



**AGENDA**  
**Regular Town Council**  
**Tuesday, December 8, 2020**  
**Council Chambers 4:00 PM**

Page

1. CALL TO ORDER

The Town of Beech Mountain is inviting you to a scheduled Zoom meeting.

Topic: Town Council Meeting

Time: Dec 8, 2020 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89230706144>

Meeting ID: 892 3070 6144

Mobile Dial Toll Free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 892 3070 6144

Find your local number: <https://us02web.zoom.us/u/kbFnwR4Qr4>

2. ADOPTION OF AGENDA

2.1. Adoption or revision to agenda

3. PLEDGE OF ALLEGIANCE

4. PUBLIC HEARING- PROPOSED ORDINANCE FOR THE APPLICATION OF UTILITY PAYMENTS

4.1. No Public Comments Received

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[Output Document \(Staff Report - 0395\) - Pdf](#)

5. PUBLIC COMMENT

6. CONSENT AGENDA

6.1. Adoption of Minutes

5 - 20

[Regular Town Council - 10 Nov 2020 - Minutes - Pdf](#)

6.2. Amendment to the FY: 2020-201 Budget Fee Schedule Late Fee Rate Change

21 - 22

Approve

[Budget Amendment #2021-01 \(Staff Report - 0386\) - Pdf](#)

|      |  |         |
|------|--|---------|
| 6.3. | 2021 Town Council & Boards & Committee Meeting Calendar Dates and FY:<br>2021-2022 Budget Calendar<br><a href="#">Council Meeting Calendar Dates and Council Budget Calendar (Staff Report - 0394) - Pdf</a> | 23 - 27 |
| 7.   | OLD BUSINESS   |         |
| 8.   | NEW BUSINESS   |         |
| 8.1. | Water Treatment Dept. Budget Adjustment of \$42,000 FY: 2020<br><br>Review<br><a href="#">FY 2020 Budget Amendment (Staff Report - 0388) - Pdf</a>   | 29 - 30 |
| 8.2. | Ordinance to Establish Priority of Utility Billing Payment pursuant to NC<br>General Statute §160A-312<br><a href="#">Output Document (Staff Report - 0390) - Pdf</a>  | 31 - 34 |
| 9.   | TOWN MANAGER AND STAFF REPORTS   |         |
| 9.1. | October Budget and Finance Report<br><br>Review<br><a href="#">Output Document (Staff Report - 0385) - Pdf</a>   | 35 - 39 |
| 9.2. | Fire Department Monthly report<br><a href="#">Output Document (Staff Report - 0387) - Pdf</a>  | 41 - 42 |
| 9.3. | Police Department Monthly Report<br><a href="#">Output Document (Staff Report - 0389) - Pdf</a>  | 43 - 45 |
| 9.4. | TDA December Report<br><a href="#">Output Document (Staff Report - 0392) - Pdf</a>   | 47 - 50 |
| 9.5. | Recreation Report November 2020<br><a href="#">Output Document (Staff Report - 0393) - Pdf</a>   | 51 - 54 |
| 9.6. | Department of Infrastructure Reports<br><a href="#">Output Document (Staff Report - 0391) - Pdf</a>  | 55 - 63 |
| 9.7. | Planning and Inspections Report 2020-11<br><a href="#">Output Document (Staff Report - 0384) - Pdf</a>   | 65 - 67 |
| 10.  | TOWN COUNCIL COMMENTS  |         |
| 11.  | CLOSED SESSION - PURSUANT TO NC GS 143-318.11 (A)(3) ATTORNEY CLIENT<br>MATTERS  |         |
| 12.  | ADJOURNMENT  |         |



## REPORT

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**TO:** Mayor & Town Council  
**FROM:** Tamara Mercer  
**DATE:** December 8, 2020  
**SUBJECT:** No Public Comments Received

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**FOR THE PURPOSE OF:**

Public Notice for the Public Hearing for the proposed Ordinance to set forth the application and collection procedures of Utility Payments were advertised in the Watauga Democrat, the Avery Journal and the Mountain Times pursuant to G.S. §160A-364. No Public Hearing comments have been received nor any general public comments for the Public Comment portion of the Town Council's meeting.

**SIGNATURES:**

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Town Manager

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Town Clerk





# MINUTES

## Regular Town Council Meeting

4:00 PM - Tuesday, November 10, 2020  
Council Chambers

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The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, November 10, 2020, at 4:00 PM, in the Council Chambers, with the following members present:

**COUNCIL PRESENT:** Mayor Barry Kaufman  
Vice Mayor Jimmie Accardi  
Councilmember Weidner Abernethy  
Councilmember Kelly Melang  
Councilmember Erin Gonyea

**COUNCIL EXCUSED:**

**STAFF PRESENT:** Attorney Stacy Eggers, IV  
Town Manager Bob Pudney  
Town Clerk Tamara Mercer  
Director of Special Projects Riley Hatch

### 1. CALL TO ORDER

1.1. Mayor Kaufman noted the council members in attendance were: Weidner Abernethy, Jimmie Accardi, Erin Gonyea and himself, while council member Kelly Melang would be on the Zoom video conference call. The Mayor added that he would take a roll call for voting purposes.

### 2. ADOPTION OF AGENDA

2.1. Mayor Kaufman requested an adoption or revision of the agenda.

#### **Motion**

Jimmie Accardi made a motion to adopt the agenda and Erin Gonyea seconded the motion. CARRIED. unanimously.

### 3. PLEDGE OF ALLEGIANCE

### 4. PUBLIC COMMENT

4.1. Mr. Pudney noted that the Public Comments were submitted as follows:

1.) Ms. Donna Harris:

Email received Tuesday October 13, 2020 at 2:55 a.m.

150 Hornbeam - comments regarding the fire pit burning

I do not personally know Barbara Sugerman but have kept up with her posts regarding the constant fire pit burning by the resident of 150 Hornbeam. It is my understanding this is a rental property therefore the resident would have no purchased interest in the property. Fire pits are correctly used for visitors and pleasure but to burn the pit for any other reason is not. The fire pit should always be attended and with the chance of burning down our beautiful mountain, never left unattended.

As everyone should know by now, smoke is not healthy when inhaled. I have compassion for Mrs. Sugerman and every homeowner in that area should have as well. What would you do if someone were constantly burning a firepit and the smoke is permeating your home and your lungs. Many of us on the mountain have heart issues which makes it difficult to breathe in the best of circumstances. I do not know if that is the case but judging by her posts, she is having health issues from the smoke.

Is there nothing we can do as a community of good neighbors to put a stop to this situation? Thank you for consideration of Mrs. Sugerman.

Signed,

Donna Harris

2.) Mr. Jose R. Suarez

Office of the Clerk  
Beech Mountain, North Carolina  
October 28, 2020  
Dear Council:

I ask that the below request be read at the next Beech Mountain Council Meeting to be held the 2nd week of November 2020. I am currently living on 116 Fairway Drive and have discovered that once the trees have started losing their foliage that the LED street lights being used in the area surrounding the golf course (in particular the light post outside the golf club shop and most importantly the one 30 yards east of Lady Slippers Lane and Grassy Gap Loop Rd. are sending their emissions 500 yards in circumference. The below enclosed American Medical Association guidance of June 14, 2016 defines such LED lights as pollutants because of the following:

“...blue-rich LED streetlights operate at a wavelength that most adversely suppresses melatonin during night. It is estimated that white LED lamps have five times greater impact on circadian sleep rhythms than conventional streetlamps. Recent large surveys found that brighter residential nighttime lighting is associated with reduced sleep times, dissatisfaction with sleep quality, excessive sleepiness, impaired daytime functioning and obesity.”  
The detrimental effects of high-intensity LED lighting are not limited to humans. Excessive outdoor lighting disrupts many species that need a dark

environment. For instance, poorly designed LED lighting disorients some bird, insect, turtle and fish species, and U.S. national parks have adopted optimal lighting designs and practices that minimize the effects of light pollution on the environment.

I request that the Council consider talking to Mountain Electric and discuss with them the possibility of adding "less transparent" dimmers to such lights or replace them with the "non-blue light" emitting yellow lights so that we can:

- Not only protect our community's humans against such toxic emissions of blue light
- But also protect our incredible animal biosphere that roam our stunningly beautiful natural environment (we truly are privileged)
- Enjoy the beautiful night scenes (stars, moons, forest shadows...) and not feel like we are in the middle of 5th avenue in NY or any other major metropolis
- Sleep with un-shuttered windows and enjoy at night or when we wake up in the morning the impressive nature that surrounds us

Based on Ms. Rebecca's suggestion, I will be calling Mountain Electric to discuss this matter but I believe that as the Council that protects our well-being, you have a lot more clout to make the above required changes to protect our health while still providing safe lighting for the drivers and pedestrians of our amazing community.

Sincerely,

Mr. Jose R. Suarez

A 59-year-old survivor of 2017 double lung-transplant and double heart bypass survivor that can play one hour of non-stop tennis with Tim Smith hitting 60 to 80 mph drives who because of my medical history is more cognizant of the damaging impact our environment has on our health and is thus trying to protect all mammals in our community from the toxic effects of light pollution.

AMA June 2016 Guidance Follows

AMA adopts guidance to reduce harm from high intensity streetlights

JUN 14, 2016 CHICAGO — Strong arguments exist for overhauling the lighting systems on U.S. roadways with light emitting diodes (LED), but conversions to improper LED technology can have adverse consequences. In response, physicians at the Annual Meeting of the American Medical Association (AMA) today adopted guidance for communities on selecting among LED lighting options to minimize potential harmful human and environmental effects.

Converting conventional streetlight to energy efficient LED lighting leads to cost and energy savings, and a lower reliance on fossil-based fuels. Approximately 10 percent of existing U.S. street lighting has been converted to solid state LED technology, with efforts underway to accelerate this conversion.

"Despite the energy efficiency benefits, some LED lights are harmful when used as street lighting," AMA Board Member Maya A. Babu, M.D., M.B.A. "The new AMA guidance encourages proper attention to optimal design and engineering features when converting to LED lighting that minimize detrimental health and environmental effects."

High-intensity LED lighting designs emit a large amount of blue light that

appears white to the naked eye and create worse nighttime glare than conventional lighting. Discomfort and disability from intense, blue-rich LED lighting can decrease visual acuity and safety, resulting in concerns and creating a road hazard.

In addition to its impact on drivers, blue-rich LED streetlights operate at a wavelength that most adversely suppresses melatonin during night. It is estimated that white LED lamps have five times greater impact on circadian sleep rhythms than conventional street lamps. Recent large surveys found that brighter residential nighttime lighting is associated with reduced sleep times, dissatisfaction with sleep quality, excessive sleepiness, impaired daytime functioning and obesity.

The detrimental effects of high-intensity LED lighting are not limited to humans. Excessive outdoor lighting disrupts many species that need a dark environment. For instance, poorly designed LED lighting disorients some bird, insect, turtle and fish species, and U.S. national parks have adopted optimal lighting designs and practices that minimize the effects of light pollution on the environment.

Recognizing the detrimental effects of poorly-designed, high-intensity LED lighting, the AMA encourages communities to minimize and control blue-rich environmental lighting by using the lowest emission of blue light possible to reduce glare. The AMA recommends an intensity threshold for optimal LED lighting that minimizes blue-rich light. The AMA also recommends all LED lighting should be properly shielded to minimize glare and detrimental human health and environmental effects, and consideration should be given to utilize the ability of LED lighting to be dimmed for off-peak time periods.

The guidance adopted today by grassroots physicians who comprise the AMA's policy-making body strengthens the AMA's policy stand against light pollution and public awareness of the adverse health and environmental effects of pervasive nighttime lighting.

Signed,  
Jose R. Suarez

3.) Ms. Debra D. Miller

To the Town Council of Beech Mountain for Inclusion in the November 10, 2020 Meeting:

2020 has been a difficult year. A lot of us have seen our livelihoods and families affected by the pandemic, missing birthdays, anniversaries, holidays and sadly yes, loved ones. We've been isolated and grappling to find any sense of "normal". And that's what makes the Town Council's removal of the wonderful and whimsical decorations we have come to know and love all the more difficult. Of all years to ban Susie's creations, 2020 was not it. The disappointment with the ban was further frustrated by the Town's lack of response to my inquiries. On September 28th, I wrote:

I so loved the whimsical seasonal decorations, the circus one was my

absolute favorite. I missed them this year and assumed it had something to do with Covid-19. As I've learned from a response from Bob Putney, the characters violated some signage ordinance. That I don't understand and would appreciate further explanation.

This year's fall decorations are pretty but not unique and lack the same charm as the previous years. I would very much like to see the same kind of creative decorations we've had in the past. I looked forward to seeing them and they never failed to make me smile. Please let me know what we can do to bring back the fun that helped make Beech Mountain extra special. I got not a single response nor acknowledgement of my communication with the Mayor, Town Manager, and every member of the Council. On October 20th, I wrote again:

I am disappointed that I have not received an acknowledgement of receiving my e-mail or a response to my concerns. It may seem like a small or trivial matter to some but being heard isn't a small matter for me. Frustration has been growing among members of the community who are experiencing the same lack of response from the town. In my experience, this tends to fester the longer left unaddressed. Please do me and others the kindness of answering. This time I received three replies, none containing answers to my questions. The responses ranged from the proforma "Debra I assure you every email we receive is important, we will look into some of your suggestions." to false assurances, "Thank you for your email, Ms. Miller. I have full confidence that our Town Manager has responded to the different emails about decorations. I do appreciate your input." to excuses and deflection, "Ms. Miller, I do appreciate the dialogue. I assure you and hope you agree our Town's leadership and direction from our Manager, staff, and Council is the best it has been in years and years. We have a long to-do list from years of neglect. Progress is being made in great strides however, I realize all decisions we make will not be met with the same opinion. I copied Mr. Pudney and our Council to keep everyone up to speed with the concerns of our taxpayers.

Again, not a single response to address my concerns and no reply from the Town Manager. What began as a simple question about the decorations that made this town unique and special for residents and visitors alike turned into a growing frustration. Beech Mountain is a small town. We have a local governing body of six, giving Beech one of the highest ratios of citizens to public officials in the state. We should and do expect good governance which includes responsiveness, accountability and transparency, the cornerstone of all three being communication. And responsibility. I find blaming previous councils for the lack of response to concerns raised during this Town Council's tenure offensive and unacceptable.

As frustration with the lack of communication to a simple issue mounted, I delved into the information I could find regarding the ban. Here's a portion of a letter provided to another member of the community from our Town Manager:

Although not specifically mentioned in your inquiry, the issue of Human Facsimile (mannequins) displays has been discontinued as it is a violation of the current Town Ordinance regarding signage. The Town was approached by a local business requesting the ability to use similar characters, the request

was denied based upon the Ordinance. It was then pointed out that the Town was technically violating the same ordinance and the decision was made to discontinue those specific displays. I trust you will agree that the Town should set the example by conforming to the same requirements others are held to. I believe you will be pleased with the renewed beautification efforts taken by the Town this summer to include improved "Holiday Decorations" as we strive to make the Town as attractive as possible. Please let me know if you have any questions. –

Bob Pudney, Town Manager

My next step was to review the ordinance. Having done that, I wrote to the Mayor, Town Manager and Council again on November 5th. Greetings, I received several replies regarding my concerns and while I did receive responses, none offered explanation or answered my questions regarding the town's beloved decorations. I was able to talk with a number of town members who share my disappointment that we no longer have Susie's joyful and whimsical creations. I did receive a copy of the ordinance purported to prohibit them. After reviewing the ordinance, I believe that the "human figure" decorations were banned inappropriately due to a misreading of the ordinance:

The language reads, "Facsimiles; three dimensional structures. Displays of letters, logos, trademarks, emblems, pictures, and the like, on such items as oversized facsimiles or three-dimensional structures of chicken buckets, human figures, tin cans, and the like, shall be prohibited."

This does not prohibit human figures, it prohibits letters, logos, trademarks, emblems, pictures, etc. on oversized human figures, etc. I wondered why "human figures" was included under a signage ordinance and now I know. This ordinance is intended to prohibit retail signage such as a giant KFC bucket or an Elias Big Boy or a Campbell's soup can. In short, there is no prohibition on Susie's creative displays as they are not oversized with logos, etc.

Having reviewed the signage portion in full, I did find that the town is violating the prohibition of flashing lights. See (B) and (C) which would include both the portable flashing sign stationed at the entrance to Beech Mountain as well as the speed indicator sign located near the Buckeye Recreation center.

As we can see, the ordinance does not apply to decorations, it applies to signage. Which brings us to the next issue. A member of our community has had ongoing issues with smoke as a result of a tenant regularly burning large amounts of wood outdoors. As I understand from the Town Council Minutes, this issue has likewise been addressed on numerous occasions. That case unlike the decorations, affects the health of members of this community, property damage and property values. My understanding is that the smoke issue has been ongoing since July 2019 has yet to be resolved. In that case, the Town cites the lack of an ordinance as a reason for its inaction. North Carolina law defines a public nuisance and criminal penalties for the failure to abate the nuisance. Existing law ignored in two cases, misinterpreted law cited in another.

In conclusion, I believe that the Town has the duty to respond to every

member of the community promptly and respectfully, make the reason for its decisions to act or not act consistent and according to applicable law, be transparent in all cases on the reasons for its actions or failures to act, and put the good of all ahead of the beliefs or wants of the few. I look forward to a response to the issues raised in this statement. As it has already been a month and a half since first addressed, I would like your response on restoring the decorations within the week.

Thank you.  
Debra D. Miller 135 Teaberry Trail

4.) Ms. Barbara Sugerman:  
To: The Beech Mountain Town Council: To be read and considered at Town Council Meeting on November 10, 2020.

I really do not know what more to say to you after appealing to you for relief since August 2019. We have sent you numerous articles from the CDC, the EPA, plus articles from many scientific journals and publications explaining the health dangers of inhaling smoke from wood/ leaf burning fire pits. There has been no response from you that these facts, not opinions, are being taken seriously by anyone. Anytime we do get a response, it is just words, excuses and back pedaling the seriousness of the situation.

We've heard over and over again that you are working on a solution. Well, it's been a year and three months, to date, and nothing has been resolved. In speaking with other Town Managers, there is absolutely no reason they know of that we continue to be poisoned by the abuses of normal use of fire pits.

You have in your records the Police Reports of our calls for help when the smoke is so thick and we have desperately called the Police for help, even though they cannot do anything about it unless it is unattended. However, the Police never seem to find the source or smell smoke. I and others usually find the source eventually, but we also have no power to do anything about it. You have in your records, all the text messages and emails dating back to August 2019, also of all of our calls begging for help as we try to breathe in our homes. There is NEVER any resolution since the current Ordinance is so pathetic and offers no help to those of us suffering smoke inhalation.

What is also so very, very upsetting is that as we suffer smoke inhalation and also suffer with related health issues, we are also suffering the lack of response, help, cooperation and resolution from the Town in which we reside, pay taxes, respect the laws and are considerate neighbors. This consideration is not at all reciprocated. It is in fact, the opposite.

It has become very clear to us that this person on Hornbeam is being protected for some reason and is allowed to burn whenever he wishes, for as

long as he wishes. We know the owners of the property reside on Beech Mountain and that two members of the family are fire fighters on Beech Mt., which is Bob Pudney's crew as Fire Chief. If true, this is a flagrant case of conflict of interests, (the good old boy network) and is certainly not what is normal and expected from a Town Council.

In addition, as Beech Mt., now has so many AirB&Bs and the mountain has so many folks here during the pandemic, there is another problem. The owners have built fire pits on their properties. The renters come in and have no idea what is legal to burn and that the smoke then travels all over. There is an AirB&B at 104/6 Pond Creek Lane and another one on Shagbark. The smoke from these fire pits are adding to an already toxic situation. The renters are unaware, but the owners of these properties need to be notified and with a new Ordinance, the problem can be solved.

Again, I have been coming to Beech Mt. since 1996, built our home in 2001 and moved in May 2002 and have never, ever smelled smoke until August 2019. Now, it is spreading around with the rental properties and others. There is no relief in sight as there has been no action from the Council to help. Saying you are "working on a solution" are just words. We need action. I feel like I am being evicted out of my beautiful home through no fault of my own. I also have invested a lot of money in air purifiers and I now have to repair the smoke damage to the building, after having it pressure cleaned two months before this nightmare began last August 2019.

I am also well aware and supportive of the situation with the decorations on Beech Mountain which have been eliminated. This was done with no input from the citizenry and no responses that make sense from the Council. This is a very sad and sorry state of affairs. While the decorations are a very important issue, inhaling toxic smoke-filled air in and around our homes is dangerous and unnecessary, yet it continues and is spreading. Other municipalities, counties, towns in NC have sensible Ordinances that have been sent to you all numerous times. Yet, here we are still giving you every opportunity to safely upgrade and institute protection with a new Ordinance. As elected official you have the obligation and the right to address this public nuisance that has gone unabated for far too long. Citing the removal of the Town's Nuisance ordinance does not negate the responsibility. Either restore the original ordinance and enforce it or enforce it with the assistance of the county under North Carolina law:

Chapter [130A](#) - Public Health. Hoping this Public Comment gets your attention. Small issues that are ignored become major issues to the detriment of everyone involved.

§ [130A19](#). Abatement of public health nuisance.

(a) If the Secretary or a local health director determines that a public health nuisance exists, the Secretary or a local health director may issue an order of abatement directing the owner, lessee, operator or other person in control of

the property to take any action necessary to abate the public health nuisance. If the person refuses to comply with the order, the Secretary or the local health director may institute an action in the superior court of the county where the public health nuisance exists to enforce the order. The action shall be calendared for trial within 60 days after service of the complaint upon the defendant. The court may order the owner to abate the nuisance or direct the Secretary or the local health director to abate the nuisance. If the Secretary or the local health director is ordered to abate the nuisance, the Department or the local health department shall have a lien on the property for the costs of the abatement of the nuisance in the nature of a mechanic's and materialmen's lien as provided in Chapter 44A of the General Statutes and the lien may be enforced as provided therein.

(b) The Secretary of Environment and Natural Resources and a local health director shall have the same rights enumerated in subsection (a) of this section to enforce the provisions of Part 4 of Article 5 and Articles 8, 9, 10, 11, and 12 of this Chapter. (1893, c. 214, s. 22; Rev., ss. 3446, 4450; 1911, c. 62, ss. 12, 13; 1913, c. 181, s. 3; C.S., ss. 7071, 7072; 1957, c. 1357, s. 1; 1983, c. 891, s. 2; [1997443](#), s. 11A.62; [2006255](#), s. 13.5.)

Hopefully and respectfully,  
Barbara Sugerman

5.) Mr. Logan Miller  
Dear Town Council,

I am speaking on the behalf of many citizens. People are tired. We're tired of having government that doesn't listen to us. You all have taken your positions for granted. You are the ones who can make things right. It is so simple to instate a law that prohibits any activity, in this case indiscriminate abuse of the existing lack of an effective and safe fire pit ordinance, that creates disturbance of any kind from taking place. You have had plenty of time all summer long, as citizens have been sending in complaints, to instate this law. Instead, you continue refusing to take proper steps to eliminate the smoke issue, which has been going on for well over a year now at 150 Hornbeam Rd. You are implying that people shall do whatever they want, even if it is having a serious effect on someone else's life. Our clean mountain air is also being polluted by tons of smoke being emitted and lingering around for who knows how long. Every citizen should be enjoying the time they spend On Beech Mountain, but you have made this impossible and citizens are still suffering to this day because of your inaction.

I am begging you, please do something.

Thanks,  
Logan Miller"

Mr. Pudney added that the aforementioned public comments received were included in the Town Council agenda packet, available on-line as well as a part of the Council minutes record.

## **5. CONSENT AGENDA**

- 5.1.** Adoption of Minutes- regular meeting for October 13, 2020 & closed session minutes for October 13, 2020

### **Motion**

Erin Gonyea made a motion to adopt the Consent Agenda which included the Town Council regular meeting minutes of October 13, 2020 and the closed session minutes of October 13, 2020 and Jimmie Accardi seconded the motion. CARRIED. unanimously.

## **6. OLD BUSINESS**

- 6.1.** Health Insurance report

Mr. Pudney provided the Council with the Employee and Staff committee Health Insurance Report. He reviewed the history and timeline of contracting with the NC League of Municipality's MedCost Health Insurance and stated the Town Council had inquired into the employee dependent benefits and specifically the employees' contribution side to that plan. There was concern that the employee's contribution for their dependent coverage should be addressed and Mr. Pudney organized an employee and staff focus group to research the costs. The focus group met throughout the year and circulated an employee survey polling the employees who cover their dependents on the health care plan. The employees in the focus group stated that they appreciated the opportunity to come up with a solution to present to Council. The focus group has allowed for employees to give input, for discussion, to give opinions and to share suggestions.

Mr. Pudney said the committee agrees that an increase in dependent coverage costs could be implemented on an incremental basis over a three-year time period in order for the Town and employees to budget the increase. Mr. Pudney pointed out that for the employees it was important that the Council consider not changing the provider again, as has happened in the past wherein the plan provider was changed due to cost increases causing the employees to be unhappy with the plan. The employees acknowledged the value of the preventative care built into the current benefits, which has helped the employees' portion of lowering premiums, which in turn keeps the taxpayers' costs down. The employees are impressed with the Teledoc program, which allows for remote and virtual doctors' visits. The wellness programs are also important to the employees under the MedCost plan.

Mr. Pudney stated that the insurance provider reported the Town's Medical Loss Ratio is at 68.4%, which means we are doing very well in comparisons for the year and with other organizations. Our customer representative identified that the employees are using the emergency room but would investigate if they were all warranted. The workforce is using urgent care and Teledoc and this adds up to the savings and keeps premiums down and Mr. Pudney noted the employees worked hard to achieve that.

In response to an inquiry by Councilmember Melang, Mr. Pudney said the percentage was based on current costs. He noted this was not compared to typical businesses in the corporate sector, which usually pay a portion of employee health insurance coverage, whereas for in the town, the town pays 100% for employees only coverage. He provided the NC League of Municipalities survey of State comparisons. In the report of comparisons for other cities, towns and districts, the report shows dependent coverage ranges from 0 to 65% across the state. He reiterated this was for the dependent coverage. He stated we are looking at entire benefit packages offered in order to attract and retain quality vested employees.

Councilmember Abernethy acknowledged that less turnover creates a more efficient workforce and he asked for more clarity as to what the employees expectations were, to which Mr. Pudney answered that currently, we were asked by Council to focus on the depend care coverage which is currently at 82% paid for by the town. Councilmember Melang wondered if this was a part negotiation to arrive at middle ground. Mr. Pudney acknowledged there is no negotiation, as the elected officials decide the contribution amount. He reviewed that in July during the budget discussion, there were comments considering an increase in the employees' side for dependent coverage. He pointed out that this was after open enrollment had already occurred for the employees who were given the costs for the year at that time. Mr. Pudney suggested a focus group be formed to address the issue for next year's budget. The focus committee of employees asked for an incremental increase, stability, and to maintain a quality health plan. So, the employees are not negotiating they surveyed staff and arrived at the conclusion.

In response to Vice Mayor Accardi's inquiry regarding how secure the plan coverage is from year to year and to how much the costs fluctuate. Mr. Pudney acknowledged that the costs fluctuate and changes, and this or past councils cannot bind a future council to a contract. As always, this is a risk going forward and does not a guarantee the costs, but the focus group of employees asked if council would consider the conclusion. Moving forward this will be placed on the agenda for discussion at Council's budget retreat in 2021.

There was further discussion, regarding the increase of employee costs for dependent care to arrive incrementally at a 60/40 split, where the town would pay 60% and the employee would pay 40%, it was reiterated that the town currently pays 82%. It was noted that there is the new Urgent Care facility in Banner Elk, Ballad Health Care which people are taking advantage of for clinic needs. Councilmember Abernathy stated while he understood he would not be popular he believed the town should pay 40% of the dependent care coverage and the employee 60%. Mayor Kaufman added that in the coming year, we would have the projected costs for a good comparison and could address a compromise for total costs of the package.

**7. NEW BUSINESS- NO ADDITIONS FROM COUNCIL**

**8. TOWN MANAGER AND STAFF REPORTS**

8.1. Mr. Pudney presented the monthly report from the Building Inspections Department which indicated a continual increase of building and permit requests on the mountain. He pointed to the increase of water usage. Staff have been discussing the occupancy trends and we are 34% above average for occupancy as the population continues to grow on the mountain. This data was compared to the same data last year. Mr. Pudney added the conclusions are supported and correlates to the solid waste management increase as well. The Tourism Development Authority reports corroborates this information with the increase in home sales comes the increase in population, particularly the younger age group.

Mayor Kaufman stated the TDA has been advertising to tourists and since that has been successful and the demographics are changing, we now have new families relocated to the mountain. We no longer need to promote towards occupancy of the mountain as it is also accessible from Buckeye Creek Road on the Tennessee side. That marketing is successful, and we can now focus on economic development and the plan for 2021.

Mr. Pudney replied that he has been working with the TDA Director, Kate Gavenus on transferring the marketing budget since the mountain is full and it does not make sense to continue to market and promote home ownership when the inventory is low. Marketing towards business is the reason for transferring those dollar amounts.

In response to Mayor Kaufman's inquiry regarding the TDA grant program, Mr. Pudney stated that during Covid-19 the program was temporarily halted. The TDA is working with the purchaser of Kat's Overlook, the new business in the commercial site referred to the Blue Building. The marketing plan for the High-Low Trail includes Watauga Lake, Buckeye Lake and Tennessee and is in process to attract and increase businesses for economic development. Mayor Kaufman requested that information to be included in the monthly report to keep council informed. To which Mr. Pudney agreed that information will be included as an Economic Development report of progress and information.

Vice Mayor Accardi added that the requirements of TDA does not allow an outside entity to dictate how the money is spent as the TDA adheres to the legal requirements for expenditures. Mr. Pudney added that the legally encumbered monies and grants programs are on the TDA agenda for this Thursday November 13, 2020.

Mr. Pudney reviewed the Parks and Recreation report and noted Shane Park was completed and the final payments were to be disbursed. There was one overnight 'test' camper at the weekend. Comments received was that they are the nicest campground bathrooms ever used by the campers. Staff are beginning to market that amenity with the on-line registration. It costs \$20 to use the campground site per night. No RVs are allowed it is for tents only, each campsite has one fire pit and there is the group fire pit at the lake.

The financial report is not as rosy this month stated Mr. Pudney as many projects completed and payments were disbursed. He pointed out on the 1st

page of the report we are at the 25% mark for the year in the budget. The figures show we are over the benchmark for the year, but we accounted for this. Revenues lag due to tax bills were just sent out. He noted the detailed expenditures in the line items are over budget at 31%. The Fire Department has purchased equipment and we will be reimbursed by State. The Planning Department is at 59% of their budget and this is due to the Greenway side-path with that final payment disbursed from Planning.

Parks and Recreation is at 50% due to the completion of the Shane Park project. We are awaiting the \$50,000 contribution payment from TDA. Other projects include Upper Pond Creek improvements, road maintenance, landscaping, and paving is also a high expenditure and will remain high due to salting and grading. Therefore, stated Mr. Pudney we are at 34.99%, which is 10% above are budget benchmark right now and there was a question answer period regarding the project locations and status of projects explained by Mr. Pudney.

## **8.2. Fire Department Monthly Report**

Chief Pudney presented the Lifetime Achievement award from the Avery County Fire Fighter Association to Mr. Jim Brooks for 48+ years of service as he continues to serve the community. Newland Fire Department held a recognition ceremony and Mr. Pudney said Mr. Brooks gives 100% of his time and service to the community and is a bedrock of the Town of Beech Mountain's Volunteer Fire Department and congratulated Mr. Brooks.

Mr. Brooks thanked the Town and Chief Pudney and fellow Fire Fighters as this is a rewarding career and he enjoys serving the community and the mountain. He encouraged folks to volunteer and join the Fire Department.

## **8.3. Covid-19 Update and Town Manager's Administrative Report**

Mr. Pudney reviewed the status of Covid-19 Phase 3 pursuant to the Governor's State of Emergency which was modified November 13, 2020, requiring the Town to continue to cancel boards and committee meetings or hold them remotely due to the capacity requirements of the space. He noted that the Covid-19 cases in Watauga County are stabilizing, reduced and/ or being managed by the Health Department. We do have a Board of Adjustment request pending, but since that is a quasi-judicial matter and is important, Planning Department is concerned regarding the delay.

Mr. Pudney reviewed the status of the water wells and the drilling. At Sage Knoll by Pinnacle Ridge Road, that well is drilled and we will be completing a 24-hour drawn down test and the water quantity and quality testing. He noted the second well drilled revealed poor results even down 800 feet so that well was abandoned. The 3rd well awaits completion as to how it will turn out. We have to make sure we have flow capacity. These projects are funded. Mr. Pudney noted there are access issues at Lower Pond Creek, where we need to install a road.

In response to Vice Mayor Accardi's inquiry, Mr. Pudney said we have \$50,000 vested in the well that did not produce and after appropriate testing it will be approximately \$100,000. The costs for the successful well include, engineering, treatment, and piping the water into the system, which will be at approximately \$250,000 for a successful well as well water must be treated. There was further discussion about the Watauga Water Intake Project as to planning, surveys, and working with the County and State departments. Costs and funding including the engineering, the financing, and scheduling timelines were reviewed.

Mr. Pudney reviewed the infrastructure projects with the water and sewer line statuses. He thanked the Beech Mountain Resort and Ryan Costin who provided the use of their parking lot #4 for the Town's materials and set-up area. We can go back in in the spring and utilize that staging area again since it is so close other improvement projects.

Mr. Pudney stated that he has located a vendor who can install the road reflectors that Mr. Abernethy had suggested. The vendor is available to give us a bid for the next season. It is approximately \$40,000 to add road reflectors which would not be scheduled during this winter. Mr. Pudney added with Council's permission, he would include that in the upcoming Town Council Budget Retreat and Council can discuss it for FY: 2021-22.

Mr. Pudney provided an update on the new Public Works facility and detailed the progress noting that the roof, walls, doors, and heat were installed this week due to good weather. The roadway pavement, concrete, and contractor pads were underway and the road for the water tank is paved. He discussed an issue with the catch basins. Oz Road paving is complete. The Pinnacle Inn was impacted with construction debris which was blowing onto the trees and the contractor was informed of the problem and they are working on this detail. In response to Councilmember Melang's inquiry, Mr. Pudney said the town paid 100% of the Oz Road paving.

Mr. Pudney discussed the problems learned by Staff after 6 months of implementing the new procedures at the Convenience Center. After 6 months of operations requiring the public to use the issued placards, we found the private short-term rentals complained it did not work with their business model. With the ski season approaching, the issue will continue to be a problem. Mr. Pudney explained how we could produce a temporary or single use pass for dumping at the Convenience Center for short term renters at a suggested \$5.00 fee. Adding this feature for the public to purchase and use will also help the permanent residents who have complained that they have lost their placards. Mr. Pudney explained that it can be purchased at Town Hall in bulk of 10 passes, the recycle staff attendant would collect the pass since it is a one-time use, and it gets turned back into the town. This eliminates the issues with lost passes and solves trash dumping outside of the recycle center.

There was a lengthy question and answer period on this topic. Mayor Kaufman called the question and asked for motion to approve Staff issuing a \$5.00 temporary tag to be purchased at the Town Hall.

## **Motion**

Erin Gonyea made a motion to approve issuing a \$5.00 single-use Convenience Center pass and Jimmie Accardi seconded the motion. CARRIED. unanimously.

### **8.4. Planning and Inspections Report 2020-10**

Staff Town Services Planning Group has been meeting researching the occupancy data and determining the growth of the Town. The research, report and findings will be presented to Council at the February 9, 2021 regular meeting.

### **8.5. Police Department Monthly Report**

There was discussion regarding 'short term rental' noise complaints from residents and the enforcement of the noise ordinance. Mr. Pudney stated with the ongoing issue, Staff can research a 'short term rental' ordinance to address noise ordinance complaints, illegal parking, and occupancy violations. The Zoning Official would research benchmark ordinances and draft an ordinance. Mr. Pudney stated complaints have been received for reasons such as parking hazards, occupancy load, regarding zoning violations for regulating short term rentals.

### **8.6. Councilmember Melang said she had a statement to read and congratulated the Marine Corps on their 245th Birthday event on November 10, 2020. She noted that all public comments received from the public to Council are read and considered. She has full faith in the Town Manager to address issues. Legislation should not be adopted that only affects a small percent of the town but would regulate the entire town.**

### **8.7. October Recreation Report 2020**

Parks and Recreation Department to host a Holiday Parade down Beech Mountain Parkway to Town Hall on December 23, 2020 at 4:00 p.m. This is in collaboration with the Resort, Fire Trucks, Police and Public Works will participate and there will be a float for the Mayor and Town Council members.

Mr. Pudney thanked our honored Veterans for their service to our country and no curbside garbage pickup on Veterans Day.

### **8.8. TDA November Report**

### **8.9. Financial Report for September**

### **8.10. Public Works Infrastructure Utility report**

## **9. TOWN COUNCIL COMMENTS**

### **9.1. Councilmember Abernethy address the questions and concerns regarding fire pits and asked how frequent fire pit burns occur on Hornbeam Road been occurring and what has been the Town's response. Mr. Pudney stated that there have been active fire pit burning until the Staff issued a citation for an abandoned fire burn. He stated that with at each complaint,**

either himself as Fire Chief or the police patrols, and/or both departments have investigated the fire pit burning complaints. A violation was found only one time, and when the police found no-one manning the fire pit, then a citation was issued. Councilmember Abernethy acknowledged the Public Works accomplishments as there is no longer trash and leaves and/or uncut grass. The Town is moving in the right direction, but not all are satisfied.

It was noted at 5:15 p.m., that Council member Melang was no longer on the Zoom conference call, to which Attorney Eggers acknowledged that Council could still proceed as the membership in attendance (four) was still a quorum even though Ms. Melang was no longer present.

Vice Mayor Accardi stated that ski season is approaching, and he discussed the holiday decor such as the ornament ball and 'old man' winter. He was concerned about continuity when Susie Knepka retires, and the ornament ball repairs. The new Greenway bus stop will house the 'old man' winter and Mr. Pudney said we pay for a storage unit temporarily, after which the holiday decor storage will be moved to the greenhouse when completed. The materials will be inventoried.

Councilmember Gonyea stated the Town is on the right path working together on compromises. There is so much growth that we are shifting and changing processes to accommodate the young faces. The bear proof containers are working.

Mayor Kaufman addressed issues on Winter Road and speeders on Village Road.

## **10. ADJOURNMENT**

- 10.1.** There being no further business, Mayor Kaufman requested a motion for adjournment at 5:45 p.m.

Please note: the minutes are not a verbatim record of the proceedings.

### **Motion**

Erin Gonyea made a motion to adjourn the regular meeting and Jimmie Accardi seconded the motion. CARRIED. unanimously.

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Town Clerk

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Mayor, Town of Beech Mountain



## COUNCIL ACTION ITEM

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** December 8, 2020  
**SUBJECT:** Amendment to the FY: 2020-2021 Budget Fee Schedule late fee rate change

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**FOR THE PURPOSE OF:**

Our legal counsel Mr. Eggers has advised that charging the current rate of 15% as a late fee on past due balances is a violation of State law and so acting on this advise we propose to set the late fees on past due balances at 1.5% of the outstanding balance with an additional processing fee of \$15.00. Mr. Eggers agrees that this would be an acceptable method going forward.

**FINANCIAL IMPLICATIONS:**

For minimum bills the two methods yield about the same amount. Larger bills would see a loss of revenue. However the point of the late fee is not so much revenue as it is encouragement to pay all balances by the due date.

**STAFF RECOMMENDATION:**

Approve

**SIGNATURES:**

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Town Manager

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Town Clerk

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA  
2020-2021 BUDGET ORDINANCE  
AMENDMENT # 2021-01**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE  
OPERATING EXPENSES FOR TOWN OF BEECH MOUNTAIN**

**BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:**

- A. Fee Schedule Amendment
  - 1. Utility Billing Late Fee- Amend to new rate of 1.5% plus processing fee of \$15.00. Applied monthly on outstanding balances to water, sewer, recycling, and curbside pickup accounts.

APPROVED THIS THE 8<sup>TH</sup> DAY of December 2020

\_\_\_\_\_  
Tamara Mercer, Clerk

\_\_\_\_\_  
Barry Kaufman, Mayor



## COUNCIL ACTION ITEM

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**TO:** Mayor & Town Council  
**FROM:** Tamara Mercer  
**DATE:** December 8, 2020  
2021 Town Council & Boards' meeting dates and FY: 2021-2022 Budget  
**SUBJECT:** Calendar

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**FOR THE PURPOSE OF:**

Consideration and adoption of the 2021 Town Council regular meetings and retreat/work session schedule calendar and the Boards and Committees' meeting schedule subject to the Governor's State of Emergency orders §166A-19.24 for remote/virtual meetings. Also for consideration is the Town Council's / Staff Fiscal Year: 2021-2022 Budget Calendar.

**SIGNATURES:**

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Town Manager

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Town Clerk



**Town of Beech Mountain**  
**2021 Town Council Regular Meetings and Retreat/Work Sessions & Town Boards' Meeting Schedule**  
**January - June**

| Board                                       | Day of Month*           | Time   | January            | February | March  | April             | May              | June   |
|---|-------------------------|--|--------------------|----------|--------|-------------------|------------------|--------|
| <b>*Town Council-Remote Regular Meeting</b> | 2nd Tuesday             | 4:00:00 PM - Public Meeting<br>Closed Session follows if scheduled | 1/12/21            | 2/9/21   | 3/9/21 | 4/13/21           | 5/11/21          | 6/8/21 |
| <b>*Town Council</b>                        | Retreat/<br>Worksession | please note date and times may vary                                | 1/28 & 29 @ 8:30am |          |        | 4/21/2021 @ 10:00 | 5/19/2021 @ 2:00 |        |
| <b>Board of Adjustment</b>                  | 1st Tuesday             | 4:00 PM  | 1/5                | 2/2      | 3/2    | 4/6               | 5/4              | 6/1    |
| <b>Planning Board</b>                       | Last Tuesday            | 9:00 AM  | 1/26               | 2/23     | 3/30   | 4/27              | 5/25             | 6/29   |
| <b>Recreation Committee</b>                 | 1st Thursday            | 8:30 AM  | 1/7                | 2/4      | 3/4    | 4/1               | 5/6              | 6/3    |
| <b>TDA</b>                                  | 2nd Wednesday           | 3:00 PM  | 1/13               | 2/10     | 3/10   | 4/14              | 5/12             | 6/9    |
| <b>Tree Committee</b>                       | 1st Monday              | 10:00 AM   | 1/4                | 2/1      | 3/1    | 4/5               | 5/3              | 6/7    |
| <b>Chamber of Commerce</b>                  | 2nd Monday              | 1:00 PM  | 1/11               | 2/8      | 3/8    | 4/12              | 5/10             | 6/14   |
| <b>Historical Society</b>                   | 3rd Tuesday             | 1:00 PM  |                    |          |        |                   | 5/18             | 6/15   |

**July - December**

| Board                       | Day of Month* | Time   | July    | August  | September  | October  | November  | December    |
|-----------------------------|---------------|--|---------|---------|------------|----------|-----------|-------------|
| <b>Town Council-regular</b> | 2nd Tuesday   | 4:00:00 PM - Public Meeting<br>Closed Session follows if scheduled | 7/13/21 | 8/10/21 | 9/14/21    | 10/12/21 | 11/9/21   | 12/14/21    |
| <b>Board of Adjustment</b>  | 1st Tuesday   | 4:00 PM  | 7/6     | 8/3     | 9/7        | 10/5     | 11/2      | 12/7        |
| <b>Planning Board</b>       | Last Tuesday  | 9:00 AM  | 7/27    | 8/31    | 9/28       | 10/26    | *11/23/21 | *12/21/2021 |
| <b>Recreation Committee</b> | 1st Thursday  | 8:30 AM  | 7/1     | 8/5     | 9/2        | 10/7     | 11/4      | 12/2        |
| <b>TDA</b>                  | 2nd Wednesday | 3:00 PM  | 7/14    | 8/11    | 9/15       | 10/13    | 11/10     | 12/8        |
| <b>Tree Committee</b>       | 1st Monday    | 10:00 AM   | 7/5     | 8/2     | *9/13/2021 | 10/4     | 11/1      | 12/6        |
| <b>Chamber of Commerce</b>  | 2nd Monday    | 1:00 PM  | 7/12    | 8/9     | 9/13       | 10/11    | 11/8      | 12/13       |



|   |             |         |      |      |      |       |  |  |
|---|-------------|---------|------|------|------|-------|--|--|
| <b>Historical Society</b>   | 3rd Tuesday | 1:00 PM | 7/20 | 8/17 | 9/21 | 10/19 |  |  |
| * Dates highlighted in yellow indicate a change in the regular meeting date due to a scheduling conflict or due to Holidays   |             |         |      |      |      |       |  |  |
| *State of Emergency pursuant to Governor's Orders §166A-19.24   |             |         |      |      |      |       |  |  |
| Public Notice: All reasonable steps are provided for Public Access to the remote meetings. Town Council meetings are live streamed and accessible from the website on the YouTube Channel, and a Zoom link is provided for the public to attend by viewing, and a Toll-free phone number is provided for the public to attend by listening to the live meeting. Town Council meetings are archived and posted via the Archive section in the Town's website in the Civic Engagement Portal and available at access point: |             |         |      |      |      |       |  |  |
| <a href="https://townofbeechmountain.civicweb.net/Portal/">https://townofbeechmountain.civicweb.net/Portal/</a>   |             |         |      |      |      |       |  |  |
| <a href="http://www.townofbeechmountain.com">www.townofbeechmountain.com</a>  |             |         |      |      |      |       |  |  |



## Budget Calendar Fiscal Year:2021-2022

| Date                                 | Time                  | Meeting Information and Budget Schedule  |
|--------------------------------------|-----------------------|--|
| <b>December 8, 2020</b>              | <b>4:00 p.m.</b>      | <b>Town Council Regular Meeting - Adoption of Budget Calendar</b>  |
| December 9, 2020-<br>January 8, 2021 |                       | FY:2021-2022 Budget Calendar placed on town website; public input requested through published legal advertisements   |
| January 28, 2021                     | 8:30 a.m.             | <b>Town Council Planning Retreat</b>   |
| January 29, 2021                     | 8:30 a.m.             | <b>Town Council Planning Retreat- 2<sup>nd</sup> day scheduled if needed for continued business</b>  |
| February 8, 2021                     |                       | Distribute budget information to Department Heads  |
| February 9, 2021                     | 4:00 p.m.             | Town Council Regular Meeting   |
| March 1-8, 2021                      |                       | Town Manager and Finance Officer meet individually with Department Heads to discuss budget and receive all budget requests ( <i>1<sup>st</sup> meeting</i> ) |
| March 29, 2021                       |                       | Finalize departmental budget requests with Department Heads ( <i>2<sup>nd</sup> meeting</i> )  |
| Spring 2021                          |                       | Tax Administrator submits projected ad valorem tax calculation for fiscal year's budget  |
| <b>April 21, 2021</b>                | <b>Wed.10:00 a.m.</b> | <b>Town Council Meeting – Budget Workshop I - Public Presentation of the Budget</b>  |
| April 22, 2021                       |                       | Proposed FY:2021-2022 Budget placed on town website and made available to the public   |



## Budget Calendar Fiscal Year:2021-2022

| Date                | Time             | Meeting Information and Budget Schedule   |
|---------------------|------------------|---|
| May 3, 4, 5, 2021   |                  | Town Manager and Finance Officer meet individually with Department Heads<br><i>(meetings as needed)</i>         |
| <b>May 11, 2021</b> | <b>4:00 p.m.</b> | <b>Town Council Regular Meeting – 1<sup>st</sup> Public Hearing on Budget</b>                                   |
| <b>May 19, 2021</b> | <b>2:00 p.m.</b> | <b>Town Council Meeting – Budget Workshop II</b>  |
| <b>June 8, 2021</b> | <b>4:00 p.m.</b> | <b>Town Council Meeting – 2<sup>nd</sup> Public Hearing on Budget; Town Council Adopts FY: 2021-2022 Budget</b> |

\*Public Notice: All reasonable steps are provided for Public Access to the remote meetings. Town Council meetings are live streamed and accessible from the website on the YouTube Channel, or a Zoom link is provided for the public to attend by viewing, or a Toll-free phone # is provided for the public to attend by listening to the live meeting. Town Council meetings are archived and posted via the Archive section in the Town’s website in the Civic Engagement Portal and available to the public at access point [Town of Beech Mountain - Home \(civicweb.net\)](https://townofbeechmountain.civicweb.net). <https://townofbeechmountain.civicweb.net/Portal>  
[www.townofbeechmountain.com](http://www.townofbeechmountain.com)

Remote/virtual meeting are enacted under the Governor’s State of Emergency orders §166A-19.24.





# REPORT

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** December 8, 2020  
**SUBJECT:** Water Treatment Dept. Budget Adjustment of \$42,000 FY: 2020

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**FOR THE PURPOSE OF:**

Because of how the Financial Statements are written and how different items are grouped together within the Financial Statements I missed a grouping that negatively affected the Water Treatment Department Budget. Cindy Randolph our auditor is comfortable with making this adjustment to the fiscal year 2020 Budget in order that we don't hear from the LGC down the line. This is an adjustment to the budget itself not a actual increase in expenditure or possible expenditures. Town Manager is authorized to make such change Pursuant to 2019-2020 Budget Ordinance Section 1-C & 2-B

**ATTACHED FOR YOUR CONSIDERATION:**

Fy 2020 Budget Adjustment

**FINANCIAL IMPLICATIONS:**

None

**STAFF RECOMMENDATION:**

Review

**SIGNATURES:**

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Town Manager

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Town Clerk

Town of Beech Mountain  
 Budget Adjustment to the FY 2020 Budget Ordinance  
 Pursuant to 2019-2020 Budget Ordinance Section 1-C & 2-B

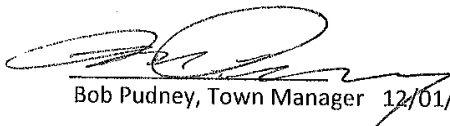
**General Fund**

| <u>Department</u> | <u>Current Budget</u> | <u>Increase</u> | <u>Decrease</u> | <u>Ending Budget</u> |
|-------------------|-----------------------|-----------------|-----------------|----------------------|
| Administration    |                       |                 |                 | -                    |
| Tax               |                       |                 |                 | -                    |
| Visitor Center    |                       |                 |                 | -                    |
| Police Department |                       |                 |                 | -                    |
| Fire Department   |                       |                 |                 | -                    |
| Special Projects  |                       |                 |                 | -                    |
| Inspections       |                       |                 |                 | -                    |
| Planning          |                       |                 |                 | -                    |
| Shop              |                       |                 |                 | -                    |
| Public Works      |                       |                 |                 | -                    |
| Recreation        |                       |                 |                 | -                    |
| Totals            | -                     | -               | -               | -                    |

**Utility Fund**

| <u>Department</u> | <u>Current Budget</u> | <u>Increase</u> | <u>Decrease</u> | <u>Ending Budget</u> |
|-------------------|-----------------------|-----------------|-----------------|----------------------|
| Water Admin       | 1,207,009             |                 | 42,000          | 1,165,009            |
| Water Treatment   | 1,018,272             | 42,000          |                 | 1,060,272            |
| Waste Water Treat | 285,312               |                 |                 | 285,312              |
| Taps & System     | 375,396               |                 |                 | 375,396              |
| Totals            | 2,885,989             | 0               | 42,000          | 2,885,989            |

Prepared by:  
 Steve Smith, Finance Officer on 11/30/2020  
 Prepared for: Informational purposes

  
 Bob Pudney, Town Manager 12/01/2020



## ORDINANCE

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**TO:** Mayor & Town Council  
**FROM:** Bob Pudney  
**DATE:** December 8, 2020  
**SUBJECT:** Ordinance to Establish Priority of Utility Billing Payment

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**FOR THE PURPOSE OF:**

In order to process fines, fees, and charges associated with utility account payments, Chapter 50, Section 51.121 will administer the receipt of any funds or payments on behalf of or made by a utility customer applied in the order as defined in the Ordinance sequence.

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**



Ordinance

Town of Beech Mountain  
North Carolina

Date: 12/8/2020

**TOWN OF BEECH MOUNTAIN**

**AN ORDINANCE TO AMEND CHAPTER 50, Section 51.121: TO SET FORTH  
THE APPLICATION OF UTILITY PAYMENTS MADE TO THE TOWN OF  
BEECH MOUNTAIN**

**Ordinance No. 2020-06**

**WHEREAS**, the Town of Beech Mountain is a municipal corporation and political subdivision of the State of North Carolina; and

**WHEREAS**, the Town of Beech Mountain operates various public utilities for the benefit and convenience of its citizens and visitors, including water service, sewer service, and trash collection; and

**WHEREAS**, N.C. Gen. Stat. §160A-312 authorizes the Town to adopt rules and regulations applicable to the public utilities operated by the Town, including the processing of fines, fees, and charges associated with those accounts; and

**WHEREAS**, to encourage the prompt payment for these services and to give direction to the utilities and billing department of the Town of Beech Mountain, the Town Council finds that it is appropriate to set forth by ordinance the order in which partial payments on utility accounts are applied upon receipt of such payments by the Town.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE  
TOWN OF BEECH MOUNTAIN, NORTH CAROLINA, THAT:**

SECTION I. Section 51.121 is hereby added to the Town of Beech Mountain Code of Ordinances to read as follows:

§51.121 APPLICATION OF UTILITY PAYMENTS TO CUSTOMER ACCOUNTS.

- A. Upon the receipt of any funds or payment made by or on behalf of a utility customer of the Town of Beech Mountain, such funds shall be applied to the customer's account in the following order:
  - 1. As payment toward any fines related to or incurred pursuant to Chapter 50 of the Town of Beech Mountain Ordinances governing solid waste;
  - 2. As payment toward any fees related to or incurred pursuant to Chapter 50 of the Town of Beech Mountain Ordinances governing solid waste;
  - 3. As payment toward any fees or fines related to electric, natural gas, cable television, or stormwater services provided by the Town of Beech Mountain;
  - 4. As payment toward any fines related to or incurred for wastewater and sewer services provided by the Town of Beech Mountain;
  - 5. As payment toward any fees related to or incurred for wastewater and sewer services provided by the Town of Beech Mountain;
  - 6. As payment toward any fines related to or incurred for water service provided by the Town of Beech Mountain;
  - 7. As payment toward any fees related to or incurred for water service provided by the Town of Beech Mountain; and
  - 8. As payment toward any other utility charge or expense assessed by the Town of Beech Mountain.
- B. The order for priority of payments set forth above shall control the application of funds to the utility bill regardless of any memoranda or instructions from the customer to the contrary.

SECTION II. CODIFICATION. The provisions of Section I of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION III. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other parts of the Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION IV. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the Town Council of Beech Mountain, North Carolina, at which a quorum was present and which was held on the 8th day of December, 2020.

This Ordinance adopted the 8th day of December, 2020.

\_\_\_\_\_  
Barry Kaufman, Mayor

Attest:

\_\_\_\_\_  
Tamara Mercer  
Town Clerk, CMC NCCMC



# REPORT

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**TO:** Town Council  
**FROM:** Steve Smith  
**DATE:** December 8, 2020  
**SUBJECT:** October Budget and Finance Report

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**FOR THE PURPOSE OF:**

To report the Budget results and financial condition of the Town

**ATTACHED FOR YOUR CONSIDERATION:**

Budget and Finance Reports

**STAFF RECOMMENDATION:**

Review

**SIGNATURES:**

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**Town Manager**

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**Town Clerk**

TOWN OF BEECH MOUNTAIN  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: OCTOBER 31ST, 2020

10 -General Fund  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

|  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------|
| <u>REVENUE SUMMARY</u>                   |                   |                   |                        |                     |                     |                 |
| Tax Revenue                              | 3,935,988         | 647,302.36        | 1,273,319.83           | 0.00                | 2,662,668.17        | 32.35           |
| Interest Income                          | 37,500            | 504.06            | 5,097.91               | 0.00                | 32,402.09           | 13.59           |
| Miscellaneous Income                     | 502,890           | 90,471.00         | 164,247.95             | 0.00                | 338,642.05          | 32.66           |
| State Revenue                            | 1,619,000         | 134,999.61        | 318,711.79             | 0.00                | 1,300,288.21        | 19.69           |
| Miscellaneous Revenue                    | 0                 | 0.00              | 0.00                   | 0.00                | 0.00                | 0.00            |
| Fees                                     | 28,000            | 4,372.00          | 17,906.92              | 0.00                | 10,093.08           | 63.95           |
| Gains/Losses                             | 7,000             | 0.00              | 0.00                   | 0.00                | 7,000.00            | 0.00            |
| Proceeds                                 | 0                 | 0.00              | 120.77                 | 0.00                | 120.77              | 0.00            |
| Other Sources                            | 1,631,255         | 4,491.97          | 21,530.69              | 0.00                | 1,609,724.31        | 1.32            |
| <b>TOTAL REVENUES</b>                    | <b>7,761,633</b>  | <b>882,141.00</b> | <b>1,800,935.86</b>    | <b>0.00</b>         | <b>5,960,697.14</b> | <b>23.20</b>    |
| <u>EXPENDITURE SUMMARY</u>               |                   |                   |                        |                     |                     |                 |
| Administration                           | 1,637,988         | 57,927.14         | 353,641.99             | 6,900.60            | 1,339,303.48        | 18.23           |
| Tax Collections                          | 45,246            | 4,114.32          | 21,555.13              | 0.00                | 27,434.12           | 39.37           |
| Visitors Center                          | 149,748           | 17,367.96         | 48,939.78              | 0.00                | 100,808.22          | 32.68           |
| Police                                   | 1,152,421         | 80,686.17         | 342,747.13             | 2,933.80            | 806,740.07          | 30.00           |
| Fire                                     | 478,343           | 17,988.91         | 164,790.06             | 4,921.65            | 308,631.29          | 35.48           |
| Special Projects                         | 0                 | 19.90             | 19.90                  | 0.00                | 19.90               | 0.00            |
| Building Inspections                     | 139,038           | 7,843.03          | 35,179.74              | 0.00                | 103,858.26          | 25.30           |
| Planning                                 | 148,701           | 9,913.17          | 97,783.96              | 0.00                | 50,917.04           | 65.76           |
| Vehicle Maintenance                      | 139,410           | 7,655.99          | 48,715.92              | 1,149.53            | 89,544.55           | 35.77           |
| Road Maintenance                         | 3,174,619         | 155,799.82        | 1,634,567.46           | 2,902.10            | 1,537,400.56        | 51.57           |
| Recreation                               | 696,119           | 138,477.92        | 475,011.07             | 43,150.33           | 199,831.60          | 71.29           |
| <b>TOTAL EXPENDITURES</b>                | <b>7,761,633</b>  | <b>497,794.33</b> | <b>3,222,952.14</b>    | <b>61,958.01</b>    | <b>4,564,449.29</b> | <b>41.19</b>    |
| <b>REVENUE OVER/(UNDER) EXPENDITURES</b> | <b>0</b>          | <b>384,346.67</b> | <b>( 1,422,016.28)</b> | <b>( 61,958.01)</b> | <b>1,396,247.85</b> | <b>0.00</b>     |

TOWN OF BEECH MOUNTAIN  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: OCTOBER 31ST, 2020

30 -Water/Sewer  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

|  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE   | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------|
| <u>REVENUE SUMMARY</u>                   |                   |                   |                        |                     |                     |                 |
| Interest Income                          | 3,000             | 29.43             | 214.87                 | 0.00                | 2,785.13            | 7.16            |
| Miscellaneous Income                     | 1,500             | 100.00            | 402.01                 | 0.00                | 1,097.99            | 26.80           |
| State Revenue                            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00                | 0.00            |
| Metered Sales & Fees                     | 2,302,774         | 217,913.77        | 892,739.08             | 0.00                | 1,410,034.92        | 38.77           |
| Gains/Losses                             | 2,500             | 0.00              | 0.00                   | 0.00                | 2,500.00            | 0.00            |
| Proceeds                                 | 0                 | 0.00              | 0.00                   | 0.00                | 0.00                | 0.00            |
| Other Sources                            | 141,246           | 0.00              | 0.00                   | 0.00                | 141,246.00          | 0.00            |
| <b>TOTAL REVENUES</b>                    | <b>2,451,020</b>  | <b>218,043.20</b> | <b>893,355.96</b>      | <b>0.00</b>         | <b>1,557,664.04</b> | <b>36.45</b>    |
| <u>EXPENDITURE SUMMARY</u>               |                   |                   |                        |                     |                     |                 |
| W/S Administration                       | 1,026,707         | 95,587.04         | 209,558.81             | 0.00                | 817,148.19          | 20.41           |
| Water                                    | 899,161           | 84,710.36         | 305,155.41             | 6,079.83            | 587,925.76          | 34.61           |
| Sewer                                    | 294,452           | 35,786.69         | 128,681.66             | 8,104.41            | 158,353.93          | 46.22           |
| Taps & System                            | 230,700           | 2,180.69          | 102,537.29             | 760.50              | 127,402.21          | 44.78           |
| <b>TOTAL EXPENDITURES</b>                | <b>2,451,020</b>  | <b>218,264.78</b> | <b>745,933.17</b>      | <b>14,944.74</b>    | <b>1,690,830.09</b> | <b>31.02</b>    |
| <b>REVENUE OVER/(UNDER) EXPENDITURES</b> | <b>0 (</b>        | <b>221.58)</b>    | <b>147,422.79 (</b>    | <b>14,944.74) (</b> | <b>133,166.05)</b>  | <b>0.00</b>     |

TOWN OF BEECH MOUNTAIN  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: OCTOBER 31ST, 2020

35 -Sanitation  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

|                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>            |                   |                   |                        |                     |                   |                 |
| Interest Income                   | 850               | 6.01              | 27.16                  | 0.00                | 822.84            | 3.20            |
| Miscellaneous Income              | 47,949            | 7,131.50          | 29,913.67              | 0.00                | 18,035.33         | 62.39           |
| State Revenue                     | 106               | 0.00              | 61.12                  | 0.00                | 44.88             | 57.66           |
| Fees                              | 590,300           | 54,651.37         | 217,464.65             | 0.00                | 372,835.35        | 36.84           |
| Gains/Losses                      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| Proceeds                          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| Other Sources                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| <b>TOTAL REVENUES</b>             | <b>639,205</b>    | <b>61,788.88</b>  | <b>247,466.60</b>      | <b>0.00</b>         | <b>391,738.40</b> | <b>38.71</b>    |
| <u>EXPENDITURE SUMMARY</u>        |                   |                   |                        |                     |                   |                 |
| Sanitation                        | 639,205           | 38,257.15         | 181,926.81             | 1,500.00            | 455,778.19        | 28.70           |
| <b>TOTAL EXPENDITURES</b>         | <b>639,205</b>    | <b>38,257.15</b>  | <b>181,926.81</b>      | <b>1,500.00</b>     | <b>455,778.19</b> | <b>28.70</b>    |
| REVENUE OVER/(UNDER) EXPENDITURES | 0                 | 23,531.73         | 65,539.79 (            | 1,500.00) (         | 64,039.79)        | 0.00            |

**Town of Beech Mountain  
Monthly Financial Report  
Fiscal Year 2021**

| <u>General Fund</u>                            | <u>Budget</u> | Through the reported month |               |                  |                |                 |                 |                |                 |              |              |            |             | 25% | YTD         | % of Budget |
|--|---------------|----------------------------|---------------|------------------|----------------|-----------------|-----------------|----------------|-----------------|--------------|--------------|------------|-------------|-----|-------------|-------------|
|  |               | <u>July</u>                | <u>August</u> | <u>September</u> | <u>October</u> | <u>November</u> | <u>December</u> | <u>January</u> | <u>February</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>June</u> |     |             |             |
| Total Revenue                                  | 7,734,633     | 48,063                     | 48,632        | 822,100          | 882,141        |                 |                 |                |                 |              |              |            |             |     | 1,800,936   | 23.28%      |
| Total Expenditures                             | 7,734,633     | 763,218                    | 557,137       | 1,404,803        | 497,794        |                 |                 |                |                 |              |              |            |             |     | 3,222,953   | 41.67%      |
| Total General Fund fund balance as of July 1st | 7,703,527     | 7,703,527                  | 6,988,372     | 6,479,866        | 5,897,164      |                 |                 |                |                 |              |              |            |             |     | 7,703,527   |             |
| Revenues Less Expenditures                     |               | (715,155)                  | (508,506)     | (582,703)        | 384,347        |                 |                 |                |                 |              |              |            |             |     | (1,422,017) |             |
| Estimated change to Fund Balance               |               | 6,988,372                  | 6,479,866     | 5,897,164        | 6,281,510      | -               | -               | -              | -               | -            | -            | -          | -           | -   | 6,281,510   |             |

**Water/Sewer Enterprise Fund**

|                                   |           |           |           |           |           |   |   |   |   |   |   |   |   |   |           |        |
|-----------------------------------|-----------|-----------|-----------|-----------|-----------|---|---|---|---|---|---|---|---|---|-----------|--------|
| Total Revenue                     | 2,451,020 | 218,315   | 238,783   | 218,215   | 218,043   |   |   |   |   |   |   |   |   |   | 893,356   | 36.45% |
| Total Expenses                    | 2,451,020 | 180,814   | 125,944   | 220,911   | 218,265   |   |   |   |   |   |   |   |   |   | 745,933   | 30.43% |
| Cash Reserves as July 1st         | 1,429,426 | 1,429,426 | 1,466,927 | 1,579,766 | 1,577,071 |   |   |   |   |   |   |   |   |   | 1,429,426 |        |
| Revenues Less Expenses            |           | 37,501    | 112,840   | (2,696)   | (222)     |   |   |   |   |   |   |   |   |   | 147,423   |        |
| Estimated Change in Cash Reserves |           | 1,466,927 | 1,579,766 | 1,577,071 | 1,576,849 | - | - | - | - | - | - | - | - | - | 1,576,849 |        |

**Cash & Investments All FUNDS**

| <u>Fund</u>                                     | <u>July</u>     | <u>August</u> | <u>September</u> | <u>October</u> | <u>November</u> | <u>December</u> | <u>January</u> | <u>February</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>June</u> |
|---|-----------------|---------------|------------------|----------------|-----------------|-----------------|----------------|-----------------|--------------|--------------|------------|-------------|
| Branch Banking and Trust (Pooled) #1            | Pooled          | 460,593       | 232,247          | 2,546,439      | 1,932,168       |                 |                |                 |              |              |            |             |
| North Carolina Capital Management Trust #2      | General Fund    | 1,186,765     | 1,311,822        | 575,186        | 4,754,699       |                 |                |                 |              |              |            |             |
| North Carolina Capital Management Trust #3      | General Fund    | 5,121,061     | 5,121,351        | 4,021,465      | -               |                 |                |                 |              |              |            |             |
| Mountain Community - Certificates of Deposit #4 | General Fund    | 103,750       | 103,750          | 103,359        | 103,359         |                 |                |                 |              |              |            |             |
| First Community - Savings Account #5            | General Fund    | 508,359       | 508,359          | 508,400        | 508,400         |                 |                |                 |              |              |            |             |
| North Carolina Capital Management Trust #6      | Utility Fund    | 366,768       | 366,782          | 366,788        | 1,207,205       |                 |                |                 |              |              |            |             |
| North Carolina Capital Management Trust #7      | Utility Fund    | 840,346       | 840,393          | 840,413        | -               |                 |                |                 |              |              |            |             |
| North Carolina Capital Management Trust #8      | Sanitation Fund | 217,891       | 217,960          | 217,964        | 217,966         |                 |                |                 |              |              |            |             |
| North Carolina Capital Management Trust #9      | E911 Fund       | 72,975        | 72,979           | 72,983         | 72,984          |                 |                |                 |              |              |            |             |
| Total Cash & Investments                        |                 | 8,878,508     | 8,775,643        | 9,252,997      | 8,796,781       | -               | -              | -               | -            | -            | -          | -           |

**Transfers for the month of May and June:**

Exchanged \$4,021,465 from #3 to #2.  
 Exchanged \$840,413 from #7 to #6  
 Investment #3 and #7 closed by NCCMT





# REPORT

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**TO:** Town Council  
**FROM:** Bob Pudney  
**DATE:** December 8, 2020  
**SUBJECT:** Fire Department Monthly report

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**SIGNATURES:**

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**Town Manager**

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**Town Clerk**

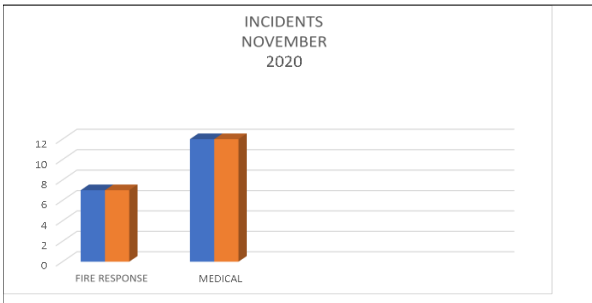
**BEECH MOUNTAIN FIRE DEPARTMENT  
Monthly Report  
November 30, 2020**

| EVENT                    | THIS PERIOD | SAME PERIOD LAST YEAR | FISCAL YTD |
|--------------------------|-------------|-----------------------|------------|
| FIRE CALLS               | 10          | 11                    | 58         |
| MEDICAL CALLS            | 11          | 9                     | 54         |
| FIRE SAFETY INSPECTIONS  | 0           | 0                     | 3          |
| PUBLIC EDUCATION         | 0           | 0                     | 0          |
| FIRE HYDRANT INSPECTIONS | 1           | 0                     | 4          |
| TRAINING HOURS           | 202         | 357                   | 962        |
| MEETINGS                 | 6           | 5                     | 27         |

**COMMENTS:**

Membership Recruitment Program.

ANNUAL HOSE TESTING





# REPORT

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**TO:** Mayor and Town Council  
**FROM:** Tim Barnett  
**DATE:** December 8, 2020  
**SUBJECT:** Police Department Monthly Report

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**SIGNATURES:**

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**Town Manager**

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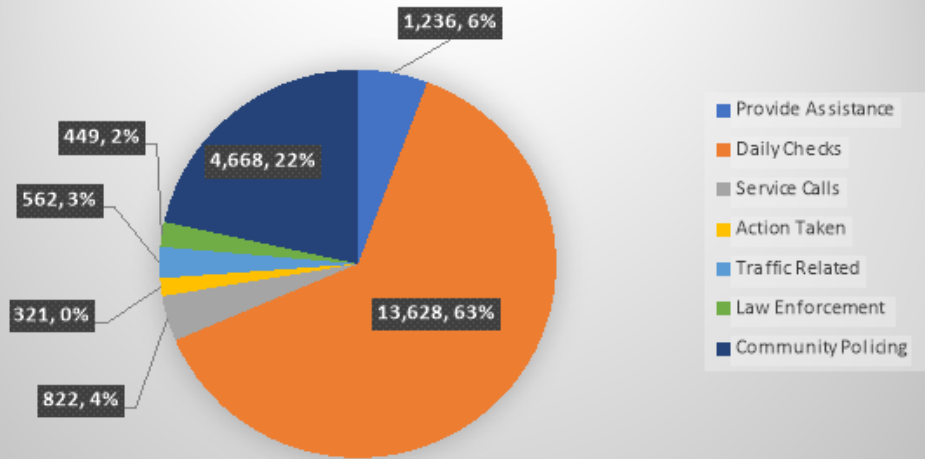
**Town Clerk**



Activity Log Yearly Summary Totals  
 Beech Mountain Police Department  
 January 1, 2020 through November 30, 2020

| <i>Call Type</i>                 | <i>2019</i> | <i>2020</i> | <i>Call Type</i>                 | <i>2019</i> | <i>2020</i> |
|----------------------------------|-------------|-------------|----------------------------------|-------------|-------------|
| <b>Provide Assistance</b>        |             |             | <b>Traffic Related</b>           |             |             |
| Assist Fire Department           | 28          | 35          | Driving While Impaired           | 3           | 3           |
| Assist Investigation             | 0           | 0           | Improper Parking                 | 62          | 103         |
| Assist Other Agency              | 66          | 84          | Stationary/Directed Patrol       | 78          | 186         |
| Assist Town Dept/Business        | 15          | 25          | Traffic Control                  | 15          | 29          |
| Assist Homeowner                 | 50          | 33          | Vehicle Accidents                | 27          | 43          |
| Assist Motorist                  | 148         | 361         | Vehicle Stops                    | 101         | 198         |
| Assist Other Officer             | 151         | 199         |                                  |             |             |
| Escort                           | 285         | 439         | <b>Law Enforcement Calls</b>     |             |             |
| Assist Medical Calls             | 71          | 60          | 911 Hang Ups                     | 27          | 15          |
|                                  |             |             | Alarms                           | 95          | 66          |
| <b>Daily Checks</b>              |             |             | Breaking & Entering              | 14          | 17          |
| Business Checks                  | 10,647      | 10,734      | Domestic Complaints              | 19          | 30          |
| Care Track Test                  | 33          | 0           | Fight                            | 2           | 4           |
| Security Checks                  | 1,607       | 1,271       | Fire Works Violations            | 17          | 11          |
| Residence Checks                 | 976         | 1,576       | Fraud                            | 2           | 6           |
| Welfare Check                    | 52          | 47          | Hit & Run                        | 3           | 2           |
|                                  |             |             | Intoxicated/Drunk & Disruptive   | 4           | 12          |
| <b>Service Calls</b>             |             |             | Investigation                    | 12          | 24          |
| Animal Control Domestic/Wildlife | 61          | 100         | Larceny                          | 14          | 10          |
| Calls for Service                | 332         | 461         | Mental Subject                   | 6           | 6           |
| Deliver Letter/Message           | 66          | 144         | Missing Person                   | 7           | 9           |
| Found Property                   | 5           | 8           | Noise Disturbance/Loud Music     | 29          | 50          |
| Golf Cart / UTV Inspections      | 44          | 43          | Open Door/Open Window            | 52          | 66          |
| ATV/Golf Cart Complaints         | 14          | 17          | Prowler                          | 1           | 2           |
| Recreation/Town Deposit          | 101         | 49          | Shots Fired/Sound of Shots Fired | 9           | 12          |
|                                  |             |             | Subject with Gun/Weapon          | 0           | 1           |
| <b>Action Taken</b>              |             |             | Suspicious Vehicle               | 78          | 42          |
| Court                            | 25          | 9           | Trespassing                      | 42          | 49          |
| Felony Arrest                    | 0           | 4           | Vandalism                        | 12          | 9           |
| Misdemeanor Arrest               | 15          | 16          | Continuing Investigation         | 8           | 6           |
| State Citations                  | 32          | 86          |                                  |             |             |
| Town Ordinance Violations        | 5           | 7           | <b>Community Policing</b>        |             |             |
| Verbal Warning                   | 57          | 110         | Community Policing Contacts      | 4,427       | 4,437       |
| Warning Citations                | 42          | 56          | Community Events                 | 36          | 31          |
| Warrant Service                  | 21          | 33          |                                  |             |             |
|                                  |             |             |                                  |             |             |
| <b>2019 Event Totals:</b>        | 20,469      |             | <b>2020 Event Totals:</b>        | 22,365      |             |

### 2020 Monthly Condensed Calls







# REPORT

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**TO:** Mayor and Town Council  
**FROM:** Kate Gavenus  
**DATE:** December 8, 2020  
**SUBJECT:** TDA December Report

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**FOR THE PURPOSE OF:**

This report gives an overview of tourism marketing, media coverage, economic activities, and results.

**SIGNATURES:**

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Town Manager

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Town Clerk

**Beech Mountain TDA Report  
To Town Council  
December 2020**

**Marketing/Media:**

Due to an abundance of visitors, the TDA won't be promoting any winter lodging specials. Our lodging for Christmas is almost completely booked. This usually happens by mid-December, so we are expecting a very busy winter season. We continue to promote winter hiking in addition to traditional winter sports, as naturally socially distanced and healthy pursuits.

The TDA promoted North Carolina's Count on Me program to promote safe practices during the pandemic, and there are currently ten businesses on the mountain that have been certified.

The Avery County Quilt Trail has been recreated, with many of the beautiful pieces on Beech Mountain included. It is part of the TDA's website, and can be reached by going to [www.averycountyquilttrail.com](http://www.averycountyquilttrail.com). We are creating a brochure to be distributed regionally. The reviving of the quilt trail was supported by a grant from the Blue Ridge National Heritage Area.

**Here are some examples of coverage received in November:**

North Carolina News Daily: Beech Mountain Resort's best skiing in NC  
<https://northcarolinanewsdaily.com/best-skiing-nc/>

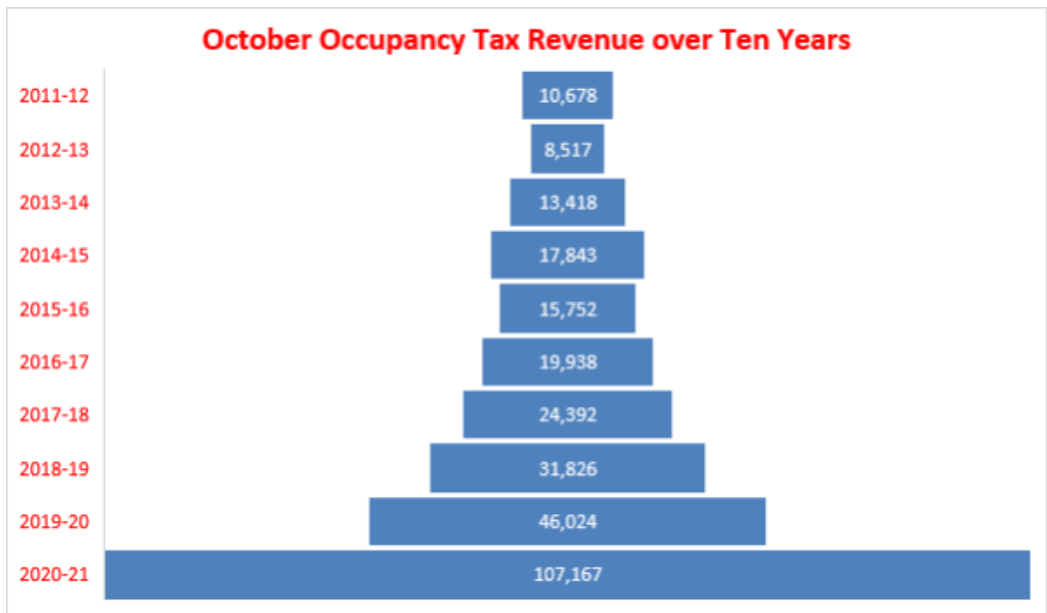
Fox 8 News: NC Ski resorts work together to keep people safe during the pandemic  
<https://myfox8.com/news/coronavirus/nc-ski-areas-band-together-to-roll-out-new-covid-19-requirements/>

Atlanta Journal Constitution: Winter sports and snowshoeing on Beech Mountain  
<https://www.ajc.com/travel/gotta-get-away-outdoor-adventure/DMZCQQQ7RGBZK56P7COB5J73I/>

US. News and World Report: Beech Mountain Resort picked as one of the top in the US  
<https://travel.usnews.com/features/the-21-best-ski-resorts-in-the-us>

**Results:**

There were **469 visitors in the Visitor Center** during the month of November, which less than the 673 visitors received in November 2019. We are still closed on Sundays, unlike last year when we operated seven days a week. Additionally, the ski resort and the sledding hill didn't open in November this year. **Occupancy tax received in the month of November (from October overnight stays) was \$107,167**, which was 132.85% greater than the \$46,000 received in October of 2019.



**Gross receipts for lodging partners  
on Beech Mountain were  
\$1,754,795.61 for the month of  
October 2020, which is the highest  
one-month revenue total ever  
recorded by lodging businesses on  
Beech Mountain.**

## Economic Development Updates December 2020

Several projects are underway that utilize existing commercial properties. Additional space may become available for lease, and discussions have taken place with interested parties for leasing options as well.

- 1) The new owner of the Archer's Inn property expects to have the space renovated for use in the second half of 2021. The property will contain a boutique hotel and an upscale restaurant.
- 2) A new owner will take possession of Kat's Overlook ("Big Blue") in January of 2021. Currently, the plan is to open a German restaurant and beer garden and at least two additional commercial spaces within the structure.
- 3) With input from the Town Manager, Planning, Inspections, Special Projects and Public Works, the Tourism and Economic Development staff have drafted a plan to use local resources for business expansion and attraction (Business Expansion and Attraction Toolbox, or BEAT) within the Town.

### Summary of real estate sales to date:

Tourism and Economic Development staff have focused on marketing the town to potential re-locators, as well as to visitors.

291 properties have been purchased on Beech Mountain from January 1 through November 17, 2020. Of those, 58 have been purchased as a primary residence. Most purchasers have come from the locales that are targeted for marketing, with 117 buyers from North Carolina, 87 from Florida, and most of the remainder from Georgia, South Carolina and Tennessee.

| Home address of New Property Owner           | Number of New Owners |
|--|----------------------|
| Beech Mountain                               | 58                   |
| North Carolina                               | 117                  |
| Florida                                      | 86                   |
| South Carolina                               | 11                   |
| Tennessee                                    | 6                    |
| Georgia                                      | 3                    |
| Other  | 10                   |
| <b>Total New Owners Jan 1-Nov. 17, 2020:</b> | <b>291</b>           |

### Health of the Business Community:

While COVID-19 has forced the permanent closure of an estimated 97,000+ small businesses across the U.S., none of the over fifty businesses on Beech Mountain closed permanently due to the pandemic. At least sixteen Beech Mountain businesses applied for SBA EIDL and/or PPP loans. The Tourism and Economic Development Staff provided information and offered mentoring through the process; should another round off economic relief be offered, we are prepared to again connect our businesses with resources and assistance. Our lodging, restaurant, retail and real estate businesses have had a record year for revenues on Beech Mountain. **Business retention** is a critical foundation of a local economy.



# REPORT

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**TO:** Town Manager and Council  
**FROM:** Sean Royall  
**DATE:** December 8, 2020  
**SUBJECT:** Recreation Report November 2020

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**FOR THE PURPOSE OF:**  
For review by town manager and council

**ATTACHED FOR YOUR CONSIDERATION:**  
November 2020 recreation report

**SIGNATURES:**

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Town Manager

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Town Clerk



## November 2020 Recreation Report

### Facility Report

Finance Report

|                       |            |
|-----------------------|------------|
| Total Monthly Revenue | \$4,369.73 |
|-----------------------|------------|

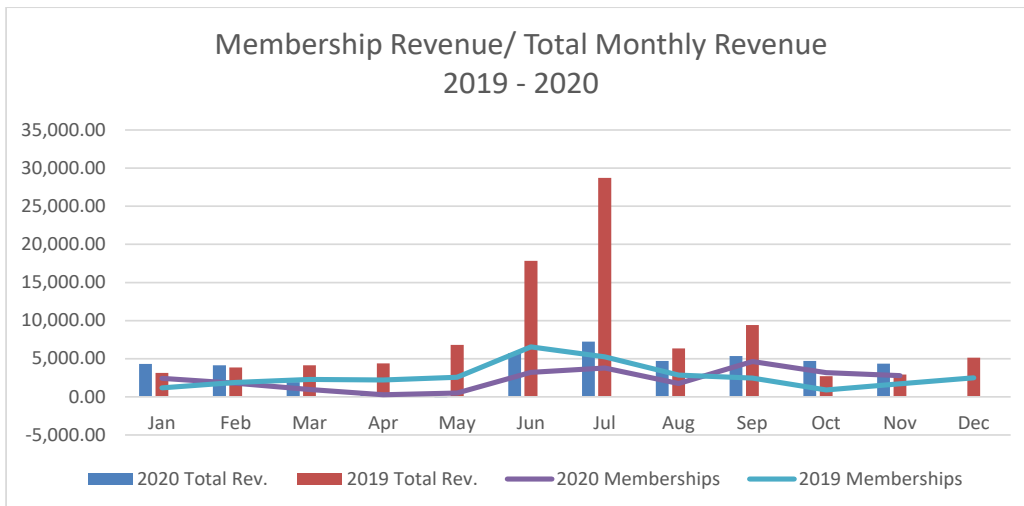
### Check-In Report

|                   |     |
|-------------------|-----|
| Member Visits     | 389 |
| Non-Member Visits | 119 |

### Membership Report

Total Memberships - \$2,800.00

| <b>Family Annual \$2,000.00</b>   |                              |             |
|-----------------------------------|------------------------------|-------------|
| Active                            | Passes Expired (not renewed) | Passes sold |
| 109                               | 6                            | 10          |
| <b>Individual Annual \$700.00</b> |                              |             |
| Active                            | Passes Expired (not renewed) | Passes sold |
| 112                               | 6                            | 6           |
| <b>Week Passes \$100.00</b>       |                              |             |
|                                   | Individual                   | Family      |
|                                   | 5                            | 0           |
| <b>Condo Pass \$0</b>             |                              |             |
|                                   |                              | Passes Sold |

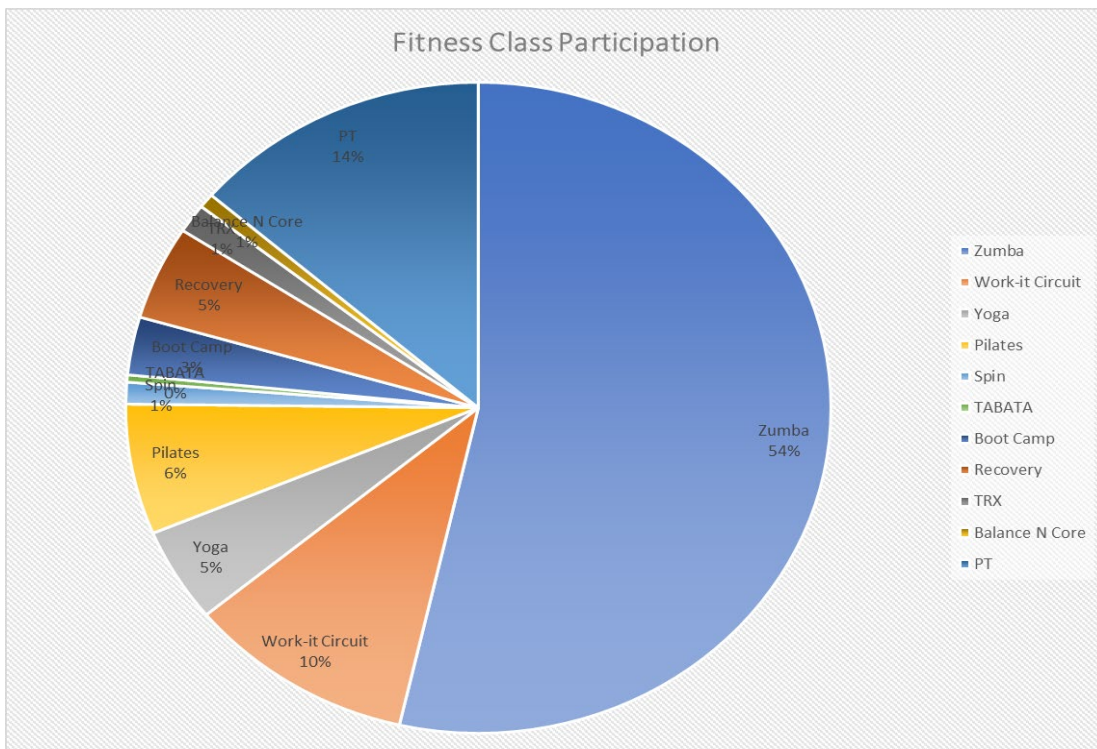


## Fitness Report

Participants:

### Number of classes offered in the month/ Participants

|                 |     |              |
|-----------------|-----|--------------|
| Zumba           | 7/8 | 50/99 Online |
| Work-it Circuit | 8   | 29           |
| Yoga            | 5   | 13           |
| Pilates         | 5   | 18           |
| Spin            | 2   | 3            |
| TABATA          | 1   | 1            |
| Boot Camp       | 3   | 8            |
| Recovery        | 3   | 13           |
| TRX             | 3   | 4            |
| Balance N Core  | 1   | 2            |
| PT              | N/A | 38           |



## Event/Outdoor Report

Participants:

|                       |      |
|-----------------------|------|
| Emerald Outback Trail | 5299 |
| Trivia                | 5    |

Director's Notes:

- Both memberships and revenue for the month of November 2020 were higher than 2019.
- We are doing more personal training classes than any year prior for this time of year and offering online PT sessions.
- Buckeye Recreation Center experienced a fire in one of the storage rooms. Damages are being repaired and handled with insurance. We were able to open the facility the following day.
- Masks are required at all times while in buckeye due to governors executive order #180.
- We began making snow on the sled hill before Thanksgiving but unable to open that weekend.

Respectfully Submitted,

Sean Royall  
Parks and Recreation Director  
Town of Beech Mountain  
December 1, 2020



# REPORT

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**TO:** Town Council  
**FROM:** Daniel Davis  
**DATE:** December 8, 2020  
**SUBJECT:** Department of Infrastructure Reports

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**FOR THE PURPOSE OF:**  
Water, Wastewater, Sanitation, and Roads Reports

**SIGNATURES:**

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Town Manager

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Town Clerk

## Summary

Date Printed: 12/01/2020

Page 1 of 3

| Work Order # | WO Status | Origin | Priority   | Work Type | Work Category         | Site                                | Source Asset                    | Source Location               | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|--------------|-----------|--------|------------|-----------|-----------------------|-------------------------------------|---------------------------------|-------------------------------|------------------|------------|------------|------------|---------|---------|
| 850          | Completed | PM     |            |           |                       | Fleet                               | 2004 160 CLC Excavator Trackhoe | Public Works Shop             | Whitney Spagnolo | 11/01/2020 | 11/02/2020 |            | 0.00    | 0.00    |
| 856          | Completed | PM     |            |           |                       | Fleet                               | Jeep Liberty                    | Buckeye Rec Center            | Whitney Spagnolo | 11/01/2020 | 11/02/2020 |            | 0.00    | 0.00    |
| 859          | Completed | Non-PM | 2 - High   |           | Battery               | Fleet                               | 2014 Jeep Patriot               | Town Hall                     | David Clawson    | 11/02/2020 |            | 11/06/2020 | 0.00    | 0.00    |
| 880          | Completed | Non-PM | 2 - High   |           | Data Log              | Town Services                       | 905 PINE RIDGE RD               |                               | Water Plant      | 11/12/2020 |            | 11/24/2020 | 0.00    | 0.00    |
| 849          | Completed | PM     | 3 - Medium |           | Other-Water Treatment | Water Treatment/Distribution System |                                 | Buckeye Water Treatment Plant | Daniel Davis     | 11/01/2020 | 11/02/2020 | 11/03/2020 | 0.00    | 0.00    |
| 853          | Completed | PM     | 3 - Medium |           | Oil Change            | Fleet                               | Nissan Frontier                 | Buckeye Water Treatment Plant | Water Plant      | 11/01/2020 | 11/02/2020 | 11/06/2020 | 0.00    | 0.00    |
| 862          | Completed | Non-PM | 3 - Medium |           | Water Meter Read      | Town Services                       | 104 IVY LN                      |                               | Water Plant      | 11/02/2020 |            | 11/16/2020 | 0.00    | 0.00    |
| 865          | Completed | Non-PM | 3 - Medium |           | Water Leak            | Town Services                       | 1007 BEECH MTN PKWY             |                               | Water Plant      | 11/03/2020 |            | 11/04/2020 | 0.00    | 0.00    |
| 872          | Completed | Non-PM | 3 - Medium |           | Battery               | Fleet                               | 2010 Cat 140M Road Grader       | Public Works Shop             | David Clawson    | 11/06/2020 |            | 11/06/2020 | 0.00    | 0.00    |
| 877          | Completed | Non-PM | 3 - Medium |           | Water Meter Read      | Town Services                       | 206 TAMARA CK RD                |                               | Water Plant      | 11/10/2020 |            | 11/10/2020 | 0.00    | 0.00    |
| 881          | Completed | Non-PM | 3 - Medium |           | Water Leak            | Town Services                       | 232 BIRCHWOOD LN                |                               | Water Plant      | 11/12/2020 |            | 11/12/2020 | 0.00    | 0.00    |
| 886          | Completed | PM     | 3 - Medium |           | Custodial             | Facilities/Buildings/Grounds        |                                 | PW Utilities Office           | Daniel Davis     | 11/13/2020 | 11/14/2020 | 11/30/2020 | 0.00    | 0.00    |
| 888          | Completed | Non-PM | 3 - Medium |           | Water Meter Read      | Town Services                       | 107 SKILOFT RD                  |                               | Water Plant      | 11/13/2020 |            | 11/16/2020 | 0.00    | 0.00    |
| 889          | Completed | Non-PM | 3 - Medium |           | Water Meter Read      | Town Services                       | 109 OLD FIELD RD                |                               | Water Plant      | 11/13/2020 |            | 11/16/2020 | 0.00    | 0.00    |
| 894          | Completed | Non-PM | 3 - Medium |           | Water Meter Read      | Town Services                       | 101 COURTSIDE LN A3             |                               | Water Plant      | 11/16/2020 |            | 11/16/2020 | 0.00    | 0.00    |
| 895          | Completed | Non-PM | 3 - Medium |           | Water Meter Read      | Town Services                       | 135 VILLAGE RD                  |                               | Water Plant      | 11/16/2020 |            | 11/26/2020 | 0.00    | 0.00    |

# Summary

Date Printed: 12/01/2020

Page 2 of 3

| Work Order # | WO Status | Origin | Priority       | Work Type | Work Category          | Site                         | Source Asset            | Source Location     | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|--------------|-----------|--------|----------------|-----------|------------------------|------------------------------|-------------------------|---------------------|------------------|------------|------------|------------|---------|---------|
| 896          | Completed | Non-PM | 3 - Medium     |           | Other-Taps and Systems | Town Services                | Service Lines           | Water Service Area  | Water Plant      | 11/16/2020 |            | 11/17/2020 | 0.00    | 0.00    |
| 900          | Completed | Non-PM | 3 - Medium     |           | Water Meter Read       | Town Services                | 106 POND VIEW LN        |                     | Water Plant      | 11/18/2020 |            | 11/19/2020 | 0.00    | 0.00    |
| 901          | Completed | Non-PM | 3 - Medium     |           | Water Meter Read       | Town Services                | 102 WILD DAISY LN       |                     | Water Plant      | 11/19/2020 |            | 11/19/2020 | 0.00    | 0.00    |
| 903          | Completed | PM     | 3 - Medium     |           | Custodial              | Facilities/Buildings/Grounds |                         | PW Utilities Office | Daniel Davis     | 11/20/2020 | 11/21/2020 | 11/30/2020 | 0.00    | 0.00    |
| 907          | Completed | Non-PM | 3 - Medium     |           | Water Meter Read       | Town Services                | 320 N PINNACLE RIDGE RD |                     | Water Plant      | 11/23/2020 |            | 11/26/2020 | 0.00    | 0.00    |
| 911          | Completed | PM     | 3 - Medium     |           | Custodial              | Facilities/Buildings/Grounds |                         | PW Utilities Office | Daniel Davis     | 11/24/2020 | 11/25/2020 | 11/30/2020 | 0.00    | 0.00    |
| 912          | Completed | Non-PM | 3 - Medium     |           | Water Leak             | Town Services                | 104 BLACK BIRCH         |                     | Water Plant      | 11/24/2020 |            | 11/26/2020 | 0.00    | 0.00    |
| 914          | Completed | Non-PM | 3 - Medium     |           | Water Meter Read       | Town Services                | 106 W SHAMROCK LN       |                     | Water Plant      | 11/25/2020 |            | 11/26/2020 | 0.00    | 0.00    |
| 915          | Completed | Non-PM | 3 - Medium     |           | Water Meter Read       | Town Services                | 213 N PINNACLE RIDGE RD |                     | Water Plant      | 11/25/2020 |            | 11/26/2020 | 0.00    | 0.00    |
| 916          | Completed | PM     | 3 - Medium     |           | Custodial              | Facilities/Buildings/Grounds |                         | PW Utilities Office | Daniel Davis     | 11/27/2020 | 11/28/2020 | 11/30/2020 | 0.00    | 0.00    |
| 920          | Completed | Non-PM | 3 - Medium     |           | Water Meter Read       | Town Services                | 107 VILLAGE CLUSTER RD  |                     | Water Plant      | 11/30/2020 |            | 11/30/2020 | 0.00    | 0.00    |
| 919          | Completed | Non-PM | 4 - Low        |           | Data Log               | Town Services                | 122 POND CREEK RD       |                     | Water Plant      | 11/30/2020 |            | 11/30/2020 | 0.00    | 0.00    |
| 892          | Completed | PM     | 5 - Spare Time |           | Maintenance            | Fleet                        | Ford F150               | Public Works Shop   | Whitney Spagnolo | 11/16/2020 | 11/17/2020 | 11/16/2020 | 0.00    | 0.00    |

Records Selected: 29

**Total Cost \$** 0.00  
**Total Hrs** 0.00

Report Parameters

Filter: Contains([ WO Status ], 'Completed') And Not Contains([ Source Site ], 'Parks & Rec')

Search:

Advanced Filters: [ Originated ] Between '11/01/2020' And '11/30/2020'

## Summary

Date Printed: 12/01/2020

Page 3 of 3

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost \$ | Hour(s) |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|---------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|---------|

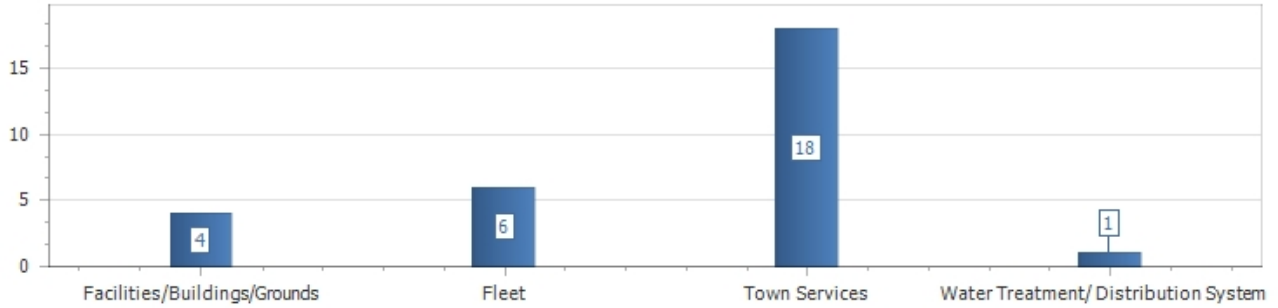
Tags:

# Completed WOs by Site Analysis

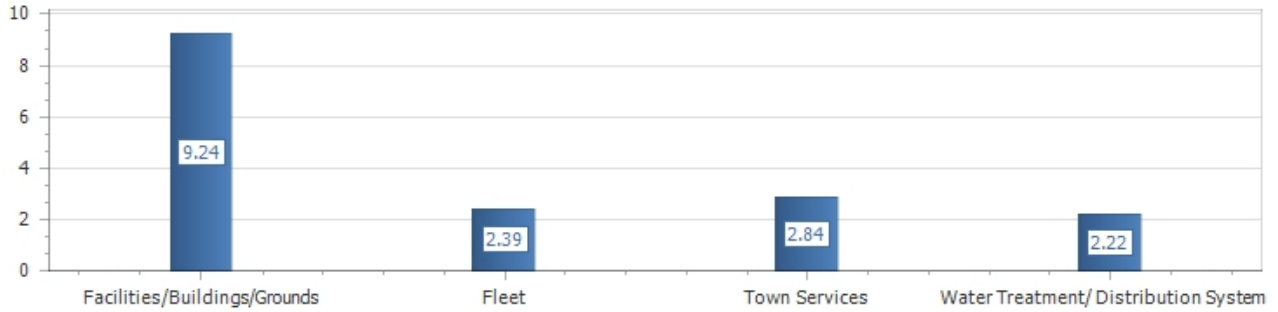
Date Printed: 12/01/2020

Page 1 of 1

## Total



## Average days to close



| Site                                 | Total | Average days to close |
|--------------------------------------|-------|-----------------------|
| Facilities/Buildings/Grounds         | 4     | 9.24                  |
| Fleet                                | 6     | 2.39                  |
| Town Services                        | 18    | 2.84                  |
| Water Treatment/ Distribution System | 1     | 2.22                  |

### Report Parameters

Filter: Contains([ WO Status ], 'Completed') And Not Contains([ Source Site ], 'Parks & Rec')

Search:

Advanced Filters: [ Originated ] Between '11/01/2020' And '11/30/2020'

Tags:

Town of Beech Mountain  
Water Treatment Monthly Operation Report

November 2020 flow totals:           14.47 MG  
  .482 MGD AVG  
  .376 MGD MIN  
  .689 MGD MAX

All Bacteria samples taken were absent of Coliform Bacteria.

All daily tests are in compliance.

### October Wastewater Report

#### Grassy Gap Wastewater Plant

|              |       |     |
|--------------|-------|-----|
| Total Flow   | 1.178 | MG  |
| Average Flow | 0.038 | MGD |
| Daily Max    | 0.174 | MGD |
| Daily Min    | 0.014 | MGD |
| Limit        | 0.008 | MGD |

#### Pond Creek Wastewater Plant

|              |       |     |
|--------------|-------|-----|
| Total Flow   | 6.82  | MG  |
| Average Flow | 0.22  | MGD |
| Daily Max    | 0.466 | MGD |
| Daily Min    | 0.12  | MGD |
| Limit        | 0.4   | MGD |

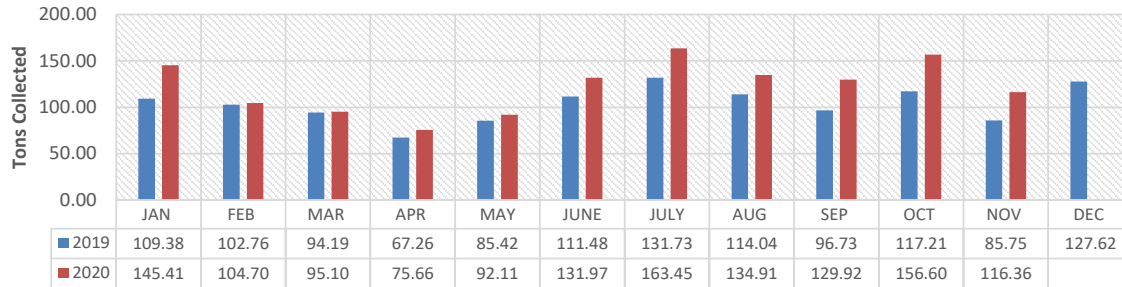


Town of Beech Mountain  
Public Works Department  
Monthly Report

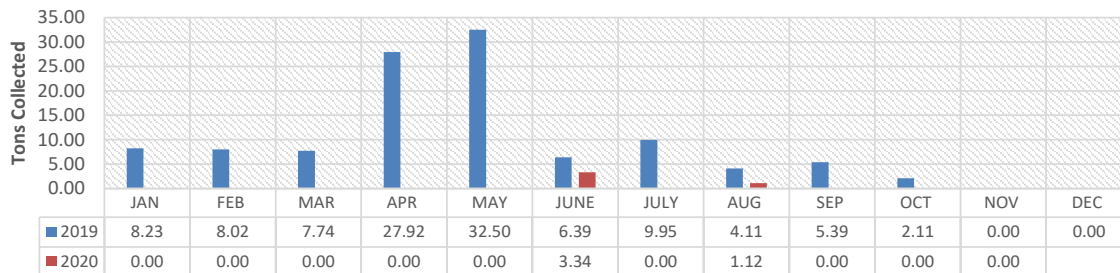
| 2019       | SOLID WASTE | CONSTRUCTION MATERIAL | RECYCLING      |       |         |       |          |           | --ROAD MAINTENANCE-- |                   |                    |           |                |                |
|------------|-------------|-----------------------|----------------|-------|---------|-------|----------|-----------|----------------------|-------------------|--------------------|-----------|----------------|----------------|
|            |             |                       | RECYCLED METAL | PAPER | PLASTIC | GLASS | ALUMINUM | CARDBOARD | ROADS GRADED         | STABILIZING STONE | POT HOLES REPAIRED | WASH OUTS | DITCHES PULLED | ROADWAYS MOWED |
| JAN        | 109.38      | 8.23                  | 2.24           | 1.25  | 0.56    | 3.54  | 1.95     | 13.00     | 0                    | 0                 | 0                  | 2         | 1              | 0              |
| FEB        | 102.76      | 8.02                  | 1.94           | 2.18  | 0.60    | 2.47  | 1.31     | 5.00      | 11                   | 5                 | 2                  | 0         | 4              | 0              |
| MAR        | 94.19       | 7.74                  | 6.14           | 1.68  | 0.40    | 2.12  | 1.02     | 6.00      | 9                    | 2                 | 0                  | 0         | 10             | 0              |
| APR        | 67.26       | 27.92                 | 2.90           | 0.00  | 0.95    | 0.00  | 0.00     | 2.00      | 0                    | 0                 | 12                 | 1         | 1              | 0              |
| MAY        | 85.42       | 32.50                 | 4.60           | 1.51  | 1.03    | 2.96  | 1.54     | 4.00      | 5                    | 2                 | 7                  | 4         | 2              | 11             |
| JUNE       | 111.48      | 6.39                  | 2.00           | 1.05  | 0.65    | 4.39  | 1.47     | 8.00      | 45                   | 4                 | 6                  | 12        | 22             | 30             |
| JULY       | 131.73      | 9.95                  | 3.25           | 1.16  | 1.07    | 2.86  | 0.32     | 8.00      | 20                   | 3                 | 3                  | 2         | 4              | 12             |
| AUG        | 114.04      | 4.11                  | 0.00           | 1.40  | 1.18    | 5.54  | 2.48     | 5.52      | 12                   | 5                 | 0                  | 2         | 0              | 16             |
| SEP        | 96.73       | 5.39                  | 0.00           | 1.73  | 0.90    | 3.24  | 0.00     | 0.00      | 10                   | 0                 | 6                  | 0         | 4              | 8              |
| OCT        | 117.21      | 2.11                  | 0.00           | 1.13  | 0.76    | 2.34  | 1.85     | 4.92      | 12                   | 1                 | 9                  | 2         | 6              | 0              |
| NOV        | 85.75       | 0.00                  | 0.00           | 0.79  | 0.50    | 0.00  | 0.00     | 4.65      | 12                   | 0                 | 4                  | 0         | 6              | 0              |
| DEC        | 127.62      | 0.00                  | 2.15           | 1.00  | 0.73    | 0.00  | 3.60     | 3.08      | 2                    | 2                 | 6                  | 0         | 0              | 0              |
| YTD TOTALS | 1243.57     | 112.36                | 25.22          | 14.88 | 9.33    | 29.46 | 15.54    | 64.17     | 138                  | 24                | 55                 | 25        | 60             | 77             |
| 2020       | SOLID WASTE | CONSTRUCTION MATERIAL | RECYCLING      |       |         |       |          |           | --ROAD MAINTENANCE-- |                   |                    |           |                |                |
|            |             |                       | RECYCLED METAL | PAPER | PLASTIC | GLASS | ALUMINUM | CARDBOARD | ROADS GRADED         | STABILIZING STONE | POT HOLES REPAIRED | WASH OUTS | DITCHES PULLED | ROADWAYS MOWED |
| JANUARY    | 145.41      | 0.00                  | 1.75           | 0.85  | 0.81    | 2.50  | 0.39     | 0.00      | 10                   | 1                 | 4                  | 1         | 2              | 0              |
| FEBRUARY   | 104.70      | 0.00                  | 0.00           | 0.54  | 0.44    | 1.71  | 0.38     | 6.44      | 0                    | 0                 | 6                  | 4         | 1              | 0              |
| MARCH      | 95.10       | 0.00                  | 2.85           | 0.71  | 0.43    | 2.54  | 0.42     | 3.75      | 11                   | 1 many            |                    | 7         | 1              | 0              |
| APRIL      | 75.66       | 0.00                  | 4.20           | 1.06  | 0.69    | 2.14  | 0.56     | 0.00      | 35                   | 2                 | 3                  | 7         | 2              | 0              |
| MAY        | 92.11       | 0.00                  | 1.75           | 0.99  | 0.52    | 2.26  | 0.42     | 5.05      | 18                   | 1                 | 1                  | 1         | 2              | 1              |
| JUNE       | 131.97      | 3.34                  | 2.63           | 1.03  | 0.69    | 2.13  | 0.35     | 5.69      | 14                   | 2                 | 10                 | 8         | 7              | 15             |
| JULY       | 163.45      | 0.00                  | 4.68           | 1.53  | 1.46    | 5.96  | 0.39     | 7.22      | 25                   | 4 many            |                    | 10 many   |                | 40             |
| AUGUST     | 134.91      | 1.12                  | 1.50           | 8.15  | 8.63    | 2.89  | 0.94     | 5.26      | 20                   | 5 many            | many               | many      |                | 35             |
| SEPTEMBER  | 129.92      | 0.00                  | 3.00           | 1.72  | 1.31    | 6.45  | 1.21     | 5.55      | 5                    | 2 many            |                    | 0         | 10             | 0              |
| OCTOBER    | 156.60      | 0.00                  | 4.00           | 1.22  | 1.26    | 3.19  | 0.41     | 0.00      | 30                   | 5                 | 20                 | 10        | 15             | 0              |
| NOVEMBER   | 116.36      | 0.00                  | 2.00           | 0.94  | 0.55    | 2.76  | 0.39     | 4.73      | 5                    | 0                 | 5                  | 10        | 10             | 0              |
| DECEMBER   |             |                       |                |       |         |       |          |           |                      |                   |                    |           |                |                |
| YTD TOTALS | 1346.19     | 4.46                  | 28.36          | 18.74 | 16.79   | 34.53 | 5.86     | 43.69     | 173                  | 23                | 49                 | 58        | 50             | 91             |

Note: Sanitation & Recycling amounts are reported in tonnage  
 Note: Recycled metal taken to Omni Source  
 Note: Cardboard is by bales - each bale is approx 900 lbs.  
 Note: Began tracking construction material Jan 2018  
 Note: Construction material is charged at \$53.00 per ton

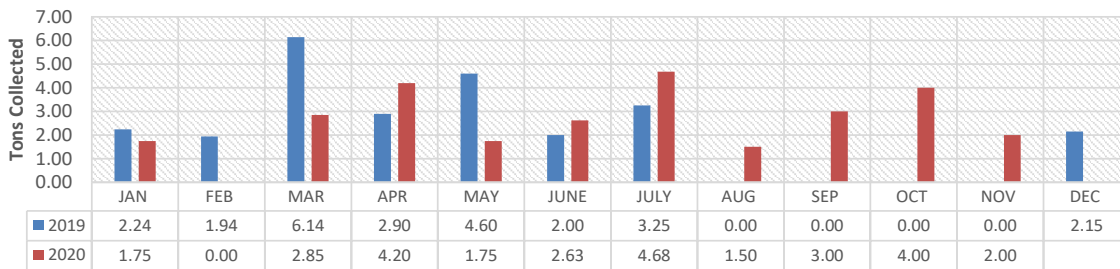
### Solid Waste



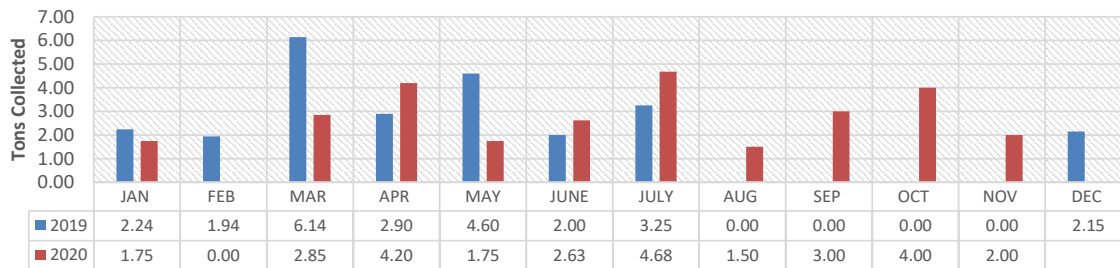
### Construction Material



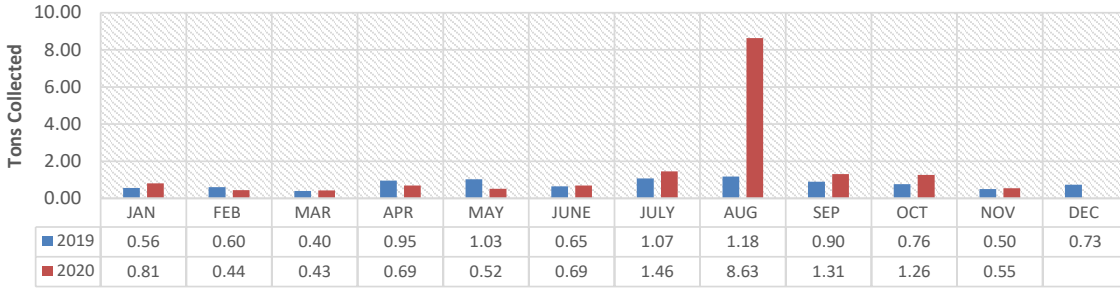
### Recycled Metal



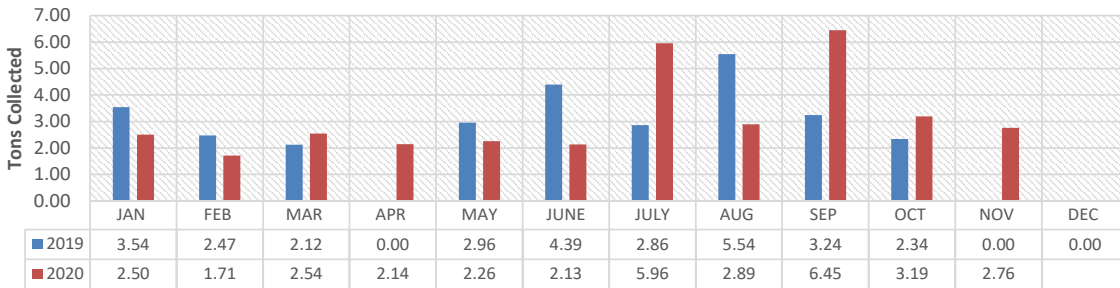
### Recycled Paper



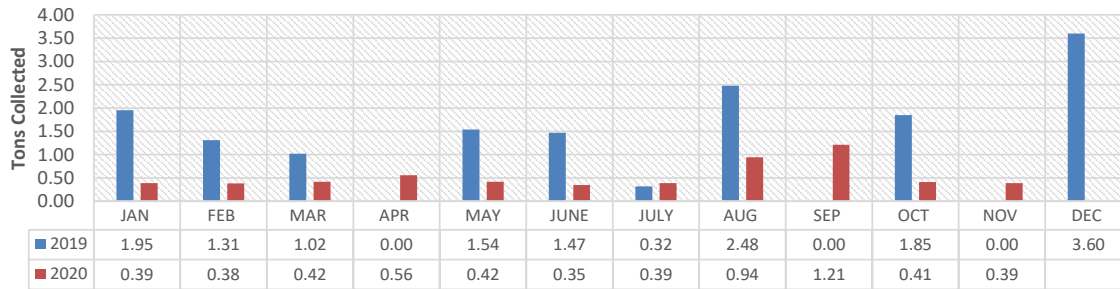
### Recycled Plastic



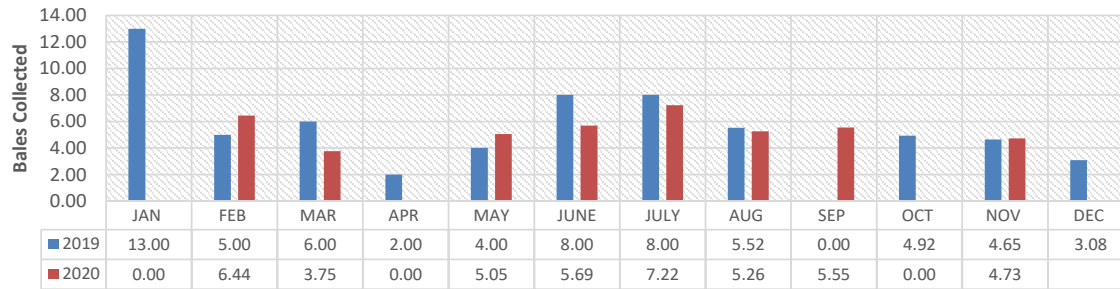
### Recycled Glass



### Recycled Aluminum



### Recycled Cardboard







# REPORT

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**TO:** Town Council  
**FROM:** Preston Yates  
**DATE:** December 8, 2020  
**SUBJECT:** Planning and Inspections Report 2020-11

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**FOR THE PURPOSE OF:**  
Report of activities for Planning and Inspections Department.

**SIGNATURES:**

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Town Manager

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Town Clerk

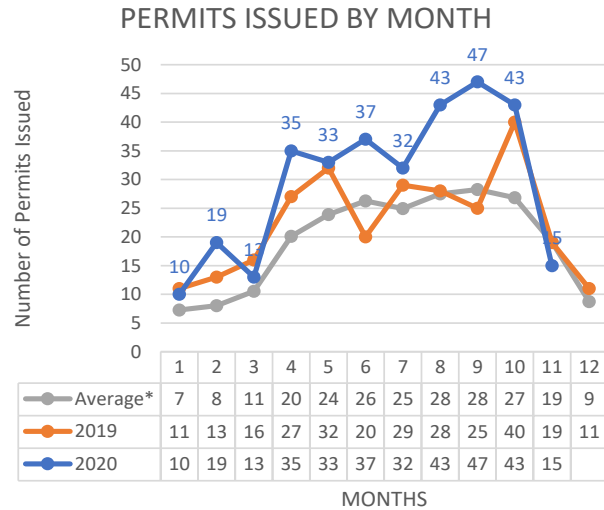
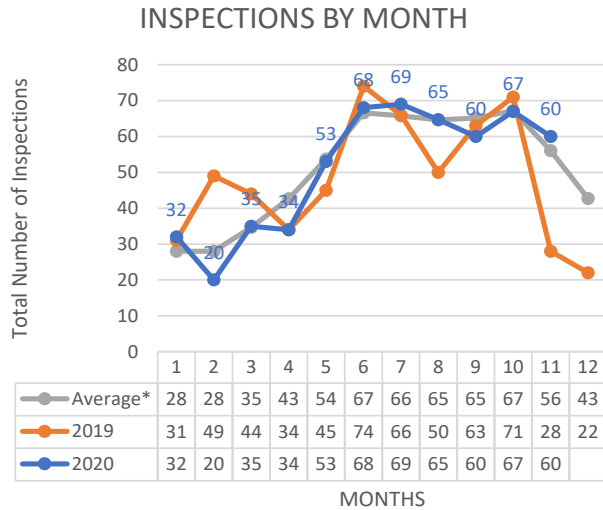
**TOWN OF BEECH MOUNTAIN**  
**Monthly Report**  
**Department of Building Inspections**  
**November-2020**

**1. Number of Inspections**

|                 | This Month | Last Month | Same Month Last Year | This Fiscal Year to Date | Last Fiscal Year to Date | Calendar Year to Date |
|-----------------|------------|------------|----------------------|--------------------------|--------------------------|-----------------------|
| Building        | 27         | 30         | 16                   | 153                      | 147                      | 260                   |
| Electrical      | 11         | 20         | 5                    | 61                       | 45                       | 111                   |
| Plumbing        | 7          | 7          | 5                    | 43                       | 25                       | 79                    |
| Htg/Air & Misc. | 15         | 10         | 2                    | 64                       | 51                       | 113                   |

**2. Permits Issued**

|             |             |              |             |              |              |              |
|-------------|-------------|--------------|-------------|--------------|--------------|--------------|
| No. Issued  | 15          | 43           | 19          | 180          | 144          | 327          |
| Value       | \$ 329,597  | \$ 643,620   | \$ 165,129  | \$ 5,296,843 | \$ 3,744,097 | \$ 7,172,493 |
| Permit Fees | \$ 2,393.50 | \$ 10,844.50 | \$ 1,891.24 | \$ 66,731.00 | \$ 45,907.24 | \$ 97,549.89 |



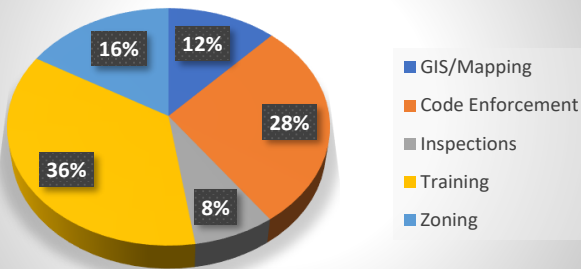
\*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

**3. Nature of Building Permits**

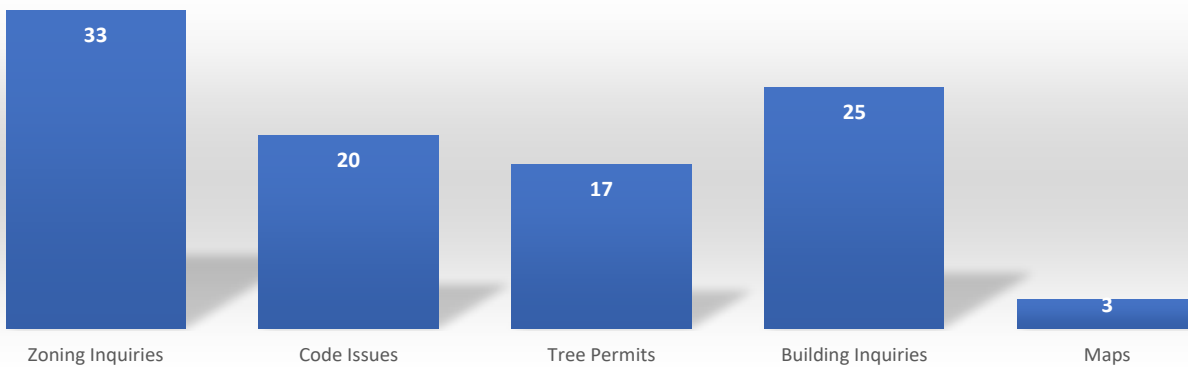
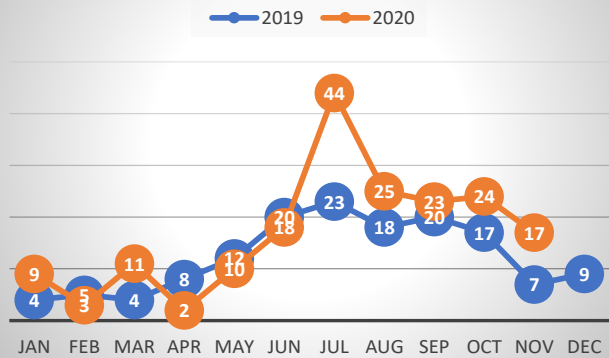
| # of Permits | Type              | Address | Total Fees  | Valuation  | New Bldgs FY to Date | New Bldgs Last FY |
|--------------|-------------------|---------|-------------|------------|----------------------|-------------------|
|              | New Single Family |         |             |            | 7                    | 0                 |
|              | New Multi-Family  |         |             |            | 0                    | 0                 |
|              | New Commercial    |         |             |            | 0                    | 0                 |
| 15           | Other             | Various | \$ 2,393.50 | \$ 329,597 |                      |                   |
| 15           |                   |         | \$ 2,393.50 | \$ 329,597 |                      |                   |

**TOWN OF BEECH MOUNTAIN**  
**PLANNING AND ZONING MONTHLY REPORT**  
 November-2020

**Time Allocation**



**Tree Permits**



**Summary and Highlights**

**Code Enforcement:**

New code complaints taper for month of November  
 Tree issues continue to be top code complaint

**Building:**

New building permit issuance below 10-year average for first time in 14 months  
 Inspections remain considerably high due to high number of active permits  
 Decline in new permits may be a result of rapidly increasing construction costs

**Zoning:**

Comprehensive overhaul of zoning ordinances underway to reflect changes in general statutes  
 Municipalities have until July 1, 2021 to comply with new authorizing statutory language

**Trees:**

Tree permits were up for November over last year - possibly due to seasonably mild weather