



AGENDA
Regular Town Council
Tuesday, January 9, 2024
Council Chambers 4:00 PM

Page

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. PUBLIC COMMENT

This is a time for the public to address their elected officials on issues not on the agenda. The town council is interested in hearing your concerns; however, speakers should not expect council action or deliberation on items brought forth during this public comment period. Topics requiring further investigation and action will be referred to the Town Manager and may be scheduled for a future agenda.
6. COUNCILMEMBER PLAQUES PRESENTED BY MAYOR ABERNETHY
 - 6.1. Former Mayor Barry Kaufman
Former Vice Mayor Jimmie Accardi
7. CONSENT AGENDA

The consent agenda contains those items not expected to require discussion and can be voted upon with a single vote. Any member of the town council can request a consent agenda item to be removed for consideration under new business.

 - 7.1. Adoption of Minutes 3 - 9
[Regular Town Council - 12 Dec 2023 - Minutes - Pdf](#)
 - 7.2. Adoption of Closed Session Minutes
 - 7.3. Resolution #2024-07 Accepting Loan Increase for Project No. SRP-W-0185 11 - 13

Approve
[Output Document \(Staff Report - 0962\) - Pdf](#)
 - 7.4. Amendment to the 2022 Sewer Main Improvement Project Capital Project Budget 15 - 17

Approve
[Output Document \(Staff Report - 0965\) - Pdf](#)
 - 7.5. Capital Project Budget 2022 Water System Rehabilitation Project, NCDEQ No. DWSRP WIF2023 19 - 21

	Approve Output Document (Staff Report - 0969) - Pdf	
7.6.	2022 Water System Rehabilitation Project, NCDEQ Project No. DWSRP WIF 2023	23 - 25
	Approve Output Document (Staff Report - 0968) - Pdf	
7.7.	To declare Capital Budget Ordinance No. 2022-05 closed	27
	Motion to closed Capital Project Fund Output Document (Staff Report - 0972) - Pdf	
7.8.	Creation of Skiloft Stormwater Capital Project Budget Ordinance	29 - 32
	Approve Output Document (Staff Report - 0971) - Pdf	
8.	NEW BUSINESS	
8.1.	Public Safety Drone Purchase Output Document (Staff Report - 0958) - Pdf	33 - 34
8.2.	Board and Committee appointments Output Document (Staff Report - 0960) - Pdf	35 - 57
9.	TOWN MANAGER AND STAFF REPORTS	
9.1.	Monthly Finance Office Report	59 - 63
	Review Output Document (Staff Report - 0959) - Pdf	
9.2.	Fire Department Monthly Report Output Document (Staff Report - 0961) - Pdf	65 - 66
9.3.	Planning & Inspections Monthly Report 2023-12 Output Document (Staff Report - 0964) - Pdf	67 - 69
9.4.	Police Department Monthly Report Output Document (Staff Report - 0966) - Pdf	71 - 73
9.5.	Recreation Report December 2023 Output Document (Staff Report - 0963) - Pdf	75 - 77
9.6.	TDA Report January 2024 Output Document (Staff Report - 0970) - Pdf	79 - 81
10.	TOWN COUNCIL COMMENTS	
11.	ADJOURNMENT	



MINUTES

Regular Town Council Meeting

4:00 PM - Tuesday, December 12, 2023
Council Chambers

The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, December 12, 2023, at 4:00 PM, in the Council Chambers, with the following members present:

COUNCIL PRESENT: Mayor Barry Kaufman
Vice Mayor Jimmie Accardi
Councilmember Weidner Abernethy
Councilmember Kelly Melang
Councilmember Alan Villanova
Councilmember Art Beckmann
Councilmember M.W. Stanford

COUNCIL EXCUSED:

STAFF PRESENT: Attorney Stacy Eggers, IV
Town Manager Bob Pudney
Interim Town Clerk Emily Haynes

1. CALL TO ORDER

2. ADOPTION OF AGENDA

2.1. Mayor Kaufman requested a motion to adopt the agenda.

Motion

Kelly Melang made a motion to adopt the agenda Jimmie Accardi seconded the motion. CARRIED. unanimously.

3. INVOCATION- DEWEY CYCLONE BRETT

4. PLEDGE OF ALLEGIANCE

5. PUBLIC COMMENT

5.1. Nick Wilson of 573 Charter Hills road expressed his concern about the deer population and large herds. He stated Watauga County has asked for a study to be done and he would like to suggest that the town also do a study on our

deer population. Mr. Wilson then asked two things from the new council. one being that they meet privately outside of the monthly council meeting with residents and secondly examine our finances for a reduction in the millage rate. Mr. Wilson thanked those on council whose term has ended, thanked each individual department in the town for the work that is done to better our town.

6. PROCLAMATION OF APPRECIATION

- 6.1. Proclamation of Appreciation was read and presented to Representative Ray Pickett by Vice Mayor Jimmie Accardi.

7. CONSENT AGENDA

- 7.1. Adoption of Minutes

Motion

Kelly Melang made a motion to approve the consent agenda Jimmie Accardi seconded the motion. CARRIED. unanimously.

8. DEPARTURE OF CURRENT COUNCIL MEMBERS AND COUNCIL

- 8.1. Vice Mayor Jimmie Accardi presented Mayor Barry Kaufman with a personalized gavel to express his appreciation and thanked the Mayor for his service to the town.

9. OATH OF OFFICE: ELECTED OFFICIALS CEREMONY

- 9.1. Oath of Office Ceremony

10. TOWN CLERK CONDUCTS SELECTION OF MAYOR

- 10.1. Interim Town Clerk Emily Haynes requested a motion for a nomination of Mayor of Beech Mountain.

Motion

Kelly Melang made a motion to nominate Weidner Abernethy as Mayor of Town of Beech Mountain Art Beckmann seconded the motion. CARRIED. unanimously.

11. TOWN MAYOR CONDUCTS SELECTION OF VICE MAYOR

- 11.1. Mayor Weidner Abernethy requested a motion for selection of Vice Mayor.

Motion

Alan Villanova made a motion to select Kelly Melang as Vice Mayor for the Town of Beech Mountain M.W. Stanford seconded the motion. CARRIED. unanimously.

12. CONSENT AGENDA- PART II

12.1. 2024 Town Council & Boards' Meeting Schedule Calendar

Motion

Kelly Melang made a motion to approve the consent agenda part II Alan Villanova seconded the motion. CARRIED. unanimously.

13. OLD BUSINESS

13.1. Sale of Town Owned Real Property

Motion

M.W. Stanford made a motion to approve the sale of town owned property Art Beckmann seconded the motion. CARRIED. unanimously.

13.2. Public Hearing on the Question of Annexation of Buckeye Nest NC Property

Motion

Kelly Melang made a motion to open the Public Hearing on the question of annexation of Buckeye Nest NC property Art Beckmann seconded the motion. CARRIED. unanimously.

Motion

M.W. Stanford made a motion to close the Public Hearing on the question of annexation of Buckeye Nest NC property Art Beckmann seconded the motion. CARRIED. unanimously.

13.3. Public Hearing on the Question of Annexation of Town-Owned Property

Motion

Alan Villanova made a motion to open the Public Hearing on the question of annexation of Town-Owned property M.W. Stanford seconded the motion. CARRIED. unanimously.

Motion

Kelly Melang made a motion to close the Public Hearing on the question of annexation of Town-Owned property M.W. Stanford seconded the motion. CARRIED. unanimously.

13.4. Public Hearing on the Proposed Rezoning of Buckeye Nest NC Property

Motion

Kelly Melang made a motion to open the Public Hearing on the proposed rezoning of Buckeye Nest NC property Alan Villanova seconded the motion.

CARRIED. unanimously.

Motion

Art Beckmann made a motion to close the Public Hearing on the proposed rezoning of Buckeye Nest NC property Kelly Melang seconded the motion. CARRIED. unanimously.

13.5. Resolution 2023- 24

Motion

Alan Villanova made a motion to approve Resolution 2023-24 Art Beckmann seconded the motion. CARRIED. unanimously.

14. NEW BUSINESS

14.1. Resolution Authorizing Individuals for Deposit Accounts and bank signatories

Motion

M.W. Stanford made a motion to approve Alan Villanova seconded the motion. CARRIED. unanimously.

14.2. 2023 Audit Results and Financial Statement Presentation

Cindy Randolph presented the audit results to the Town Council. Town Manager Bob Pudney thanked the Town Hall staff Steve Smith- Finance Director, Kelsey Wise- Finance Assistant, and Rebecca Ward- Tax Collector for their continuous work.

14.3. Annexation Ordinance for Buckeye Nest NC Property

Motion

Kelly Melang made a motion to approve the annexation ordinance for Buckeye Nest NC property Alan Villanova seconded the motion. CARRIED. unanimously.

14.4. Board and Committee appointments

14.5. Planning Board Appointment

Motion

Kelly Melang made a motion to table item 14.5 until January 2024 Council Meeting Alan Villanova seconded the motion. CARRIED. unanimously.

14.6. Rezoning Ordinance for Buckeye Nest NC Property

Motion

Art Beckmann made a motion to approve the rezoning ordinance for Buckeye Nest NC property Alan Villanova seconded the motion. CARRIED.

unanimously.

14.7. Annexation Ordinance for Town-Owned Property

Motion

M.W. Stanford made a motion to approve annexation ordinance for Town-Owned property Art Beckmann seconded the motion. CARRIED. unanimously.

15. TOWN MANAGER AND STAFF REPORTS

15.1. Town Manager's Comments:

Welcome new Councilmembers and Mayor. The staff and I look forward to working with you for the betterment of the town.

Water restrictions have been lifted based upon seven consecutive days above the minimum release for Lake Buckeye. We will continue to monitor the water supply and will adjust as necessary. Without a long-term change in the weather pattern, we can expect to have restrictions in the future.

Pinnacle Well is ready to go after state testing and permitting. We expect to be able to operate the well after the first of January. (100,000 gallons per day.)

General Obligation Bond for the Lake Coffey project passed overwhelming on November 7th. We will proceed with certification of the election.

Lake Coffey – progressing with design and engineering, we can recover some of the previous costs associated with the project to date.

Town Hall / Visitor Center update – well behind on the schedule due to weather and roofing issues. We expect to make up for some of the lost time after the roofing materials are installed. Dispatch is scheduled to be moved back in by the end of December.

Contracts have been signed for the Skiloft Road project and the 2023 water and sewer project. The ski loft project will begin April 1, 2024.

Financial reports – page 202- all expenditures are below the benchmark for the period.

Solid waste – page 210 – we are on track to meet last year's

tonnage; we have reached a manageable annual plateau of 895 tons.

We have submitted a second BRIC (building resilient infrastructure and communities) grant application for 15 million dollars for future water and sewer projects, thank you to Daniel Davis, Steve Smith and Kate Gavenus.

We have secured the facilitator, Chris May, for the January 25th budget retreat, please block out the full day for this meeting.

Christmas parade December 21st snow or shine. Santa's workshop has been moved to the side of the Brick Oven due to the construction at Town Hall. Call Parks and Recreation with any questions.

- 15.2. Finance Officer's Report for October 2023
- 15.3. Fire Department Monthly Report
- 15.4. Public Works Report
- 15.5. Police Department Monthly Report
- 15.6. November 2023 Recreation Report
- 15.7. Planning & Inspections Monthly Report 2023-11
- 15.8. TDA Report December 2023

16. TOWN COUNCIL COMMENTS

- 16.1. Councilmember Alan Villanova- I want to thank everyone, my wife and the voters for supporting me. I want to do what is in the best interest for the town and the people.

Councilmember Art Beckmann- Thank you to all who voted for me. I'm looking forward to working with Town Manager Bob Pudney and his staff. In our orientation Daniel Davis spoke on a few projects and he is very informative on each project. To the outgoing Mayor and Vice Mayor, thank you for all you have done for this town.

Councilmember Michael Stanford- Thank you to each person who voted for me. Thank you to my wife, Erin for our move to Beech Mountain and for your continuous support. I plan to reach out to town staff and be involved. My goal is to make sure residents know what we are doing and be transparent with all residents.

Vice Mayor Kelly Melang- Thank you Barry, Jimmie, and Erin who is not here tonight. It was a pleasure working with each of you. To the new council we will all work together to better Beech Mountain.

Mayor Weidner Abernethy- Chief Pudney this council is behind you 100 percent. I would like to also take a minute to recognize a few staff members who make these meetings possible. Our Interim Town Clerk, Emily Haynes and our Assistant Fire Chief Riley Hatch thank you both for all you do.

**17. CLOSED SESSION - PURSUANT TO NC GS 143-318.11 (A)(3)
ATTORNEY CLIENT MATTERS**

- 17.1. Upthagrove VS. Town of Beech Mountain
Rocky Top Properties VS. Town of Beech Mountain

18. ADJOURNMENT

- 18.1. Mayor Weidner Abernethy requested a motion to adjourn

Motion

Alan Villanova made a motion to adjourn the meeting at 5:52pm Art Beckmann seconded the motion. CARRIED. unanimously.

Town Clerk

Mayor, Town of Beech Mountain



RESOLUTION

TO: Town Council
FROM: Steve Smith
DATE: January 9, 2024
SUBJECT: Resolution #2024-07 Accepting Loan Increase for Project No. SRP-W-0185

FOR THE PURPOSE OF:

Town of Beech Mountain requested increasing the loan amount offered to the town for the 2022 Sewer Main Improvement Project DWI Project No. SRP-W-0185. Increase amount is \$1,175,526 bringing the total loan for the the Project to \$4,045,526. NCDEQ and the LGC have approved the loan increase and Resolution #2024-07 is the formal acceptance by the Town.

ATTACHED FOR YOUR CONSIDERATION:

Resolution #2024-07

STAFF RECOMMENDATION:

Approve

SIGNATURES:

Town Manager

Town Clerk



Resolution # 2024-07

**Town of Beech Mountain
North Carolina**

Date: 1/9/2024

**RESOLUTION BY THE TOWN COUNCIL
OF THE TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
ACCEPTING THE STATE RESERVE LOAN OFFER FOR FUNDING THE 2022
SEWER MAIN IMPROVEMENT PROJECT
(DWI Project No. SRP-W-0185)**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State SRP loan increase in the amount of \$1,175,526 bringing the total loan offer to \$4,045,526 for the construction of the 2022 Sewer Main Improvement Project, DWI Project No. SRP-W-0185, and

WHEREAS, the Town of Beech Mountain intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN,

That the Town of Beech Mountain does hereby accept the State SRP loan **increase of \$1,175,526.**

That the Town of Beech Mountain does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Robert Pudney, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such loan offer for the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the loan offer.

That the Town of Beech Mountain has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 9th day of January 2024 at Beech Mountain, North Carolina.

Weidner Abernethy, Mayor

ATTEST:

Emily Haynes, Town Clerk

(Seal)



ORDINANCE

TO: Town Council
FROM: Steve Smith
DATE: January 9, 2024
SUBJECT: Amendment to the 2022 Sewer Main Improvement Project Capital Project Budget

FOR THE PURPOSE OF:

The Capital Project Budget #2021-06 for the 2022 Sewer Main Improvement, NCDEQ project No. SRP-W-0185 was established in 2021 and since the project has undergone design, bid award and now increase in the loan amount from the State of North Carolina. The Capital Project needs updating by amendment for all these reasons.

ATTACHED FOR YOUR CONSIDERATION:

Amendment #2021-06(1)

STAFF RECOMMENDATION:

Approve

SIGNATURES:

Town Manager

Town Clerk

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
CAPITAL PROJECT BUDGET ORDINANCE #2021-06
2022 SEWER MAIN IMPROVEMENT PROJECT
DWI # SRP-W-0185
AMENDMENT # 2021-06(1)**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE
EXECUTION OF THE CAPITAL PROJECT**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

2022 SEWER MAIN IMPROVEMENT CAPITAL PROJECT FUND:

C. EXPENDITURES

1. To provide for increases and/or (decreases) in existing Funds:

1. Construction Cost	1,045,682
2. Surveying & Engineering Design	31,500
3. Construction Admin & Observation	(11,100)
4. Contingency 5% of Construction	49,889
5. Legal, Permits, Testing	8,900
6. Sewer Main Condition Assessment	113,112
7. 2% Loan Closing Fee	<u>23,511</u>

<u>TOTAL ADJUSTMENT TO EXPENDITURES</u>	<u>\$1,261,494</u>
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D. REVENUES

2. To provide for adjustments to revenues:

1. NC Dept. of Environmental Quality SRP Loan	1,175,526
2. Utility Reserves	<u>85,968</u>

<u>TOTAL ADJUSTMENT TO REVENUE</u>	<u>1,261,494</u>
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Capital Project Budget 2021-06(1) as amended

Surveying & Engineering Design	\$187,000
Sewer Main Condition Assessment	362,024
Construction Administration/Observation	75,000
Construction	3,294,270
Contingency	164,689
Legal, Permits, & Advertising Fees	25,000
2% Loan Administration Fee	80,911
Total	\$4,188,894

The following revenues are anticipated to be available to complete this project:

NC Dept. of Environmental Quality SRP Loan	\$4,045,526
Town of Beech Mountain Capital Reserves	143,368
Total	\$4,188,894

APPROVED THIS THE 9th Day of January 2024

Emily Haynes, Town Clerk

Weidner Abernethy, Mayor



ORDINANCE

TO: Town Council
FROM: Steve Smith
DATE: January 9, 2024
SUBJECT: Capital Project Budget 2022 Water System Rehabilitation Project,
NCDEQ No. DWSRF WIF2023

FOR THE PURPOSE OF:

The Capital Project Budget Ordinance No. 2021-07 needs amending to account for increase in requested funding and the actual project bid awarded.

ATTACHED FOR YOUR CONSIDERATION:

Budget Ordinance No. 2021-07(1)

STAFF RECOMMENDATION:

Approve

SIGNATURES:

Town Manager

Town Clerk

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
CAPITAL PROJECT BUDGET ORDINANCE #2021-07
2022 WATER SYSTEM REHABILITATION PROJECT DWI
DWSRF WIF 2023
AMENDMENT # 2021-07(1)**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE
EXECUTION OF THE CAPITAL PROJECT**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN

COUNCIL: 2022 WATER SYSTEM REHAB CAPITAL PROJECT FUND:

C. EXPENDITURES

1. To provide for increases and/or (decreases) in existing Funds:

1. Construction Cost	3,987,359
2. Surveying & Engineering Design	11,000
3. Construction Admin & Observation	2,400
4. Contingency 5% of Construction	252,699
5. Legal, Permits, Testing	8,900
6. 2% Loan Closing Fee	<u>5,248</u>

<u>TOTAL ADJUSTMENT TO EXPENDITURES</u>	<u>\$4,267,606</u>
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D. REVENUES

2. To provide for adjustments to revenues:

1. NC Dept. of Environmental Quality SRP Loan	262,359
2. American Rescue Act Funds - Grant	4,000,000
3. Utility Reserves	5,247

<u>TOTAL ADJUSTMENT TO REVENUE</u>	<u>\$4,267,606</u>
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Capital Project Budget 2021-07(1) as amended.

Surveying & Engineering Design	\$226,500
Construction Administration/Observation	88,500
Construction	6,468,124
Contingency	367,499
Legal, Permits, & Advertising Fees	25,000
2% Loan Administration Fee	63,513
Total	\$7,239,136

The following revenues are anticipated to be available to complete this project:

NC Dept. of Environmental Quality SRP Loan	\$3,175,623
American Rescue Plan Act -Grant	4,000,000
Town of Beech Mountain Capital Reserves	63,513
Total	\$7,239,136

APPROVED THIS THE 9th Day of January 2024

Emily Haynes, Town Clerk

Weidner Abernethy, Mayor



RESOLUTION

TO: Town Council
FROM: Steve Smith
DATE: January 9, 2024
2022 Water System Rehabilitation Project, NCDEQ Project No. DWSRP
SUBJECT: WIF 2023

FOR THE PURPOSE OF:

Resolution 2024-06 is being put forward to accept an increase in funding of \$203,879 State loan proceeds requested by the Town in order to match funding with the accepted bid of the project. NCDEQ Project DWI # DWSRP WIF2023 includes State loan funding in the amount of \$3,175,624 and a State grant of \$4,000,000 fund through the American Rescue Plan Act. Total funding \$7,175,624.

ATTACHED FOR YOUR CONSIDERATION:

Resolution # 2024-06

STAFF RECOMMENDATION:

Approve

SIGNATURES:

Town Manager

Town Clerk



Resolution 2024-06

Town of Beech Mountain
North Carolina
Date: 1/9/2024

**RESOLUTION BY THE TOWN COUNCIL OF
THE TOWN OF BEECH MOUNTAIN,
NORTH CAROLINA
ACCEPTING THE STATE GRANT FUNDING
FOR AND SRF FUNDING FOR THE
2022 WATER SYSTEM REHABILITATION
PROJECT
SRP-D-ARP-0126 /WIF-2023**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered State Revolving Loan increase in the amount of \$203,879 bringing the total offer to \$3,175,624 along with a State Grant in the amount of \$4,000,000 for the construction of 2022 WATER SYSTEM REHABILITATION PROJECT, and

WHEREAS, the Town of Beech Mountain intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN:

That the Town of Beech Mountain does hereby accept the State Revolving Loan and Grant offer of \$7,175,623.

That the Town of Beech Mountain does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the funding offer, Section II - Assurances will be adhered to.

That Robert Pudney Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

TOWN OF BEECH MOUNTAIN

RESOLUTION 2024-08

That Town of Beech Mountain has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 9th day of January 2024 at Beech Mountain, North Carolina.

Weidner Abernethy, Mayor

ATTEST:

Emily Haynes, Interim Town Clerk



ORDINANCE

TO: Town Council
FROM: Steve Smith
DATE: January 9, 2024
SUBJECT: To declare Capital Budget Ordinance No. 2022-05 closed

FOR THE PURPOSE OF:

Capital Budget Ordinance No. 2022-05 the 2022 Service Line Replacement Capital Grant Fund also known as Fund-84 in the accounting and budget system needs closed due to the grant funds being repurposed and reappropriated to Fund-81 2024 Skiloft Stormwater Capital Grant Project Fund. By closing Fund-84 the expenditures for design and engineering for the service line replacement will be moved into the Utility Fund. Those expenditures are estimated to be \$21,000.

STAFF RECOMMENDATION:

Motion to closed Capital Project Fund

SIGNATURES:

Town Manager

Town Clerk



ORDINANCE

TO: Town Council
FROM: Steve Smith
DATE: January 9, 2024
SUBJECT: Creation of Skiloft Stormwater Capital Project Budget Ordinance

FOR THE PURPOSE OF:

A component of the larger Skiloft Road Utility Project will require stormwater design and engineering, placement of curb and gutter and road resurfacing in the effected areas. The Finance Officer will create within the accounting system Fund 81 for the purpose of record keeping for this Capital Project.

ATTACHED FOR YOUR CONSIDERATION:

Capital Budget Ordinance No. 2024-01

FINANCIAL IMPLICATIONS:

This project requires the reappropriation of previously allocated funds earmarked for the Fund-84 titled the 2022 Service Line Replacement Capital Project. Fund-84 will be closed and expenditures transferred to the Water Utility.

STAFF RECOMMENDATION:

Approve

SIGNATURES:

Town Manager

Town Clerk



Capital Grant Budget Ordinance #2024-01

Town of Beech Mountain
North Carolina

Date: 1/9/2024

CAPITAL GRANT BUDGET ORDINANCE No. 2024-01

TOWN OF BEECH MOUNTAIN

2024 Skiloft Stormwater Capital Project

American Rescue Plan-Earmarked

NCDEQ Project # SRP-D-ARP-0089 and Earmark S.L. 2023-134

BE IT ORDAINED by the Town Council of the Town of Beech Mountain, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Grant Project Ordinance is hereby adopted:

Section 1. The project authorized is the **2024 Skiloft Stormwater Project** to be financed by a Grant from the State Fiscal Recovery Fund. This project will install, replace and or repair the stormwater system on Skiloft Road. The number of which is to be determined, as well as other specifications, by the assigned engineering consultant.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the grant documents and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Surveying & Engineering Design – Water Service Lines	\$21,000
Surveying & Engineering – Retain walls & Grading	100,000
Stormwater Improvements	1,822,392
Construction Administration/Observation	60,000
Contingency	91,120

Total	\$2,094,512
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Section 4. The following revenues are anticipated to be available to complete this project:

State Fiscal Recovery ARPA Grant SRP-D-ARP-0089	\$1,000,000
State Earmark Grant S.L. 2023-134	1,094,512
Total	\$2,094,512

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the granting agencies, the granting agreements, and state and federal regulations as applicable.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the granting agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Council.

Section 9. Copies of this capital project ordinance shall be furnished to the Town Clerk, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 9th day of January 2024 at Beech Mountain, North Carolina.

Weidner Abernethy, Mayor

ATTEST:

Emily Haynes, Town Clerk

(Seal)



COUNCIL ACTION ITEM

TO: Mayor and Town Council
FROM: Bob Pudney
DATE: January 9, 2024
SUBJECT: Public Safety Drone Purchase

FOR THE PURPOSE OF:

Permission is requested to purchase a Public Safety Drone in the amount of \$9,456.00 exclusive of modular accessories from Axon Enterprise, Inc. Axon Air, DJI Matrice 30T SP Plus.

SIGNATURES:

Town Manager

Town Clerk

Council Members

Weidner Abernethy, Mayor
Kelly Melang, Vice Mayor
Art Beckman
Alan Villanova
M.W. Standford



Town Manager

Bob Pudney

Town Attorney

Stacy C. Eggers IV

The first primary mission of this specialized equipment is for the Ski Loft Rd project beginning April 1, 2024, where the Town has agreed to a comprehensive Neighborhood Public Safety Plan to include regular daily surveillance of the area by the Police Department via drone. Five Town personnel have attended the required FAA Drone training in preparation for this mission, three from the Police Department and two members of the Fire Department. Going forward the Drone will be used by both Public Safety Departments. This equipment is designed for use by trained Public Safety members; extended flight times, cold weather capabilities, infrared detection and two-way voice communications are some of the advanced Public Safety uses. Mission types included, remote search and rescue, fire scene size up and surveillance, remote hazard identification and monitoring, crime scene documentation, remote mapping as well as difficult terrain surveillance. The equipment will be assigned to the Police Department. Modular accessories are budgeted at \$2,300.00. Staff recommends approval.



TO: Mayor and Town Council
FROM: Emily Haynes
DATE: January 9, 2024
SUBJECT: Board and Committee appointments

FOR THE PURPOSE OF:

Board and Committee terms expiring in December 2023. Board applications attached.

SIGNATURES:

Town Manager

Town Clerk

Board Members with Terms Expiring this December 2023

Board or Committee	Board Member	Seeking Reappointment?
Planning Board	Dean Roberts	Yes
	George Paddeck	Yes
Board Member term to Dec. 2024	Vacant	
Board of Adjustment	Ron Nichols	Yes
1st Alternate term to Dec. 2026	Vacant	
2nd Alternate term to Dec. 2023	Vacant	
3rd Alternate term to Dec. 2026	Vacant	
Tree Board	Greg Jackson	No
	Jane Miller	Yes
Board Member term to Dec. 2026	Vacant	
Tourism Development Authority	Mandy Taylor	yes
Board Member term to Dec. 2023	Vacant	



Beech Mountain Council/Board Members 2024

Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Town Council	M.W. Stanford	Council Member	Dec-27	mstanford@townofbeechmountain.com	704-493-5618	105 Spicewood Ln	Beech Mtn, NC 28604
Town Council	Weidner Abernethy	Mayor	Dec-25	wabernethy@townofbeechmountain.com	828-387-2099	120 Slopeside Rd	Beech Mtn, NC 28604
Town Council	Alan Villanova	Council Member	Dec-27	Avillanova@townofbeechmountain.com	919-698-8152	142 Teaberry Trail	Beech Mtn, NC 28604
Town Council	Art Beckmann	Council Member	Dec-27	Abeckmann@townofbeechmountain.com	828-387-1326	103 Wintergreen Way	Beech Mtn, NC 28604
Town Council	Kelly Melang	Vice Mayor	Dec-25	kmelang@townofbeechmountain.com	336-926-3994	1032 Chart Hills Rd	Beech Mtn, NC 28604

Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Planning Board	Dean Roberts	Board Member	Dec-23	deanroberts325@gmail.com	704-516-3781	203 Lake Road	Beech Mtn, NC 28604
Planning Board	Tim Holland	Board Member	Dec-24	tholland9121@gmail.com	828-387-0323	209 N Pinnacle Ridge Rd	Beech Mtn, NC 28604
Planning Board	George Paddeck	Board Member	Dec-23	ghpadd@yahoo.com	916-660-3805	711 Charter Hills Rd	Beech Mtn, NC 28604
Planning Board	Lesley Sinkler Johnson	Vice Chair	Dec-26	lesleysinkler@gmail.com	843-534-3377	155 Pond Creek Rd	Beech Mtn, NC 28604
Planning Board	Vacant	Board Member	Dec-24				Beech Mtn, NC 28604

Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Board of Adjustment	Judy Elliott	Board Member	Dec-26	jdenunzio03@gmail.com	954-579-3315	111 Courtside Lane B9	Beech Mtn, NC 28604
Board of Adjustment	Fred France	Board Member	Dec-24	ffrance@ceoexpress.com	828-504-8009	108 Lower Grouse Ridge Rd	Beech Mtn, NC 28604
Board of Adjustment	Ron Nichols	Chair	Dec-23	ronaldj1435@hotmail.com	828-387-9394	111 Locust Ridge Rd	Beech Mtn, NC 28604
Board of Adjustment	Jennifer Lavrack	Board Member	Dec-24	jennifer@lavrackteam.com	919-427-8574	101 Wedling Weg Way #A	Beech Mtn, NC 28604
Board of Adjustment	Therese Barry	Vice Chair	Dec-24	tbwritewing@hotmail.com	828-387-4358	100 Squirrel Lane	Beech Mtn, NC 28604
BOA - 1st Alternate	vacant	1st Alternate	Dec-24				Beech Mtn, NC 28604
BOA - 2nd Alternate	vacant	2nd Alternate	Dec-23				Beech Mtn, NC 28604
BOA - 3rd Alternate	vacant	3rd Alternate	Dec-26				Beech Mtn, NC 28604



Beech Mountain Council/Board Members 2024

Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Tourism Development Auth	vacant	Board Member	Dec-23				Beech Mtn, NC 28604
Tourism Development Auth	Leighann Cogdill	Board Member	Dec-25	lcogdill@skibeech.com	828-964-1628	110 Aster Trail	Beech Mtn, NC 28604
Tourism Development Auth	Jana Greer	Chair	Dec-26	janagreer6@gmail.com	828-773-8598	504 Oz Road	Beech Mtn, NC 28604
Tourism Development Auth	Mandy Taylor	Board Member	Dec-23	egird12@yahoo.com	828-504-0204	175 John Jones Rd	Elk Park, NC 28622
Tourism Development Auth	Donald W. Carringer	Board Member	Dec-26	carringerfarms@gmail.com	828-421-5696	101 Laurel Lane	Beech Mtn, NC 28604
Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Tree Board	Tony Hunter	Board Member	Dec-26	trees@htsinc.biz	828-733-3320	1731 Beech Mountain Rd	Elk Park, NC 28622
Tree Board	Greg Jackson	Board Member	Dec-23	gregwjackson@yahoo.com	713-540-4398	319 Pinnacle Ridge Rd	Beech Mtn, NC 28604
Tree Board	Vacant	Board Member	Dec-26				Beech Mtn, NC 28604
Tree Board	Jane Miller	Board Member	Dec-23	janelmiller242@gmail.com	864-621-5405		Beech Mtn, NC 28604
Tree Board	Lear Powell	Board Member	Dec-26	learpowell@yahoo.com	828-898-7457	1550 Beech Mountain Ro	Elk Park, NC 28622
Board Name	Name	Title	Term Expires	Email	Phone	Street Address	City, State, Zip
Recreation Committee	Fred Pfohl	Chairperson	Dec-24	fred@fredsgeneral.com	828-387-4838	501 Beech Mountain Pkw	Beech Mtn, NC 28604
Recreation Committee	Barbara Piquet	Board Member	Dec-24	bpiquet@yahoo.com	828-387-2484	121 Hollow Tree Lane	Beech Mtn, NC 28604
Recreation Committee	Kathy Bubash	Board Member	Dec-24	kbubash@yahoo.com	480-266-9223	415 Saint Andrews Rd	Beech Mtn, NC 28604
Recreation Committee	Sheri Roberts	Board Member	Dec-26	sroberts25@gmail.com	704-607-6826	203 Lake Road	Beech Mtn, NC 28604
Recreation Committee	Rory Ellington	Board Member	Dec-26	rellington@outlook.com	828-387-0377	P.O. Box 565	Beech Mtn, NC 28604
Recreation Committee	Michael Harmon	Board Member	Dec-26	msharmon62@me.com	843-986-8706	120 Red Oak Rd	Beech Mtn, NC 28604
Recreation Committee	Carol Beckmann	Board Member	Dec-24	cbeeme@gmail.com	828-260-5296	114 Teaberry Trail	Beech Mtn, NC 28604

Town of Beech Mountain Board Application Form

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Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	Janet E. Villanova		
Home Address:	142 Teaberry Trl.		
City:	Beech Mountain	Zip:	28604
Telephone:	336-266-1956	Alternate Number:	
Email:	janet.villanova@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|---|
| ☐ Board of Adjustment | ☐ Planning Board |
| ☐ Parks and Recreation | ☐ Tourism Development Authority |
| ☐ Tree Board | ☐ Other |

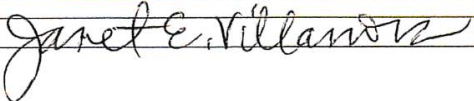
List in order of preference the Boards on which you would be willing to serve:

1.	Board of Adjustment
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

Since July 2021, employed at the Beech Mountain Club in Member & Guest Services; Member of the Beech Mountain Volunteer Fire Department (BMVFD) since April 2019 and also volunteer with the BMVFD as a NC certified EMT. Founded Beech Mountain CARES - a non-profit group of neighbors helping neighbors. Current member of the Beech Mountain Chamber of Commerce, since January 2023.

Prior experience includes Benefits Manager at LabCorp for 26 years, managing the employee website, communications, managing the company's 401(k) for several years, serving on the Benefits Appeals Committee, and Hardship Withdrawal Committee, as well as many other responsibilities. Ordained Deacon, and served as Treasurer for the First Baptist Church, Burlington, NC. Past member and presiding partner for the Alamance Investment Associates.

Signature: 	Date: 12/28/2023
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Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Tamara Mercer
403 Beech Mountain Parkway
Beech Mountain, NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862
Attention: Tamara Mercer

Complete the form below:

Name:	Dottie Moretz		
Home Address:	125 Staghorn Hollow Rd		
City:	Beech Mountain	Zip:	28604
Telephone:	828-387-4600	Alternate Number:	828-260-2721
Email:	dsmoretz@aol.com		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			Yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|---|--|
| ☒ Board of Adjustment | ☐ Planning Board |
| ☐ Parks and Recreation | ☐ Tourism Development Authority |
| ☒ Tree Board | ☒ Other |

List in order of preference the Boards on which you would be willing to serve:

1.	Board of Adjustments
2.	Tree Board
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

Real Estate Agent 2017-present Property Management - 15 years Experience (Long & Short Term Rentals) Small Business Owner 15 Years (Commercial Sign Company) (2001-2016) Worked with the Tourism Development Authority on Beech Mountain (2012-2013) Volunteered (2012-2015) and Worked with the Beech Mountain Chamber (2014) Worked at the Beech Mountain Club (2013) Volunteered for Avery County Chamber (2012-2015) Resume Attached

DocuSigned by:	
Signature: <i>Dottie Moretz</i>	Date: 12/28/2023

Dottie Moretz
125 Staghorn Hollow Road
Beech Mountain, North Carolina
828-387-4600
dsmoretz@aol.com

Summary

Results-driven professional with 15 years of experience in business and project management. Known for exceptional customer service, leadership, and detail-oriented approach. Seeking a board position to leverage leadership skills and contribute positively to my community.

Education

- Central Pdmt Community College, Charlotte, NC - NC Real Estate Certificate, 1992
- Queens College, Charlotte, NC - No degree, 1991
- Harding High School, Charlotte, NC - High School Diploma, June 1989

Employment History

- **Elevation Real Estate, LLC, Beech Mtn, NC** - Real Estate Agent, January 2020-Present, **Mtn Mike Realty** 2017-2018, **Buchanan Real Estate** 2018-2020
- **Dereka's Sugar Mountain Accommodations** - Rental Agent, November 2015 - September 2017
- **Beech Mountain Chamber of Commerce** - Director, December 2014 - November 2015
- **Beech Mountain Club** - Administrative Assistant (Part-Time/Seasonal), April 2014 - Present
- **Moretz Signs, Inc. dba Signs By Tomorrow**, Charlotte, Columbia, SC & Beech Mtn, NC Owner 2001- 2016
- **Crosland**, Charlotte, NC 2001-2002

Volunteer Efforts

- Beech Mountain Chamber of Commerce: Visitor Ctr support, events, & recruiting volunteers.
- Avery Chamber of Commerce: Visitor Ctr support, graphic design, and events.
- Columbia Chamber of Commerce: Exec. Board member, Ambassador, & Women, Minority Small Business Council Chair & Vice-Chair.
- Various other volunteer roles: Feeding Avery Families, High Country Assoc. Of Realtors, Matthews Chamber, Hospitality & Tourism Alliance, CLT Apartment Assoc., Columbia Builders Assoc., Columbia Apartment Assoc., Spring Valley Rotary Club, CLT Chamber of Commerce.

Professional Skills

- **Business Development:** Advanced
- **Marketing & Sales Strategy:** Intermediate
- **Event Planning:** Intermediate
- **Competitive & Strategic Planning:** Advanced
- **Project Management:** Intermediate
- **Relationship Building:** Advanced
- **Graphic Design:** Intermediate
- **Campaign Development & Implementation:** Intermediate
- **Retention & Reactivation Strategies:** Intermediate
- **Adobe Illustrator & Photo Shop:** Intermediate
- **Organized:** Intermediate
- **Fundraising:** Intermediate
- **Real Estate Sales:** Intermediate

Hello, my name is Dottie Moretz, and I am writing to express my sincere interest in serving on either the Board of Adjustment or the Tree Board for the Town of Beech Mountain. I am enthusiastic about contributing to the community and believe that my skills and experience align well with the responsibilities of these board positions.

I am passionate about serving my community. Additionally, my desire to make a positive impact on Beech Mountain motivated me to seek a role on one of these town boards.

Over the years, my professional journey in real estate has equipped me with an understanding of property regulations, zoning laws, and the intricate dynamics of land use. This experience has not only honed my analytical and problem-solving skills but has also given me a keen eye for detail – qualities essential for effective decision-making on the Board of Adjustment.

Additionally, my background in business has instilled in me a strategic mindset and a commitment to fostering positive community development. I am passionate about preserving the unique character of Beech Mountain while also supporting initiatives that contribute to the town's sustainable growth.

In considering my application, I am particularly drawn to the Tree Board due to its crucial role in maintaining and enhancing the natural beauty of our town. As a nature enthusiast and someone who values environmental stewardship, I am eager to collaborate with fellow board members to ensure responsible tree management practices and sustainable forestry.

Please find attached my completed application form, along with an abbreviated resume, which provides some details about my qualifications. I am confident with my background, attention to detail, and collaborative spirit make me an ideal candidate for the Board of Adjustment or the Tree Board.

Thank you for considering my application. I am enthusiastic about the opportunity to contribute to the Town of Beech Mountain through service on one of these boards. Thank you for considering my application. I look forward to the possibility of discussing how my background aligns with the goals of the Board of Adjustment or Tree Board in more detail.

I appreciate your time and attention to my application.

Town of Beech Mountain Board Application Form

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Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	Robert McMichael		
Home Address:	710 Pine Ridge Rd		
City:	Beech Mountain	Zip:	28604
Telephone:	919-306-3479	Alternate Number:	
Email:	rwmcmjr@gmail.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|---|
| ☐ Board of Adjustment | ☐ Planning Board |
| ☐ Parks and Recreation | ☐ Tourism Development Authority |
| ☐ Tree Board | ☐ Other |

List in order of preference the Boards on which you would be willing to serve:

1.	Planning Board
2.	Board of Adjustment
3.	Park and Recreation

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

I have the experience of a non-voting taxpayer, a full-time resident, and an owner of short-term rentals. Combined with getting to know so many people and hearing their concerns while campaigning for Town Council, I have the knowledge to faithfully represent all our residents' interests, part and full timers alike, as a member of the Planning Board. Respectfully submitted, Robert McMichael

Signature: <u>Robert McMichael</u>	Date: 12/21/2023
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Town of Beech Mountain Board Application Form

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Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	Peter K. Chamberlin		
Home Address:	113 Christie Way		
City:	Beech Mountain	Zip:	28604
Telephone:	387-7171	Alternate Number:	
Email:	peterk@skybest.com		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			Yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|---|
| ☐ Board of Adjustment | ☐ Planning Board |
| ☐ Parks and Recreation | ☐ Tourism Development Authority |
| ☐ Tree Board | ☐ Other |

List in order of preference the Boards on which you would be willing to serve:

1.	PLANNING
2.	TDA
3.	BOARD OF ADJUSTMENT

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

PAST TOWN COUNCIL 8 yrs 2002 - 2010 PAST PLANNING BOARD 3 yrs AS CHAIRMAN 24 yrs volunteer service beech mountain 20 yrs BMV/FD
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Signature: Peter K Chamberlin	Date: 12/7/23
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Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by The Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	Judith Elliott		
Home Address:	105 Teaberry Trail		
City:	Beech Mountain	Zip:	28604
Telephone:	954-579-3315	Alternate Number:	
Email:	jdenunzio03@gmail.com		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			Yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|---|
| ☐ Board of Adjustment | ☐ Planning Board |
| ☐ Parks and Recreation | ☐ Tourism Development Authority |
| ☐ Tree Board | ☐ Other |

List in order of preference the Boards on which you would be willing to serve:

1.	Planning Board
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

I am currently on Board of Adjustment but I am interested in the Planning Board that has a greater impact on the Town of Beech Mountain. Before my retirement I was an administrator for a school in Broward County, FL. I served on several committees pertaining to educational improvements in the county. I am currently involved with several groups that are trying to increase school safety measures throughout the country, along with a safe storage bill called "Ethan's Law." My hope, by being on the Planning Board, is to continue to keep our town the best it can be for homeowners and visitors.

Signature:	Judith DeNunzio Elliott	Date:	September 13, 2023
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Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by The Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	TYLER HUNTER		
Home Address:	114 GRASSY GAP LOOP RD		
City:	BEECH MOUNTAIN	Zip:	28604
Telephone:	336-500-7044	Alternate Number:	
Email:	HUNTERINSURANCESERVICES@OUTLOOK.COM		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			Yes

The following is a list of Town boards to serve on that are through Council appointment:

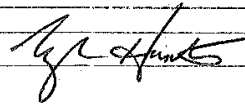
- | | |
|---|---|
| <ul style="list-style-type: none"> ☐ Board of Adjustment ☐ Parks and Recreation ☐ Tree Board | <ul style="list-style-type: none"> ☒ Planning Board ☐ Tourism Development Authority ☐ Other |
|---|---|

List in order of preference the Boards on which you would be willing to serve:

1.	PLANNING BOARD
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

BEECH MOUNTAIN RESORT MOUNTAIN HOST
 LEES. MCRIE ALUMNI BOARD EXECUTIVE COMMITTEE MEMBER
 OWNER / PRESIDENT OF HUNTER INSURANCE SERVICES INC

Signature: 	Date: 11/9/2023
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Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by The Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	MICHAEL H. ARMAND		
Home Address:	214 UPPER GROUSE RIDGE ROAD		
City:	BEECH MOUNTAIN	Zip:	28604
Telephone:	919-623-0989	Alternate Number:	
Email:	LARBORDE691@GMAIL.COM		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			Yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|---|
| <ul style="list-style-type: none"> ☒ Board of Adjustment ☐ Parks and Recreation ☐ Tree Board | <ul style="list-style-type: none"> ☒ Planning Board ☐ Tourism Development Authority ☐ Other |
|--|---|

List in order of preference the Boards on which you would be willing to serve:

1.	PLANNING BOARD
2.	BOARD OF ADJUSTMENT
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

PLEASE SEE ATTACHED

RETIRED 6-30-2012

Signature: <u>M H Armand</u>	Date: <u>11-30-2023</u>
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MICHAEL ARMAND

2007 Charlion Downs Lane, Apex, North Carolina 27502 (919) 367-0637 mtzmha@netzero.net

SKILL SETS

Skills in executive level management, financial analysis and reporting, budget and capital expenditure planning and reporting, supervision, strategic planning, team building and leadership. Computer skills in Microsoft Excel, Word, PowerPoint and Outlook; Corel Draw; Adobe Illustrator; QuickBooks Pro.

Education: BS in Business Administration-Accounting, University of Louisiana-Lafayette, Lafayette, LA

PROFESSIONAL EXPERIENCE

Account Manager, Padgett Business Services, Chapel Hill, NC 11/2003-4/2004

- Rehabilitated customer accounts that resulted in improved customer service and relations.

President and Owner, Michaela, Inc. (d/b/a Fastsigns of Cary) Cary, NC 1997-05/2003

- **Prepared 5 year budget projections and business plan for small business start-up that resulted in being awarded franchise for Cary, NC area.**

Director of Finance, Communication Cable, Inc., Sanford, NC 1995-1996

- Prepared Annual Report, Form 10-K, Hart-Scott-Rodino Filing, other SEC filings, Proxy Statement for Annual Stockholders Meeting.
- **Evaluated financial offerings by hostile acquisition companies that resulting in 12% increase in stockholders value at time of acquisition.**
- Supervised financial departments at 3 separate plant locations and at headquarters that kept financial operations in order.

Vice President Finance and Administration, Teledyne Thermatics, Elm City, NC 1992-1995

- **Restructured 8 departments, General Accounting, Accounts Receivable, Data Processing, Inventory/Costing, Shipping, Receiving, Configuration Management and Contracts resulting in improved working environment, increased cooperation and \$60,000/year cost savings.**
- Implemented Export Control Compliance Program that decreased time needed for exporting products and increased cash flow.

Corporate Controller, Global Industries, Ltd., Lafayette, LA 1992

- Supervised financial reporting for 3 separate, but related companies.

Vice President Finance, Teledyne Movable Offshore, Inc., Lafayette, LA 1988-1992

- **Initiated establishment of Worker's Compensation Self-Insurance plan which saved Company \$50,000/year in insurance company fees.**
- **Negotiated the transfer of liability insurance to a Lloyds of London that provided better coverage at a reduced rate of \$100,000/year.**
- **Represented, along with President, Movable Offshore's strategic goals, profit plans and capital expenditure budget to Teledyne Corporate that resulted in growth of Movable Offshore by 80%.**
- Controlled planning of policies, organizational structure, strategies, procedures and internal control that resulted in getting unqualified opinions on all financial statements.
- **Prepared, reviewed, analyzed and presented financial and operational results for 3 separate divisions of Movable Offshore to President, VP's Operations, Corporate Headquarters and Outside Auditors.**
- Prepared, reviewed, analyzed and presented budgets, financial and capital, for 3 separate divisions of Movable Offshore to President, VP's Operations and Corporate Headquarters.
- Also worked as Accountant to Controller

1971-1988

Who Am I?

By Michael Armand

STYLE: My work type is ISTJ (very close second is ISFJ), introversion, sensing, thinking, judgment and my style is that of the "manager of facts, details and of people." I am practical, logical, dependable, orderly, matter-of-fact and well organized. I am also thorough, exacting, systematic, hardworking and careful with detail. I enjoy working within organizations to improve procedures and processes, remaining loyal through both good and bad times. Following are examples of my leadership styles: 1) I respect traditional, hierarchical approaches, 2) I reward those who follow the rules while getting the job done, 3) I pay attention to immediate and practical organizational needs, 4) I follow traditional procedures and rules conscientiously, 5) I expend efforts willingly to serve others. I get a lot of pleasure from managing in an orderly, well structured, and stable environment without too many surprises.

CAREER TYPE/INTEREST: My primary career type is "conventional." I like to be accurate and responsible as well as practical in working and making decisions. I do not prefer a lot of change in my environment. I am loyal, ethical, and hard working and can do a great job for a company who appreciates me. My secondary career type is "investigative." I am analytical in my thinking and enjoy solving problems where I have to use my head to think through a solution. I prefer intellectual discussions about things that interest me and avoid small talk. My tertiary career type is "realistic." I take pride in being able to make repairs on my car and home, to know how to use power tools and how to build things.

CAREER ANCHOR/MOTIVATORS: My primary career anchor/motivator is "stability seeker/organizational identity." I like working in a good company that is successful and well thought of by everyone I know. I enjoy seeing the same people regularly and following established routines. I like to explore new things, but when it comes down to doing something new, I assess all the risks and benefits. I do not like companies that are unethical or treat their employees badly. Fluid environments that lack direction and discipline can be a challenge. My secondary is "sociability seeker." Not to be confused with "social" career type. I like working closely in group environments where there is a lot of banter and interaction. I like to know my colleagues personally although I do not enjoy seeing them socially except for special occasions. I enjoy work that flows from relationships with co-workers and clients. My third is "lifestyle intergration/lifestyler." As I have grown older, having a balance life vs. career building is much more important to me.

VALUES & NEEDS: My values and needs are ethics, job tranquility, respect for others and from others, security, stability and supportive environment and supervisors.

INTERNAL BARRIERS: The internal barriers that I have tried to work through all of my life include lack of confidence, adaptable to change, lack of assertiveness, difficulty selling myself, unclear sense of identity, and a fear of failure.

SKILLS: My top functional skills are managing people, administration of policies & programs, leading others, making decisions, relating to a wide variety of people, supervision. Those that I need to work on are speaking well in public, acting assertively, entertaining and using my intuition. My transferable and adaptive skills are attention to details, self-reliant, self-starting, problem solving, administrating, budgeting, forecasting, organizing, collaborating, unpretentious, willing to learn, working with people and able to set priorities well. I need to do better at being assertive, risk taking, tough-minded and adaptable to change.

GOALS: My preferred environment would be a medium to large organization that has a clear structure and rules, treats employees fairly, is an ethical organization, and rewards employees for being loyal, hardworking and dependable.

My preferred role would be that of a "generalist" manager of a variety of departments. I would then be able to work with a variety of people in a variety of disciplines. In that role I would be able to use my top skills such as problem solving, leading others, making decisions, relating to a wide variety of people and collaboration.

The challenges I face as "Who Am I" are mainly due to the changed nature of the work environment. No longer are being loyal, reliable, putting company needs first and being a good team player as valued in the work place as in the past. The work environment of today does not offer security, stability and the idea that hard work and longevity will lead to advancement and recognition. Therefore, I will need to somehow change to meet the reality of today.

Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Tamara Mercer, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Tamara Mercer
403 Beech Mountain Parkway
Beech Mountain, NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862
Attention: Tamara Mercer

Complete the form below:

Name:	Sandra Lee Carr		
Home Address:	505 Pine Ridge Road		
City:	Beech Mountain	Zip:	28604
Telephone:	828.387.9423	Alternate Number:	954.931.1810
Email:	sandyc@beechmtn.club		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			yes

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|--|
| ☐ Board of Adjustment
☐ Parks and Recreation
☐ Tree Board | ☐ Planning Board
☒ Tourism Development Authority
☐ Other |
|--|--|

List in order of preference the Boards on which you would be willing to serve:

1.	TDA
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

We have owned a home on Beech Mountain since 2005. We started out as summer residents and became full-time residents in 2013. I have worked and volunteered on the mountain for years. In 2021, I retired from the Beech Mountain Club where I served as the Recreation Director and later as the Director of Marketing.

I would like to offer my planning and organizational skills as a volunteer for our community by serving on the Tourism Development Authority (TDA) Board. I regularly attend Town Council Meetings and stay informed of town activities, events and issues. Through my work and volunteer efforts, I have had the pleasure of coordinating many projects with most of our local business, town staff and residents in our community.

I have served on the Recreation Committee, Planning Committee and the Tourism Development Authority. I regularly volunteer for town and chamber events and also served as Director of Parks and Recreation for 10 years.

Signature: Sandy Carr	Date: 12/5/23
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Sandy Carr – Page 2
TDA Board Application 2023

We have owned a home on Beech Mountain since 2005. We started out as summer residents and became full-time residents in 2013. I have worked and volunteered on the mountain for years. In 2021, I retired from the Beech Mountain Club where I served as the Recreation Director and later as the Director of Marketing.

I would like to offer my planning and organizational skills as a volunteer for our community by serving on the Tourism Development Authority (TDA) Board. I regularly attend Town Council Meetings and stay informed of town activities, events and issues. Through my work and volunteer efforts, I have had the pleasure of coordinating many projects with most of our local business, town staff and residents in our community.

I have served on the Recreation Committee, Planning Committee and the Tourism Development Authority. I regularly volunteer for town and chamber events and also served as Director of Parks and Recreation for the town. I was a Co-Chair of the Bark Park Committee and helped raise the funds and build the park. I served on the Beech Mountain Metric Planning Committee and various town improvement projects including securing the lease so that the Overlook Kiosk could be created and use of property for the Emerald Outback Gateway area. I have participated in the Town Comprehensive Planning Process for 2 plans, attended numerous budget workshops and coordinated the festivities for the Town's year-long 40th Birthday Celebration.

Currently I am the town's Volunteer Farmers' Market Manager, an event that has grown from 8 vendors to over 30; drawing hundreds of residents and visitors each market. For the last 3 years, I also have the pleasure of running Santa's Workshop after the Christmas Parade. I assisted in the creation of the town's water system website (beechmtnwater.com) as well as the Volunteer Fire Department (bmvfd.org) site. I write and distribute media releases for town events, fact sheets for citizen education and other communication projects on a pro bono basis. I am a long-time Red Cross Volunteer and serve as the town's Shelter Manager in case we have to open Buckeye Recreation Center in an emergency.

As the Chair of the TDA, I strongly supported funding the Public Parking Lot and relocation of the Sledding Hill to the Sky View Recreation Area, complete with restrooms, new snow guns and safety upgrades. As a Board Member, I also strongly supported and voted for funding 50% of the Town Hall/Visitor Center Expansion project.

As a long-time resident I am proud of all that the town has accomplished and look forward to protecting our natural beauty and charming "small-town" way of life while strengthening our businesses and community through responsible marketing and management of occupancy taxes. Thank you for your consideration.

Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by The Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	Dawn Dalglish		
Home Address:	207 Spring Branch Road		
City:	Beech Mountain	Zip:	28604
Telephone:	201-218-0716	Alternate Number:	
Email:			
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			Yes, full time since 2018

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|---|
| ☐ Board of Adjustment | ☐ Planning Board |
| ☐ Parks and Recreation | ☐ Tourism Development Authority |
| ☐ Tree Board | ☐ Other |

List in order of preference the Boards on which you would be willing to serve:

1.	Tourism Development Authority
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

I have a broad range of experience that I think would be beneficial to the Tourism Development Authority. I spent most of my career in education, leading a private school with annual revenues of 1.75 million, a staff of 25 with marketing to guarantee full enrollment of over 200 students. I trained teachers in family service and other administrators in financial matters. In the public sector, I founded and administered a summer camp program which grew to 125 students in three years. I also have insurance and bank management experience. Over the years I have volunteered to plan and administer programs for preteen girls and families of deaf students. I currently am living my dream of a growing an art business here on Beech. Beech Mountain is a wonderful place to live and visit. When I first visited, the welcoming feeling of the town made me want to live here. Drawn to the mountain and after experiencing its many amenities, beauty and		
<table style="width: 100%;"> <tr> <td style="width: 60%;">Signature: Dawn Dalglish</td> <td style="width: 40%;">Date: December 19, 2023</td> </tr> </table>	Signature: Dawn Dalglish	Date: December 19, 2023
Signature: Dawn Dalglish	Date: December 19, 2023	

Dawn Dalgleish:

I have a broad range of experience that I think would be beneficial to the Tourism Development Authority.

I spent most of my career in education, leading a private school with annual revenues of 1.75 million, a staff of 25 with marketing to guarantee full enrollment of over 200 students. I trained teachers in family service and other administrators in financial matters. In the public sector, I founded and administered a summer camp program which grew to 125 students in three years. I also have insurance and bank management experience. Over the years I have volunteered to plan and administer programs for preteen girls and families of deaf students. I currently am living my dream of a growing an art business here on Beech.

Beech Mountain is a wonderful place to live and visit. When I first visited, the welcoming feeling of the town made me want to live here. Drawn to the mountain and after experiencing its many amenities, beauty and community spirit, my husband and I bought our home within a year. We have grown to love the mountain and all it represents more as times goes on. We are a Beech Mountain marketing success story.

I would like an opportunity to be a part of the marketing efforts that make sure that welcoming feeling one gets on Beech continues. I believe it is vital to protect and showcase our natural resources. I believe the TDA should fund important town-wide projects such as the Town Hall Expansion which when completed will enhance the overall image of the town branding Beech Mountain as well-run and financially successful. I think that the welcoming events that are held throughout the year are vital to draw visitors and potential home buyers to the mountain should be produced for both visitors and residents to enjoy. Supporting our local businesses and encouraging new ones is also very important while keeping our small town charm. In short, I would like to offer my marketing skills and serve on the TDA to help keep Beech a top destination, beautiful and welcoming.

Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by The Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	Freddy W. Harris		
Home Address:	126 Wintergreen Way Rd		
City:	Beech Mountain	Zip:	28604
Telephone:	936 263 0972	Alternate Number:	
Email:	CaptFreddy2@gmail.com		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			Yes <u>yes</u>

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|--|---|
| ☐ Board of Adjustment | ☐ Planning Board |
| ☐ Parks and Recreation | ☐ Tourism Development Authority |
| ☐ Tree Board | ☐ Other |

List in order of preference the Boards on which you would be willing to serve:

1.	BOARD of Adjustment
2.	PLANNING BOARD
3.	TOURISM Development Authority

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

Enclosed

Signature: <u>Freddy Harris</u>	Date: <u>26 Dec 2023</u>
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Partial Experience

32 years for retirement purposes with the United States Coast Guard consisting of combat in Vietnam and three years sea time. Leadership roles included strategic planning and implementation of military services training exercises. Instructors role and course developer for USCG Special Operation Camp Lejeune NC. Officer in Charge for Fort Macon and Hobuckon USCGR Search and Rescue Stations. Designed security for 1996 summer waterside Olympics and Head instructor for historical largest Coast Guard boating training evolution. Extensive experience in search and rescue, law enforcement and navigation.

Owner of Successful commercial office furniture dealership consisting of layout design and installation of commercial office furniture. District Manager for Major Office Furniture Manufacturer and responsibilities including all sales and dealer development for NC and SC.

Extensive background in commercial and residential fence sales and installation including supervision of crews.

Long history of commercial and residential construction and remodeling.

IMO International Maritime Operation (NATO) contractor for special contractual operations in north and west Africa for compliance with IMO maritime port regulations. Assessment reports and intel observed, collected, relayed. Course developer for compliance and head instructor for implementation as per IMO requirements. Team leader for all missions to Africa and South America.

My application for approval is based upon my choice to live on Beech Mountain and my desire to see our community preserve the values and charm which brought my wife and I to Beech Mountain.

Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by Jennifer Broderick, Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Jennifer Broderick
403 Beech Mountain Parkway
Beech Mountain, NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862
Attention: ~~Jennifer Broderick~~

Complete the form below:

Name:	Bell Bennett		
Home Address:	653 Buck Mountain Road		
City:	Roan Mountain	Zip:	37687
Telephone:	828-387-4231	Alternate Number:	
Email:	mamawbell653@yahoo.com		
Are you a resident of the Town of Beech Mountain? <i>(respond yes or no, some boards have residency requirements)</i>			NO

The following is a list of Town boards to serve on that are through Council appointment:

- | | |
|---|---|
| <ul style="list-style-type: none"> ☐ Board of Adjustment ☐ Parks and Recreation ☐ Tree Board | <ul style="list-style-type: none"> ☐ Planning Board ☒ Tourism Development Authority ☐ Other |
|---|---|

List in order of preference the Boards on which you would be willing to serve:

1.	Tourism Development Authority
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

- I have worked on Beech Mountain since 1976 at the Ski Slopes when owned by CCC and then later when it was in control of NCNB. I have worked at the original OZ and done some work for the new OZ a few years back. - I have worked in the real estate rental business since 1986 and am currently co-owner of Beech Mountain Chalet Rentals - I have served on other boards so I am aware of the time required for board appointment - I hold a CPA license, while I am on inactive status by choice I voluntarily prepare more than 30 income tax filings for area people including many who work and/or live on Beech Mountain. - I am fully versed on the by-laws that created the TDA and under which it operates.
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Signature: 	Date: 6/22/2023
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Town of Beech Mountain Board Application Form

If you are at least 18 years old and willing to volunteer your time and expertise to your community, complete this fillable pdf application. Questions can be answered by The Town Clerk, at 828.387.4236. Once completed, sign the form and submit to the Town using one of the following methods.

Mail: Town of Beech Mountain
Attention: Town Clerk
403 Beech Mountain
Parkway Beech Mountain,
NC 28604

Email: clerk@townofbeechmountain.com

Fax: 828.387.4862

Complete the form below:

Name:	Fred Pfohl		
Home Address:	501 Beech Mountain Parkway / 240 Sawmill Branch		
City:	Beech Mountain	Zip:	28604
Telephone:	828-387-0375	Alternate Number:	828-387-4838
Email:	fred@fredsgeneral.com		
Are you a resident of the Town of Beech Mountain? (respond yes or no, some boards have residency requirements)			No

The following is a list of Town boards to serve on that are through Council appointment:

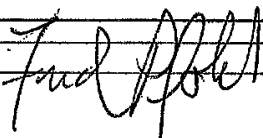
- | | |
|--|---|
| ☐ Board of Adjustment | ☐ Planning Board |
| ☐ Parks and Recreation | ☐ Tourism Development Authority |
| ☐ Tree Board | ☐ Other |

List in order of preference the Boards on which you would be willing to serve:

1.	Tourism Development Authority
2.	
3.	

List any work, volunteer, and/or other experience you would like to have considered in the review of your application (attach an additional sheet if necessary).

Former Mayor, Recreation Committee Chair, BMVFD, Former United Way Chair, Former High Country Host President, Former Board Member of Joe Shannon's Mountainhome Music, Blue Ridge Conservancy Board

Signature: 	Date: 9-4-2023
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REPORT

TO: Town Council
FROM: Steve Smith
DATE: January 9, 2024
SUBJECT: Monthly Finance Office Report

FOR THE PURPOSE OF:

To report on the results of the annual budget through the month and the financial condition of the town.

ATTACHED FOR YOUR CONSIDERATION:

November 2023 Budget report
November 2023 Finance report

STAFF RECOMMENDATION:

Review

SIGNATURES:

Town Manager

Town Clerk

12-22-2023 01:37 PM

TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

PAGE: 1

10 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Tax Revenue	6,512,343	1,901,749.61	3,655,482.74	0.00	2,856,860.26	56.13
Interest Income	32,700	38,546.05	180,531.32	0.00	(147,831.32)	552.08
Miscellaneous Income	574,000	66,891.33	274,407.58	0.00	299,592.42	47.81
State Revenue	2,159,950	239,358.51	776,721.01	0.00	1,383,228.99	35.96
Fees	66,200	10,716.00	49,655.60	0.00	16,544.40	75.01
Gains/Losses	25,000	0.00	0.00	0.00	25,000.00	0.00
Other	550,000	0.00	0.00	0.00	550,000.00	0.00
Other Sources	1,827,500	8,325.05	259,586.69	0.00	1,567,913.31	14.20
TOTAL REVENUES	11,747,693	2,265,586.55	5,196,384.94	0.00	6,551,308.06	44.23
<u>EXPENDITURE SUMMARY</u>						
Administration	3,516,670	212,749.81	834,292.70	0.00	2,682,377.30	23.72
Tax Collections	59,140	3,997.16	26,296.50	0.00	32,843.50	44.46
Vistors Center	308,409	23,365.26	103,937.46	0.00	204,471.54	33.70
Police	1,633,475	115,728.56	709,014.08	28,965.30	896,489.96	45.12
Fire	1,000,358	28,751.79	417,996.44	0.00	582,361.56	41.78
Special Projects	0	0.00	0.00	0.00	0.00	0.00
Building Inspections	259,692	14,855.67	73,810.39	0.00	185,881.61	28.42
Planning	157,911	10,179.73	49,330.38	0.00	108,580.62	31.24
Vehicle Maintenance	202,700	14,026.34	71,010.72	500.00	131,189.28	35.28
Road Maintenance	3,490,562	211,443.96	1,277,776.34	41,072.52	2,200,498.10	36.96
Recreation	1,118,776	80,440.51	434,253.53	1,173.37	683,760.93	38.88
TOTAL EXPENDITURES	11,747,693	715,538.79	3,997,718.54	71,711.19	7,708,454.40	34.38
REVENUE OVER/(UNDER) EXPENDITURES	0	1,550,047.76	1,198,666.40	(71,711.19)	(1,157,146.34)	0.00

12-22-2023 01:37 PM

TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

PAGE: 1

30 -Water/Sewer
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	10,000	5,519.36	27,630.42	0.00 (	17,630.42)	276.30
Miscellaneous Income	10,000	30.00	505.00	0.00	9,495.00	5.05
State Revenue	0	0.00	0.00	0.00	0.00	0.00
Metered Sales & Fees	3,488,096	383,044.49	1,647,082.72	0.00	1,841,013.28	47.22
Gains/Losses	0	0.00	0.00	0.00	0.00	0.00
Other	0	0.00	0.00	0.00	0.00	0.00
Other Sources	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,508,096	388,593.85	1,675,218.14	0.00	1,832,877.86	47.75
<u>EXPENDITURE SUMMARY</u>						
W/S Administration	1,641,668	131,356.45	517,099.00	2,685.00	1,121,884.00	31.66
Water	1,080,319	104,858.12	493,532.56	1,420.35	585,366.09	45.82
Sewer	422,159	24,389.50	162,881.29	500.00	258,777.71	38.70
Taps & System	363,950	45,829.01	154,067.89	3,750.00	208,627.11	42.68
TOTAL EXPENDITURES	3,508,096	306,433.08	1,327,580.74	8,355.35	2,174,654.91	38.01
REVENUE OVER/(UNDER) EXPENDITURES	0	82,160.77	347,637.40 (	8,355.35) (	341,777.05)	0.00

12-22-2023 01:37 PM

TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

PAGE: 1

35 -Sanitation
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	150	1,002.44	5,153.56	0.00 (	5,003.56)	3,435.71
Miscellaneous Income	20,500	192.00	12,770.50	0.00	7,729.50	62.30
State Revenue	370	0.00	0.00	0.00	370.00	0.00
Fees	771,460	65,194.15	321,903.15	0.00	449,556.85	41.73
Gains/Losses	0	0.00	5,075.00	0.00 (	5,075.00)	0.00
Other	0	0.00	0.00	0.00	0.00	0.00
Other Sources	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	792,480	66,388.59	344,902.21	0.00	447,577.79	43.52
<u>EXPENDITURE SUMMARY</u>						
Sanitation	792,480	71,216.38	306,483.48	35.00	485,961.52	38.68
TOTAL EXPENDITURES	792,480	71,216.38	306,483.48	35.00	485,961.52	38.68
REVENUE OVER/(UNDER) EXPENDITURES	0 (	4,827.79)	38,418.73 (	35.00) (	38,383.73)	0.00

**Town of Beech Mountain
Monthly Financial Report
Fiscal Year 2024**

General Fund

		Through the reported month												41.67%	% of
	<u>Budget</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>YTD</u>	<u>Budget</u>
Total Revenue	11,549,993	107,272	146,222	1,314,237	1,363,067	2,265,587								5,196,385	44.99%
Total Expenditures	11,549,993	1,036,198	775,333	524,682	945,967	715,539								3,997,719	34.61%
Unaudited General Fund fund balance as of July 1st	7,750,882	7,750,882	6,821,956	6,192,845	6,982,400	7,399,500								7,750,882	
Revenues Less Expenditures		(928,926)	(629,111)	789,555	417,100	1,550,048	-	-	-	-	-	-	-	1,198,666	
Estimated change to Fund Balance		6,821,956	6,192,845	6,982,400	7,399,500	8,949,548	-	-	-	-	-	-	-	8,949,548	

Water/Sewer Enterprise Fund

Total Revenue	3,508,096	322,415	352,639	321,248	290,323	388,594								1,675,219	47.75%
Total Expenses	3,508,096	263,388	304,843	176,646	276,271	306,433								1,327,581	37.84%
Unaudited Unrestricted Cash Reserves as July 1st	2,154,861	2,154,861	2,213,888	2,261,684	2,406,286	2,420,338								2,154,861	
Revenues Less Expenses		59,027	47,796	144,602	14,052	82,161	-	-	-	-	-	-	-	347,638	
Estimated Change in Cash Reserves		2,213,888	2,261,684	2,406,286	2,420,338	2,502,499	-	-	-	-	-	-	-	2,502,499	

Sanitation Enterprise Fund

Total Revenue	792,480	74,197	67,814	66,092	70,410	66,389								344,902	43.52%
Total Expenses	792,480	61,442	61,719	55,903	56,203	71,216								306,483	38.67%
Unaudited Unrestricted Cash Reserves as July 1st	675,182	675,182	687,937	694,032	704,221	718,428								675,182	
Revenues Less Expenses		12,755	6,095	10,189	14,207	(4,827)	-	-	-	-	-	-	-	38,419	
Estimated Change in Cash Reserves		687,937	694,032	704,221	718,428	713,601	-	-	-	-	-	-	-	713,601	

Book Value - Cash & Investments All FUNDS

	<u>Fund</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Truist Bank (Pooled) #1	Pooled	257,844	608,199	1,047,447	1,266,480	1,036,666							
North Carolina Capital Management Trust #2	General Fund	8,177,755	7,458,911	8,170,429	8,206,747	9,519,815							
Mountain Community - Certificates of Deposit #4	General Fund	103,750	103,750	103,750	103,750	103,750							
North Carolina Capital Management Trust #6	Utility Fund	1,260,005	1,265,606	1,271,063	1,276,732	1,282,251							
North Carolina Capital Management Trust #8	Sanitation Fund	228,709	229,862	230,853	231,883	232,885							
North Carolina Capital Management Trust #9	E911 Fund	76,175	76,514	76,844	77,186	77,520							
Total Cash & Investments		10,104,238	9,742,842	10,900,386	11,162,778	12,252,887	-	-	-	-	-	-	-

Transfers for the month November

Transferred \$1M from #1 to #2



REPORT

TO: Mayor and Town Council
FROM: Bob Pudney
DATE: January 9, 2024
SUBJECT: Fire Department Monthly Report

SIGNATURES:

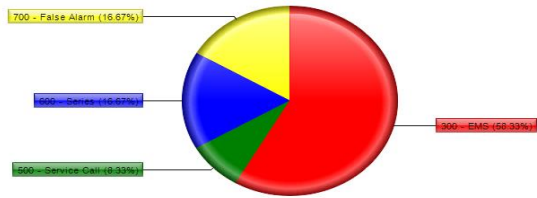
Town Manager

Town Clerk

BEECH MOUNTAIN FIRE DEPARTMENT Monthly Report December 31, 2023			
EVENT	THIS PERIOD	SAME PERIOD LAST YEAR	FISCAL YTD
FIRE CALLS	12	9	78
MEDICAL CALLS	32	26	110
FIRE SAFETY INSPECTIONS	3	1	14
PUBLIC EDUCATION	0	0	1
FIRE HYDRANT INSPECTIONS	0	0	0
TRAINING HOURS	196	229	1808
MEETINGS	4	4	20
EMS RESPONSE TIME AVG.	9.19	N/A	9.55

COMMENTS:

Membership Recruitment Program.
Winter Preparations





REPORT

TO: Town Council
FROM: Preston Yates
DATE: January 9, 2024
SUBJECT: Planning & Inspections Monthly Report 2023-12

FOR THE PURPOSE OF:

Report of monthly activities for the Planning and Inspection Department.

SIGNATURES:

Town Manager

Town Clerk

TOWN OF BEECH MOUNTAIN
PLANNING AND INSPECTIONS MONTHLY REPORT
December-2023

Summary and Highlights

Building:

New Construction appears to be trending toward more sustainable numbers
Inspections remain above 2022 numbers and also well above average

Planning Board:

Planning Board did not meet in December
Planning Board expected to review and provide recommendation for Town Property zoning

Board of Adjustment:

No meeting for Board of Adjustment in December

GIS/Mapping:

Updates to the Street and Trails map for the Visitor's Center completed
Database maintenance and consolidation underway to improve data management

Census and Demographics:

Census Boundary and Annexation Survey (BAS) underway
Census Building Permits Survey (BPS) underway
NC OSBM Population estimate data compilation underway

Training:

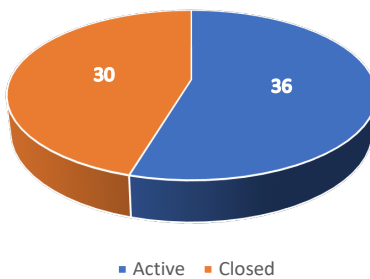
Staff is currently scheduling Continuing Education and various training for certification maintenance

Other:

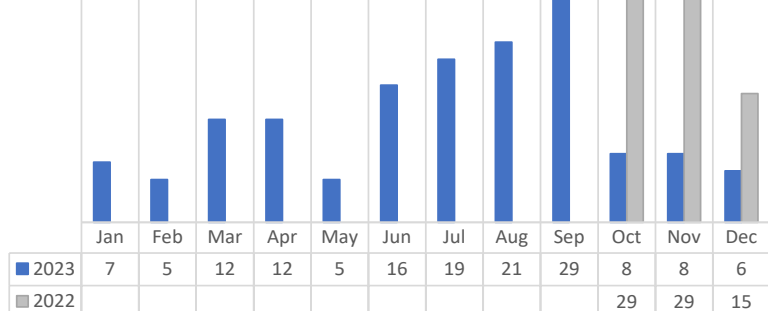
CODE ENFORCEMENT

Monthly and Quarterly Case Counts

Active and Closed Code Cases
Oct 2023 - Dec 2023



CODE ENFORCEMENT CASE COUNTS



Code Enforcement:

Case load has returned to more manageable levels after spike in cases during the late summer
July, August, & September saw an increased level of code issues at 19, 21, & 29 respectively
Decreases in new cases for October through December have allowed case loads to become more manageable
Active Code Enforcement effort underway for various common code issues

TOWN OF BEECH MOUNTAIN
Monthly Report
Planning and Inspections Department
December-2023

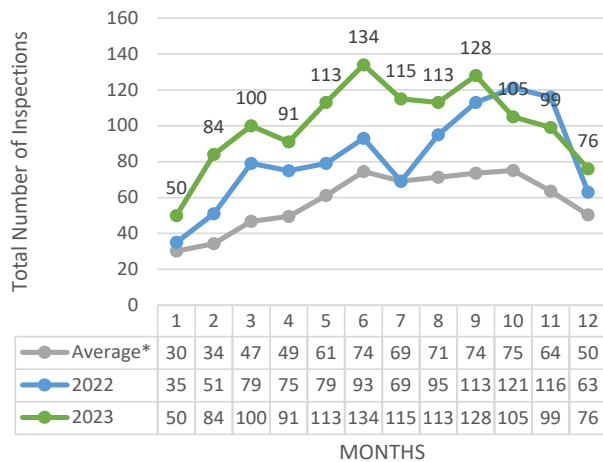
1. Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	26	28	23	231	240	443
Electrical	16	29	13	132	115	245
Plumbing	10	15	11	84	75	151
Htg/Air & Misc.	24	27	16	189	147	369

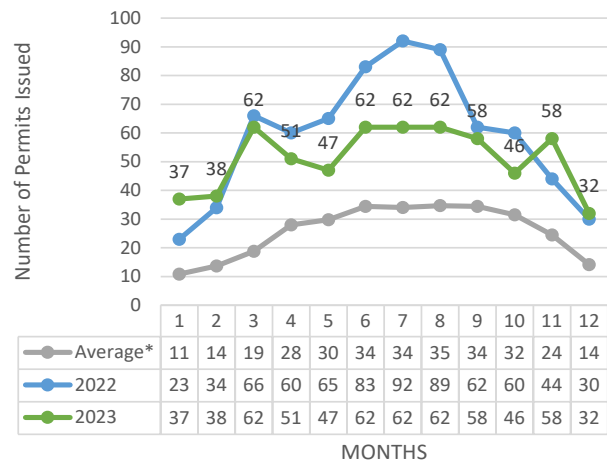
2. Permits Issued

No. Issued	32	58	30	318	377	615
Value	\$ 1,423,151	\$ 2,250,628	\$ 701,404	\$ 9,100,162	\$ 10,596,669	\$ 20,468,168
Permit Fees	\$ 39,800.00	\$ 43,377.00	\$ 27,821.90	\$ 240,090.00	\$ 337,227.83	\$ 543,056.85

INSPECTIONS BY MONTH



PERMITS ISSUED BY MONTH



*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

3. Nature of Building Permits

# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY
4	New Single Family		\$ 38,430.00	\$ 1,350,000	16	19
	New Multi-Family				0	0
	New Commercial				0	0
28	Other	Various	\$ 1,370.00	\$ 73,151		
32			\$ 39,800.00	\$ 1,423,151		



REPORT

TO: Mayor and Town Council
FROM: Tim Barnett
DATE: January 9, 2024
SUBJECT: Police Department Monthly Report

SIGNATURES:

Town Manager

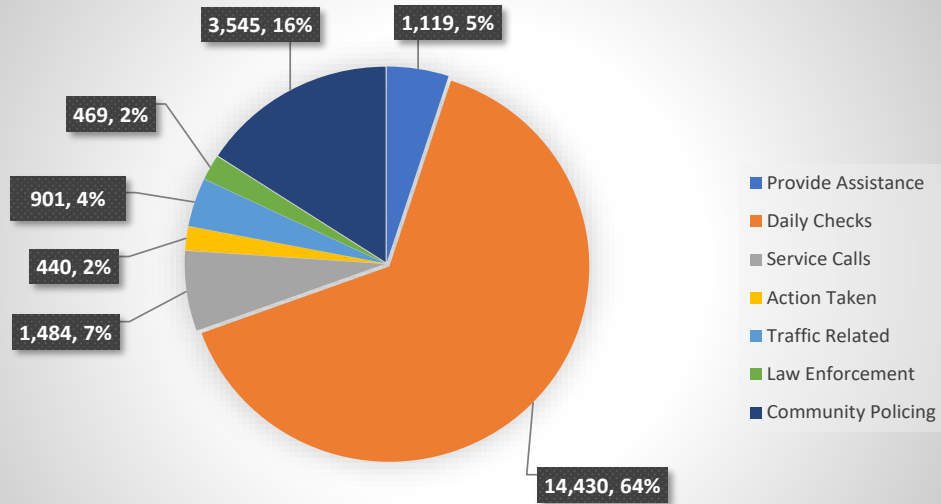
Town Clerk



Activity Log Yearly Summary Totals
Beech Mountain Police Department
January 1, 2023 through December 31, 2023

<i>Call Type</i>	<i>2022</i>	<i>2023</i>	<i>Call Type</i>	<i>2022</i>	<i>2023</i>
Provide Assistance			Traffic Related		
Assist Fire Department	35	15	Driving While Impaired	17	7
Assist Investigation	1	0	Improper Parking	123	81
Assist Other Agency	97	83	Stationary/Directed Patrol	638	390
Assist Town Dept/Business	12	14	Traffic Control	38	32
Assist Homeowner	61	55	Vehicle Accidents	70	70
Assist Motorist	392	412	Vehicle Stops	272	321
Assist Other Officer	267	275			
Escort	462	213	Law Enforcement Calls		
Assist Medical Calls	66	52	911 Hang Ups	45	21
			Alarms	90	81
Daily Checks			Breaking & Entering	31	16
Business Checks	12,003	11,995	Domestic Complaints	25	20
Care Track Test	0	0	Assault / Fights	13	8
Security Checks	117	258	Fire Works Violations	6	3
Residence Checks	1,673	2,149	Fraud	4	8
Welfare Check	36	28	Hit & Run	10	5
			Intoxicated/Drunk & Disruptive	6	4
Service Calls			Investigation	22	15
Animal Control Domestic/Wildlife	140	139	Larceny	15	18
Calls for Service	1,304	1,189	Mental Subject	4	11
Deliver Letter/Message	65	36	Missing Person	9	5
Found Property	16	20	Noise Disturbance/Loud Music	53	42
Golf Cart / UTV Inspections	28	32	Open Door/Open Window	75	61
ATV/Golf Cart Complaints	1	1	Prowler	0	1
Recreation/Town Deposit	84	67	Shots Fired/Sound of Shots Fired	4	4
COVID/mask	0	0	Subject with Gun/Weapon	1	1
			Suspicious Vehicle	108	89
Action Taken			Trespassing	40	37
Court	26	6	Vandalism	5	3
Felony Arrest	2	1	Continuing Investigation	40	16
Misdemeanor Arrest	12	6			
State Citations	67	56	Community Policing		
Town Ordinance Violations	62	102	Community Policing Contacts	5,903	3,501
Verbal Warning	207	241	Community Events	29	44
Warning Citations	23	17			
Warrant Service	15	11			
2022 Event Totals: 25,874			2023 Event Totals: 23,226		

2023 Monthly Condensed Calls





REPORT

TO: Town Manager and Town Council
FROM: Sean Royall
DATE: January 9, 2024
SUBJECT: Recreation Report December 2023

FOR THE PURPOSE OF:

For review by town manager and council

ATTACHED FOR YOUR CONSIDERATION:

Recreation Report December 2023

SIGNATURES:

Town Manager

Town Clerk



December 2023 Recreation Report

Facility Report

Finance Report

Total Monthly Revenue	\$6,406.50
Parking Lot Monthly Revenue	\$11,434.76
Total Recreation Revenue	\$17,841.26

Detailed Revenue Totals

Program Registrations \$140.00

Memberships \$3,600.00

Facility Reservations \$310.00

POS \$2,356.50

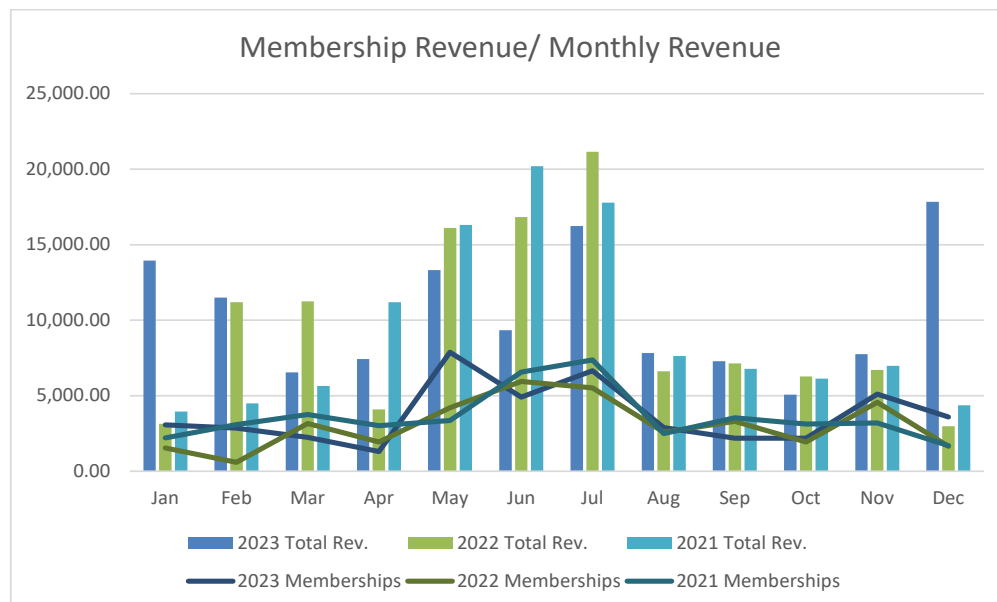
Check-In Report

Member Visits	632
Non-Member Visits	198

Membership Report

Total Memberships \$3,600.00

Family Annual \$1,600.00	Individual Annual \$800.00	Family Week Pass \$1,000.00	Ind. Week Pass \$200.00
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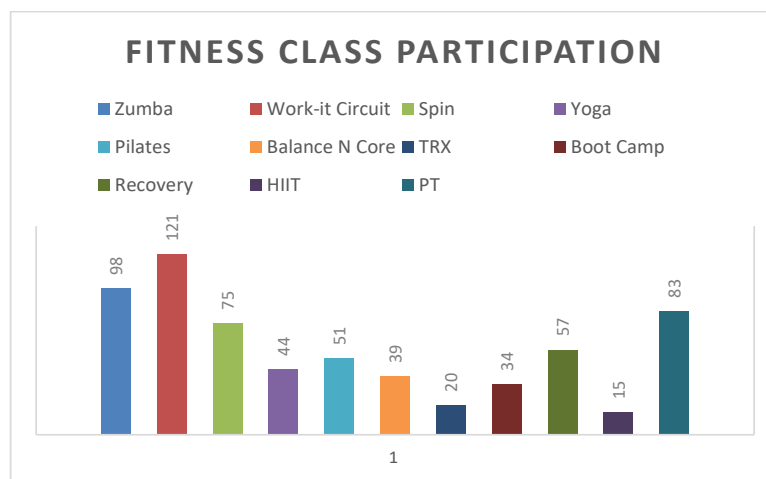


Fitness Report

Participants:

Number of classes offered in the month/ Participants.

Zumba	8	34
Work-it Circuit	8	18
Spin	7	32
PI-YO	3	3
Beginner Pickleball	0	0
Yoga	4	13
Boot Camp	4	6
Recovery	4	6
Personal Training		36 sessions



Facility Rentals

Total: \$310.00

Shane Outpost Park: \$300.00

Tennis Court: \$10.00

Programs/events:

- Parade
- Coffee on Canvas
- Santa's Workshop
- Sharpie Mug Night
- Bonfire

Director's Notes:

- Revenue spiked due to parking lot fees/tickets. We did not report those fees in 2022.

Respectfully Submitted,

Sean Royall
Parks and Recreation Director
Town of Beech Mountain



REPORT

TO: Mayor and Town Council
FROM: Armando Garcia
DATE: January 9, 2024
SUBJECT: TDA Report January 2024

SIGNATURES:

Town Manager

Town Clerk

**Beech Mountain TDA Report
To Town Council
January 2024**

In December, the TDA continued reduced winter season advertising and PR efforts to mitigate overcrowding. Google display ads and print media buys were suspended, and the advertising efforts were limited to social media, newsletters, and editorial content. Winter messaging focused on tips to enhance the visitor experience and mid-week visits. Events such as Cookies with the Clauses, the Christmas Parade and New Year's Celebrations were promoted and the TDA sponsored the Town Council float and a trip giveaway during the Santa's Workshop event. The TDA also funded *The Trail of Lights* – a holiday themed display along the greenway in the center of Town, which is sure to delight visitors and residents alike.

Examples of recent media coverage received:

WXII – North Carolina's Beech Mountain Shares Winter Tips

<https://www.wxii12.com/article/north-carolina-beech-mountain-winter-tips-ski-season/46068404#>

Upstate Lake Living – All Downhill from Here (article starts on page 15)

<https://drive.google.com/file/d/1nxwJk92Kxhww3ku-bjmTh2TUMxmAufBD/view>

WRAL News – Winter Wonderland: Discovering the Best Snowy Retreats in North Carolina

<https://www.wral.com/story/where-to-see-snow-in-north-carolina/21186998/>

Avery Journal – Beech Mountain Resort Will Ring in 2024 With Fireworks Display!

https://www.averyjournal.com/news/community/beech-mountain-resort-will-ring-in-2024-with-fireworks-display/article_233740f2-9b73-11ee-84d5-17426aaa5099.html

Mountain Times – High Country has Plenty to Offer on New Year's Eve

https://www.wataugademocrat.com/mountaintimes/high-country-has-plenty-to-offer-on-new-years-eve/article_be5c2c90-a010-11ee-a74c-230ad8fb4c03.html

Watauga Democrat – Beech Mountain Enjoys Christmas Parade

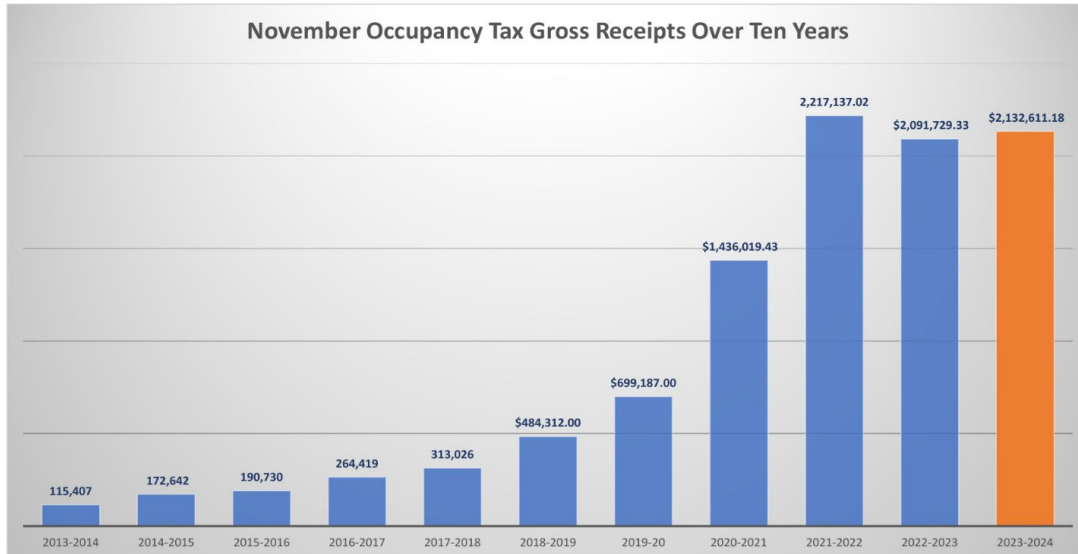
https://www.wataugademocrat.com/community/beech-mountain-enjoys-christmas-parade/article_ab8ff2b6-a0cb-11ee-8498-83cba795de5d.html

Results: There were 1,178 visitors in the Visitor Center during the month of December 2023, which was lower than the 1,266 visitors received in December 2022. Occupancy tax of \$130,327 was collected in the month of December (for November overnight stays). This was 8.86% more than the \$118,785 collected in December of 2022. 1421 room nights were reported to the tax office for November overnight stays.

Revenues for Lodging on Beech Mountain for November 2023

\$2,132,611

November Occupancy Tax Gross Receipts Over Ten Years



FY 23-24 Occupancy Tax Collected YoY

