbors is based on the perceived use of the dumpsters, but this is mandated by ordinance, so their letters are not persuasive arguments by these two adjacent landowners. An objection based on the use of public property can be argued by numerous grants for utility easements. Property owners agree to sewer water and drain field easements, and conversely property owners work with the town to grant trails and ingress egress easements for other uses in public rights-of-way so with proper agreements this does not necessarily mean an encroachment.

Ms. Jana Greer of 505 Oz Road read a letter from Kari McMichael's who could not attend the meeting stating she was not in favor of item 7.1 Ms. Greer added that she was not in favor of the proposed resolution to regulate single-family dwelling. She questioned who decides what an element of style or use of materials and how that should be regulated. Ms. Greer was not in favor of the resolution, there will be inconsistent enforcement. Ms. Greer questioned the aesthetic appeal of design elements in the proposed ordinance.

Mr. Ben Swadley of 207 North Pinnacle Ridge Road loves Beech Mountain and the landscaping and beauty of the mountain. He serves on the Parks and Recreation advisory board. There has been growth on the mountain and growth in recreational needs. The next budget should include more funds for Parks and Recreation to increase memberships. The department could be undervalued but increasing and charging more fees for events closes that gap. We should reinvest in infrastructure and use our recreation assets for growth. This increases home equity growth. We are vulnerable to market sways so reinvesting in the town protects us from market sways. He thanked the Council for this consideration.

## 6. CONSENT AGENDA

- 6.1. Adoption of Minutes of Town Hall Meeting October 6, 2022, and Regular Council Meeting November 8, 2022
- 6.2. 2023 Town Council & Boards' Meeting Schedule Calendar and Annual Budget Calendar for Fiscal Year 2023-2024
- 6.3. Tax Release & Refunds

### **Motion**

Kelly Melang made a motion to approve the consent agenda items for: 6.1 adoption of the minutes, 6.2 2023 town Council and Boards' Meeting Schedule Calendar and Annual Budget Calendar, and 6.3 Tax Release and Refunds and Jimmie Accardi seconded the motion. CARRIED. unanimously.

## **7. NEW BUSINESS**

- 7.1. Resolution to request local control of the design of residential structures

Vice Mayor Accardi believed this would create government overreach and was in favor of the current regulations and not adding more. In response to his inquiry, Mr. Pudney said that Sugar Mountain and Banner Elk introduced the resolution in their respective towns. We have had residents' complaints against buildings and materials such as metal buildings. In that respect we have no authority to regulate houses and address the complaints via the state statute. Mr. Pudney added that we may send this resolution to the General Assembly, but it probably has limited chance of passing. This attempts to give local control by the state general assembly to enforce design of residential structures. This is not an ordinance; it is a resolution. Sugar Mountain passed it, but Banner Elk did not, noted Mr. Pudney.

Mayor Kaufman noted that all standards are different, and we should check what is appropriate. Councilmember Abernethy understands both sides, he believes some local control should be in place, so he is in favor of the resolution. Councilmember Melang questioned how it is implemented. Does it go before the Planning Board, to which Mr. Pudney answered the guidelines would first go before the Planning Board for a recommendation to Council.

Mr. Pudney reviewed how the zoning regulations and permit review works for commercial business, but that process is not over single-family homes, only commercial zoning. For example, paint colors and design, etc. If a building meets the building code, we do not have authority to change materials as long as it meets building code. In 2018, the law was changed by the General Assembly, and this was enacted by lobbyists from the Home Builders Association. They amended the statute. Currently a municipality cannot control appearance. The General Assembly repealed the restrictions and regulation authority for single-family design standards. Sugar Mountain is seeking to receive authority to control single-family dwellings design standards. Attorney Eggers concurred this resolution looks to achieve local authority for residential guidelines, so the Building and Planning staff would have design standards pre-approval.

Attorney Eggers explained the history in the City of Cary, and he said the proposed amendment addressed the property rights for single-family residence. He stated this resolution asks the General Assembly to grant local authority to enforce residential guidelines. Any residential guidelines as written up and defined by the Planning Board could go before Town Council to be vetted and adopted by Council. The guidelines would be regulated by staff such as the Zoning Official and Building Inspectors based on those design standards. Current structures would be grandfathered.

Mayor Kaufman called for a vote or to table the matter, to which Councilmember Melang stated she was not comfortable, and said the request should be tabled. Councilmember Abernethy was in favor of the resolution and like the outdoor amusements text amendment, he felt the town needs to take control of the aesthetic appearance of the town. Mayor Kaufman noted that Vice Mayor Accardi was opposed, and he was opposed.

### **Motion**

Weidner Abernethy made a motion to approve Resolution No. 2022-11 to request local control to regulate residential dwelling appearances and seconded the motion. DEFEATED. 1-3 (opposed: Barry Kaufman, Jimmie Accardi, and Kelly Melang).

## **7.2. 2022 Financial Statement Presentation**

Ms. Cindy Randolph, CPA with C. Randolph CPA, PLLC presented the Financial Annual Audit report. The audit was submitted to and has been accepted by the Local Government Commission (LGC). She highlighted the fiscal year accomplishments and provided the independent audit analysis. The financial statement audit and the un-modified opinion was favorable. The town had a 'yellow-book' audit which means the Town received State funding in excess of \$300,000 which includes more compliance testing based on the grants received. We had no 'non-compliance' issues, as well as no material weaknesses or deficiencies found as per standards accepted by the Local Government Commission and Government Auditing Standards, (GAAS).

She reviewed the General Fund, unassigned general fund, revenues, expenditures and changes in fund balances. She pointed out the unassigned balance for the General Fund was \$6,669,960.00 for the fiscal year which was an increase of \$789,000 from the previous year. Unassigned fund balance represents 68% of the General Fund expenditures for the fiscal year.

Ms. Randolph explained the definitions for an unassigned fund balance, appropriations, years of declining revenues, or any unforeseen expenditures, and how this affects and allows cash flow; as for the Town of Beech Mountain, the town has fund balance of 68.11% which is above the LGC requirement of 63%, so Beech Mountain is above the average. The current property tax collection rate is 98.96%. The average State property tax collection rate is 98.11%, so the town is above average.

Ms. Randolph reviewed Net statement position, revenues from increased property and sales tax, Powell Bill allotments, and increased budget for the TDA audit report. The line items for expenditures had no violations and are closely monitored. The Town Council and staff will begin working on their next fiscal year budget for the upcoming year as well as long-term capital improvements.

In response to Councilmember Abernethy's inquiry, Ms. Randolph reviewed page 41, long-term expected rate of return for future projections. She explained pension expenses and liabilities and OPEP information which is a template for retirements and funding retirement for law enforcement and general employees. She said we receive those numbers as provided by the LGC as to what has been paid into the Orbits system for law enforcement and general employees.

In response to Councilmember Abernethy's follow-up question regarding the retirement benefits, Ms. Randolph first consulted Mr. Smith, and said he was referring to future liabilities based on the retirement system. The law enforcement separation allowance which was referred to as the deferred outflows of resources and deferred inflow of resources related to pension plans. Ms. Randolph reiterated the figures are given to the town from the State Retirement Office or Orbits, so those numbers are provided by the State.

Mayor Kaufman requested a motion to accept the findings for the Beech Mountain Annual Audit Report.

### **Motion**

Weidner Abernethy made a motion to accept the auditor's findings and financial statements for Fiscal Year ended June 30, 2022, and Kelly Melang seconded the motion. CARRIED. unanimously.

### **7.3. Consulting Proposal**

In response to Councilmember Melang's inquiry, Mr. Pudney stated this request had been budgeted for the source water reservoir project and is funded by the water bill source water fee of \$7.00. That has been funding the design professionals and consultants.

In response to Councilmember Abernethy's question regarding long-term infrastructure plan, Mr. Pudney said we looked at the FEMA funding for the Lake Coffey Project. The BRIC grant was submitted, and we were denied, so we reapplied again for federal funding as well as the Jobs Investment Act for 14-million-dollars. The State denied it again so we lack the expertise to address grant writing. We sought the consultant and negotiated the rate per hour. The contract includes a non-exceed maximum rate. This is the proposal presented to Council.

Mr. Pudney explained there are three phases, 1) identify grant funding, 2) assist in applications review and 3) liaison for more favorable grant response to find funding. FEMA has funding to disperse, Brock Long is an ex-FEMA

director, and will work for us locating grant funding and this is the next logical step.

Councilmember Abernethy was in favor of this opportunity to move forward and Councilmember Melang was in favor of investing in our future. Mr. Pudney noted that this proposal did not go to bid. Mayor Kaufman requested a motion to accept the contract proposal.

**Motion**

Weidner Abernethy made a motion to accept the consulting firm of Hagerty Consulting, INC. for Federal and State Funding Support to the Public Water System and Kelly Melang seconded the motion. CARRIED. unanimously.

**7.4. RFQ 2022 Grassy Gap WWTP Sewershed Study**

In response to Mayor Kaufman's inquiry, Mr. Pudney said this is a sewer repair and study project funded through the North Carolina SRF funding and a requirement of that loan is to perform an engineer's RFQ. West Consultants submitted and with Council's acceptance of their qualifications, this allows staff to move forward with that project.

Mayor Kaufman requested a motion to accept the RFQ Grassy Gap Sewershed Study.

**Motion**

Kelly Melang made a motion to accept RFQ 2022 Grassy Gap WWTP Sewershed Study from West Consultants and Weidner Abernethy seconded the motion. CARRIED. unanimously.

**7.5. Mariah Circle Dumpster Location POA Request**

Mr. Pudney reviewed the history of events that led up to the citation issued by the Zoning Official. He said the Mariah Circle dumpster location was placed on the town's property without permission. In the beginning there was a series of meetings with representatives of the Condominium Owners Association and the Town Planner, Preston Yates. Originally the dumpster was not in this location. The placement was originally located on an old tennis court area, and was approved by the service provider, Republic Services but this location was unacceptable to some residents and neighbors. At one of the on-site meetings was Daniel Davis of Public Works and Peggy Post with Republic Services.

Mr. Pudney reviewed the submitted documents from Condo Association president Mr. Franz, and he pointed out that in the email thread there was a misunderstanding by the Condo Association. Mr. Davis did not have authority to place a dumpster on a town right-of-way. The Condo Association was seeking that permission. In their emails, one can see their confusion, but Mr. Davis never replied giving permission. There was no response from Mr. Davis. On October 21 and October 22 emails, there is conflicting location information.

They were asking please confirm to place the dumpster in the city's 30-foot easement. So here is the discrepancy.

Unfortunately, the concrete pads were poured, not on Moriah's private property, but on town property. On property that Moriah does not control nor owns. The Town Manager's Office was informed, and we extended the deadlines and consulted with Town Attorney's Office regarding the violation and issued a citation for removal of the dumpster.

It is the town's wish for the return of town property to its original state. In response to Councilmember Abernethy's question, Mr. Pudney replied that he did not know the date on which the concrete pad was poured. In response to Councilmember Melang's question, Mr. Pudney said the cost of removal would be by the Condo Association as the concrete was improperly placed and needs to be removed. The dumpster itself could be moved by a truck easily.

In response to a question regarding liability, Attorney Eggers explained an encroachment agreement and allowances for an agreement. He discussed public health and safety, and encroachments. As a discretionary decision by Council, it is Town Council to decide if this is appropriate or not appropriate. If the town would need roadway or travel access to the property could be considered as well. In response to Councilmember Melang's request to view the site, Mr. Franz provided more photographs of the dumpster and site location.

Attorney Eggers noted the proper motion would be to either grant or deny an encroachment agreement. Mayor Kaufman requested a motion to deny the request.

#### **Motion**

Weidner Abernethy made a motion deny an encroachment agreement for dumpster concrete pad location and Kelly Melang seconded the motion. CARRIED. unanimously.

#### **7.6. Board and Committee vacant terms**

Vice Mayor Accardi was in favor of postponing the appointments to board and committee vacant terms and Mayor Kaufman agreed.

#### **Motion**

Jimmie Accardi made a motion to postpone the appointments to boards and committee vacant terms to January 10th meeting and Kelly Melang seconded the motion. CARRIED. unanimously.

#### **7.7. Res. Honoring Sergeant Christopher Ward and naming Watauga Bridge**

Mayor Kaufman requested to support the bridge naming on Highway 321 in honor of Sergeant Christopher Ward.

## Motion

Kelly Melang made a motion to support the bridge naming on Highway 321 in honor of Sergeant Christopher Ward and Weidner Abernethy seconded the motion. CARRIED. unanimously.

## 8. TOWN MANAGER AND STAFF REPORTS

### 8.1. Town Manager Report

Mr. Pudney reviewed the projects and status updates for projects:

Water services line replacement project phases:

- \$1,000,000.00 grant replacing 350 individual service lines which reduces water loss. Drawing completed, submitting to state this month, then permitting and bidding. Construction to start in April 2023.
- \$4,000,000 grant plus \$2,971,745 SRF Loan at 1.13% 22,700 feet of water line. Reduce water loss and improve fire protection. Drawings to state in January for permitting. Construction to start in May 2023.

Sewer main improvement project:

- 40-year-old 10" line on selected roads before paving.
- \$2,870,000 SRF loan at 1.10%. Manholes have been raised and the sewer camera, drawing underway for submittal to the State. Construction to start late May 2023.

Skiloft Road Project: replacement of all infrastructure including water, sewer, electrical, cable and communications, rebuild the roadway and improve drainage. Continue to design and coordinate with the major utilities. Expect to finalize the drawings in January, plan to meet again with the property owners. Projected to start construction in April 2024.

Pinnacle Ridge Well Development: build out of the new well, contract awarded at \$268,060.00, a notice to proceed is imminent, construction expected to be completed in January 2024. Provides in excess of 100,000 gpd.

Lake Coffey: 30,000,000-gallon Water Reservoir. FEMA grant applied for \$12,000,000.00 received favorable State ranking. Seeking additional grant opportunities as well as possible bond funding is being investigated. The parrel routs at this time: general obligation bond, revenue bond, grants. We have met with the USDA, General Obligation Bond requires a referendum by the voters, a number of important decisions will be required by the Council in January.

Mr. Pudney stated a number of properties have been found to be in non-compliance with existing town ordinances, specifically when a pending sale is underway the town is requested to attest that the property meets all town ordinances. This program is designed to meet the zoning code enforcement requirement as directed by Council.

Planning Department mailed an informational letter to all properties regarding the top four issues encountered:

- 911 addressing
- above ground tank screening
- private culvert maintenance
- trash bins

Mr. Pudney added that the biggest issues are trash bins and culverts. He clarified, all properties are required to provide a code compliant trash bin, regardless of if they choose to use it. Short-term rentals must provide a metal bear resistant bin. There are 151 current delayed enforcement waivers, 51 have been rescinded due to sale of the property. (50.11(b)). The Zoning Department will be conducting a survey of all properties over the next two years at least, with specific attention to fuel tank screening, trash bins, driveway culverts, 911 numbers, right-of-way encroachments. Other issues will be identified as needed. Courtesy notices will be mailed as required; violation notices will be sent to those properties that do not respond. The program will be tracked in the monthly report to Council. This can be found on page 195 (of 202) bottom section.

**Town Hall / Visitor Center Expansion Project:**

Bid was received at \$2,107,165 million, John Merritt met with the contractor to reduce the costs, reduced \$226,510 to \$1,880,655.00. This project was in response to a projected new public safety building at approximately \$6-million-dollars.

Expands the Visitor Center to better meet the needs of the visiting public, provides additional office space, family bathroom, shared conference facilities. For Town Hall, the project expands the spaces for the Police Department, relocated the Planning and Zoning Department, removes the code review and drafting office from the kitchen and makes major repairs to both facilities roofs and infrastructure.

Mr. Pudney said at the regular TDA meeting held today, Dec 13, 2022, the TDA tabled the matter until they can consult with their attorney. Several members questioned if they even agreed to the project. We would like to review the project and bring it to Council at January's meeting.

Approximately \$117,000 has been spent on the project with the design, the engineers, and permitting, so TDA stating that they did not approve the plans and budgeting the funding for two years now is a concern. Four of the five members do not recall voting or approving. The TDA has hired their own attorney, who did not attend the meeting, so the matter was tabled to January. Mr. Pudney added that as a separate entity, the TDA has \$275,000 which was encumbered for the project. The Town and TDA have shared the costs so far.

Mr. Pudney pointed out the Police Department report on page 166, wherein all vacant positions on the force have been filled. Setting the

compensation higher and having competitive benefits have allowed the workforce to be at full staff. The Parks and Recreation 'Holiday market' was a great success raising \$2,596.00 and the 'angel tree' was sold out, supporting 30 children, partnered with Ram's Rack in Newland. Thanks to all who pitched in supporting our disadvantaged youth.

In response to Councilmember Melang's inquiry, 100% of the recycling loads taken to the transfer station are being accepted.

Mr. Pudney made a request to officially name the public works facility and he welcomed idea submissions as currently we just say the new public works facility. The holiday parade, A Very Beary Christmas is scheduled for December 22nd at 4:00 with Santa's workshop following the parade with photos, crafts, and hot chocolate at Town Hall. The parade will take place snow or shine.

- 8.2. Police Department Monthly Report
- 8.3. Fire Department Monthly Report
- 8.4. November Recreation report 2022
- 8.5. DOI Monthly Council Report
- 8.6. Finance Officer's Report for October 2022

#### **Motion**

Review

- 8.7. Planning and Inspections Monthly Report 2022-11
- 8.8. TDA Report December 2022

### **9. TOWN COUNCIL COMMENTS**

- 9.1. Councilmember Melang was proud of the Public Works Department that the recycling program was working towards sustainability.

Councilmember Abernethy thanked Chief Pudney for being a visionary updating the Beech Mountain Fire and EMT programs and he donated \$1,000 in honor of the Chief's charity, the non-profit organization 'Tunnels to Towers' which honors those 9/11 responders in New York City and in Washington DC.

Vice Mayor Accardi thanked Steve for the favorable town financial audit. He thanked Riley Hatch working on the camera controls. The Brick Oven thanks the Fire and Police Departments, and 'Friendsgiving' event raised \$5,000 which is donated towards the town's new EMS ambulance. Ms. Erin Gonyea was recognized for her service and hard work, and Vice Mayor said he will miss working with her on Town Council.

Vice Mayor Accardi noted the Council's options are to nominate an interim council member or for the four council members to handle the business of the

town. Councilmember Melang said they should leave it to the people to vote at the next election in November of 2023, to which Attorney Eggers agreed they could leave the seat vacant or appoint someone to fill the vacant term by a majority vote of Council. Councilmember Abernethy noted that as long as the four members of council could agree to reduce taxes. Mayor Kaufman added that compromises may be in order to avoid stalemates. Vice Mayor and Mayor Kaufman agreed. Mayor Kaufman said they will leave the seat open and remain with four members for Town Council.

Mayor Kaufman added happy holidays and happy Hanukah. The next annual budget cycle begins in January. We will record the budget retreats. The first retreat is January 25, 2023, at 8:30 a.m.

Mayor Kaufman requested a motion to go into closed session at 5:55 p.m.

**Motion**

Jimmie Accardi made a motion to enter into closed session pursuant to NC GS 143-318.11 (a)(3) Attorney Client Matters and Kelly Melang seconded the motion. CARRIED. unanimously.

**10. CLOSED SESSION - PURSUANT TO NC GS 143-318.11 (A)(3) ATTORNEY CLIENT MATTERS**

10.1. Mayor Kaufman requested Council to send in their nominations for board members, as the Council is still receiving applications, please email the board member choices. The clerk will send updated applications as received.

**11. ADJOURNMENT**

11.1. There being no further business, Mayor Kaufman requested a motion to adjourn at 6:25 p.m.

**Motion**

Kelly Melang made a motion to adjourn the meeting and Weidner Abernethy seconded the motion. CARRIED. unanimously.

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Town Clerk

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Mayor, Town of Beech Mountain



## COUNCIL ACTION ITEM

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**TO:** Mayor & council  
**FROM:** Rebecca Ward  
**DATE:** January 10, 2023  
**SUBJECT:** Tax Refunds

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**FOR THE PURPOSE OF:**

To approve refund of double tax payment

**SIGNATURES:**

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Town Manager

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Town Clerk





## REPORT

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**TO:** Mayor and Town Council  
**FROM:** Tamara Mercer  
**DATE:** January 10, 2023  
**SUBJECT:** Board and Committee vacant terms

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**FOR THE PURPOSE OF:**

Board and Committee members' expired terms and vacancies. For Council's consideration are applications submitted from citizens to serve on various boards and committees.

**SIGNATURES:**

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Town Manager

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Town Clerk

## Board Members with Terms Expiring this December 2022

<b><i>Board or Committee</i></b>	<b><i>Board Member</i></b>	<b><i>Seeking Reappointment?</i></b>
<b>Planning Board</b>	Urs Gsteiger-resigned	No
	Lesley Sinkler Johnson	Yes
<b>Board of Adjustment</b>	Judy Elliott	Yes
1 <sup>st</sup> Alternate term to Dec. 2024	Vacant	
2 <sup>nd</sup> Alternate term to Dec. 2022	Karla Lerner-resigned	No
<b>Tourism Development Authority</b>	Calder Smoot	Yes
	Cindy Keller	Yes
	Aaron Maas	Yes
<b>Recreation Committee</b>	Loretta Willie Wagner	Yes
	Rory Ellington	Yes
	Benjamin Swadley	Yes
<b>Tree Board</b>	Tony Hunter	Yes
	Lear Powell	Yes
	Susie Kneпка- resigned	No



\* Members with terms ending Dec. 2022 in yellow

### Beech Mountain Council/Board Members 2022

Board Name	Name	Title	Term Expires	Email	P	Phone	Street Address	City, State, Zip
Town Council	Barry Kaufman	Mayor	Dec-23	<a href="mailto:bkaufman@townofbeechmountain.com">bkaufman@townofbeechmountain.com</a>	home	828-387-2274	117 Thistle Lane	Beech Mtn, NC 28604
Town Council	Weidner Abernethy	Council Member	Dec-25	<a href="mailto:wabernethy@townofbeechmountain.com">wabernethy@townofbeechmountain.com</a>	cell	828-387-2099	120 Slopeside Rd	Beech Mtn, NC 28604
Town Council	James Accardi	Vice Mayor	Dec-23	<a href="mailto:iaccardi@townofbeechmountain.com">iaccardi@townofbeechmountain.com</a>	home	828-260-3256	303 Charter Hills Rd	Beech Mtn, NC 28604
Town Council	Kelly Melang	Council Member	Dec-23	<a href="mailto:kmelang@townofbeechmountain.com">kmelang@townofbeechmountain.com</a>	cell	336-926-3994	1032 Charter Hills Rd	Beech Mtn, NC 28604
Town Council	Erin Gonyea	Council Member	Dec-25	<a href="mailto:egonyea@townofbeechmountain.com">egonyea@townofbeechmountain.com</a>	home	863-661-1775	146 Grassy Gap Loop	Beech Mtn, NC 28604

Board Name	Name	Title	Term Expires	Email	P	Phone	Street Address	City, State, Zip
Planning Board	Urs Gsteiger-resigned	Board Member	Dec-23		phone			Beech Mtn, NC 28604
Planning Board	Gabe Joseph	Chair	Dec-24	<a href="mailto:gabe.gpi@gmail.com">gabe.gpi@gmail.com</a>	phone	843-345-3282	239 Sawmill Branch Rd	Beech Mtn, NC 28604
Planning Board	George Paddeck	Board Member	Dec-23	<a href="mailto:ghpadd@yahoo.com">ghpadd@yahoo.com</a>	home	916-660-3805	711 Charter Hills Rd	Beech Mtn, NC 28604
Planning Board	Lesley Sinkler Johnson	Vice Chair	Dec-22	<a href="mailto:lesleysinkler@gmail.com">lesleysinkler@gmail.com</a>	phone	843-534-3377	155 Pond Creek Rd	Beech Mtn, NC 28604
Planning Board	Greg Welsh	Board Member	Dec-24	<a href="mailto:rgregorywelsh@gmail.com">rgregorywelsh@gmail.com</a>	phone	828-387-9093	101 Bear Paw Path	Beech Mtn, NC 28604

Board Name	Name	Title	Term Expires	Email	P	Phone	Street Address	City, State, Zip
Board of Adjustment	Judy Elliott	Board Member	Dec-22	<a href="mailto:idenunzio03@gmail.com">idenunzio03@gmail.com</a>	home	954-579-3315	111 Courtside Lane B9	Beech Mtn, NC 28604
Board of Adjustment	Fred France	Board Member	Dec-24	<a href="mailto:ffrance@ceoexpress.com">ffrance@ceoexpress.com</a>	home	828-504-8009	108 Lower Grouse Ridge Rd	Beech Mtn, NC 28604
Board of Adjustment	Ron Nichols	Chairman	Dec-23	<a href="mailto:ronaldj1435@hotmail.com">ronaldj1435@hotmail.com</a>	home	828-387-9394	111 Locust Ridge Rd	Beech Mtn, NC 28604
Board of Adjustment	Jennifer Lavrack	Board Member	Dec-24	<a href="mailto:jennifer@lavrackteam.com">jennifer@lavrackteam.com</a>	work	919-427-8574	101 Wedling Weg Way # A4	Beech Mtn, NC 28604
Board of Adjustment	Therese Barry	Vice Chairman	Dec-24	<a href="mailto:tbwritewing@hotmail.com">tbwritewing@hotmail.com</a>	home	828-387-4358	100 Squirrel Lane	Beech Mtn, NC 28604
BOA - 1st Alternate	vacant	1st Alternate	Dec-24		cell			Beech Mtn, NC 28604
BOA - 2nd Alternate	Sarah Welsh	2nd Alternate	Dec-23	<a href="mailto:swelsh1258@gmail.com">swelsh1258@gmail.com</a>	home	828-387-9093	101 Bear Paw Path	Beech Mtn, NC 28604
BOA - 3rd Alternate	Karla Lerner-resigned	3rd Alternate	Dec-22		home			Beech Mtn, NC 28604



\* Members with terms ending Dec. 2022 in yellow

### Beech Mountain Council/Board Members 2022

Board Name	Name	Title	Term Expires	Email	P	Phone	Street Address	City, State, Zip
Tourism Development Authority	Sandy Carr	Board Member	Dec-23	<a href="mailto:slcarrcomm@outlook.com">slcarrcomm@outlook.com</a>	cell	828-387-9423	505 Pine Ridge Rd	Beech Mtn, NC 28604
Tourism Development Authority	Calder Smoot	Vice Chair	Dec-22	<a href="mailto:caldersmoot@yahoo.com">caldersmoot@yahoo.com</a>	phone	828-387-4211	608 Beech Mountain Pkwy	Beech Mtn, NC 28604
Tourism Development Authority	Cindy Keller	Board Member	Dec-22	<a href="mailto:emeraldrealtv@skybest.com">emeraldrealtv@skybest.com</a>	cell	828-387-2000	100 Village Creek Lane	Beech Mtn, NC 28604
Tourism Development Authority	Mandy Taylor	Chair	Dec-23	<a href="mailto:egird12@yahoo.com">egird12@yahoo.com</a>	cell	828-504-0204	175 John Jones Rd	Elk Park, NC 28622
Tourism Development Authority	Aaron Maas	Board Member	Dec-22	<a href="mailto:aaronmaas12@gmail.com">aaronmaas12@gmail.com</a>	cell	515-770-2397	102 Skiview Lane	Beech Mtn, NC 28604

Board Name	Name	Title	Term Expires	Email	P	Phone	Street Address	City, State, Zip
Tree Board	Tony Hunter	Board Member	Dec-22	<a href="mailto:trees@htsinc.biz">trees@htsinc.biz</a>	office	828-733-3320	1731 Beech Mountain Rd	Elk Park, NC 28622
Tree Board	Greg Jackson	Board Member	Dec-23	<a href="mailto:gregwjackson@yahoo.com">gregwjackson@yahoo.com</a>	cell	713-540-4398	319 Pinnacle Ridge Rd	Beech Mtn, NC 28604
Tree Board	Susie Knepek-resigned	Board Member	Dec-22					Beech Mtn, NC 28604
Tree Board	Jane Miller	Board Member	Dec-23	<a href="mailto:ianemiller242@gmail.com">ianemiller242@gmail.com</a>	cell	864-621-5405	242 Greenbriar Rd	Beech Mtn, NC 28604
Tree Board	Lear Powell	Board Member	Dec-22	<a href="mailto:learpowell@yahoo.com">learpowell@yahoo.com</a>	cell	828-898-7457	1550 Beech Mountain Road	Elk Park, NC 28622

Board Name	Name	Title	Term Expires	Email	P	Phone	Street Address	City, State, Zip
Recreation Committee	Fred Pfohl	Chairperson	Dec-24	<a href="mailto:fred@fredsgeneral.com">fred@fredsgeneral.com</a>	office	828-387-4838	501 Beech Mountain Pkwy	Beech Mtn, NC 28604
Recreation Committee	Barbara Piquet	Board Member	Dec-24	<a href="mailto:bpiquet@yahoo.com">bpiquet@yahoo.com</a>	home	828-387-2484	121 Hollow Tree Lane	Beech Mtn, NC 28604
Recreation Committee	Gloria Alge	Board Member	Dec-24	<a href="mailto:algerglo@aol.com">algerglo@aol.com</a>	home	828-387-4316	136 Grassy Gap Loop Rd	Beech Mtn, NC 28604
Recreation Committee	Loretta "Willie" Wagner	Board Member	Dec-22	<a href="mailto:lw1820@msn.com">lw1820@msn.com</a>	home	828-387-2329	206 N. Pinnacle Ridge Rd	Beech Mtn, NC 28604
Recreation Committee	Rory Ellington	Board Member	Dec-22	<a href="mailto:rellington@outlook.com">rellington@outlook.com</a>	office	828-387-0377	P.O. Box 565	Beech Mtn, NC 28604
Recreation Committee	Benjamin Swadley	Board Member	Dec-22	<a href="mailto:bswadley@nc.rr.com">bswadley@nc.rr.com</a>	cell	919-819-4066	207 N Pinnacle Ridge Rd	Beech Mtn, NC 28604
Recreation Committee	Carol Beckmann	Board Member	Dec-24	<a href="mailto:cbeme@gmail.com">cbeme@gmail.com</a>	home	828-260-5296	114 Teaberry Trail	Beech Mtn, NC 28604

## Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)  
**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Lynn W. Bernstein		
Home Address:	304 Lakeledge Road, (430 W 30 Street Miami Beach, FL 33140)		
City:	Beech Mountain	Zip:	28604
Telephone:	305-790-0090	Alternate Number:	
Email:	lynnwbernstein@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>		Part time	



The following is a list of Town boards to serve on that are through Council appointment:

- Board of Adjustment
- Planning Board
- Parks and Recreation
- Tourism Development Authority
- Tree Board
- Other

List in order of preference the Boards on which you would be willing to serve:

1.	Planning Board
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

Last five years, employed part time by HML Public Outreach as Senior Public Outreach Specialist. Responsible for obtaining Quit Claim Deeds and Easements from property owners along west side of Indian Creek Drive to enable State and Local Government to implement a flooding mitigation project to combat sea level rise. Obtained License Agreements from owners on east side of Indian Creek Drive for harmonization from the public right of way onto private property.

Retired in 2016 after 20 years as a City of Miami Beach, FL employee. Assigned to Economic Development, Public Works and the Office of the City Manager. Program Development and implementation. Community Outreach. For example, developed Condominium Workshops in conjunction with the Florida Department of Business and Professional Regulation, Community Emergency Response Team Education Program in cooperation with Dade County Fire Department.

Served as Business Improvement District (BID) Director of Operations along Ocean Drive, Collins Avenue and Washington Avenue in Miami Beach as an employee of the Miami Beach Community Development Corporation where I was employed for 16 years. Implemented a Commercial Revitalization Program in compliance with National Register of Historic Preservation and Local Guidelines using public and private funds to transform commercial areas in the Miami Beach Architectural District, aka the Art Deco District. Approximately 300 storefronts improved under the program.

Currently serve as a Trustee on the City of Miami Beach Pension Board and the Education Committee of the Florida Public Pension Trustees Association. Serve as Chaplain of the Biscayne Chapter of the Daughters of the American Revolution.

<b>Signature:</b>	Lynn W. Bernstein	<b>Date:</b>	1/5/2022
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## Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Fred Pfohl		
Home Address:	501 Beech Mountain Parkway		
City:	Beech Mountain	Zip:	28604
Telephone:	828-387-0375	Alternate Number:	828-38-4838
Email:	fred@fredsgeneral.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

**The following is a list of Town boards to serve on that are through Council appointment:**

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment<br><input type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input checked="" type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|--|--|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Tourism Development Authority
2.	
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

44 year business owner on Beech Mountain  
 Chairman of the Recreation Committee  
 Past Chairman of the High Country United Way  
 Past board member of the Blue Ridge Conservancy  
 Former Mayor of Beech Mountain  
 Past President of High Country Host

<b>Signature:</b> 	<b>Date:</b> March 22, 2022
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## Town of Beech Mountain Board Application Form

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**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Andrew Sauseda		
Home Address:	1005 Beech Mtn Pkwy		
City:	Beech Mtn	Zip:	28604
Telephone:	828-832-6753	Alternate Number:	828-387-7586
Email:	sauseda88@gmail.com		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			
			yes

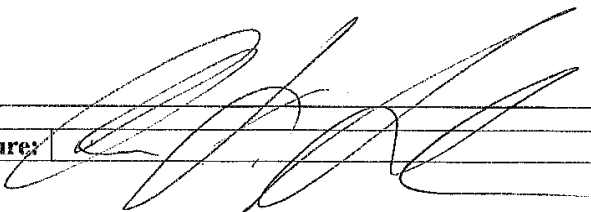
The following is a list of Town boards to serve on that are through Council appointment:

- |   |  |
|---|--|
| <input type="checkbox"/> Board of Adjustment<br><input checked="" type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input checked="" type="checkbox"/> Planning Board<br><input type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|---|--|

List in order of preference the Boards on which you would be willing to serve:

1.	Park & Rec
2.	Community Planning Board
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

Signature: 	Date: 7/2/22
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## Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)  
**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Renée Castiglione		
Home Address:	104 Wild Turkey Lane		
City:	Beech Mtn	Zip:	28604
Telephone:	8283871240	Alternate Number:	8283874533
Email:	rencast131@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

**The following is a list of Town boards to serve on that are through Council appointment:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Board of Adjustment<br><input type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|---|---|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Board of Adjustment
2.	
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

Served on the Tree Board for 7 years.  
 Served on the Board of Adjustment for 2 years  
 Served on Town Council for 4 years

<b>Signature:</b> Renée D. Castiglione	<b>Date:</b> 09/22/2022
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## Town of Beech Mountain Board Application Form

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**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Kendall Cox		
Home Address:	6415 Rhododendron Run		
City:	Newland	Zip:	28657
Telephone:	843-345-8985	Alternate Number:	
Email:	kendallcox1218@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			No

**The following is a list of Town boards to serve on that are through Council appointment:**

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment<br><input type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input checked="" type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|--|--|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Tourism Development Authority
2.	
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

I believe that I would be a great asset to the Tourism Development Authority Board for a few reasons.

I have been employed with Beech Mountain Club for the past two years. In that time, I have built relationships with hundreds of members of the Club and Beech Mountain Community. As a Club we send out annual surveys to gauge what members are enjoy and/or are looking to change. We use this to improve upon the Club and I feel like this would be beneficial information for the town of Beech Mountain as well.

Additionally, as a Clemson University Parks, Recreation and Tourism Management graduate, I recognize the importance of having and improving upon our recreational facilities and amenities. The new recreational additions on top of the mountain are great amenities for our growing tourism population and I look forward to seeing new additions in the future.

<b>Signature:</b> Kendall Cox	<b>Date:</b> 9/29/22
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## Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Sheri Roberts		
Home Address:	203 Lake Road		
City:	Beech Mountain	Zip:	28607
Telephone:	704-607-6826	Alternate Number:	—
Email:	Sroberts25@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

**The following is a list of Town boards to serve on that are through Council appointment:**

- |   |   |
|---|---|
| <input type="checkbox"/> Board of Adjustment<br><input checked="" type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|---|---|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Parks & Rec
2.	
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

Active with all sports offered between BM Club and Buckeye. Currently on BM Club Committee as well for 2023.

<b>Signature:</b> Sheri Roberts	<b>Date:</b> 11/9/22
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## Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	HERMAN KILLIAN		
Home Address:	223 CHARTER HILLS Rd		
City:	Beech Mountain	Zip:	28604
Telephone:	423-557-3165	Alternate Number:	
Email:	hkillian0710@gmail.com		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			
			YES

The following is a list of Town boards to serve on that are through Council appointment:

<input type="checkbox"/> Board of Adjustment <input checked="" type="checkbox"/> Parks and Recreation <input checked="" type="checkbox"/> Tree Board	<input checked="" type="checkbox"/> Planning Board <input type="checkbox"/> Tourism Development Authority <input type="checkbox"/> Other
--	--

List in order of preference the Boards on which you would be willing to serve:

1.	
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

40 YEARS - Petroleum Industry - Mgt./Sales

10 YEARS - Residential Real Estate  
BROKER

Signature: <i>Herman Killian</i>	Date: 11/18/22
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## Town of Beech Mountain Board Application Form

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**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

Complete the form below:

*msharmon62@me.com*

Name:	<i>MICHAEL HARMON</i>		
Home Address:	<i>120 RED OAK ROAD</i>		
City:	<i>BEECH MOUNTAIN NC</i>	Zip:	<i>28604</i>
Telephone:	<i>(C) 843-986-8706</i>	Alternate Number:	<i>_____</i>
Email:	<i>msharmon62@me.com</i>		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			
<i>Yes</i>			

The following is a list of Town boards to serve on that are through Council appointment:

- |   |  |
|---|--|
| <input type="checkbox"/> Board of Adjustment<br><input checked="" type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input checked="" type="checkbox"/> Planning Board<br><input type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|---|--|

List in order of preference the Boards on which you would be willing to serve:

1.	<i>PARK &amp; RECREATION</i>
2.	<i>PLANNING BOARD (1ST CHOICE)</i>
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

*HAVING OWN OUR HOUSE @ BM FOR ALMOST 30 YEARS, AND RETIRING HERE IN 2021, I WANTED SOME INVOLVEMENT IN COMMUNITY (TOWN) AFFAIRS. I HAVE BEEN IN THE GOLF BUSINESS FOR OVER 40 YEARS, BUILT / SOLD ONE OF THE TOP CLUBS IN AMERICA, AND RAN MY OWN RETAIL BUSINESS FOR OVER 30 YEARS. I'M WELL VERSED IN ALL ASPECTS OF BUSINESS OPERATIONS. THANK YOU FOR ANY CONSIDERATIONS!*

Signature: <i>Michael J. Harmon</i>	Date: <i>Nov 25 2022</i>
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## Town of Beech Mountain Board Application Form

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**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Loretta "Willie" Wagner		
Home Address:	206 North Pinnacle Ridge Road		
City:	Beech Mountain	Zip:	28604
Telephone:	8283872329	Alternate Number:	7049064825
Email:	lw1820@outlook.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

**The following is a list of Town boards to serve on that are through Council appointment:**

- |   |   |
|---|---|
| <input type="checkbox"/> Board of Adjustment<br><input checked="" type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|---|---|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Park and Recreation
2.	
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

I have served on the Park and Recreation board for 5 years. Since I hike, cycle, ski and walk/run I feel I have a vested interest in making Beech Mountain a great 4 seasons recreational town. I have enjoyed volunteering for various events on the mountain and being an advocate for the town. My previous work as a Project Manager has given me a toolset that I can apply to projects that Park and Recreation are working on.

<b>Signature:</b> Willie Wagner	<b>Date:</b> 11/26/2022
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## Town of Beech Mountain Board Application Form

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**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Tracie Bennett		
Home Address:	317 Whitehead Hollow Road		
City:	Roan Mountain	Zip:	37687
Telephone:	828-387-4231	Alternate Number:	
Email:	staybeech@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			

**The following is a list of Town boards to serve on that are through Council appointment:**

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment<br><input type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input checked="" type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|--|--|

**List in order of preference the Boards on which you would be willing to serve:**

1.	
2.	
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

I have been on Beech Mountain my entire life. In fact my sister and I played in the actual Land of Oz Park. My family has owned and run Beech Mountain Chalet Rentals since 1976. I love Beech Mountain and I love the vacation rental business and I think these 2 items would allow me to bring ideas that will continue to make Beech Mountain the great place it is.

<b>Signature:</b> Tracie Bennett	<b>Date:</b> 12/01/22
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## Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Dean Roberts		
Home Address:	203 Lake Rd		
City:	Beech Mountain	Zip:	28604
Telephone:	704-516-3781	Alternate Number:	None
Email:	deanroberts325@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			

**The following is a list of Town boards to serve on that are through Council appointment:**

<input checked="" type="checkbox"/> Board of Adjustment <input type="checkbox"/> Parks and Recreation <input type="checkbox"/> Tree Board	← or →	<input checked="" type="checkbox"/> Planning Board <input type="checkbox"/> Tourism Development Authority <input type="checkbox"/> Other
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**List in order of preference the Boards on which you would be willing to serve:**

1.	Planning Board
2.	Board of Adjustments
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

BMVFD  
Retired Senior Level Manager, US Postal Service.

<b>Signature:</b> 	<b>Date:</b> 12/2/22
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Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Jana Greer		
Home Address:	504 Oz Road		
City:	Beech Mountain	Zip:	28604
Telephone:	828-773-8598	Alternate Number:	
Email:	Janagreer6@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

**The following is a list of Town boards to serve on that are through Council appointment:**

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment<br><input type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input checked="" type="checkbox"/> Planning Board<br><input checked="" type="checkbox"/> Tourism Development Authority<br><input checked="" type="checkbox"/> Other |
|--|--|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Council
2.	TDA
3.	Planning

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

Beech Mountain Chamber Board- Helped during the transition years, restarted a social media presence, supported local community events, and restarted weekly newsletter. Ensemble Stage Company Board member and volunteer. Volunteer with local schools (Watauga and Avery). Volunteer with Beech Mountain Resort for events and fundraisers. Post Land of Oz Event Coordinator. Current Short Term Rental Manager. Beech Mountain has held a piece of my heart since the 80's. As a full time resident whose livelihood depends on tourism through events and short term rentals, my experience could be a major benefit in sustainability and long term vision for the town. As well as, my ability to talk with, support and encourage town employees and first responders. Working with different entities of town employees through events and residential needs has created great relationships that continue to grow and blossom.

<b>Signature:</b> Jana Greer	<b>Date:</b> 12/2/2022
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## Town of Beech Mountain Board Application Form

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Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Vicci S Shields		
Home Address:	139 Gwyn Lane		
City:	Banner Elk NC	Zip:	28622
Telephone:	772-646-2342	Alternate Number:	(828) 201-2932
Email:	vicci.shields@hendersonassociationmanagement.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>		No	

**The following is a list of Town boards to serve on that are through Council appointment:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Board of Adjustment<br><input checked="" type="checkbox"/> Parks and Recreation<br><input checked="" type="checkbox"/> Tree Board | <input checked="" type="checkbox"/> Planning Board<br><input checked="" type="checkbox"/> Tourism Development Authority<br><input checked="" type="checkbox"/> Other |
|---|--|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Tourisum Development Authority
2.	Planning Board
3.	Board of Adjustment

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

I have been a General Manager for 23 years short/long term accommodations.  
 Volunteer and appointed to many Chambers Of Commerce BOD's and business committees  
 Beckley-Raleigh WV - COC BOD Member, Welcome Committee Member  
 Bethany Bch/Fenwick DE - COC Education Committee, Ambassador Council  
 Lewes/Rehoboth Bch. DE - COC Community Development Committee Member  
 Downtown Scranton PA Committee - Council Member  
 Ocean City MD - COC BOD Member  
 OCDO Ocean City, MD - Ocean City Development Corporation BOD Member  
 Tourist Development Council Monroe County, Key West, FL.- TDC DAC II BOD Member  
 CABA Tampa, FL - Carrollwood Area Business Association Membership Committee Member

<b>Signature:</b> Vicci S Shields	<b>Date:</b> 12-6-22
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## Town of Beech Mountain Board Application Form

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Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)  
**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Julie Grindstaff		
Home Address:	101 Courtside lane A5		
City:	Beech Mt	Zip:	28604
Telephone:	704 5720112	Alternate Number:	
Email:	<a href="mailto:Grndstffj@aol.com">Grndstffj@aol.com</a>		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

**The following is a list of Town boards to serve on that are through Council appointment:**

- |  |   |
|--|---|
| <input type="checkbox"/> Board of Adjustment<br><input type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|--|---|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Board of Adjustment
2.	Tourism Development
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

I am willing to give back to Beech Mt in any capacity. I owned a company in Charlotte for 30 years. I was active on many chamber committee's through the years.

<b>Signature:</b> Julie Grindstaff	<b>Date:</b> 12/7/22
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Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862

Attention: Tamara Mercer

*bswardley@nc.rr.com*

**Complete the form below:**

Name:	<i>Benjamin Swardley</i>		
Home Address:	<i>207 N. Pinnacle Ridge Rd</i>		
City:	<i>Beech Mountain, NC</i>	Zip:	<i>28604</i>
Telephone:	<i>819-819-4066</i>	Alternate Number:	
Email:	<i>bswardley@nc.rr.com</i>		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			
<i>Yes</i>			

**The following is a list of Town boards to serve on that are through Council appointment:**

<input type="checkbox"/>	Board of Adjustment
<input checked="" type="checkbox"/>	Parks and Recreation
<input type="checkbox"/>	Tree Board

<input type="checkbox"/>	Planning Board
<input checked="" type="checkbox"/>	Tourism Development Authority
<input type="checkbox"/>	Other

**List in order of preference the Boards on which you would be willing to serve:**

1.	<i>TDA</i>
2.	<i>Parks &amp; Recreation</i>
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

*I have a rental property at Beech Mountain. I am very interested in helping to help develop tourism to our community in a sustainable cost effective manner. I believe that I can leverage my experience w/ the Recreation Department Board to help slow & develop tourism in our town.*

Signature:	Date: <i>12-7-2021</i>
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## Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Aaron Maas		
Home Address:	102 Skiview Ln Unit 6		
City:	Beech Mountain	Zip:	28604
Telephone:	5157702397	Alternate Number:	
Email:	aaronmaas12@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

**The following is a list of Town boards to serve on that are through Council appointment:**

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment<br><input type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input checked="" type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|--|--|

**List in order of preference the Boards on which you would be willing to serve:**

1.	
2.	
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

Current Beech Mountain TDA Board Member

<b>Signature:</b> Aaron Maas	<b>Date:</b> 12/8/2022
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Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)

**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name:	Donald Wayne Carringer		
Home Address:	101 Laurel Lane		
City:	Beech Mountain	Zip:	28604
Telephone:	387.2360	Alternate Number:	828.421.5696
Email:	carringerfarms@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			YES

**The following is a list of Town boards to serve on that are through Council appointment:**

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment<br><input type="checkbox"/> Parks and Recreation<br><input type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input checked="" type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|--|--|

**List in order of preference the Boards on which you would be willing to serve:**

1.	Tourism Development Authority
2.	
3.	

**List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).**

My wife and I have owned a home of Beech Mountain for 3 years. We sold our farm in Franklin, NC and purchased a farm in Altamont and have moved to live on Beech Mountain full time. My board experience includes serving on the Franklin Farmers Market Board for 6 years and 4 years as a board member and chairman of the Graham/Swain Health District in Robbinsville, NC. For 15 years I served local communities, 6 years in Crossnore, as a Family Physician. For the last 18 years of my medical career I provided healthcare for college students at Appalachian State and Western Carolina Universities.

I would like to offer my services on the TDA Board. I have been a farmer and small business owner for 15 years. Agriculture has always been a key element of NC economy and one of my passions. We have participated in many Farmers Markets which are a great benefit to residents and also draw visitors to different communities. We provided produce for Beech Mountain's Farmers Market this year and know

<b>Signature:</b> Donald Carringer	<b>Date:</b> 12/12/2022
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## Town of Beech Mountain Board Application Form

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**Mail:** Town of Beech Mountain  
Attention: Tamara Mercer  
403 Beech Mountain Parkway  
Beech Mountain, NC 28604

**Email:** [clerk@townofbeechmountain.com](mailto:clerk@townofbeechmountain.com)  
**Fax:** 828.387.4862  
Attention: Tamara Mercer

**Complete the form below:**

Name: <u>Kathy Bubask</u>	
Home Address: <u>415 Saint Andrew Rd</u>	
City: <u>Beech Mountain</u>	Zip: <u>28604</u>
Telephone: <u>480-266-9225</u>	Alternate Number: <u>480-266-9219</u>
Email: <u>jkubask@yahoo.com</u>	
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)	
<u>Yes</u>	

The following is a list of Town boards to serve on that are through Council appointment:

- |  |   |
|--|---|
| <input type="checkbox"/> Board of Adjustment<br><input checked="" type="checkbox"/> Parks and Recreation<br><input checked="" type="checkbox"/> Tree Board | <input type="checkbox"/> Planning Board<br><input type="checkbox"/> Tourism Development Authority<br><input type="checkbox"/> Other |
|--|---|

List in order of preference the Boards on which you would be willing to serve:

1.	<u>Parks &amp; Recreation</u>
2.	<u>Tree board</u>
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

Bachelors Degree in Outdoor Recreation & Physical Education

Love all kinds of outdoor activities

Signature: <u>Kathy Bubask</u>	Date: <u>12/20/22</u>
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## COUNCIL ACTION ITEM

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**TO:** Town Council  
**FROM:** Preston Yates  
**DATE:** January 10, 2023  
**SUBJECT:** Planning and Inspection Fee Schedule Amendment

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**FOR THE PURPOSE OF:**

To amend the Inspection fees for driveways and driveway culvert permits to better reflect the permitting and inspection needs.

**SIGNATURES:**

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Town Manager

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Town Clerk

Planning and Inspections				
Type of Service	Unit Description / Detail	2020-2021	2021-2022	2022-2023
<b>General</b>				
Homeowner Recovery Fund	For any project involving GC (no multiplier)	\$10	\$10	\$10
System Development Fee (Water)	Determined by "Intended Use" Calculator		80% of max allowance	100% of max allowance
System Development Fee (Sewer)	Determined by "Intended Use" Calculator		80% of max allowance	100% of max allowance
Sewer Tap Fee	(no multiplier)	\$1000	\$1500	\$1500
Water Tap Fee	(no multiplier)	\$1000	\$1500	\$1500
Pavement Cut	(no multiplier)	\$200	\$1000	\$1000
Residential Driveway Permit		<del>\$25</del>	<del>\$25</del>	<del>\$25</del>
Non-Residential Driveway Permit		<del>\$50</del>	<del>\$65</del>	<del>\$65</del>
Inspection/Reinspection Request	Per Inspector Per Visit	\$50	\$75	\$75
Site Alteration or Grading Permit (retaining walls <4')	\$50 plus \$5/ft over 4'		\$50	\$50
Non-Residential Multiplier	Add 10% to any non-residential permit with permit fee not already listed (does not apply to fines)		Permit Cost+10%	Permit Cost+10%
<b>New Construction</b>				
Building – Heated Construction	Per Square foot	\$0.30	\$0.40	\$0.40
Building – Unheated Construction	Per Square Foot	\$0.15	\$0.20	\$0.20
Electrical	Per Heated Square foot		\$0.20	\$0.20
Plumbing	Per Heated Square foot		\$0.10	\$0.10
Mechanical	Per Heated Square foot		\$0.10	\$0.10
Fuel/Gas	Per Heated Square foot		\$0.10	\$0.10
<b>Additions/Renovations/Alterations</b>				
Building	\$100 up to 500sf, \$0.16/each additional sf over 500sf	\$100	\$100	\$100
Electrical	\$75 up to 500sf, \$0.05/each additional sf over 500sf		\$75	\$75
Plumbing	\$75 up to 500sf, \$0.05/each additional sf over 500sf		\$75	\$75
<b>Building</b>				
Repairs Under \$20,000			\$50	\$50
Repairs Over \$20,000			\$100	\$100
Detached Garage or Accessory Building Up to 500sf	Over 500sf – see new construction fee	\$75	\$90	\$90
<b>Decks</b>				
New or replacement	\$90 up to 500sf, \$0.10/each additional sf over 500sf		\$90	\$90
Ramps or stairs	\$50 per unit		\$50	\$50
Railing or other concentrated replacement/repair	Includes railing replacement, joists, etc.		\$50	\$50
Deck roof	\$75 up to 500sf, \$0.10/each additional sf over 500sf		\$75	\$75
<b>Electrical</b>				
Repairs/Replacement	\$50 per unit/device		\$50	\$50
Plumbing/HVAC/Gas Connection	\$25 per unit		\$25	\$25
<b>Plumbing</b>				
Repairs/Replacement	\$50 per unit/fixture		\$50	\$50
Water or Sewer Supply Line Repair/Replacement	\$50 per line		\$50	\$50
<b>Mechanical</b>				
New or Replacement HVAC Unit	\$75 per unit		\$75	\$75
Like-for-Like Change-Out	\$50 per unit, must be same/similar type as prior		\$50	\$50
New Ductwork	\$50, does not apply to small ductwork at new furnace		\$50	\$50
<b>Fuel/Gas</b>				
New or Replace Appliance or LP Tank	\$50 per appliance		\$50	\$50
Main Fuel Line (Tank to House Branch)	\$50 per line, includes pressure test		\$50	\$50
Appliance Fuel Line	\$25 per line, includes pressure test		\$25	\$25
HVAC Connection	\$25 per device		\$25	\$25
<b>Demolition</b>				
Demolition Permit (requires bond)	Per Square foot (minimum \$50)		\$0.05	\$0.05
Selective Demolition/Investigation Permit			\$25	\$25
<b>Driveways</b>				
Culvert Only	New or replacement culvert only (minor resurfacing from culvert installation included)			\$20
Driveway - Alteration to Existing	Widening existing, resurfacing existing, etc. (culvert included)			\$35
Driveway - New Cut	New driveway cut to street (culvert included)			\$50
<b>Other</b>				
Fence Permit	No change – not previously listed in fee schedule	\$25	\$25	\$25
Semi-Temporary Sign Permit	No change – not previously listed in fee schedule	\$15	\$15	\$15
Permanent Sign Permit	No change – not previously listed in fee schedule	\$50	\$50	\$50
Manufactured Home	Single wide	\$75	\$150	\$150
Manufactured Home	Double wide	\$100	\$200	\$200
Manufactured Home	Triple wide	\$150	\$300	\$300
New Modular Construction- Heated	Per Sq. Ft.		\$0.30	\$0.30
Commercial Storage Building	Per Sq. Ft.	\$0.25	\$0.25	\$0.25
Communication Towers		\$1000	\$1000	\$1000
<b>Zoning</b>				
Residential Zoning Permit and Compliance		\$130	\$130	\$130
Non-Residential Zoning Permit and Compliance		\$180	\$200	\$200
Change Type of Occupancy (All)		\$250	\$250	\$250
Change In Use of Structure	Up to 2,800 Sq. Ft.	\$200	\$200	\$200
Change In Use of Structure	Over 2,800 Sq. Ft.	\$1100	\$1100	\$1100
Subdivision Fees – Major		\$750	\$1000	\$1000
Subdivision Fees – Per Lot		\$50	\$75	\$75
Rezoning Request – Conventional District up to 10 Acres		\$300	\$350	\$350
Rezoning Request – Conventional District over 10 Acres	\$350 Plus \$5 per acre over 10		\$5	\$5
Rezoning Request – Conditional District up to 10 Acres		\$500	\$550	\$550
Rezoning Request – Conditional District over 10 Acres	\$550 plus \$5 per acre over 10		\$5	\$5

Zoning Ordinance Text Amendment	Per section or Chapter		\$250	\$250
Variance Request		\$350	\$400	\$400
Special Use Permit – Minor		\$600	\$350	\$350
Special Use Permit – Major		\$600	\$600	\$600
Special Use Permit – 6 Month Extension	Maximum of 2 Extensions		\$300	\$300
Plat Review Minor Sub-Division	Requires 3 copies of the final plat with submission	\$20	\$50	\$50
Plat Review Up to 10 Lots	Up to 10 lots	\$250	\$225	\$225
Plat Review – Over 10 Lots	\$250 plus- \$50 for each lot over 10	\$50	\$75	\$75
Site Plan Review – Commercial Projects up to 0.5 acre		\$200	\$250	\$250
Site Plan Review – Commercial Projects over 0.5 Acre	\$250 Plus \$100 per acre of development	\$1100	\$100	\$100
Site Plan Review – Commercial Projects in WSWP Overlay	Base Fee plus \$25 per acre or Part thereof		\$25	\$25
Site Plan Review – De minimis Projects			\$50	\$50
Subdivision – Exempt Lot Division/Combination Review			\$25	\$25
Subdivision – Major- Water Supply Watershed Review	\$5 per acre in Watershed Overlay (min. \$50)		\$5	\$5
Administrative Review	Appeal of Administrative Decision	\$300	\$300	\$300
<b>Soil and Erosion Control</b>				
Soil and Erosion Control Permit, Single Family Dwelling		\$75	\$75	\$75
Non-Residential Soil and Erosion Control Permits	Up to 1 acre	\$150	\$150	\$150
Non-Residential Soil and Erosion Control Permits	1 to 5 acres	\$250	\$250	\$250
Non-Residential Soil and Erosion Control Permits	Over 5 acres	\$50	\$50	\$50
<b>Office/Administrative</b>				
Permit Card Replacement		\$5	\$5	\$5
Large Maps – Scan	Per Sq. Ft. plus cost of media if required		\$0.25	\$0.25
Large Maps – Black and White	Per Sq. Ft.		\$0.50	\$0.50
Large Maps – Color	Per Sq. Ft.	\$1.00	\$1.00	\$1.00
Aerial Photography on Photo Paper	Per Sq. Ft.	\$2.50	\$2.50	\$2.50
<b>Rental Violations</b>				
Failure to Maintain Smoke Detectors	§ 95.21, § 95.99 penalty	\$100	\$100	\$100
Failure to Maintain Fire Extinguishers	§ 95.22, § 95.99 penalty	\$100	\$100	\$100
Failure to Maintain Carbon Monoxide Detectors	§ 95.23, § 95.99 penalty	\$100	\$100	\$100
Failure to Submit Property Rental Affidavit of Compliance	§ 95.30, § 95.99 penalty	\$100	\$100	\$100
Failure to Maintain Land Line Telephones	§ 90.04, § 90.99 penalty	\$100	\$100	\$100
<b>Violations</b>				
Work without Permit – First Offense	\$100 or Double Permit Fee, whichever greater, plus original permit fee		\$100/DPF	\$100/DPF
Work without Permit – Subsequent Offense Within 12 Months	\$300 or Double Permit Fee, whichever greater, plus original permit fee		\$300/DPF	\$300/DPF
Failure to Schedule Final Inspection			\$100	\$100
General Zoning Violation Enforcement	Chapter 11 civil penalty for building and zoning violations not otherwise specified.	\$100	\$100	\$100
Removing Notice From Condemned Building	§ 11.01	\$100	\$100	\$100
Enforcement – Failure Or Refusal To Comply With Order	To comply with Chapter 150 of Code, § 11.01	\$100	\$100	\$100
Sign Permit – Short Term Sign Violation	Civil penalty per sign	\$25	\$25	\$25
Soil Erosion Civil Penalties	Civil penalties	\$5000	\$5000	\$5000
Soil Erosion Criminal Penalties	Class 2 Misdemeanor which may include a fine not to exceed \$5,000	Up to \$5,000	Up to \$5,000	Up to \$5,000
Flood Damage Violation	Any person who violates this subchapter or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$50 or imprisoned for not more than 30 days, or both. Each day such violation continues shall be considered a separate offense.	Up to \$50	Up to \$50	Up to \$50
Modular Home Violation	Civil penalty per violation	\$500	\$500	\$500
Telecommunication Tower Violation(s)	Civil penalty per violation	\$100	\$100	\$100
Tree Penalty For Cutting Trees Not Meeting Permissible Criteria Set Forth In 154.360(C)	Civil penalty per tree	\$1000	\$1000	\$1000
Tree Penalty For All Violations Other Than Cutting Or Removal of Tree Not Meeting Permissible Criteria Set Forth In 154.360(C)	Civil penalty per tree	\$100	\$100	\$100
Clearing Building Site Prior to Obtaining Full Construction Permit	Trees that would have not otherwise been approved shall be fined as above		\$5000	\$5000





# REPORT

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**TO:** Beech Mountain Town Council  
**FROM:** Steve Smith  
**DATE:** January 10, 2023  
**SUBJECT:** Finance Report November 2022

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**FOR THE PURPOSE OF:**

Report on Finances

**ATTACHED FOR YOUR CONSIDERATION:**

November 2022 Budget Report  
November 2022 Finance Report

**SIGNATURES:**

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Town Manager

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Town Clerk

TOWN OF BEECH MOUNTAIN  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

10 -General Fund  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Tax Revenue	6,832,493	2,299,481.23	3,564,847.40	0.00	3,267,645.60	52.17
Interest Income	18,500	15,111.64	61,175.23	0.00	( 42,675.23)	330.68
Miscellaneous Income	561,500	45,923.45	282,241.19	0.00	279,258.81	50.27
State Revenue	2,159,950	174,947.45	603,481.97	0.00	1,556,468.03	27.94
Fees	66,700	2,976.98	63,377.09	0.00	3,322.91	95.02
Gains/Losses	50,000	26,000.00	26,000.00	0.00	24,000.00	52.00
Other	520,000	0.00	0.00	0.00	520,000.00	0.00
Other Sources	600,719	45,473.17	111,873.20	0.00	488,845.80	18.62
<b>TOTAL REVENUES</b>	<b>10,809,862</b>	<b>2,609,913.92</b>	<b>4,712,996.08</b>	<b>0.00</b>	<b>6,096,865.92</b>	<b>43.60</b>
<u>EXPENDITURE SUMMARY</u>						
Administration	1,984,310	169,220.65	759,700.99	378.00	1,224,331.01	38.30
Tax Collections	54,797	4,335.36	24,525.76	0.00	30,271.24	44.76
Vistors Center	1,036,411	42,714.24	143,754.16	0.00	892,656.84	13.87
Police	1,550,861	108,220.06	605,840.21	49,791.78	895,426.00	42.26
Fire	967,662	64,419.04	392,240.89	45,533.00	529,888.11	45.24
Special Projects	0	0.00	0.00	0.00	0.00	0.00
Building Inspections	236,488	18,088.45	92,322.99	0.00	144,165.01	39.04
Planning	150,057	10,950.63	57,537.65	0.00	92,519.35	38.34
Vehicle Maintenance	249,525	11,713.42	143,238.69	935.32	105,350.99	57.78
Road Maintenance	3,558,644	156,921.25	1,103,359.20	254,622.14	2,201,341.10	38.14
Recreation	1,021,107	71,391.79	491,202.40	15,671.36	514,384.32	49.62
<b>TOTAL EXPENDITURES</b>	<b>10,809,862</b>	<b>657,974.89</b>	<b>3,813,722.94</b>	<b>366,931.60</b>	<b>6,630,333.97</b>	<b>38.66</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>0</b>	<b>1,951,939.03</b>	<b>899,273.14</b>	<b>( 366,931.60)</b>	<b>( 533,468.05)</b>	<b>0.00</b>

TOWN OF BEECH MOUNTAIN  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

30 -Water/Sewer  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	1,000	3,531.07	12,736.46	0.00 (	11,736.46)	1,273.65
Miscellaneous Income	35,000	50.00	300.00	0.00	34,700.00	0.86
State Revenue	0	0.00	0.00	0.00	0.00	0.00
Metered Sales & Fees	3,127,425	256,403.03	1,307,308.17	0.00	1,820,116.83	41.80
Gains/Losses	1,500	0.00	0.00	0.00	1,500.00	0.00
Other	250,000	0.00	0.00	0.00	250,000.00	0.00
Other Sources	67,215	0.00	0.00	0.00	67,215.00	0.00
<b>TOTAL REVENUES</b>	<b>3,482,140</b>	<b>259,984.10</b>	<b>1,320,344.63</b>	<b>0.00</b>	<b>2,161,795.37</b>	<b>37.92</b>
<u>EXPENDITURE SUMMARY</u>						
W/S Administration	1,451,009	26,053.72	233,941.05	0.00	1,217,067.95	16.12
Water	1,022,769	67,493.58	395,511.27	38,143.56	604,739.85	40.87
Sewer	675,173	23,923.12	135,098.44	21,348.14	518,726.42	23.17
Taps & System	333,189	14,676.19	86,859.48	3,777.30	242,571.96	27.20
<b>TOTAL EXPENDITURES</b>	<b>3,482,140</b>	<b>132,146.61</b>	<b>851,410.24</b>	<b>63,269.00</b>	<b>2,583,106.18</b>	<b>25.82</b>
REVENUE OVER/(UNDER) EXPENDITURES	0	127,837.49	468,934.39 (	63,269.00) (	421,310.81)	0.00

TOWN OF BEECH MOUNTAIN  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

35 -Sanitation  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	150	639.97	2,307.57	0.00	( 2,157.57)	1,538.38
Miscellaneous Income	27,500	489.50	17,479.00	0.00	10,021.00	63.56
State Revenue	350	127.91	245.27	0.00	104.73	70.08
Fees	766,800	58,626.75	286,334.03	0.00	480,465.97	37.34
Gains/Losses	0	0.00	0.00	0.00	0.00	0.00
Other	0	0.00	0.00	0.00	0.00	0.00
Other Sources	<u>67,002</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,002.00</u>	<u>0.00</u>
TOTAL REVENUES	861,802	59,884.13	306,365.87	0.00	555,436.13	35.55
<u>EXPENDITURE SUMMARY</u>						
Sanitation	<u>861,802</u>	<u>54,845.95</u>	<u>349,485.56</u>	<u>0.00</u>	<u>512,316.44</u>	<u>40.55</u>
TOTAL EXPENDITURES	861,802	54,845.95	349,485.56	0.00	512,316.44	40.55
REVENUE OVER/(UNDER) EXPENDITURES	0	5,038.18	( 43,119.69)	0.00	43,119.69	0.00

**Town of Beech Mountain  
Monthly Financial Report  
Fiscal Year 2023**

<u>General Fund</u>	<u>Budget</u>	Through the reported month												33.00%	<u>% of Budget</u>
		<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>YTD</u>	
Total Revenue	10,683,201	73,599	87,155	481,255	1,461,072	2,609,914								4,712,996	44.12%
Total Expenditures	10,683,201	943,941	625,519	943,439	642,849	657,975								3,813,723	35.70%
Total General Fund fund balance as of July 1st	6,871,533	6,871,533	6,001,190	5,462,827	5,000,643	5,818,866								6,871,533	
Revenues Less Expenditures		(870,343)	(538,364)	(462,183)	818,223	1,951,939								899,272	
Estimated change to Fund Balance		6,001,190	5,462,827	5,000,643	5,818,866	7,770,805	-	-	-	-	-	-	-	7,770,805	
<b><u>Water/Sewer Enterprise Fund</u></b>															
Total Revenue	3,464,925	278,052	268,370	407,449	106,489	259,984								1,320,344	38.11%
Total Expenses	3,464,925	205,524	176,089	137,775	199,876	132,147								851,410	24.57%
Unrestricted Cash Reserves as July 1st	1,722,649	1,722,649	1,795,177	1,887,459	2,157,133	2,063,745								1,722,649	
Revenues Less Expenses		72,528	92,282	269,674	(93,387)	127,837	-	-	-	-	-	-	-	468,934	
Estimated Change in Cash Reserves		1,795,177	1,887,459	2,157,133	2,063,745	2,191,583	-	-	-	-	-	-	-	2,191,583	
<b><u>Sanitation Enterprise Fund</u></b>															
Total Revenue	858,802	67,490	60,042	60,921	58,029	59,884								306,366	35.67%
Total Expenses	858,802	117,679	61,191	49,253	66,517	54,846								349,486	40.69%
Unrestricted Cash Reserves as July 1st	654,366	654,366	604,176	603,027	614,695	606,207								654,366	
Revenues Less Expenses		(50,190)	(1,149)	11,668	(8,488)	5,038	-	-	-	-	-	-	-	(43,120)	
Estimated Change in Cash Reserves		604,176	603,027	614,695	606,207	611,245	-	-	-	-	-	-	-	611,245	
<b><u>Book Value - Cash &amp; Investments All FUNDS</u></b>															
	<u>Fund</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>		
Branch Banking and Trust (Pooled) #1	Pooled	1,029,821	663,218	(78,738)	2,028,096	1,863,769									
North Carolina Capital Management Trust #2	General Fund	5,712,146	5,897,480	6,165,837	4,947,981	7,163,295									
Mountain Community - Certificates of Deposit #4	General Fund	103,500	103,500	103,500	103,500	103,500									
North Carolina Capital Management Trust #6	Utility Fund	1,210,789	1,212,986	1,215,403	1,218,437	1,221,968									
North Carolina Capital Management Trust #8	Sanitation Fund	219,254	219,770	220,208	20,757	221,525									
North Carolina Capital Management Trust #9	E911 Fund	73,200	73,333	73,479	73,662	73,876									
Total Cash & Investments		8,348,710	8,170,286	7,699,688	8,392,433	10,647,933	-	-	-	-	-	-	-		

**Transfers for the month**

November transferred \$2M from #1 to #2





# REPORT

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**TO:** Mayor and Town Council  
**FROM:** Bob Pudney  
**DATE:** January 10, 2023  
**SUBJECT:** Fire Department Monthly Report

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**SIGNATURES:**

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Town Manager

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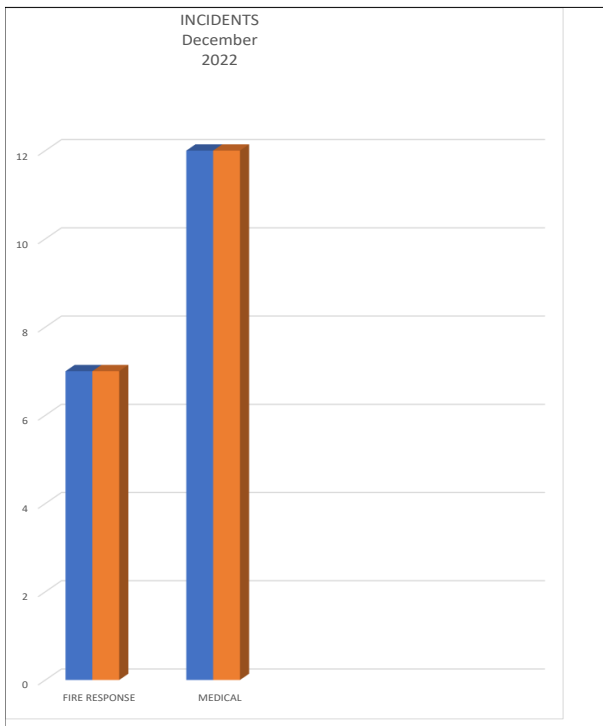
Town Clerk

**BEECH MOUNTAIN FIRE DEPARTMENT  
Monthly Report  
December 31, 2022**

EVENT	THIS PERIOD	SAME PERIOD LAST YEAR	FISCAL YTD
FIRE CALLS	21	7	66
MEDICAL CALLS	21	15	92
FIRE SAFETY INSPECTIONS	2	0	14
PUBLIC EDUCATION	0	0	0
FIRE HYDRANT INSPECTIONS	0	0	4
TRAINING HOURS	229	481	1813
MEETINGS	5	5	30
EMS RESPONSE TIME AVG.	5.45	N/A	8.3

**COMMENTS:**

Membership Recruitment Program.  
ISO Inspection Completed.





# REPORT

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**TO:** Mayor and Town Council  
**FROM:** Tim Barnett  
**DATE:** January 10, 2023  
**SUBJECT:** Police Department Monthly Report

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**SIGNATURES:**

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**Town Manager**

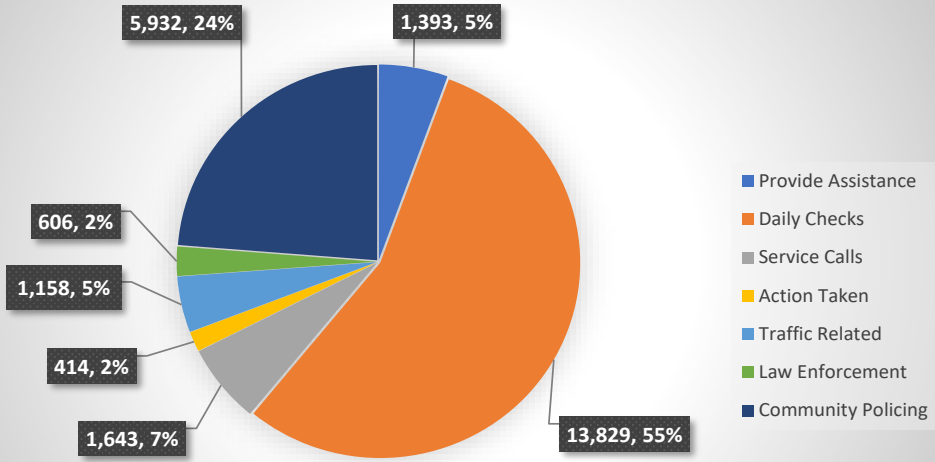
\_\_\_\_\_  
**Town Clerk**



Activity Log Yearly Summary Totals  
 Beech Mountain Police Department  
 January 1, 2022 through December 31, 2022

<i>Call Type</i>	<i>2021</i>	<i>2022</i>	<i>Call Type</i>	<i>2021</i>	<i>2022</i>
<b>Provide Assistance</b>			<b>Traffic Related</b>		
Assist Fire Department	44	35	Driving While Impaired	7	17
Assist Investigation	9	1	Improper Parking	137	123
Assist Other Agency	107	97	Stationary/Directed Patrol	537	638
Assist Town Dept/Business	23	12	Traffic Control	44	38
Assist Homeowner	60	61	Vehicle Accidents	82	70
Assist Motorist	347	392	Vehicle Stops	248	272
Assist Other Officer	271	267			
Escort	538	462	<b>Law Enforcement Calls</b>		
Assist Medical Calls	114	66	911 Hang Ups	34	45
			Alarms	96	90
<b>Daily Checks</b>			Breaking & Entering	16	31
Business Checks	12,744	12,003	Domestic Complaints	18	25
Care Track Test	0	0	Assault / Fights	7	13
Security Checks	280	117	Fire Works Violations	17	6
Residence Checks	2,133	1,673	Fraud	5	4
Welfare Check	32	36	Hit & Run	2	10
			Intoxicated/Drunk & Disruptive	12	6
<b>Service Calls</b>			Investigation	45	22
Animal Control Domestic/Wildlife	118	140	Larceny	31	15
Calls for Service	1,149	1,304	Mental Subject	3	4
Deliver Letter/Message	83	64	Missing Person	5	9
Found Property	24	16	Noise Disturbance/Loud Music	28	53
Golf Cart / UTV Inspections	28	34	Open Door/Open Window	82	75
ATV/Golf Cart Complaints	9	1	Prowler	1	0
Recreation/Town Deposit	94	84	Shots Fired/Sound of Shots Fired	5	4
COVID/mask	4	0	Subject with Gun/Weapon	0	1
			Suspicious Vehicle	71	108
<b>Action Taken</b>			Trespassing	66	40
Court	21	26	Vandalism	8	5
Felony Arrest	3	2	Continuing Investigation	44	40
Misdemeanor Arrest	20	12			
State Citations	61	67	<b>Community Policing</b>		
Town Ordinance Violations	37	62	Community Policing Contacts	4,572	5,903
Verbal Warning	137	207	Community Events	37	29
Warning Citations	10	23			
Warrant Service	31	15			
<b>2021 Event Totals: 25,666</b>			<b>2022 Event Totals: 25,875</b>		

## 2022 Monthly Condensed Calls







# REPORT

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**TO:** Town Council  
**FROM:** Daniel Davis  
**DATE:** January 10, 2023  
**SUBJECT:** DOI Monthly Report

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**FOR THE PURPOSE OF:**

Monthly reports for wastewater, water, public works and sanitation

**SIGNATURES:**

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**Town Manager**

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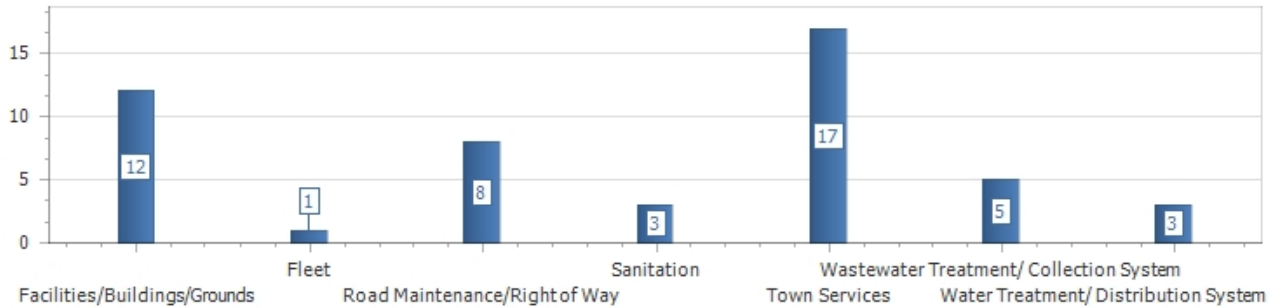
**Town Clerk**

## Completed WOs by Site Analysis

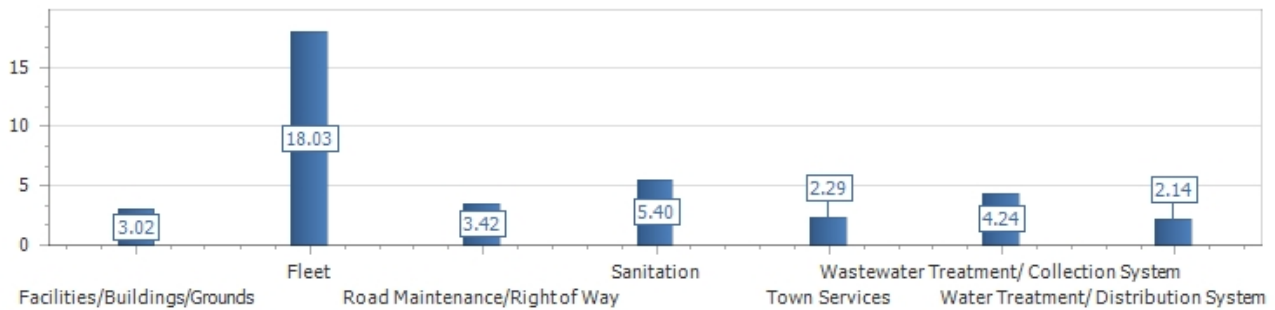
Date Printed: 01/03/2023

Page 1 of 1

### Total



### Average days to close



Site	Total	Average days to close
Facilities/Buildings/Grounds	12	3.02
Fleet	1	18.03
Road Maintenance/Right of Way	8	3.42
Sanitation	3	5.40
Town Services	17	2.29
Wastewater Treatment/ Collection System	5	4.24
Water Treatment/ Distribution System	3	2.14

### Report Parameters

Filter: Contains([ WO Status ], 'Completed') And Not Contains([ Source Site ], 'Parks & Rec')

Search:

Advanced Filters: [ Originated ] Between '12/01/2022' And '12/31/2022'

Tags:

## Summary

Date Printed: 01/03/2023

Page 1 of 4

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
2801	Completed	PM				Facilities/Buildings/Grounds	Diesel Tank	Public Works Shop	Whitney Spagnolo	12/01/2022	12/02/2022	12/06/2022	0.00	0.00
2803	Completed	PM				Facilities/Buildings/Grounds	Carwash		Leroy Wright	12/01/2022	12/02/2022		0.00	0.00
2802	Completed	PM	2 - High	Preventive Maintenance		Town Services	123 ST ANDREW S RD		Matthew Clawson	12/01/2022	12/02/2022		0.00	0.00
2811	Completed	PM	2 - High		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	12/06/2022	12/08/2022	12/06/2022	0.00	0.00
2818	Completed	Non-PM	2 - High			Town Services	103 SHAGBAR RD		Joe Townsend	12/07/2022		12/08/2022	0.00	0.00
2846	Completed	PM	2 - High	Preventive Maintenance		Town Services	123 ST ANDREW S RD		Matthew Clawson	12/15/2022	12/16/2022		0.00	0.00
2858	Completed	Non-PM	2 - High		HVAC	Facilities/Buildings/Grounds		Buckeye Rereation Center	David Street	12/19/2022		12/21/2022	0.00	0.00
2872	Completed	Non-PM	2 - High		Water Leak	Town Services	117 DOGWOD LN		Matthew Clawson	12/28/2022		12/28/2022	0.00	0.00
2873	Completed	Non-PM	2 - High		Water Leak	Town Services	133 RHODODENDRON DR		Matthew Clawson	12/28/2022		12/28/2022	0.00	0.00
2874	Completed	Non-PM	2 - High		Water Leak	Town Services	117 RHODODENDRON DR		Matthew Clawson	12/28/2022		12/28/2022	0.00	0.00
2879	Completed	Non-PM	2 - High		Water Leak	Town Services	223 WILD DAISY LN		Matthew Clawson	12/28/2022		12/29/2022	0.00	0.00
2886	Completed	PM	2 - High	Preventive Maintenance		Town Services	123 ST ANDREW S RD		Matthew Clawson	12/29/2022	12/30/2022		0.00	0.00
2894	Completed	Non-PM	2 - High		Water Leak	Town Services	213 RHODODENDRON DR		Matthew Clawson	12/30/2022		12/30/2022	0.00	0.00
2799	Completed	PM	3 - Medium		Compliance Reporting	Water Treatment/Distribution System		Buckeye Water Treatment Plant	Daniel Davis	12/01/2022	12/02/2022	12/06/2022	0.00	0.00
2804	Completed	Non-PM	3 - Medium		Tires	Fleet	#804	Police Station*	Whitney Spagnolo	12/01/2022		12/19/2022	0.00	0.00
2805	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	12/02/2022	12/03/2022	12/06/2022	0.00	0.00
2812	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	12/06/2022	12/07/2022	12/06/2022	0.00	0.00

## Summary

Date Printed: 01/03/2023

Page 2 of 4

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
2815	Completed	PM	3 - Medium	Reactive Maintenance	Leaf-Grass	Sanitation	Special Pickup	Beech Mountain Collection Route	Chrissy Bonestell	12/07/2022		12/16/2022	0.00	0.00
2819	Completed	Non-PM	3 - Medium		Building Maintenance	Water Treatment/Distribution System		Buckeye Water Treatment Plant	Water Plant	12/08/2022		12/08/2022	0.00	0.00
2824	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	12/09/2022	12/10/2022	12/13/2022	0.00	0.00
2835	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	12/13/2022	12/14/2022	12/13/2022	0.00	0.00
2845	Completed	Non-PM	3 - Medium		Doors-Gates-Hardware	Facilities/Buildings/Grounds		Public Works Shop	David Street	12/14/2022		12/16/2022	0.00	0.00
2847	Completed	Non-PM	3 - Medium		Building Maintenance	Wastewater Treatment/Collection System		Grassy Gap WWTP	David Street	12/15/2022		12/16/2022	0.00	0.00
2852	Completed	Non-PM	3 - Medium		Grounds Maintenance	Wastewater Treatment/Collection System		Pond Creek WWTP	David Street	12/16/2022		12/30/2022	0.00	0.00
2861	Completed	PM	3 - Medium	Reactive Maintenance	Leaf-Grass	Sanitation	Special Pickup	Beech Mountain Collection Route	Chrissy Bonestell	12/21/2022		12/28/2022	0.00	0.00
2869	Completed	PM	3 - Medium	Preventive Maintenance	Testing	Water Treatment/Distribution System	A-46		Chrissy Bonestell	12/26/2022	12/27/2022	12/27/2022	0.00	0.00
2871	Completed	PM	3 - Medium	Reactive Maintenance	Leaf-Grass	Sanitation	Special Pickup	Beech Mountain Collection Route	Chrissy Bonestell	12/28/2022		12/28/2022	0.00	0.00
2881	Completed	Non-PM	3 - Medium		Building Maintenance	Wastewater Treatment/Collection System		Grassy Gap WWTP	Whitney Spagnolo	12/28/2022		12/29/2022	0.00	0.00
2888	Completed	Non-PM	3 - Medium		Building Maintenance	Wastewater Treatment/Collection System		Grassy Gap WWTP	Whitney Spagnolo	12/29/2022		12/30/2022	0.00	0.00
2806	Completed	Non-PM	4 - Low		Drainage Issue	Road Maintenance/Right of Way	CRICKET WAY		Matthew Clawson	12/02/2022		12/06/2022	0.00	0.00
2807	Completed	Non-PM	4 - Low		Grading	Road Maintenance/Right of Way	FOXGRAPE HOLLOW RD		Matthew Clawson	12/02/2022		12/06/2022	0.00	0.00
2810	Completed	Non-PM	4 - Low		Customer Complaint	Road Maintenance/Right of Way	SKIVIEW LN		Matthew Clawson	12/05/2022		12/13/2022	0.00	0.00

## Summary

Date Printed: 01/03/2023

Page 3 of 4

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
2813	Completed	Non-PM	4 - Low		Lift Station Repair	Wastewater Treatment/Collection System	T0686	Wastewater Service Area	Leroy Wright	12/06/2022		12/06/2022	0.00	0.00
2816	Completed	Non-PM	4 - Low		Special Projects	Facilities/Buildings/Grounds		Bathroom	Whitney Spagnolo	12/07/2022		12/16/2022	0.00	0.00
2821	Completed	Non-PM	4 - Low		Drainage Issue	Road Maintenance/Right of Way	SUGAR MAPLE LN		Matthew Clawson	12/08/2022		12/13/2022	0.00	0.00
2822	Completed	Non-PM	4 - Low		Sink Hole	Road Maintenance/Right of Way	CHARTER HILLS RD		Matthew Clawson	12/08/2022		12/13/2022	0.00	0.00
2823	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	100 WEDLING WEG #1		Matthew Clawson	12/08/2022		01/03/2023	0.00	0.00
2826	Completed	Non-PM	4 - Low		Customer Complaint	Facilities/Buildings/Grounds		Buckeye Rereation Center	David Street	12/12/2022		12/13/2022	0.00	0.00
2831	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	202 SHAGBAR K RD		Matthew Clawson	12/12/2022		12/13/2022	0.00	0.00
2832	Completed	Non-PM	4 - Low		Customer Complaint	Town Services	3363 BEECH MTN PKWY LODGE		Matthew Clawson	12/12/2022		12/13/2022	0.00	0.00
2833	Completed	Non-PM	4 - Low			Town Services	109 BEECHWOOD LN		Matthew Clawson	12/12/2022		12/14/2022	0.00	0.00
2838	Completed	Non-PM	4 - Low		Culvert Maintenance	Road Maintenance/Right of Way	CHARTER HILLS RD		Matthew Clawson	12/13/2022		12/13/2022	0.00	0.00
2840	Completed	Non-PM	4 - Low		Pavement Repair	Road Maintenance/Right of Way	TAMARA CK RD		Matthew Clawson	12/13/2022		12/14/2022	0.00	0.00
2842	Completed	Non-PM	4 - Low		Sign Reinstall-Replacement	Road Maintenance/Right of Way	HONEYSUCKLE LN		Matthew Clawson	12/13/2022		12/14/2022	0.00	0.00
2853	Completed	Non-PM	4 - Low		Custodial	Facilities/Buildings/Grounds		Front Bathroom	David Street	12/16/2022		12/21/2022	0.00	0.00
2876	Completed	Non-PM	4 - Low		Water Leak	Town Services	132 CHESTNUT WAY		Matthew Clawson	12/28/2022		12/28/2022	0.00	0.00
2877	Completed	Non-PM	4 - Low		Water Leak	Town Services	136 CHESTNUT WAY		Matthew Clawson	12/28/2022		12/28/2022	0.00	0.00
2878	Completed	Non-PM	4 - Low		Other-Taps and Systems	Town Services	108 NORTH RIDGE LN		Matthew Clawson	12/28/2022		12/28/2022	0.00	0.00

## Summary

Date Printed: 01/03/2023

Page 4 of 4

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
2882	Completed	Non-PM	4 - Low		Water Leak	Town Services	141 RHODOD ENDRON DR		Matthew Clawson	12/28/2022		12/28/2022	0.00	0.00
<b>Records Selected: 49</b>													<b>Total Cost \$</b>	<b>Total Hrs</b>
													<b>0.00</b>	<b>0.00</b>

### Report Parameters

Filter: Contains([ WO Status ], 'Completed') And Not Contains([ Source Site ], 'Parks & Rec')

Search:

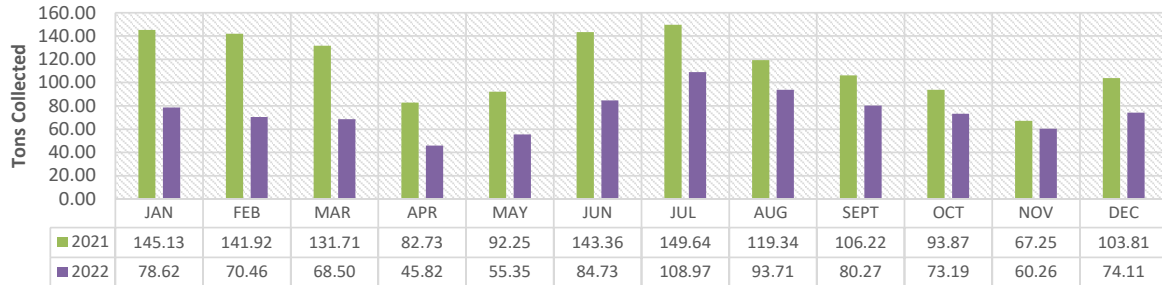
Advanced Filters: [ Originated ] Between '12/01/2022' And '12/31/2022'

Tags:

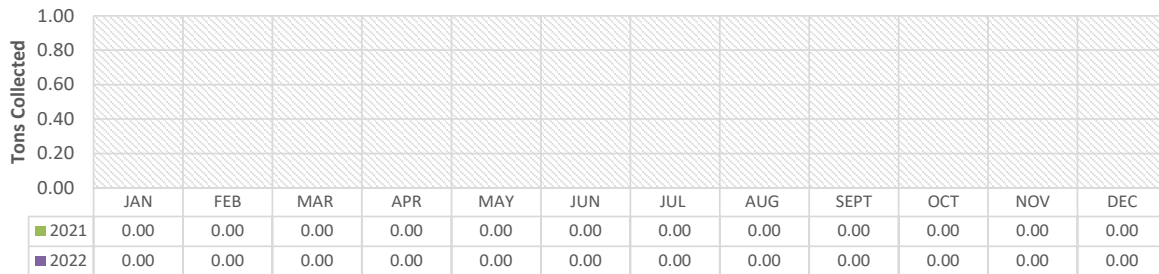
Sanitation Department  
Monthly Report

2021	SOLID WASTE	CONSTRUCTION MATERIAL	-----RECYCLING-----						--ROAD MAINTENANCE--						
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED	
JAN	145.13	0.00	1.50	0.51	0.48	2.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
FEB	141.92	Res. Const. Day	1.50	0.62	0.52	2.14	0.40	0.00	5	25	25				0
MAR	131.71	Res. Const. Day	3.73	1.08	0.44	0.00	0.00	5.13	11	8	25	10	11		0
APR	82.73	Res. Const. Day	1.52	1.31	0.42	3.02	0.76	0.00	15	4	25	7	10		0
MAY	92.25	Res. Const. Day	7.00	0.68	0.64	2.66	0.34	4.68	20	5	20	5	10		27
JUN	143.36	Res. Const. Day	3.00	0.94	1.30	2.43	0.31	4.53	20	4	16	25	25		68
JUL	149.64	Res. Const. Day	2.50	1.33	1.04	2.95	0.32	0.00	20	2	25	25	25		2
AUG	119.34	Res. Const. Day	2.00	0.84	0.90	2.96	0.33	4.97	20	5	25	25	15		25
SEPT	106.22	Res. Const. Day	6.43	1.01	0.79	4.41	0.85	0.00	4	1	6	2	16		2
OCT	93.87	Res. Const. Day	2.08	0.94	1.36	3.58	0.35	3.91	12	2	12	5	16		20
NOV	67.25	Res. Const. Day	1.45	0.30	1.03	0.00	0.00	4.36	4	2	5	4	6		0
DEC	103.81	Res. Const. Day	2.31	0.77	0.35	12.32	0.30	0.00							
YTD TOTALS	1377.23	0.00	35.02	10.33	9.27	39.06	3.96	27.58	131.00	58	184	108	134		144
2022	SOLID WASTE	CONSTRUCTION MATERIAL	-----RECYCLING-----						--ROAD MAINTENANCE--						
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED	
JAN	78.62	Res. Const. Day	1.50	0.41	0.39	0.00	0.00	0.00							
FEB	70.46	Res. Const. Day	12.07	0.63	0.43	0.00	0.00	9.37			20	5	4		
MAR	68.50	Res. Const. Day	2.58	0.84	0.65	0.00	0.00	0.00	4	5	20	8	2		
APR	45.82	Res. Const. Day	1.39	0.89	0.35	2.18	0.28	0.00	20	2	20	4	4		
MAY	55.35	Res. Const. Day	4.99	0.62	0.86	1.49	0.24	0.00	12	0	25	8	4		
JUN	84.73	Res. Const. Day	1.67	1.43	2.07	2.50	0.67	5.51	16	5	50	6	20		5
JUL	108.97	Res. Const. Day	3.09	1.03	0.93	3.23	0.58	0.00	9	0	4	12	3		2
AUG	93.71	Res. Const. Day	3.90	1.34	0.74	3.30	0.33	4.17	16	2	12	6	8		12
SEPT	80.27	Res. Const. Day	6.24	0.82	0.55	1.91	0.30	4.16	14	2	1	3	0		30
OCT	73.19	Res. Const. Day	2.36	0.87	0.47	1.43	0.15	0.00	17	0	1	1	0		0
NOV	60.26	Res. Const. Day	1.47	1.03	0.04	2.81	1.88	4.52	4	6	25	16	11		0
DEC	74.11	Res. Const. Day	0.45	0.44	0.19	1.05	0.09	0.00	6	0	0	0	0		0
YTD TOTALS	893.99	0.00	41.71	10.35	7.67	19.90	4.52	27.73	118.00	22	178	69	56		49

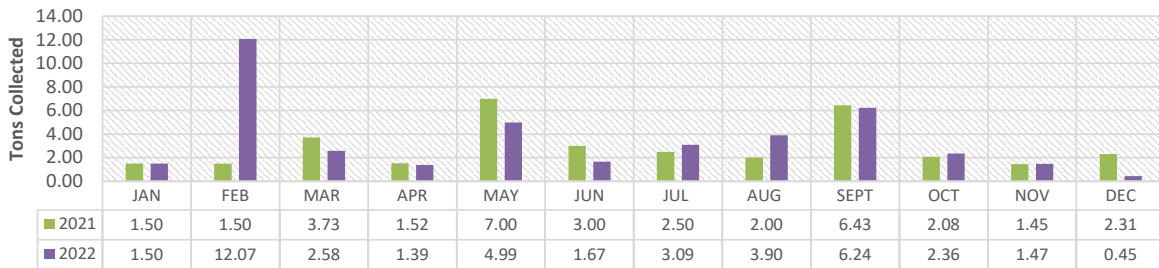
### Solid Waste



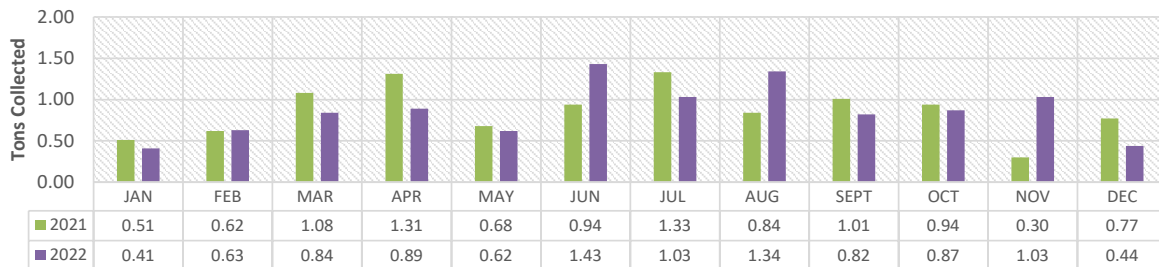
### Construction Material



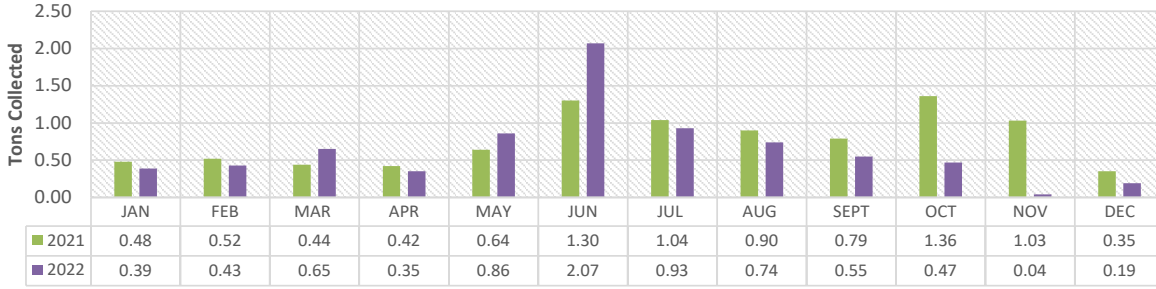
### Recycled Metal



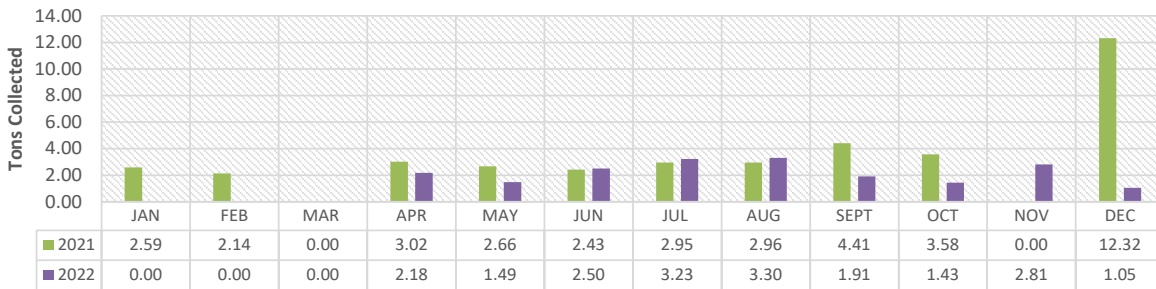
### Recycled Paper



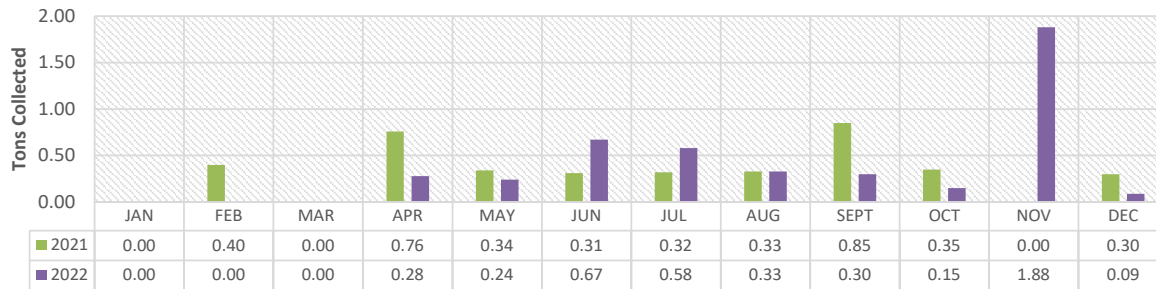
### Recycled Plastic



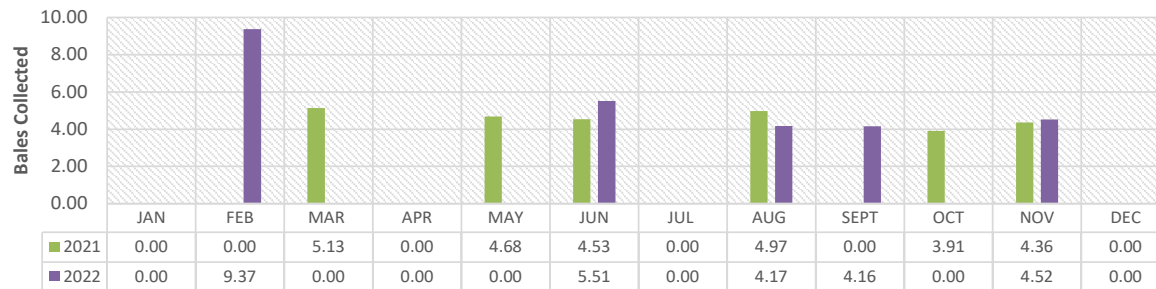
### Recycled Glass



### Recycled Aluminum



### Recycled Cardboard



Town of Beech Mountain  
Water Treatment Monthly Operation Report

December 2022 flow totals:

<b>Raw Totals:</b>	17.353 MG
	.560 MGD AVG
	.322 MGD MIN
	1.088 MGD MAX

<b>Finished Totals:</b>	16.824 MG
	.543 MGD AVG
	.315 MGD MIN
	1.158 MGD MAX

All Bacteria samples taken were absent of Coliform Bacteria.

All daily tests are in compliance.

November 2022 flow totals:

Grassy Gap Wastewater Plant

Total Flow	2.4	MG
Average Flow	0.08	MGD
Daily Max	0.54	MGD
Daily Min	0.008	MGD
Limit	0.08	MGD

Pond Creek Wastewater Plant

Total Flow	5.79	MG
Average Flow	0.193	MGD
Daily Max	0.477	MGD
Daily Min	0.08	MGD
Limit	0.4	MGD



# REPORT

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**TO:** Town Manager and town council  
**FROM:** Sean Royall  
**DATE:** January 10, 2023  
**SUBJECT:** Recreation Report December 2022

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**FOR THE PURPOSE OF:**

Review by town manager and council

**ATTACHED FOR YOUR CONSIDERATION:**

December 2022 Recreation Report

**SIGNATURES:**

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Town Manager

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Town Clerk



## December 2022 Recreation Report

### Facility Report

#### Finance Report

Buckeye Recreation Center Monthly Revenue	\$2,974.00/ -1,386.87 Last year
Parking Lot Monthly Revenue	\$9,107.01
Total Recreation Revenue	\$12,081.01

#### Detailed Revenue Totals

Program Registrations \$120.00  
 Memberships \$1,654.00  
 Facility Reservations \$120.00  
 POS \$1,080.00

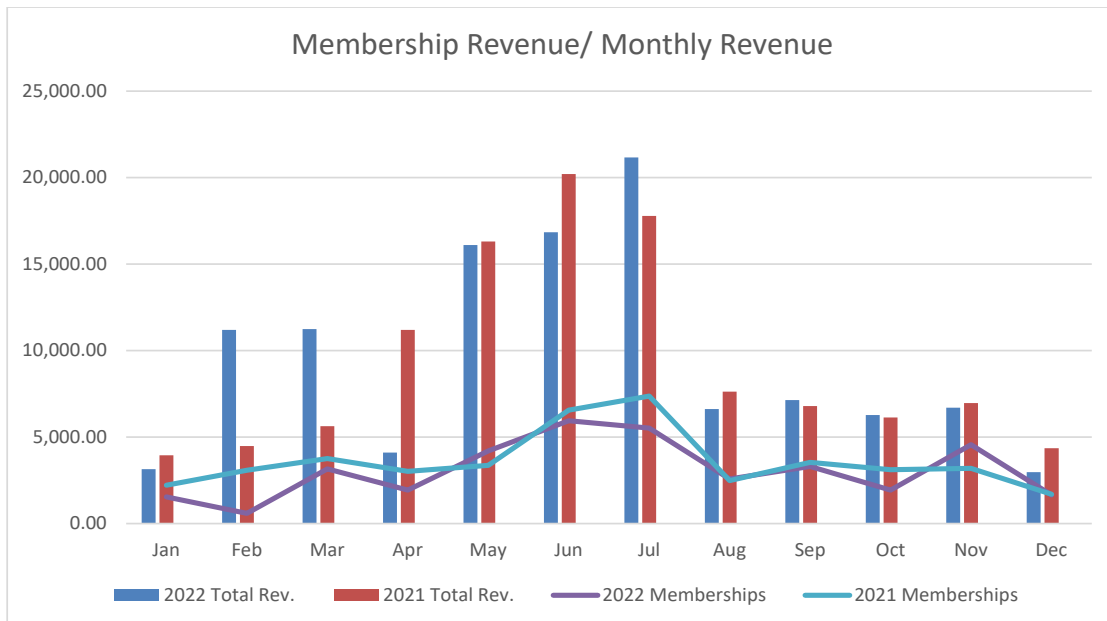
#### Check-In Report

Member Visits	572/+139 Last Month
Non-Member Visits	135/+48 Last Month

#### Membership Report

Total Memberships \$1,654.00

Family Annual \$525.00	Individual Annual \$475.00	Week Passes \$654.00
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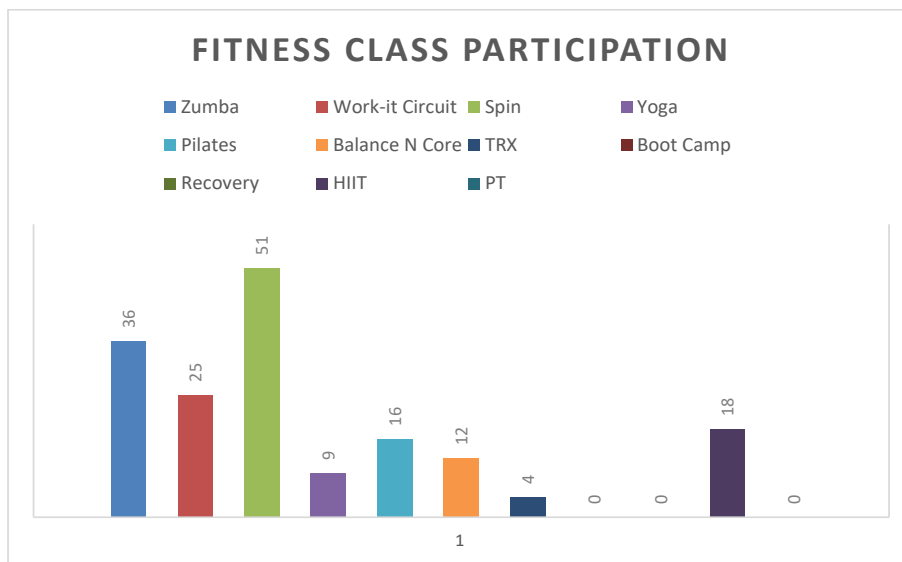


## Fitness Report

Participants:

### Number of classes offered in the month/ Participants.

Zumba	8	36
Work-it Circuit	8	25
Spin	8	51
Yoga	4	9
Pilates	4	16
Balance N Core	4	12
TRX	4	4
Boot Camp	5	
Recovery	5	
HIIT	4	18
PT		



Director's Notes:

- We are adding parking to revenue to the reports starting this month

Respectfully Submitted,

Sean Royall  
 Parks and Recreation Director  
 Town of Beech Mountain





# REPORT

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**TO:** Town Council  
**FROM:** Preston Yates  
**DATE:** January 10, 2023  
**SUBJECT:** Planning and Inspection Report 2022-12

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**FOR THE PURPOSE OF:**

Monthly report of activities for the Planning and Inspection Department for December 2022.

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**

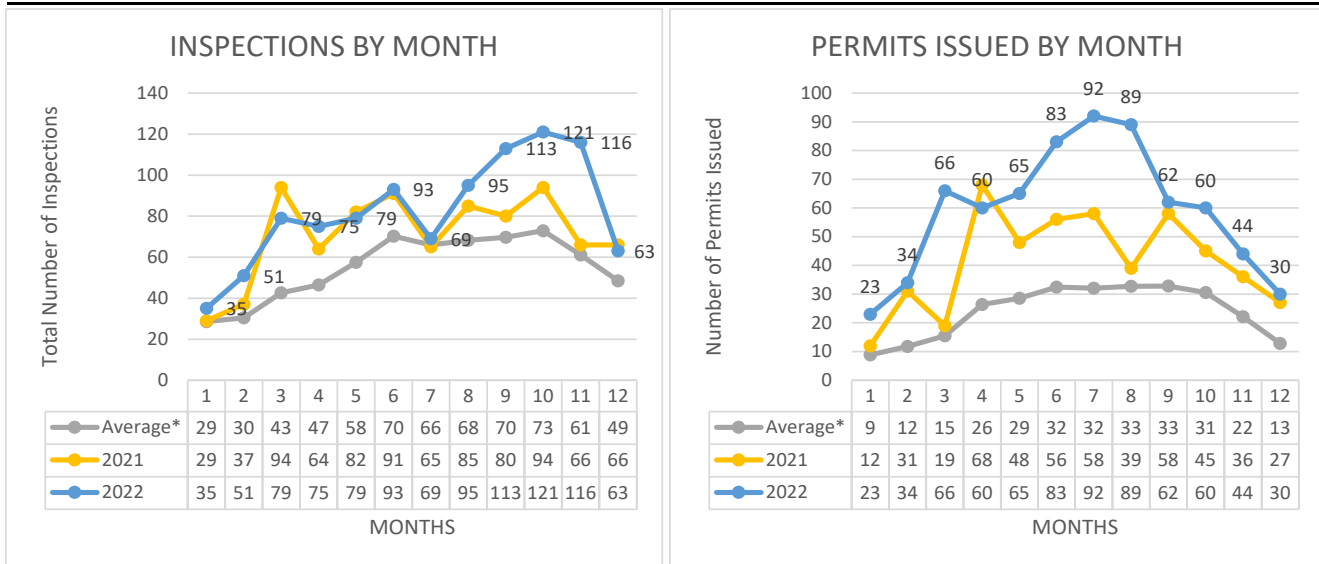
**TOWN OF BEECH MOUNTAIN**  
**Monthly Report**  
**Department of Building Inspections**  
**December-2022**

**1. Number of Inspections**

	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	23	46	36	240	255	392
Electrical	13	22	13	115	78	198
Plumbing	11	17	2	75	28	119
Htg/Air & Misc.	16	31	15	147	95	280

**2. Permits Issued**

No. Issued	30	44	27	377	263	708
Value	\$ 701,404	\$ 848,360	\$ 810,092	\$ 10,596,669	\$ 9,431,991	\$ 17,000,877
Permit Fees	\$ 27,821.90	\$ 17,530.50	\$ 12,505.32	\$ 337,227.83	\$ 199,469.15	\$ 579,133.40



\*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

**3. Nature of Building Permits**

# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY
1	New Single Family		\$ 25,694.90	\$ 350,000	19	20
	New Multi-Family				0	0
	New Commercial				0	0
29	Other	Various	\$ 2,127.00	\$ 351,404		
30			\$ 27,821.90	\$ 701,404		

**TOWN OF BEECH MOUNTAIN**  
**PLANNING AND ZONING MONTHLY REPORT**  
 December-2022

**Summary and Highlights**

**Building:**

Building permit issuance remains well above 10-year average  
 19 New Homes permitted since July 1, 2022 (one less than over the same period last year)

**Zoning:**

Zoning amendments awaiting codification

**Trees:**

Tree permits continue at average numbers

**GIS/Mapping:**

New ortho-rectified aerials for 2022 integrated into GIS Database

**Planning Board:**

Planning Board meeting for December cancelled

**Board of Adjustment:**

Application for Appeal of Administrative Decision heard by Board of Adjustment on 1/3/23

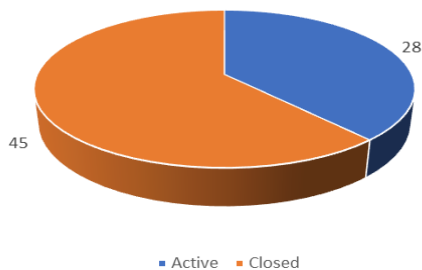
**Other:**

iWorQ online permitting system fully implemented and operating smoothly

**CODE ENFORCEMENT**

Monthly and Quarterly Case Counts

Quarterly Code Cases (Oct-Dec '22)  
 as of December 31, 2022



**CODE ENFORCEMENT CASE COUNTS**



**Code Enforcement:**

Initiated large-scale outreach ahead of Town-wide active enforcement effort in early 2023  
 iWorq for Code Enforcement launched in October allows for improved tracking and efficiency  
 Averaging 20-30 active case load for 2nd quarter of FY 22-23





# REPORT

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**TO:** Mayor and Town Council  
**FROM:** Armando Garcia  
**DATE:** January 10, 2023  
**SUBJECT:** TDA Report January 2023

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**FOR THE PURPOSE OF:**

The report provides an overview of marketing, publicity received and results

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**

**Beech Mountain TDA Report  
To Town Council  
January 2023**

In December winter campaigns focused on awareness of a variety of winter activities and mid-week travel; weekends are fairly well booked. Promotions highlighted the sledding hill, winter concert series at the Resort and holiday events. The TDA continued to work with the Beech Mountain Resort to host a production crew from Visit NC in early January. Our social media contest winner was extremely pleased with her visit to Beech Mountain; Many thanks to Beech Mountain Realty and Rentals, Brick Oven Pizzeria, Fred's General Mercantile and the Buckeye Recreation Center who partnered with the TDA to make the trip memorable.

**Examples of media coverage received in December:**

**Watauga Democrat—Sledding: the perfect choice for snow-day entertainment**

[https://www.wataugademocrat.com/sledding-the-perfect-choice-for-snow-day-entertainment/article\\_9d870758-6752-11ed-a5ab-0fc01c704cbc.html](https://www.wataugademocrat.com/sledding-the-perfect-choice-for-snow-day-entertainment/article_9d870758-6752-11ed-a5ab-0fc01c704cbc.html)

**Snow Industry News—Beech Mountain Resort: A flurry of upgrades**

<https://www.snowindustrynews.com/articles/beeched-mountain-resort-a-flurry-of-upgrades>

**Blue Ridge Mountains Travel Guide—Six best places for snowboarding in North Carolina**

<https://blueridgemountainstravelguide.com/best-snowboarding-in-north-carolina/>

**Avery Journal—A Beary Christmas Parade**

[https://www.averyjournal.com/news/community/images-from-beech-mountains-a-very-beary-christmas-parade/article\\_6970605e-8539-11ed-9217-3340f25430cf.html](https://www.averyjournal.com/news/community/images-from-beech-mountains-a-very-beary-christmas-parade/article_6970605e-8539-11ed-9217-3340f25430cf.html)

**WRAL News- Beech Mountain vs. Sugar Mountain: Comparing Resorts**

<https://www.wral.com/beeched-mountain-vs-sugar-mountain-comparing-nc-s-ski-resorts/20640799/>

**Results:**

There were 1,266 visitors in the Visitor Center during the month of December 2022, which was higher than the 884 visitors received in December 2021. Occupancy tax of \$118,785 was collected in the month of December (for November overnight stays). This was 5% less than the \$125,253 collected in December of 2021. Fourteen hundred and sixty room nights were reported to the tax office for November overnight stays. The start of ski season, the Southern Rails Rail Jam and App State home games brought visitors who stayed one or more nights.

Revenues for Lodging on  
Beech Mountain totaled

**\$2,091,729**

for November 2022

