



AGENDA
Regular Town Council
Tuesday, December 10, 2024
Council Chambers 4:00 PM

	Page
1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. INVOCATION- DEWEY CYCLONE BRETT	
4. PLEDGE OF ALLEGIANCE	
5. PUBLIC COMMENT	
<p>This is a time for the public to address their elected officials on issues not on the agenda. The town council is interested in hearing your concerns; however, speakers should not expect council action or deliberation on items brought forth during this public comment period. Topics requiring further investigation and action will be referred to the Town Manager and may be scheduled for a future agenda.</p>	
6. CONSENT AGENDA	
<p>The consent agenda contains those items not expected to require discussion and can be voted upon with a single vote. Any member of the town council can request a consent agenda item to be removed for consideration under new business.</p>	
6.1. Adoption of Minutes	3 - 9
<p>Regular Town Council - 12 Nov 2024 - Minutes - Pdf</p>	
6.2. 2025 Town Council & Boards' Meeting Schedule Calendar	11 - 15
<p>Output Document (Staff Report - 1111) - Pdf</p>	
6.3. Tax Release	17 - 18
<p>Output Document (Staff Report - 1112) - Pdf</p>	
6.4. RFP # 102024-3 - Proposal for Disaster Recovery Services	19 - 66
<p>Approve</p> <p>Output Document (Staff Report - 1122) - Pdf</p>	
7. OLD BUSINESS	
7.1. Ordinance to Amend § 154.141 Kitchens and Guest Suites, and § 154.006 Definitions	67 - 74
<p>The Planning Board and Town Staff recommend approval of the proposed amendments.</p> <p>Output Document (Staff Report - 1113) - Pdf</p>	
7.2. Ordinance to Amend §154.132 Off-Street Parking and § 154.133 Off-Street	75 - 81

Loading and Unloading

The Planning Board and Town Staff recommend approval of the proposed amendments.

[Output Document \(Staff Report - 1114\) - Pdf](#)

7.3.	Lake Coffey Engineering Presentation	83
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8.	NEW BUSINESS	
8.1.	Board and Committee appointments	85 - 88
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9.	TOWN MANAGER AND STAFF REPORTS	
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	Review	
	Output Document (Staff Report - 1121) - Pdf	
9.2.	Fire Department Monthly Report	95 - 96
	Output Document (Staff Report - 1115) - Pdf	
9.3.	DOI Report for November 2024	97 - 102
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9.4.	Planning & Inspections Monthly Report 2024-11	103 - 105
	Output Document (Staff Report - 1118) - Pdf	
9.5.	Police Department Monthly Report	107 - 109
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9.6.	TDA Report December 2024	111 - 113
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9.7.	November 2024 Recreation Report	115 - 117
	Output Document (Staff Report - 1123) - Pdf	
10.	TOWN COUNCIL COMMENTS	
11.	ADJOURNMENT	



MINUTES

Regular Town Council Meeting

4:00 PM - Tuesday, November 12, 2024
Council Chambers

The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, November 12, 2024, at 4:00 PM, in the Council Chambers, with the following members present:

COUNCIL PRESENT: Mayor Weidner Abernethy
Vice Mayor Kelly Melang
Councilmember Alan Villanova
Councilmember M.W. Stanford

COUNCIL EXCUSED: Councilmember Art Beckmann

STAFF PRESENT: Attorney Stacy Eggers, IV
Town Manager Bob Pudney
Town Clerk Emily Haynes

1. CALL TO ORDER

1.1. Mayor Abernethy called the November 12th Town Council meeting to order at 4:00PM.

1.2. Mayor's message:

- Thank you, veterans, for your service to our country.
- Please consider donating to the Beech Mountain Police Department Shop with a Cop event. Individual officers "partner" with children one-on-one and accompany them on a shopping trip to spend money on items they choose.
- A Christian ministry Group that travels to areas that have been affected by disasters with a mobile kitchen will serve 3,000 Thanksgiving meals on Wednesday, November 27th, 2024, beginning at 10:30 AM first come, first served at Cranberry Middle School.

2. ADOPTION OF AGENDA

2.1. Mayor Abernethy requested a motion to adopt the agenda.

Motion

Alan Villanova made a motion to adopt the agenda Kelly Melang seconded the motion. CARRIED. unanimously.

3. INVOCATION- DEWEY CYCLONE BRETT

4. PLEDGE OF ALLEGIANCE

5. PUBLIC COMMENT

- 5.1. Fred Pfohl of 501 Beech Mountain Parkway- Thank you Cyclone for each invocation that you stand and teach us each council meeting. I'm here to publicly thank everyone who has had a hand in the recovery phase of Beech Mountain since the storm. I'm blessed to live in this community.

Nick Wilson of 513 Charter Hills Road- We have an inconvenience or two but overall the mountain is in great shape. The Public Works Department and the Police Department in particular have done a marvelous job for us. The police are doing extra rounds just to keep a closer watch on all properties. We are functional. I feel safe in this community. We have gotten through about the first month of recovery and I am interested to hear the next steps for the future both near and far. Thank you all for what you do.

6. CONSENT AGENDA

- 6.1. Adoption of Minutes
6.2. Sale of Town owned Real Property
6.3. Capital Project Budget Ordinance Tropical Storm Helene
6.4. Tax Release
6.5. FY2025 Annual Budget Amendment #3
6.6. Mayor Abernethy requested a motion to approve the consent agenda.

Motion

M.W. Stanford made a motion to approve the consent agenda Kelly Melang seconded the motion. CARRIED. unanimously.

7. OLD BUSINESS

- 7.1. Public Hearing on proposed amendments to Kitchens and Guest Suites.

Mayor Abernethy requested a motion to open the Public Hearing on proposed amendments to the Kitchen and Guest Suites. Councilmember M.W. Stanford made a motion to open the Public Hearing and Vice Mayor Kelly Melang seconded the motion.

No one elected to speak on the proposed amendments to the Kitchen and Guest Suites.

Mayor Abernethy requested a motion to close the Public Hearing on Proposed amendments to the Kitchen and Guest Suites. Vice Mayor Kelly Melang made a motion to close the Public Hearing and Councilmember M.W. Stanford

seconded the motion.

7.2. Public Hearing on Proposed Amendments to Off-Street Parking and Loading

Mayor Abernethy requested a motion to open the Public Hearing on proposed amendments to Off-Street Parking and Loading. Vice Mayor Kelly Melang made a motion to open the Public Hearing and Councilmember Alan Villanova seconded the motion.

No one elected to speak on the proposed amendments to Off-Street Parking and Loading.

Mayor Abernethy requested a motion to close the Public Hearing on proposed amendments to Off-Street Parking and Loading. Councilmember M.W. Stanford made a motion to close the Public Hearing and Vice Mayor Kelly Melang seconded the motion.

8. NEW BUSINESS

8.1. Bat Survey, Lake Coffey Project

Motion

M.W. Stanford made a motion to approve the Bat Survey, Lake Coffey Project Alan Villanova seconded the motion. CARRIED. unanimously.

8.2. Emergency Generator, Fire Station #1

Motion

M.W. Stanford made a motion to approve the Emergency Generator for Fire Station #1 Alan Villanova seconded the motion. CARRIED. unanimously.

8.3. RFQ Engineering Buckeye Lake Assessment

Motion

Kelly Melang made a motion to select engineering firm Mattern and Craig for the Buckeye Lake Assessment M.W. Stanford seconded the motion. CARRIED. unanimously.

8.4. RFQ Engineering Charter Hills Rd. Helene Damage

Motion

Alan Villanova made a motion to select engineering firm Mattern and Craig for Charter Hills Road Helene Damage Kelly Melang seconded the motion. CARRIED. unanimously.

9. TOWN MANAGER AND STAFF REPORTS

9.1. Police Department Monthly Report

9.2. Town Manager Report-

1. DEQ 3 million 0% loan. Applied, waiting approval. This is a revolving zero interest loan to be repaid when FEMA funds are received. Can only be used for utility work. Water and sewer. May not require LGC approval.

2. North Carolina state funding- 640 million is available, waiting for NCDPS instructions, this again is designed to be a loan to be paid back after FEMA reimbursements.

3. FEMA progress, the town has submitted two "expedited" funding requests based upon our emergency response (category B) and the debris removal (category A) to FEMA, both are in process. Totals 5.6 million dollars to be paid at 50%. (2.8 million)

4. Contracted with Southern Disaster Recovery (SDR) for debris pickup. After a slow start they responded with equipment and personnel. As of 11/10 they have hauled 171 loads totaling 5,032 cubic yards. Property owners are advised to bring debris to the town right of way and separate it into three piles, vegetative, household/construction debris and hazardous waste. The process will continue until a total of three passes and all debris has been picked up.

5. Roadways, NCDOT advised the state road will have repairs made prior to December 1st. The town continues to make repairs based upon priority with travel lanes, culvert crossing the highest priority. Gravel shoulders and driveway connections will be a lower priority. The debris piles impact work on the shoulders. Charter Hills Road will be closed for several weeks until the engineers can inspect and devise a repair.

6. The town has posted 26 structures due to damage from the storm. 7 structures are posted "notice of unsafe conditions" due to lack of sewer connections or lack of safe egress due to tree damage. 19 structures are posted with a "minimum housing notice". We are working to get these properties into compliance as soon as possible.

7. Repairs to the sewer plant have been completed, we are refilling the tanks and getting the plant back into operation.

8. Orange water and sewer authority (OWASA) is on site doing a cctv damage survey of our Pond Creek sewer infrastructure. This section was washed away exposing sewage to the creek. The town has made temporary repairs to all breaks that were visible, this project should identify internal damage.

9. Buckeye Lake debris, FEMA has visited the site, an engineering firm has been approved and a detailed analysis will be made to determine the amount of debris, damage to the spillway, operation of the drain valve and water plant intake impact. Until the lake is brought back to capacity, we will implement stage 1 voluntary conservation.

10. Shane Park – the debris contractor (SDR) will be conducting the debris

removal. Repairs to the building are being determined.

11.NCLM insurance adjusters have visited all damaged town facilities to determine what insurance benefits, if any, are due.

12.The Hagerty group has been instrumental with the town's FEMA response, they have been onsite as well as regular conference calls and communications.

13.Skiloft Road- Completed! Special thanks to Eggers Construction and Mountain Electric. This was an aggressive project that came in on time and under budget.

14.Town Hall / Visitors Center – progress, finishing up the last details and punch list. Expect to have a substantial completion before Christmas.

15.Lake Coffey (handouts) – more important than ever with the impact on Buckeye Lake. See the engineers' report on progress to date. A lot of work has been completed as well as a great deal of work to go. The town received a grant of approx. 1.7 million dollars (FEMA) for engineering and planning. (phase 1). I have sent a copy to Mr. Costin at the resort for his review and comments. In the interest of time, I can have the engineer here in December to provide an in-person update after you have had a chance to review the documents.

16.The economic development study for the town's commercial district has been postponed until January 31, 2025, due to the impact from the storm. We expect to receive several proposals and will bring a recommendation back to the council in February.

17.The winter traffic study has been postponed until November 2025 to capture a more accurate traffic pattern due to the potential impact by the storm.

18. Sledding Hill operations – Snowmax to be used this year. 40% increase in snow production, raises the melting point, should last longer, able to make snow at higher temperatures, uses less water, expect to be more efficient and conserve our well and tank water. This year's expense is \$2,000.00.

19.Board appointments are due in December. Emily is calling current members to ask if they wish to be re-appointed. Interested residents should complete an application if they would like to volunteer. Applications are on the town's website or contact the Town Clerk.

20.Beech Mountain Resort plans to open Friday, November 29th, the day after Thanksgiving!

21.Christmas Parade – December 19th at 4:00 pm. "Beech Mountain a Winter Wonderland". Time for some good times here in town!

9.3. Finance Report for August and September

- 9.4. Fire Department Monthly Report
- 9.5. Police Department Monthly Report
- 9.6. October 2024 Recreation Report
- 9.7. Planning & Inspections Monthly Report 2024-10
- 9.8. DOI Monthly Report October 2024
- 9.9. TDA Report November 2024

10. TOWN COUNCIL COMMENTS

- 10.1. Councilmember Alan Villanova- I encourage folks to be patient. FEMA reimbursement is crucial for the town and that requires the town to follow specific guidelines to ensure proper reimbursement. Thank you, employees, Fire, Police, and residents who have assisted in the recovery process of our town. We are blessed to live on Beech Mountain. Thank you Mr. Pudney for all that you do.

Councilmember M.W. Stanford- This is the one-year anniversary for three of us on the Council. I hope that we have lived up to the expectations of the citizens of the town and if we haven't please hold us accountable and reach out.

Vice Mayor Kelly Melang-

- The Holiday Market at Buckeye Recreation Center is on November 30th from 10:00 AM to 4:00 PM.
- Beech Mountain Club has put out an email about creating care packages to give to town employees, if you haven't gotten that just let me and I can forward it to you.
- Buckeye Recreation Center is doing an Angel Tree please visit them for more information.
- Brick Oven Pizzeria is holding the annual Friendsgiving event on November 21st from 5:00 PM - 8:00 PM.

Mayor Abernethy-

New county commissioners in Watauga County- Mr. Braxton Eggers is our region's commissioner.

Building relationships with local and state officials is crucial in getting repairs prioritized. The Hagerty Group has been and continues to be instrumental in assisting the town with the FEMA process, thank you Hagerty Group.

I hope the Town Council has represented the town well to the expectations of the citizens.

Please continue to be a watchful neighbor and report anything suspicious to the police department.

Councilmember M.W. Stanford- Music for the Mountain benefit concert to support Avery First Responders that were affected by Helene 2024 will be held at Lees Mcrae on Friday, November, 15th at 5:00 PM.

11. ADJOURNMENT

11.1. Mayor Abernethy requested a motion to adjourn at 5:20 PM.

Motion

Alan Villanova made a motion to adjourn at 5:20 PM Kelly Melang seconded the motion. CARRIED. unanimously.

Town Clerk

Mayor, Town of Beech Mountain



TO: Mayor and Town Council

FROM: Emily Haynes

DATE: December 10, 2024

SUBJECT: 2025 Town Council & Boards' Meeting Schedule Calendar

FOR THE PURPOSE OF:

Pursuant to §G.S. 143-318.12, Staff recommends adoption of the 2025 Calendar Schedule for Town Council regular meetings, retreats and work sessions, and Boards' and Committees' regular meetings schedule, and to adopt the FY: 2025-2026 Annual Budget Calendar meeting schedule

SIGNATURES:

Town Manager

Town Clerk



**2025 Annual Budget
Calendar for
Fiscal Year:2025-2026**

Date	Time	Meeting Information and Budget Schedule
December 10, 2024	4:00 p.m.	Town Council Regular Meeting - Adoption of Budget & Meeting Calendar
December 12, 2024		FY:2025-2026 Budget Calendar & Meeting Calendar placed on town website
January 23, 2025 Thurs.	8:30 a.m.	Town Council Planning & Budget Retreat
February 5, 2025		Distribute budget information to Department Heads
TBD		Town Council schedules an added Budget Retreat
February 11, 2025	4:00 p.m.	Town Council Regular Meeting
March 3-12, 2025		Town Manager and Finance Officer meet individually with Department Heads to discuss budget and receive all budget requests (<i>1st meeting</i>)
March 26, 2025		Finalize departmental budget requests with Department Heads (<i>2nd meeting</i>)
Spring 2025		Manager & Tax Administrator submits projected ad valorem tax calculation for fiscal year's budget
April 17, 2025, Thur.	10:00 a.m.	Town Council Meeting – Budget Workshop I - Public Presentation of the Budget
May 6, 7, 8, 9, 2025		Town Manager and Finance Officer meet individually with Department Heads (<i>meetings as needed</i>)



**2025 Annual Budget
Calendar for
Fiscal Year:2025-2026**

Date	Time	Meeting Information and Budget Schedule
May 12, 2025		Proposed FY:2025-2026 Annual Budget placed on town website and made available to the public
May 13, 2025	4:00 p.m.	Town Council Regular Meeting – 1st Reading & Public Hearing on Budget
May 22, 2025, Thur.	2:00 p.m.	Town Council Meeting – Budget Workshop II
June 10, 2025	4:00 p.m.	Town Council Meeting – 2nd Reading on Budget; Town Council Adopts FY: 2025-2026 Budget

*Public Notice:§ 143-318.10 All official meetings of public bodies open to the public.

Town Council meetings are archived and posted via the Archive section in the Town’s website in the Civic Engagement Portal and available to the public at access point [Town of Beech Mountain - Home \(civicweb.net\)](https://townofbeechmountain.civicweb.net).
<https://townofbeechmountain.civicweb.net/Portal> www.townofbeechmountain.com



Town of Beech Mountain
2025 Town Council Regular Meetings and Retreat/Work Sessions & Town Boards' Meeting Schedule
January - June

Board	Day of Month*	Time	January	February	March	April	May	June
*Town Council- Regular Meeting	2nd Tuesday	4:00:00 PM - Public Meeting Closed Session follows if scheduled	1/14/2025	2/11/2025	3/11/2025	4/8/2025	5/13/2025	6/10/2025
*Town Council	Retreat/ Worksession	please note date and times may vary	1/23/2025 @ 8:30am			4/17/2025 @ 10:00am	5/22/2025 @2:00pm	
Planning Board	Last Tuesday	9:00 AM	1/28	2/25	3/25	4/29	5/27	6/24
Rec Committee @ Buckeye Rec Center	1st Thursday	8:30 AM	1/2	2/6	3/6	4/3	5/1	6/5
TDA	3rd Wednesday	9:00AM	1/15	2/19	3/19	4/16	5/21	6/18
Board of Adjustment	1st Tuesday	4:00 PM	1/7	2/4	3/4	4/1	5/6	6/3
Tree Committee	1st Monday	10:00 AM	1/6	2/3	3/3	4/7	5/5	6/2
Chamber of Commerce	2nd Monday	4:00 PM	1/13	2/10	3/10	4/14	5/12	6/9
Historical Society	3rd Tuesday	1:00 PM					5/20	6/17

July - December

Board	Day of Month*	Time	July	August	September	October	November	December
Town Council-regular	2nd Tuesday	4:00:00 PM - Public Meeting Closed Session follows if scheduled	7/8/25	8/12/25	9/9/25	10/14/25	11/12/25	12/9/25
Planning Board	Last Tuesday	9:00 AM	7/29	8/26	9/30	10/28	11/25	12/30
Rec Committee @ Buckeye Rec	1st Thursday	8:30 AM	7/3	8/7	9/4	10/2	11/6	12/4



TDA	3rd Wednesday	9:00AM	7/16	8/20	9/17	10/15	11/19	12/17
Board of Adjustment	1st Tuesday	4:00 PM	7/1	8/5	9/2	10/7	11/4	12/2
Tree Committee	1st Monday	10:00 AM	7/7	8/4	9/8	10/6	11/3	12/1
Chamber of Commerce	2nd Monday	4:00 PM	7/14	8/11	9/8	10/13	11/10	12/8
Historical Society	3rd Tuesday	1:00 PM	7/15	8/19	9/16	10/21		

* Dates highlighted in yellow indicate a change in the regular meeting date due to a scheduling conflict or due to Holidays

*State of Emergency pursuant to Governor's Orders §166A-19.24 for any remote meetings

Public Notice: All reasonable steps are provided for Public Access if a remote meeting is scheduled. Town Council meetings are live and accessible from the website via the YouTube Channel, & if remote a Zoom link is provided for the public to attend by viewing, and a Toll-free phone number is provided for the public to attend by listening to the live meeting. Town Council meetings are archived and posted via the Archive section in the Town's website in the Civic Engagement Portal and available at access point:

<https://townofbeechmountain.civicweb.net/Portal/>

www.townofbeechmountain.com



COUNCIL ACTION ITEM

TO: Mayor & Council
FROM: Rebecca Ward
DATE: December 10, 2024
SUBJECT: Tax Release

FOR THE PURPOSE OF:

all releases must be approved by the board according to NCGS 105-381

STAFF RECOMMENDATION:

approval

SIGNATURES:

Town Manager

Town Clerk

TOWN OF BEECH MOUNTAIN TAX OFFICE

RELEASE REQUEST

PROPERTY OWNER	LAST	FIRST	MIDDLE
	Laks	Merili	
ADDRESS	508 Windcrest Dr. Apex, NC 27502		
LOCATION	303 N Pinnacle Ridge Rd	COUNTY	Watauga

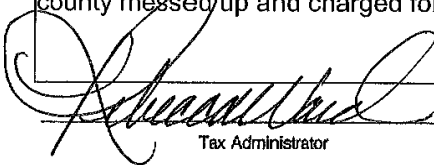
I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

YEAR	ASSESSMENT		TAX AMOUNT			RECEIPT NUMBER
	TOWN	DISTRICT	TOWN	DISTRICT	TOTAL	
2024	484,300				3147.95	

ACCOUNT NUMBER	
PARCEL NUMBER	1940833455000
AMOUNT OF RELEASE	\$3147.95
DATE OF COUNCIL MEETING	12-10-2024

SPECIFIC REASON FOR RELEASE

county messed up and charged for 100% of house done when on 10% is complete



Tax Administrator

Approved By

Date

REFUND REQUEST

I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

YEAR	TAX	INTEREST PENALTIES COSTS	TOTAL PAID	DATE PAID	TOTAL REFUND
MAKE CHECK TOTAL					

SPECIFIC REASON FOR REFUND

Tax Administrator

Approved By

Date



COUNCIL ACTION ITEM

TO: Town Council
FROM: Steve Smith
DATE: December 10, 2024
SUBJECT: RFP # 102024-3 - Proposal for Disaster Recovery Services

FOR THE PURPOSE OF:

To select a firm that will aid the town in our disaster recovery efforts.

ATTACHED FOR YOUR CONSIDERATION:

Selection letter
Hagerty Consulting RFP

STAFF RECOMMENDATION:

Approve

SIGNATURES:

Town Manager

Town Clerk

Council Members

Weidner Abernethy, Mayor
Kelly Melang, Vice Mayor
Art Beckmann
Alan Villanova
M.W. Stanford



Town Manager

Bob Pudney

Town Attorney

Stacy C. Eggers IV

Bob Pudney, Town Manager

RE: Disaster Recovery Services – Helene Tropical Storm RFP for Disaster Recovery Services

The Town of Beech Mountain Administration has issued a Request for Proposals for Disaster Recovery Services to aid the town in the process of securing the needed funds to repair damage and destruction from Tropical Storm Helene. The required response date was November 29th, 2024, for the public solicitation of the RFP. The selected firm will assist and navigate the town through the FEMA process to maximize funding, relieve town staff for normal duties, shorten the duration of the process and provide proven experience.

The following firms provided RFP by the required date:

AtkinsRealis
Disaster Recovery Services LLC
Hagerty Consulting, Inc.
Integrated Solutions Consulting
T F Rankin & Associates, Inc.

Town staff reviewed the submissions and recommends Hagerty Consulting for Disaster Recovery Services.

Thank you,

Steve Smith
Director of Finance
Town of Beech Mountain

Comprehensive Disaster Recovery, Financial and Grant Management Support, and Post-Disaster Cost Recovery Planning Services

Proposal for the Town of Beech Mountain, North Carolina
Submitted by: Hagerty Consulting, Inc.

Due November 29, 2024

PREPARED BY:

Hagerty Consulting, Inc.
1618 Orrington Ave, Suite 201
Evanston, IL 60201
847-492-8454

CONTACT:

Katie Freeman
Director of Operations
katie.freeman@hagertyconsulting.com
847-492-8454 x119



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Qualifications of the Firm

Hagerty Consulting, Inc. (Hagerty) is honored to have the opportunity to provide support to the Town of Beech Mountain (the Town) as you continue your response and recovery from the impacts of Hurricane Helene, and any future events. As a disaster recovery firm navigating recovery for clients nationally and in the State of North Carolina, Hagerty stands ready to support the Town as you navigate immediate issues and continue into long-term recovery and reconstruction.

Hagerty is passionate about helping our clients prepare for and recover from disasters. Unlike many of our competitors, disaster preparedness, recovery, and mitigation are our sole focus and priority – rather than another business line within a larger company. Founded in 2001, Hagerty has developed significant experience supporting our client's recovery operations after catastrophic loss. Hagerty has led and managed the development of thousands of federal recovery grants, **totaling over \$95 billion to date, including close to \$70 billion in the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program alone.** Hagerty has experience supporting all types of clients, recoveries, and federal funding programs including the FEMA PA Program; FEMA 404 Hazard Mitigation Grant Program (HMGP); FEMA Individual Assistance (IA); United States (US) Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) – Disaster Recovery (DR) Program; Federal Highway Administration (FHWA) Emergency Relief (ER) Program; and the Federal Transit Administration (FTA)-ER Program.

Hagerty has supported our clients in the management and administration of grants through the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (Stafford Act), as amended; the Code of Federal Regulations (CFR), including 44 CFR 206, the standards at 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards which applies to disasters declared on or after December 26, 2014, and 44 CFR 13.36 – Procurement which applies to disaster declared before December 26, 2014; and FEMA policies, including the 9500 Policy Series for disasters declared prior to January 1, 2016 and the Public Assistance Program and Policy Guide (PAPPG) for disasters declared on or after January 1, 2016. We are well versed in PAPPG version 4.0, which applies to the Town's recovery from Hurricane Helene.

THE HAGERTY ADVANTAGE:

Hagerty is Experienced in Supporting Comprehensive Recovery Programs Following Catastrophic Disasters.

Hagerty has a demonstrated track record of supporting clients in the immediate aftermath of disasters, surging to meet our client's specific needs as they focus on long-term response, immediate recovery, and long-term recovery. In one example, Hagerty deployed to support New York City (NYC) in the aftermath of Hurricane Sandy – a project initiated by Hagerty in January of 2013 that Hagerty is supporting **today** as NYC advances through construction and closeout, in addition to supporting three other major disaster declarations for NYC: the Novel Coronavirus (COVID-19) pandemic (DR-4480), Tropical Storm Isaias (DR-4567), and Hurricane Ida (DR-4615). All in, **Hagerty helped NYC obtain and retain more than \$18 billion of FEMA PA funding for four disasters.**

More recently, and similar to the impacts experienced by the Town, Hagerty supported Lee County as they prepared for, responded to, and recovered from Hurricane Ian. Hagerty had previously supported Lee County on various planning projects and cost recovery under the COVID-19 disaster. Recognizing the potential impact to Lee County, Hagerty deployed personnel to support Hurricane Ian response and recovery operations, arriving at the Lee County emergency operations center (EOC) days before hurricane landfall.

Recognizing the magnitude of damages and anticipating disaster-related cash flow issues, the Hagerty team prioritized getting funding back to Lee County through the development and submission of expedited emergency work projects. These efforts led to approximately **\$20.1 million** in expedited funding received by Lee County within **three weeks** of landfall. In the two years following Hurricane Ian, Hagerty has continued to prioritize eligible disaster funding for the County with the **obligation of 61 projects**, reimbursement of **\$179 million** for Categories A-Z projects, and **\$100 million** in 0 percent interest loans for PA through the newly created 2023/2024 Legislative Appropriations Program administered by the Florida Division of Emergency Management (FDEM). In addition to emergency response and FEMA PA recovery support, Hagerty developed and submitted to FDEM nearly **\$247 million** in HMGP sub-applications.

Approximately two years after Hurricane Ian, the Hagerty team is currently in the process of reconciling and closing out Lee County's obligated debris projects. Because of the excellence demonstrated by the Hagerty team, we were recently re-awarded our contract to continue to support Lee County with Ian recovery and any future disasters.

THE HAGERTY ADVANTAGE:

Our Past Performance Exceeds the Needs of the Town.

The following pages provide an overview of the Hagerty team's qualifications and past performance specifically as it applies to the specific needs identified by the Town under Request for Proposal (RFP) **Section A. Qualifications of the Firm**. Should the Town require additional information to support our past performance or qualifications, we will make any requested information available upon request.

1. TEN YEARS OF EXPERIENCE WORKING WITH THE PA GRANT PROGRAM AT THE FEDERAL, STATE, OR LOCAL LEVEL, INCLUDING PROJECT WORKSHEET (PW) DEVELOPMENT, PW AUDIT, DOCUMENTATION REVIEW, ELIGIBLE COST RECONCILIATION, AUDIT CHECKLISTS, THE DEVELOPMENT OF SUCCESSFUL APPEAL/APPEAL RESPONSES, AND CLOSEOUT.

Since 2001, Hagerty has worked with all levels of government including federal, state, tribal, municipal, and private non-profit (PNP) entities to support recovery operations. Over the course of our 24-year history in disaster recovery, Hagerty has refined our approach, which stresses developing effective communications and strong partnerships between applicants, the state, and FEMA. This approach minimizes the need for appeals, makes it possible to claim all eligible costs, and closes out recovery in a timely and efficient manner. Our approach achieves results; **Hagerty has helped applicants obtain and retain nearly \$70 billion in FEMA PA recovery funding alone.**

2. EXPERIENCE WITH INTERPRETING AND ADMINISTERING GRANTS UNDER SANDY RECOVERY IMPROVEMENT ACT (SRIA) AND DISASTER RECOVERY REFORM ACT (DRRA) RULES AND PROGRAMS.

Hagerty professionals have been at the forefront of developing and executing innovative recovery policies, methodologies, and tools for recovering funds federal funding programs in the aftermath of large-scale, complex disasters. This includes the *Post-Katrina Emergency Management Reform Act* (PKEMRA), SRIA, and DRRRA. Concepts we designed and executed for our clients have been recognized as best practices in managing recovery funding, have directly influenced new FEMA programs, and have become federal policy. These include, but are not limited to, the Section 428 Program, FEMA PA Alternative Procedures Program, which provides flexible funding for permanent infrastructure restoration. The DRRRA overhauled key elements of the PA Program in 2018, including providing five percent management costs to PA applicants like the Town to help manage the PA Program – which is in addition to funding for eligible emergency work, repairs, and hazard mitigation. The key to implementation of these innovations is understanding the risk versus reward, and when to leverage them over the traditional FEMA PA Program.

3. EXPERIENCE WITH ALL CATEGORIES OF WORK IN THE FEMA PA PROGRAM FOR MAN-MADE AND NATURAL DISASTERS, WITH EXPERTISE IN THE TRACKING OF FORCE ACCOUNT LABOR (FAL),

EQUIPMENT REIMBURSEMENT, SUPPLIES, DONATED SERVICES, MUTUAL AID, AND CONTRACTED SERVICES.

Since 2001, Hagerty has supported every major disaster in this nation's history, including 9/11 and Hurricanes Katrina, Sandy, Maria, and Ian. Hagerty has worked across all categories of FEMA eligible work and provided support to clients after floods, hurricanes, mudslides, tornadoes, wildfires, pandemics, and terrorist attacks to develop, manage, and administer over \$95 billion in grants. We have specific expertise in the development of innovative and alternative validation methodologies to streamline the reimbursement of FAL and force account equipment usage. For one client, we developed an approach to documenting and validating FAL that increased reimbursement by over **\$5 million** while minimizing the administrative burden of micro-level documentation usually required by FEMA.

4. EXPERIENCE IN THE APPLICATION OF THE PA PROGRAM TO THE COSTS INCURRED IN RESPONSE TO COVID-19.

While not specifically applicable to recovery from Hurricane Helene, Hagerty and our professionals have supported our clients to be reimbursed for billions of dollars in FEMA PA funding associated with the costs of COVID-19 response. In just one example, Hagerty was engaged by the North Carolina Department of Health and Human Services (NC DHHS) to provide technical guidance and assistance in collecting FEMA reimbursements for extensive COVID-19 expenditures. NC DHHS had funded the majority of COVID-19 testing, vaccination, and crisis communication activities out of their own budget, which in turn was creating cash-flow concerns before the end of the State Fiscal Year (FY) on June 30, 2022. **To date, Hagerty has supported NC DHHS to manage more than \$878 million in FEMA PA grants.**

5. EXPERIENCE DEVELOPING, RECONCILING, OR REVIEWING FEDERAL GRANTS FOR MULTIPLE CLIENTS OF COMPARABLE SIZE AND COMPLEXITY.

Hagerty's grant management experience ranges in size from individual PA Small Projects to a capital construction project completed through the Section 428 Program valued at over \$480 million. An example of our large recovery program expertise can be gleaned from our work with the City of Panama City, Florida which was devastated by Hurricane Michael, a Category 5 storm. In December 2018, the City selected Hagerty for disaster recovery services. These services include the development, management, and reimbursement of federal and state grants including FEMA PA, Hazard Mitigation 404 and 406, CDBG-DR, Flood Mitigation Assistance (FMA), Building Resilient Infrastructure and Communities (BRIC), Resilient Florida, and State Revolving Fund. In 2019, the City expanded their contract, asking Hagerty to provide experts in long-term recovery planning, economic development planning, unmet needs assessments (UNA), and housing recovery. **Today, with the help of Hagerty, Panama City has successfully secured nearly \$350 million in disaster grant funding to rebuild a stronger and more resilient community.**

6. DEMONSTRATED EXPERIENCE DEVELOPING AND IMPLEMENTING INNOVATIVE SOLUTIONS TO DIFFICULT RECOVERY ISSUES, INCLUDING INNOVATIVE USES OF TRADITIONAL RECOVERY FUNDING STREAMS (E.G., FEMA PA AND HUD CDBG-DR).

Hagerty prides itself on our ability to implement innovative yet compliant solutions to complex recovery problems. We have developed innovative methods for capturing eligible damages and costs not documented in the laborious manner FEMA requires. These innovative methodologies to capture force account labor, materials, and equipment resulting in more than \$86 million for one client alone. Our work in NYC is exemplary of our innovative methods to make mitigation and resilience central to every recovery grant while blending federal recovery programs to achieve the goals of our clients. For example, the Steeplechase Pier was a 1,110-foot-long cross-shaped fishing pier and tourist attraction that was heavily damaged by Hurricane Sandy. Prior to Hagerty's engagement, FEMA determined total eligible costs for repair were \$647,000. Working with our client, Hagerty reviewed the project and identified errors, omissions, and deficiencies in FEMA's estimate, which relied on construction practices and methods that replaced the original tropical hardwood with standard treated southern yellow pine, resulting in significant loss of eligible funding. As a result of our

involvement and justification, our client's project was obligated at \$10.1 million. **This represents a 1,500 percent increase in reimbursement to our client.**

7. PRIOR EXPERIENCE IN PROGRAM CONFORMANCE WITH PRE- AND POST- CONSTRUCTION PROJECTS, INCLUDING BUT NOT LIMITED TO PRODUCING DETAILED ESTIMATES, PERFORMING QUANTITY SURVEYS, PARTICIPATING IN DESIGN DEVELOPMENT MEETINGS, AND REVIEWING PROGRESS DESIGN DOCUMENTS FOR CONFORMANCE TO BUDGETED SCOPE OF WORK (SOW).

Hagerty has developed and managed programs to monitor program conformance to federal regulations during the design and construction of recovery construction projects. For one client, we mobilized a team of engineers and architects with FEMA PA Program expertise to form a Program Conformance Team (PCT). The PCT works with PA-funded projects from the beginning through project closeout by establishing, analyzing, and maintaining all costs and documentation necessary to ensure compliance at all levels, including design scope, construction scope, and procurement. Our professionals are skilled at developing accurate cost estimates in order to fully realize eligible federal funding. For example, Hagerty worked with FEMA Region II after Hurricane Sandy to develop a new cost estimating method (Facility Cost Calculator) to accurately and completely capture all eligible damages, SOW, codes and standards improvements, and all associated costs. This resulted in an increase in federal funding for our clients of over **\$1 billion**.

8. DEMONSTRATED EXPERIENCE IN FINANCIAL AND GRANTS MANAGEMENT FOR THE SECTION 428 PA ALTERNATIVE PROCEDURES PROGRAM FOR PERMANENT WORK AND DEBRIS REMOVAL.

The principal FEMA pilot program that is applicable to the Town's recovery is FEMA's Section 428 PA Program, discussed above. Hagerty is extensively experienced in Section 428. We are currently supporting the Catholic Church in Puerto Rico, the largest PNP on the island, to recover from Hurricanes Maria and Irma. Hagerty combined FEMA PA funding through Section 428 with additional funding to help the Church secure over **\$170 million** to restore its damaged school campuses and make them more resilient. Hagerty's success in Section 428 comes from our past experience managing Section 428 for clients in New York, South Carolina, Florida, California, and elsewhere. We helped lead the first major iteration of the Section 428 Program after Hurricane Sandy in NYC, totaling **\$6 billion**, and have since developed a keen understanding of its benefits and risks.

9. DEMONSTRATED EXPERIENCE IN MANAGING PROJECTS WITH AT LEAST THREE FUNDING STREAMS, INCLUDING, BUT NOT LIMITED TO: INSURANCE; 404 AND 406 HAZARD MITIGATION; FHWA; HUD; AND FEMA.

Hagerty has extensive expertise obtaining recovery funding from multiple federal programs, including identifying innovative solutions to combine funding on the same project to provide maximum benefit to communities. In a recent example, Hagerty consultants worked to implement a \$546 million project to rebuild and increase the resilience of a major public boardwalk as well as additional recovery and resilience components. The project blended the use of more resilient building materials as well as lower cost construction means and methods to protect the boardwalk and coastal communities behind the boardwalk. **Hagerty was successful in helping the client obtain federal funds to complement the spend plan for the project to include \$246 million in FEMA Section 428 Program funding, \$48 million in HUD CDBG-DR funding, and \$36 million in US Army Corps of Engineers (USACE) funding.**

10. EXPERIENCE DEVELOPING LETTERS OF INTEREST (LOIS) FOR THE FEMA 404 AND 406 HAZARD MITIGATION PROGRAM.

Hagerty recently conducted a comprehensive mitigation review for our client to maximize opportunities for increased resilience. Our support resulted in 50 Section 406 Hazard Mitigation proposals valued at over **\$250 million** and expedited development of an expanded SOW for 70 additional Section 404 HMGP applications. To date, nine 404 HMGP applications have been approved, resulting in **\$270 million** in increased disaster resiliency measures. For both 406 and

404, Hagerty's capability is inclusive of the entire hazard mitigation grant lifecycle, including developing LOIs, and monitoring during project execution.

11. EXPERIENCE PERFORMING A-123 INTERNAL CONTROLS REVIEW AND IMPROPER PAYMENT ACT REVIEWS OF US DEPARTMENT OF HOMELAND SECURITY (DHS) PROGRAMS.

Hagerty's professionals provided financial management services to the DHS Office of the Chief Finance Officer (OCFO) related to internal controls. This included testing FEMA's Individuals and Households Program (IHP) to determine the percentage and dollar value of improper payments following Hurricane Katrina by evaluating the root causes for improper payments and developing corrective action recommendations. The intent of these recommendations was to mitigate the risk of future occurrences of erroneous payments in accordance with the *Improper Payments Information Act of 2002* (IPIA) and guidance issued by the US Office of Management and Budget (OMB).

12. EXPERIENCE MANAGING THE FINANCIAL FUNCTIONS OF A LARGE-SCALE DISASTER RECONSTRUCTION PROGRAM.

Hagerty is currently the prime contractor for NYC's Hurricane Sandy Recovery. As the primary Grants Manager for this engagement, Hagerty is overseeing a combined federal recovery of more than \$23 billion across the FEMA PA, CDBG-DR, and FTA funds. We provided similar long-term financial grants management support to the City of New Orleans to manage their multi-million-dollar recovery following Hurricane Katrina.

13. EXPERIENCE IMPLEMENTING A COMPREHENSIVE FINANCIAL AND GRANT MANAGEMENT SYSTEM FOR THE FEMA PA PROGRAM.

Hagerty has implemented our Grants Management System (GMS) to support the recovery of many of our clients since 2005. The GMS solution offers a flexible tool to support recovery, allowing managers to track reimbursements, revisions to PWs, and the status of projects across a community. Additionally, the Hagerty team has extensive experience leveraging our client's existing financial or grants management systems to maximize recovery efforts. GMS has been leveraged across our Puerto Rico portfolio of work and is leveraged by our large clients, including NYC and the State of California.

14. EXPERIENCE ADMINISTERING THE FEMA COMMUNITY DISASTER LOAN (CDL) PROGRAM.

Hagerty has extensive experience in the CDL Program and has previously provided staff and leadership to FEMA to administer the program nationwide. This includes analysis of 152 Special CDLs to local governments in Louisiana and Mississippi following Hurricane Katrina. Our analysis resulted in more than 60 percent of all loans approved by FEMA being forgiven due to long-term loss in revenue directly related to the disaster. **More recently, Hagerty supported the City of Panama City to achieve the maximum award under the FEMA CDL Program, which was forgiven in 2021 due to compliance with all loan requirements.**

15. EXPERIENCE WITH PROGRAMMATIC DISASTER CLOSEOUTS.

In addition to experience managing standard PA Program closeout procedures for multiple clients on many disasters. Hagerty has been under contract with North Carolina Emergency Management (NCEM) since April 2020, and our primary focus has been to provide closeout support to municipalities, counties, PNPs, electric management cooperatives, and other state agencies located in more than 80 counties in North Carolina. In total, Hagerty has supported PA obligations totaling over \$601 million primarily through closeout work including site inspections, final inspection reports (FIRs), and signed P.4s (i.e., final grant closeout forms). In addition, we assisted California by providing a closeout team to handle numerous grant closeouts across various disasters. In response to the COVID-19 pandemic, FEMA issued new guidance for PA reimbursement, prompting our team to create tailored tools for closing out over 3,000 projects. These resources helped the California Governor's Office of Emergency Services (Cal OES) meet FEMA's requirement to finalize projects within 180 days.

16. PROVEN TRACK RECORD PROACTIVELY AND SUCCESSFULLY SOLVING DISAGREEMENTS DURING PROJECT FORMULATION RATHER THAN THROUGH APPEALS AND ARBITRATION.

Over the course of three years of support for our largest municipal client, including more than 700 PWs written for more than 50 individual agencies, our client has initiated only three appeals – two of which have been resolved in the client’s favor. Our professionals minimize appeals by developing white papers, providing justifications, and support based on PA policy to support implementation of the PW. Further, we develop innovative applications of the authorities granted under the Stafford Act to achieve our client’s goals based on collaboration with state and federal governments.

17. EXPERIENCE SUPPORTING THE DESIGN AND IMPLEMENTATION OF PROGRAMS FUNDED THROUGH GRANTS UNDER THE CARES ACT, CONSOLIDATED APPROPRIATIONS ACT, 2021, ARPA, OR OTHER COVID-19 RELIEF PROGRAMS.

While not specifically applicable to recovery from Hurricane Helene, Hagerty has extensive experience in programs funded under the *Coronavirus Aid, Relief, and Economic Security Act* (CARES Act), *American Rescue Plan Act* (ARPA), and other COVID-19 relief programs. For just one client, Dallas County, Texas, Hagerty provided risk assessment, subrecipient monitoring, compliance, compliance mapping, and strategic advisory support related to the County’s utilization of its \$512 million allocation of federal recovery funds under the State and Local Fiscal Recovery Funds (SLFRF) Program. This is in addition to the \$3.7 billion supported in the State of Maryland and \$5.88 billion in NYC.

18. EXPERIENCE PROVIDING TECHNICAL ASSISTANCE RELATED TO DISASTER HOUSING AND SHELTERING PROGRAMS AND OPERATIONS FOR FEDERAL, STATE, AND LOCAL CLIENTS.

Hagerty offers the Town an experienced partner who has directly implemented post-disaster housing programs across the spectrum of short, intermediate, and long-term solutions, including coordination and collaboration with FEMA under the IHP. Our teams have led hoteling missions during COVID-19; assisted the State of California in evaluating state-managed housing options following the Camp Fire; implemented a temporary housing unit mission for more than 3,000 individuals following a large, significant gas pipeline explosion in Massachusetts; collaborated with the State of Mississippi following Hurricane Katrina to convert more than 1,000 temporary cottages into permanent housing solutions through a cottage sales program; and designed a multi-faceted housing program for the State of North Carolina following Hurricane Matthew, including Single Family Home Rehabilitation and Repair.

19. EXPERIENCE WORKING WITH HUD CDBG-DR GRANT PROGRAMS AT THE FEDERAL, STATE, OR LARGE LOCAL GOVERNMENT LEVEL, INCLUDING PROGRAM DESIGN AND MONITORING.

Hagerty has a proven track record of designing and implementing the CDBG-DR Program for clients. Hagerty is currently working with the State of California to design and implement the State’s CDBG-DR Program across both the 2017 Tubbs Fire and 2018 Camp Fire representing over \$1 billion in CDBG funding. This includes designing the programs to allocate the CDBG-DR funding across home repair and infrastructure projects as well as designing all monitoring and compliance procedures. In addition, our subject matter experts have led the development of the UNA and Action Plans which have allocated funds to address unmet housing, infrastructure, economic, and resiliency needs. Our team has also supported CDBG-DR engagements in Nebraska, Texas, NYC, and Colorado (among others).

20. KNOWLEDGE AND UNDERSTANDING OF HUD’S DISASTER RECOVERY GRANT REPORTING (DRGR) DATA MANAGEMENT SYSTEM INCLUDING ACTION PLAN SET-UP AND QUARTERLY REPORTING.

Hagerty has extensive experience working with HUD’s Disaster Recovery Grant Reporting (DRGR) for CDBG-DR grants. For our NYC and Longmont, Colorado clients, our professionals set up Action Plan programs in DRGR and have worked in the system to administer the overall program. This includes developing tools to utilize DRGR’s data upload functionality to simplify the entry and management of data into the DRGR system. Our consultants are also responsible for developing Quarterly Progress Reports (QPRs).

21. KNOWLEDGE OF HUD'S REQUIREMENTS FOR HOUSING PROGRAMS INCLUDING REHABILITATION, RECONSTRUCTION, ACQUISITION, BUYOUT, RELOCATION, AND RENTAL ASSISTANCE.

Hagerty has experience assisting with all categories of housing programs. Our team provided this support to the Boulder County Collaborative (BCC) with rehabilitation, mobile home replacement, acquisition and buyout of flooded properties, relocation, temporary rental assistance, and down payment assistance. More than 330 households have been provided with assistance, including 100 buyouts. We are also supporting Montgomery County, Texas to implement an acquisition program to mitigate future flooding damage. The Hagerty team has worked with the County for nearly five years across four FMA acquisition projects and two CDBG-DR buyout projects. These projects represent the acquisition of 64 properties totaling more than \$14.5 million in total project costs. For each of these projects, Hagerty supported the County from project commencement through property closing and demolition.

22. KNOWLEDGE OF HUD'S REQUIREMENTS FOR INFRASTRUCTURE AND PUBLIC FACILITIES INCLUDING FEMA PA MATCH PROGRAMS; ECONOMIC DEVELOPMENT ACTIVITIES; AND HUD REQUIREMENTS FOR CALCULATING DUPLICATION OF BENEFITS (DOB) IN COMPLIANCE WITH THE STAFFORD ACT.

Hagerty has extensive experience assisting our clients with activities related to UNA, PA match, economic development, and DOB. One of our key roles for NYC is assisting with the eligibility and DOB determinations for matching CDBG-DR to FEMA PA projects. For the BCC, Hagerty developed the entire infrastructure program for the County and its community partners to implement and manage the workflow for more than 50 infrastructure projects, approximately two-thirds of which have a coordinated match. Support for all of these projects include eligibility and national objective determinations, calculation of DOB, review of procurement documents and contract awards, *Davis-Bacon Act* and Section 3 compliance, construction invoicing and draws, and closeout.

23. PAST PERFORMANCE SUPPORTING AFTER-ACTION REPORTS (AARS) AND INCORPORATING BEST PRACTICES AND LESSONS LEARNED INTO PLANS, POLICIES, AND PROCEDURES.

Post-incident AARs are a specialty of Hagerty. We supported the Commonwealth of Massachusetts to execute a post-incident review of their response operations, including the capture of mutual-aid costs, following blizzards in 2015. We also completed a post-incident AAR for the County of Santa Barbara in California following the Refugio Oil Spill in 2015. Our review included a comprehensive stakeholder engagement process, including engagement and review by County leadership, elected representatives, non-governmental partners, and the general public. These are in addition to numerous AARs developed by Hagerty focused on COVID-19 response and recovery operations.

24. PAST EXPERIENCE DEVELOPING PRE- AND POST-DISASTER PLANS TO SUPPORT RESPONSE AND RECOVERY, INCLUDING RECOVERY REDEVELOPMENT PLANS, LONG-TERM RECOVERY PLANS, AND DISASTER COST RECOVERY PLANS (AMONG OTHERS).

Incorporating the lessons learned associated with disaster recovery into preparedness is a specialty of Hagerty. For our clients in Chatham County, Georgia, this support has been comprehensive, including recovery and redevelopment planning for the County and response staff augmentation support during Hurricane Matthew. We have developed disaster cost recovery plans for NYC and other jurisdictions. Hagerty has developed emergency operations plans (EOPs) for scores of state and local governments, including Cook County, Illinois and the State of California.

Our expertise in recovery programs enhances both recovery planning in alignment with the National Disaster Recovery Framework (NDRF) and execution of Recovery Support Function (RSF) operations post-disaster. Notably, Hagerty's expertise has been leveraged by the State of California to support planning and recovery operations. Our team was engaged by Cal OES in 2018 to support development of state-level RSF annexes; after the catastrophic Camp Fire, Hagerty's professionals were engaged in implementation of RSF operations, including housing and economic development.

Qualifications of Personnel

The following provides an overview of Hagerty's proposed critical personnel who will support the Town. Hagerty has provided resumes for the full complement of personnel available to the Town as an attachment to this section.

ANTHONY TRASATTI, PROJECT EXECUTIVE, is a Certified Public Accountant (CPA), has more than 30 years of experience in accounting, auditing, and consulting experience at the national and international levels. He specializes in large-scale program management, operational analyses, and financial and eligibility audits. Mr. Trasatti has been instrumental in the management of Hagerty's recovery portfolio of projects, both as a subject matter expert in the FEMA PA Program and through his leadership for Hagerty's internal GMS. He has provided executive leadership for clients such as the Texas Department of State Health Services; State of Arkansas Department of Finance and Administration; and New York City. Mr. Trasatti serves in a key position focused on Hagerty's recovery programs, having previously led significant long-term recovery operations. This includes an 18-person team providing financial and program management support to the City of New Orleans' disaster recovery program and a 25-person team that provided program management support and technical assistance to FEMA's Louisiana Transitional Recovery Office (LA TRO) in the administration of the largest direct housing operation ever conducted in the nation.

BROCK LONG, PROJECT ADVISOR, is a former Administrator of FEMA and has more than 20 years of experience assisting and supporting local, state, and federal governments to build robust emergency management programs nationwide. As the FEMA Administrator, Mr. Long served as the nation's principal advisor to the President, responsible for coordinating the entire array of federal government resources down through 50 states, 573 tribal governments, and 16 island territories to assist with executing disaster preparedness, mitigation, response, and recovery. He also led the implementation of Community Lifelines concepts within FEMA. Prior to this role, he served as the Director of Alabama's Emergency Management Agency, where he acted as the State Coordinating Officer for 14 disasters, including eight Presidential, six state-declared events, and two events of national significance. **Mr. Long lives in Hickory, North Carolina and is passionate about recovery from Hurricane Helene in western North Carolina.**

BOB FARNUM, RECOVERY CONSULTANT, has over 35 years of experience in business process management including technical services consulting. Beginning in 1982, Mr. Farnum participated in all aspects of architectural design and construction management including architectural, civil, structural and mechanical engineering processes as an architectural designer and property developer. He maintains a broad technical skillset and possesses the ability to clearly communicate complex issues. In 2001, Mr. Farnum accepted a temporary position with the New York State Emergency Management Office following the September 11th, World Trade Center terrorist attack. As state liaison to authorities, city agencies, and private non-profit organizations, Mr. Farnum managed large, complex and highly detailed projects while imposing an expert understanding of scope and quality control. Mr. Farnum led recovery projects in New York, New Jersey, Florida, Texas, California, Iowa, North Dakota, Louisiana, Colorado, and Arkansas. He has overseen projects involving more than 120 staff and coordinated complex claims exceeding one billion dollars and requiring the anticipation of multiple funding sources. Mr. Farnum has worked in leadership roles at both the grantee (state) and applicant (local) levels. **Mr. Farnum is key to Hagerty's current support to the Town and will provide continuity within the new contract.**

TERRY ELLIS, RECOVERY CONSULTANT, has over 25 years of direct experience working in various federal, state, and local grant programs as well as highly administrative positions in state government. He has worked directly within the FEMA PA Program and possesses extensive experience as a Disaster Response and Recovery Project Director and State of Florida Public Assistance Officer (PAO). Also, Mr. Ellis has supported various county and city governments in obtaining eligibility grant funding following presidentially declared disasters as a direct contractor and as part of the

FEMA PA Technical Assistance Contract (TAC) Program. Mr. Ellis has supported: hurricane recovery following Hurricane Eloise followed by Frederick (1979), Opal (1995), Jeanne (2004), Charley (2004), Ivan (2004), Dennis (2005), Matthew (2015), Harvey (2017), Florence (2018), Michael (2018), Sally (2020), Covid-19 pandemic (2021) and Ian 2022. In the realm of hazard mitigation, Mr. Ellis served as Project Director for Decatur County, Georgia, and was responsible for the successful mitigation effort of 16 high-end homes participating in the FEMA Section 404 HMGP utilizing acquisition and demolition. **Mr. Ellis is key to Hagerty's current support to the Town and will provide continuity within the new contract.**

LAUREN DOZIER, MITIGATION LEAD, Certified Floodplain Manager (CFM) is a Senior Manager in Hagerty's Mitigation Division with over 14 years of experience in post-disaster recovery and mitigation grant experience. Her teams have supported hundreds of millions in hazard mitigation projects while ensuring compliance with all FEMA HMGP, BRIC, and FMA rules and regulations. Ms. Dozier led the FMA program for Cal OES in FYs 2022 and 2023, developing over 227 flood-related subapplications for all programs worth approximately \$3.8 billion. She spearheaded the development of seven nationally competitive FMA projects for approximately \$239.2 million, protecting 388 properties. In FY 2023, her team developed eight additional projects valued at approximately \$348 million, benefiting 2,965 insured structures. As Project Manager for the State of Colorado's mitigation contract, her team helped submit \$34 million in BRIC and FMA projects and over \$100 million in HMGP projects for FY 2023. Additionally, she led the development of 19 training webinars for Colorado staff to build capacity in hazard mitigation. **Ms. Dozier lives in Aydeltt, North Carolina and is passionate about recovery from Hurricane Helene in western North Carolina.**

Attachment: Proposed Personnel Resumes

Please see next page(s).

Anthony Trasatti, CPA

Project Executive



Education

- » Bachelor of Business Administration, Concentration in Accounting, James Madison University, 1990

Relevant Highlights

- » Information Systems and Grant Management Data Lead
- » Finance Lead for NYC's Hurricane Sandy Recovery
- » Project Executive for the City of New Orleans Hurricane Katrina Recovery Operations
- » Experience with FEMA's Individual Assistance (IA), PA, and Community Development Loan programs
- » Project Manager supporting data management for LA TRO temporary housing mission
- » Public Assistance Coordinator (PAC) during the 9/11 World Trade Center disaster recovery
- » Federal financial management and auditing experience
- » Significant experience with large-scale project management, practice development and leadership roles
- » Member of the American Institute of Certified Public Accountants (AICPA)

Training and Certifications

- » Certified Public Accountant (CPA)

Professional Biography

Mr. Anthony Trasatti, a Certified Public Accountant (CPA), has more than 30 years of experience in accounting, auditing, and consulting experience at the national and international levels. He specializes in large-scale program management, operational analyses, and financial and eligibility audits. Mr. Trasatti has served in a variety of operational and advisory roles for client projects and is currently working on several engagements to support Novel Coronavirus (COVID-19) relief through grants offered through various legislation, to include the Coronavirus Aid, Relief, and Economic Security (CARES) Act and American Rescue Plan Act (ARPA). Mr. Trasatti has been instrumental in the management of Hagerty's recovery portfolio of projects, both as a subject matter expert in the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program and through his leadership of Hagerty's internal Grants Management System. He has served in similar capacities for clients such as the Texas Department of State Health Services (COVID-19); State of Arkansas Department of Finance and Administration (COVID-19); and multiple county and municipal clients across the State of Florida (Hurricane Irma, Hurricane Michael, COVID-19).

Mr. Trasatti serves in a key position focused on Hagerty's recovery programs, having previously led significant long-term recovery operations. This includes an 18-person team providing financial and program management support to the City of New Orleans' disaster recovery program and a 25-person team that provided program management support and technical assistance to FEMA's Louisiana Transitional Recovery Office (LA TRO) in the administration of the largest direct housing operation ever conducted in the nation. Specific to his work with the LA TRO, Mr. Trasatti developed processes, systems, and structures that allow federal executives to gain direct insight into the housing mission, resulting in the ability to more efficiently address the concerns of the United States (US) Congress and establish additional accountability.

Relevant Professional Experience

Vice President & Practice Leader for Grants Management Systems | Hagerty Consulting, Inc.

- » Serves as a Finance, Grants, and Information Management Lead for engagements across Hagerty Consulting, Inc's (Hagerty's) portfolio of engagements. Major highlights include:

Anthony Trasatti, CPA

Project Executive



COVID-19 Engagements

- » Serves as the project lead customizing web-based application portals for the states of Texas, Louisiana, and Arkansas to better facilitate and enhance transparency associated with COVID-19 relief programs.

Hurricane Sandy Engagements

- » Created a framework for integrating financial management system data into a web-based application across all New York City (NYC) agencies with a recovery portfolio of more than \$15 billion. Initiated electronic on-line reporting of all agency Sandy-related expense and revenue modifications and agency expenditures. Introduced FEMA Project Worksheets (PWs) into NYC's financial workflow to provide comprehensive reporting.
- » Served as Senior Financial Advisor to integrate financial management workflows into the program for the Hurricane Sandy Long-term Repair Program for the New York City Housing Authority.

Hurricane Katrina Engagements

- » Oversaw the technical, financial, and grants management support for the City of New Orleans' \$400 million Community Development Block Grant – Disaster Recovery Program established after Katrina to spur housing initiatives and economic development.
- » Established financial reports and executed analysis of cash flows, budgets, and projections. Reconciled funded amounts. Established program monitoring techniques and checklists of eligible activities for matters of compliance.
- » Provided technical assistance to subrecipients and subgrantees regarding program requirements and reporting practices.
- » Assisted the City of New Orleans' Finance Department to track all financial transactions related to the city's Infrastructure Recovery Program following Hurricane Katrina. Crafted a database to track more than 200 capital recovery projects, 300 FEMA PWs totaling over \$200 million, and all PW versions, version requests, expenditures, and reimbursements.
- » Served as the principal point of contact supporting the IA Program and direct housing mission at the LA TRO. Helped create a database management information system used to improve the quality of the data and to direct the workload of hundreds of FEMA personnel providing temporary housing units to applicants with urgent needs.

2004 Florida Hurricanes

- » Led a team that conducted data analysis, prepared reports, and helped advise the Federal Recovery Office on strategic and operational issues related to direct housing.

Public Assistance Coordinator | Federal Emergency Management Agency/Port Authority of New York & New Jersey 9/11 World Trade Center Disaster Recovery | Hagerty Consulting, Inc. | 2003 to 2004

- » Served as Public Assistance Coordinator (PAC) for the Port Authority of New York & New Jersey, one of the agency's largest applicants eligible for federal financial assistance.
- » Served as the primary representative within FEMA responsible for managing the distribution of federal financial assistance.
- » Reviewed project reimbursements for quality control and project compliance.

Anthony Trasatti, CPA

Project Executive



Senior Manager | PricewaterhouseCoopers | 1990 to 2002

- » Provided support for engagements focused on federal government audits, internal controls reviews, compliance reviews, and auditable surveys.
- » Spent two years in the Russian Republic assisting the United States Agency for International Development to oversee and administer the mass privatization programs put in place during the 1990s.
- » Spent five years in Ukraine assisting national companies and institutions to seek foreign investments and convert to international accounting standards.

Employment History

Hagerty Consulting, Inc., Vice President/Practice Leader for Grants Management Systems, 2003 to Present

PricewaterhouseCoopers, Senior Manager, 1990 to 2002

Brock Long

Senior Project Advisor



Education

- » Executive Leadership Program, US Naval Postgraduate School/Center for Homeland Defense and Security
- » Master of Public Administration/Government Public Management (MPA), Appalachian State University
- » Bachelor of Science, Criminal Justice, Appalachian State University

Training/Certifications

- » FEMA Incident Command System (ICS) Independent Study (IS): 100, 200, 300, 400, 700, 800

Relevant Highlights

- » Executed the National Flood Insurance Program (\$1.3 trillion exposure/5 million policy holders) and implemented innovative reinsurance capital market concepts that saved taxpayers approximately \$1 billion during Hurricane Harvey
- » Former Alabama State Coordinating Officer for all state declared disaster events and recovery operations
- » Served as Former Administrator of the Federal Emergency Management Agency
- » Served as Former Director of the Alabama Emergency Management Agency

Professional Biography

Mr. William “Brock” Long, former Administrator of the Federal Emergency Management Agency (FEMA), has more than 20 years of experience assisting and supporting local, state, and federal governments to build robust emergency management and public health preparedness programs nationwide. He specializes in strategic planning, Homeland Security Exercise and Evaluation Program exercises, evacuation, public safety, recovery management, and response coordination. He has supported the development of resiliency planning and long-term recovery efforts to assist cities, counties, states, and the US at-large as leaders prepare for continued weather events.

As the FEMA Administrator, Mr. Long served as the nation’s principal advisor to the President, responsible for coordinating the entire array of federal government resources down through 50 states, 573 tribal governments, and 16 island territories to assist with executing disaster preparedness, mitigation, response, and recovery. Prior to this role, he served as the Director of Alabama’s Emergency Management Agency, where he acted as the State Coordinating Officer for 14 disasters, including eight Presidential, six state declared events, and two events of national significance. Concurrently, he served on the FEMA National Advisory Committee advising the sub-committee for response and recovery. He has a deep understanding of North Carolina, as both a resident of the state and through his support of Wake County and the University of North Carolina Asheville.

Relevant Professional Experience

Executive Level Advisor | Florida Division of Emergency Management, Novel Coronavirus Response Support | Hagerty Consulting, Inc.

- » Provided support for the Florida Division of Emergency Management in response to Novel Coronavirus (COVID-19) including developing community-based test site procedures, supporting mass care and feeding efforts throughout the state, and assisting with the creation of a non-congregate shelter program.

Advisor | Department of Administrative Services Iowa, Emergency Support Functions Workshops | Hagerty Consulting, Inc.

- » Developing a recovery workshop (to be delivered in three locations across the State of Iowa) and a recovery tabletop exercise for the Iowa Homeland Security and Emergency Management Department.

Brock Long

Senior Project Advisor



Emergency Response Subject Matter Expert | Salt Lake County, Utah, COVID-19 Surge Support | Hagerty Consulting, Inc.

- » Provided surge support to Salt Lake County associated with their response to COVID-19.

Project Advisor | Texas General Land Office Alternative Housing Study Phase I | Hagerty Consulting, Inc.

- » Supported Texas General Land Office (GLO) in performing studies relating to alternative housing for disaster recovery efforts, including challenges of co-disasters like the COVID-19 pandemic emergency, flooding, and hurricanes.

Administrator | Federal Emergency Management Agency

- » Directed the US Fire Administration, The Center for Domestic Preparedness, Emergency Management Institute, and National Domestic Preparedness Consortium, responsible for establishing and improving competencies of officials within public safety at all levels of government charged with protecting against, responding to, and recovering from emergencies.
- » Led 21,000 diverse and dedicated public servants and executed a multi-billion-dollar operating budget (\$15.9 billion annual appropriation/more than \$44 billion Disaster Relief Fund).
- » Coordinated the federal government's response to over 144 Presidentially declared disasters and 112 wildfires, including three of the nation's most devastating hurricanes and 5 of the worst wildfires ever experienced.
- » Spearheaded the inclusive design process and implementation of FEMA's first "Whole Community" five-year strategic plan.
- » Implemented the "Not on My Watch" campaign and established the Office of Professional Responsibility to combat and eradicate sexual harassment and improper hiring practices while reinforcing equal rights and ensuring a safe and diverse workforce environment.
- » Rapidly transformed the agency's business enterprise by implementing innovative Community Lifeline and FEMA Integration Team concepts to strengthen private/public partnerships, and to permanently embed full time staff within state and tribal governments to better meet constituent needs.
- » As the direct result of 12 influential Congressional testimonies, Congress passed the *Disaster Recovery Reform Act* that made Pre-Disaster Mitigation a national priority, provided meaningful changes to the FEMA workforce, and bolstered state and local emergency management capability.
- » Executed the National Flood Insurance Program (\$1.3 trillion exposure/5 million policy holders) and implemented cutting-edge reinsurance capital market concepts that saved taxpayers approximately \$1 billion during Hurricane Harvey.
- » On behalf of the White House, ensured continuity for the entire Executive Branch of government, and preserved the nation's ability to make sure government mission essential functions continue regardless of any threat or emergency.

Controller | Active Threat Full-Scale Exercise | Cook County, Illinois, Department of Homeland Security and Emergency Management

- » Served as a controller for a full-scale exercise involving over 300 participants designed to validate the rescue task force concept as a response tactic to active threat events.

Brock Long

Senior Project Advisor



Project Executive | Continuity of Operations Plan Training and Tabletop Exercise Project | Wake County, North Carolina

- » Managed the development and conduction of three continuity of operations plan (COOP) training sessions and one executive level tabletop exercise (TTX) in June 2012 using the County's recently developed COOP. The training was designed to also prepare participants to participate in a TTX that was held on June 14, 2012. The Hagerty team then developed a TTX that featured a hurricane impacting the Capital Region, severely impacting the County's ability to continue mission essential functions. Specifically, the TTX consisted of two modules that focused on protective actions and reconstitution of services. Approximately 25 department level directors and key staff participated in the exercise.

Project Executive | Emergency Operations Plan Workshop and Tabletop Exercise | University of North County Ashville

- » Oversaw the execution of a two-day training workshop and TTX. The purpose of the workshop and exercise was to familiarize UNC Asheville leadership with the new emergency operation plan (EOP). Working directly with the campus Director of Emergency Management, Hagerty trained approximately 50 staff members on the EOP structure and identified specific roles and responsibilities of supporting university departments and staff. The following day, Hagerty facilitated a TTX featuring a hazardous materials event that severely injures multiple students and rendered a primary research facility unusable.

Exercise Evaluator | Hurricane Tabletop Exercise | Florida International University

- » Evaluated the University's annual exercise to evaluate its ability to prepare for, respond to, and recover from catastrophic events. Mr. Long attended the exercise, which included a major hurricane strike scenario, and identified the university's strengths, capabilities, limitations, and weaknesses. Using this information, an After-Action Report (AAR) was developed.

Project Executive | Medical Counter Measures Distribution and Dispensing Exercise Series | Ohio Department of Health

- » Supported the design and facilitation of two TTX aimed to evaluate the plans, processes, and procedures employed by the State around a scenario that would require resources from the Strategic National Stockpile. The scenario involved the release of aerosolized anthrax in the Cincinnati area, with an impact in the States of Ohio and Indiana, and Commonwealth of Kentucky. Both exercises employed the Center of Disease Control and Prevention's Public Health Preparedness Capabilities to assess the player's performance.

Director | Alabama Emergency Management Agency / Deputy Director | Alabama Department of Homeland Security

- » Appointed as the Governor's Authorized Representative and State Coordinating Officer for eight Presidential, six state declared disaster events, including executing the state's response to the H1N1 pandemic flu threat. Mr. Long also served as the state's lead COOP advisor for pandemic flu events.

Employment History

Hagerty Consulting, Inc., Executive Chairman, 2019 to Present

Federal Emergency Management Agency, Administrator, 2017 to 2019

Hagerty Consulting, Inc., Executive Vice President, 2011 to 2017

Alabama Emergency Management Agency, Director, 2008 to 2011

Brock Long

Senior Project Advisor



Beck Disaster Recovery, Inc., Southeast Regional Director, 2007 to 2008

Federal Emergency Management Agency, Hurricane Program Manager, 2001 to 2006

Georgia Emergency Management Agency, Statewide Planner/School Safety Coordinator, 1999 to 2001

Robert E. Farnum

Recovery Consultant



Education

- » Bachelor of Technology, Agricultural Engineering, State University of New York at Cobleskill

Training and Certifications

- » FEMA Independent Study
Courses: IS-00100.b, IS-00200.b, IS-00318, IS-00546.a, IS-00631, IS-00631.a, IS-00632, IS-00700.a, IS-00800.b, IS-00801, IS-00803
- » DFTO-1391, Cost Estimating Format Training
- » DFTO-3195, Snow Emergency Training

Relevant Highlights

- » Over 20 years of disaster recovery experience including work on some of the largest disaster in US history
- » Supported disaster recovery efforts for the 9-11 Terrorist Attack, Hurricane Katrina, Hurricane Sandy, and the Deepwater Horizon Oil Spill
- » Specialties:
 - » Catastrophic Loss Management
 - » Long Term Disaster Recovery
 - » Infrastructure Grants Management
 - » Government Programs Administration
 - » Financial Standards and Audit Compliance

Professional Biography

Mr. Robert Farnum has over 35 years of experience in business process management including technical services consulting. Beginning in 1982, Mr. Farnum participated in all aspects of architectural design and construction management including architectural, civil, structural and mechanical engineering processes as an architectural designer and property developer. He maintains a broad technical skillset and possesses the ability to clearly communicate complex issues. In 2001, Mr. Farnum accepted a temporary position with the New York State Emergency Management Office following the September 11th, World Trade Center terrorist attack. As state liaison to authorities, city agencies and private non-profit organizations, Mr. Farnum managed large, complex and highly detailed projects while imposing an expert understanding of scope and quality control. In 2004, he joined Adjusters International's emerging government services division and for nearly 15 years participated in all aspects of public infrastructure recoveries involving supplemental disaster assistance. Mr. Farnum led recovery projects in New York, New Jersey, Florida, Texas, California, Iowa, North Dakota, Louisiana, Colorado, and Arkansas. He has overseen projects involving more than 120 staff and coordinated complex claims exceeding one billion dollars and requiring the anticipation of multiple funding sources. Mr. Farnum has worked in leadership roles at both the grantee (state) and applicant (local) levels.

Relevant Professional Experience

Disaster Recovery Consultant | Various Clients | Adjusters International and The Olson Group, Ltd.

- » Served as disaster recovery consultant supporting recovery projects across the United States (US). Major highlights include:

State Recovery Programs Administration

- » Major Disaster Declarations: DR-1391, DR-1650, DR-1670, DR-1692, DR-1710, DR-4085, EM-3195, EM-3186.
- » Events included storms, flooding, terrorist attacks, and power outages.
- » Projects included Public Assistance (PA), Hazard Mitigation Grant Program (HMGP), Federal Transit Administration (FTA) Emergency Relief (ER), Community Development Block Grant (CDBG), and Disaster Case Management Program (DCMP).

Robert E. Farnum

Recovery Consultant



- » Performed in numerous capacities including project executive, program manager, project officer, team leader, task leader, senior project manager, program manager and technical/special considerations coordinator.

Recovery Programs Management

- » Projects included thirty-seven government entities within ten separate states while responding to seventeen separate disaster events.
- » Clients included cities, counties, medical, educational, tribal and public service entities as well as utility, development and transportation authorities.
- » Events included hurricanes, severe weather, wildfires, flooding and public health emergencies.
- » Primarily developed catastrophic public infrastructure claims between insurance, FEMA PA/HMGP, CDBG/Department of Housing and Urban Development (HUD), Department of Transportation (DOT), Federal Highway Administration (FHWA), FTA, United States Department of Agriculture (USDA), Natural Resources Conservation Services (NRCS), Universal Service Fund (USF), Department of Homeland Security (DHS) Port Security Grant Program (PSGP) and other supplemental funding sources.
- » Assisted in developing operational capacities to improve recovery capabilities through planning.
- » Performed tasks as project executive, project manager and technical advisor for coordinated (insurance/PA/other) financial claims development and processing under numerous state and federal disaster assistance programs.

Third Party Claims Support

- » Served as project manager and senior consultant for the Deep Water Horizon Oil Spill recovery effort. Developed processes and directed activities undertaken to isolate, quantify, categorize, qualify and support Louisiana state agency incident impacts in conformance with Oil Spill Pollution Act requirements.
- » Served as technical specialist for Hurricane Sandy recovery. Assisted with the review and conformance of FEMA claims anticipating proceeds for a local government insurance pool within the State of New Jersey.

Business Operations Support

- » Supported Adjusters International, Tidal Basin, Rising Phoenix Holdings Corporation, and The Olson Group Ltd.
- » Participated in sales, marketing, operations and program development tasks including public solicitations, contract negotiations, work plan/task order staff development and direct internal and external reporting activities at all levels.

Senior Manager | City of Miami Beach, Florida | Adjusters International

- » Assisted the City with the development and refinement of operational plans and systems in support of emerging emergency management and recovery capabilities.
- » Responded to City requests for assistance following three emergency events including Zika, Hurricanes Matthew and Irma.
- » Staffed the emergency operations center (EOC) during Hurricane Matthew while supporting finance section operations and transitioned to recovery to assemble potential damage claims.
- » Developed management plans and oversaw staff following Hurricane Irma performing damage assessment operations and PA and HMGP grant development.

Robert E. Farnum

Recovery Consultant



Senior Consultant | City of Gulf Breeze, Florida | Adjusters International

- » Assisted the City with cost reconciliation and grant close-out for disaster events beginning in 2004 and spanning ten years and including four major disaster declarations.
- » Performed diagnostic review of FEMA PA grants and developed a task approach and management strategy.
- » Executed initial operations and trained City staff to perform long-term PA grant administrative requirements, responded to request for technical assistance through completion.

Senior Manager | Seminole County, Florida | Adjusters International

- » Assisted the County with the development and refinement of event cost tracking systems in support of expediting financial recoveries.
- » Responded to requests for staff and technical assistance following Hurricanes Matthew and Irma.
- » Oversaw damage assessment operations, directed cost accounting operations and assembled damage claims for PA and HMGP grants development.

Senior Manager | Clay County, Florida | Adjusters International

- » Responded to requests for staff and technical assistance following Hurricanes Matthew and Irma.
- » Oversaw damage assessment operations, directed cost accounting operations and assembled damage claims for PA and HMGP grants development.

Project Executive | City of Berkeley, California | Adjusters International

- » Assisted the City to recover losses from the 2013 Rim Fire. Berkeley Tuolumne Camp, situated on the Stanislaus National Forest, had been operational since 1922. The Camp was largely destroyed in the 2013 fire.
- » Assisted with the damage assessment operations, directed cost accounting operations and assembled damage claims for PA and HMGP grants development.

Senior Consultant | Office of Emergency Management, New York | Adjusters International

- » Assisted with the isolation of costs and development of subgrants for statewide Hurricane Sandy EOC response costs.
- » Directed staff in the processing of Disaster Case Management claims for eligible faith-based organizations.
- » Directed staff in the processing of CDBG funded applicant cost sharing grants for the Governor's office of storm recovery.
- » Oversaw the processing of HMGP grants and assisted the State Coordinating officer with the resolution of program implementation issues.

Senior Consultant and Senior Manager | Port Authority of New York and New Jersey | Adjusters International

- » Assisted the Authority with all aspects of its Hurricane Sandy financial recovery process including private insurance, FEMA PA and FTA ER programs.
- » Participated in the joint damage assessment phase for the PATH system resulting in the statement of losses in excess of \$2 billion within the 90-day report and the allocation of more than \$1 billion in supplemental funding under the FTA ER program.
- » Later assigned to assist PATH, with the development of management and administrative capabilities associated with ER funding allocations which included project management plan development and program reporting requirements.

Robert E. Farnum

Recovery Consultant



- » Assisted with the development of funding requests using FTA's TEAM database and generated the agencies first two ER program quarterly reports.
- » Drafted a supplemental funding coordination plan for use in allocating insurance proceeds between federal funding sources and for individual PATH projects.

Senior Manager | Jersey City Utilities Authority, New Jersey | Adjusters International

- » Provided joint claims management services for the local sewer and water authority.
- » Oversaw and directed the coordination of insured losses and disaster grant development for Hurricane Sandy impacted critical public facilities.

Senior Manager | North Hudson Sewer Authority, New Jersey | Adjusters International

- » Provided joint claims management services for this local sewer and water authority.
- » Oversaw and directed the coordination of insured losses and disaster grant development for Hurricane Sandy impacted critical public facilities.

Senior Manager | Seminole Indian Tribe of Florida | Adjusters International

- » Performed diagnostic assessment of the Tribe's Emergency Management and response capabilities in relation to FEMA's new tribal policies. During that process, Hurricane Isaac impacted the area, which resulted in Mr. Farnum staffing the EOC during the event to assist in compiling cost documentation in anticipation of seeking reimbursement through federal and state disaster programs.
- » As the Project Manager for these two engagements, Mr. Farnum was responsible for overall coordination of a staff of four consultants and the assembly of the final work product and reports. The Tribe then requested assistance with their assessment of insured property values for properties in four separate reservations. Over the course of one month, inspections were completed, and value estimates assembled for over 1,000 tribal residences.

Senior Manager | Minot Park District, North Dakota | Adjusters International

- » Oversaw process implementation and quality control for FEMA PA and HMGP grants development for approximately \$20 million in damages following flooding of the Souris River.
- » Grants for several of these projects required technical services to address FEMA policies relating historical, floodplain and insurance issues.

Disaster Recovery Consultant | BP Deepwater Horizon Oil Spill, Louisiana Oil Spill Coordinator's Office | Adjusters International

- » Adjusters International as part of the Governors National Resource Damage Assessment and litigation support team executed discovery processes for Oil Pollution Act claims in the State of Louisiana.
- » Directed activities undertaken to isolate, quantify, qualify, assemble and present incident impacts on affected state agencies.

Project Executive | Hurricanes Katrina, Gustav, and Ike, Port of New Orleans, Louisiana | Adjusters International

- » Consulted with the Port of New Orleans on its recovery from damages resulting from Hurricanes Katrina.

Robert E. Farnum

Recovery Consultant



- » Responsibilities included serving as the day-to-day principal point of contact, overseeing the achievement of all deliverables, regular status reporting, and assisting the Port in the administration of the FEMA PA, Hazard Mitigation and Port Security Grant Programs.
- » Worked with Port executives and technical staff to develop and implement recovery strategies, assist with the preparation and review of disaster claims and provided technical assistance related to coordinating disaster funding opportunities including multiple levels of private insurance and the CDBG program.
- » The Port rehired Adjusters International to continue these functions following hurricanes Gustav and Ike and based on Mr. Farnum's work on their behalf and relating to the insurance allocation process he developed for Katrina.

Project Manager | City of Batesville, Arkansas | Adjusters International

- » Served as project manager for the City of Batesville, guiding the city through its financial recovery from the FEMA PA program following severe storms in early 2008.
- » Provided hands-on technical assistance, including the preparation and review of project worksheets.
- » Helped the City to identify and address organizational issues related to its financial recovery.

Senior Consultant | Butte County, California | Adjusters International

- » Provided policy guidance and programmatic expertise to assist the County through both FEMA and state grant application processes. As a result of multiple consecutive Fire Management Assistance declarations, the County sought and received a major federal disaster declaration based on cumulative impacts.

Senior Manager | Sabine Neches Navigation District, Texas | Adjusters International

- » Directed recovery from the impacts of hurricane Ike for the local sponsor of the Sabine River Navigation Channel and manager of the Jefferson County flood control district.
- » Succeeded in overturning multiple negative funding determinations for typically ineligible projects such as the \$9 million restoration of a US Army Corps of Engineers dredge material placement area and repairs to a lock and flood control facilities with very complicated technical specification and eligibility constraints.

Senior Consultant / Program Manager | City of Cedar Rapids and Cedar Rapids Community School District | Adjusters International

- » Worked with staff, and FEMA representatives to develop and refine the implementation of a new policy relating to the reimbursement of applicant administrative costs. Supported all corporate operations relating to client management.

Senior Manager | City of Marble Falls, City of Copperas Cove, and Coryell County, Texas | Adjusters International

- » Oversaw six consultants assisting clients through the FEMA PA program including the first use of permanent work Pilot Projects and the submission of HMGP grant applications.
- » Activities included refinements to hazard mitigation plans, coordinating engineering efforts and performing benefit-cost analyses (BCAs) on impacted properties.
- » In addition to the processing of PA grants, Marble Falls was awarded nearly \$1 million for multiple-property acquisition and relocation projects, and Copperas Cove received funding for a \$500,000 storm water retention project.

Robert E. Farnum

Recovery Consultant



Senior Manager | Severe Storms and Flooding (1710-DR-NY), New York State | Adjusters International

- » Oversaw 20 Public Assistance Liaisons assisting the State to administer the damage documentation phase of the FEMA PA program. Damages exceeded \$1.5 million, with a significant portion of project worksheets receiving additional hazard mitigation funds.

Senior Manager | Severe Storms and Inland and Coastal Flooding (1692-DR-NY), New York State | Adjusters International

- » Oversaw 110 Public Assistance Liaisons in the 13 counties included in the federal disaster declaration for Public Assistance. Damages were estimated at \$88.5 million and staff wrote over 2,000 grants in response to this disaster.

Project Manager | Severe Storms and Flooding (1670-DR-NY), New York State | Adjusters International

- » Oversaw 43 Public Assistance Liaisons in 17 counties designated by a federal declaration.
- » Conducted two preliminary damage assessments (PDA) that led to awards for both the FEMA PA and Individual Assistance Programs. Staff wrote 1,216 grants totaling more than \$30 million.

Senior Project Manager | Severe Storms and Flooding (1650-DR-NY), New York State | Adjusters International

- » Oversaw more than 120 Public Assistance Liaisons in 20 declared counties. Staff wrote over 4,700 Project Worksheets, totaling over \$250 million in damages including \$27 million in mitigation projects.

Senior Manager | Winter Storms (3195-EM-NY, 1534-DR-NY), New York State | Adjusters International

- » Oversaw 45 Public Assistance Liaisons dispersed to 22 counties, who documented over 2,600 project worksheets totaling more than \$44 million, and an additional \$18 million in architectural and engineering worksheets.

Project Manager | Hurricane Recovery, Lee County, City of Ft. Myers, and City of Sanibel, Florida | Adjusters International

- » Served as project manager for all three applicants overseeing eight staff.
- » Deployed in August 2004 to assist Lee County and its component cities Sanibel and Ft. Myers in their recovery operations from the 2004 hurricanes.
- » Hurricane Charley property damages alone exceeded \$40 million with an additional \$20 million in debris removal costs. Mr. Farnum developed and implemented a cohesive loss-management process with the County's risk management department allowing the County access to disaster funds from private insurance, FEMA, FHWA and NRCS.
- » Major projects included the Sanibel Causeway and the removal of invasive Australian Pine trees from Sanibel.
- » Continued disaster recovery management following subsequent hurricanes. Appealed-and won-a denial of funds based on a core FEMA policy that requires an entity to carry more comprehensive insurance equal to its FEMA grant, and areas hit by both Charley (2004) and Wilma (2005) were fully eligible for FEMA grants.

Infrastructure Grants Specialist | New York State Office of Emergency Management

- » Served as Public Assistance Program Manager/Infrastructure Specialist for the World Trade Center Disaster (DR-1391) and 2003 Power Outage (EM-3186).
- » Coordinated State resources to implement FEMA's PA and Hazard Mitigation programs including initial use of FEMA's Cost Estimating Format.

Robert E. Farnum

Recovery Consultant



- » Participated in and oversaw all activities relating to the development of PA and HMGP grants development, processing and close-out.
- » Clients included the Port Authority of New York and New Jersey, Metropolitan Transportation Authority, and many others.

Deputy State Coordinating Officer | Northeast Blackout, New York State | New York State Emergency Management Office

- » Coordinated the implementation of the State's Public Assistance Program in New York's Metropolitan region during the power outage of 2003, an emergency affecting every county in the State.
- » Assisted in the administration of the \$5 million emergency management grant for disbursement among responding agencies including PNP's police, fire, emergency medical and supply providers.

Lead Estimator | 9-11 Terrorist Attack, New York State | New York State Emergency Management Office

- » Served as the lead estimator for the state team of engineers and architects serving the New York State Emergency Management Office (NYSEMO).
- » Assisted in the \$2.28 billion World Trade Center recovery effort for NYSEMO's Infrastructure branch; trained by FEMA in the use of a forward-projecting cost-estimating model, the Cost Estimating Format (CEF).
- » Directed the team in the development of cost estimates for large projects eligible under FEMA's PA program.
- » Rose to the rank of Deputy Public Assistance Officer for NYSEMO and responded to the State and City's request for an expedited proceeding to close the 9-11 disaster.
- » As part of FCO's close-out team, sought out and received permission from Congress to develop an alternative process to address the magnitude of the 9-11 disaster.
- » Oversaw the Expedited Closeout process, an \$8.8 billion fund with an 18-month window that processed reimbursements for all of Manhattan including the reassignment of funds to the FTA for transportation recovery, the predecessor of the current ER program.

Employment History

Farnum Consulting, Owner, 2020 to Present

The Olson Group, Ltd., Senior Associate and PA Team Leader, 2019 to 2020

Adjusters International, Deputy Director, 2004 to 2019

New York State Emergency Management Office, Various Roles and Responsibilities, 2001 to 2004

Terry Ellis

Recovery Consultant



Education

- » Bachelor of Business Administration, Faulkner University Harris College of Business
- » Associate of Arts, Alabama Christian College

Relevant Highlights

- » Deployed following presidentially declared disasters for over eleven hurricanes, several flooding and ice storm events, and Covid 19 support for two Applicants.
- » Proficient in Stafford Act Categories A-G and adept in managing multiple Applicants.
- » Fully qualified through FEMA Public Assistance Cadre FEMA Qualifications System (FQS) – Disaster Field Training Operations
- » Attended FEMA Emergency Management Institute, Emmitsburg, MD. Training for FEMA's recently implemented program delivery system. Certified in both Grants Portal and Program Delivery Manager (PDMG)
- » FEMA Certified For Public Assistance Alternative Procedures (PAAP) adding Section 428 of the Stafford Act
- » Qualified to certify cost estimates in development of Scope of Work using Cost Estimating Format (CEF)
- » Proficient in FEMA's Emergency Management Mission Integrated Environment (EMMIE)
- » FEMA Individual Assistance (IA) training in American Council of Education (ACE) 4 user and housing inspection
- » Active experience with FEMA's Delivery Model prior to PA Program and Policy guide FP 104-009-2.
- » Florida Certified Building Contractor with estimating endorsement. (License #CBC1253895)

Professional Biography

Mr. Terry Ellis has over 25 years of direct experience working in various federal, state, and local grant programs as well as highly administrative positions in state government. He has worked directly within the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program and possesses extensive experience as a Disaster Response and Recovery Project Director and State of Florida Public Assistance Officer (PAO). Also, Mr. Ellis has supported various county and city governments in obtaining eligibility grant funding following presidentially declared disasters as a direct contractor and as part of the FEMA PA Technical Assistance Contract (TAC) Program. Possessing working knowledge and experience in project development, management, reporting, environmental clearances, recovery reimbursement, cost estimating, documentation, field/site inspections, and close-out, Mr. Ellis has served the full circuit of programs and duties related to disaster recovery assistance.

Beginning in 1975, Mr. Ellis has supported: hurricane recovery following Hurricane Eloise followed by Frederick (1979), Opal (1995), Jeanne (2004), Charley (2004), Ivan (2004), Dennis (2005), Matthew (2015), Harvey (2017), Florence (2018), Michael (2018), Sally (2020), Covid-19 pandemic (2021) and Ian 2022. Severe Storms and Flooding declarations of Florida-DR-4138 (2013); Ice Storm Damage of South Carolina-DR-4166 (2014); state and local declarations; and Individual Assistance operations. In the realm of hazard mitigation, Mr. Ellis served as Project Director for Decatur County, Georgia, and was responsible for the successful mitigation effort of 16 high-end homes participating in the FEMA Section 404 Hazard Mitigation Grant Program (HMGP) utilizing acquisition and demolition. He has vast experience in debris management, specifically in the work with South Carolina-DR-4166 for Aiken County where he organized and crafted a debris monitoring plan.

Mr. Ellis's seasoned practice assisting applicants by defining damages, writing recovery project worksheets (PWs), and in close-out of grants is complemented by his continuous education in certification and training in FEMA offerings. From writing large to small PWs in Stafford Act Categories A through G (Cat A-G), he has a full gamut of knowledge in providing applicant assistance for damage assessment, scope of work development, cost estimating, site inspection, and in FEMA's new PA delivery model. In 2017, following the devastation from Hurricane Harvey, Mr. Ellis received

Terry Ellis

Recovery Consultant



training at FEMA's brick-and-mortar institution, the Emergency Management Institute, in Emmitsburg, Maryland, on the new PA model and the Pilot Program affecting permanent work. Additionally, during deployment to Texas for Hurricane Harvey PA TAC, Mr. Ellis received training at the Denton, Texas, FEMA Consolidated Resource Center (CRC) as a Costing Specialist. He was recognized by the Jefferson County Auditor for exemplary assistance to the County.

Relevant Professional Experience

Emergency Protective Measures and Debris Consultant | Hurricane Ian – DR4675FL | Cape Coral, Florida | October 1 – December 30, 2022

- » Drafted initial Expedited project within first week of for Category A - First 30-day debris removal – Project obligated within one week's time. Crafted second version for Applicant submission.
- » Drafted initial Expedited Project request for Emergency Protective Measures, (Category B) – Project Obligated.
- » Developed debris invoice validation mechanism for continuity with Applicant's Debris Management Plan and approved contractor's contract scope of work for review prior to Applicant payment.
- » Conducted validation of the first run of invoices submitted from the hauling contractor and monitoring contractor.
- » Prepared correspondence to relative State and Federal entities clearing the way for the Applicant to remove debris from Applicant maintained canals.
- » Completed work as assigned by Project Manager.

Recovery Project Manager | Hurricane Michael – DR4399FL & Hurricane Sally -DR4564FL | February 1, 2021 – September 20, 2022 | Gadsden County Florida

- » Directed all recovery activities for both declarations.
- » Prepared and submitted to FEMA all Emergency Projective Measures (CAT B) damages and project-supporting documentation for FEMA submission. All projects obligated as submitted.
- » Identified all eligible CAT C damages for both completed and work to be completed. Responded to all Requests For Information. All projects obligated.
- » Directed Applicant through all mitigation opportunities relative to the recovery of damaged roads and buildings (CAT E) utilizing services of Applicant's consulting engineer.
- » Submitted all Requests for Reimbursement to Recipient.
- » Responded to all Closeout Requests for Information from Recipient.

Secondary point of contact for Covid-19 Emergency Projective Activities | Gadsden County Florida | April 1, 2020 – January 21

- » Consulted with the Applicant's Budget Officer in matters of collecting and extracting non-eligible activity costs prior to submitting documentation for CAT B project development. Results: All submitted expenses were reimbursed.
- » Provided Applicant with response concerning questions relative to methodology utilized in Covid-19 projects vs. traditional project development.

Terry Ellis

Recovery Consultant



Recovery Consultant | Covid-19 Pandemic | Miami-Dade County, Florida | December 2020 – February 2021

- » Received and processed all data from communications division of the Applicant associated with notification to community of vaccinations.
- » Accounted for all eligible Force Account labor, materials and equipment purchase invoices and prepared summations.
- » Extracted all non-eligible Force Account costs from documentation prior to creation of damage descriptions from Fire and Police Departments.
- » Served as point of contact to Communications, Fire, and Police Departments regarding all documentation and costs.
- » Crafted project from 1000 Vaccinations Per day Plan and the Mobile Vaccinations plan.
- » Developed cost estimates for project development after capturing relative data.

Recovery Consultant | Hurricane Michael – DR4399FL | Panama City, Florida | Palm Bay Charter School, Panama City, Florida | Bay Haven Charter School, Lynn Haven, Florida | March 1, 2019 – January 31, 2021.

- » Primary lead developing and submitting Applicant Certified Small Project for infrastructure and Category E damaged fire stations.
- » Prepared and submitted Damage Inventory for all parks and recreation facilities.
- » Directed FEMA site inspections for all Applicant owned parks and provided Applicant QC review and editing of site inspection reports.
- » Provided project development activities for buildings and ancillary elements for all damages and recovery for Palm Bay Charter School and Bay Haven Charter School.
- » Provided response to FEMA requests for information.
- » Directed response for mitigation opportunities.
- » Represented Applicant in all follow-up FEMA PDMG and PTFM meetings.
- » Total project development with multiple damages for all applicants-28.

Project Director | Hurricane Florence – DR4393NC | City of New Bern, North Carolina | October 8, 2018 – March 31, 2019.

- » Served as Project Director for all FEMA related activities.
- » Directed field staff of 3 and 4 remoted staff members defining over 25 damaged facilities and associated formulated project damages.
- » Directed all Applicant Insurance and FEMA advocacy activities.
- » Served as primary point of contact for Applicant and FEMA staff on all matters relative to the recovery process.
- » Directed the procurement, vendor selection, delivery and placemen of temporary facilities for the New Bern Fire Training Facility.
- » Prepared and submitted all element s of CAT B Projects including FAL/FAE/FAM and Mutual Aid components.
- » Prepared and submitted all projects elements for CAT A cost recovery and justification for commercial property debris removal.
- » Defined and submitted facility CAT B damages to Applicant owned, operated and maintained electrical utility distribution system. Facility CAT B damages exceeded \$6 million in combined Mutual Aid and Force Account damages.

Terry Ellis

Recovery Consultant



- » Directed Applicant procured Engineers preparing recovery estimates and scope of work for submission under the Section 428 policy for Hurricanes Florence and Michael -FEMA Recovery Policy FE 104-009-7.
- » Reviewed, prepared and submitted to FEMA all CAT A, B, C, E, F, and G standard lane and expedited lane projects.
- » Prepared and submitted 32 Applicant Certified Small Projects.
- » Prepared a large project for the City-Wide open drainage system recovery. The project was obligated for \$32 million.
- » Served as Applicant representative with the Recipient Staff.

Recovery Consultant | Flooding | Howard County, Maryland | DR4376MD | September 2018 – October 2018

- » Collected damage data from various departments relating to the emergency protective measures taken and the associated costs of recovery.
- » FEMA follow up meetings with PDMG and Applicant staff formulating projects.
- » Prepared responses to FEMA requests for information.

Program Delivery Manager and Costing Specialist (TAC) | Hurricane Harvey Recovery | FEMA/Fluor Contractor, Based in Beaumont, TX, under Austin JFO, August 25, 2017 – August 3, 2018

- » Deployed to Texas as PDMG and Task Force Leader (TFL); assigned eight (8) Applicants in Orange and Jefferson County for a total project value of \$86M.
- » Jefferson County – 337 damage line items, 176 Projects, Cat A, B, C, E, F.
- » Orangefield Independent School District – 35 damage line items, 22 projects, Cat B, C, and E.
- » Vidor Independent School District – 73 damage line items, 21 projects, Cat B and E. Shepherded successfully to meeting the requirements for the 50% rule enabling replacement of its middle school.
- » Bridge City Independent School District – 15 damages, six (6) projects.
- » Orangefield Water Supply (Critical Infrastructure) – Eight (8) damages, three (3) projects, Cat A and F.
- » Jefferson County Drainage District #6 – 47 damages, 40 projects, Cat A, B, C, and F.
- » Northwest Forest Municipal Utility District – Four (4) damages, four (4) projects, Cat A, B, and F.
- » Orange Community Players (Non-Profit) – Six (6) damages, four (4) projects, Cat B and E.
- » Received commendation from Beaumont County Auditor for redefining damages, reformulating prior projects, and securing FEMA understanding of the Jefferson County accounting requirements.

Housing Inspector | South Carolina – DR-4286, Hurricane Matthew | Cornerstone Projects, Inc. – Vanguard Emergency Services, October 14 – November 9, 2016

- » Provided housing inspections in Berkeley County, South Carolina.
- » Eighty-seven home inspections conducted and successfully submitted with complete quality assurance / quality control (QA/QC) and zero complaints from Applicants. Received commendation for excellent customer service reporting.

Housing Inspector | North Carolina – DR-4285, Hurricane Matthew and Associated Flooding | Cornerstone Projects, Inc. – Vanguard Emergency Services, October 9 – October 14, 2016

- » Provided housing inspections in Johnston and Wayne counties.
- » Used FEMA's ACE 4 inspection software to complete 31 inspections within a three-day period.

Terry Ellis

Recovery Consultant



Consultant | Alabama – DR-4251AL | Alabama Department of Conservation and Natural Resources (DCNR) Professional Engineers, March 2016 – August 2016

- » Following the January 2016 Flooding event, provided direct consultation of Damage Description and Dimensions (DDD) and Scope of Work of damages to engineers and biologists of the Barbour Wildlife Management Area.
- » Wrote PWs for the Department and submitted to FEMA under recently reengineered FEMA Policy Guidelines.
- » Crafted a PowerPoint presentation for the department (DCNR) defining the methodology for capturing and estimating force account labor and equipment cost of recovery. This included roads, mudslides, loss of ditching, culvert loss, parking lots, docks, bridges, and other more complicated water control devices and impoundments.

Project Officer | DR-4177, North Florida Flooding | Cornerstone Projects, June 1, 2014 – February 12, 2015

- » Served as Project Officer in Jackson County, Florida.
- » Developed and submitted PWs containing 852 miles of unpaved roads and component bridges and drainage culverts.
- » Designed PW mechanisms to capture all cost estimates of facility components and corresponding costs using the Cost Estimating Format (CEF).
- » Supplied recovery scope of work on behalf of applicant to FEMA PAO and staff.
- » Designed all methodology for estimating loss of road surface, aggregate, drainage ditch sedimentation recovery, removal, and disposal. This shortened the length of time FEMA project specialists were deployed to Washington County.

PA Specialist | Georgia – DR-4165 Severe Winter Storm, Atlanta, Georgia | May 2014 – July 2014.

- » Deployed to FEMA JFO on Strike Team to facilitate wrapping-up of incomplete PWs for the cities of John's Creek and Peachtree City in recovery from ice storm damage.
- » Completed numerous incomplete PWs possessing a high degree of difficulty.
- » Successfully obtained obligated funds on behalf of Applicant to include pre-event mobilization and staging cost of city workers.

PA Specialist and Public Assistance Coordinator (PAC) | South Carolina – DR - 4166, Severe Winter Storm, Columbia, South Carolina | February 2014 – May 2014

- » Deployed to FEMA JFO as Project Specialist; conducted Kickoff Meetings and provided applicant assistance for damage assessment and scope of work development.
- » Wrote 74 PWs consisting of CAT A, B, E, and F.
- » Wrote PWs for three (3) rural electric cooperatives.
- » Served on task force to audit the debris monitoring contracts of two prime contractors in southwest South Carolina. This included verification of load percentages and documentation debris load at tower stations and disposal sites.

Lead Project Officer, Florida – DR – 4138, North Florida Flooding, Cornerstone Projects, Inc., July 2013 – December 2013

- » Lead Project Officer in Holmes County, Florida; assigned to Florida Department of Emergency Management advocating on behalf of the Applicant defining damages and recovery requirements.
- » Wrote CAT C 41 PWs for 891 miles of unpaved roads within 48 named facilities (Roads) – ten roads per PW, totaling \$23,120,000 in obligated funds. Fifty-six mitigation opportunities were identified, written, and submitted for approval.

Terry Ellis

Recovery Consultant



- » Crafted closeout documentation tools utilized for Cat C that was adopted by Florida Department of Emergency Management as the model to be used.

Hazard Mitigation Liaison | Georgia Hazard Mitigation Grant Program – Decatur County, April 2009 – 2012

- » Directed Sub-Grantee as primary liaison for 16 Flint River properties flooded in April 2009 with Georgia Emergency Management Agency (GEMA). Activities included Sub-Grantee Application, property owner application assistance, valuation of property, public meetings, county commission presentations, and property owner guidance through the process from application to closure and relocation.
- » Successfully mitigated 16 high-end homes participating in HMGP utilizing acquisition and demolition.

CEO | Bay City, LLC | Vernon, Florida and Bainbridge, Georgia, October 1995 – December 2012

- » Construction and consulting company focused on disaster recovery.
- » Project Manager for site development and construction of a 34-unit apartment complex and commercial units on 4.5 acres in Enterprise, Alabama.
- » Director of subcontractors, accountants, attorneys, bid specialists, and ancillary input providers.
- » Interacted with building officials, local and state regulators, political leaders, civic organizations, and other stakeholders.
- » Scheduled all work phase development and monitored progression.
- » Interfaced with lenders, risk management companies, utility, and energy providers.
- » Maintained constant awareness of evolution of all regulatory agencies at all levels.

Alabama State Auditor | Montgomery, Alabama, November 1990 – January 1995

- » Directed audit and inventory control staff of 86 personnel.
- » Designed, developed, and implemented inventory control system utilizing barcode technology.
- » Presented budget testimony to legislature for four (4) years.
- » Directed post-auditing of all accounts maintained by the State of Alabama and drafted annual reports of the same.
- » Made numerous contact with civic groups, business leaders, and political leaders.

CEO | Taylor Ridge Development, LTD | Alabama, August 1989 – November 1990

- » Builder of a strip mall center in Coffee County, Alabama.

Executive Technical Assistant to the President | Alabama Public Service Commission | Montgomery, Alabama, September 1981 – August 1989

- » Instructor of Response Staff for electrical and gas outages resulting from Ice Storms, Hurricanes, Tornadoes, and other natural or man-made occurrences.
- » Served as Emergency Management Liaison for the Alabama Public Service Commission covering Alabama Power Company, Alabama Gas Company, 23 independent telephone companies, BellSouth Telephone, and Southern Natural Gas Company.
- » Reviewed all regulations following public hearings and made recommendations to the Commission.
- » Monitored all telecommunication tariffs following the break-up of AT&T and its Bell Operating Companies.

Terry Ellis

Recovery Consultant



- » Served as Point of Contact for all telecommunications companies seeking entry into the newly competitive environment following the AT&T divestiture.

Employment History

Hagerty Consulting, Inc., Independent Contractor, 2017 – Present

Fluor Contractor, FEMA PA Specialist, Costing Specialist, FEMA IA Specialist, 2013 – Present

Cornerstone Projects, Inc., Owner and Principal Officer, 2004 – Present

Decatur County, Georgia, Hazard Mitigation Liaison, 2009 – 2012

Bay City, LLC, CEO, 1999 – 2012

Taylor Ridge Development, LTD, CEO, 1989 – 1990

State of Alabama, State Auditor, 1990 – 1995

Alabama Public Service Commission, Executive Technical Assistant, 1982 – 1989

Past Performance References

Hagerty knows there is no better evidence of our capability to support the Town than our current support for your recovery and references from our past and current clients. The following provides an overview of Hagerty's past performance and references for consideration. Should you require additional information regarding our past performance or further references, we will be happy to provide this upon request.

LEE COUNTY, FLORIDA: COMPREHENSIVE EMERGENCY MANAGEMENT SUPPORT

Point of Contact and Title	Dave Harner, County Manager
Contact Information	Email: dharner@leegov.com Phone: 239-533-2221
Period of Performance	December 2019 to Present

Our Lee County-based Hagerty team supports the County with Hurricane Ian FEMA PA cost recovery. After a delay by FEMA in initiating the site inspection process, followed by a subsequent moratorium in site inspections, Hagerty's collaborative approach to coordinating site inspections with FEMA placed the County in the driver's seat and resulted in the completion of more than 200 site inspections – including any re-inspections – within a six-month period. To date, the Hagerty team has submitted multiple projects with a total estimated project cost of \$282 million and a total of \$54 million in obligated emergency and permanent work projects. Anticipating the cash flow issues faced by disaster-impacted jurisdictions following a storm, the Hagerty team prioritized getting funding back to the County. As a result, the County received approximately \$20 million in expedited reimbursements within two weeks of landfall, a total of \$53 million in funding reimbursed for Categories A, B, and Z projects to date, and \$100 million in 0 percent interest loans for PA projects through the newly created 2023/2024 Legislative Appropriations Program administered by FDEM. The \$100 million awarded to the County accounted for over 25 percent of the \$350 million available for all jurisdictions impacted by Hurricanes Ian and Nicole. In addition to emergency response and FEMA PA recovery support, Hagerty developed and submitted to FDEM nearly \$400 million in HMGP subapplications with County departments, supported the County in the development of their Impact and UNA for incorporation in their CDBG-DR Action Plan to the HUD for their \$1 billion allocation, and is currently managing Lee County's *ResilientLee* Recovery Task Force to develop the region's Long-term Recovery and Resiliency Plan.

MONTGOMERY COUNTY, TEXAS: MITIGATION RECOVERY SUPPORT SERVICES

Point of Contact and Title	Morgan Lumbley, Disaster Recovery Manager
Contact Information	Phone: 936-523-3915 Email: morgan.lumbley@mctx.org
Period of Performance	July 2018 to Present

In 2018, Hagerty was procured and awarded a four-year All-Hazards contract by Montgomery County on a yearly renewal basis to perform preparedness, planning, consulting and recovery services. Once the contract was executed and project awarded, Hagerty began performing implementation services on an FMA acquisition program. These services included fully operating the program from homeowner engagement to property closing and demolition. Over the last five years, Hagerty has developed six FMA subapplications, five CDBG-Mitigation subapplications, and one HMGP subapplication on behalf of Montgomery County. These subapplications collectively requested over \$145 million in funding for four acquisition projects, one elevation project, and seven infrastructure projects that sought to mitigate the County's risk against future flood disasters. Across the four FMA Acquisition projects and two CDBG-DR Buyout projects, Hagerty has conducted several extensive community outreach events to gain homeowner participation

throughout priority communities resulting in acquiring and demolishing over 100 eligible properties which have been returned to open green space in perpetuity. Additionally, Hagerty has developed comprehensive grant management plans specifically tailored for each project that identified program policies and procedures covering the administrative, design, permitting, construction (where applicable), and other project elements to help the County navigate FEMA and HUD regulations. Throughout the subapplication development process, Hagerty has worked with three State agencies in responding to Requests for Information (RFIs). Hagerty, alongside the County, responded within tight deadlines set even when homeowner property information needed to be obtained. Throughout the technical review process, Hagerty has efficiently and effectively responded to all RFIs by providing clear and detailed information with supporting documentation. In doing so, Hagerty has been able to expedite the County’s subapplication submission, selection, and FEMA award.

HOWARD COUNTY, MARYLAND: COMPREHENSIVE DISASTER RESPONSE & RECOVERY SUPPORT

Point of Contact and Title	Felix Facchine, Assistant Chief of Staff to the County Executive
Contact Information	410-313-2689 fefacchine@howardcountymd.gov
Period of Performance	October 2016 to Present

Since 2016, Hagerty has provided FEMA PA recovery support services for two flash flooding events in 2016 and 2018. Recovery efforts included FEMA PA project development and submission. On July 30, 2016; Howard County, Maryland received over six inches of range in a two-hour period, causing in flash flooding that resulted in two deaths and catastrophic property damage. Due to the extent of damage to Howard County, FEMA declared a major disaster on September 16, 2016 for only Howard County, which triggered the statewide declaration threshold on its own. Hagerty assisted the County in the formulation of 27 PWs. Hagerty also assisted with planning and strategizing Howard’s claim for FHWA funding for the repair of a damaged federal-aid road, which was not eligible for FEMA funding.

Since the beginning of the COVID-19 pandemic, Hagerty has become a trusted partner and advisor with Howard County. Hagerty’s work has grown to include providing strategic advice on their \$63.2 million SLFRF allocation and grant management services for funding streams contained within the IJJA, IRA and other recent federal legislation.

In total, Hagerty supported Howard County to receive more than \$30 million in FEMA PA reimbursements for flood events in 2016 and 2018. At the same time, the County had previously applied for several “traditional” flood remediation grants through FEMA BRIC and FMA but was unsuccessful due to not being able to meet the strict Benefit-Cost Analysis (BCA) requirements. These strict requirements and lack of funding also meant that the County’s priority projects, although shovel-ready, were unable to begin construction. Based on a preliminary fund-matching exercise, our team identified two grant opportunities with more flexible BCA requirements that could be used for the same purposes. US Department of Transportation (DOT) RAISE grants were not previously considered in prior grant identification processes due to their significant transportation focus, but the Hagerty team communicated to the County that these funds may also be deployed for flood-related tunnel and culvert infrastructure. Working closely with the County, we were able to develop and submit two \$25 million applications and BCAs for the RAISE Discretionary Grant program. Further, our project team used the RAISE application materials, BCAs, and project designs to work with the County to explore and scope out additional funding opportunities, including the PROTECT Discretionary Grant Program, the Congressionally Directed Spending – Pre-Disaster Mitigation Program, and future rounds of RAISE, Infrastructure for Rebuilding America, and the National Infrastructure Project Assistance Program funding.

Technical Approach

Hagerty will confidently provide comprehensive services that address all aspects of disaster recovery. It is important to note that the specific services and schedule will be coordinated with the Town in the event of contract activation and/or associated with a specific task order. This section is divided into two parts:

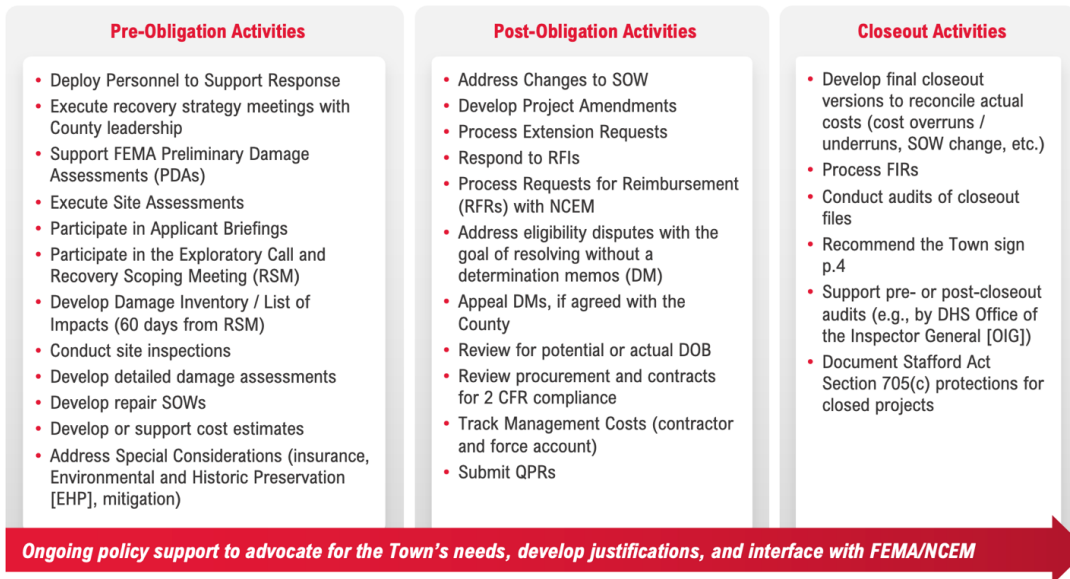
- (a) Hagerty’s specific approach in supporting the immediate needs of the Town.
- (b) Hagerty’s technical approach to the types of disaster recovery services listed in the RFP that may be required generally.

(a) Hagerty’s approach to supporting the immediate needs of the Town.

FROM THE START, THINKING ABOUT THE LONG TERM: SUPPORT DEVELOPMENT OF THE TOWN’S DISASTER-RECOVERY TEAM AND TECHNICAL ASSISTANCE

Due to the unique nature of Hurricane Helene and the topography of the terrain in which the Town is located, Helene’s impacts on the Town have been both concentrated and devastating. This is Hagerty’s motivation to work closely with the Town from the outset to aggressively pursue cost reimbursement as expeditiously as possible.

Hagerty Offers a Phased Approach to Recovery Programs



In all phases, it is critical to document PA eligibility justifications. Hagerty understands FEMA policy intricacies and will structure the Town's recovery process to minimize the programmatic timeline while maximizing reimbursement. We will give the Town our honest opinions about PA eligibility prior to project submission, and we will advise against submitting costs that are likely ineligible. This approach protects the Town, enhances its legitimacy in FEMA's eyes, and often results in more funding and fewer costly, time-consuming disputes. Hagerty aims to avoid PA appeals, instead addressing eligibility matters directly through continuous communication with FEMA, escalating issues within FEMA and NCEM leadership, and clearly outlining eligibility arguments.

We also leverage innovative solutions: if the Town is interested, we can engage a partner that uses high-resolution satellite images and artificial intelligence (AI) to map and identify preliminary damage levels across the Town from Hurricane Helene. The output is a comprehensive damage assessment map that can be viewed down to the lot and asset level and be one type of damage record as recovery progresses.

(b) Hagerty's approach to the services listed in the RFP.

The following provides an overview of the support that will be offered by Hagerty in support of the Town. It is important to note that Hagerty's support will be tailored to the specific needs of the Town, and should Hagerty require support for long-term recovery operations, our team and support will be specifically tailored to those specific needs.

FEMA Public Assistance Advisory Services

While the FEMA PA process can seem straight forward, when actively engaged in specific aspects of recovery, understanding the unique considerations and nuances of the FEMA PA Program become critical for the Town. Scoping, cost estimating, leveraging shared and layered funding, developing improved and alternative SOWs, responding to information requests, and addressing audits are all issues that need to be proactively managed and addressed through the project formulation and beyond. Hagerty's approach to supporting the FEMA PA Programs is founded on experience working directly with recipients and subrecipients across the US to develop grants and administer the program.

DAMAGE ASSESSMENT TEAMS, SITE INSPECTIONS, AND COMPLETION OF ESSENTIAL ELEMENTS OF INFORMATION

Hagerty has extensive experience coordinating damage assessments and completing FEMA site inspection documentation to ensure all damages are captured. We will coordinate with the Program Delivery Manager (PDMG) to schedule site inspections for minimally damaged facilities if site inspectors are available. It is Hagerty's experience that FEMA has been overextended for quite some time and as a result, activities such as damage assessments and site inspections can be delayed due to the lack of available site inspectors. If this issue occurs, we will leverage past experience advocating to FEMA that the Town drive its own site inspection process with engineers and other professionals. We have observed this can speed up the damage identification process and, therefore, access to funding.

Simultaneously, as site inspections are occurring, Hagerty will collect documentation and information from the Town to populate the Essential Elements of Information (EEl) and the scope survey questions fields within Grants Portal. We have a clear understanding of how the Consolidated Resource Centers (CRCs) like to see documentation organized and the typical naming convention utilized. Hagerty will organize all documentation in this manner to expedite reviews and minimize RFIs.

THE FEMA PUBLIC ASSISTANCE DELIVERY MODEL AND KEY TIMELINES

Hagerty will support the Town in navigating the continuous changes and improvements to the FEMA processes and Grants Portal system, as our extensive network across the US gives us the advantage of frequently being aware of changes to FEMA's process prior to FEMA field assets being trained or briefed, as well as knowledge of how different FEMA Regions are addressing policy changes and requirements.

Under FEMA's PA Delivery Model, the PDMG is the primary interface between the Town and FEMA. The PDMG will be responsible for scheduling the Exploratory Call, usually within seven working days from approval of the RPA, and the RSM, theoretically within 21 working days upon assignment. It is important to note that the RSM triggers the 60-day regulatory timeline to identify all damages. Hagerty will coordinate and collaborate with the Town and FEMA to strategically schedule the RSM in such a way that benefits the Town's timeline and priorities. We have observed that the PDMG can be helpful but does not replace robust applicant capacity to navigate the PA Program.

Regardless of the timing associated with the RSM, Hagerty has experience in writing the Damage Inventory in such a way to give maximum flexibility with project formulation and create wiggle room if additional damages are identified after the 60-day deadline. Hagerty will work with the PDMG to logically group projects in the best interest of the Town.

NAVIGATING ELIGIBILITY AND APPEALS

Clearly outlining eligibility is essential for securing reimbursement by ensuring all work is performed and costs are incurred in accordance with statutory and program requirements. Hagerty understands the intricacies of FEMA's eligibility and will use this knowledge to structure the Town's recovery process in a manner that minimizes the programmatic timeline while maximizing reimbursement. Support will include contract and purchasing documentation review; pre-emptive compliance audits on invoicing, payroll records, activity logs, and other cost documentation; and structuring the project SOW in alignment with program requirements, terminology, and industry standards.

It is Hagerty's goal to avoid the appeal process whenever possible. We do so through **(1)** continuous communication with FEMA; **(2)** escalation of persistent issues within FEMA and NCEM leadership; and **(3)** outlining eligibility arguments in writing clearly to the CRC Specialist assigned to ensure no misunderstanding occurs when information is relayed through the PDMG.

Hagerty will always provide an honest opinion on cost eligibility under the PA Program and will advise the Town against submitting costs we do not think will be determined to be eligible. Hagerty finds that the "let's see what happens" approach – submitting all costs versus only those likely to be eligible – results in more negative determinations where FEMA lumps eligible costs within their determination regarding the ineligible costs. We do not believe this is in the best interest of the Town and will focus our efforts to protect the Town and result in the greatest potential return.

Hagerty's leading core principle is to maintain integrity in all that we do. Hagerty has on multiple occasions advised a client to not pursue an appeal on a FEMA negative determination, and request that the client not issue a task order for Hagerty to perform this work as we did not think there was a significant probability where any appeal could be successful. If FEMA does issue a negative determination, Hagerty will provide the Town with a written assessment on the likelihood of an appeal's success. If the Town decides to pursue the appeal, Hagerty will mobilize Hagerty's leading subject matter experts and appeals writers to develop the strongest case possible in effort to secure a full or partial reversal of FEMA's original determination.

PROJECT SCOPING, COST ESTIMATING, AND COMPLIANCE REVIEWS

It is critical that the SOWs developed for projects are accurate, clearly written, and complete. Our multi-disciplinary team knows federal disaster recovery programs, design standards, North Carolina building code, and appropriate construction methods to support the Town with the development of accurate SOWs. Hagerty always looks for

opportunities to add value. Our objective, in collaboration with the Town, is to maximize eligibility and promote resilient reconstruction. As Hagerty supports the Town with project scoping, our professionals will account for important considerations, as further detailed below.

Key Considerations Associated with Project Scoping, Cost Estimating, and Compliance Reviews

Focus	Key Considerations
Cost Estimation Accuracy	<p>Cost estimation is essential when designing projects, implementing the Section 428 Program, developing repair-versus-replace analyses, and executing alternate or improved projects under the PA Program. We have an in-depth understanding of FEMA's Cost Estimate Validation Process and FEMA's Cost Estimating Format and will work with the Town to ensure all assumptions and considerations are consistent and applicable to the actual conditions of the Town. This includes identifying local costs which most likely exceed RSM means unit costs, the standard reference for FEMA PA costing specialists, in a post-disaster environment.</p> <p>Hagerty will work with the Town to identify who will develop the Cost Estimate: FEMA, Hagerty, or an architecture and engineering firm engaged to complete repairs or replacement. Hagerty can support the architecture and engineering partners to ensure the cost estimate provides the level of detail FEMA will require. If FEMA is developing the cost estimate, Hagerty can review these estimates to ensure all eligible costs are included.</p>
Hazard Mitigation Projects	<p>Hazard mitigation is critical to increasing resilience. Hagerty is adept at supporting our clients to proactively identify projects with potential mitigation measures under Section 406 and to independently develop Section 404 projects. Our overall goal will be to support identification of Section 406 and Section 404 hazard mitigation opportunities to ensure the maximum amount of funding is allocated to increase resilience. Our approach to supporting hazard mitigation is further detailed in this proposal.</p>
Special Considerations	<p>Special considerations, such as EHP reviews and in-depth insurance policy analysis are critical throughout the project development process. As Hagerty supports the Town focused on insurance, we will keep an eye on compliance with regulations, assisting the Town throughout the insurance adjustment process to ensure insurance is maximized, and ensure there are no DOB. These considerations must be kept in mind immediately after a disaster, so the Town does not engage in work that is later deemed ineligible. Our team will proactively account for and document any special considerations to prevent or mitigate any eligibility issues.</p>

By applying our multi-tiered quality assurance/quality control review process to all projects, we will ensure compliance with FEMA requirements while also accounting for issues that can potentially impact other funding sources available for the Town. Our strict review process has resulted in identification of multi-million-dollar errors in favor of our clients.

SECTION 428 ALTERNATIVE PROCEDURES, ALTERNATE PROJECTS, AND IMPROVED PROJECTS

In most cases, the PA Program reimburses applicants for the completion of eligible permanent repair work on an actual cost basis. However, there are instances where applicants can be reimbursed based on capped estimates under either Alternate or Improved Projects.

Hagerty will meet with Town leadership to identify their recovery priorities and how the Town wants to build back. Hagerty will use this information to make recommendations on which projects should be standard, Alternate and Improved Projects, or Section 428 Projects. If executed correctly, the Section 428 Program can provide needed flexibility to build back in a manner that suits the Town.

To support development of these fixed-capped grants, we developed a procedure to validate cost estimates, processes for drawdown, and procedures to leverage the full flexibility of the Program. These procedures include a process for streamlining the approval of changes to the SOW for a recovery project from the original scope used to capture costs, allowing the Town to determine the most effective use of recovery funds.

OBLIGATIONS AND REQUESTS FOR REIMBURSEMENT

Prior to project obligation by FEMA, Hagerty will coordinate with NCEM to identify a single point of contact for all the Town's projects. Identifying a single point of contact will streamline communication between NCEM and the Town. Hagerty will inform NCEM which projects are soon to be obligated and provide any necessary context for the project to enable a more efficient validation process. Hagerty will develop a reporting and tracking process with NCEM to ensure the Town has visibility on which RFRs have been submitted, what percentage of the RFR has been reviewed to date, and estimated timeline for reimbursement.

After obligation, Hagerty will submit reimbursement requests for any funding not immediately paid by NCEM. It is Hagerty's experience that constant contact and advocacy is needed to ensure funds are released in a timely manner. Hagerty will ensure regular reporting from NCEM is provided on the status reimbursement requests and any outstanding actions items. In cases where policy interpretations or insurance reductions affect the project, Hagerty will prepare the Town to defend itself with comprehensive project packages. Even after obligation of an initial version of a project, if costs are still being incurred or new costs are identified, Hagerty will work to amend the obligated project.

GRANT CLOSEOUT AND AUDITS

Recovering from a major disaster takes time. Closing out projects in a timely manner is a step toward completing the recovery process. There are proactive steps that can be taken early to make project closeout more efficient and compliant. By structuring grant formulation and administration processes around the Town's internal financial management systems and preparing grant documentation consistently, we can facilitate a streamlined application and administration process that expedites recovery. Depending on the needs of the Town, we are available to support the following project closeout tasks:

- » Ensuring all damages and costs are accounted for, and that no cost overrun or underrun exists;
- » Developing project completion reports and attestation of DOB forms, and initiating project closeouts;
- » Participating and/or facilitating as needed, final site inspections with NCEM;
- » Analyzing FEMA PW closeout determinations to determine whether an appeal is warranted; and
- » Conducting a final and complete cost reconciliation on all disaster related costs to ensure all costs are accurately reflected within the Town's financial system and provide clarity to the Town on why certain costs were not able to be claimed for consideration during the next disaster response.

From the very beginning, Hagerty strives to prepare highly detailed, audit-ready projects that contain accurate information at a high level, but also the necessary supporting documentation to validate the information in the project. That effort, combined with thorough document management, has allowed Hagerty clients to avoid adverse audit findings and de-obligations.

FEMA Individual Assistance Advisory Services

Hagerty understands that IA Program support can come in many forms and that communities often face great challenges when fulfilling unmet needs; reaching and educating survivors about their options; and determining and identifying sound long-term housing options for displaced households. Through our dedication to supporting survivors and field experience, we have facilitated the development of information management systems and processes which enable the effective management of federal housing recovery programs and the implementation of robust long-term community recovery initiatives.

Hagerty can support the Town in identifying and implementing a portfolio of housing recovery programs that is tailored to the specific requirements of a disaster. There have never been more options for housing recovery programs, or more opportunities for states to take a leadership role in program implementation particularly given the changes in the DRRRA and the evolving concept of locally-led, state administered, and federally supported recovery. Hagerty will support the Town to navigate these programs, to include permanent construction, lease programs, manufactured housing, and coordination for any state administered direct housing programs.

Our professionals will collaborate with the Town to develop disaster-specific housing recovery strategies that meet the Town's unique needs. Hagerty's housing planning experience is unmatched, and our ability to support pre-and post-disaster housing planning is founded in implementation of innovative disaster housing programs at the federal, state, and local levels. Our professionals have been instrumental in helping FEMA and other state and local agencies implement best practices to solve some of the most complex IA Program problems and efforts. We understand transitioning households from shelter to long-term and permanent housing is a priority in every community, and as we support the Town, our professionals will develop and implement interim and long-term housing concepts based upon our experience and best practices, consistently evaluate options in every phase of recovery, and maximize use of local solutions to address interim housing needs. Our team will also identify opportunities for innovation to address the roadblocks associated with permanent housing.

FEMA 404 and 406 Hazard Mitigation Services

Through FEMA, the federal government provides hazard mitigation funding through HMA programs, including HMGP, to help state and local communities protect residents and infrastructure in the event of a disaster. Hagerty is extensively experienced in managing and implementing hazard mitigation grants for all programs, including crafting strategies to leverage support through both funding streams. Our strategy will include evaluating each program, in addition to combining HMGP and PA Section 406 Hazard Mitigation funding to identify the most efficient outcome for the Town.

FEMA HMA PROGRAMS

Overall, Hagerty can provide expert level technical advisory services related to FEMA HMA grant programs, such as BRIC, FMA, and HMGP. Hagerty provides cradle-to-grave strategy and coordination from project kickoff through project implementation; project monitoring and compliance; project closeout; audit monitoring; and waitlist management/project reallocation strategy. Upon award of this contract, Hagerty will use the following approach to identify and maximize the best opportunities for Hazard Mitigation projects:

- » **Identifying, developing, and evaluating opportunities for hazard mitigation projects.** Through in-depth technical assistance and project analysis, Hagerty can assist the Town and stakeholders to effectively perform comprehensive property risk analyses to gather information and triage the cost effectiveness of potential projects. This process helps prioritize time and resources by focusing on the most viable applications. We will group projects

according to the grant type and/or break each category down further to align with grant-specific categories, such as HMGP Planning.

- » **Application development and BCA Support.** In designing and operating mitigation programs, Hagerty adds significant value through pre-application strategy development and project scoping. Technical assistance offered by Hagerty will be structured to address the largest issues states and subapplicants face in the grant development process. Usually, the BCA is the biggest issue and the reason why hazard mitigation projects are not successful. Our experts understand how calculating the benefits for a project are critical and spend their time to perfect capturing that data in FEMA's BCA module 6.0. Hagerty will craft hazard mitigation proposals to capture the Town's need for the projects; providing that information for the State to inform them of the Town's intent to submit a project. For complex projects, Hagerty can also assist the Town with project phasing.
- » **Project Implementation and Closeout.** Hagerty will work with Town officials and field professionals to complete all mitigation work to spend federal grant dollars and eliminate risk to the Town. Hagerty's professionals will leverage our technology-led tracking system to monitor projects - allowing our team to examine activities, obligations, and expenditures. We will also work with Town staff to establish a streamlined payment process by developing mutually agreeable documentation requirements; aligned with FEMA and existing Town practices. By structuring grant formulation and administration processes around the Town's internal financial management systems and preparing grant documentation consistently, we can facilitate a streamlined application, administration, and closeout process.

HUD Community Development Block Grant Disaster Recovery Support Services

Hagerty has a diverse background in assisting disaster-impacted communities eligible to receive CDBG-DR funds for long-term recovery needs following a major disaster. Our experience includes supporting jurisdictions to receive direct allocations of funding, crafting robust UNAs to position local subrecipients for optimal recovery funding, and supporting direct recipients of CDBG-DR funds with the development of Action Plans and subsequent implementation support. We understand the CDBG and CDBG-DR Programs and can offer the Town the right professionals across all program phases, from Action Plan development through implementation and closeout.

If there is a CDBG-DR allocation by HUD for a particular disaster, Hagerty will collaborate with the Town to ensure that unmet needs are accounted for in the UNA and Action Plan. This includes supporting advocacy around program design to ensure the unique consideration of the Town, such as those associated with schools or cultural sites, are included. Subsequent to the approval of the Action Plan, Hagerty will collaborate with the Town to apply for programs and/or receive match funding.

Federal Highway and Federal Transit Administration Emergency Relief Programs

Hagerty can support both the FHWA and FTA programs. Since 2012, Hagerty's professionals have assisted the NYC DOT in the formulation and long-term management of more than \$300 million in grants made through FHWA-ER. The Hagerty team has worked directly with NYC DOT and the FTA to fund a \$200 million project to increase the resiliency of the Staten Island Ferry by retrofitting existing docking facilities and purchasing new ferry boats better able to withstand storm damage in future events.

Hagerty will assist the Town to develop accurate project controls to ensure that all eligible grant funding received through the FHWA and FTA programs are tracked appropriately, costs are claimed under the correct funding source,

and that all eligible grant funding is accounted for using appropriate methods to reduce the risk of negative audit findings.

Financial and Grant Management Support and Information Technology

Hagerty has successfully helped our clients analyze, interpret, and otherwise manage the complex, technical, and stringent cost-tracking protocols, and requirements of FEMA. In collaboration with the Town, we will develop a strategy for tracking these costs across all stakeholders, agencies, staff, consultants, contractors, and more through the following techniques and processes. Hagerty will:

- » Develop goals, expectations, and procedures for tracking hours associated with grant development;
- » Formally establish eligibility and tracking protocols with FEMA at the beginning of recovery, not the end. This will control for differences between FEMA Regions and management, which allow for differences in technique; and
- » Develop and implement client-tailored tracking methods and forms that utilize pre-existing and standard record keeping techniques and oversight structures.

Hagerty's grant management experience ranges in size from individual PA Small Projects, FHWA-ER funded roadway reconstruction projects, and large-scale capital construction projects completed through the Section 428 Program. Our dedicated advisors will work with the Town to ascertain the range of projects and grants management activities, building a custom system to suit all its needs. Should Hagerty be selected to support the Town, we will rapidly deploy our team of experts to triage existing grants management, cultivate realistic recovery goals based upon the type of damage and funds allocated, establish proven grants management, and augment the Town's capability to manage the event where needed. Our extensive experience in both emergency preparedness and disaster recovery services provides a dynamic solution to the Town for exceptional grant management advisory services and support.

Resilient Community Planning Program Support

Resilience planning can occur before or after a disaster. As Hagerty supports the Town, we will collaborate with key stakeholders to consider resilience measures that can be taken into account as recovery advances. Key activities will include:

- » **Developing a strategic vision for resiliency planning.** We suggest the first course of action the Town takes is to establish a strategic vision for recovery and resilience including identifying priorities for planning, implementation, and integration with concurrent, related activities. Hagerty can develop and execute a discovery change workshop to facilitate this process, crafting a working session that will interactively develop a common understanding of recovery objectives and resilience goals. The intended outcome of this vision session would be to have a road map that defines the Town's priorities, informed timelines, and tentative funding streams to support program implementation.
- » **Determine recovery organizational structure.** The NDRF provides a structure/framework for establishing an organization for recovery leadership, both in terms of overall management and within RSFs. While these concepts at some level address cost recovery needs for the Town, they are covered only at a surface level. Therefore, it is suggested that as follow-up step to a strategic vision, the Town establish an organizational structure for recovery management and RSFs, including where and how cost recovery operations fit in.

Long-Term Recovery Operations Implementation Support

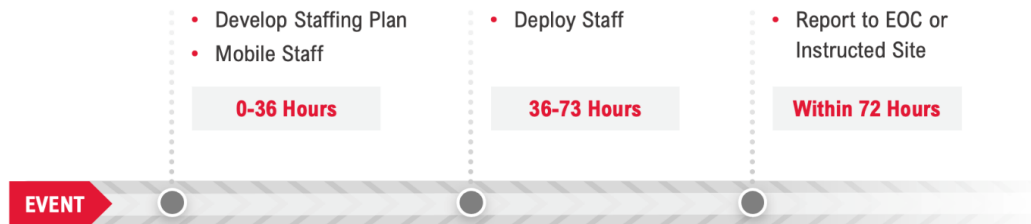
Hagerty has deep capability in implementing recovery programs and operations alongside our clients. Here, we have previously supported implementation of RSFs; organized task forces to address key issues; and deployed personnel to support the operations of those task forces.

In support of the Town, Hagerty will deploy personnel that can both support strategic planning and operations around recovery support functions. Given the impacts to the Town associated with Hurricane Helene, Hagerty anticipates that key priorities will lie around housing and infrastructure recovery. As the Town develops strategic plans and priorities associated with long-term recovery, Hagerty will provide support for key tasks, including community engagement, collaborative engagement with municipal, state, and federal partners, and provide staff to augment long-term recovery operations. To ensure execution of services and fulfillment of the Town's needs, Hagerty will engage proactively such that our personnel, functional area points of contact, and Town leadership are connected on key operational components necessary for the success of the long-term recovery mission.

Emergency Operations Center and Joint Field Office Staff Augmentation

Hagerty understands the need for an agile approach to supporting response operations – whether in the EOC or in the field. As an emergency management and homeland security consulting firm, Hagerty is structurally agile to meet the ongoing response needs of our clients. We accomplish this through a combination of full-time professionals supplemented by a nationwide Response Cadre composed of practitioners who augment our personnel and supplement our team to meet client needs.

Schedule for Personnel Deployment and Implementation



Upon activation, Hagerty will deploy a “first-in” team. These key team members will work directly with the Town to rapidly deploy additional emergency management response and recovery professionals in-line with leadership’s intent, and further build-out and deploy professionals to fit the size and scope of the specific mission. As the initial response phase evolves, Hagerty’s designated Project Manager will lead the effort to adjust based on EOC support needs, including demobilizing personnel as appropriate.

Cost Proposal

Hagerty is pleased to offer our cost proposal to the Town to support immediate and long-term recovery needs. As the Town may know, many of our costs are reimbursable by FEMA as Management Costs under the PA Program. Less expensive hourly rates do not always translate to a better value. As the Town considers cost proposals, it is important to consider the level of personnel and expertise that the Hagerty team offers versus other vendors. Further, as a cost control, Hagerty will work closely with the Town to ensure our teams are right sized for response and recovery from the onset of the operation through closeout.

Hagerty proposes the Town reimburse travel and other direct costs in alignment with the Federal Travel Regulation (FTR). As a result, Hagerty proposes a time-and-materials based contract with travel reimbursement based upon the General Services Administration (GSA)-approved per diem and lodging rates and FTR, with waivers in the event that lodging cannot be found aligned with GSA-approved rates. This structure is fully compliant with FEMA programs and qualifies for reimbursement in the same manner as the labor component of this project. We believe this structure allows for optimal client service by allowing Hagerty and the Town to focus on mobilizing staff with the right skillsets to drive optimal results for the Town.

The following provides the labor categories and hourly rates for the categories identified by the Town. Hagerty proposes to hold our rates firm for the first two years of any contract. Hagerty reserves the right to request inflationary adjustments for each subsequent year based on the Consumer Price Index (CPI).

Hourly Rates for Labor Categories Identified by the Town

Labor Category	Hourly Rate
Project Executive	\$300.00
Senior Subject Matter Expert	\$250.00
Subject Matter Expert	\$220.00
Senior Project Manager	\$200.00
Project Manager	\$175.00
Project Accountant	\$175.00
Recovery Consultant IV	\$190.00
Recovery Consultant III	\$170.00
Recovery Consultant II	\$150.00
Recovery Consultant I	\$115.00
Administrator	\$80.00

The following provides additional hourly rates that will be leveraged by the Hagerty team to support the Town.

Additional Hourly Rates Proposed by Hagerty

Labor Category	Hourly Rate
Senior Closeout Specialist	\$175.00
Closeout Specialist	\$145.00
Senior Engineer / Scientist / Senior Engineering Project Manager / Practice Area Lead	\$265.00
Engineer / Scientist III / Engineering Project Manager	\$230.00
Engineer / Scientist II / Construction Services Manager / Planner – Consultant – Designer	\$190.00
Engineer / Scientist I / Engineering Associate	\$160.00
Senior Grant Manager	\$175.00
Grant Manager	\$150.00
Senior Specialist	\$175.00
Specialist / Engineering Technician / Construction Administrator	\$155.00
Senior Field Representative / Technical Associate	\$130.00
Field Representative / Technical Associate	\$115.00
Senior Financial (Grant) Information Management Expert	\$175.00
Financial (Grant) Information Management Expert	\$150.00
Preparedness/Response Consultant IV	\$190.00
Preparedness/Response Consultant III	\$170.00
Preparedness/Response Consultant II	\$150.00
Preparedness/Response Consultant I	\$115.00
Senior Administrator	\$105.00



ORDINANCE

TO: Town Council
FROM: Preston Yates
DATE: December 10, 2024
Ordinance to Amend § 154.141 Kitchens and Guest Suites, and §
SUBJECT: 154.006 Definitions

FOR THE PURPOSE OF:

To consider an ordinance to amend § 154.141 Kitchens and Guest Suites, and § 154.006 Definitions, of the Town of Beech Mountain Zoning Ordinance. At their August 27 regular meeting, the Planning Board provided a unanimous recommendation for approval of the amendments that are presented herein for Town Council consideration. A duly advertised public hearing was held at the regular Town Council Meeting on Tuesday, November 11, 2024, continued from the regular meeting on Tuesday, October 8, 2024, at which no public comments were received.

ATTACHED FOR YOUR CONSIDERATION:

Ordinance 2024-04: An ordinance to amend Title XV: Land Usage, Chapter 154: Zoning, §154.006 Definitions and § 154.141 Kitchens and Guest Suites to provide for the definition of Guest Suite and Accessory Dwelling Unit; and to provide for additional conditions and supplemental standards applicable to guest suite and accessory dwelling unit uses where permitted; Repealing conflicting ordinances; and setting forth an effective date.

Plan Consistency Statement for Ord. 2024-04: A statement of plan consistency between the proposed ordinance and the 2020-2035 Comprehensive Plan.

STAFF RECOMMENDATION:

The Planning Board and Town Staff recommend approval of the proposed amendments.

SIGNATURES:

Town Manager

Town Clerk



TOWN OF BEECH MOUNTAIN

AN ORDINANCE TO AMEND TITLE XV: LAND USAGE, CHAPTER 154: ZONING, §154.006 DEFINITIONS AND § 154.141 KITCHENS AND GUEST SUITES TO PROVIDE FOR THE DEFINITION OF GUEST SUITE AND ACCESSORY DWELLING UNIT; AND TO PROVIDE FOR ADDITIONAL CONDITIONS AND SUPPLEMENTAL STANDARDS APPLICABLE TO GUEST SUITE AND ACCESSORY DWELLING UNIT USES WHERE PERMITTED. REPEALING CONFLICTING ORDINANCES AND SETTING FORTH AN EFFECTIVE DATE.

Ordinance No. 2024-04

WHEREAS, the Town of Beech Mountain is a Municipal Corporation and political subdivision of the State of North Carolina; and

WHEREAS, the Town of Beech Mountain has duly adopted an ordinance to establish zoning districts throughout the Town of Beech Mountain; and

WHEREAS, the Town Council of the Town of Beech Mountain desires to promote the health, safety, and welfare of the citizens of Beech Mountain; and

WHEREAS, the Town Council desires to promote and encourage compatible workforce housing options for the residents and businesses of the Town; and

WHEREAS, the Town Council desires to minimize the adverse visual, acoustical, or other negative impacts of accessory dwelling uses; and

WHEREAS, the Town Council desires to maintain and enhance the character and sense of place for the Town of Beech Mountain.

NOW THEREFORE be it ordained by the Town Council of the Town of Beech Mountain as follows:

SECTION I. *Title XV: Land Usage: Chapter 154.006: Definitions*, of the Town of Beech Mountain Code of Ordinances is hereby amended to add the following:

ACCESSORY DWELLING UNIT. A subordinate habitable dwelling unit meeting the requirements of § 154.141, added as part of the primary dwelling or as a detached structure associated with, and accessory to, a one-family detached dwelling that provides complete basic living facilities including, but not limited to sleeping, heating, cooking, and sanitation.

GUEST SUITE. A subordinate habitable dwelling unit added as part of the primary dwelling or as a detached structure associated with, and accessory to, a one-family detached dwelling that does not provide complete basic living facilities, or such living facilities are shared with the primary dwelling.

SECTION II. *Title XV: Land Usage: Chapter 154.141: Permitted Use Table*, of the Town of Beech Mountain Code of Ordinances is hereby amended as follows:

§ 154.141 KITCHENS AND GUEST SUITES AND ACCESSORY DWELLING UNITS.

A guest suite or accessory dwelling unit (ADU) like facility may be included in a single-family dwelling as part of the main dwelling or accessory building.¹ Such facilities shall not have separate water or sewer services from the primary dwelling, except as required by § 51.003 or as otherwise provided in Chapter 51 of the Code of Ordinances. A guest suite or accessory dwelling unit shall meet the following requirements, as applicable:

- A. Only one (1) ADU or Guest Suite shall be permitted on a single lot or parcel in any Single-Family Residential zoning district, except the R-2A zoning district. Neither an ADU nor a Guest Suite shall be allowed in the R-2A zoning district.
- B. An ADU or Guest Suite shall not exceed 75% of the total heated square footage of the primary dwelling or 750 square feet, whichever is less and shall not have more than two (2) bedrooms.
- C. An ADU or Guest Suite shall meet the requirements of Chapter 153: Minimum Housing Code of the Town of Beech Mountain Code of Ordinances and any new or remodeled space used for an ADU shall meet the requirements of the current NC Residential Building Code.
- D. A detached ADU or Guest Suite shall not be located more forward or closer to the road than the primary structure, except when the ADU is included as a part of a garage or where more than two (2) times the minimum zoning road frontage setback is achieved.

- 1) In situations where there are two (2) or more road frontages, such as corner lots and double frontage lots, the road frontage setback requirement for the front-corner or secondary frontage shall be increased by ten (10) feet, inclusive of any walkways wider than

four (4) feet, decks, porches, or similar appurtenances. Any attached or shared appurtenances shall meet the more restrictive setback requirements.

- E. The side and rear setbacks for a detached ADU or Guest Suite shall be increased by five (5) feet above the zoning district minimums, inclusive of any walkways wider than four (4) feet, decks, porches, or similar appurtenances. Any attached or shared appurtenances shall meet the more restrictive setback requirements.
- F. An ADU or Guest Suite shall be provided with a minimum of one (1) additional parking space for a studio unit or one bedroom unit and two (2) spaces for a two-bedroom unit.
- G. An ADU or Guest Suite may not be used for Residential Vacation Rental or Short-Term Rental, except when the primary dwelling is not being used for such purposes. In no case shall there be more than one (1) Residential Vacation Rental or Short-Term Rental on a single lot or parcel in any Single-Family Residential zoning district during any rolling 12-month period.
- H. All structures on a lot or parcel where there is an ADU shall be connected to the Town's public water system and public sewer system, including the ADU.
- I. An ADU or Guest Suite which increases the total built upon area (BUA) of a lot, shall not be constructed in a water supply watershed critical area (WS-IIC or WS-IIIC), unless the density requirements of § 154.105 Dimensional Requirements table of this Code can be met.
- J. An ADU or Guest Suite which increases the total built upon area (BUA) of a lot to more than 40% shall not be constructed in a water supply watershed area (WS-II or WS-III).
- K. An ADU or Guest Suite which increases the total built upon area (BUA) of a lot, shall not be constructed on any lot that is deemed non-conforming due to the minimum lot area identified in § 154.105 Dimensional Requirements table of this Code.
- L. Any lot with an ADU or Guest Suite shall provide and maintain in good working condition a minimum of two (2) separate bear-resistant trash enclosures as described in § 50.12(B) of this Code, for use by the primary dwelling and the ADU or Guest Suite.

SECTION III. CODIFICATION. The provisions of Sections I and II of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION IV. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other parts of the Ordinance shall not be affected thereby, and they shall remain in full force and effect.

SECTION V. CONFLICTING ORDINANCES. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent of such conflict.

SECTION VI. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the Town Council for the Town of Beech Mountain, North Carolina, at which a quorum was present, and which was held on the ____ day of _____, 2024.

ADOPTED this the ____ day of _____, 2024.

Weidner Abernethy, Mayor

ATTEST:

_____(SEAL)
Emily Haynes, Town Clerk



PLAN CONSISTENCY STATEMENT

In the matter of a proposed zoning amendment for:

- ORDINANCE NUMBER:** 2024-04
- AMENDMENT TITLE:** Guest Suites and Accessory Dwelling Unit regulations amendment
- AFFECTED ORDINANCES:** § 154.006 DEFINITIONS; and § 154.141 KITCHENS AND GUEST SUITES
- DESCRIPTION:** A staff initiated proposed amendment to the zoning ordinance to provide for the definition of Guest Suite and Accessory Dwelling Unit; and to provide for additional conditions and supplemental standards applicable to guest suite and accessory dwelling unit uses where permitted
- PLANNING BOARD DATE(S):** 4/30/2024 Item 4.1 New Business (as part of ZTA 2024-0113)
5/28/2024 Item 4.1 Old Business
6/25/2024 Item 4.1 Old Business
8/30/2024 Item 4.1 Old Business
- TOWN COUNCIL DATE(S):** 9/10/2024 Item 7.2 Call for Public Hearing
10/8/2024 Item 8.2 Public Hearing (continued)
11/12/2024 Item 7.1 Public Hearing
12/10/2024 Adoption of Ordinance
- PLANNING STAFF:** Preston Yates, Town Planner

WHEREAS, the Town of Beech Mountain is a Municipal Corporation and political subdivision of the State of North Carolina; and

WHEREAS, the Town of Beech Mountain has duly adopted an ordinance to establish zoning districts throughout the Town of Beech Mountain; and

WHEREAS, the Town of Beech Mountain has duly adopted a comprehensive plan for the Town entitled the 2020-2035 Comprehensive Plan for the Town of Beech Mountain, NC; and

WHEREAS, the general statutes for the State of North Carolina in § 160D-605 require that the governing board approve a statement describing whether its action is consistent or inconsistent with an adopted comprehensive or land-use plan; and

WHEREAS, the Town Council for the Town of Beech Mountain, has duly considered the proposed amendment with respect to the 2020-2035 Comprehensive Plan for the Town of Beech Mountain, NC.

NOW THEREFORE, the Town Council finds:

The proposed amendment IS consistent with the 2020-2035 Comprehensive Plan, more particularly:

- a. Policy LU.G1.P1: Follow Smart Growth Principles (2) Take advantage of compact building designs; (3) Create a range of housing opportunities and choices; (7) Strengthen and direct development towards existing communities
- b. Strategy LU.G1.P1.S4: Encourage Workforce Housing
- c. Policy CD.G1.P1: Improve and strengthen our community regulations, including the Zoning Ordinance
- d. Strategy CD.G1.P1.S1: Maintain and continually review the Town’s development and zoning regulations

APPROVED this the _____ day of _____, 2024.

Weidner Abernethy, Mayor

ATTEST:

_____(SEAL)

Emily Haynes, Town Clerk



ORDINANCE

TO: Town Council
FROM: Preston Yates
DATE: December 10, 2024
SUBJECT: Ordinance to Amend §154.132 Off-Street Parking and § 154.133 Off-Street Loading and Unloading

FOR THE PURPOSE OF:

An ordinance to amend the off-street parking and off-street loading regulations of the zoning ordinance to provide for a recognized standard method and an approved alternate method of computing the minimum number of parking spaces required for business, commercial, and public uses and to expand the application of the loading and unloading space requirement. The Planning Board provided a unanimous recommendation of approval at their regular meeting on August 27, 2024. A duly advertised public hearing was held at the regular Town Council Meeting on Tuesday, November 11, 2024, continued from the regular meeting on Tuesday, October 8, 2024, at which no public comments were received.

SUPPORTING DOCUMENTS:

Ordinance 2024-05: An ordinance to amend Title XV: Land Usage, Chapter 154: Zoning, §154.132 (B)(2) Off-Street Parking: Minimum Parking Requirements: Public and Semi-Public Uses and Business/Commercial; and §154.133 Off-Street Loading and Unloading Space.

Plan Consistency Statement for Ord. 2024-05: A statement of plan consistency between the proposed ordinance and the 2020-2035 Comprehensive Plan.

STAFF RECOMMENDATION:

The Planning Board and Town Staff recommend approval of the proposed amendments.

SIGNATURES:

Town Manager

Town Clerk



Ordinance

Town of Beech Mountain
North Carolina

Date: 11/12/2024

TOWN OF BEECH MOUNTAIN

AN ORDINANCE TO AMEND TITLE XV: LAND USAGE, CHAPTER 154: ZONING, §154.132 (B)(2) OFF-STREET PARKING: MINIMUM PARKING REQUIREMENTS: PUBLIC AND SEMI-PUBLIC USES AND BUSINESS/COMMERCIAL; AND § 154.133 OFF-STREET LOADING AND UNLOADING SPACE TO PROVIDE FOR A RECOGNIZED STANDARD METHOD AND AN APPROVED ALTERNATE METHOD OF COMPUTING THE MINIMUM NUMBER OF PARKING SPACES REQUIRED FOR BUSINESS, COMMERCIAL, AND PUBLIC USES; AND TO EXPAND THE APPLICATION OF THE LOADING AND UNLOADING SPACE REQUIREMENT. REPEALING CONFLICTING ORDINANCES AND SETTING FORTH AN EFFECTIVE DATE.

Ordinance No. 2024-05

WHEREAS, the Town of Beech Mountain is a Municipal Corporation and political subdivision of the State of North Carolina; and

WHEREAS, the Town of Beech Mountain has duly adopted an ordinance to establish zoning districts throughout the Town of Beech Mountain; and

WHEREAS, the Town Council of the Town of Beech Mountain desires to promote the health, safety, and welfare of the citizens of Beech Mountain; and

WHEREAS, the Town Council desires to support local businesses by providing fair and consistent parking and loading regulations; and

WHEREAS, the Town Council recognizes the need for commercial uses to provide adequate parking and loading for their purposes; and

WHEREAS, the Town Council desires to minimize the adverse impacts, to adjacent properties and roads, of inadequate parking or loading for commercial uses; and

WHEREAS, the Town Council desires to maintain and enhance the character and sense of place for the Town of Beech Mountain.

NOW THEREFORE be it ordained by the Town Council of the Town of Beech Mountain as follows:

SECTION I. *Title XV: Land Usage: Chapter 154.132 Off-Street Parking: (B) Minimum Parking Requirements (2) Public and Semi-Public Uses* of the Town of Beech Mountain Code of Ordinances is hereby amended as follows:

Each business or establishment is responsible to provide ample parking to suit their needs within the confines of their property or property acquired for that purpose. The number of parking spaces shall be based on the latest edition of the ITE Parking Generation Manual, or a recent site-specific parking study conducted in accordance with accepted engineering practices, and shall be approved by the Zoning Administrator, or their designee. The provisions and requirements of the Americans with Disabilities Act (ADA) regarding parking requirements shall be satisfied.

SECTION II. *Title XV: Land Usage: Chapter 154.133 Off-Street Loading and Unloading Space* of the Town of Beech Mountain Code of Ordinances is hereby amended as follows:

Every lot on which a business or trade use is hereafter established shall provide space as indicated herein for the loading and unloading of vehicles off the street. Such space shall have access to a street or alley. For the purpose of this section, an off-street loading space shall have minimum dimensions of 12 feet by 40 feet and an overhead clearance of 14 feet ~~in height~~ above the parking lot, alley, or street grade.

<u>Retail Business All commercial and other uses reasonably expected to require deliveries by large trucks</u>	1 space for each 10,000 sq. ft. of gross floor area
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SECTION III. CODIFICATION. The provisions of Sections I and II of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION IV. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other

parts of the Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION V. CONFLICTING ORDINANCES. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent of such conflict

SECTION VI. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the Town Council for the Town of Beech Mountain, North Carolina, at which a quorum was present and which was held on the ____ day of _____, 2024.

ADOPTED this the ____ day of _____, 2024.

Weidner Abernethy, Mayor

ATTEST:

_____(SEAL)
Emily Haynes, Town Clerk



PLAN CONSISTENCY STATEMENT

In the matter of a proposed zoning amendment for:

- ORDINANCE NUMBER:** 2024-05
- AMENDMENT TITLE:** Off-Street Parking and Loading Amendment
- AFFECTED ORDINANCES:** § 154.132 OFF-STREET PARKING; and § 154.133 OFF-STREET LOADING AND UNLOADING SPACE
- DESCRIPTION:** A staff initiated proposed amendment to the zoning ordinance to provide for a standard method to determine parking requirements and to ensure that all commercial uses that generate large truck delivery, provide adequate loading and unloading space
- PLANNING BOARD DATE(S):** 8/27/2024 Item 5.1 New Business
- TOWN COUNCIL DATE(S):** 9/10/2024 Item 7.3 Call for Public Hearing
10/8/2024 Item 8.3 Public Hearing (continued)
11/12/2024 Item 7.2 Public Hearing
12/10/2024 Ordinance Adoption
- PLANNING STAFF:** Preston Yates, Town Planner

WHEREAS, the Town of Beech Mountain is a Municipal Corporation and political subdivision of the State of North Carolina; and

WHEREAS, the Town of Beech Mountain has duly adopted an ordinance to establish zoning districts throughout the Town of Beech Mountain; and

WHEREAS, the Town of Beech Mountain has duly adopted a comprehensive plan for the Town entitled the 2020-2035 Comprehensive Plan for the Town of Beech Mountain, NC; and

WHEREAS, the general statutes for the State of North Carolina in § 160D-605 require that the governing board approve a statement describing whether its action is consistent or inconsistent with an adopted comprehensive or land-use plan; and

WHEREAS, the Town Council for the Town of Beech Mountain, has duly considered the proposed amendment with respect to the 2020-2035 Comprehensive Plan for the Town of Beech Mountain, NC.

NOW THEREFORE, the Town of Beech Mountain, North Carolina, Town Council finds:

The proposed amendment IS consistent with the 2020-2035 Comprehensive Plan, more particularly:

- a. Goal T.G3: Provide for Increased Safety for our Transportation Infrastructure

- b. Strategy T.G3.S1: Continue to Pursue and Enforce Right of Way Clearance
- c. Policy LU.G1.P1: Follow Smart Growth Principles: Principle 9: Make development decisions fair, predictable, and cost effective

APPROVED this the ____ day of _____, 2024.

Weidner Abernethy, Mayor

ATTEST:

_____(SEAL)
Emily Haynes, Town Clerk



REPORT

TO: Mayor and Town Council
FROM: Bob Pudney
DATE: December 10, 2024
SUBJECT: Lake Coffey Engineering Presentation

FOR THE PURPOSE OF:

Benjie Thomas, PE of West Consultants, PLLC. to provide an update to the Town Council on the progress of the Lake Coffey Reservoir project. The Council was provided with detailed documentation of the project at the November 12, 2024 Town Council meeting. Mr. Ryan Costin, Beech Mountain Ski Resort, was provided the same documentation, a meeting to discuss the update has been scheduled with Mr. Costin as well.

SIGNATURES:

Town Manager

Town Clerk



REPORT

TO: Mayor and Council
FROM: Emily Haynes
DATE: December 10, 2024
SUBJECT: Board and Committee appointments

FOR THE PURPOSE OF:

Boards and Committee terms expiring in December 2024. Town Council to consider nominations and appointments for January 14th, 2025.

SIGNATURES:

Town Manager

Town Clerk



Beech Mountain Council/Board Members 2024

Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Town Council	M.W. Stanford	Council Member	Dec-27	mstanford@townofbeechmountain.com	704-493-5618	105 Spicewood Ln	Beech Mtn, NC 28604
Town Council	Weidner Abernethy	Town Mayor	Dec-25	wabernethy@townofbeechmountain.com	828-387-2099	120 Slopeside Rd	Beech Mtn, NC 28604
Town Council	Alan Villanova	Council Member	Dec-27	Avillanova@townofbeechmountain.com	919-698-8152	142 Teaberry Trail	Beech Mtn, NC 28604
Town Council	Art Beckmann	Council Member	Dec-27	Abeckmann@townofbeechmountain.com	828-387-1326	103 Wintergreen Way	Beech Mtn, NC 28604
Town Council	Kelly Melang	Vice Mayor	Dec-25	kmelang@townofbeechmountain.com	336-926-3994	1032 Chart Hills Rd	Beech Mtn, NC 28604

Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Planning Board	Dean Roberts	Board Member	Dec-26	deanroberts325@gmail.com	704-516-3781	203 Lake Road	Beech Mtn, NC 28604
Planning Board	Tim Holland	Board Member	Dec-24	tholland9121@gmail.com	828-387-0323	209 N Pinnacle Ridge Rd	Beech Mtn, NC 28604
Planning Board	George Paddeck	Board Member	Dec-26	ghpadd@yahoo.com	916-660-3805	711 Charter Hills Rd	Beech Mtn, NC 28604
Planning Board	Lesley Sinkler Johnson	Vice Chair	Dec-26	lesleysinkler@gmail.com	843-534-3377	155 Pond Creek Rd	Beech Mtn, NC 28604
Planning Board	Tyler Hunter	Board Member	Dec-24	hunterinsuranceservices@outlook.com	336-500-7044	114 Grassy Gap Loop Rd	Beech Mtn, NC 28604

Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Board of Adjustment	Judy Elliott	Board Member	Dec-26	jdenunzio03@gmail.com	954-579-3315	111 Courtside Lane B9	Beech Mtn, NC 28604
Board of Adjustment	Fred France	Board Member	Dec-24	ffrance@ceoexpress.com	828-504-8009	108 Lower Grouse Ridge Rd	Beech Mtn, NC 28604
Board of Adjustment	Michael Armand	Board Member	Dec-26	jarboroe691@gmail.com	919-623-0989	214 upper Rgouse Ridge Rd	Beech Mtn, NC 28604
Board of Adjustment	Jennifer Lavrack	Board Member	Dec-24	jennifer@lavrackteam.com	919-427-8574	101 Wedling Weg Way # A	Beech Mtn, NC 28604
Board of Adjustment	Therese Barry	Vice Chair	Dec-24	tbwritewing@hotmail.com	828-387-4358	100 Squirrel Lane	Beech Mtn, NC 28604
BOA - 1st Alternate	Vacant	1st Alternate	Dec-24				
BOA - 2nd Alternate	Robert McMichael	2nd Alternate	Dec-26	rwmcmjr@gmail.com	919-306-3479	710 Pine Ridge Rd	Beech Mtn, NC 28604
BOA - 3rd Alternate	Freddy Harris	3rd Alternate	Dec-26	captfreddy2@gmail.com	336-263-0972	126 Wintergreen Way Rd	Beech Mtn, NC 28604



Beech Mountain Council/Board Members 2024

Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Tourism Development Auth	Dawn Dalgleish	Board Member	Dec-26	dawn.dalgleish@celebration.fl.us	201-218-0716	207 Spring Branch Rd	Beech Mtn, NC 28604
Tourism Development Auth	Leighann Cogdill	Board Member	Dec-25	lcogdill@skibeech.com	828-964-1628	110 Aster Trail	Beech Mtn, NC 28604
Tourism Development Auth	Jana Greer	Chair	Dec-26	janagreer6@gmail.com	828-773-8598	504 Oz Road	Beech Mtn, NC 28604
Tourism Development Auth	Fred Pfohl	Board Member	Dec-26	fred@fredsgeneral.com	828-387-4838	240 Sawmill Branch	Beech Mountain NC 28604
Tourism Development Auth	Donald W. Carringer	Board Member	Dec-26	carringerfarms@gmail.com	828-421-5696	101 Laurel Lane	Beech Mtn, NC 28604
Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Tree Board	Tony Hunter	Board Member	Dec-26	trees@htsinc.biz	828-733-3320	1731 Beech Mountain Rd	Elk Park, NC 28622
Tree Board		Board Member	Dec-23				Beech Mtn, NC 28604
Tree Board	Frances Edwards	Board Member	Dec-26	fedwards@nspb.org	828-964-1537	201 South Slope Road Uni	Banner Elk, NC 28604
Tree Board	Jane Miller	Board Member	Dec-26	janelmiller242@gmail.com	864-621-5405		Beech Mtn, NC 28604
Tree Board	Lear Powell	Board Member	Dec-26	learpowell@yahoo.com	828-898-7457	1550 Beech Mountain Ro	Elk Park, NC 28622
Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Recreation Committee	Fred Pfohl	Board Member	Dec-24	fred@fredsgeneral.com	828-387-4838	501 Beech Mountain Pkw	Beech Mtn, NC 28604
Recreation Committee	Barbara Piquet	Board Member	Dec-24	bpiquet@yahoo.com	828-387-2484	121 Hollow Tree Lane	Beech Mtn, NC 28604
Recreation Committee	Kathy Bubash	Board Member	Dec-24	kbubash@yahoo.com	480-266-9223	415 Saint Andrews Rd	Beech Mtn, NC 28604
Recreation Committee	Sheri Roberts	Board Member	Dec-26	sroberts25@gmail.com	704-607-6826	203 Lake Road	Beech Mtn, NC 28604
Recreation Committee	Rory Ellington	Board Member	Dec-26	rellington@outlook.com	828-387-0377	P.O. Box 565	Beech Mtn, NC 28604
Recreation Committee	Michael Harmon	Board Member	Dec-26	msharmon62@me.com	843-986-8706	120 Red Oak Rd	Beech Mtn, NC 28604
Recreation Committee	Carol Beckmann	Board Member	Dec-24	cbeeme@gmail.com	828-260-5296	114 Teaberry Trail	Beech Mtn, NC 28604

Board Members with Terms Expiring this December 2024

Board or Committee	Board Member	Seeking Reappointment?
Planning Board	Tim Holland	yes
	Tyler Hunter	yes
Board of Adjustment	Fred France	yes
	Jennifer Lavrack	yes
	Therese Barry	yes
1st alternate	Vacant	
Tree Board	Vacant	
Recreation Committee	Fred Pfohl	yes
	Barbara Piquet	yes
	Kathy Bubash	yes
	Carol Beckmann	yes
TDA Chair and Vice-chair appointment at the Council's discretion		



REPORT

TO: Town Council
FROM: Steve Smith
DATE: December 10, 2024
SUBJECT: Finance and Budget Report October 2024

FOR THE PURPOSE OF:

To report on the financial condition of the Town and budget adherence through October 2024

ATTACHED FOR YOUR CONSIDERATION:

October 2024 Budget Report
October 2024 Finance Report

STAFF RECOMMENDATION:

Review

SIGNATURES:

Town Manager

Town Clerk

TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT
AS OF: OCTOBER 31ST, 2024

10-General Fund

% of Year Completed: 34.00

	Current Budget	Current Period	Year to Date Actual	Budget Balance	% YTD Budget
<u>Revenue Summary</u>					
Tax Revenue	6,764,364	754,694	1,388,094	5,376,270	21%
Interest Income	47,000	52,513	114,830	(67,830)	244%
Miscellaneous Income	652,000	45,987	182,116	469,884	28%
State Shared Revenue	2,866,704	226,937	530,429	2,336,275	19%
Fees	81,000	5,987	33,059	47,941	41%
Gains and Losses	50,000	-	-	50,000	0%
Other	567,000	198,174	394,765	172,235	70%
Other Sources	530,490	-	-	530,490	0%
Total Revenue	11,558,558	1,284,292	2,643,293	8,915,265	23%
<u>Expenditure Summary</u>					
Administration	3,254,888	303,570	633,127	2,621,761	19%
Tax Collection	67,687	9,207	27,024	40,663	40%
Visitors Center	343,169	26,265	101,371	241,798	30%
Police	1,604,854	164,969	567,741	1,037,113	35%
Fire	1,036,991	143,253	319,690	717,301	31%
Building Inspections	273,824	28,204	88,745	185,079	32%
Planning	192,724	10,953	57,633	135,091	30%
Vehicle Maintenance	219,799	27,964	77,976	141,823	35%
Road Maintenance	3,553,825	971,405	1,781,005	1,772,820	50%
Recreation	1,010,798	80,216	511,047	499,751	51%
Total Expenditures	11,558,559	1,766,006	4,165,359	7,393,200	36%
Revenue Over/(Under) Expenditures	0	(481,714)	(1,522,066)		

TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT
AS OF: OCTOBER 31ST, 2024

30- Utility Fund

% of Year Completed: 34.00

	Current Budget	Current Period	Year to Date Actual	Budget Balance	% YTD Budget
<u>Revenue Summary</u>					
Interest Income	10,000	10,978	22,732	(12,732)	227%
Miscellaneous Income	27,500	71	1,517	25,983	6%
Metered Sales & Fees	3,159,600	267,567	1,157,756	2,001,844	37%
Availability Fees	243,600	23,904	91,508	152,092	38%
Tap Fees	80,000	8,000	28,000	52,000	35%
Source Water Development	122,880	12,485	49,864	73,016	41%
Other Sources	149,633	-	-	149,633	0%
Total Revenue	3,793,213	323,005	1,351,377	2,441,836	36%
<u>Expenditure Summary</u>					
Administration	2,196,490	102,283	378,275	1,818,215	17%
Water Treatment	1,094,656	162,069	494,421	600,235	45%
Waste Water Treatment	383,292	30,518	113,158	270,134	30%
Taps and System	118,775	131,190	149,656	(30,881)	126%
Total Expenditures	3,793,213	426,060	1,135,510	2,657,703	30%
Revenue Over/(Under) Expenditures	-	(103,055)	215,867		

TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT
AS OF: OCTOBER 31ST, 2024

35- Sanitation Fund

% of Year Completed: 34.00

	Current Budget	Current Period	Year to Date Actual	Budget Balance	% YTD Budget
<u>Revenue Summary</u>					
Interest Income	500	1,994	4,129	(2,914)	826%
Miscellaneous Income	40,811	585	13,759	40,496	34%
State Revenue	370		128	242	35%
Fees	927,200	68,777	274,703	708,416	30%
Other Sources	305,000			305,000	0%
Total Revenues	1,273,881	71,356	292,719	981,162	
<u>Expenditure Summary</u>					
Sanitation	1,273,881	51,634	273,457	170,087	21%
Revenue Over/(Under) Expenditures	-	19,722	19,262		

**Town of Beech Mountain
Monthly Financial Report
Fiscal Year 2025**

<u>General Fund</u>	<u>Budget</u>	Through the reported month												8.33%	% of <u>Budget</u>	
		<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>			<u>YTD</u>
Total Revenue	11,546,558	129,109	77,958	1,166,793	1,284,291									2,658,151	23.02%	
Total Expenditures	11,546,558	831,184	806,742	858,772	1,766,007									4,262,705	36.92%	
Unaudited General Fund fund balance as of July 1st	8,113,814	8,113,814	7,411,740	6,682,956	6,990,977									8,113,814		
Revenues Less Expenditures		(702,074)	(728,784)	308,021	(481,716)	-	-	-	-	-	-	-	-	(1,604,553)		
Estimated change to Fund Balance		7,411,740	6,682,956	6,990,977	6,509,261	-	-	-	-	-	-	-	-	6,509,261		
<u>Water/Sewer Enterprise Fund</u>																
Total Revenue	3,793,213	356,830	364,484	312,665	323,004									1,356,983	35.77%	
Total Expenses	3,793,213	282,964	239,498	182,353	426,060									1,130,875	29.81%	
Unaudited Unrestricted Cash Reserves as July 1st	2,516,554	2,516,554	2,590,420	2,715,406	2,845,718									2,516,554		
Revenues Less Expenses		73,866	124,986	130,312	(103,056)	-	-	-	-	-	-	-	-	226,108		
Estimated Change in Cash Reserves		2,590,420	2,715,406	2,845,718	2,742,662	-	-	-	-	-	-	-	-	2,742,662		
<u>Sanitation Enterprise Fund</u>																
Total Revenue	1,273,881	78,761	72,506	71,104	71,356									293,727	23.06%	
Total Expenses	1,273,881	116,113	52,333	51,735	51,634									271,815	21.34%	
Unaudited Unrestricted Cash Reserves as July 1st	595,585	595,585	558,233	578,406	597,775									595,585		
Revenues Less Expenses		(37,352)	20,173	19,369	19,722	-	-	-	-	-	-	-	-	21,912		
Estimated Change in Cash Reserves		558,233	578,406	597,775	617,497	-	-	-	-	-	-	-	-	617,497		
<u>Book Value - Cash & Investments All FUNDS</u>																
	<u>Fund</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>			
1. Truist Bank (Pooled)	Pooled	1,143,152	1,181,346	910,320	1,499,906											
2. North Carolina Capital Management Trust	General Fund	6,227,287	6,736,647	6,286,669	5,350,517											
3. Mountain Community - Certificates of Deposit	General Fund	103,500	103,500	103,500	103,500											
4. North Carolina Capital Management Trust	Utility Fund	1,327,814	1,333,702	1,339,259	1,344,680											
5. North Carolina Capital Management Trust	Sanitation Fund	241,161	242,230	243,239	244,224											
6. North Carolina Capital Management Trust	E911 Fund	80,275	80,631	80,967	81,294											
Total Cash & Investments		9,123,189	9,678,056	8,963,954	8,624,121	-	-	-	-	-	-	-	-			
<i>All accounts reconciled through reporting month</i>																
<u>Transfers for the reported month</u>																
No transfers in July																



REPORT

TO: Mayor and Town Council
FROM: Bob Pudney
DATE: December 10, 2024
SUBJECT: Fire Department Monthly Report

SIGNATURES:

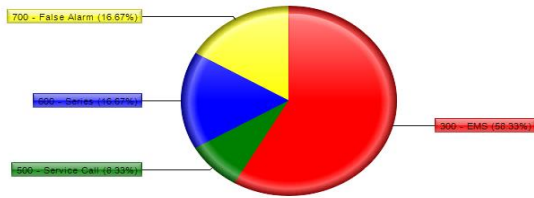
Town Manager

Town Clerk

BEECH MOUNTAIN FIRE DEPARTMENT Monthly Report November 30, 2024			
EVENT	THIS PERIOD	SAME PERIOD LAST YEAR	FISCAL YTD
FIRE CALLS	8	16	57
MEDICAL CALLS	12	11	109
FIRE SAFETY INSPECTIONS	2	0	20
PUBLIC EDUCATION	0	0	0
FIRE HYDRANT INSPECTIONS	0	0	0
TRAINING HOURS	190	528	861
MEETINGS	8	5	28

COMMENTS:

Membership Recruitment Program.
Helene Reporting
Winter Operations





REPORT

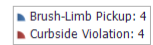
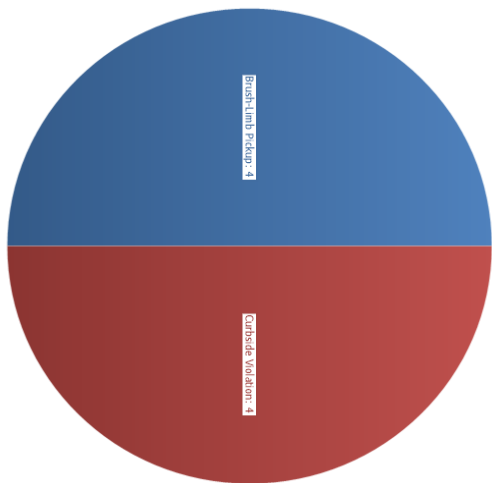
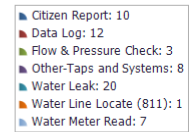
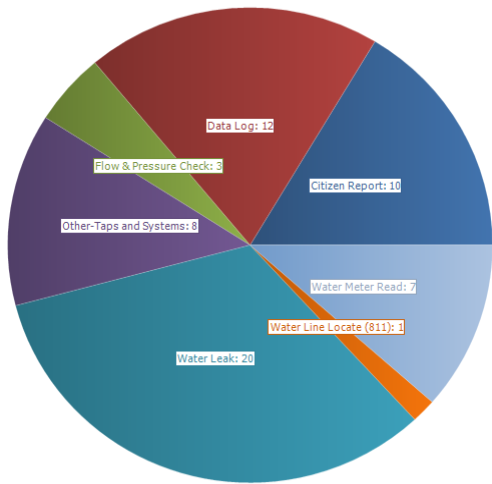
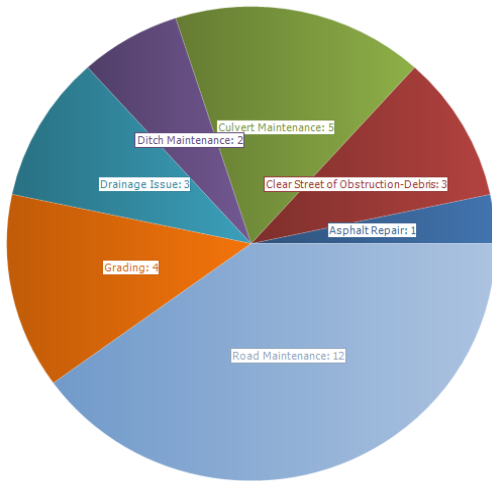
TO: Town Council
FROM: Daniel Davis
DATE: December 10, 2024
SUBJECT: DOI Report for November 2024

FOR THE PURPOSE OF:
Monthly reports for sanitation, utilities, and public works.

SIGNATURES:

Town Manager

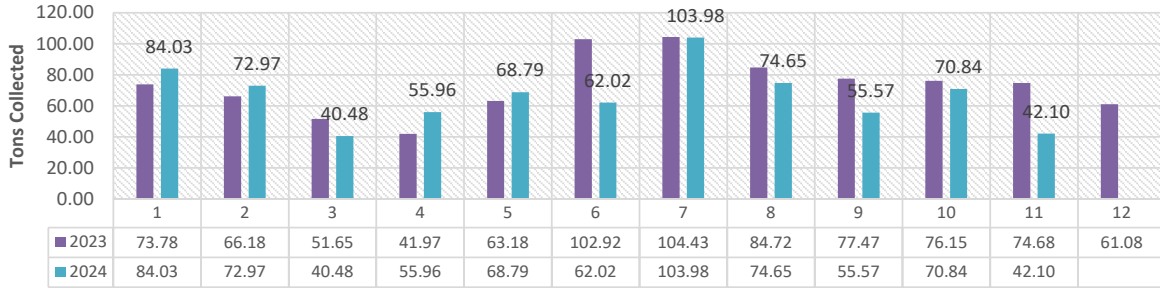
Town Clerk



Sanitation Department
Monthly Report

2023	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING					--ROAD MAINTENANCE--					
			RECYCLED METAL	Mixed Paper and Plastic	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JAN	73.78	Res. Const. Day	1.36	0.85	1.16	0.13	0.00						
FEB	66.18	Res. Const. Day	1.36	0.76	1.06	0.13	4.05						
MAR	51.65	Res. Const. Day	0.00	1.83	1.34	0.15	0.00	13		3	7		
APR	41.97	Res. Const. Day	7.23	0.92	0.96	0.18	0.00	7		5	5	12	
MAY	63.18	Res. Const. Day	11.50	1.27	1.02	0.22	0.00	25	25	20	15	25	8
JUN	102.92	Res. Const. Day	2.25	1.71	2.31	0.40	4.79	25	25	15	12	25	8
JUL	104.43	Res. Const. Day	2.00	1.68	3.43	0.60	4.03	16	2	16	11	5	8
AUG	84.72	Res. Const. Day	5.05	2.16	3.36	0.41	4.04	16	8	8	9	5	8
SEPT	77.47	Res. Const. Day	3.26	1.50	3.37	0.29	3.92	6	9	5	0	0	8
OCT	76.15	Res. Const. Day	4.78	3.04	0.09	0.27	3.75	12	0	2	6	0	0
NOV	74.68	Res. Const. Day	0.00	0.79	1.03	0.46	0.00	3	2	2	0	0	0
DEC	61.08	Res. Const. Day	2.67	0.40			3.65						
YTD TOTALS	878.21	0.00	41.46	16.91	19.13	3.24	28.23	123.00	71	76	65	72	40
2024	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING					--ROAD MAINTENANCE--					
			RECYCLED METAL	Mixed Paper and Plastic	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JAN	84.03	Res. Const. Day		0.29	1.32	0.25	3.68		4.00	12.00			
FEB	72.97	Res. Const. Day	2.50	0.22	1.03	0.35	3.66		2				
MAR	40.48	Res. Const. Day	2.75	0.89	0.98	0.15	0.00	27	14			6	
APR	55.96	Res. Const. Day	3.17	0.58	1.00	0.29	0.00	60	9	2	2	2	24
MAY	68.79	Res. Const. Day	2.42	1.76	1.42	0.31	3.79	35	0	0	1	4	49
JUN	62.02	Res. Const. Day	2.19	0.72	2.20	0.55	4.19	32	2	0	1	0	59
JUL	103.98	Res. Const. Day	2.77	2.15	2.50	0.46	4.14	68	3	0	5	2	11
AUG	74.65	Res. Const. Day	7.77	1.13	2.33	0.81	0.00	65	0	0	0	0	4
SEPT	55.57	Res. Const. Day	3.17	1.47	2.50	0.60	5.74	8	0	0	9	0	0
OCT	70.84	Res. Const. Day	2.92	0.67	0.00	0.00	0.00	63	5	0	1	0	0
NOV	42.10	Res. Const. Day	0.00	0.51	1.08	0.19	4.37	64	12	0	4	0	0
DEC													
YTD TOTALS													

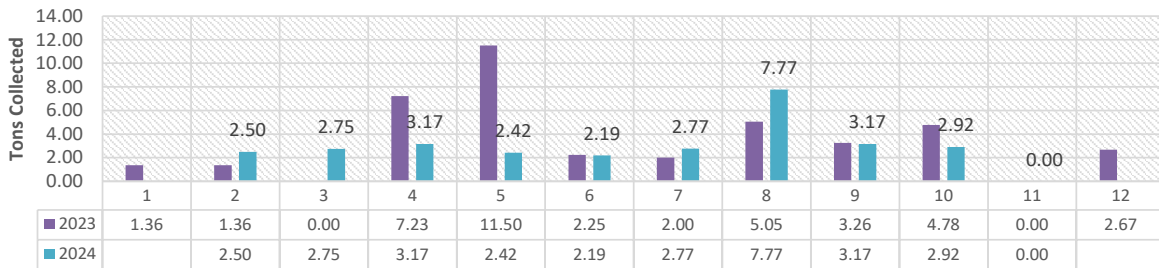
Solid Waste



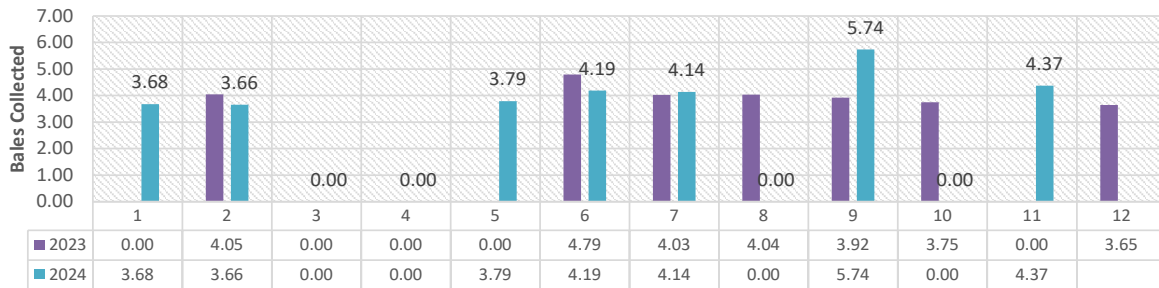
Recycled Paper and Plastic



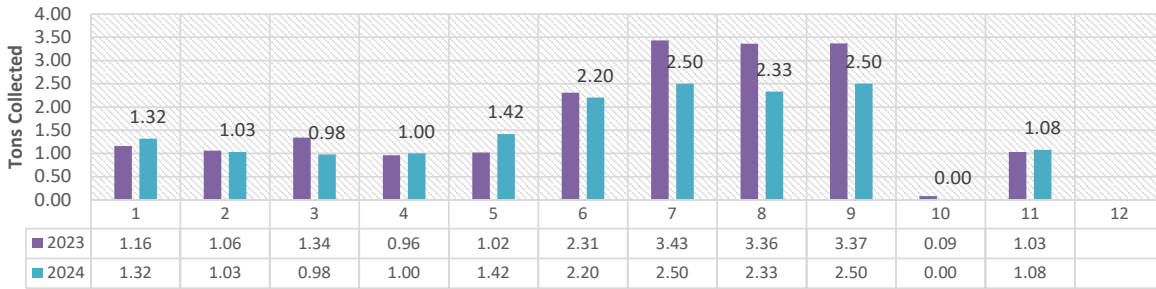
Recycled Metal



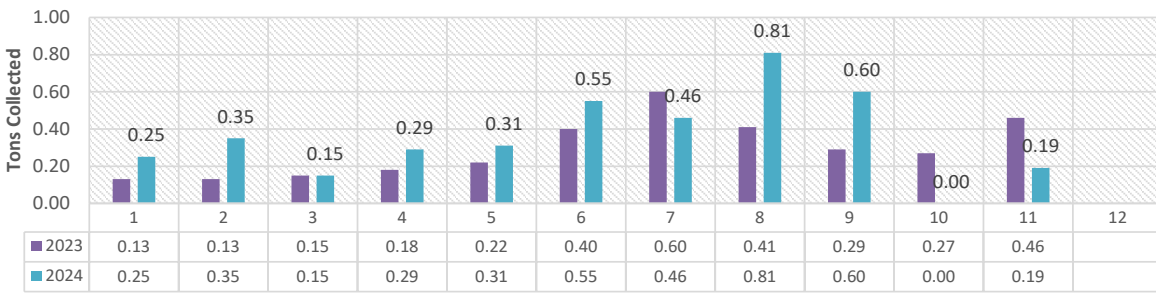
Recycled Cardboard



Recycled Glass



Recycled Aluminum



Monthly Water and Wastewater Treatment Flow Report

Buckeye Water Treatment Plant

	Current Data November-24	Comparison to Previous year November-23
Source Water Withdrawn:	13.090 MG Total	13.254 MG Total
	0.436 MGD AVG	0.442 MGD AVG
	0.640 MGD MAX	0.688 MGD MAX
	0.341 MGD MIN	0.352 MGD MIN
Finished Water Produced:	12.636 MG Total	12.878 MG Total
	0.421 MGD AVG	0.429 MGD AVG
	0.658 MGD Max	0.612 MGD Max
	0.325 MGD Min	0.330 MGD Min

Pinnacle Well

	Current Data November-24	Comparison to Previous year November-23
Well Water Withdrawn:	0.717 MG Total	N/A MG Total
	0.024 MGD AVG	N/A MGD AVG
	0.032 MGD MAX	N/A MGD MAX
	0.013 MGD MIN	N/A MGD MIN

Wastewater Treatment

	Current Data October-24	Comparison to Previous year October-23
Pond Creek WWTP Effluent Flow	3.023 MG Total	8.370 MG Total
	0.098 MGD AVG	0.270 MGD AVG
	0.050 MGD MIN	0.090 MGD MIN
	0.340 MGD MAX	0.920 MGD MAX
	0.400 Permitted Daily Max	0.400 Permitted Daily Max
Grassy Gap WWTP Effluent Flow	0.791 MG Total	1.550 MG Total
	0.025 MGD AVG	0.050 MGD AVG
	0.005 MGD MIN	0.008 MGD MIN
	0.157 MGD MAX	0.393 MGD MAX
	0.080 Permitted Daily Max	0.080 Permitted Daily Max
Buckeye Water Treatment Waste Process	0.711 MG Total	0.649 MG Total
	0.024 MGD AVG	0.022 MGD AVG
	0.004 MGD MIN	0.010 MGD MIN
	0.054 MGD MAX	0.062 MGD MAX



REPORT

TO: Town Council
FROM: Preston Yates
DATE: December 10, 2024
SUBJECT: Planning & Inspections Monthly Report 2024-11

FOR THE PURPOSE OF:

Report of monthly activities for the Planning and Inspection Department for November, 2024.

SIGNATURES:

Town Manager

Town Clerk

TOWN OF BEECH MOUNTAIN
PLANNING AND INSPECTIONS MONTHLY REPORT
 November-2024

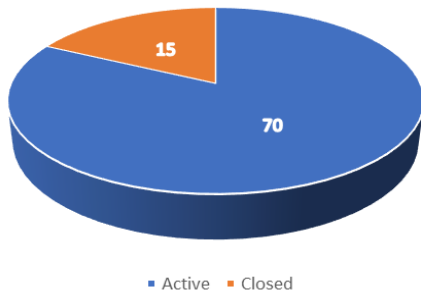
Summary and Highlights

- Building:**
 Permit issuance remains above average
 Inspections remain above average and slightly lower than 2023
 New home starts continue to trend towards more sustainable numbers
- Planning Board:**
 Planning Board did not meet in November; There were no items for Board consideration
- Board of Adjustment:**
 Board of Adjustment did not meet in November; There were no items for Board consideration
- GIS/Mapping:**
 Map production was slower for November allowing time for database maintenance
- Regional and Transportation:**
 Staff attended the Regional Transportation Coordinating Commission meeting
- Training:**
 Staff attended the WNC Water Quality Conference on 11/21
- Other:**

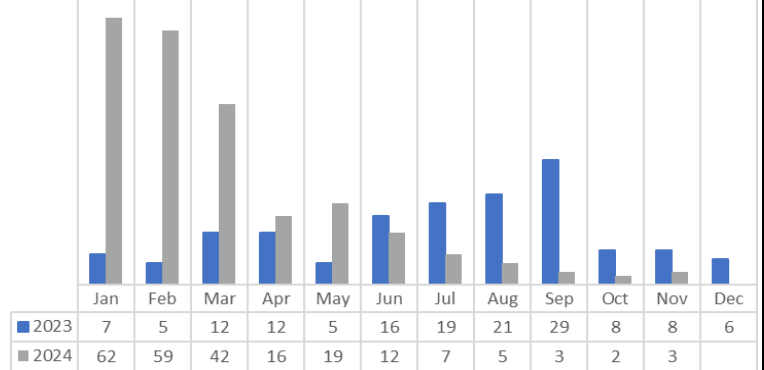
CODE ENFORCEMENT

Monthly and Quarterly Case Counts

Active and Closed Code Cases
 Jun 2024 - Aug 2024



CODE ENFORCEMENT CASE COUNTS



Code Enforcement:

- 1 Trash Enclosure Violations issued for Sep - Nov quarter
- 13 Other code violations issued during this same time period
- 15 Code cases closed out during this same time period

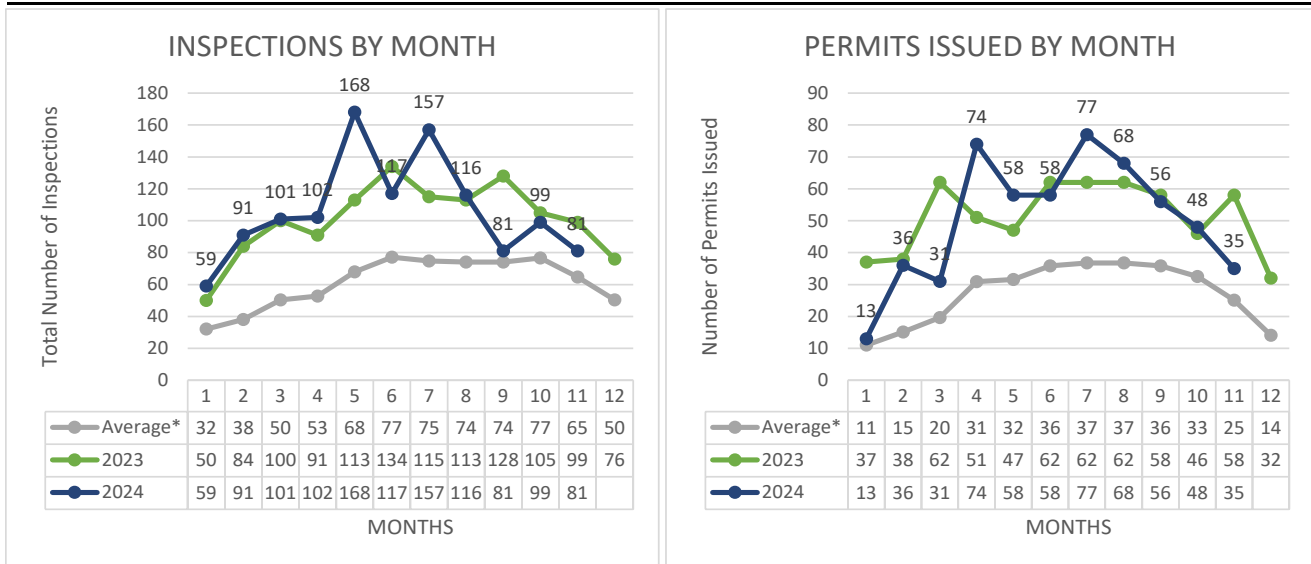
TOWN OF BEECH MOUNTAIN
Monthly Report
Planning and Inspections Department
November-2024

1. Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	28	27	28	201	205	443
Electrical	21	30	29	128	116	245
Plumbing	12	8	15	78	74	151
Htg/Air & Misc.	20	34	27	127	165	369

2. Permits Issued

No. Issued	35	48	58	284	286	615
Value	\$ 483,060	\$ 1,321,656	\$ 2,250,628	\$ 4,753,199	\$ 7,677,011	\$ 20,468,168
Permit Fees	\$ 2,025.00	\$ 34,842.16	\$ 43,377.00	\$ 146,620.46	\$ 200,290.00	\$ 543,056.85



*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

3. Nature of Building Permits

# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY
	New Single Family				7	12
	New Multi-Family				0	0
	New Commercial				1	0
35	Other	Various	\$ 2,025.00	\$ 483,060		
35			\$ 2,025.00	\$ 483,060		



REPORT

TO: Mayor and Town Council
FROM: Tim Barnett
DATE: December 10, 2024
SUBJECT: Police Department Monthly Report

SIGNATURES:

Town Manager

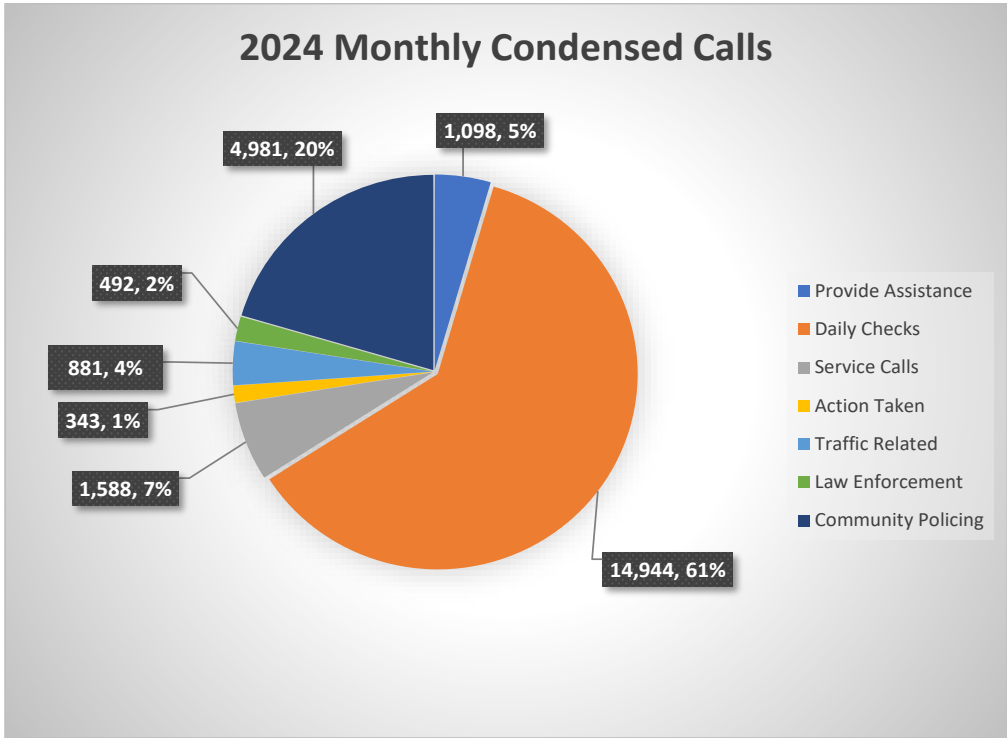
Town Clerk



Activity Log Yearly Summary Totals
Beech Mountain Police Department
 January 1, 2024 through November 30, 2024

<i>Call Type</i>	<i>2023</i>	<i>2024</i>	<i>Call Type</i>	<i>2023</i>	<i>2024</i>
Provide Assistance			Traffic Related		
Assist Fire Department	14	18	Driving While Impaired	4	8
Assist Investigation	0	0	Improper Parking	70	100
Assist Other Agency	69	73	Stationary/Directed Patrol	359	337
Assist Town Dept/Business	11	11	Traffic Control	32	19
Assist Homeowner	51	29	Vehicle Accidents	64	61
Assist Motorist	339	352	Vehicle Stops	260	356
Assist Other Officer	232	259			
Escort	177	316	Law Enforcement Calls		
Assist Medical Calls	45	40	911 Hang Ups	20	60
			Alarms	76	88
Daily Checks			Breaking & Entering	16	3
Business Checks	10,997	10,632	Domestic Complaints	16	12
Care Track Test	0	0	Assault / Fights	6	5
Security Checks	200	1,119	Fire Works Violations	3	14
Residence Checks	2,099	3,094	Fraud	8	1
Welfare Check	28	99	Hit & Run	2	2
			Intoxicated/Drunk & Disruptive	4	4
Service Calls			Investigation	13	27
Animal Control Domestic/Wildlife	130	93	Larceny	14	17
Calls for Service	1,063	1,381	Mental Subject	11	2
Deliver Letter/Message	34	32	Missing Person	5	6
Found Property	19	9	Noise Disturbance/Loud Music	37	37
Golf Cart / UTV Inspections	26	32	Open Door/Open Window	60	51
ATV/Golf Cart Complaints	1	2	Prowler	1	4
Recreation/Town Deposit	64	39	Shots Fired/Sound of Shots Fired	3	2
COVID/mask	0	0	Subject with Gun/Weapon	1	0
			Suspicious Vehicle/Person/Pack.	104	103
Action Taken			Trespassing	33	33
Court	6	10	Vandalism	1	4
Felony Arrest	1	3	Continuing Investigation	16	17
Misdemeanor Arrest	6	10			
State Citations	51	45	Community Policing		
Town Ordinance Violations	101	16	Community Policing Contacts	3,155	4,937
Verbal Warning	198	248	Community Events	41	44
Warning Citations	16	5			
Warrant Service	11	6			
2023 Event Totals: 21,160			2024 Event Totals: 25,203		

2024 Monthly Condensed Calls





REPORT

TO: Mayor and Town Council
FROM: Armando Garcia
DATE: December 10, 2024
SUBJECT: TDA Report December 2024

FOR THE PURPOSE OF:

Report provides an overview of marketing, publicity and results.

SIGNATURES:

Town Manager

Town Clerk

**Beech Mountain TDA Report
To Town Council
December 2024**

During the month of November, the TDA resumed marketing initiatives after the suspension caused by Hurricane Helene. The messaging focused on communicating that Beech Mountain was open and once again welcoming visitors. Print ads, digital efforts and Social Media posts promoted the start of ski season on November 29th and encouraged visitors to *stay local and shop local*. Several digital ads delivered the message: *the best way for us to get back is for you to come back* and encourage visits to our lodging and dining businesses. Events such as the Holiday Market, Parade of Wreath and the upcoming Christmas festivities were also promoted.

Examples of recent media coverage received:

Mountain Times – Beech Mountain Opening Season, Hosting Parade of Wreaths

https://www.wataugademocrat.com/mountaintimes/beechnmountain-opening-season-hosting-parade-of-wreaths-at-end-of-november/article_b5c14b9e-a387-11ef-ab17-5b258bdfaa6c.html

WCNC– Getaways – Recovery Efforts are Going Well in Beech Mountain

<https://www.wcnc.com/video/entertainment/television/charlotte-today/275-9b0dff14-b84f-4af6-88f2-1bb91d81dff8>

World Atlas- 7 Cutest Small Towns in North Carolina

<https://www.worldatlas.com/cities/7-cutest-small-towns-in-north-carolina.html>

WFMY News – Beech Mountain Blanketed with Snow Ahead of Opening

<https://www.wfmynews2.com/video/news/local/beechnmountain-snow-north-carolina/83-3efc2595-02d6-49d8-84bb-3b63e1d0d096>

Kidding Around Greenville – Here’s Where to Have a Ski/Snow Tubing Adventure

<https://kiddingaroundgreenville.com/winter-weekend-adventures>

Charlotte on the Cheap – Take the Kids to the Free Sledding Hill at Beech Mountain, NC

<https://www.charlotteonthecheap.com/beechnmountain-sledding-hill/>

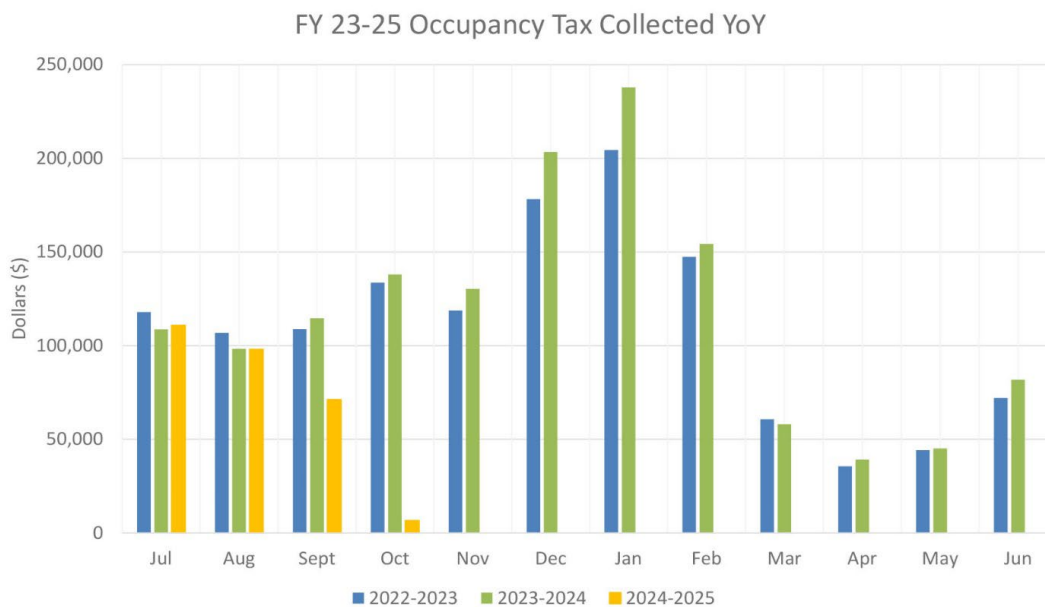
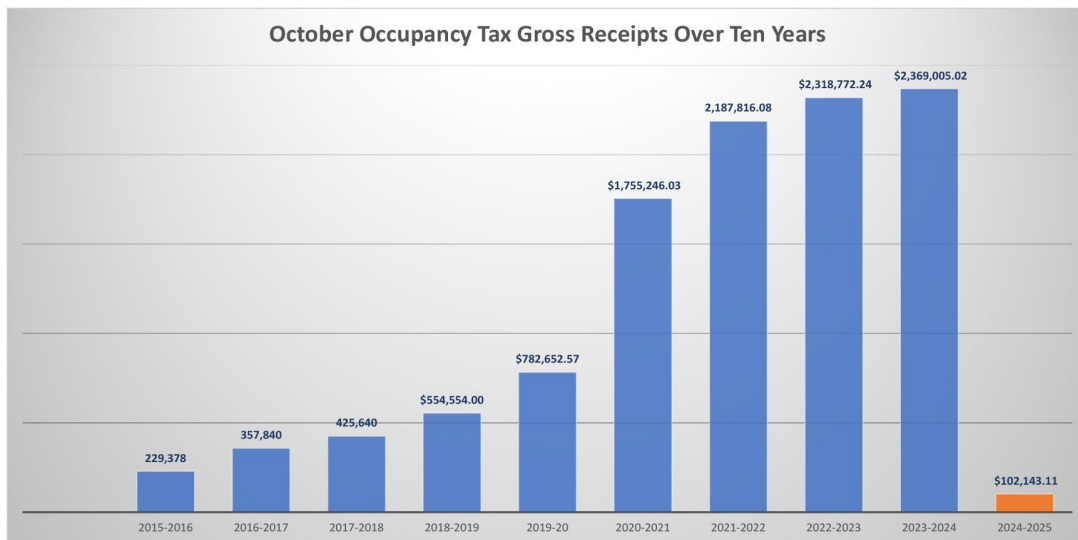
Newsweek – Best Snow Tubing Park

<https://www.newsweek.com/readerschoice/best-snow-tubing-park-2024>

Results: There were 427 visitors at the Visitor Center in November, which was higher than the 325 visitors received during November 2023. The financial impact of the storm was evident with Occupancy tax of \$6,660 was collected in the month of November (for October overnight stays). This was 1,972% less than the \$138,048 collected in October of 2023. 1,576 room nights were reported to the tax office for October overnight stays.

Revenues for Lodging on Beech Mountain for October 2024

\$102,143





REPORT

TO: Town Council and Town Manager
FROM: Sean Royall
DATE: December 10, 2024
SUBJECT: November 2024 Recreation Report

FOR THE PURPOSE OF:

For review by town manager and council.

ATTACHED FOR YOUR CONSIDERATION:

November 2024 recreation report

SIGNATURES:

Town Manager

Town Clerk



November 2024 Recreation Report

Facility Report

Finance Report

Total Monthly Revenue	\$6,108.50
Parking Lot Monthly Revenue	\$1,609.99
Total Recreation Revenue	\$7,718.49

Detailed Revenue Totals

Program Registrations \$2,160.00

Memberships \$3,050.00

POS \$908.50

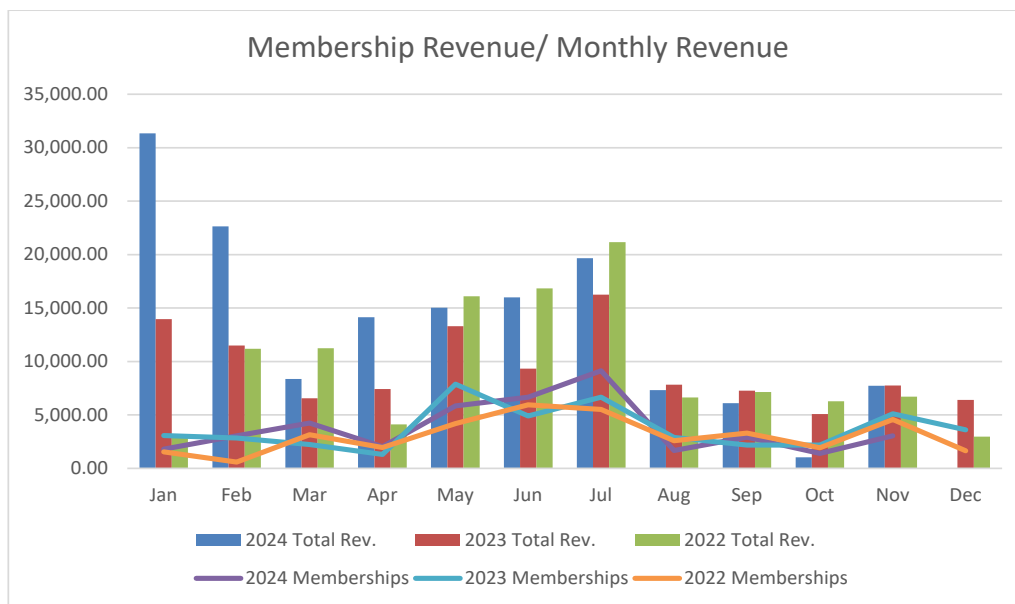
Check-In Report

Member Visits	417
Non-Member Visits	59

Membership Report

Total Memberships \$3,050.00

Family Annual \$2,400.00	Individual Annual \$350.00	Week Passes \$300.00
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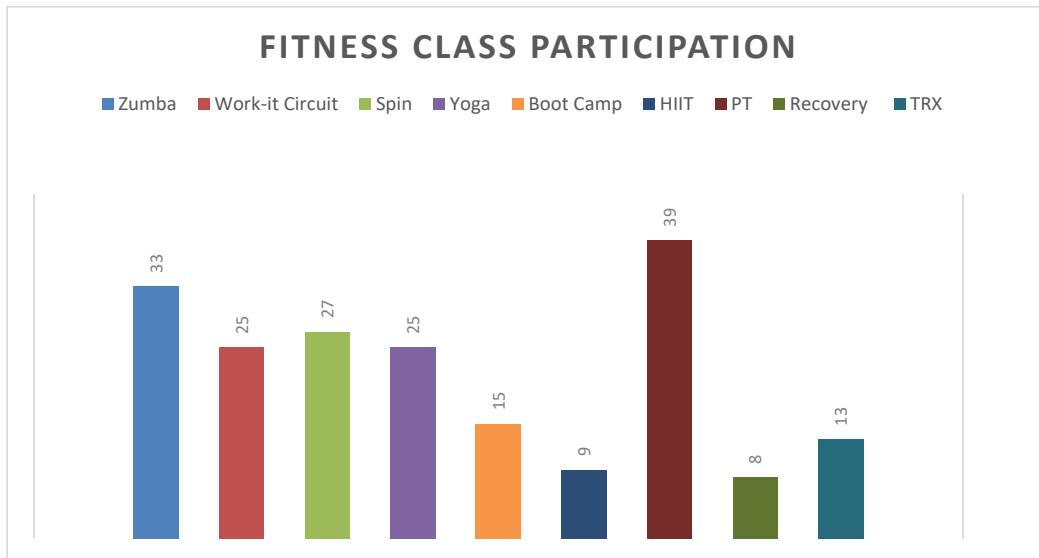


Fitness Report

Participants:

Number of classes offered in the month/ Participants.

Zumba	5	33
Work-it Circuit	5	25
Spin	6	27
Yoga	6	25
Boot Camp	8	15
HIIT	3	9
TRX	4	13
Recovery	4	8
Personal Training		39



Programs:

- Holiday Market – customer numbers were down, but all vendors were happy with the event and their sales.
- A Zumba fitness class went to Feeding Avery Families to volunteer.
- Wood Cookies craft program.
- Angel Tree – 35 filled angels.
- Parade of Wreaths - \$213 profit.
- We added a Recovery class to fitness offerings.
- Christmas lights installed around town.

Director's Notes:

Respectfully Submitted,
 Sean Royall
 Parks and Recreation Director
 Town of Beech Mountain