



AGENDA
Regular Town Council
Tuesday, May 12, 2020
Council Chambers 4:00 PM

Page

1. CALL TO ORDER - ROLL CALL
Beech Mountain Town Council Scheduled Zoom meeting.

Join Zoom Meeting (use the following link)

<https://us02web.zoom.us/j/83381872020>

Meeting ID: 833 8187 2020

To Dial by Phone:

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Find your local number: <https://us02web.zoom.us/u/kBb2rxygY>

2. ADOPTION OF AGENDA
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
 - 4.1. Suggested to add more 'No Littering' signs
5. CONSENT AGENDA
 - 5.1. Adoption of Minutes- March 10, 2020 and April 14, 2020 3 - 25
[Regular Council - 10 Mar 2020 - Minutes - Pdf](#)
[Regular Council - 14 Apr 2020 - Minutes - Pdf](#)
 - 5.2. Public Hearing Request on June 9, 2020 for FY:2020-2021 Annual Budget 27

To approve the public hearing for June regular meeting
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 - 5.3. Watauga River Intake Capital Project Ordinance 29 - 31

Approve

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6.	PUBLIC HEARING ON FY: 2020-2021 ANNUAL BUDGET	
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11.	CLOSED SESSION - PURSUANT TO NC GS 143-318.11 (A)(3) ATTORNEY CLIENT MATTERS	
12.	ADJOURNMENT	



MINUTES

Regular Town Council Meeting

4:00 PM - Tuesday, March 10, 2020
Council Chambers

The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, March 10, 2020, at 4:00 PM, in the Council Chambers, with the following members present:

COUNCIL PRESENT: Mayor Barry Kaufman
Vice Mayor Jimmie Accardi
Councilmember Weidner Abernethy
Councilmember Kelly Melang
Councilmember Erin Gonyea

COUNCIL EXCUSED:

STAFF PRESENT: Attorney Stacy Eggers, IV
Interim Town Manager Bob Pudney
Town Clerk Tamara Mercer
Public Utilities Superintendent Daniel Davis
Building Inspector Jeff Fish
Director of Tourism and Economic Development Kate Gavenus
Public Works Superintendent Matthew Clawson
Town Planner Preston Yates
Police Captain Renee Carpenter
Director of Special Projects Riley Hatch
Parks and Rec Director Sean Royall

1. CALL TO ORDER

2. ADOPTION OF AGENDA

2.1. Mayor Kaufman requested a motion to adopt or amend the agenda.

Motion

Jimmie Accardi made a motion to adopt the agenda as presented and Weidner Abernethy seconded the motion. CARRIED. unanimously.

3. INVOCATION- CYCLONE BRETT

4. PLEDGE OF ALLEGIANCE

5. PUBLIC COMMENT

- 5.1.** Mr. Nick Wilson of 513 Charter Hills Road requested the status of quantity and the quality of Beech Mountain's drinking water. Mr. Wilson asked what the town was doing about coronavirus for employees and visitors arriving on the mountain.

6. CONSENT AGENDA

- 6.1.** Adoption of Minutes: Council Planning Retreat January 23, 2020 and regular meeting minutes February 11, 2020

Motion

Weidner Abernethy made a motion to adopt the consent agenda items, Town Council Planning Retreat minutes from January 23, 2020 and the Council regular meeting minutes of February 11, 2020 and Jimmie Accardi seconded the motion. CARRIED. unanimously.

- 6.2.** Proposal for Audit Services and Financial Statement Write Up

Motion

Approve the terms for audit services as detailed in Section II of Proposal to Perform submitted by C. Randolph CPA, PLLC

7. PUBLIC HEARING FOR THE BUCKEYE LAKE PROTECTION ORDINANCE

- 7.1.** Mayor Kaufman requested a motion to open the Public Hearing for the Buckeye Lake watershed protection Ordinance.

Motion

Weidner Abernethy made a motion to open the Public Hearing for citizens to address the proposed ordinance concerning the watershed protection at Buckeye Lake and Erin Gonyea seconded the motion. CARRIED. unanimously.

- 7.2.** Mr. Frank Steele of 107 Christie Way said that he read the ordinance and had no objections to the well drafted ordinance.

8. NEW BUSINESS

- 8.1.** Buckeye Lake Protection Plan - Parks and Recreation General Rules Amendment - Public Hearing

Mr. Preston Yates said the proposed amendments to the ordinance are recommended as a part of the Shane Park project updating the language, so the ordinance is consistence with the project plans.

Mr. David Hellenthal of Holiday Beech Vilas asked what the difference was between fishing in the lake and swimming. He noted there are beer cans, fish cleaning and litter from fishing and he preferred allowing swimming.

Mr. Pudney said the lake is classified as WS2, Drinking Water Supply which is protected by the State. As a WS2 classification, no bodily contact is permitted under the water supply regulations. The Lake is the Town's reservoir.

Mayor Kaufman made a motion to add a modification to the ordinance under 93.23 L) *Pets in the Buckeye Lake Recreation Area shall be under the direct care and supervision of a person at all times. Pets may have no contact with the water.* to reflect a consistency with the Protection Plan under IV. Activities and Uses: (L) section *'Pets in the Buckeye Lake Recreation Area shall be on a leash at all times under direct care.'* Therefore, the previous section shall add the words 'on a leash' and the verbiage in the sections are the same and consistent. Vice Mayor Accardi moved to include that language in the ordinance and Councilmember Gonyea seconded the motion. Mayor Kaufman clarified this language is added in the ordinance for Buckeye Lake only and has no reflection on the rest of the town.

The motion passed unanimously.

Mayor Kaufman also addressed another modification for the Buckeye Lake Protection Plan under section (L) to include pets on a leash, to which Councilmember Abernethy made a motion to adopt and Vice Mayor Accardi seconded the motion.

The motion passed unanimously.

Mr. Pudney reiterated the changes as made in the motions and Mayor Kaufman pointed out that this shall be reflected in the Ordinance and is included in these minutes for reference.

There was further discussion of the regulations, maintenance, and enforcement of the Ordinance and Buckeye Lake Protection Plan by the Parks and Recreation Department and the park schedule, patrolling the park and general usage by the public. Mr. Pudney noted the public hearing procedure regarding closing the hearing portion.

In response to Councilmember Melang's question regarding the fee schedule, Mr. Pudney stated that the newly adopted ordinance would modify the Parks and Recreation Fee Schedule. Those fees would be presented to Town Council in the upcoming Fiscal Year:2020-2021 Budget for Council's review and included in the budget for implementation. Mr. Pudney further clarified the Parks and Recreation: Organizational Structure; General Rules for Parks of the town of Beech Mountain Code of Ordinances and the maintenance schedule.

Mayor Kaufman made a motion to close the Public Hearing and the

motion was seconded by Councilmember Gonyea.

The motion passed unanimously.

**Ordinance No. 2020-01
TOWN OF BEECH MOUNTAIN, NC
AN ORDINANCE TO AMEND THE BUCKEYE LAKE PROTECTION
ORDINANCE**

WHEREAS, the Town of Beech Mountain prioritizes the quality of water in its drinking water reservoir and desires to maintain the pristine quality of this resource; and;

WHEREAS, the Town of Beech Mountain also acknowledges the benefits to the community of recreation and a healthy lifestyle; and;

WHEREAS, Beech Mountain recognizes the importance of recreational amenities to its economy and its success as a tourist destination; and;

WHEREAS, the Town of Beech Mountain finds that certain recreational uses of its drinking water reservoir are not harmful to water quality when governed by a set of reasonable standards and regulations;

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN, NORTH CAROLINA, THAT:

SECTION I. The Code of Ordinances, Chapter 93 (Parks and Recreation), Sections §93.20 through §93.27 are hereby amended to read as follows:

§ 93.20 PURPOSE.

The purpose of this subchapter is to set forth for the town the conditions to regulate activities and recreational use of Buckeye Lake and the surrounding area by the general public and organized groups and to protect the water in this reservoir as a high-quality drinking water supply.

The public is reminded and encouraged to report any suspicious or unauthorized activity to the appropriate authorities.

- A. For the purpose of Sections §93.20 through §93.27 only, the terms “creek” and “stream” shall be interchangeable and shall refer to Buckeye Creek and its tributaries unless otherwise specified.
- B. For the purpose of Sections §93.20 through §93.27 only, the terms “lake” and “reservoir” shall be interchangeable and shall refer to Buckeye Lake reservoir unless otherwise specified.

§ 93.21 FACILITY OPERATING SCHEDULE.

(A) The Buckeye Lake recreation facilities will be open only during daylight hours. The Shane Outpost Park campground and associated facilities shall be open and operated in accordance with the Buckeye Lake Protection Plan and the Shane Outpost Park rules and regulations. The exact schedule for days and hours that the facilities are open to the public will be determined by the town. The primary access to the lake (via the driveway that extends to the boat launch area and the fishing pier) shall be gated and locked at all times when the facilities are closed. Regular police patrols shall observe for unauthorized access or use of the lake during periods when the facilities are closed.

(B) At the discretion of the Town Manager (in consultation with the Utilities Director), the facilities may be closed for public use during inclement weather

or for any reason that may degrade water quality or compromise public safety.

§ 93.22 FEES AND RATES FOR USE OF THE FACILITIES.

Rates and fees for fishing, boating, camping or other activities, if any, will be as established by the Town Council and shall be posted in the Buckeye Recreation Center.

§ 93.23 ACTIVITIES AND USES.

- (A) Public boating shall be permitted only in vessels owned and provided by the Town. These vessels shall be non-motorized, non-trailer types such as canoes, kayaks, and row boats/john boats. Approved vessels shall be of a design where no contact with the water is made by the occupants.
- (B) Boating shall be restricted as to locations designated by the Town Manager (in consultation with the Utilities Director), but in no case within 150 feet of the water supply intake facilities. No boat shall touch shore except at the designated boat launch area/dock.
- (C) No more than five boats shall be permitted on the lake at any given time.
- (D) Reckless boating shall not be tolerated and any offender shall be removed from the lake and subject to a civil penalty for violating this subchapter.
- (E) Bank fishing will only be allowed in areas designated and identified by signs on site. These areas are further described as follows:
 - (1) The pier and the bank of the Lake directly south of the pier for a distance of 400 feet;
 - (2) The cove where Buckeye Creek enters the Lake, including an area extending along the bank 120 feet on the south side of the mouth of the creek and 275 feet along the bank on the north side of the mouth of the creek; and
 - (3) The pointe: an area of 200 feet along the bank of the Lake on the peninsula opposite Buckeye Water Treatment Plant.
 - (4) Buckeye Creek: the area of Buckeye Creek from the cove where Buckeye Creek enters the lake to the location where Buckeye Creek flows under Buckeye Creek Road.
- (F) Fishing from boats owned and provided by the town is permitted.
- (G) Regulations of the North Carolina Wildlife Commission shall apply for fishing and boating activities.
- (H) Picnicking will be permitted only in designated areas.
- (I) Campfires will be permitted only in designated areas and in approved fire rings under the following circumstances:
 - (1) A campfire permit must be obtained from the town in conjunction with a camping permit;
 - (2) All fires must be confined to the fire ring, must be continuously attended, and must be completely extinguished before leaving;
 - (3) The permit holder must provide firewood. Leftover firewood can be stacked in a designated area for use by others;
 - (4) Persons building fires will be responsible for any damage that may occur as a result of a fire; and
 - (5) Fires are not permitted in any other areas of the park.
- (J) Educational activities will be permitted as follows:
 - (1) The Buckeye Recreation Center may operate children's summer camps.

Programs at the lake typically include elementary instruction in hands-on biology, environmental education, wildlife viewing, and fishing education.

(K) Hikers or pedestrians shall stay on designated, marked paths. Motorized vehicles are prohibited from hiking paths.

(L) Pets in the Buckeye Lake Recreation Area shall be on a leash at all times and under direct care and supervision. Pets may have no contact with the water.

(M) Users shall confine activities to those areas which are designated for public use and shall in no instance enter other surrounding lands of the lakes.

(N) Swimming or any bodily contact with the water is strictly prohibited. Any user observed swimming, rolling a kayak, or in any other way, showing disregard for any of the stated regulations or otherwise contributing to degradation of water quality or abuse of these facilities may be restricted from using the lakes for a period of time as designated by the Town Manager or his or her designee.

(O) Hunting or trapping of wildlife will not be permitted on the premises of Buckeye Lake.

(P) Discourteous or abusive language or acts of violence or intimidation are not allowed.

(Q) No horses, cattle or domestic animals are permitted to water, wash or wallow in the reservoirs.

(R) No activity shall occur within the buffer area surrounding Buckeye Lake that does not comply with local zoning restrictions and 15A NCAC 02B.0214. Within 1/2 mile in all directions from the normal pool of the reservoir exists a WS-II Critical Area (CA). The CA is designated by the state to provide additional protection in close proximity to a drinking water supply intake. Being within the CA of a WS-II watershed requires that non-exempt development (disturbed or built upon area) occupy no more than 6% of the land owned or leased, and have a minimum of a 30-foot stream buffer. A 50-foot undisturbed buffer is in effect from the normal pool of the reservoir in conformance with 15A NCAC 18C.0403(f). A 30-foot stream buffer is in effect for all tributary streams to the reservoir within the Critical Area in conformance with 15A NCAC 02B.0214. Refer to Sections 154.165 and 154.215 of the Town of Beech Mountain Code of Ordinances for additional stream buffers beyond the WSII Critical Area.

(S) The cleaning of fish is prohibited in Buckeye Lake, Buckeye Creek, the Buckeye Lake area, and the Shane Outpost Park area.

(T) No discharge of firearms or fireworks (other than those approved for public show by the town) are permitted in the Buckeye Lake Recreational Area.

(U) Overnight tent camping is permitted in designated areas only and in compliance with the Buckeye Lake Protection Plan and the Shane Outpost Park rules and regulations.

(V) Trash and debris shall be carried out or placed in receptacles provided. Littering is strictly prohibited.

(W) Acts of degradation to water quality or desecration of trees or plant life will not be tolerated.

§ 93.25 USER SAFETY.

(A) To ensure safety, each person using the lake must sign their name in Buckeye Lake's register. The user responsible for small children shall be

required to list the names for each child after his or her name on the register.

(B) Not more than four adults, and fewer depending upon the weight rating of the boats, may occupy a boat at any time. All boats shall be equipped with at least one Coast Guard approved life preserver for each person on board.

(C) Persons under 16 years of age shall be permitted on the lake with supervision of an adult who will assume full responsibility. These individuals are required to wear U.S. Coast Guard approved floatation devices.

(D) The town or its designee is authorized to deny, suspend, or restrict the use of Buckeye Lake's impoundment premises or parts thereof to persons or groups who fail to comply with applicable laws or any regulations adopted hereunder including those for personal safety.

§ 93.26 SANITATION.

(A) Adequate sanitary sewage facilities shall be available in the recreational area. The nearest public restrooms are located in the Buckeye Recreation Center above the water treatment plant. There are also facilities located at the Picnic Shelter. Public restrooms shall be provided in the Shane Outpost Park campground area.

(B) Sufficient containers shall be provided at convenient locations for deposit of refuse and garbage. In no instance shall trash or refuse of any kind be thrown into the water.

(C) Waste left by domestic animals must be removed by the animal's owner or caretaker.

(D) No person shall do any act to impair or degrade water of the reservoirs.

§ 93.27 ENFORCEMENT OF REGULATIONS.

(A) A copy of these regulations shall be posted at the boat access, in the Buckeye Recreation Center, and in the Shane Outpost Park campground area and shall be available for every person to read before using the premises.

(B) The town shall be the official custodians in charge of the reservoir and surrounding premises. The Town Manager (who shall be in consultation with the Utilities Director on matters related to water quality and protection), and staff members such as the Town Manager may designate, shall be the executive agents of the town in maintaining and enforcing all regulations and policies which have been adopted.

(1) Subject to the discretion of the Town Manager, the primary responsibility for the day to day recreation use and maintenance of the lake facilities and protection of its water shall rest with the Recreation Director and staff members of the Buckeye Recreation Center as designated by the Recreation Director. Staff members shall perform inspections of the lake facilities at least once daily and at other times as needed to ensure compliance with adopted rules and regulations and policies.

(2) Other employees of the town, under the authority of the Town Manager (in consultation with the Utilities Director) with responsibilities for protection of Buckeye Lake's water quality and in the enforcement of these regulations include the employees of the Buckeye Water Treatment Plant and the employees of the Beech Mountain Police Department.

(C) Appropriate state and local law enforcement authorities will be called upon for assistance as required.

(D) Permission for the use of the premises may be denied or voided for any

person, group, or activity which is considered in any way threatening to the security and safety of any person or damaging to the facilities, equipment, or water quality.

(E) The town and its staff are authorized to direct persons whose presence and/or use of the facilities are in violation of law or regulations to leave Buckeye Lake's premises.

(F) The first violation of this subchapter shall subject the offender to a civil penalty in the amount of \$100. A second violation shall subject the offender to a civil penalty in the amount of \$500. A third violation shall subject the offender to a civil penalty in the amount of \$1,000 and a permanent ban from using Buckeye Lake.

SECTION II. CODIFICATION. The provisions of Section I of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION III REPEALING CONFLICTING ORDINANCES. All ordinances or portions of ordinances in conflict with this Ordinance, or inconsistent with the regulations of this Ordinance, are hereby repealed only to the extent necessary to give this Ordinance full force and effect. It is the intent of the Town of Beech Mountain not to repeal, any ordinance or part thereof not in conflict therewith; and all such ordinances and parts thereof are hereby declared to remain in full force and effect.

SECTION IV. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other parts of the Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION V. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

Ordinance No. 2020-02

TOWN OF BEECH MOUNTAIN, NC

AN ORDINANCE TO AMEND CHAPTER 93: PARKS AND RECREATION: ORGANIZATIONAL STRUCTURE; GENERAL RULES FOR PARKS OF THE TOWN OF BEECH MOUNTAIN CODE OF ORDINANCES

WHEREAS, the Town of Beech Mountain acknowledges the benefits to the community of recreation and a healthy lifestyle; and;

WHEREAS, the Town of Beech Mountain recognizes the importance of recreational amenities to its economy and its success as a tourist destination; and;

WHEREAS, the Town of Beech Mountain strives to plan, construct and maintain a variety of facilities, parks and natural spaces that improve the quality of life for all residents;

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN, NORTH CAROLINA, THAT:

SECTION I. The Code of Ordinances, Chapter 93 (Parks and Recreation), Section §93.05 GENERAL RULES FOR PARKS is hereby amended to read as follows:

§ 93.05 GENERAL RULES FOR PARKS.

All users of town parks shall adhere to the following rules and regulations.

(A) All town parks open at sunup and close at sunset. Only registered campers may access Shane Outpost Park grounds and facilities during non-daylight hours.

(B) Motorized vehicles are prohibited on trails, walkways, ball fields and tennis courts.

(C) Overnight camping or parking is permitted for registered campers in Shane Outpost Park only; all other overnight camping or parking within the parks is prohibited.

(D) Dogs and other domestic animals shall be kept on a leash and under control at all times. Dogs may be allowed off-leash in designated areas of the Bark Park only.

(E) Litter left by animals must be removed by the animal's owner.

(F) Pets are prohibited in the playground area.

(G) Removal or cutting of any plant material (flowers, trees, shrubs) is prohibited.

(H) Hunting or trapping in the parks is prohibited.

(I) Swimming in lakes is prohibited.

(J) All fishing within park areas must comply with the rules established by the State of North Carolina.

(K) The rights of others must be respected at all times.

(L) Entering upon frozen lakes, ponds, or other bodies of water is strictly prohibited.

(1989 Code, Title IV, Ch. 78, § 5) (Am. Ord. 2015-05, passed 5-12-2015)
Penalty, see Chapter 11, § 11.01

SECTION II. CODIFICATION. The provisions of Section I of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION IV. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other parts of the Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION V. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

Motion

Weidner Abernethy made a motion to adopt the Buckeye Lake Protection Ordinance and Buckeye Lake Protection Plan as revised by Council and Erin Gonyea seconded the motion. CARRIED. unanimously.

8.2. Buckeye Creek Road Paving of the back-gate

The Buckeye Creek Road paving project to pave the roadway through to

the back gate was discussed. Mayor Kaufman stated the bid was for \$684,635.00 and Mr. Pudney stated this work would begin March 11th and we estimate the project to be completed by June.

Mr. Pudney noted that prepare work to be completed will be the culverts which will be replaced upsizing them and performing ditch work along with sewer manholes to be replaced and or repaired. Once completed the contractor's date can be scheduled for the paving. Mayor Kaufman suggested we coordinate with NCDOT to add the sign at Hwy 321. The way finder sign will direct travelers to Beech Mountain.

Motion

Jimmie Accardi made a motion to adopt Resolution No. 2020-02 and to accept the contract bid for \$684,635.00 from Moretz Paving INC., to pave Buckeye Creek Road as specified in the contract and Erin Gonyea seconded the motion. CARRIED. unanimously.

8.3. 2018 Water & Sewer System Upgrade Project

Mayor Kaufman noted the lowest bid received was for \$3,383,360.00 million dollars from Iron Mountain Construction Company, this was what was estimated three years ago. The Town re-advertised and received three quotes, one was over 6 million dollars. Mayor Kaufman stated the bid shall be contracted with Iron Mountain Construction, out of Mountain City, Tennessee and he requested a motion to accept the bid.

In response to Councilmember Abernethy's question as to the funding, Mr. Pudney stated the Town is using the State's revolving fund for Water and Sewer which was pre-approved by the State. After the Council approves the project contract, the State will finalize the loan documents. All contractor draws come from the State's revolving fund.

Motion

Jimmie Accardi made a motion to accept the Iron Mountain Construction bid at \$3,383,360.00 for the 2018 Water & Sewer System Upgrade Project as specified in the contract under Resolution No. 2020-01 rehabilitation project and Erin Gonyea seconded the motion. CARRIED. unanimously.

8.4. Lake Coffey Bathroom Project

Mayor Kaufman stated the Town will remove the Porto-potty and construct the bathroom. Building Inspector, John Merritt designed the site area layout and functional bathroom for Lake Coffey.

Mr. Pudney said we received a turn-key bid for \$18,000. Mr. Pudney explained the specs saying the hot water is electric with a heater vent. Water and sewer will be tied into the town's system. Parks and Recreation Department will perform the maintenance. The Town owns the land and Mr. Pudney further explained the site layout. Timeline for completion is estimated

in June by the time the fishing derby occurs.

Motion

Jimmie Accardi made a motion to construct the bathroom facility at Lake Coffey and Erin Gonyea seconded the motion. CARRIED. unanimously.

9. OLD BUSINESS

9.1. Town Hall Meetings

There was discussion regarding scheduling and suggestions for topics for Town Hall meetings. It was determined by consensus that the next Town Hall meeting will be Thursday, June 11, 2020 at 5:00 p.m. at Buckeye Lake Recreation Center. Announcements will be posted on the website and on social media and a flyer will be inserted into the next utility bill notifying the public.

In response to Mayor Kaufman's question regarding the funding for the road paving on Buckeye Creek Road, Mr. Pudney answered that the monies were coming from the reserves and that he will bring a budget amendment before Council in April in order to fund that project from the reserves. A grand opening and ribbon cutting for Shane Park and for the road paving of the back gate can occur at the same time upon completion dates.

Motion

Town Council discussion regarding Town Hall Meetings, topics and schedule.

10. TOWN MANAGER AND STAFF REPORTS

10.1. Business Acknowledgement- Beech Mountain Ski Resort 1007 Beech Mountain Parkway

General Manager Ryan Costin provided a report on the ski season and future plans. Mr. Costin represents the largest taxpayer and business on the mountain.

Mr. Costin said he appreciated working together with the town and community and he gave an overview and history of the ski resort noting that originally the winter ski season was 82 days and has grown to a November through March season including the summer mountain biking season. He highlighted their infrastructure improvements such as snow making abilities setting new standards competing with other resorts and said the biking experience has evolved with the town's offerings forming positive visitor, resident and tourist experiences.

10.2. January Monthly Financial Report

Mr. Pudney pointed out the two submitted financial reports specifically the

reserves transfer of one million dollars from the Town's BB&T account to the NC trust fund accounts 2 & 3. The budget is currently at 58.33% of the budget. The departments are at 59.00% and as departments get in line with the benchmark for expenditures we will be within the proper expenditures by the end of the fiscal year.

10.3. Budget Report for January 2020 and Manager's Report

Mr. Pudney addressed the public comment inquiry from Mr. Wilson, and stated the Governor announced a State of Emergency on March 10, 2020 due to Coronavirus. The Town departments and employees are encouraged to monitor health conditions and to protect the workforce. The Chief of Police, Mr. Barnett and Mr. Pudney attended an Avery County Health Department meeting regarding the Coronavirus which they state is far less deadly than the flu. Protocol to follow is the same for influenza such as hand washing, sanitizing and cover your cough, and be aware of health precautions. The Town will be monitoring information from the CDC, the State, and the County.

Mr. Wilson also asked about the water quality and the Town's water quality report from the State is available and we also scored #2 in the State for water taste quality which is coming out of our state-of-the-art new water plant. At this time Buckeye Lake is at full 100% capacity. The future Watauga Water Intake project is moving forward as a secondary water source. The Council held the workshop addressing this infrastructure issue and voted to get the project underway and to solicit a publicity (PR) firm and the Manager's Office has reached out to benchmark cities who have dealt with same problem.

The senior project leadership team will be spearheaded by Robert Heaton, retired Infrastructure Director. The Manager met with Banner Elk's Town Manager, Rick Owen, as he has insight as past Beech Mountain Mayor and we are meeting with the county administration on March 20th. The Watauga Water Intake workshop has details of the upcoming plans for the project and task force steps.

Mr. Pudney highlighted the Shane Park permitting and schedule for that project as well as the new Public Works Facilities construction and financing issues. Seasonal roadway maintenance crews will be hired for extensive clean-up of roadways, potholes, gravel roads and rights-of-way maintenance. Mr. Daniel Davis will research and find a company to conduct an analysis and an environmental study of the use of salt and its impact on the creeks to determine if there is a salt problem in our creeks.

He discussed the Dog Bark Park, the Public Works construction site noting that we added a silt fence around the town's topsoil. The topsoil is a commodity and we will stockpile it for now. The soil will be graded and seeded while on site. The Lake Coffey roof on the building is almost completed. It will be painted with an overhead door installed for equipment storage.

Mr. Pudney addressed the Water and Sewer lines replacement project, stating that property owners and residents will receive letters and door hangers as notification when the construction on their road/streets begins for the pipe

replacement throughout the town. The project is based on the weather and will continue in the spring through late fall as it is an aggressive schedule.

- 10.4. Fire Department Monthly Report
- 10.5. Police Department Monthly Report
- 10.6. Department of Infrastructure Reports
- 10.7. February Recreation Report-

Parks and Recreation Director, Sean Royal reviewed the upcoming recreation programs including the 'Lunch and Learn', summer camp scholarship program and the new basketball program.

- 10.8. TDA March Report
- 10.9. Planning and Inspections Report 2020-02

11. CITIZENS' AGENDA COMMENTS

- 11.1. Mr. Nick Wilson inquired into the painting and stripping of roads, to which Mr. Pudney said approximately 6 miles of roads are budgeted to be stripped.

Mr. Frank Steele stated that the bar has been set a high and he congratulated Council and the Manager's Office for working productively together.

12. TOWN COUNCIL COMMENTS

- 12.1. Councilmember Melang stated Public Works had performed a great job with snow removal, salting and gravel maintenance through the winter season.

Councilmember Abernethy stated his excitement regarding the most productive meeting from acknowledging businesses and infrastructure accomplishments such as the paving of Buckeye Creek Road back gate, to the water and sewer lines replacement, to the Lake Coffey bathroom and hiring seasonal workers to clean-up and maintain roadways. He agreed with reaching out to our neighbors regarding the Watauga Water Intake Project. Public Works is performing an exceptional job. Citizens report a positive experience and we have safe roads. Mr. Abernethy suggested using inset reflectors on roadways. He said the State portion has them and they are not inexpensive as the road must be grooved.

Councilmember Gonyea noted the progress and upgrades on the mountain are exciting, and she thanked Mr. Costin for working with the town on the behind the scenes with management and law enforcement of the vehicle parking in the town during the peak ski season.

Vice Mayor Accardi agreed and said generally the other businesses thank the Costin family for management of the Ski Resort. He joked and stated out of the 19 town manager applications received, none are from Bob.

Mayor Kaufman pointed out that the Police Department had 243 assists

in one month, safely helping to get people up and down the mountain, and he thanked the Police Officers.

**13. CLOSED SESSION - PURSUANT TO NC GS 143-318.11 (A)(3) (6)
ATTORNEY CLIENT MATTERS AND PERSONNEL**

- 13.1.** Mayor Kaufman requested a motion to enter into closed session for attorney client matters and personnel matters.

Motion

Jimmie Accardi made a motion to enter into closed session for attorney client and personnel matters and Weidner Abernethy seconded the motion. CARRIED. unanimously.

- 13.2.** Mayor Kaufman requested a motion to reconvene from closed session into open session.

Motion

Jimmie Accardi made a motion to reconvene into open session from closed session and Weidner Abernethy seconded the motion. CARRIED. unanimously.

14. OTHER BUSINESS- HIGH COUNTRY COUNCIL OF GOVERNMENTS

- 14.1.** Mayor Kaufman announced the upcoming April 16th dinner and meeting at 6:00 p.m. for the High County Council of Government quarterly meeting, hosted by Town of Beech Mountain at the Buckeye Lake Recreation Center. Our State representative Senator Deanna Ballard is the guest speaker. Topic of interest and discussion will be the Watauga Water Intake Project as well the tax question will be addressed.

15. ADJOURNMENT

- 15.1.** There being no further business, Mayor Kaufman request adjournment at 6:18 p.m.

Note: the minutes are not a verbatim record of the proceedings.

Motion

Weidner Abernethy made a motion to adjourn the meeting and Jimmie Accardi seconded the motion. CARRIED. unanimously.

Town Clerk

Mayor, Town of Beech Mountain



MINUTES

Regular Town Council Meeting

4:00 PM - Tuesday, April 14, 2020
Council Chambers

The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, April 14, 2020, at 4:00 PM, in the Council Chambers, with the following members present:

COUNCIL PRESENT: Mayor Barry Kaufman
Vice Mayor Jimmie Accardi
Councilmember Weidner Abernethy
Councilmember Kelly Melang
Councilmember Erin Gonyea

COUNCIL EXCUSED:

STAFF PRESENT: Attorney Stacy Eggers, IV
Interim Town Manager Bob Pudney
Town Clerk Tamara Mercer
Director of Special Projects Riley Hatch
Finance Officer Steve Smith

1. CALL TO ORDER

1.1 The invitation to Join Town Council Zoom Meeting

.

<https://zoom.us/j/8649875542>

Meeting ID: **864 987 5542**

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 864 987 5542

Either log-in or dial-in using the above referenced link or Toll-free numbers, then enter Meeting ID: 864 987 5542

Or please watch the meeting through the website portal:

[https://townofbeechmountain.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal∓id=148](https://townofbeechmountain.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&id=148)

2. ADOPTION OF AGENDA

- 2.1.** Mayor Kaufman requested a motion to adopt the agenda.

Motion

Weidner Abernethy made a motion to adopt the agenda, by roll call the vote was taken and recorded and Jimmie Accardi seconded the motion. CARRIED. unanimously.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

- 4.1.** Public Comment was solicited and advertised, and no one elected to submit a comment. Mr. Pudney stated that a resident from Pinnacle Inn submitted a concern by email, but she did not wish for it to be read during the regular meeting.

5. CONSENT AGENDA

- 5.1.** Adoption of Minutes - February 25, 2020 Special Work Session, March 10, 2020 Regular Meeting minutes, March 15, 2020 Emergency Meeting COVID-19, March 27, 2020 Special Meeting COVID-19

Motion

Erin Gonyea made a motion adopt minutes of February 25, 2020 Special Work Session, March 10, 2020 Regular Meeting minutes, March 15, 2020 Emergency Meeting COVID-19, March 27, 2020 Special Meeting COVID-19 Kelly Melang seconded the motion. CARRIED. unanimously.

- 5.2.** 2020 Audit Contract with C. Randolph CPA, PPLC

Motion

Kelly Melang made a motion to approve the contract as presented: 2020 Audit Contract with C. Randolph CPA, PPLC and Erin Gonyea seconded the motion. CARRIED. unanimously.

- 5.3.** Resolution to accept SRP increased funding

Motion

Weidner Abernethy made a motion to approve Resolution No. 2020-04 2018 Sewer System Rehabilitation Project (DWI Project No. E-SRP-W-17-0104) purpose is for additional \$200,000 of SRP loan proceeds, due to higher cost of construction, Town Staff applied for and received approval of an additional ten percent (10%) increase in the SRP funding, the maximum amount available from the State SRP and Jimmie Accardi seconded the motion. CARRIED. unanimously.

5.4. 2018 Collection System Capital Project Budget Ordinance Amendment

Motion

Weidner Abernethy made a motion to approve 2018 Collection System Capital Project Budget Ordinance Amendment adjustment to expenditures \$200,000 for Collection System Rehabilitation Project (SWI # E-SRP-W-17-0104) and Kelly Melang seconded the motion. CARRIED. unanimously.

5.5. Buckeye Creek Road Paving Amendment No. 2020-01 to 2020 Budget Ordinance

Motion

Weidner Abernethy made a motion to approve appropriated funds for the asphalt paving work on Buckeye Creek Road for an amendment to 2020 Budget Ordinance No. 2020-01 and Jimmie Accardi seconded the motion. CARRIED. unanimously.

5.6. Water & Wastewater Utility Budget Amendment

Motion

Erin Gonyea made a motion to approve the Water & Wastewater Utility Budget Amendment No. 2020-02 and Kelly Melang seconded the motion. CARRIED. unanimously.

6. TOWN MANAGER AND STAFF REPORTS

- 6.1.** Mr. Pudney reviewed the Town Manager's report and noted that the approved budget amendments allows the Town to move forward paving the back gate on Buckeye Creek Road, and to continue the Public Works Facilities construction project, and the budget amendment for the water and sewer rehabilitation project is now in place.

Mr. Pudney addressed the Covid-19 responses and impacts as follows:

- Town Hall/ town buildings posted as closed to public traffic
- Short term rentals prohibited as of 3-26-2020
- Business closures
- TDA created and is hosting a team to educate and assist town businesses with Federal and State loans and funding applications. 10 businesses applied
- Stay at home order
- 14-day quarantine
- Notification Traffic sign set up at Town entrance
- Emergency information posted on the Website, social media, Town Hall door.
- Utilities disconnections are prohibited
- Parks, courts, playgrounds closed, posted
- Cancelled all board and committee meetings
- Cancelled all recreation activities

- Remote Council meetings set up as per best practices guidelines
- Parks and Recreation Remote exercise classes developed
- Protection of workforce/ separation of Workforce crews
- Remote working select leadership
- Leave/ vacations canceled for employees
- Out of area restrictions
- Sick leave policy to comply with eFMLS & Emergency Family Medical Leave Act
- Do not come to work when sick policy
- PPE (Personal Protective Equipment) protocols for fire and police response
- Modified dispatch criteria for medical calls

Town is doing everything within the law to protect the community. The business closures will have a tremendous impact and economic loss. The Police Department is educating those travelers who are reported as arriving on the mountain regarding the travel restrictions in place and the required 14 day quarantine. There is limited delivery by the Police Department supplying medications and groceries to those residents at greatest risks in the community.

Mr. Pudney provided a status report on the various projects around town. The bathroom at Lake Coffey has the foundation poured and the framing is underway, and the completion date is set for June as well the new Public Works Facilities project is under construction and funded.

Shane Park has had final plans reviewed. Permitting is back on track and the work is to begin the week of April 20th. The Buckeye Creek Road paving project includes culvert replacement and/or upgrades, manholes, valve boxes raised and ditches reconfigured, as well grading and paving is slated to start at the end of April.

The Watauga Water Intake project website is in progress. The RFP for a public relations firm is advertised in order to educate and reach out to surrounding community and the county regarding the Water Intake project. Mr. Robert Heaton will spearhead that leadership team, as he is the best resource regarding the history and has institutional knowledge on the issue. He is working with the engineer, Benjie Thomas, Mr. Pudney himself, Ms. Sandy Carr and Kate Gavenus from the TDA, and Mr. Urs Gsteiger.

The 2018 Water & Sewer line replacement contract was awarded to Iron Mountain and will begin next week. The contractor meeting is scheduled. We needed to increase the loan funding to \$200,000 due to unforeseen changes.

We have chosen a vendor for the town website after receiving quotes and the development team is waiting for the approval of the upcoming fiscal year budget. The new Public Works Facility construction is on schedule. The foundation is poured for the buildings. The steel is set for the recycling center.

The preliminary draft for the FY:2020-2021 Annual Budget will be ready to

be sent to Council for the initial review. There will be an Operations section separate from the Capital section. Capital projects will be listed in priority. This budget is aggressive on infrastructure projects as was directed by Council at their Planning Retreat in January. The public hearing and next meeting will be conducted remotely.

Mr. Pudney said questions regarding the proposed budget can be conducted with Administration and Finance. The budget is not ready for public debate yet but will be ready for the Public Hearing May 12, 2020 and June 9, 2020. Council will receive a hard copy and an electronic copy for review on April 21, 2020.

It is National 911 Dispatch Appreciation Week and Mr. Pudney is buying our dispatch team lunch. Police Chief Tim Barnett graduated from UNC SOG Municipal and County Administration Government class which he has been attending the training throughout the past year. Mr. Pudney reminded everyone to stay home and stay safe.

- 6.2. Fire Department Monthly Report
- 6.3. Police Department Monthly Report
- 6.4. March 2020 Parks & Recreation Report
- 6.5. February Financial and Budget Report
- 6.6. Planning and Inspections Report 2020-03
- 6.7. Department of Infrastructure Reports

7. TOWN COUNCIL COMMENTS

- 7.1. Councilmember Abernethy referred to the State of Emergency noting that Mr. Pudney is balancing procedures and managing staff in an unstable situation and his performance is positive and outstanding.

Vice Mayor Accardi agreed and thanked Mr. Pudney for a great job, to which Councilmember Gonyea stated his leadership is immeasurable. She stressed people to be flexible, to work with law enforcement and the Public Works department, and for citizens and businesses to be safe. Councilmember Melang said 'ditto', stay safe and quarantine.

Mayor Kaufman inquired into the seasonal cleanup, to which Mr. Pudney said crews were dispatched to specific areas such as North Pinnacle Ridge, Pine Ridge Road, the crews specifically target Beech Mountain Parkway and he further discussed the mowing schedule. It was stated that after the pandemic is lifted, an employee luncheon would be scheduled. Mr. Pudney reviewed the procedure for working with the remote meeting software to move into closed session and Mayor Kaufman asked for a motion to recess the open meeting.

Motion

Jimmie Accardi made a motion to recess the open meeting and move into the closed session and Weidner Abernethy seconded the motion. CARRIED. unanimously.

**8. CLOSED SESSION - PURSUANT TO NC GS 143-318.11 (A)(6)
PERSONNEL MATTERS**

- 8.1.** Mayor Kaufman requested a motion to reconvened from the closed session into open session.

Motion

Jimmie Accardi made a motion to reconvene the meeting to the open session and Kelly Melang seconded the motion. CARRIED. unanimously.

9. OTHER BUSINESS

- 9.1.** Mayor Kaufman requested a motion to amend the agenda adding Other Business - Personnel

Mayor Kaufman requested a motion to amend the Interim Town Manager, Bob Pudney's salary and to increase it by \$15,000.

Motion

Jimmie Accardi made a motion to amend the agenda to add the topic Other Business and Weidner Abernethy seconded the motion. CARRIED. unanimously.

Motion

Erin Gonyea made a motion to increase the Interim Town Manager's salary by \$15,000, effective and retroactive April 1, 2020 and Kelly Melang seconded the motion. CARRIED. unanimously.

10. ADJOURNMENT

- 10.1.** There being no further business, Mayor Kaufman requested a motion to adjourn at 5:10 p.m.

Note: the minutes are not a verbatim transcript of the proceedings.

Motion

Weidner Abernethy made a motion to adjourn and Kelly Melang seconded the motion. CARRIED. unanimously.

Town Clerk

Mayor, Town of Beech Mountain



COUNCIL ACTION ITEM

TO: Town Council

FROM: Steve Smith

DATE: May 12, 2020

SUBJECT: 2nd Public Hearing Request FY:2020-2021 Annual Budget

FOR THE PURPOSE OF:

To set 2nd public hearing date for the regular Council Meeting June 9th, 2020

STAFF RECOMMENDATION:

To approve the public hearing for June regular meeting

SIGNATURES:

Town Manager

Town Clerk



ORDINANCE

TO: Town Council
FROM: Steve Smith
DATE: May 12, 2020
SUBJECT: Watauga River Intake Capital Project Ordinance

FOR THE PURPOSE OF:

Capital Project Ordinance is not required until financing and construction bids are in place. We are going ahead and opening the Project Ordinance in anticipation of the project reaching the construction phase. The Ordinance will also provide for transparent and accurate accounting of the total project cost.

ATTACHED FOR YOUR CONSIDERATION:

Capital Project Ordinance #2020-03

STAFF RECOMMENDATION:

Approve

SIGNATURES:

Town Manager

Town Clerk



Ordinance

Town of Beech Mountain
North Carolina

Date: 05/12/2020

Ordinance No. 2020-03
TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
WATAUGA RIVER INTAKE CAPITAL PROJECT ORDINANCE

BE IT ORDAINED by the Council of the Town of Beech Mountain, North Carolina that, pursuant to Section 26(b)(6) of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is the Watauga River Intake Project to be financed from a combination of transfers from Capital Reserve Fund and Utility Revenue Bonds.

Section 2: The officers of the Town of Beech Mountain are hereby directed to proceed with the capital project within the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Construction Costs	\$ -
Engineering Fees	200,000
Administration	3,576
Permit Fees	10,000
Legal and Public Relations	126,000
Consultants	<u>45,000</u>
Total appropriations	<u>\$384,576</u>

Section 4: The following revenues are anticipated to be available to commence this project:

Proceeds – Revenue Bonds	-
Transfers from Capital Reserves	<u>\$384,576</u>
Total estimated revenue	<u>\$ 384,576</u>

Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of Chapter 159 of the North Carolina General Statutes.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Council.

Section 9: Copies of this capital project ordinance shall be furnished to the Clerk to the Council, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 12th day of May 2020.

Barry Kaufman, Mayor

ATTEST:

Tamara Mercer, Town Clerk

Town Seal



COUNCIL ACTION ITEM

TO: Council
FROM: Rebecca Ward
DATE: May 12, 2020
SUBJECT: Tax Release

FOR THE PURPOSE OF:

Tax Release Request from Tax Administrator:

Pursuant of NC G.S. 105-381; All releases & refunds must be approved by the governing board

Pursuant of NC G.S. 105-380; All refunds must be approved by the governing board

Attachments:

1. Janice Fleischer (release)
2. VHLA, INC. (release)
3. 102 Snowbird LLC (release)

SIGNATURES:

Town Manager

Town Clerk

TOWN OF BEECH MOUNTAIN TAX OFFICE

RELEASE REQUEST

PROPERTY OWNER	LAST	FIRST	MIDDLE
	Fleischer	Janice	
ADDRESS	105 Doe Lane Beech Mountain, NC 28604		
LOCATION	105 Doe Lane	COUNTY	Watauga

☒ I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

YEAR	ASSESSMENT		TAX AMOUNT			RECEIPT NUMBER
	TOWN	DISTRICT	TOWN	DISTRICT	TOTAL	
2018	60.75					
2019	61.55			61.55	61.55	

ACCOUNT NUMBER	
PARCEL NUMBER	689
AMOUNT OF RELEASE	\$122.30
DATE OF COUNCIL MEETING	05-12-2020

SPECIFIC REASON FOR RELEASE

Personal property that was sold in 2017 per Watauga Cty.

Rebecca L. D.

Tax Administrator

Approved By

Date

REFUND REQUEST

☐ I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

YEAR	TAX	INTEREST PENALTIES COSTS	TOTAL PAID	DATE PAID	TOTAL REFUND
MAKE CHECK TOTAL					

SPECIFIC REASON FOR REFUND

Tax Administrator

Approved By

Date

TOWN OF BEECH MOUNTAIN TAX OFFICE

RELEASE REQUEST

PROPERTY OWNER	LAST	FIRST	MIDDLE
	VHLA INC		
ADDRESS			
LOCATION	Personal Property	COUNTY	Watauga

☒ I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

YEAR	ASSESSMENT		TAX AMOUNT			RECEIPT NUMBER
	TOWN	DISTRICT	TOWN	DISTRICT	TOTAL	
2019	15.07					

ACCOUNT NUMBER	
PARCEL NUMBER	580
AMOUNT OF RELEASE	\$15.07
DATE OF COUNCIL MEETING	05-12-2020

SPECIFIC REASON FOR RELEASE

Personal property that was sold per Watauga Cty.

Rebecca L. L.

Tax Administrator

Approved By

Date

REFUND REQUEST

☐ I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

YEAR	TAX	INTEREST PENALTIES COSTS	TOTAL PAID	DATE PAID	TOTAL REFUND
MAKE CHECK TOTAL					

SPECIFIC REASON FOR REFUND

Tax Administrator

Approved By

Date

RELEASE REQUEST

☒ I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

DATE OF COUNCIL MEETING	05-12-2020
-------------------------	------------

Date _____

☐ I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

Date _____



COUNCIL ACTION ITEM

TO: Mayor & Council
FROM: Bob Pudney
DATE: May 12, 2020
SUBJECT: 1st Public Hearing for FY:2020-2021 Annual Budget

FOR THE PURPOSE OF:

1st Public Hearing for FY:2020-2021 Annual Budget. An opportunity for citizens to comment on the proposed Annual Budget for Fiscal Year 2020-2021

SIGNATURES:

Town Manager

Town Clerk

Let me start my comments on this year's proposed budget by saying that overall it represents significant progress towards the goals I have been advocating and seeking for many years. The focus on infrastructure spending, the increases in the Public Works budget and the presentation of capital spending as a separate area are all welcome. In this budget the Town will spend over \$1.5 million on infrastructure projects, but it is important to keep in mind that most of that money comes from Reserves and not current revenues. As to the remainder of the budget, I have a number of comments, many of which I have already shared with Bob, but will reiterate below. I will also try to provide some background on several issues of which some of you may be unaware.

First I would like to address the shifting of certain employee salaries from Utility to General Fund, a move which I fully support for the following reasons. In 2012 I and a number of Town officials met with the LGC to discuss how we could finance a new water plant. At that meeting the LGC staff emphasized that the Utility Fund needed to be self supporting, which at that time the Town's was not. Subsequently, several of us helped the Town to revise its water rate structure, suggested charging internally for water use by Town Departments and also suggested reallocating parts of some salaries from Utility to General Fund. It remained that way until Tim Holloman decided to change it. He and I had several discussions about this and I never understood why he felt this was a good move. Given the infrastructure spending issues we face, any expense dollar moved to the General Fund is a dollar to be used by Utility to pay debt service.

The budget proposes a 1% COLA and 2% merit increases. I suggest that the 2% be given as a bonus and not as a salary raise. As currently proposed, the ratchet effect of annual salary increases continues. Spending on Town salaries has increased over 16% from 2017 to this budget. This is simply unsustainable. Our revenues are essentially flat and have been for many years. Given the Town's other needs, salaries simply can not continue to grow at 4 or 5% per year. The only way to control this ratchet effect is to make the merit increases bonuses, which do not affect future salaries.

Insurance costs are now almost \$600,000 annually. I understand some changes have been made regarding dependent coverage, but it appears the Town is still paying the vast majority of health insurance

coverage costs for dependents. This is unfair both to taxpayers and to those employees who do not have dependents.

The Recreation budget is too high, at around \$716,000, all without the debt service of Buckeye Recreation Center, which was paid off two years ago. As late as 2017, the Recreation budget was \$622,000 and that included \$146,000 in debt service. Thus the actual budget (minus debt service) has increased about \$200,000 in four years with about \$130,000 of that in personnel costs. While recreation is an important part of the Town, I believe we can accomplish the same mission with less money.

I continue to have concerns about the Police budget, but at least that budget appears stable. One area of concern, however, is take home vehicles. When this idea was first proposed, it was sold as a cost savings measure. I met with Chief, Steve Smith and Tim and showed them this was impossible since the cost per mile does not change. Nonetheless, the Council agreed to a one year trial. We have never heard back on any cost savings and the program is now touted as an employee benefit. This raises a number of other questions. When the program was first adopted, we were told there would be strict guidelines and that only a few officers would qualify for take home vehicles. I learned this week that all officers now have take home vehicles. I would like an audit to determine which officers actually qualify under the guidelines. I would further suggest that the authority to grant a take home vehicle be moved from the Chief to the Town Manager, a more impartial decision maker. I would further like to see a yearly comparison of actual miles driven in Police vehicles over the last 5 years to see how much this is costing taxpayers in increased mileage.

The Sanitation budget now exceeds \$640,000. I believe it may be time to revisit the issue of discontinuing trash pickup and moving to neighborhood trash centers. At a minimum it may be time to study the issue and see if there would be cost savings with that approach.

The budget proposes a new Public Safety building in the 2024 budget year, at a cost of some \$3.4 million dollars. Can we really afford this luxury? While a new building would be nice, we confront a \$20 million dollar Intake project that is vital to the Town's survival. Until we figure out how to pay for that project, I believe a new Public Safety building is a luxury we can not afford.

Debt service is an important part of any budget and at present the General Fund's debt service is about \$430,000 (about 7% of the budget) and the Utility Fund about \$540,000 (about 22% of the budget, a fairly high percentage). Estimated debt service on the Intake is about \$800,000. How can we afford this unless we increase our focus on cutting costs in other areas of the budget?

Several years ago the Council ordered a future infrastructure cost projection model be created. That model has been instrumental in planning and paying for water and sewer improvements. A number of us have been asking that a similar model be created for road paving, upkeep and maintenance and I was under the impression that this had been done. I learned this week that this is not the case. We desperately need such a model. Simply allocating some dollars each year to paving and graveling roads is not a plan. While this year's expenditures are useful, a more comprehensive plan for roads is still needed.

Finally, we are still the beneficiaries of our "deal" with Watauga County on sales tax distribution. I trust the Council understands this deal could evaporate at any time and the Town would need to make up a revenue shortfall of at least \$400,000 to \$500,000.

Urs Gsteiger

Since Urs has requested our comments, I'll offer the following. Please understand that I am making these comments as a tax payer and resident. I'm sure most of you know I normally don't comment in such a forum, but I feel like with the current climate with Bob Pudney managing the Town and with the new Town Council seeking input we have an opportunity that we have not had in a number of years. I'm thankful and hopeful for the future of our Town.

I applaud Urs for identifying a number of areas for the Town Council to focus on, review and/or respond to relative to the budget. All of this is healthy for our Town. These are my observations based on the 110 pages in the proposed budget.

Speaking to Town Council members, I suggest you approach your budget looking both at revenues/income and expenses. An approach that only addresses one side of the equation does nothing but move funds between expense accounts. The bottom line has no impact, all you will do is argue about who gets the bigger piece of the same pie. Every successful business (whether or not you think the Town is a business) seeks more income/revenue and control/containment/reduction of expenses to improve the bottom line.

On page three of the proposed budget, the Tax Base and Rate chart is revealing. This is not a popular topic, but clearly the property valuation for 2019 is less than it was in 2008. I don't recall a tax increase in the 19+ years I have lived on Beech Mountain, and I'm not suggesting that you should increase taxes but this means we have less to invest in the Town than we were investing in 2008. Page 7, while I'm certain is not intended to be

misleading, only identifies 4 actual and one budget year of the previous 11.

I am suggesting, however, that you have an opportunity to increase total property valuation in a number of ways which will increase the total tax revenue for the Town. In my opinion, the best opportunity you have is to piggy back on your own investment in paving Buckeye Creek Road. You should look for ways to incentivize development with utilities extended to the North side of Town, and you will see the same development that paving Pine Ridge and Pinnacle Ridge loop provided to the Town 15+ years ago. Your second opportunity is with economic development which has been largely ignored for years despite the Town's and TDA's investment in staff who were supposed to focus on this as part of their annual goals. A third opportunity appears on Page 8 when you take a look at the negative trend with local sales tax revenues.

I agree with the move to unload utility fund salaries' burden, and with Urs' suggestion to bonus rather than increase salaries in all departments. I question why there is no history in the Visitor Center budget for comparison. I question how the substantial increase in Public Works, Page 39, will be evaluated cost/benefit wise. The justification is "desired projects". More detail might be helpful. Could TDA fund the Special Project on Page 43 rather than adding this to Town taxpayers? Agree with study of curbside vs. neighborhood recycling centers with trash compactors but looks like a good portion of the increase is Watauga landfill fee per ton plus debt in Sanitation Pages 65-69.

From a Capital Expenditures standpoint, it would be difficult to argue that many/most of these projects starting on Page 75 are

hard to justify when held up against the infrastructure needs (water/sewer). It would seem Council should request justification and perhaps prioritization with only emergency needs being funded. A number of these identified requests seem like wish list items, but perhaps more information will reveal a true need. Is there a priority list for resurfacing roads associated with the \$1,156,090 on Page 92?

Please accept these as "public comment". I'm not certain how the process is going to work with limited gatherings, but I am confident that Bob Pudney will be open and honest with all communication. Again, I am thankful for the new direction I am seeing with the Town.

Brian Barnes



Beech Mountain

Annual Budget

2020-2021



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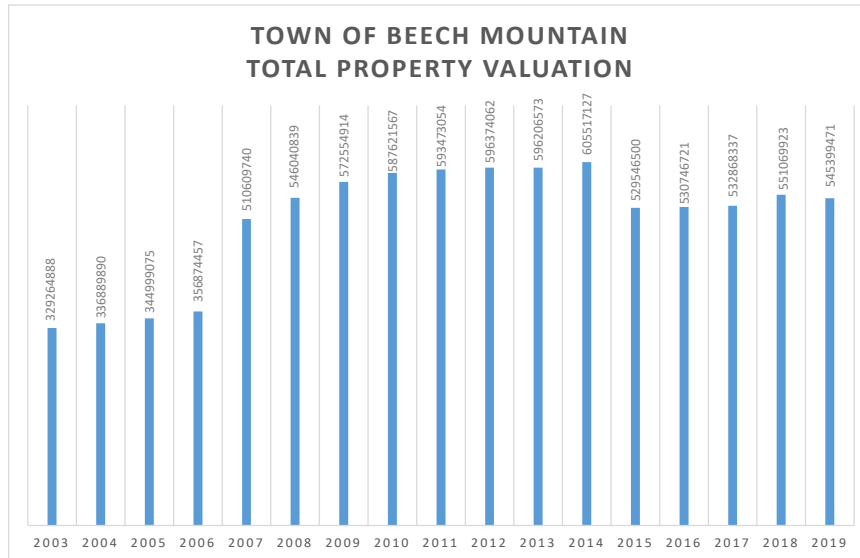
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Cover page provided by Sean Royal

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2019 General Fund Fund Balance**Nonspendable Amounts:**

Inventories	36,273
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Restricted:

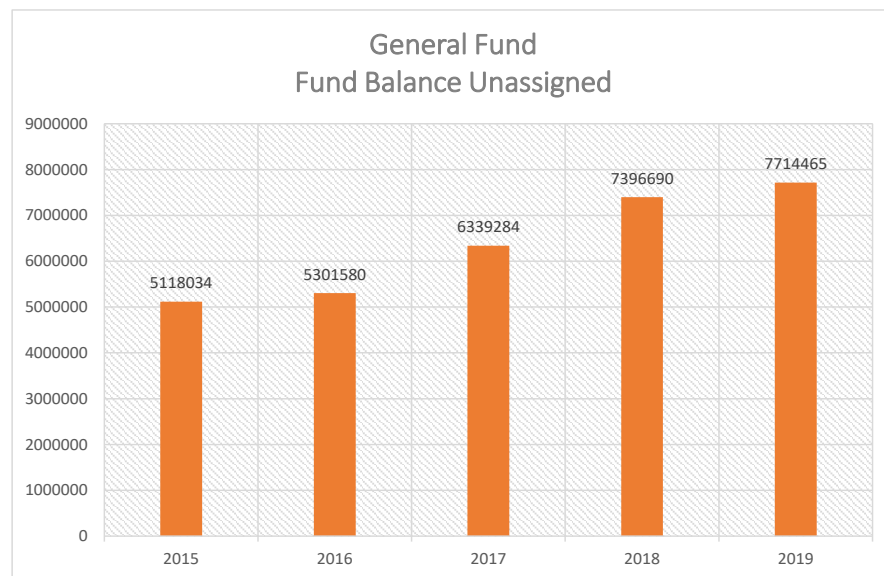
Stabilization of State Statute	452,448
Public Safety	18,692

Unassigned:

7,714,465

Total Fund Balance

<u>8,221,878</u>



Town of Beech Mountain
Summary of Salaries and Benefits

			Percent
<u>General Fund Salaries and Wages</u>			<u>of Category</u>
xxx-0200	Salaries and Regular Wages	\$2,220,000	78.88%
xxx-0201	Longevity pay	\$ 25,000	76.34%
xxx-0202	Bonus pay	\$ 12,850	81.85%
xxx-0210	Part Time	\$ 194,960	100.00%
xxx-0220	Over Time	\$ 40,000	72.07%
xxx-0230	LEO Separation Allowance	\$ -	
xxx-0240	Field Training Officer pay	\$ 1,600	100.00%
		\$2,494,410	80.08%

<u>General Fund Employee Benefits</u>			
xxx-0900	Social Security	187,022	79.76%
xxx-0902	Employee Insurance	445,139	75.24%
xxx-1000	Local Government Retirement	231,856	78.75%
xxx-1001	401K	108,654	79.50%
		972,670	77.37%

<u>Utility Salaries and Wages</u>			
xxx-0200	Salaries and Regular Wages	\$ 365,937	13.00%
xxx-0201	Longevity pay	\$ 5,000	15.27%
xxx-0202	Bonus pay	\$ 1,650	10.51%
xxx-0220	Over Time Wages	\$ 11,500	20.72%
		\$ 384,087	12.33%

<u>Utility Employee Benefits</u>			
xxx-0900	Social Security	\$ 29,383	12.53%
xxx-0902	Employee Insurance	\$ 91,304	15.43%
xxx-1000	Local Government Retirement	\$ 38,985	13.24%
xxx-1001	401k	\$ 20,400	14.93%
		\$ 180,072	14.32%

<u>Sanitation Salaries and Wages</u>			
xxx-0200	Salaries and Regular Wages	\$ 228,300	8.11%
xxx-0201	Longevity pay	\$ 2,750	8.40%
xxx-0202	Bonus pay	\$ 1,200	7.64%
xxx-0210	Part Time Wages	\$ -	0.00%
xxx-0220	Over Time Wages	\$ 4,000	7.21%
		\$ 236,250	7.58%

<u>Sanitation Employee Benefits</u>			
xxx-0900	Social Security	\$ 18,073	7.71%
xxx-0902	Employee Insurance	\$ 55,166	9.32%
xxx-1000	Local Government Retirement	\$ 23,573	8.01%
xxx-1001	401k	\$ 7,609	5.57%
		\$ 104,422	8.31%

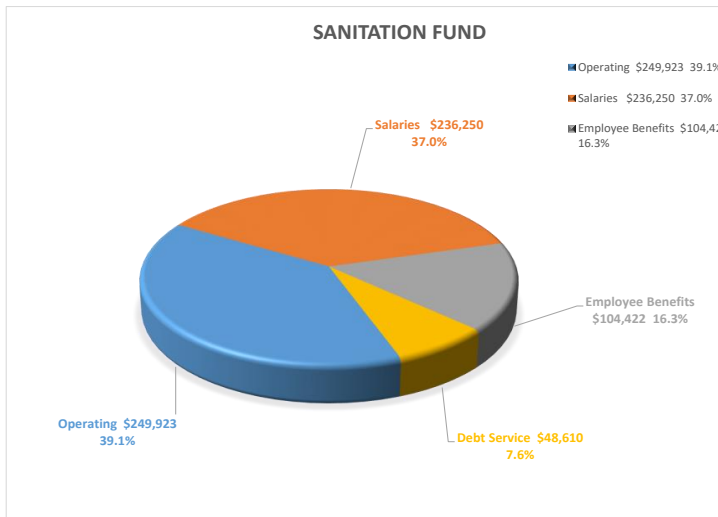
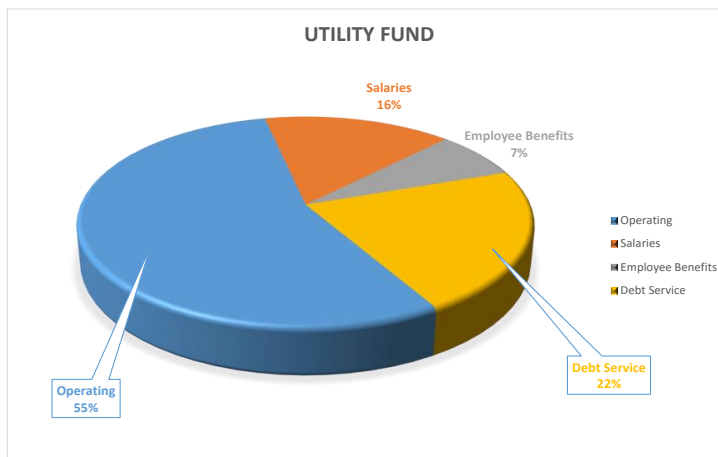
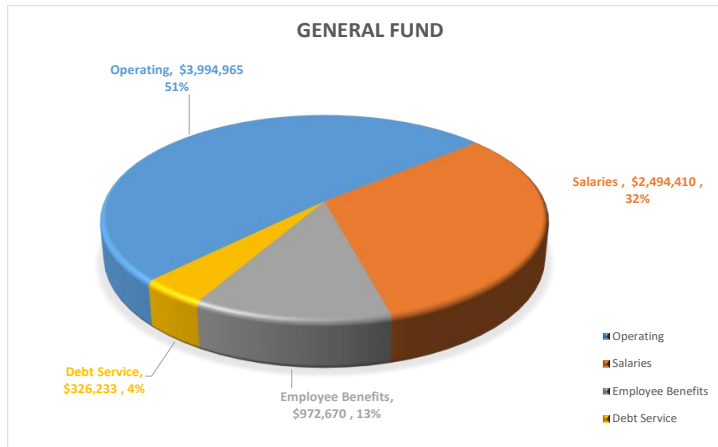
Totals all Funds

<u>Salaries and Wages</u>			
XXX-0200	Salaries and Regular Wages	\$2,814,238	
XXX-0201	Longevity pay	\$ 32,750	
XXX-0202	Bonus pay	\$ 15,700	
XXX-0210	Part Time	\$ 194,960	
XXX-0220	Over Time	\$ 55,500	
XXX-0230	LEO Separation Allowance	\$ -	
XXX-0240	Field Training Officer pay	\$ 1,600	
		\$3,114,748	

<u>Employee Benefits</u>			
xxx-0900	Social Security	234,478	
xxx-0902	Employee Insurance	591,609	
xxx-1000	Local Government Retirement	294,414	
xxx-1001	401K	136,663	
		1,257,164	

Employee Insurance includes health, vision, dental, short term disability, life policy.

Employee Insurance is gross amount, does not factor in employee contribution for additional lives covered.



**Town of Beech Mountain
General Fund Revenue**

		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Tax Revenue									
10.301-0000	Ad Val Tax - Current Year	3,762,061	3,774,012	3,774,856	3,809,347	3,876,757	3,759,161	97%	3,830,988
10.301-0001	Ad Val Tax - Prior Years	69,745	34,622	70,706	63,386	60,000	56,381	94%	50,000
10.302.0000	Vehicle Tax	51,111	55,122	70,996	81,508	55,000	65,017	118%	55,000
Total Tax Revenue		\$ 3,882,917	3,863,756	3,916,558	\$ 3,954,241	\$ 3,991,757	\$ 3,880,559	97%	\$ 3,935,988
Interest Income									
10.317-0000	Interest on Taxes	21,742	18,044	23,975	24,425	18,000	18,514	103%	15,500
10.329-0000	Interest on Investments	15,069	21,496	69,200	162,245	121,190	95,550	79%	22,000
Total Interest Income		\$ 36,811	\$ 39,540	93,175	186,670	\$ 139,190	\$ 114,064	82%	\$ 37,500
Miscellaneous Income									
10.331-0000	Rental Income	6,000	5,500	6,000	6,000	6,000	5,094	85%	6,000
10.335-0000	Miscellaneous Revenue	47,099	47,655	42,801	28,693	15,000	58,418	389%	12,000
10.335-0003	Rec Ctr Fees & Contribution	61,657	57,689	66,253	48,318	50,000	32,468	65%	47,000
10.335-0004	Hold Harmless Funds	239,254	255,518	273,478	281,547	261,200	165,529	63%	280,000
10.335-0005	Transfer from TDA - Admin	7,648	7,976	9,731	12,096	8,000	14,395	180%	16,000
10.335-0009	Fines and Penalties	103	15,544	41,618	24,900	1,200	1,950	163%	5,500
10.335-0010	Law Enforcement Vest Grant	4,299	-	-	500	-	950	-	750
10.335-0011	Special Events Income	940	995	10,786	40,208	26,794	23,871	89%	24,000
10.335-0012	Equip Upgrade Grant	14,238	23,538	-	-	-	-	-	-
10.335-0019	NC DOT Streetscape Grant	-	4,966	25,974	4,587	309,597	-	0%	-
10.335-0014	Fire Dept. Revenue	118,702	55,824	92,969	107,676	105,000	48,668	46%	105,000
10.335-0017	Town Merchandise	-	120	175	150	240	650	271%	350
10.335.0016	Misc Grants	-	58,492	29,711	7,834	105,000	4,625	4%	7,500
Total Miscellaneous Income		\$ 499,940	\$ 533,817	599,498	\$ 562,509	\$ 888,031	\$ 356,618	40%	\$ 504,100

**Town of Beech Mountain
General Fund Revenue**

		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
State Revenue									
10.336-0000	Tax Advertising Cost	566	766	1,437	1,538	1,437	425	30%	550
10.337-0000	State Franchise Tax	296,847	280,422	279,705	296,526	250,000	146,870	59%	275,000
10.337-0001	Cable TV Franchise Tax	31,692	31,900	31,005	29,512	30,000	14,759	49%	30,000
10.341-0000	Beer and Wine Tax	1,424	1,480	1,438	1,456	1,500	-	0%	1,450
10.343-0000	State Street Aid - Powell Bill	114,054	113,020	113,369	112,058	112,058	111,393	99%	112,000
10.345-0000	Local Sales Tax	1,360,925	1,414,392	1,443,679	1,379,959	1,024,862	927,548	91%	1,200,000
Total State Revenue		\$ 1,805,508	\$ 1,841,980	1,870,634	\$ 1,821,049	\$ 1,419,857	\$ 1,200,995	85%	\$ 1,619,000
Fees									
10.355-0000	Building Inspection Fees	21,407	35,877	30,414	22,889	27,500	18,981	69%	25,000
10.357-0000	Planning and Zoning Fees	2,925	3,995	2,850	3,160	3,000	2,035	68%	3,000
Total Fees		\$ 24,332	\$ 39,872	\$ 33,264	26,049	30,500	\$ 21,016	69%	28,000
Gains/Losses									
10.383-0000	Sale of Fixed Assets	-	18,403	36,400	32,092	5,000	21,642	433%	7,000
Total Gains/Losses		\$ -	\$ 18,403	\$ 36,400	\$ 32,092	5,000	\$ 21,642	433%	7,000
Proceeds									
10.393-0001	Proceeds - Lease/Purchase	-	295,000	-	-	-	-	-	-
10.397-0001	Watauga Co Recreation Funds								
10.397-0002	Donations to Shane Park	-	-	-	98,836	57,959	89,212	154%	
Total Proceeds			\$ 295,000	\$ -	\$ 98,836	57,959	\$ 89,212	154%	-
Transfers									
10.399-0000	Fund Balance Appropriated			-		453,166	-	0%	1,556,691
10.399-0002	Health Ins & Rx Claims Reimburse	-	3,715	91,029	5,470	5,000	2,904	58%	-
10.399-0008	Transfer From TDA - Grants	-	29,532	44,819	2,442	40,000	7,500	19%	40,000
10.399-0009	Transfer From TDA (Admin Salaries)	-	32,945	37,813	36,023	36,591	30,025	82%	60,000
Total Transfers			\$ 66,192	173,661	\$ 43,935	\$ 534,757	\$ 40,429	8%	\$ 1,656,691
TOTAL REVENUE		\$ 6,249,508	6,698,560	6,723,189	6,725,381	7,067,051	5,724,535	81%	7,788,279

**Town of Beech Mountain
Notes for General Fund Revenue**

301-0000 Ad Val Tax - Current Year

Ad Val Tax - Total value town wide 545,165,702, budgeted is 96% of total Levy of \$3,990,613.

329-0000 Investment Income

Funds invested with the NC Capital management Trust. Decrease projected due to falling interest rates

331-0000 Rental Income

Curtis Media Group, leased space for radio antenna at Oz pump house. 500.00/month

335-0000 Miscellaneous Revenue

Includes such items as dog tags, notary fees, maps sold, vendor refunds, copies/faxes made in town hall.

10.335-0003 Rec Ctr Fees & Contribution

Memberships, daily use fees, facility amenities reservation

335-0004 Hold Harmless

Copied from the Sales and Use Tax Distribution report

City Hold Harmless – Counties are required to hold eligible municipalities in each county harmless from the repeal of Article 44 previously received by eligible municipalities.

Calculations are made to approximate the amount of Article 44 tax previously received by eligible municipalities.

Effective October 1, 2008, the City Hold Harmless portion of the Distribution was calculated to provide eligible municipalities a replacement amount for the 0.25% of Article 44 that was repealed. Effective October 1, 2009, the calculation for the City Hold Harmless portion of the Distribution was changed to provide eligible municipalities a replacement amount for the final 0.25% of Article 44 that was repealed. Each month when we closeout, we split the total local Sales & Use Tax collections into the various total components. These components are then calculated for each county.

This allocation is for the countywide level. Next, depending upon the county's distribution method, Per Capita or Ad Valorem, the portion of each county's share of each Article is then split between the county government and the municipalities in that county

10.335-0005 Transfer from TDA - Admin

Amount paid to the Town for administration services provided to the Beech Mountain Tourism and Development Authority

10.335-0009 Fines and Penalties

All code violation fines imposed

10.335-0010 Law Enforcement Vest Grant

Grants for protective vest worn by all police officers. These grants are available from NC League Insurance Risk Pool and US Dept of Justice

10.335-0011 Special Events Income

Charges and fees for Recreation sponsored events

10.335-0012 Equip Upgrade Grant

Grants available from the NC Governor's Crime Prevention Task Force

10.335-0019 NC DOT Streetscape Grant

NC Department of Transportation grant to build side path now under construction

10.335-0014 Fire Dept. Revenue

The Counties contributions are now sent directly to the Town. In addition, there are properties within our Fire District in Watauga County and not actually in the Town limits that pay a fire tax directly to Watauga County in the amount of approximately \$2,500.00 per year. Includes grant funding from State.

10.335-0017 Town Merchandise

Flag, caps, t-shirts and other apparel

**Town of Beech Mountain
Notes for General Fund Revenue**

10.335-0016 Misc. Grants

All other grants of smaller dollar amounts

10.336-0000 Tax Advertising Cost

Tax payer paid amount reimbursing the town for advertising of non payment of property tax

10.337-0000 State Franchise Tax

Also know as State Utilities Sales Tax. Sales tax based on electricity, piped gas and telecommunications. These are State Shared Revenues

10.337-0001 Cable TV Franchise Tax

Also a Utility Sales Tax on cable television. These are State Shared Revenues

10.341-0000 Beer and Wine Tax

State shared revenue on taxed beer and wine sales

10.343-0000 State Street Aid - Powell Bill

NC Department of Transportation grant for maintenance of the municipal street system yearly reoccurring

10.345-0000 Local Sales Tax

State shared revenue of sales taxes paid by consumers. Distributed to the Counties who in turn distribute to municipalities within. Current distribution from Watauga County is based on Ad-Valorem and Avery distribution is based on Per Capita.

10.355-0000 Building Inspection Fees

Includes building inspection fees, building permits, driveway permits and other permits dealing with property improvements

10.357-0000 Planning and Zoning Fees

Includes fees for zoning changes, tree removal permits as well as other fees

10.383-0000 Sale of Fixed Assets

Revenue generated by the sale of vehicles, heavy equipment as well as scrapped assets.

10.397-0002 Donations to Shane Park

Donations for the construction of Shane Park as well as future donations for Park maintenance.

10.399-0000 Fund Balance Appropriated

Amount of estimated savings needed to support the operational budget and/or finance the purchase of capital outlay request

The numeric difference between accounts 399-0000 and 410-9105 determines the amount of Fund Balance being used to balance operating budget and those used for Capital Outlay. Account 410-9105 is 100% Capital Outlay for the General Fund, therefore if 399-0000 is greater than 410-9105 Fund Balance is being used to balance Operating Budget and the reverse also applies. If 399-0000 is less than account 410-9105, current year revenues are being used for the acquisition of Capital Outlay purchases.

10.399-0002 Health Ins & Rx Claims Reimburse

Account had meaning when employee health benefits were self insured

10.399-0008 Transferred From TDA

Grant funding for projects. Projects to be determined

399-0009 Transfer from TDA (Admin Salaries)

TDA reimbursement of half the salaries and benefits for Visitor Center Coordinator and the Admin Assistant.

**Town of Beech Mountain
Administration**

Administration									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.410-0200	Salaries	358,872	368,610	229,535	180,405	127,233	109,766	86%	290,902
10.410-0201	Longevity pay	-	-	2,000	500	1,000	-	0%	1,250
10.410.0202	Incentive pay	-	-	-	900	750	600	80%	750
10.410-0210	Part Time Wages	-	-	44,906	3,919	6,500	-	0%	31,000
10.410-0220	Overtime Wages	-	-	23	-	-	14	-	-
10.410-0900	FICA	27,797	28,334	20,530	13,785	9,867	8,737	89%	22,407
10.410-0901	Car/Phone Allowance	3,550	3,970	4,560	4,560	960	400	42%	960
10.410-0902	Employee Insurance	57,630	27,750	49,194	28,098	15,228	13,244	87%	34,964
10.410-0903	Runout Period Claims	-	-	707	-	-	2,955	-	-
10.410-1000	State Retirement - ORBIT	20,637	24,943	18,369	13,164	10,577	8,162	77%	29,181
10.410-1001	401(k)	14,190	15,656	10,325	9,981	3,936	6,124	156%	9,574
Total Personnel		\$ 482,676	\$ 469,262	\$ 380,147	\$ 255,312	\$ 176,051	\$ 150,002	85%	\$ 420,988
Utilities, Bldg & Grnds									
10.410-1100	Telephone	8,401	8,554	7,573	7,893	8,700	3,671	42%	4,000
10.410-1101	Postage	7,270	3,017	3,796	4,643	8,290	4,664	56%	7,000
10.410-1200	Data Processing	6,786	4,736	5,275	4,788	10,500	6,335	60%	5,000
10.410-1300	Utilities	28,898	21,940	24,629	24,600	28,500	15,992	56%	22,000
10.410-1400	Staff Development	10,821	40,293	16,115	28,717	26,000	8,328	32%	7,500
10.410-1402	Council Expense	6,709	8,142	14,396	12,581	12,500	9,812	78%	12,500
10.410-1403	Employee Awards	2,135	2,657	1,804	3,631	7,000	2,090	30%	7,000
10.410-1601	Bldg & Grounds Maintenance	19,842	49,435	55,856	51,325	30,000	19,228	64%	15,000
10.410-1602	Landscaping	9,408	21,049	23,034	35,260	32,500	33,136	102%	30,000
Total Utilities, Bldg & Grnds		\$ 100,270	\$ 159,823	\$ 152,477	\$ 173,438	\$ 163,990	\$ 103,256	63%	\$ 110,000
Supplies									
10.410-3300	Supplies & Materials	17,649	6,989	15,839	16,965	18,000	12,379	69%	16,000
10.410-3303	Christmas Lights	186	-	-	12,500	12,000	10,039	84%	5,000
Total Supplies		\$ 17,835	\$ 6,989	\$ 15,839	\$ 29,465	\$ 30,000	\$ 22,418	75%	\$ 21,000

**Town of Beech Mountain
Administration**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
Contract Services		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
10.410-4201	Contract Services	67,362	98,625	105,504	100,846	89,500	82,998	93%	95,000
10.410-4210	Professional Services	79,096	57,405	51,366	66,960	110,500	73,809	67%	70,000
Total Contract Services		\$ 146,458	\$ 156,030	\$ 156,870	\$ 167,806	\$ 200,000	\$ 156,807	78%	\$ 165,000
Misc Expenses									
10.410-4300	Election Expense	5,063	-	6,870	-	14,500	1,671	12%	-
10.410-4310	Sales Tax Reimb Expense	705,141	826,446	891,182	969,028	900,000	610,734	68%	840,000
10.410-5300	Dues & Subscriptions	1,816	2,333	3,096	3,732	4,500	2,596	58%	2,500
10.410-5400	Insurance	64,304	65,746	68,222	70,100	35,000	27,245	78%	35,000
10.410-5401	Employment Security Commiss	1,170	7,255	-	-	4,500	4,028	90%	3,500
10.410-5701	Bank Service Charges	21,104	6,920	13,491	33,051	15,000	25,238	168%	38,000
10.410.5750	Miscellaneous Expense	645	-	-	-	-	-	-	-
Total Misc Expenses		\$ 799,243	\$ 908,700	\$ 982,862	\$ 1,075,911	\$ 973,500	\$ 671,512	69%	\$ 919,000
Capital Outlay									
10.410-7400	Capital Outlay	-	-	33,036	28,533	31,000	43,342	140%	-
10.410-7401	Special Projects	-	-	3,805	71,270	-	-	-	-
Total Capital Outlay		\$ -		\$ 36,841	\$ 99,803	\$ 31,000	\$ 43,342	140%	\$ -
Debt Principal & Interest									
10.410-8400	Debt (Principal)	64,884	-	-	-	-	-	-	-
10.410-8401	Debt (Interest)	622	-	-	-	-	-	-	-
Total Debt Principal & Interest		\$ 65,506		\$ -	\$ -	\$ -	\$ -		\$ -

**Town of Beech Mountain
Administration**

		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Transfers to Other Funds									
10.410-9100	Trsf to Water/Sewer Fund	-	-	-	150,000	150,000	-	0%	
10.410-9101	Trsf to Fund Balance	-	-	-		-	-	-	
10.410-9104	Trsf Occupancy Tx to TDA	-	-	-	-	-	-	-	
10.410-9105	Trsf to Cap Projects (Capital Outlay)		-	-	-	-	-	-	1,422,498
10.410-9201	Mt. Ambulance Contribution	-	-	-		-	-	-	
10.410-9202	Avery Co Humane Soc Contrib	-	-	1,000		-	-	-	1,000
10.410-9203	Watauga Co Humane Soc Contr	250	250	-		-	-	-	
10.410-9204	Linville Rescue Squad Contr	-	250	-		250	-	0%	
10.410-9205	Beech Mtn Historical Soc Co	1,000	1,000	-	5,000	2,000	1,000	50%	1,000
Total Transfers to Other Funds		\$ 1,250	\$ 1,500	\$ 1,000	\$ 155,000	\$ 152,250	\$ 1,000	1%	\$ 1,424,498
Contingency									
10.410-9400	Contingency	-	-	-	-	-	-		-
Total Contingency				\$ -	\$ -	\$ -	\$ -		\$ -
Total Administration		\$ 1,613,238	\$ 1,702,304	\$ 1,726,037	\$ 1,956,735	\$ 1,726,791	\$ 1,148,337	67%	\$ 3,060,486

Accounts notes below 0200 Salaries, through 1001 401k, are global through out this budget for each Department and Fund Police Department is the exception and will be noted in PD department notes

410-0200 - Salaries

Proposing 1% COLA and 2% Merit. For General Fund Admin, town manager, finance officer and town clerk budgeted 100% in administration department. Half of the these salaries were budgeted 50% general fund admin and 50% utility admin for the past two years. Move is justified to unload financial pressure on the utility fund.

10.410-0201 -Longevity

Based on years of service as outlined in the town's personnel file. Available to employees starting with one full year of service

10.410.0202 - Incentive Pay

Annual payment of \$300 to each employee with one full year of service

10.410-0210 - Part Time Pay

Employees with less than 32 hours per week. Usually seasonal. Increase for finance office

10.410-0900 - FICA

Social Security and Medicare payroll tax, Employer share

10.410-0901 - Car/Phone Allowance

Managers phone and car allowance

10.410-0902 - Employee Health Insurance

Employee health, dental, vision, short-term disability, life insurance on employee. Currently employee pays 0% for all basic coverages.

Employee pays \$100/month for added health dependent care

Employee also pays a percentage for dental and vision dependent care

10.410-1000 -State Retirement(Orbit)

Increased to 10.15% up from 8.95% increase of 1.20%

10.410-1001 - 401k

Town matches employee contributions up to 6%

10.410-1100 -Telephone

Covers all land line phone systems for Administration, Planning, Inspections

10.410-1101 - Postage

All metered mail for administration

10.410-1200 -Data Processing

New computers and maintenance

10.410-1300 - Utilities

Electricity and propane for admin portion of town hall

10.410-1400 - Staff Development

Continuing Education and accommodations and other related expense such as travel and meals. Anticipating additional due to COVID-19 cancelations prior year

10.410-1402 - Council Expense

Educational, supplies and other expense directly related to council.

10.410-1403 Employee Awards

Employee retirement recognition, Christmas lunch

10.410-1601 - Building and Grounds Maintenance

General repairs and maintenance on Town Hall

10.410-1602 - Landscaping

Covers seasonal decorations, plantings and other Susie projects

10.410-3300 - Materials and Supplies

Office supplies, desk chairs and other office needs

10.410-3303 - Christmas Lights

Decorations for the Christmas season

10.410-4201 Contract Services

House keeping, floor mat cleaning bi-weekly, Susie's contract, fireworks on 4th, newspaper adverts, Rebuild town website.

10.410-4210 - Professional Services

Legal fees, administration share of General Fund Audit fees

10.410-4300 - Election Expense

To reimburse Avery and Watauga counties for expenses related to town elections

10.410-4310 - Sales Tax Reimbursement

This account is used to record reimbursement of 70% of sales tax to Watauga County

10.410-5300 Dues and Subscriptions

Dues for various employee professional organization, local newspapers

10.410-5400 - Property & Liability/Workers Comp

Administrations share of total premiums

10.410-5401 - Employment Security Comm

Town is required to keep 1% of payroll expense on account with the Commission for claims payment. Amount is what's needed to replenish account

10.410-5701 - Bank Service Fees

The town utilizes two lock boxes with electronic file download, two AR boxes with electronic file download, remote check scan with electronic file download, account positive pay. Increase due to addition of the electronic file download service and positive pay fraud prevention service.

10.410-9105 - Transfer to Capital Projects Fund

Represents amount needed to fund non-reoccurring expenditures (Capital Outlay) of all General Fund Departments. Starting this year Fy2021 Capital Outlay has been removed from the operating budget and placed in the "Capital Projects Fund". Management believes this approach makes it clearer as to the use and type of town funds being used. Such as current year receipts verses fund balance and non-reoccurring revenues.

Related accounts are 10.399-0000 Fund Balance Appropriate and Transfer from General Fund within the Capital Projects Budget. For 2021 Fund Balance is supplementing operating budget in the amount of \$ 134,193

10.410-9202 - Avery County Humane Society

To support mission of the Avery County Humane Society

10.410-9205 - Beech Mtn Historical Society

To support the mission of the Beech Mountain Historical Society

Town of Beech Mountain
Tax Collection

Tax Collections		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.460-0200	Salaries	40,398	42,800	45,220	26,379	26,467	20,667	78%	27,129
10.460-0201	Longevity pay	-	-	250	125	250		0%	250
10.460.0202	Incentive pay	-	-	-	150	150	150	100%	150
10.460-0900	FICA	3,091	3,220	3,239	2,054	2,055	1,671	81%	2,106
10.460-0902	Employee Insurance	8,066	4,248	5,413	2,772	3,096	3,487	113%	3,250
10.460-0903	Runout Period Claims	-	-	54	-	-	92	-	-
10.460-1000	State (ORBIT) Retirement	2,675	3,103	3,251	2,119	2,405	1,940	81%	2,794
10.460-1001	401(k)	1,993	2,086	2,152	1,557	895	1,216	136%	917
Total Personnel		\$ 56,223	\$ 55,457	\$ 59,578	\$ 35,156	\$ 35,317	\$ 29,223	83%	\$ 36,596
Utilities, Bldg & Grnds									
10.460-1101	Postage	1,906	1,943	1,093	2,163	3,600	2,438	68%	2,500
10.460-1200	Data Processing	-	-	-	-	350	1,417	405%	350
10.460-1400	Staff Development	806	1,445	407	187	1,200	465	39%	1,600
Total Utilities, Bldg & Grnds		\$ 2,712	\$ 3,387	\$ 1,500	\$ 2,350	\$ 5,150	\$ 4,320	84%	\$ 4,450
Supplies									
10.460-3300	Supplies and Materials	213	455	289	535	1,000	270	27%	600
Total Supplies		\$ 213	\$ 455	\$ 289	\$ 535	\$ 1,000	\$ 270	27%	\$ 600
Contract Service									
10.460-4200	Collection Cost	3,039	478	701	1,080	1,250		0%	
10.460-4201	Contract Services	1,256	1,153	3,023	-	3,000	1,127	38%	2,000
Total Contract Services		\$ 4,295	\$ 1,631	\$ 3,724	\$ 1,080	\$ 4,250	\$ 1,127	27%	\$ 2,000
Misc Expenses									
10.460-5400	Insurance P&L/WC					\$ 2,000	\$ 1,557	78%	\$ 1,600
10.460-5701	Refund of Pr Yr Taxes	-	-	-	-	-	-	-	-
Total Misc Expenses				\$ -	\$ -	\$ 2,000	\$ 1,557	78%	\$ 1,600
Capital Outlay									
10.460-7400	Capital Outlay	-	-	-	-	-	-	-	
TOTAL Capital Outlay				\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL Tax Collections		\$ 63,443	\$ 60,930	\$ 65,091	\$ 39,121	\$ 47,717	\$ 36,497	76%	\$ 45,246

410-0200 -Salary

1% COLA and 2% Merit

410-1000 - Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

460-1400 - Staff Development

Continuing education for Tax Collector Certification \$743.55. Anticipating additional due to COVID-19 cancelations prior year

10.460-4201 Contract Services

Cost of sending out annual tax statements, reminder notices

10.460-5400 - Insurance P&L/WC

Department share of property and liability and workers compensation insurance through the League of Municipalities

**Town of Beech Mountain
Visitor Center**

Visitor Center		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.470-0200	Salaries					93,877	67,907	72%	86,618
10.470-0201	Longevity pay					500		0%	750
10.470-0202	Incentive pay					300	600	200%	550
10.470.0901	FICA					7,243	5,444	75%	6,726
10.470-0902	Employee Insurance					12,384	7,455	60%	18,715
10.470-0903	Runout Period Claims					-			-
10.470-1000	State (ORBIT) Retirement					8,474	6,122	72%	8,924
10.470-1001	401(k)					3,153	3,288	104%	2,928
Total Personnel		\$ -	\$ -	\$ -	\$ -	\$ 125,930	\$ 90,816	72%	\$ 125,210
Utilities, Bldg & Grnds									
10.470-1100	Phone					\$ 3,000	\$ 513	17%	\$ 3,000
10.470-1101	Postage		-	-		2,400		0%	2,000
10.470-1200	Data Processing					-	917		
10.470-1400	Staff Development					5,000	876	18%	5,000
Total Utilities, Bldg & Grnds		\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 2,306	22%	\$ 10,000
Supplies									
10.470-3300	Supplies and Materials					2,500	180	7%	1,900
Total Supplies		\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 180	7%	\$ 1,900
Contract Service									
10.470-4200	Contract Services					3,000		0%	2,080
10.470-4201	Advertising & Marketing					1,250	125	10%	9,000
Total Contract Services		\$ -	\$ -	\$ -	\$ -	\$ 4,250	\$ 125	3%	\$ 11,080
Misc Expenses									
10.460-5400	Insurance P&L/Workers Comp					\$ 2,000	\$ 1,557	78%	\$ 1,557
Total Misc Expenses		\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 1,557	78%	\$ 1,557
TOTAL Visitor Center		\$ -	\$ -	\$ -	\$ -	\$ 145,080	\$ 94,984	65%	\$ 149,747

**Town of Beech Mountain
Visitor Center**

470-0200 - Salary

1% COLA and 2% Merit; VC Director will earn additional 5% raise for Tourism Marketing Professional Certification in July, after completion of 3-year program
The town will be reimbursed for one half of Tourism Director salary from the TDA
The town will be reimbursed for one half of Visitor Center Admin Assist from the TDA

470-1000 - Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

470-1400--Staff Training/Travel

Rural Assembly Nov 2020, Governors Conference, Congressional Summit May 2021, travel to meetings

470-4200 - Contract Services

Cleaning of VC once per week by outside contractors

470-4201-- Marketing

Advertise in USA TODAY Fall 2020 Retirement Section to attract new property owners. Also to create advertising brochures to promote Beech Mountain as a great place to own a home.

**Town of Beech Mountain
Police Department**

Police Department									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.510-0200	Salaries	615,998	634,668	557,052	610,629	622,887	480,306	77%	634,629
10.510-0201	Longevity pay	-	-	8,250	9,000	8,250		0%	9,250
10.510-0202	Incentive pay	-	-	-	3,300	3,600	3,750	104%	4,200
10.510.0210	Part Time Wages	-	-	19,545	2,526	20,000	2,526	13%	20,000
10.510-0220	Over Time Wages	-	-	17,749	21,990	25,000	18,400	74%	25,000
10.510-0230	LEO Separation Allowance	-	-	4,350	4,524	4,524	2,088	46%	-
10.510.0240	Field Training Officer Pay	-	-	900	350	1,600	1,200	75%	1,600
10.510-0900	Fica	45,750	47,023	42,816	48,104	52,468	39,190	75%	53,143
10.510-0902	Employee Insurance	155,216	151,404	179,582	170,528	141,576	92,868	66%	125,925
10.510-0903	Runout Period Claims	-	-	2,851	-		11,503		
10.510-1000	State (ORBIT) Retirement	40,780	47,166	45,756	52,667	62,864	46,626	74%	71,923
10.510-1001	401(k)	28,551	30,282	27,934	30,403	55,089	25,447	46%	56,201
Total Personnel		\$ 886,295	\$ 910,543	\$ 906,786	\$ 954,021	\$ 997,859	\$ 723,904	73%	\$ 1,001,871
Utilities, Bldg & Grnds									
10.510-1100	Telephone	8,650	8,987	6,488	8,564	8,500	5,772	68%	8,500
10.510-1101	Postage	60	267	202	64	300	7	2%	300
10.510-1200	Data Processing/IT Support	90	780	563	2,357	3,000	3,001	100%	3,000
10.510-1300	Utilities	17,300	19,681	19,507	21,203	22,000	12,919	59%	22,000
10.510-1400	Staff Development	4,563	4,125	4,880	3,264	7,000	7,338	105%	7,000
10.510.1600	Building Maintenance	11,071	8,481	5,858	4,148	5,000	282	6%	5,000
Total Utilities, Bldg & Grnds		\$ 41,734	\$ 42,321	\$ 37,498	\$ 39,600	\$ 45,800	\$ 29,319	64%	\$ 45,800
Supplies									
10.510-3300	Supplies & Materials	6,848	6,506	5,781	6,401	14,000	6,721	48%	11,000
10.510-3350	LEO/Training Supplies	8,644	10,078	8,829	5,397	8,600	3,304	38%	12,600
10.510-3400	Investigations	922	528	247	-	750		0%	750
10.510-3600	Uniforms	10,793	10,298	6,987	21,132	7,500	5,645	75%	7,500
Total Supplies		\$ 27,207	\$ 27,410	\$ 21,844	\$ 32,930	\$ 30,850	\$ 15,670	51%	\$ 31,850

**Town of Beech Mountain
Police Department**

		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Contract Services									
10.510-4200	Contract Services	14,244	13,632	18,646	14,171	20,400	15,698	77%	20,400
Total Contract Services		\$ 14,244	\$ 13,632	\$ 18,646	\$ 14,171	\$ 20,400	\$ 15,698	77%	\$ 20,400
Misc Expenses									
10.510-5300	Dues & Subscriptions	520	185	159	496	500	225	45%	500
10.510-5400	Printing and Publications	736	2,507	1,559	26	3,000	211	7%	3,000
10.510-5500	Insurance	-	-	-	-	20,000	15,568	78%	20,000
10.510-5700	Immunizations	-	-	-	-	-	-		
10.510-5701	Pre-employment Screening	991	560	575	65	1,800	1,875	104%	2,000
10.510-5702	Drug Task Force	7,380	-	-	-	-	-		
Total Misc Expenses		\$ 9,627	\$ 3,252	\$ 2,293	\$ 587	\$ 25,300	\$ 17,879	71%	\$ 25,500
Vehicle Expenses									
10.510-6100	Gas & Fuel	12,936	11,517	16,919	15,880	15,000	11,445	76%	15,000
10.510-6200	Vehicle Maintenance	24,036	13,769	13,414	10,838	10,000	9,463	95%	12,000
Total Vehicle Expenses		\$ 36,972	\$ 25,286	\$ 30,333	\$ 26,718	\$ 25,000	\$ 20,908	84%	\$ 27,000
Capital Outlay									
10.510-7400	Capital Outlay	77,503	274,715	103,379	225,703	56,700	40,416	71%	
10.510-7401	DCI Rent				600	600	300	50%	
Total Capital Outlay		\$ 77,503	\$ 274,715	\$ 103,379	\$ 226,303	\$ 57,300	\$ 40,716	71%	\$ -
Transfers to Other Funds									
10.510-9101	Trsf to Reserve for E-911	-	-	-	-	-	-		-
Total Transfers to Other Funds				\$ -	\$ -	\$ -	\$ -		\$ -
Total Police Department		\$ 1,093,582	\$ 1,297,158	\$ 1,120,779	\$ 1,294,330	\$ 1,202,509	\$ 864,094	72%	\$ 1,152,421

**Town of Beech Mountain
Notes for Police Department**

510-0200 Salaries

1% COLA and 2% Merit

410-1000 Retirement

Increased to 10.84% from 9.7% increase of 1.14% for Police Officers. Dispatch is 10.15% up from 8.95% increase of 1.20%

510-0210 Part Time Wages

Reflects the cost of using part-time officers and dispatchers when extra personnel are needed.

510-0220 Overtime Wages

This line item reflects the overtime costs associated with mandated training, staff shortages, officer court duty, extended ours during the winter season, special events hosted by the town, and other unforeseen events that require extra personnel due to extenuating events/circumstances.

510-0240 Field Training Officer Pay

Training covers twelve weeks and is paid at \$100 bi-weekly for a total of \$200 a month. This is only paid while field training is being conducted.

510-1100 Telephone

Line item covers department & cell phones. No expected increase.

510-1101 Postage

Line item covers the cost of postage for correspondence with NC Training & Standards, NCACP, District Attorney's office, other agencies, and other costs for various mailings. No increase.

510-1200 Data Processing

Line item covers the cost of services provided by Nordic PC on Police Department computers and software. No Increase.

510-1300 Utilities

Line item covers the cost of the street lights located within city limits and future lights to be added. No expected increase.

510-1400 Staff Development

Line item covers mandated in-service training and other off site training to ensure staff receives the needed training to stay certified and efficient in the duties such as: advanced training in leadership, community policing, other advanced classes, NC Chiefs of Police annual training, and Southern Software's Police Pak annual User Training. No Increase.

510-1600 Building Maintenance

Line item covers the cost of replacing lights, door handles, locks, storage, other repairs that may be required. No increase.

510-3300 Office Supplies

Line item covers office supplies, janitorial supplies, as well as the bottles of water for Town Hall, coffee, and all the flags for Town Hall. 22% decrease due to not hosting National Night Out.

510-3350 LEO/Training Supplies

Line item covers Law Enforcement supplies including ammo, range targets, weapons (if needed), parts for weapons, weapons cleaning supplies, and other LEO supplies that would not fall under uniforms.

2 - AED (Automated External Difibrulators) \$4,000. Increased due to moving AED's to this line item from Capital.

510-3400 Investigations

Line item covers the cost of replacement supplies for investigations and costs that may occur during an investigation. No increase.

510-3600 Uniforms

Line item covers the cost for uniforms for all staff. No Increase.

510-4200 Contract Services

Line item covers our services for programs such as Southern Software-RMS (Report Software), Rambler- report sharing system among other LEO Agencies, DCI - Division of Criminal Information, Smith & Rogers Attorneys - Law Enforcement specific attorneys available 24/7, Creekside-sub for IT support - Hourly, Website Maintenance, Code Red (Reverse 911), High Country Council of Gov. - Hourly and etc.. No increase.

**Town of Beech Mountain
Notes for Police Department**

510-5300 Dues & Subscriptions

Line item covers membership dues for the NCACP- NC Assoc. of Chiefs of Police, IACP - International Assoc. of Chiefs of Police, NC Investigators Association, NC Homicide Investigators Association, & LEI - Law Enforcement Intel. **No Increase.**

510-5400 Printing & Publications

Line item covers the cost of civil citation books, warning citation books, business cards, Night Eyes/Footprint cards, public education literature, and community meetings. No increase.

510-5701 Pre-employment Screening

Line item covers the cost for pre-employment medical, psychological evaluation, drug test, etc..

This line item is for potential hiring of full-time & part-time officers/dispatchers. Medical, Psychological, Drug screenings are mandatory for all sworn employees per the State of North Carolina. **Shows an increase due to cost increase by the FMRT Group (\$625) and possible vacancies to be filled.**

510-5702 Drug Task Force **Task Force has been disbanded.**

510-6100 Gas & Fuel

Line item covers the cost of gas for the year. **No increase.**

510-6200 Vehicle Maintenance

Line item covers the estimated cost to maintain the patrol vehicles brakes, tires, oil changes, and other various mechanical issues.

Slight increase due to rising costs of parts and labor.

**Town of Beech Mountain
Fire Department**

Fire									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.515-0200	Salaries	59,885	62,051	62,348	65,180	69,537	45,508	65%	146,090
10.515-0201	Longevity pay	-	-	500	500	750		0%	2,000
10.515-0202	Incentive pay	-	-	-	300	300	150	50%	600
10.515-0210	Part Time Wages	-	-	-	-	26,000		0%	
10.515-0900	Fica	4,542	6,181	3,057	4,974	7,389	3,991	54%	11,375
10.515-0902	Employee Insurance	11,160	22,961	36,335	18,582	11,232	7,735	69%	28,385
10.515-0903	Runout Period Claims	-	-	1,373	48	-	214		-
10.515-1000	State (ORBIT) Retirement	3,975	4,407	4,514	5,070	6,318	5,019	79%	15,092
10.515-1001	401(k)	2,954	3,063	2,980	1,997	2,351	1,642	70%	4,951
10.515-1002	Volunteer Pension	3,890	3,440	3,955	-	4,000	4,060	102%	4,000
Total Personnel		\$ 86,406	\$ 102,103	\$ 115,061	\$ 96,651	\$ 127,876	\$ 68,319	53%	\$ 212,493
Utilities, Bldg & Grnds									
10.515-1100	Telephone	5,104	5,125	5,562	4,744	6,250	3,049	49%	6,250
10.515-1101	Postage	481	3,920	2,287	2,144	2,500	81	3%	2,000
10.515-1200	Data Processing	1,220	2,045	2,530	964	3,000	4,163	139%	2,500
10.515-1300	Utilities	8,584	8,200	10,805	10,514	11,500	5,814	51%	12,000
10.515-1400	Staff Development	3,066	1,593	10,493	3,051	6,000	7,166	119%	6,500
10.515-1600	Repairs & Maintenance	11,905	15,255	13,959	9,569	14,500	11,308	78%	14,000
10.515-1601	Building Repairs & Maint.	2,062	5,872	4,253	3,978	3,500	2,126	61%	4,000
Total Utilities, Bldg & Grnds		\$ 32,422	\$ 42,010	\$ 49,889	\$ 34,964	\$ 47,250	\$ 33,707	71%	\$ 47,250
Supplies									
10.515-3200	Printing & Stationary	4,969	1,972	4,230	2,114	4,200		0%	3,000
10.515-3300	Supplies & Materials	3,967	10,865	4,501	7,293	9,000	2,507	28%	9,000
10.515-3301	Equipment	58,227	35,933	56,906	61,968	65,000	31,044	48%	65,000
10.515-3600	Uniforms	1,724	947	134	2,000	2,500	1,165	47%	2,000
					\$ 1,603				
Total Supplies		\$ 68,887	\$ 49,717	\$ 65,771	\$ 74,978	\$ 80,700	\$ 34,716	43%	\$ 79,000
Contract Services									
10.515-4200	Contract Services	4,855	4,768	9,967	9,828	6,800	3,254	48%	6,800
Total Contract Services		\$ 4,855	\$ 4,768	\$ 9,967	\$ 9,828	\$ 6,800	\$ 3,254	48%	\$ 6,800

**Town of Beech Mountain
Fire Department**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Misc Expenses									
10.515-5300	Dues & Subscriptions	2,004	2,178	2,653	4,940	4,200	2,812	67%	4,000
10.515-5400	Insurance	27,517	18,379	19,231	12,611	21,000	18,564	88%	22,000
10.515-5700	Immunizations	3,127	600	-		800	1,272	159%	800
Total Misc Expenses		\$ 32,648	\$ 21,157	\$ 21,884	\$ 17,551	\$ 26,000	\$ 22,648	87%	\$ 26,800
Vehicle Expenses									
10.515-6100	Gas and Fuel	2,171	2,908	5,263	3,462	3,200	2,238	70%	3,000
10.515-6200	Vehicle Maintenance	8,704	4,740	15,201	7,717	11,000	16,043	146%	13,000
Total Vehicle Expenses		\$ 10,875	\$ 7,648	\$ 20,464	\$ 11,179	\$ 14,200	\$ 18,281	129%	\$ 16,000
Capital Outlay									
10.515-7400	Capital Outlay	651,874	2,006	-	276,966	50,000	7,500	15%	
	Transfer to Fund Reserves								
Total Capital Outlay		\$ 651,874	\$ 2,006	\$ -	\$ 276,966	\$ 50,000	\$ 7,500	15%	\$ -
Debt Principal & Interest									
10.515-8400	Debt (Principal)	32,712	32,712	32,712	32,712	32,712	32,712	100%	32,712
10.515-8401	Debt (Interest)	30,288	30,288	30,288	30,288	30,288	30,288	100%	30,288
Total Debt Principal & Interest		\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	100%	\$ 63,000
Transfers to Other Funds									
10.515-9100	Contribution to VFD	26,000	26,000	26,120	27,000	27,000	27,000	100%	27,000
10.515-9400	Contingency	-	-	-	-				-
Total Transfers to Other Funds		\$ 26,000	\$ 26,000	\$ 26,120	\$ 27,000	\$ 27,000	\$ 27,000	100%	\$ 27,000
Total Fire Department		\$ 976,967	\$ 318,409	\$ 372,156	\$ 612,117	\$ 442,826	\$ 278,425	63%	\$ 478,343

10-515-0200 Salaries

Transfer Special Projects coordinator to Assistant Fire Chief Position, full-time.

1% COLA and 2% Merit

10-515-1000 State (Orbit) Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

10-515-1002 Volunteer Pension

Payment to the State for the Volunteer Firefighters Pension.

10-515-1100 Telephone

Maintains seven telephones at two Fire Stations, includes dedicated lines for two Satellite Radio Receiver locations.

10-515-1101 Postage

Funding for normal postage as well as three newsletters.

10-515-1200 Data Processing

Cost associated with the operation and maintenance of five computers and equipment at two Fire Stations.

10-515-1300 Utilities

Funding for electrical service, LP Gas and Water at two Fire Stations.

10-515-1400 Staff Development

Travel and Training costs for volunteer firefighters and employees to attain State Certifications.

10-515-1600 Repairs and Maintenance

Costs to repair and maintain Power equipment, Saws, Generators, SCBA, Radios, Hose and Nozzles, Gas Detectors, Smoke Fans, other non-vehicle equipment.

10-515-1601 Building Repairs and Maintenance

Includes upgrade to Overhead Bay Doors at Station #2. (\$2,000)

10-515-3200 Printing and Stationary

Newsletters, Post Cards, Flyers for Public Information.

10-515-3300 Supplies and Materials

Firefighting Foam, Oxygen, Chemicals, Batteries, Medical Supplies, Cleaning items, Salt, Oil Dry.

10 -515-3301 Equipment

Equipment mainly associated with the NC Matching Grant, includes Pagers, Radios, Protective Clothing, Hose, AED's, Tools and minor equipment.

Note: Avery County Contributes \$7,500 towards the NC Grant Match.

NC State Grant contributes up to \$30,000.

10-515-3600 Uniforms

Dress uniforms, Badges, Patches for 10 volunteer members.

10-515-4200 Contract Services

AED's and Defibrillator maintenance contracts.

10 -515-5300 Dues & Subscriptions

Permanent Dues to National Fire Protection Association (NFPA), International Association of Fire Chiefs (IAFC), National Volunteer Fire Council (NVFC), North Carolina Fire Chiefs Association, Western Carolina Fire Chiefs Association, Avery Firefighters Association and Watauga Fireman's Association. Basic subscriptions to professional trade publications.

10 -515-5400 Insurance

Collision and Liability Insurance for vehicles titled to the Volunteer Fire Department Inc. (3 Apparatus and 1 Station).

Death and Disability Insurance for Volunteer Members through Watauga County.

Portion of general liability and workmen's compensation on all other. \$3,000

10-515-5700 Immunizations

Hepatitis B Vaccine, Influenza Vaccine, Tetanus inoculation for volunteer members.

10-515-6100 Gas and Fuel

Diesel Fuel and Gasoline to operate nine vehicles.

10-515-6200 Vehicle Maintenance

**Town of Beech Mountain
Special Projects Department**

Special Projects									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.530-0200	Salaries	-	-	28,475	65,344	65,374	51,796	79%	-
10.530-0201	Longevity pay	-	-	1,250	1,250	1,250	-	0%	-
10.530-0202	Incentive pay	-	-	-	300	300	300	100%	-
10.530-0900	Fica	-	-	1,977	5,117	5,120	3,991	78%	-
10.530-0902	Employee Insurance	-	-	2,862	10,327	12,996	8,881	68%	-
10.530-0903	Runout Period Claims	-	-	-	-	-	92		-
10.530-1000	State (ORBIT) Retirement	-	-	2,050	5,017	5,990	4,868	81%	-
10.530-1001	401(k)	-	-	1,304	2,228	2,229	3,108	139%	-
Total Personnel		\$ -	\$ -	\$ 37,917	\$ 89,583	\$ 93,258	\$ 73,036	78%	\$ -
Utilities, Bldg & Grnds									
10.530-1100	Telephone	-	-	200	480	480	499	104%	
10.530-1101	Postage	-	-	-	100	-	-		
10.530-1200	Data Processing	-	-	-	500	1,000	1,417	142%	
10.530-1400	Staff Development	-	-	-	1,000	1,000	103	10%	
Total Utilities, Bldg & Grnds		\$ -	\$ -	\$ 200	\$ 2,080	\$ 2,480	\$ 2,019	81%	\$ -
Supplies									
10.530-3200	Printing & Stationary	-	-	-	500	500	-	0%	
10.530-3300	Supplies & Materials	-	-	175	250	250	90	36%	
10.530-3600	Uniforms								
Total Supplies		\$ -	\$ -	\$ 175	\$ 750	\$ 750	\$ 90	12%	\$ -

**Town of Beech Mountain
Special Projects Department**

		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Contract Services									
10.530-4200	Contract Service	-	-	-	2,000	2,000	-	0%	
10.530-4210	Professional Services								-
Total Contract Services		\$ -		\$ -	\$ 2,000	\$ 2,000	\$ -	0%	\$ -
Misc Expenses									
10.530-5300	Dues & Subscriptions	-	-	-	200	200	-	0%	
10.530-5400	Insurance					2,000	1,557	78%	
Total Misc Expenses		\$ -	\$ -	\$ -	\$ 200	\$ 2,200	\$ 1,557	71%	\$ -
Vehicle Expenses									
10.530-6100	Gas & Fuel	-	-	-	600	600	250	42%	
10.530-6200	Vehicle Maintenance	-	-	-		200		0%	
Total Vehicle Expenses		\$ -	\$ -	\$ -	\$ 600	\$ 800	\$ 250	31%	\$ -
Capital Outlay									
10.530-7400	Capital Outlay	-	-	2,693	-	17,500	17,454	100%	-
Total Capital Outlay				\$ 2,693	\$ -	\$ 17,500	\$ 17,454	100%	\$ -
TOTAL Special Projects		\$ -		\$ 40,985	\$ 95,213	\$ 118,988	\$ 94,406	79%	\$ -

Special Projects Department discontinued
Employee transferred to Fire Department

Town of Beech Mountain
Building Inspections Department

Building Inspections									
									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Personnel									
10.540-0200	Salaries	50,209	48,483	52,494	69,475	52,308	19,425	37%	92,049
10.540-0201	Longevity pay	-	-	250	250	125	-	0%	250
10.540-0202	Incentive pay	-	-	-	300	150	450	300%	150
10.540-0900	Fica	3,841	3,698	3,871	5,293	4,023	1,718	43%	7,072
10.540-0902	Employee Insurance	7,697	17,266	11,954	11,676	3,096	2,545	82%	15,465
10.540-0903	Runout Period Claims	-	-	168	329		414		
10.540-1000	State (ORBIT) Retirement	3,393	3,436	3,785	5,348	1,469	1,982	135%	6,846
10.540-1001	401(k)	2,483	2,397	2,511	4,104	652	1,028	158%	2,246
Total Personnel		\$ 67,623	\$ 75,280	\$ 75,031	\$ 96,775	\$ 61,823	\$ 27,562	45%	\$ 124,079
Utilities, Bldg & Grnds									
10.540-1100	Telephone	520	480	480	489	480	800	167%	960
10.540-1101	Postage	-	39	-	51	102	-	0%	250
10.540-1200	Data Processing	-	-	-	1,180	3,000	4,465	149%	2,500
10.540-1400	Staff Development	436	1,344	1,375	2,801	3,500	1,080	31%	3,500
Total Utilities, Bldg & Grnds		\$ 956	\$ 1,863	\$ 1,855	\$ 4,521	\$ 7,082	\$ 6,345	90%	\$ 7,210
Supplies									
10.540-3200	Printing & Stationary	230	-	-	502	450		0%	400
10.540-3300	Supplies & Materials	474	1,004	2,040	1,925	500	782	156%	1,500
10.540-3600	Uniforms								\$ 500
Total Supplies		\$ 704	\$ 1,004	\$ 2,040	\$ 2,427	\$ 950	\$ 782	82%	\$ 2,400
Contract Services									
10.540-4200	Contract Service	1,724	533	15,300		1,500	6,068	405%	1,500
Total Contract Services		\$ 1,724	\$ 533	\$ 15,300	\$ -	\$ 1,500	\$ 6,068	405%	\$ 1,500

Town of Beech Mountain
Building Inspections Department

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Misc Expenses									
10.540-5300	Dues & Subscriptions	50	245	145	2,310	400	336	84%	400
10.540-5400	Insurance-P&L/Workers Comp					2,000	1,557	78%	2,000
Total Misc Expenses		\$ 50	\$ 245	\$ 145	\$ 2,310	\$ 2,400	\$ 1,893	79%	\$ 2,400
Vehicle Expenses									
10.540-6100	Gas & Fuel	450	545	635	693	500	231	46%	450
10.540-6200	Vehicle Maintenance	216	450	278	1,450	1,500	442	29%	1,000
Total Vehicle Expenses		\$ 666	\$ 995	\$ 913	\$ 2,143	\$ 2,000	\$ 673	34%	\$ 1,450
Capital Outlay									
10.540-7400	Capital Outlay	-	-	-	-	-	-		-
Total Capital Outlay				\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL Building Inspections		\$ 71,723	\$ 79,920	\$ 95,284	\$ 108,176	\$ 75,755	\$ 43,323	57%	\$ 139,039

10.540-0200 Salaries

1 FT Inspector, 1 PT Housing Codes Inspector, 1 PT Administrative Assistant; 1% COLA and 2% Merit

Building Permits and Inspections continue an overall upward trend, with 2019 having experienced the highest level in 10 years.

In order to maintain an acceptable level of service, a full-time inspector is needed. The loss of Mr. Merritt as a full-time inspector and Mr. Holloman as an overflow inspector has added to the need. Additionally, Mr. Merritt is focusing on several ongoing public projects and on minimum housing code efforts, removing him from the day-to-day permitting and inspection operations.

**10.540-1000 Employee Retirement**

Increased to 10.15% up from 8.95% increase of 1.20%

10.540-1100 Postage

Increase in Minimum Housing Code notices and mailings

10.540-1200 Data Processing

Adding 3 tablet computers for field inspections @\$1,000; IT and software support

10.540-1400 Staff Development

Anticipated training courses and continuing education course and testing

10.540-3200 Printing and Stationary

Inspection and permitting applications, forms, and other

10.540-3300 Tools and Equipment

Inspection supplies and safety supplies

10.540-3400 Uniforms

Uniforms and safety equipment for Inspectors

**Town of Beech Mountain
Planning Department**

Planning									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.541-0200	Salaries	63,140	60,718	19,124	78,622	82,084	56,818	69%	82,708
10.541-0201	Longevity pay	-	-	250	250	375	-	0%	250
10.541-0202	Incentive pay	-	-	-	-	450	450	100%	300
10.541-0210	Part Time Wages	-	-	14,604	10,048	12,500	3,003	24%	-
10.541-0220	Over Time Wages	-	-	-	-	-	885		
10.541-0900	Fica	4,406	4,237	2,289	6,593	7,299	4,843	66%	4,940
10.541-0902	Employee Insurance	16,322	15,748	4,545	34,433	25,241	13,391	53%	16,169
10.541-0903	Runout Period Claims	-	-	54	-	-	884		
10.541-1000	State (ORBIT) Retirement	4,188	4,249	1,226	6,044	8,539	5,445	64%	6,554
10.541-1001	401(k)	3,130	2,963	800	1,270	3,177	479	15%	2,150
10.541-1005	Board Member Pay	405	435	975	-	2,700	1,530	57%	2,700
Total Personnel		\$ 91,591	\$ 88,350	\$ 43,867	\$ 137,260	\$ 142,365	\$ 87,728	62%	\$ 115,772
Utilities, Bldg & Grnds									
10.541-1100	Telephone	520	440	160	489	480	696	145%	480
10.541-1101	Postage	24	118	-	-	4,200	374	9%	4,000
10.541-1200	Data Processing	1,357	650	138	4,372	4,500	3,009	67%	3,500
10.541-1400	Staff Development	1,105	601	3,795	1,753	4,000	1,963	49%	3,500
Total Utilities, Bldg & Grnds		\$ 3,006	\$ 1,809	\$ 4,093	\$ 6,614	\$ 13,180	\$ 6,042	46%	\$ 11,480
Supplies									
10.541-3200	Printing & Stationery	282	1,635	665	4,392	5,000	876	18%	4,000
10.541-3300	Supplies & Materials	997	782	1,762	1,820	3,200	1,658	52%	3,000
Total Supplies		\$ 1,279	\$ 2,417	\$ 2,427	\$ 6,212	\$ 8,200	\$ 2,534	31%	\$ 7,000

**Town of Beech Mountain
Planning Department**

		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed
									Budget
Contract Services									
10.541-4200	Contract Services	150	300	475	10,439	7,000	8,221	117%	5,000
10.541-4203	Summer Intern - Exp Reimb	1,000	500	-	-	3,500	296	8%	4,500
Total Contract Services		\$ 1,150	\$ 800	\$ 475	\$ 10,439	\$ 10,500	\$ 8,517	81%	\$ 9,500
Misc Expenses									
10.541-5300	Dues & Subscriptions	755	755	790	1,264	1,500	200	13%	1,500
10.541-5400	Insurance					2,000	1,557	78%	2,000
		\$ 755	\$ 755	\$ 790	\$ 1,264	\$ 3,500	\$ 1,757	50%	\$ 3,500
Total Misc Expenses									
Vehicle Expense	Gas & Fuel	85	96	214	135	500	91	18%	450
10.541-6100	Vehicle Maintenance	585	269	204	-	1,500	981	65%	1,000
10.541-6200									
		\$ 670	\$ 365	\$ 418	\$ 135	\$ 2,000	\$ 1,072	54%	\$ 1,450
Total Vehicle Expenses									
Capital Outlay	Capital Outlay	2,931	21,183	57,560	8,425	344,597	78,677	23%	-
10.541-7400									
		\$ 2,931	\$ 21,183	\$ 57,560	\$ 8,425	\$ 344,597	\$ 78,677	23%	\$ -
Total Capital Outlay									
TOTAL Planning									
		\$ 101,382	\$ 115,679	\$ 109,629	\$ 170,349	\$ 524,342	\$ 186,327	36%	\$ 148,702

10.541-0202 Salaries

1% COLA and 1.5% Merit

10.541-1000 State (ORBIT) Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

10.541-1200 Data Processing

Add two tablets \$2,000 and a share of Nordic billing

10.541-3300 Supplies and Materials

New Office Furniture \$1,200, other office supplies

10.541-4200 Contract Services

Lease payments for plotter \$3,500. Notices of pertaining to Planning Department, Lear Powell Horticultural services.

10.541-5300 Dues and Subscriptions

Includes APA/ AICP; NCAZO; Building Inspector Certifications

**Town of Beech Mountain
Vehicle Maintenance Department**

Vehicle Maintenance									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.555-0200	Salaries	80,714	81,421	80,098	84,320	86,702	31,177	36%	46,563
10.555-0201	Longevity pay	-	-	1,000	1,000	750	-	0%	750
10.555-0202	Incentive pay	-	-	-	600	600	300	50%	300
10.555-0220	Over Time Wages	-	-	3,976	1,852	-	885		-
10.555-0900	Fica	6,155	5,484	5,831	6,455	6,736	2,595	39%	3,642
10.555-0902	Employee Insurance	15,454	31,778	40,181	36,492	24,228	11,903	49%	10,416
10.555-0903	Runout Period Claims	-	-	3,550	-	-	6,429		-
10.555-1000	State (ORBIT) Retirement	5,358	6,000	6,104	6,733	7,881	3,181	40%	4,833
10.555-1001	401(k)	3,981	3,783	4,014	3,322	2,932	608	21%	1,586
Total Personnel		\$ 111,662	\$ 128,466	\$ 144,754	\$ 140,774	\$ 129,829	\$ 57,078	44%	\$ 68,089
Utilities, Bldg & Grnds									
10.555-1200	Data Processing	250	250	-	-	3,000	1,822	61%	3,000
10.555-1300	Utilities	16,153	14,618	13,107	16,730	18,000	9,927	55%	27,000
10.555-1600	Building Maintenance	45	586	5,488	549	5,000	5,036	101%	2,000
10.555-3000	Gas & Fuel	61,456	51,861	13,823	34,552	85,000	49,166	58%	85,000
10.555-3100	Repair Parts	(15,136)	824	(4,446)	(20,812)	20,000	6,036	30%	20,000
Total Utilities, Bldg & Grnds		\$ 62,768	\$ 68,139	\$ 27,972	\$ 31,019	\$ 131,000	\$ 71,987	55%	\$ 137,000
Supplies									
10.555-3300	Supplies & Materials	9,598	7,564	11,434	15,572	11,030	10,403	94%	10,000
10.555-3600	Uniforms	1,218	1,030	1,193	2,036	2,500	1,038	42%	820
10.555-3700	Shop Tools	-	-	-	-	2,500	36	1%	10,000
Total Supplies		\$ 10,816	\$ 8,594	\$ 12,627	\$ 17,608	\$ 16,030	\$ 11,477	72%	\$ 20,820
Misc Expenses									
10.555-5400	Property & Liab/WC	-	-	-	-	5,400	4,203	78%	4,500
Total Misc Expenses		\$ -	\$ -	\$ -	\$ -	\$ 5,400	\$ 4,203	78%	\$ 4,500
Capital Outlay									
10.555-7400	Capital Outlay	5,564	-	2,939	7,495	-	-		
Total Capital Outlay		\$ 5,564	\$ -	\$ 2,939	\$ 7,495	\$ -	\$ -	0%	\$ -
Transfers to Other Funds									
10.555-9000	Gas & Fuel Income	(56,987)	(51,861)	(17,101)	(34,552)	(85,000)	(48,716)	57%	(85,000)
10.555-9001	Maintenance Income	(13,310)	(14,773)	(19,041)	(17,952)	(20,000)	(4,994)	25%	(20,000)
Total Transfers to Other Funds		\$ (70,297)	\$ (66,634)	\$ (36,142)	\$ (52,504)	\$ (105,000)	\$ (53,710)	51%	\$ (105,000)
TOTAL Vehicle Maintenance		\$ 120,513	\$ 138,565	\$ 152,149	\$ 144,392	\$ 177,259	\$ 91,035	51%	\$ 125,409

10.555.0200 Salaries

1% COLA and 2% Merit

Vehicle Maintenance Department has been reduce from two budget full time to one full time position

10.555-1000 State (ORBIT) Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

10.555-1300 Utilities

Half again increase for new building best current estimate

10.555-1600 Building Maintenance

Repair of old garage floor drains which have stopped flowing to separator tank

10.555-3700 Shop Tools

20v Impact, 8" Jaw Vice, Band Saw for metal, rolling tool chest, portable generator, portable heater, air compressor minor, new jack, assorted hand tools for new garage

**Town of Beech Mountain
Summary of General Fund Debt**

Town of Beech Mountain												
Annual Debt Service Requirements												
			2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2040		
General Fund Debt Service Requirements												
Recreation Department												
Recreation Center Complex												
Date: 2004												
Acct XXXXXX Rate 3.99%												
Pay	Balance		131,022	-		-	-					
Off In	Principal		131,022	-		-	-					
FY 2019	Interest		5,228	-		-	-					
	Total		136,250	-		-	-					
Recreation Department Debt Service Subtotal			136,250	-		-	-					
Public Works Department												
Motor Grader and Swap loader												
Date Opened: May 2017												
Rate 2.19%												
Pay	Balance		238,525	180,817	121,845	61,582	-					
Off in	Principal		57,708	58,972	60,263	61,583	-					
FY 22	Interest		5,224	3,960	2,668	1,349	-					
Public Works			62,932	62,932	62,931	62,932	-					
Public Works Facility												
General Fund carries 65% of Total (See also Utility & Sanitation Funds)												
Date Opened: March 2020	Balance				3,380,000	3,211,000	3,042,000	2,873,000	2,704,000	2,535,000		
Rate: 3.56%	Principal				169,000	169,000	169,000	169,000	169,000	2,535,000		
	Interest				94,302	89,587	84,872	80,157	75,442	565,811		
	Total		62,932	-	263,302	258,587	253,872	249,157	244,442	3,100,811		
Public Works Department Debt Service Subtotal			62,932	-	263,302	258,587	253,872	249,157	244,442	3,100,811		
	General Fund Principal		188,730	58,972	229,263	230,583	169,000	169,000	169,000	2,535,000		
	General Fund Interest		10,452	3,960	96,970	90,936	84,872	80,157	75,442	565,811		
General Fund Debt Service Payment Total			199,182	62,932	326,233	321,519	253,872	249,157	244,442	3,100,811		

**Town of Beech Mountain
Public Works Department**

Public Works Department									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.560-0200	Salaries	416,613	399,967	390,354	379,682	388,601	310,074	80%	528,812
10.560-0201	Longevity pay	-	-	7,208	6,208	5,790	-	0%	7,000
10.560-0202	Incentive pay	-	-	-	2,800	2,800	2,800	100%	3,750
10.560-0210	Part time wages	-	-	-	-	-	-		112,000
10.560-0220	Over Time wages	-	-	18,908	24,780	15,000	29,800	199%	15,000
10.560-0900	Fica	30,801	29,405	29,659	31,694	31,533	26,752	85%	50,992
10.560-0902	Employee Insurance	121,872	85,114	96,897	81,022	75,164	59,359	79%	132,804
10.560-0903	Runout Period Claims	-	-	3,804	-	-	8,151		-
10.560-1000	State (ORBIT) Retirement	27,552	28,367	29,846	32,414	36,891	31,690	86%	56,288
10.560-1001	401(k)	20,300	19,482	19,512	10,624	13,726	9,057	66%	18,450
Total Personnel		\$ 617,138	\$ 562,335	\$ 596,188	\$ 569,224	\$ 569,504	\$ 477,683	84%	\$ 925,095
Utilities, Bldg & Grnds									
10.560-1100	Telephone	2,264	2,315	2,335	3,641	4,532	1,947	43%	6,000
10.560-1200	Data Processing	569	-	930	1,818	3,000	2,266	76%	8,200
10.560-1300	Utilities	5,689	5,957	10,270	3,835	8,160	7,884	97%	14,000
10.560-1400	Staff Development	140	-	946	1,051	5,000	1,879	38%	3,000
10.560-1600	Repairs & Maintenance	10,416	19,753	14,873	9,982	50,000	16,247	32%	15,000
10.560-1601	Building Maintenance	257	157	6,005	3,084	7,210	17,843	247%	5,000
10.560-2100	Rent	1,800	1,800	-	-	-	-		
Total Utilities, Bldg & Grnds		\$ 21,135	\$ 29,982	\$ 35,359	\$ 23,411	\$ 77,902	\$ 48,066	62%	\$ 51,200
Supplies									
10.560-3300	Supplies & Materials	66,618	54,638	51,389	103,751	140,000	125,039	89%	180,000
10.560-3301	Signs	643	318	828	3,508	8,000	1,084	14%	1,500
10.560-3303	Road Striping	8,411	8,889	4,691	9,264	17,000	8,912	52%	42,000
10.560-3600	Uniforms	5,380	5,160	5,747	7,339	8,500	4,002	47%	12,500
Total Supplies		\$ 81,052	\$ 69,005	\$ 62,655	\$ 123,862	\$ 173,500	\$ 139,037	80%	\$ 236,000
Contract Services									
10.560-4200	Contract Services	348	813	94,437	55,985	75,000	11,562	15%	50,000
10.560-4210	Professional Services	-	-	-	2,550	10,000	13,638	136%	43,000
Total Contract Services		\$ 348	\$ 813	\$ 94,437	\$ 58,535	\$ 85,000	\$ 25,200	30%	\$ 93,000

**Town of Beech Mountain
Public Works Department**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Misc Expenses									
10.560-5400	Insurance	-	-	-	-	29,300	24,504	84%	26,000
Total Misc Expenses		\$ -	\$ -	\$ -	\$ -	\$ 29,300	\$ 24,504	84%	\$ 26,000
Vehicle Expenses									
10.560-6100	Gas & Fuel	22,977	13,040	24,610	25,737	25,000	14,195	57%	35,000
10.560-6200	Vehicle Maintenance	25,451	13,813	29,895	87,336	60,000	105,946	177%	80,000
Total Vehicle Expenses		\$ 48,428	\$ 26,853	\$ 54,505	\$ 113,073	\$ 85,000	\$ 120,141	141%	\$ 115,000
Capital Outlay									
10.560-7400	Capital Outlay	126,158	112,601	292,453	102,920	121,000	122,355	101%	
10.560-7401	New Facility						432		
10.560-7402	Road Stabilization	79,770	79,873	21,944	13,432	80,000	32,155	40%	
10.560-7404	Culvert Replacement	2,727	1,665	2,925	11,196	10,000	15,607	156%	
10.560-7408	Resurfacing	249,410	249,906	261,700	169,059	194,000	175,416	90%	
Total Capital Outlay		\$ 458,065	\$ 444,045	\$ 579,021	\$ 296,607	\$ 405,000	\$ 345,965	85%	\$ -
Debt Principal & Interest									
10.560-8400	Debt (Principal)	-	-	56,564	85,736	184,528	-	0%	229,263
10.560-8401	Debt (Interest)	-	-	5,120	5,224	73,449	-	0%	96,970
Total Debt Principal & Interest				\$ 61,685	\$ 90,960	\$ 257,977	\$ -	0%	\$ 326,233
Transfers to Other Funds									
10.560-9001	Interfund Revenue	-	-	-	-	-	-		-
Total Transfers to Other Funds				\$ -		\$ -	\$ -		\$ -
Total Public Works		\$ 1,226,166	\$ 1,133,033	\$ 1,483,850	\$ 1,275,672	\$ 1,683,183	\$ 1,180,596	70%	\$ 1,772,528

10.560.0200 Salaries

1% COLA and 2% Merit. Increase to add 2 full time. One for heavy equipment operator for increased road grading. One road crewmember to operate heavy dump truck and other heavy vehicles. Eight new seasonal workers to be disbursed among full time crews to accomplish increase in desired projects. These will be summer crews.

10.560-1000 State Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

10-560-1300 Utilities

Now operating 2 public works facilities, the old will be lesser

10-560-1600 Repair and Maintenance

Repairs on parking lot, driveway, and building conversion to new usage type. Grounds Maintenance

10-560-3300 Supplies and Materials

\$115k for salt and hauling (increase from 600 to 1000 tons annual, \$25K for chains for all snow removal equipment \$35,000 to cover all other operating expenses such as road repairs, guard rail repairs, construction materials, hand tools, personal protective equipment, office supplies, paint, straw, rip rap, etc.

10-560-3600 Uniforms

Increased for additional Full time employees

10-560-3303 Road Striping

12 miles annual road striping. Which will allow for all paved roads to be restriped every two years.

10-560-4200 Contract Services

Pest control, consumptive contracts, Mowing and grounds Maintenance

10.560.4210 Professional Services

Increase due to implementation of Pavement management program. Includes engineering fees and services to evaluate and grade town roadways and drainage situations to provide scheduling and demonstrated need for repairs, resurfacing, road stabilization and oversight of projects requiring engineered design.

10.560.6200 Vehicle Maintenance

Annual maintenance and repairs for 6 light duty class trucks (pickup trucks), 5 heavy duty class trucks (Dump trucks and haulers), and 16 large machinery (graders, backhoes, tractors, motorized equipment). Includes all costs for manufacturers required standard maintenance costs, repair and upkeep of general condition and appearance, and replacement parts as necessary.

10.560-8400 Debt (Principal)

Includes financing for motor grader and new PW facility

**Town of Beech Mountain
Recreation Department**

Recreation		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
10.621-0200	Salaries	232,028	237,539	218,292	239,939	270,920	203,491	75%	284,501
10.621-0201	Longevity pay	-	-	2,250	2,500	3,000	-	0%	3,250
10.621-0202	Incentive pay	-	-	-	1,800	1,800	1,800	100%	2,100
10.621-0210	Part Time wages	-	-	16,466	17,867	23,600	2,452	10%	31,960
10.621-0220	Over Time wages	-	-	199	245	-	1,022		
10.621-0900	Fica	18,050	18,042	17,152	19,893	22,898	16,802	73%	24,619
10.621-0902	Employee Insurance	46,511	42,109	43,196	50,033	53,424	38,418	72%	59,046
10.621-0903	Runout Period Claims	-	-	1,486	-	-	1,401		-
10.621-1000	State (ORBIT) Retirement	12,055	15,389	15,308	18,061	24,677	17,985	73%	29,420
10.621-1001	401(k)	8,997	10,373	10,075	8,342	9,181	7,920	86%	9,652
10.621-1005	Board Member Pay	1,410	930	750	645	1,350	405	30%	1,350
Total Personnel		\$ 319,051	\$ 324,382	\$ 325,173	\$ 359,325	\$ 410,851	\$ 291,696	71%	\$ 445,897
Utilities, Bldg & Grnds									
10.621-1100	Telephone	6,338	6,141	5,573	6,468	7,500	4,375	58%	6,500
10.621-1101	Postage	86	244	10	853	1,500	352	23%	750
10.621-1200	Data Processing	3,997	3,526	3,267	6,155	10,000	8,952	90%	2,500
10.621-1300	Utilities	35,524	25,107	32,979	37,439	33,000	24,858	75%	37,500
10.621-1400	Staff Development	999	1,463	3,366	2,729	4,000	4,084	102%	5,000
10.621-1601	Building & Grounds Maint	27,789	12,903	86,350	30,908	38,000	35,449	93%	74,005
10.621-1602	Landscaping	2,976	2,869	1,465	3,838	3,000	836	28%	2,000
Total Utilities, Bldg & Grnds		\$ 77,709	\$ 52,253	\$ 133,009	\$ 88,390	\$ 97,000	\$ 78,906	81%	\$ 128,255
Supplies									
10.621-3300	Supplies & Materials	3,750	11,085	9,784	20,228	20,000	10,314	52%	17,000
10.621-3301	Equipment	2,743	2,647	1,906	927	5,000	5,858	117%	4,000
10.621-3303	Trail Maintenance Supplies	64	443	2,155	4,800	5,000	5,137	103%	7,000
10.621-3304	Signs	-	-	1,387		-	-		
10.621-3305	Sled Hill Supplies	3,143	2,743	388	9,837	7,000	11,750	168%	1,500
10.621-3600	Uniforms	867	541		521	750	531	71%	1,850
Total Supplies		\$ 10,567	\$ 17,459	\$ 15,620	\$ 36,313	\$ 37,750	\$ 33,590	89%	\$ 31,350

**Town of Beech Mountain
Recreation Department**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Contract Services									
10.621-4201	Contract Services	10,298	15,825	19,932	45,655	32,500	36,406	112%	36,000
10.621-4202	Programming	6,393	3,688	8,370	9,049	11,000	7,861	71%	10,000
10.621-4203	Fitness/Wellness	1,424	1,028	2,035	3,398	2,500	404	16%	2,000
10.621-4204	Special Event Expense	4,403	6,090	7,103	9,389	20,000	8,215	41%	18,000
10.621-4205	Special Projects	7,157	14,309	10,025	-	-			15,000
10.621-4210	Professional Services								
Total Contract Services		\$ 29,675	\$ 40,940	\$ 47,466	\$ 67,491	\$ 66,000	\$ 52,886	80%	\$ 81,000
Misc Expenses									
10.621-5300	Dues & Subscriptions	28	1,009	787	757	500	263	53%	2,105
10.621-5400	Insurance	13,738	12,700	12,098	14,009	20,000	15,651	78%	20,000
10.621-5700	Advertising	3,606	5,574	6,269	13,339	7,500	1,965	26%	2,000
10.621-5701	Credit Card Fee	587	724	1,349	1,717	1,500	2,454	164%	250
Total Misc Expenses		\$ 17,959	\$ 20,007	\$ 20,503	\$ 29,822	\$ 29,500	\$ 20,333	69%	\$ 24,355
Vehicle Expenses									
10.621-6100	Gas & Fuel	2,731	1,898	2,737	2,225	3,000	1,922	64%	3,000
10.621-6200	Vehicle Maintenance	4,735	3,113	4,981	4,640	4,000	7,128	178%	2,500
Total Vehicle Expenses		\$ 7,466	\$ 5,011	\$ 7,717	\$ 6,865	\$ 7,000	\$ 9,050	129%	\$ 5,500
Capital Outlay									
10.621-7400	Capital Outlay	2,735	16,114	78,664	124,601	274,500	141,816	52%	
Total Capital Outlay		\$ 2,735	\$ 16,114	\$ 78,664	\$ 124,601	\$ 274,500	\$ 141,816	52%	\$ -
Debt Principal & Interest									
10.621-8400	Debt (Principal)	131,022	131,022	131,022	131,022		-	0%	-
10.621-8401	Debt (Interest)	20,911	15,683	10,455	5,228	-	-	0%	-
Total Debt Principal & Interest		\$ 151,933	\$ 146,705	\$ 141,477	\$ 136,250	\$ -	\$ -	0%	\$ -
Total Recreation		\$ 617,095	\$ 622,871	\$ 769,631	\$ 849,057	\$ 922,601	\$ 628,277	68%	\$ 716,357

**Town of Beech Mountain
Notes for Recreation Department**

10.621.0200 - Salaries

1% COLA and 2% Merit

Director's salary has been increased based on 2015 Salary Study. Proposing increase for Seasonal Part Time Positions

10.621-0210 – Part Time Wages

1 Fitness instructor (May-August), 6 Camp Counselors (June-August), 2 seasonal workers for sled hill (November-March), and weekend front desk staff (August-May)

10.621-1000 - State (ORBIT) Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

10.621-1101 - Postage

Increase postage due to membership drives and fund raising

10.621-1200 - Data Processing

\$2500 for RecDesk

10.621-1300 Utilities

Electricity and Propane, we are open 7 days a week year-round. Past two years we have had an utility increase.

10.621-1400 -Staff Development

CPSI certification for two employees (\$600 per) Trail Design/build classes, NC Directors conference, NC/SC Parks and Recreation Conference

10.621-1601 - Building Maintenance

Replacement of leaking gutters - \$25k, Update Kids Playroom, replacement of all worn pads and replace moldy carpet with anti-microbial rubber flooring \$24k.

Replace broken/chipped and faded cabinet tops \$10k and \$15k for general maintenance and repairs.

103621-1602 Landscaping

Mulching and landscape update for Buckeye, Mulching for EMO Trailhead, Mulching for Bark Park,

10.621-3000 Supplies

\$1200 TYH, Triple-T Pumping \$1000

10.621-3301 - Equipment

\$1850, replacement of two Stihl Chainsaws and weed trimmer, and hedge trimmer

10.621-3303 - Trail Maintenance Supplies

\$1,200 Upper Pond Creek stair replacement, \$2200 Falls Trail Arbor, \$2200 Bark Park arbor

10.621-3305 - Sled Hill Supplies

Cost of maintaining the sled hill operations

10.621-3600- Uniforms

\$400 Outdoor Crew boot stipend, \$1050 Outdoor crew pants, \$400 indoor staff shirts/pullover

10 -621-4201 - Contract Services

\$5,700 HVAC contract for AC/Boiler unit, \$3341 Johnson Controls (Fire Panel), A-1 Pest/Termite \$300,

\$11k Terra Tek Trails to build ADA hiking trail near Bark Park

10.621-4204 - Special Events

Cool five, Mud run, halloween and Christmas events

10.621-4205 - Special Projects

This is to fund the Wynn Memorial project. This will be for reconstruction of existing memorial and provide new memorial for volunteer fire department of Beech Mountain.

10.621-5300 - Dues & Subscriptions

Budget increased due to items being coded under other line items in the past, so moved money into this line item and decreased from Contract Services and Programming.

\$420 Zumba membership, \$175 NRPA membership, \$678.84 for Adobe Creative Suite, \$600 Constant Contact, \$50 SmugMug, \$120 Amazon Prime, All-trails \$30

10.621-5701 - Credit Card Fees

In prior years credit card processing fees paid by the department in full. Going to a model of passing fees to the user. Town does not receive any of these fees.

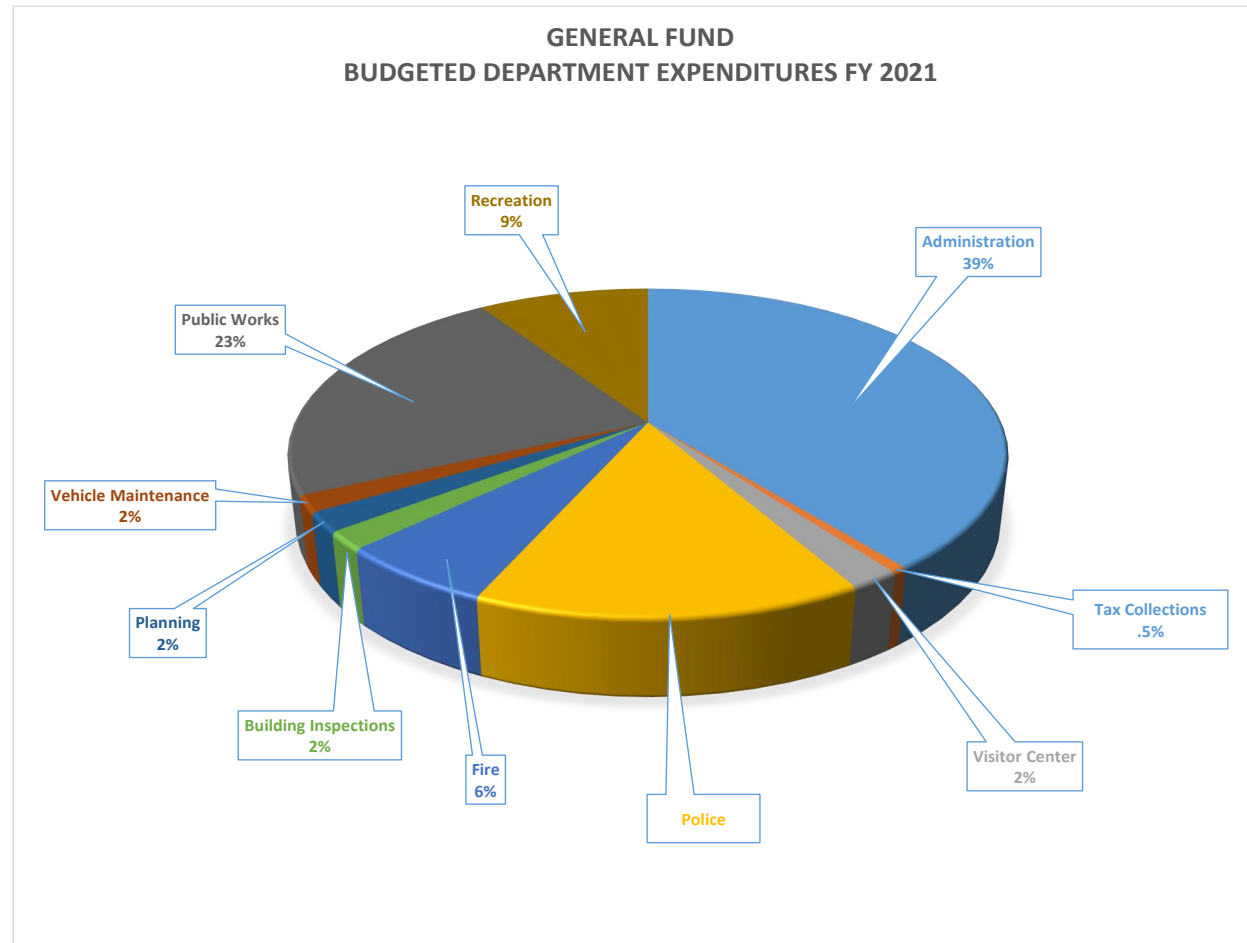
Amounts budgeted are for annual account fees.

10.621-6200 Vehicle Maintenance

With a new department vehicle, maintenance will decrease

**Town of Beech Mountain
General Fund Summary**

		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
General Fund Revenue		\$ 6,249,508	\$ 6,698,560	\$ 6,723,189	\$ 6,725,381	\$ 7,067,051	\$ 5,724,535	81%	\$ 7,788,279
Administration		1,613,238	1,702,304	1,726,037	1,956,735	1,726,791	1,148,337	67%	3,060,486
Tax Collections		63,443	60,930	65,091	39,121	47,717	36,497	76%	45,246
Visitor Center		-	-	-	-	145,080	94,984	65%	149,747
Police		1,093,582	1,297,158	1,120,779	1,294,330	1,202,509	864,094	72%	1,152,421
Fire		976,967	318,409	372,156	612,117	442,826	278,425	63%	478,343
Special Projects				40,985	95,213	118,988	94,406	79%	-
Building Inspections		71,723	79,920	95,284	108,176	75,755	43,323	57%	139,039
Planning		101,382	115,679	109,629	170,349	524,342	186,327	36%	148,702
Vehicle Maintenance		120,513	138,565	152,149	144,392	177,259	91,035	51%	125,409
Public Works		1,226,166	1,133,033	1,483,850	1,275,672	1,683,183	1,180,596	70%	1,772,528
Recreation		617,095	622,871	769,631	849,057	922,601	628,277	68%	716,357
Total Expenditures		\$ 5,884,109	\$ 5,468,871	\$ 5,935,592	\$ 6,545,162	\$ 7,067,051	\$ 4,646,301	66%	\$ 7,788,279
Variance		\$ 365,399	\$ 1,229,689	\$ 787,597	\$ 180,219	\$ (0)	\$ 1,078,234		\$ 0



**Town of Beech Mountain
Utility Revenue**

Water Fund Revenue									2020-2021		
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed		
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget		
Interest Income											
30.329-0000	Interest on Investments	4,022	8,349	21,283	36,482	22,000	15,953	73%	3,000		
Total Interest Income		\$ 4,022	\$ 8,349	\$ 21,283	\$ 36,482	\$ 22,000	\$ 15,953	73%	\$ 3,000		
Miscellaneous Income											
30.335-0000	Miscellaneous Income	4195	1,295	3,379	(0)	2,500	544	22%	1,500		
Total Miscellaneous Income		\$ 4,195	\$ 1,295	\$ 3,379	\$ (0)	\$ 2,500	\$ 544	22%	\$ 1,500		
Metered Sales & Fees											
30.371-0000	Metered Sales						-				
30.371-0001	Metered Sales - Water	1,088,762	1,109,049	1,143,759	1,193,915	1,189,971	945,112	79%	1,231,620		
30.371-0002	Metered Sales - Sewer	924,405	940,513	975,261	1,035,106	1,013,675	827,080	82%	1,049,154		
30.371-0003	Water/Sewer Penalties	2,599	4,560	4,187	3,682	4,000	4,527	113%	4,500		
30.372-0000	Availability Fees	12,746	43,539	20,566	21,548	5,000	27,523	550%	Moved to Capital Reserve		
30.373-0000	Connection Fees	5,000	12,922	3,000	6,000	3,000	16,000	533%	16,000		
30.374-0000	Reconnection Fees	8,650	2,675	4,991	3,030	4,000	-	0%	1,500		
30.375-0000	Watauga River Intake				22,724	73,000	55,678	76%	Moved to Capital Reserve		
Total Metered Sales & Fees		\$ 2,042,162	\$ 2,113,258	\$ 2,151,766	\$ 2,286,005	\$ 2,292,646	\$ 1,875,920	82%	\$ 2,302,774		
Gains/Losses											
30.383-0000	Gain on Sale of Assets	-	-	-	2,128	2,000	-	0%	2,500		
Total Gains/Losses		\$ -	\$ -	\$ -	\$ 2,128	\$ 2,000	\$ -	0%	\$ 2,500		
Proceeds											
30.393-0001	State Revolving Loan Proceeds	-	-	-	-		-		-		
Total Proceeds		\$ -	\$ -	\$ -		\$ -	\$ -		\$ -		
Transfers											
30.399-0000	Fund Balance Appropriated	-	-	-	-	416,843	-	0%	141,246		
30.399-0003	Trsf from Res Water/Sewer I	-	-	-	-	-	-		-		
30.336-0000	Transfer from General Fd	-	-	-	150,000	150,000	-	0%	-		
30.336-0001	Transfer from Capital Project	73739.51	-	-	-	-	-		-		
Total Transfers		\$ 73,740	\$ -	\$ -	\$ 150,000	\$ 566,843	\$ -	0%	\$ 141,246		
TOTAL REVENUE		\$ 2,124,118	\$ 2,122,902	\$ 2,176,428	\$ 2,474,614	\$ 2,885,989	\$ 1,892,417	66%	\$ 2,451,020		

30.329-0000 Interest on Investments

Earning from investments held at the North Carolina Capital Management Trust. Projecting decrease due to falling interest rates

30.335-0000 Miscellaneous Income

Late fees and other uncategorized revenue

371-0001 Metered Sales - Water

Proposed 3.5% increase in metered water rates. See Fee Schedule for detail

371-0002 Metered Sales - Sewer

Proposed 3.5% increase in metered sewer rates. See Fee Schedule for detail.

30.371-0003 Water/Sewer Penalties

Funds generated for violations to the Utility Ordinances

30.372-0000 Availability Fees

New connections to the system. These fees are to be recorded in the Utility Capital Reserve

30.373-0000 Connection Fees

Also know as tap fees and represent the cost to create a new service connection

30.374-0000 Reconnection Fees

Fees for the reconnection to the system when service has been interrupted

30.375-0000 Watauga River Intake

\$3.00 towards intake in 2019-2020 and a total of \$5.00 scheduled for 2021.

30.383-0000 Gain on Sale of Assets

Sale price less book value of sold assets as prescribed by the general statutes. Includes assets sold as scrap

30.399-0000 Fund Balance Appropriated

Amount of estimated savings needed to support the operational budget and/or finance the purchase of capital outlay request

The numeric difference between accounts 399-0000 and 720-9101 determines the amount of Fund Balance being used to balance operating budget and those used for Capital Outlay. Account 720-9101 is 100% Capital Outlay for the Utility Fund, therefore if 399-0000 is greater than 720-9101 Fund Balance is being used to balance Operating Budget and the reverse also applies. If 399-0000 is less than account 720-9101, current year revenues are being used for the acquisition of Capital Outlay purchases.

30.336-0000 Transfer from General Fd

Used when it is deemed necessary to transfer funds from the General to the Utility. This is rare.

30.336-0001 Transfer from Capital Project

Assets are transferred when capital project is completed

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**Town of Beech Mountain
Utility Administration**

Administration		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
30.720-0200	Salaries	51,536	50,730	190,608	279,123	292,040	224,001	77%	124,973
30.720-0201	Longevity pay	-	-	2,750	2,875	2,875		0%	2,125
30.720-0202	Incentive pay	-	-	-	1,200	900	1,350	150%	600
30.720-0220	Over Time Wages	-	-	3,603	10,521	-	7,428		-
30.720-0900	Fica	3,730	3,966	13,978	22,073	22,630	\$ 17,946	79%	9,769
30.720-0902	Employee Insurance	24,240	10,973	16,895	12,679	54,144	17,450	32%	27,503
30.720-0903	Runout Period Claims	-	-	294	-	-	6,788		-
30.720-1000	State (ORBIT) Retirement	3,416	4,794	6,921	21,602	26,475	20,213	76%	12,961
30.720-1001	401(k)	2,524	2,628	9,035	12,021	11,644	10,146	87%	11,644
Total Personnel		\$ 85,446	\$ 73,091	\$ 244,084	\$ 362,094	\$ 410,708	\$ 305,322	74%	\$ 189,575
Utilities, Bldg & Grnds									
30.720-1100	Telephone	1,383	1,049	1,291	2,594	2,530	1,103	44%	1,620
30.720-1101	Postage	12,959	10,384	8,525	8,281	8,600	6,728	78%	8,600
30.720-1200	Data Processing	1,301		350	3,899	7,500	3,937	52%	5,000
30.720-1400	Staff Development	4,019	4,107	7,774	6,175	6,500	4,156	64%	8,000
Total Utilities, Bldg & Grnds		\$ 19,662	\$ 15,540	\$ 17,940	\$ 20,948	\$ 25,130	\$ 15,924	63%	\$ 23,220
Supplies									
30.720-3300	Supplies & Materials	9,735	1,093	4,607	2,425	4,043	695	17%	5,000
30.720-3600	Uniforms	291	715	452	1,290	1,200	2,054	171%	500
Total Supplies		\$ 10,026	\$ 1,808	\$ 5,058	\$ 3,715	\$ 5,243	\$ 2,749	52%	\$ 5,500
Contract Services									
30.720-4200	Contract Services	7,961	12,506	17,170	23,186	18,000	7,431	41%	5,000
30.720-4210	Professional Services	51,579	26,096	46,313	321,355	140,000	89,088	64%	210,000
Total Contract Services		\$ 59,540	\$ 38,602	\$ 63,482	\$ 344,541	\$ 158,000	\$ 96,519	61%	\$ 215,000

**Town of Beech Mountain
Utility Administration**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Misc Expenses									
30.720-5400	Insurance P&L/WC	36,683	44,834	43,022	53,528	52,892	47,874	91%	52,892
30.720-5700	Immunizations	-	-	-	159	500		0%	500
30.720-5701	Bank Fees	-	5	1,650	2,348	-			
30.720-5702	Asset Disposal Loss	-	-	-	-	-			-
30.720-5703	Amortization Expense	-	-	-	-	-			-
30.720-5900	Depreciation Expense	453,799	441,892	513,148	-	-			-
Total Misc Expenses		\$ 490,482	\$ 486,731	\$ 557,820	\$ 56,035	\$ 53,392	\$ 47,874	90%	\$ 53,392
Capital Outlay									
30.720-7400	Capital Outlay	-	-	-		-			-
30.720-7400	New Facility								
30.720-7404	Transfer to Capital Reserve	-	-	-	-	73,000	-	0%	
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ 73,000	\$ -	0%	\$ -
Debt Principal & Interest									
30.720-8400	Debt (Principal)	296,573	303,344		846,617	323,987	163,572	50%	347,536
30.720-8401	Debt (Interest)	63,698	86,610	190,394	174,700	195,550	13,482	7%	192,484
Total Debt Principal & Interest		\$ 360,271	\$ 389,954	\$ 190,394	\$ 1,021,317	\$ 519,537	\$ 177,054	34%	\$ 540,019
Transfers to Other Funds									
30.720-9101	Transfer to Capital Projects	-	-	-	-	-	-		258,500
Total Transfers to Other Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 258,500
Contingency									
30.720.9200	Write off bad Debt	7,935	-	-	-	-	-		-
30.720-9400	Contingency	-	-	-	-	-	-		-
Total Contingency		\$ 7,935	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Total Administration		\$ 1,033,362	\$ 1,005,726	\$ 1,078,779	\$ 1,808,650	\$ 1,245,009	\$ 645,442	52%	\$ 1,285,207

30.720.0200 Salaries

1% COLA and 2% Merit. Fifty percent of the town manager, finance officer and town clerk's salary budgeted here for the past two years moved to General Fund Administration to relieve financial pressure on the Utility Fund.

30.720-1000 State (ORBIT) Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

30 -720-1101 Postage

Prior Year Overage has occurred due to additional mailings for water condition notices.

Current Year Increase due to monthly billing and postage increases.

30.720-1400 Staff Development

Current Year increase due to increase in the need for continuing education courses.

30.720-4210 Professional Services

Includes engineering and services for all utility projects. Lake dredging, permit modification

CIP annual review, LWSP annual update, McGill (well exploratory services).

Engineering or Lake bypass and valve repair

30.720-8400 and 8401 Debt Service

Bond principle and interest are to be repaid with an annual payment for forty years.

Added \$95k in debt for backhoe. Debt Service this year \$18,187 principal and \$2,081 interest in 2019

Added Public Works Facility

30.720-9101 Transfer to Capital Projects

Represents amount needed to fund non-reoccurring expenditures (Capital Outlay) of all Utility Fund Departments. Starting this year Fy2021 Capital Outlay has been removed from the operating budget and placed in the "Capital Projects Fund". Management believes this approach makes it clearer as to the use and type of town funds being used.

Such as current year receipts verses fund balance and non-reoccurring revenues.

Related accounts are 30.399-0000 Fund Balance Appropriate. For 2021 Fund Balance is supplementing operating budget in the amount of \$0.00

**Town of Beech Mountain
Water Treatment**

Water Treatment									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
30.812-0200	Salaries	171,481	191,179	138,806	102,895	145,645	98,421	68%	153,042
30.812-0201	Longevity pay	-	-	1,625	1,625	1,625	-	0%	1,625
30.812-0202	Incentive pay	-	-	-	750	750	1,050	140%	450
30.812-0220	Over Time Wages	-	-	14,065	14,983	10,500	21,613	206%	10,500
30.812-0900	Fica	12,520	13,905	10,774	8,651	12,127	9,058	75%	12,670
30.812-0902	Employee Insurance	50,124	49,819	57,206	70,855	55,764	31,894	57%	42,969
30.812-0903	Runout Period Claims	-	-	4,304	-	-	43,585		-
30.812-1000	State (ORBIT) Retirement	11,381	16,945	19,445	9,273	14,188	11,144	79%	16,810
30.812-1001	401(k)	8,377	9,429	7,352	2,789	5,279	3,556	67%	5,515
Total Personnel		\$ 253,883	\$ 281,277	\$ 253,576	\$ 211,821	\$ 245,877	\$ 220,321	90%	\$ 243,581
Utilities, Bldg & Grnds									
30.812-1100	Telephone	6,912	10,074	6,360	7,545	7,344	4,252	58%	5,300
30.812-1200	Data Processing	359	-	125	924	2,000	1,597	80%	2,500
30.812-1300	Electricity	146,109	168,698	181,553	201,653	190,000	156,795	83%	194,750
30.812-1600	Pump & Valve Maintenance	11,781	32,004	19,719	15,138	24,000	20,941	87%	54,000
30.812-1602	Tank Maintenance	61,850	27,388	55,404	35,752	55,000	26,702	49%	70,000
30.812-1603	Building Maintenance	3,695	1,302	25,144	2,714	7,000	14,566	208%	15,000
Total Utilities, Bldg & Grnds		\$ 230,706	\$ 239,466	\$ 288,306	\$ 263,726	\$ 285,344	\$ 224,853	79%	\$ 341,550
Supplies									
30.812-3300	Supplies and Materials	82,434	71,314	80,091	61,060	75,000	51,465	69%	80,000
30.812-3600	Uniforms	2,217	2,469	2,519	3,303	4,500	2,360	52%	2,980
Total Supplies		\$ 84,651	\$ 73,783	\$ 82,609	\$ 64,363	\$ 79,500	\$ 53,825	68%	\$ 82,980
Contract Services									
30.812-4200	Contract Services	31,271	27,002	28,193	126,059	135,000	79,147	59%	135,000
Total Contract Services		\$ 31,271	\$ 27,002	\$ 28,193	\$ 126,059	\$ 135,000	\$ 79,147	59%	\$ 135,000

**Town of Beech Mountain
Water Treatment**

		2015-2016	2019-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Misc Expenses									
30.812-4500	Environmental Services	4,240	5,570	8,008	6,871	12,000	7,359	61%	12,000
30.812-5300	Dues & Subscriptions	-	-	425	870	1,050	1,260	120%	1,050
30.812-5700	Permits	1,200	870	1,730	860	3,000	2,790	93%	5,000
Total Misc Expenses		\$ 5,440	\$ 6,440	\$ 10,163	\$ 8,601	\$ 16,050	\$ 11,409	71%	\$ 18,050
Vehicle Expenses									
30.812-6101	Gas & Fuel	4,128	3,257	3,095	2,695	4,500	2,360	52%	4,500
30.812-6201	Vehicle Maintenance	2,751	1,473	2,713	3,496	2,000	4,471	224%	2,500
Total Vehicle Expenses		\$ 6,879	\$ 4,730	\$ 5,808	\$ 6,191	\$ 6,500	\$ 6,831	105%	\$ 7,000
Capital Outlay									
30.812-7400	Capital Outlay	28,098	-	-	641,342	250,000	2,731	1%	
Total Capital Outlay		\$ 28,098	\$ -	\$ -	\$ 641,342	\$ 250,000	\$ 2,731	1%	\$ -
Transfers to Other Funds									
30.812-9100	Transfer to Capital Project	-	-	-	-	-	-	-	-
Total Transfers to Other Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total Water Maintenance		\$ 640,928	\$ 632,698	\$ 668,655	\$ 1,322,103	\$ 1,018,271	\$ 599,117	59%	\$ 828,161

30.812.0200 Salaries

1% COLA and 2% Merit

30.812.1000 State (ORBIT) Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

30.812-1200 Data Processing

Increased for additional software license requirements

30.812-1300 Electricity

Projection based with 2.5% expected energy cost increase

30.812-1600 Pump and valve Maintenance

30k Dam gate valve annual inspection and operation, Pump Station valve works repairs, expansion joints, standard maintenance

30.812-1602 Tank Maintenance

Repaint the interior of the Clearwell Tank at the WTP

30.812-1603 Building Maintenance

Replace existing surge protectors on power panels. Wearable part that has failed already in two locations

30.812-3300 Supplies and Materials

All necessary operational supplies for the WTP. Chemicals, calibrations, lab supplies and equipment, parts

30.812-4200 Contract Services

USGS required stream monitoring annual fees and expectation of data requirements. SCADA Operations and maintenance, generator services, test calibrations. Contract repairs to equipment at pump stations and facilities,

30.812-4500 Environmental Services

All water related testing

30.812.6201 Vehicle Maintenance

Annual maintenance and repairs for 2 light duty class trucks (pickup trucks), 2 motorized pumps, and small motorized equipment. Includes all costs for manufacturers required standard maintenance costs, repair and upkeep of general condition and appearance, and replacement parts as necessary.

**Town of Beech Mountain
Waste Water Treatment**

Sewer Maintenance		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
30.822-0200	Salaries	75,992	78,675	77,234	79,923	82,240	53,465	65%	87,922
30.822-0201	Longevity pay	-	-	1,250	1,750	1,750		0%	1,250
30.822-0202	Incentive pay	-	-	-	600	600	600	100%	600
30.822-0220	Over Time Wages	-	-	2,301	4,104	1,000	5,776	578%	1,000
30.822-0900	FICA	5,329	5,764	5,783	6,415	6,548	4,639	71%	6,944
30.822-0902	Employee Insurance	27,312	18,252	15,754	9,992	17,424	17,549	101%	20,832
30.822-0903	Runout Period Claims	-	-	248	-	-	426		-
30.822-1000	State (ORBIT) Retirement	5,025	6,968	9,768	6,641	7,660	5,589	73%	9,213
30.822-1001	401(k)	3,707	3,932	3,791	3,318	3,241	1,957	60%	3,241
Total Personnel		\$ 117,365	\$ 113,591	\$ 116,129	\$ 112,743	\$ 120,463	\$ 90,001	75%	\$ 131,002
Utilities, Bldg & Grnds									
30.822-1100	Telephone	648	221	2,901	3,202	3,500	765	22%	1,500
30.822-1200	Data Processing	-	-	-	331	850	1,277	150%	500
30.822-1300	Electricity	51,761	45,913	48,952	49,524	52,000	39,938	77%	53,500
30.822-1600	Repairs and Maintenance	4,895	10,123	6,803	14,096	12,000	2,854	24%	12,000
30.822-1601	Building Maintenance	-	178	-	1,813	2,000	5,719	286%	2,000
Total Utilities, Bldg & Grnds		\$ 57,304	\$ 56,435	\$ 58,656	\$ 68,966	\$ 70,350	\$ 50,553	72%	\$ 69,500
Supplies									
30.822-3300	Supplies and Materials	19,275	21,286	20,344	14,794	21,500	28,720	134%	20,000
30.822-3600	Uniforms	1,717	1,048	1,294	1,842	1,800	1,357	75%	1,450
Total Supplies		\$ 20,992	\$ 22,334	\$ 21,638	\$ 16,636	\$ 23,300	\$ 30,077	129%	\$ 21,450
Contract Services									
30.822-4200	Contract Services	15,255	13,902	26,145	12,495	20,000	13,224	66%	20,000
Total Contract Services		\$ 15,255	\$ 13,902	\$ 26,145	\$ 12,495	\$ 20,000	\$ 13,224	66%	\$ 20,000

**Town of Beech Mountain
Waste Water Treatment**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Misc Expenses									
30.822-4500	Environmental Testing	16,736	15,168	14,113	12,396	16,000	7,251	45%	14,000
30.822-5700	Permits	4,300	3,890	3,340	3,340	5,000	4,690	94%	4,000
Total Misc Expenses		\$ 21,036	\$ 19,058	\$ 17,453	\$ 15,736	\$ 21,000	\$ 11,941	57%	\$ 18,000
Vehicle Expenses									
30.822-6101	Gas & Fuel	1,648	2,087	1,843	1,752	2,200	1,648	75%	2,500
30.822-6201	Vehicle Maintenance	2,369	2,867	1,742	4,464	18,000	19,814	110%	2,000
Total Vehicle Expenses		\$ 4,017	\$ 4,954	\$ 3,585	\$ 6,216	\$ 20,200	\$ 21,462	106%	\$ 4,500
Capital Outlay									
30.822-7400	Capital Outlay	-	-	-	60,890	-	-	0%	
Total Capital Outlay		\$ -	\$ -	\$ -	\$ 60,890	\$ -	\$ -	0%	\$ -
Transfers to Other Funds									
30.822-9100	Transfer to Capital Project	-	-	-	-	-	-		-
Total Transfers to Other Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total Sewer Maintenance		\$ 235,969	\$ 230,274	\$ 243,606	\$ 293,682	\$ 275,313	\$ 217,258	79%	\$ 264,452

30.822.0200 Salaries

1% COLA and 2% Merit

30.822-1000 State (ORBIT) Retirement

Increased to 10.15% up from 8.95% increase of 1.20%

30.822-1601

Replace Door at Grassy Gap WWTP, rusting loose

30.822.3300 Supplies and Materials

All necessary operational supplies. Chemicals, calibrations, lab supplies and equipment, parts, reagents. All consumable needs.

**Town of Beech Mountain
Taps Systems Department**

Taps & System									
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Personnel									
30.852-0200	Salaries	57,011	80,398	53,801	27,673	21,376	20,825	97%	-
30.852-0201	Longevity pay	-	-	667	667	500	-	0%	-
30.852-0202	Incentive pay	-	-	-	200	200	200	100%	-
30.852-0220	Over Time Wages	-	-	3,845	746	-	2,674		-
30.852-0900	Fica	4,293	6,001	4,317	2,227	1,689	1,897	112%	-
30.852-0902	Employee Insurance	27,110	18,564	9,687	20,650	3,870	3,405	88%	-
30.852-0903	Runout Period Claims	-	-	1,738	-	-	2,466		-
30.852-1000	State Retirement (ORBIT)	3,785	7,173	9,267	2,249	1,976	2,201	111%	-
30.852-1001	401(k)	2,764	4,125	2,801	468	735	333	45%	-
Total Personnel		\$ 94,963	\$ 116,261	\$ 86,122	\$ 54,880	\$ 30,345	\$ 34,001	112%	\$ -
Utilities, Bldg & Grnds									
30.852-1200	Data Processing	-	-	-	-	1,250	1,277	102%	1,200
30.852-1600	Hydrant Repairs	-	-	1,946	924	3,090	352	11%	10,000
30.852-1601	Pavement Replacement	2,646	3,000	1,977	-	7,210	-	0%	7,000
Total Utilities, Bldg & Grnds		\$ 2,646	\$ 3,000	\$ 3,923	\$ 924	\$ 11,550	\$ 1,629	14%	\$ 18,200
Supplies									
30.852-3300	Supplies and Materials	27,016	26,903	30,027	13,665	28,000	23,016	82%	35,000
30.852-3600	Uniforms	908	1,044	1,156	1,119	2,500	790	32%	
Total Supplies		\$ 27,924	\$ 27,947	\$ 31,184	\$ 14,784	\$ 30,500	\$ 23,806	78%	\$ 35,000
Contract Services									
30.852-4200	Contract Services	226	-	-	1,400	2,500	1,989	80%	2,500
30.852-4210	Professional Services	-	-	-	-	-	-		-
Total Contract Services		\$ 226		\$ -	\$ 1,400	\$ 2,500	\$ 1,989	80%	\$ 2,500

**Town of Beech Mountain
Taps Systems Department**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Budget	Budget	3/31/2020	%	Budget
Vehicle Expenses									
30.852-6101	Gas & Fuel	2,195	2,832	6,608	7,255	7,500	2,350	31%	7,500
30.852-6201	Vehicle Maintenance	22,161	12,505	11,877	16,946	10,000	15,079	151%	10,000
Total Vehicle Expenses		\$ 24,356	\$ 15,337	\$ 18,485	\$ 24,201	\$ 17,500	\$ 17,429	100%	\$ 17,500
Capital Outlay									
30.852-7400	Capital Outlay	-	-	8,942	187,585	217,000	47,696	22%	
30.852-7401	Infill & Inflow	4,481	9,806	38,575	12,985	20,000	519	3%	
30.852-7403	Fire Hydrants	10,967	3,800	3,800	-	8,000	10,434	130%	
30.852-7405	Meter Replacement	4,249	3,810	8,156	-	10,000	9,779	98%	
Total Capital Outlay		\$ 19,697	\$ 17,416	\$ 59,473	\$ 200,570	\$ 255,000	\$ 68,428	27%	\$ -
Total Taps & System		\$ 169,812	\$ 179,961	\$ 199,187	\$ 296,759	\$ 347,395	\$ 147,282	42%	\$ 73,200

The half employee budgeted in 2020 has been moved to Public Works for Fy 2021

30.852-1600 Hydrant Repairs

Increased to allow for more hydrant repairs currently functional

30.852-3300 Supplies and Materials

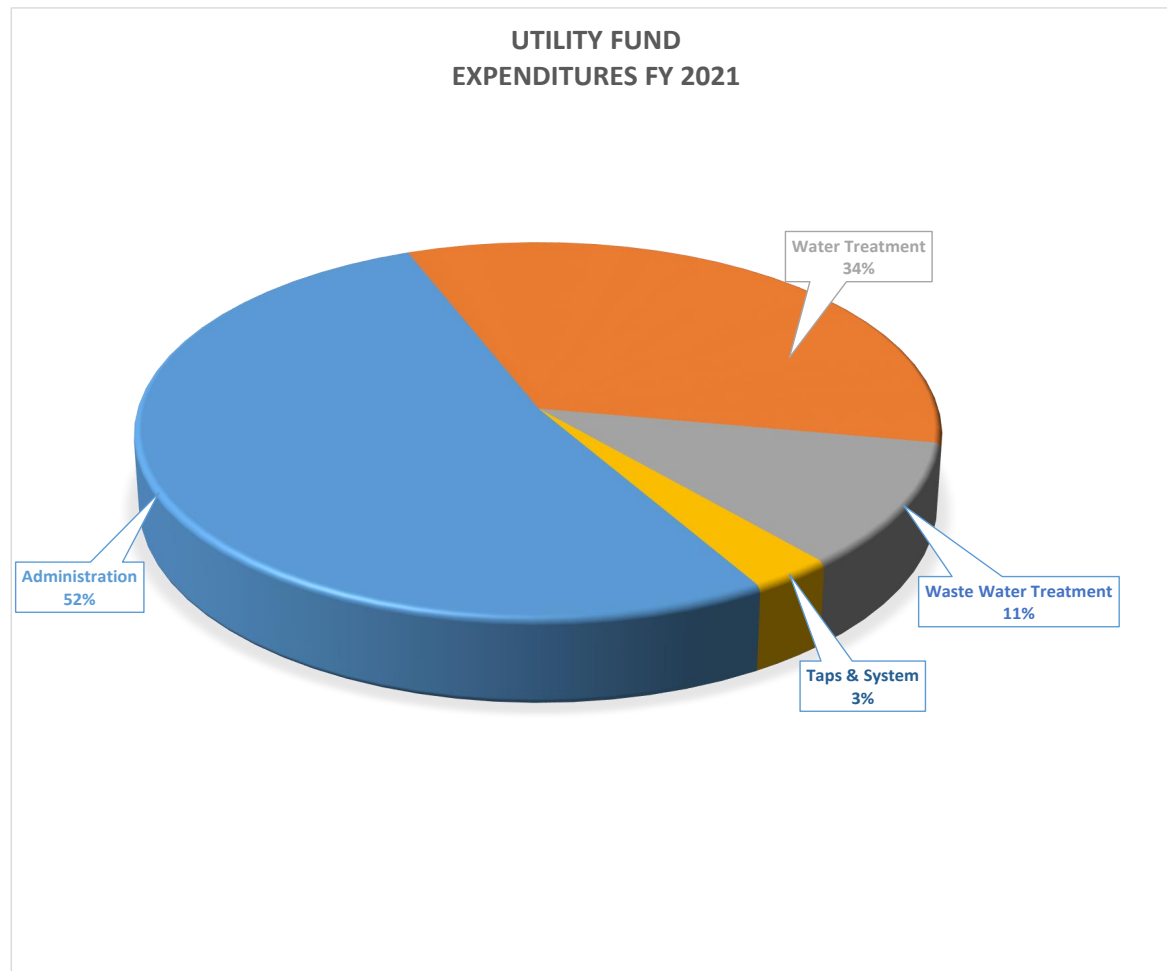
All plumbing parts for the distribution and collection systems needed for operational and maintenance issues. Pipe, joints, connectors, shovels, rakes, wire, valves, meter setters, meter boxes, manhole parts, gloves. All consumable needs.

30.852.6201 Vehicle Maintenance

Annual maintenance and repairs for 2 light duty class trucks (pickup trucks), 2 heavy duty class trucks (Dump trucks and haulers), 3 large machinery (Backhoe, track hoe, Vac Truck), and small motorized equipment. Includes all costs for manufacturers required standard maintenance costs, repair and upkeep of general condition and appearance, and replacement parts as necessary.

**Town of Beech Mountain
Utility Fund Summary**

	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	YTD 3/31/2020	%	2020-2021 Proposed Budget
Water Fund Revenue	\$ 2,124,118	\$ 2,122,902	\$ 2,176,428	\$ 2,474,614	\$ 2,885,989	\$ 1,892,417	66%	\$ 2,451,020
Administration	\$ 1,033,362	\$ 1,005,726	\$ 1,078,779	\$ 1,808,650	\$ 1,245,009	\$ 645,442	52%	\$ 1,285,207
Water Treatment	\$ 640,928	\$ 632,698	\$ 668,655	\$ 1,322,103	\$ 1,018,271	\$ 599,117	59%	\$ 828,161
Waste Water Treatment	\$ 235,969	\$ 230,274	\$ 243,606	\$ 293,682	\$ 275,313	\$ 217,258	79%	\$ 264,452
Taps & System	\$ 169,812	\$ 179,961	\$ 199,187	\$ 296,759	\$ 347,395	\$ 147,282	42%	\$ 73,200
Total Expenditures	\$ 2,080,071	\$ 2,048,659	\$ 2,190,228	\$ 3,721,194	\$ 2,885,989	\$ 1,609,099	56%	\$ 2,451,020
Variance	\$ 44,047	\$ 74,244	\$ (13,800)	\$ (1,246,580)	\$ (0)	\$ 283,318		\$ (0)



Town of Beech Mountain
Sanitation Fund
Debt Summary

\$624,000
 2.79%
 Twenty Year Payoff
 BB&T
 Public Works Facility
 12% of Total (See General & Utility Funds)

	PRINCIPAL	INTEREST	TOTAL
2020/2021	31,200	17,410	48,610
2021/2022	31,200	16,539	47,739
2022/2023	31,200	15,669	46,869
2023/2024	31,200	14,798	45,998
2024/2025	31,200	13,928	45,128
2025/2026	31,200	13,057	44,257
2026/2027	31,200	12,187	43,387
2027/2028	31,200	11,316	42,516
2027/2029	31,200	10,446	41,646
2027/2030	31,200	9,575	40,775
2027/2031	31,200	8,705	39,905
2027/2032	31,200	7,834	39,034
2027/2033	31,200	6,964	38,164
2027/2034	31,200	6,093	37,293
2027/2035	31,200	5,223	36,423
2027/2036	31,200	4,352	35,552
2027/2037	31,200	3,482	34,682
2027/2038	31,200	2,611	33,811
2027/2039	31,200	1,741	32,941
2027/2040	31,200	870	32,070
TOTAL	624,000	182,800	806,800

**Town of Beech Mountain
Sanitation Department**

Sanitation Fund		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		2020-2021
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Proposed Budget
Income									
Interest Income									
35.329-0000	Interest on Investments	871	1,547	4,363	6,883	6,200	2,757	44%	850
Total Interest Income		\$ 871	\$ 1,547	\$ 4,363	\$ 6,883	\$ 6,200	\$ 2,757	44%	\$ 850
Miscellaneous Income									
35.335-0000	Recycling Revenue	42,465	42,400	46,093	45,877	40,000	32,723	82%	47,949
Total Miscellaneous Income		\$ 42,465	\$ 42,400	\$ 46,093	\$ 45,877	\$ 40,000	\$ 32,723	82%	\$ 47,949
State Revenue									
35.345-0000	Solid Waste Disposal Tax	105	167	58	171	150	62	41%	106
Total State Revenue		\$ 105	\$ 167	\$ 58	\$ 171	\$ 150	\$ 62	41%	\$ 106
Fees									
35.359-0000	Sanitation Fee Revenue	345,951	345,731	348,165	350,200	430,509	347,649	81%	578,300
35.359-0003	Sanitation Penalties	559	771	775	10,114	7,400	9,839	133%	12,000
Total Fees		\$ 346,510	\$ 346,502	\$ 348,940	\$ 360,314	\$ 437,909	\$ 357,488	82%	\$ 590,300
Gains/Losses									
35.383-0000	Gain on Sale of Fixed Assets						-		
Total Gains/Losses				\$ -	\$ -	\$ -	\$ -		\$ -
Proceeds									
35.393-0000	Proceeds Lease/Purchase						\$ -		
Total Proceeds				\$ -	\$ -	\$ -	\$ -		\$ -
Transfers									
35.399-0000	Fund Balance Appropriated			-		-	-		-
35.399-0001	Transfer from General Fund			-			-		
Total Transfers				\$ -	\$ -	\$ -	\$ -		\$ -
Total Sanitation Fund Revenue		\$ 389,951	\$ 390,616	\$ 399,454	\$ 413,245	\$ 484,259	\$ 393,030	81%	\$ 639,205

**Town of Beech Mountain
Sanitation Department**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
Sanitation Expenditures		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Personnel									
35.580-0200	Salaries	162,678	159,382	158,149	164,006	206,147	135,809	66%	228,300
35.580-0201	Longevity pay	-	-	3,000	2,250	2,750	-	0%	2,750
35.580-0202	Incentive pay	-	-	-	1,200	2,100	1,200	57%	1,200
35.580-0210	Part Time Wages	-	-	2,586	-	-	-	-	-
35.580-0220	Over Time Wages	-	-	5,627	13,395	4,000	7,973	199%	4,000
35.580-0900	Fica	12,374	12,299	12,225	13,516	16,447	11,381	69%	18,073
35.580-0901	Hep B Shots	-	-	-	-	500	-	0%	900
35.580-0902	Employee Insurance	47,675	55,024	54,729	27,015	63,234	52,719	83%	55,166
35.580-0903	Runout Period Claims	-	-	689	-	-	1,897	-	-
35.580-1000	State Retirement (ORBIT)	10,477	13,223	11,229	17,496	18,884	13,685	72%	23,573
35.580-1001	401(k)	7,755	7,710	7,924	4,676	6,871	4,993	73%	7,609
Total Personnel		\$ 240,959	\$ 247,638	\$ 256,158	\$ 243,554	\$ 320,934	\$ 229,657	72%	\$ 341,572
Utilities, Bldg & Grnds									
35.580-1200	Data Processing	-	-	-	-	1,200	1,277	106%	1,277
35.580-1300	Utilities	1,317	1,320	1,384	1,639	1,500	1,284	86%	5,000
35.580-1600	Building Maintenance	-	-	62	7,503	500	2,978	596%	500
Total Utilities, Bldg & Grnds		\$ 1,317	\$ 1,320	\$ 1,445	\$ 9,142	\$ 3,200	\$ 5,539	173%	\$ 6,777
Supplies									
35.580-3300	Supplies and Materials	1,424	360	4,453	2,632	3,100	4,228	136%	4,428
35.580-3600	Uniforms	2,836	2,513	2,818	4,304	5,700	4,025	71%	5,715
Total Supplies		\$ 4,260	\$ 2,873	\$ 7,271	\$ 6,936	\$ 8,800	\$ 8,253	94%	\$ 10,143
Contract Services									
35.580-4200	Contract Services	21,142	18,588	29,232	24,665	25,000	13,448	54%	25,000
Total Contract Services		\$ 21,142	\$ 18,588	\$ 29,232	\$ 24,665	\$ 25,000	\$ 13,448	54%	\$ 25,000
Misc Expenses									
35.580-5400	Insurance	24,591	24,789	28,374	30,726	31,500	24,520	78%	26,000
35.580-5702	Asset Disposal Loss	-	-	-	-	-	-	-	-
35.580-5705	Comm Landfill Fees	16,183	17,821	12,976	19,651	20,000	32,580	163%	88,500
35.580-5900	Depreciation Expense	-	34,009	34,009	-	-	-	-	-
Total Misc Expenses		\$ 40,774	\$ 76,619	\$ 75,359	\$ 50,377	\$ 51,500	\$ 57,100	111%	\$ 114,500

**Town of Beech Mountain
Sanitation Department**

									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Vehicle Expenses									
35.580-6101	Gas & Fuel	9,561	9,264	15,937	15,450	15,000	8,045	54%	15,000
35.580-6201	Vehicle Maintenance	13,467	8,429	12,747	12,884	15,000	14,429	96%	15,000
Total Vehicle Expenses		\$ 23,028	\$ 17,693	\$ 28,684	\$ 28,334	\$ 30,000	\$ 22,474	75%	\$ 30,000
Capital Outlay									
35.580-7400	Capital Outlay	5,990	-	-	230,988	8,000	-	0%	-
35.580-7401	New Facility								
Total Capital Outlay		\$ 5,990	\$ -	\$ -	\$ 230,988	\$ 8,000	\$ -	0%	\$ -
Debt Principal & Interest									
35.580-8400	Debt - Principal	-	-	-	-	22,941		0%	31,200
35.580-8401	Debt - Interest	-	-	-	-	13,884	-	0%	17,410
Total Debt Principal & Interest		\$ -	\$ -	\$ -	\$ -	\$ 36,825	\$ -	0%	\$ 48,610
Transfers to Other Funds									
35.580-9100	Transfer to Fund Balance	-	-	-	-	-	-	-	62,300
35.580-9200	Transfer to Capital Project	-	-	-	-	-	-	-	-
Total Transfers to Other Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 62,603
Contingency									
35.580-9400	Contingency	-	-	-	-	-	-	-	-
Total Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total Sanitation Fund Expenditures		\$ 337,470	\$ 364,731	\$ 398,149	\$ 593,996	\$ 484,259	\$ 336,471	69%	\$ 639,205
Variance		\$ 52,481	\$ 25,885	\$ 1,305	\$ (180,751)	\$ 0	\$ 56,559		\$ (0)

**Town of Beech Mountain
Notes for Sanitation Department**

Sanitation Revenue Notes

359-0000 Sanitation Fee Revenue

Removed fees for Residential Dumpsters 2 cubic yards through 10 cubic yards. Combined Residential and Commercial Dumpster into a one fee category. New fee is Solid Waste Dumpster with a fee for individual sizes 2, 3, 4, 6, 8 and 10 cubic yards. Pricing is \$114.00, \$120.00, \$126.00, \$138.00, \$150.00 and \$162.00 respectively.

Weekly Pickup Curbside fee changed to Weekly Solid Waste Disposal fee to reflect current operations. Fee is increased from \$18.61 to \$23.00 per month.

Recycling Fee increased from \$1.36 to \$1.70 per month. Additional Pickup Fees also increased please see Fee Schedule for detail.

Sanitation fee increases are due to Watauga Sanitation increasing on disposal fees at the landfill. Proposed Watauga increase from \$26/ton to \$59/ton

35.359-0003 Sanitation Penalties

75 fees assessed in 2019 totaling 12,680 dollars based on 2019 data

Expenditure Notes

35.580.0200 Salaries

1% COLA and 2% Merit

No change in personnel from the fy 2020 budget

35.580-0901 Hep B Shots

2 current employees and 1 new attendant vaccination at 300 each.

35.580-1000 State Retirement (ORBIT)

Increased to 10.15% up from 8.95% increase of 1.20%

35.580-1300 Utilities

Increase power usage for multiple compactors and cameras at the new Center in January.

35.580-3300 Supplies and Materials

Truck tarps, dumpster welding repairs and parts, gate repairs, signage, PPE, sanitizer...

35.580-3600 Uniforms

625 annual per employee(4375), 7 employees, 120 boots(840), \$500 hats, hoodies, rain/snow gear

35.580-4200 Contract Services

Republic Services Fees for contracted commercial accounts

35.580-5705 Comm Landfill Fees

Watauga increased from 26 per ton to 59 per ton for solid waste, estimating 2019 data, budgeted for 1500 tons annual.

35.580-6101 Gas and Fuel

Based off of 2019 projection

35.580-6201 Vehicle Maintenance

Standard maintenance, tires, chains, repairs, secondary brake on garbage truck

**Town of Beech Mountain
Emergency Telephone System**

Emergency Telephone System									2020-2021
		2016-2017	2017-2018	2018-2019	2019-2020	YTD		2019-2020	Proposed
		Actual	Actual	Actual	Budget	3/31/2020	%	Projected	Budget
Revenue									
Interest Revenue									
65.327-0000	Interest on Investments	295	827	1,504	1,000	903	90%	1,000	300
Total Interest Revenue		\$ 295	\$ 827	\$ 1,504	\$ 1,000	\$ 903	90%	\$ 1,000	\$ 300
Miscellaneous Revenue									
65.335-0000	Miscellaneous Revenue	-	-	-	-	-	-	-	-
Total Miscellaneous Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -
Metered Sales & Fees									
65.375-0000	Statewide 911 Fee	135,054	83,531	60,742	65,236	43,116	66%	65,236	103,065
Total Metered Sales & Fees		\$ 135,054	\$ 83,531	\$ 60,742	\$ 65,236	\$ 43,116	66%	\$ 65,236	\$ 103,065
Transfers									
65.399-0000	911 - Transfer From Reserve	-	-		21,694	-		10,140	
								\$ -	
Total Transfers		\$ -	\$ -	\$ -	\$ 21,694	\$ -		\$ 10,140	\$ -
Total E911 Revenue		\$ 135,349	\$ 84,358	\$ 62,246	\$ 87,930	\$ 44,019	50%	\$ 76,376	\$ 103,365

**Town of Beech Mountain
Emergency Telephone System**

		2016-2017	2017-2018	2018-2019	2019-2020	YTD		2019-2020	2020-2021
		Actual	Actual	Actual	Budget	3/31/2020	%	Projected	Proposed Budget
Expenditures									
Utilities, Bldg & Grnds									
65.410-1100	Telephone	13,888	14,756	14,182	20,000	7,489	37%	9,985	20,000
65.410-1101	Postage	-	-	-	-	-		-	
65.410-1200	Data Processing	-	-	-	6,000	437	7%	583	6,000
65.410-1400	Training	1,177	608	1,004	4,000	665	17%	887	4,000
65.410-1600	Repairs & Maintenance	2,870	1,380	9,414	9,500	795	8%	1,060	9,500
Total Utilities, Bldg & Grnds		\$ 17,935	\$ 16,744	\$ 24,600	\$ 39,500	\$ 9,386	24%	\$ 12,515	\$ 39,500
Supplies									
65.410-3300	Supplies and Materials	-	3,589	784	1,500	50	6%	86	2,400
Total Supplies		\$ -	\$ 3,589	\$ 784	\$ 1,500	\$ 50	6%	\$ 86	\$ 2,400
Contract Services									
65.410-4200	Contract Services	36,911	36,817	34,178	45,130	34,908	77%	46,544	45,000
Total Contract Services		\$ 36,911	\$ 36,817	\$ 34,178	\$ 45,130	\$ 34,908	77%	\$ 46,544	\$ 45,000
Misc Expenses									
65.410-5400	Insurance	-	-	-	-	-		-	-
Total Misc Expenses		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Capital Outlay									
65.410-7400	Capital Outlay	-	597	167,358	1,800	-	0%	18,000	
Total Capital Outlay		\$ -	\$ 597	\$ 167,358	\$ 1,800	\$ -	0%	\$ 18,000	\$ -
Transfers to Other Funds									
65.410-9100	Transfer to General Fund					-		-	
Total Transfers to Other Funds		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Total E911 Expenditures		\$ 54,846	\$ 57,747	\$ 226,920	\$ 87,930	\$ 44,344	50%	\$ 77,144	\$ 86,900
Variance		\$ 80,503	\$ 26,611	\$ (164,674)	\$ -	\$ (325)		\$ (768)	\$ 16,465

**Town of Beech Mountain
Notes for Emergency Telephone System**

Telephone: 410-410 – This line item covers the 911 telephone services to include Skyline Membership, Skyline Skybest, and reimbursement to the Watauga County Finance for our portion of the 911 phone service. **No increase.**

Training: 410-1400 – This line item covers the cost of EMD, EFD, and EPD recertification's, initial telecommunicator certification and other advanced communications training. **No Increase.**

Repairs & Maintenance: 410-1600 – Line item covers any repairs needed to the communications center or equipment. **No increase.**

Supplies & Materials: 410-3300 – Line item covers the cost of communications supplies such as printer paper, note pads, printer cartages, pens, and etc.. **No Increase.**

Contract Services: 410-4200 – Line item covers the cost of annual service agreements: Southern Software – CAD (Computer Aided Dispatch), AMS (Address Management System)

MDS (Mapping Software), & Alpha Numeric Paging Software. Phone & Recorder maintenance - \$26,000, Priority Dispatch - EMD,EFD,& EPD. **No Increase.**

Capital Outlay: 410-7400 - No large scale projects for this budget year. Currently in the process to migrate to the NC911 Hosted Phone System.

Note: All line items above are funded by 911 Funds from the NC 911 Board.

**Town of Beech Mountain
Special Revenue Fund**

Special Revenue Fund									2020-2021
		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	YTD		Proposed
		Actual	Actual	Actual	Actual	Budget	3/31/2020	%	Budget
Revenue									
25-310-0000	Federal Forfeitures	\$ -		\$ -		\$ -	\$ -	0%	\$ -
25-320-0000	NC Sales Tax on Contraband	8				-		-	-
25-330-0000	Police Department Donations	-			5			-	
25-331-0000	BEEHCOP Promotions	90	3,028			500	5,235	-	2,000
25-340-0000	NADDI Grant							0	
25-350-0000	Investment Interest							0	
25-360-0000	Dog Park Contributions	-		-	4,462			-	
Total Special Revenue		\$ 98	\$ 3,028	\$ -	\$ 4,467	\$ 500	\$ 5,235	0%	\$ 2,000
Expenditures									
25-510-0001	Federal Forfeiture Program	-		-		-	-	-	\$ -
25-510-0002	Other	-		-			-	-	
25-510-0004	BEEHCOP Promotions	-	1,502		1,936	500	382	-	2,000
Total Special Revenue Expenditures		-	1,502	-	\$ 1,936	\$ 500	382	-	\$ 2,000

Revenues

25-310-0000 Federal Forfeitures

There are none at this time

25-320-0000 NC Sales Tax on Contraband

No payments being received at this time. These amounts come from the Court System

25-330-0000 Police Department Donations

Donations

25-331-0000 BEEHCOP Promotions

Sales to benefit community policing

25-340-0000 NADDI Grant

National Association of Drug Diversion Investigators training Grants

Expenditures

25-510-0001 Federal Forfeiture Program

No funds for program use

25-510-0004 BEEHCOP Promotions

Used to promote Community Policing and Police benevolence activities.

General Fund Capital Outlay

Town of Beech Mountain
General Fund
Summary of Capital Outlay Request

Prioritized Listing**Requested Item and Amount**

Truck, Trailer and Small Excavator \$120,000
ABC Stone \$100,000
Culvert System Upgrades \$15,000
(2) Salt Spreader Hoppers \$11,000
Resurfacing whole list \$1,156,090
Diagnostic Scanner \$14,000
(2) Portable Radar Signs \$6,408

Justification for Request

Needed for added crews to accomplish increase maintenance/project loads
Increased amount for improving the quality and durability of gravel road system
Replacement of damaged, nonfunctioning culverts throughout the road system
Stainless Steel for longer lasting life. To replace worn out hoppers
New paving and resurfacing of town streets
Needed to better analyze vehicle problems, save trips to outside repair shop
To replace units that are at the end of recommended service life

Department

Public Works
Public Works
Public Works
Public Works
Public Works
Vehicle Shop
Police

Total request General Fund \$1,422,498

**Town of Beech Mountain
General Fund
Capital Improvement Program
Summary**

General Fund Summary Capital Improvement Program												
								Fiscal Year Ending				
								Capital Funding				
								Projected				
								2021	2022	2023	2024	2025
Transfer From General Fund								1,422,498	354,193	281,500	283,700	43,700
Appropriated Fund Balance									454,000	149,500	-	150,000
Debt Financing								-	125,000	-	3,375,000	800,000
Grant Funding								-	-	-	-	-
Total Capital Funding								\$ 1,422,498	\$ 933,193	\$ 431,000	\$3,658,700	\$ 993,700
Fiscal Year Ending												
Capital Expenditures						Actual	Budget	Projected				
Account #	Department	2016	2017	2018	2019	2020	3/31/2020	2021	2022	2023	2024	2025
10.410-7400	GF Adminisrption	-	-	33,037	74,500		-	-	-	-	100,000	-
10.410-7401	GF Adminisrption-SP	-	-	-	78,000		-	-	-	-	-	-
10.470-7400	Visitor Center	-	-	-	-		-	-	-	-		150,000
10.510-7400	Police Department	61,303	199,901	95,048	27,420		43,861	6,408	47,800	64,500	1,543,300	43,700
10.515-7400	Fire Department	651,874	-	-	48,000		7,500	-	125,000	45,000	1,528,000	-
10.540-7400	Inspections Dept	-	-	-	-		-	-	-	30,000	-	-
10.541-7400	Planning Dept	-	-	-	4,500		-	-	-	-	-	-
10.555-7400	Vehicle Maintenance	5,564	-	-	7,500		-	14,000	35,000	-	-	-
10.560-7400	Public Works	126,158	112,601	292,453	19,000		122,355	131,000	-	-	125,000	-
10.560-7402	PW-Road Stabilization	79,770	79,873	21,944	40,000		-	100,000	100,000	100,000	100,000	-
10.560-7404	PW-Culvert Replacement	2,727	1,665	2,925	15,000	-	15,000	12,000	12,000	-	-	
10.560-7408	PW-Resurfacing	249,410	249,547	261,700	175,000	175,416	1,156,090	450,000	-	-	-	
10.621-7400	Recreation	2,747	22,107	78,664	159,869	73,480	-	163,393	179,500	262,000	800,000	
Total Capital Outlay		\$1,179,553	\$ 665,694	\$ 785,771	\$ 648,789		\$ 422,612	\$ 1,422,498	\$ 933,193	\$ 431,000	\$3,658,300	\$ 993,700

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**Town of Beech Mountain
Notes for Administration
Capital Improvement Program**

Detail Listing

Item/Project Description

Additional Budget Justification

2023-2024

410-7400

Design and engineering for a new public safety facility \$100,000

To replace aging buildings and increase space for growing departments

Capital Funding	Fiscal Year Ending				
	Projected				
	2021	2022	2023	2024	2025
Transfer From General Fund					
Appropriated Fund Balance					150,000
Debt Financing					
Grant Funding					
Total Capital Funding	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Capital Expenditures		Actual				Budget	YTD	Projected						
		Budget Account	2016	2017	2018			2019	2020	3/31/2020	%	2021	2022	2023
10.470-7400	Capital Outlay	-	-	-	-		-	-	-	-	-	-	-	150,000
TOTAL Capital Outlay		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<u>Item/Project Description</u>	
Building Expansion	150,000

Detail Listing

Item/Project Description

Additional Budget Justification

2023-2024

Building Expansion -\$150,000

Increase size of building to better serve growing visits and use

[illegible]

**Town of Beech Mountain
Police Department
Capital Improvement Program**

Capital Expenditures	Fiscal Year Ending					Budget 2020	YTD 1/31/2020	%	Fiscal Year Ending					
	Actual								Project					
	2016	2017	2018	2019	2021				2022	2023	2024	2025		
2018-2019														
New Tasers x 10				13,620			14,505							
AED's x 2				5,000										
Portable Radar Signs x 2				8,800			6,408							
2019-2020														
New Vehicle - 2020 Dodge Pickup 1/2 with Special Projects and Emergency Upfit														
Portable information sign														
2 AEDs														
3 Computer Workstations														
Southern Software Server														
2020-2021														
2 Portable Radar Signs (Radar sign Inc.)								6,408						
2021-2022														
New Vehicle - 2020 Ford Expedition									36,000					
Vehicle Upfit - emergency equipment									7,300					
1 In Car Camera (Digital Ally MC800)									4,500					
2022-2023														
New Vehicle - 2021 Ford Expedition										36,000				
Vehicle Upfit - emergency equipment										7,300				
1 In Car Camera (Digital Ally MC800)										4,500				
New Computers for Department x 7										7,200				
New Server for Department										9,500				
2023-2024														
New Vehicle - 2022 Ford Expedition											36,000			
Vehicle Upfit - emergency equipment											7,300			
New Public Safety Building											1,500,000			
2024-2025														
New Vehicle - 2024 Dodge Truck													30,000	
Vehicle Upfit - emergency equipment													8,500	
In-car Cameras													5,200	

Town of Beech Mountain
Police Department
Capital Improvement Program

Item/Project Description Additional Budget Justification**2020-2021**

2 - Portable Radar Signs - \$6,408.

2021-2022

New Vehicle, Upfit, & Camera \$47,800

2022-2023

New Computers, Server \$16,700

New Vehicle, Upfit, & Camera \$47,800

2023-2024

Vehicle \$43,300

Public Safety Building Shared cost with Fire Department

2024-2025

New Vehicle: 2024 Dodge truck -\$30,000, to include

Emergency Upfit - \$8,500, & In-Car Camera - \$5,200.

Detail Listing

Per Town Council Request

Replace -2015 Ford Explorers, reached serviceability for repairs, worn out. 1-vehicle upfits, 1 In-Car Camera

Replace 7 Police Department aging computers and servers / last upgraded in 2017/2018,

Replace -2015 Ford Explorers, reached serviceability for repairs, worn out. 1-vehicle upfits, 1 In-Car Camera

Replace -2015 Ford Explorers, reached serviceability for repairs, worn out. 1-vehicle upfits, 1 In-Car Camera

To maintain scheduled vehicle rotation

To maintain scheduled vehicle rotation

To maintain scheduled vehicle rotation

**Town of Beech Mountain
Fire Department
Capital Improvement Program**

Fire Department Capital Improvement Program												

Detail Listing	
<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
Designated Capital Reserve to Replace Fire Apparatus.	Replace unit at 10yr interval.
2021 Replace Emergency Generator, Fire Station #1.	Surpassed useful life and capacity.
Paving Fire Station #1 \$50,000.	Repair and replace existing pavement in front of fire station.
2022 - Medical Response Unit \$100,000	Replace existing unit due to age and condition. 2008 9501.
2023 - Replace Fire Station #1, Estimated cost \$1.5M	Relocate and replace building (1972) Share with Police Dept.

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Town of Beech Mountain
Building Inspections Department
Notes for Capital Improvement Program

Detail Listing

<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
2023-2024	
Vehicle \$30,000	Current Jeep will be eight years old. This vehicle services a Administration vehicle for trips across the State

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**Town of Beech Mountain
Planning Department
Notes for Capital Improvement Program**

Detail Listing

<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
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**Town of Beech Mountain
Vehicle Maintenance Department
Notes for Capital Improvement Program**

Detail Listing

<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
2021 Diagnostic Scanner	Current one will not work on new equipment
2022 4X4 Pickup Truck	2008 truck is past the point of beneficial repair.

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**Town of Beech Mountain
Public Works Department
Notes for Capital Improvement Program**

Detail Listing**Item/Project Description****Additional Budget Justification****2020-2021**

Truck, Trailer and Small Excavator

(2) Salt Spreader Hoppers

ABC Stone

Culvert

Resurface

2023-2024

4X4/4 Ton Pickup \$28000

Purchase would allow small crew to work uninterrupted on projects by not having to share equipment with other uses

Needed to replace worn out equipment, stainless steel for longer life in salt environment

Road stabilization work

Road stabilization work

Resurfacing and new

2008 truck is past the point of beneficial repair.

**Town of Beech Mountain
Recreation Department
Capital Improvement Program**

Recreation Department Capital Improvement Program														
										Fiscal Year Ending				
										Capital Funding				
										Projected				
										2021	2022	2023	2024	2025
Transfer From General Fund										-	163,393	30,000	12,000	
Appropriated Fund Balance												149,500		
Debt Financing													250,000	800,000
Grant Funding														
Total Capital Funding										\$ -	\$ 163,393	\$ 179,500	\$ 262,000	\$ 800,000
										Fiscal Year Ending				
Capital Expenditures										Projected				
										2021	2022	2023	2024	2025
Budget Account		2016	2017	2018	2019	Budget 2020	YTD 3/31/2020	%		2021	2022	2023	2024	2025
10.621-7400	Capital Outlay	2,747	22,107	78,664	159,869	274,500	73,480	46%	0	163,393	179,500	262,000	800,000	
Total Capital Outlay		\$ 2,747	\$ 22,107	\$ 78,664	\$ 159,869	\$ 274,500	\$ 73,480	46%	\$ -	\$ 163,393	\$ 179,500	\$ 262,000	\$ 800,000	
Detail Listing														
Item/Project Description														
2015-2016 Bark Park play features		2747		4,902										
BRC Flooring - Paid for by TDA Grant \$			5,995											
Kitchen Renovation/appliances			6,171											
Counter top for kitchen island			347											
Sled Hill pads			9,594	10,593										
2017 Chevy 1500 Truck				26,732										
Vermeer Skid Steer/attachments				36,437										
Paved dog park parking lot														
Sled hill pads														
2019 F-350 with dump bed					34,368		35,062							
Cardio Equipment					18,937									
Weight room equipment					17,564		17,564							
Recreational Trail project					75,000	75,000								
Reliefs for Telescope					4,500									
Projector and sound for Multi-purpose room					9,500		20,854							
Shane Outdoor Park Part F						150000								
Tennis/Basketball court AC unit												149,500		
Replace Jeep Liberty											33,500			
Playground by Bark Park											113,000			
Snow gun						33000								
TRX and Weight rack/bar system,											9,673			
Weight room walkway lights											7,220			
Splash Pad													250,000	
Bear Proof Trash Bins						4500								
All park benches and picnic tables (3 -4 year plan)						12000						12,000	12,000	
New UTV and Trailer												18,000		
Expansion of Recreation Center (PARTF grant)														800,000

**Town of Beech Mountain
Recreation Department
Notes for Capital Improvement Program**

Detail Listing**Item/Project Description****Additional Budget Justification****2020-2021****2021-2022**

Bark Park Playground \$113,000
Parks and Recreation vehicle

Looking to expand recreation offerings for families on top of the mountain

The Jeep has become unsafe to drive and continues to have rising maintenance costs. The underbody of the vehicle has rusted out and the repairs are expensive to keep the vehicle running. The department needs a reliable vehicle for daily use for event set-up, meetings, classes, trips,

TRX rack system - \$9674

This rack will replace the old TRX bar system. The current bars were not built correctly and have damaged the floor. New system will provide storage for equipment and new kettle bells. It will free up a closet in multi-purpose room by providing storage. Proper installation and equipment will protect the gym floor

Weight room walkway lights -\$7220

We need to provide lighting for users to access the weight room as night or early morning safely. There are no lights on that side of the building.

Gym AC Unit \$149,900

The gym in the summer time has become extremely hot for users and even the windows being open does not provide enough cooling.

We will monitor the summer of 2020 the temperature and humidity levels. We will use both exhaust and floor fans to make improvements along with surveying user experience.

Bear Proof trash bins - \$4,500

Current UTV needs to be replaced. High maintenance expense for drivetrain and electrical work in vehicle

UTV/Trailer - \$19,000

2022-2023

Splash Pad \$250,000

New recreation amenity for families/visitors at Buckeye Rec. Center. This can fulfill a water activity void and be the first in the high country.

2025-2030

Facility Expansion - PARTF project

As facility use continues to grow, we need to expand the weight room and look to build stand-alone Pickleball courts.

Utility Fund Capital Outlay

Town of Beech Mountain
Water Utility
Capital Outlay Request Summary

Prioritized Listing

Requested Item and Cost

Taps and Service Line Replacement Project \$97,500
 Samplers \$30,000
 Hydrants and Accessories \$30,000
 Man Hole Repair and Replacement \$20,000
 Meters replacement \$10,000
 Neptune Meter Project \$6,000
 Well Exploration \$50,000
 Antenna \$15,000

Justification for Request

In-house project to reduce water loss
 Mandated upgrade to meet inspector's expectations
 Yearly repair and or replacement of Hydrants
 Yearly repair and or replacement of manholes
 Yearly repair and or replacement of broken meters
 Software upgrade for meter reading
 Checking the box on alternative to raw water intake
 Aides in radio reception for continuous monitoring of meter usage

Department

Taps & System
 Wastewater
 Taps & System
 Taps & System
 Taps & System
 Water Treatment
 Water Treatment
 Water Treatment

Total Utility \$258,500.

**Town of Beech Mountain
Water Utility
Capital Improvement Program
Summary**

Water Utility Capital Improvement Program Summary									
		Fiscal Year Ending							
		Projected							
		2021	2022	2023	2024	2025			
Capital Funding									
Transfer From General Fund			38,000	108,000	-	-			
Transfer From Utility Operating Budget		258,500							
Availability Fees From Capital Reserves									
Appropriated Fund Balance			250,000	-	-	-			
Debt Financing			-	-	-	-			
Grant Funding		-	-	-	-	-			
Total Capital Funding		\$ 258,500	\$ 288,000	\$108,000	\$ -	\$ -			
Capital Expenditures		Actual				Budget	YTD		
Account #	Department	2016	2017	2018	2019	2020	3/31/2020	2021	2022
30.720-7400	Utility Admin	-	-	33,037	8,000	-	-	-	-
30.812-7400	Water Maintenance	28,098	1,253,326	213,315	-	-	-	71,000	250,000
30.822-7400	Wastewater	-	228,153	-	75,000	-	-	30,000	-
30.852-7400	Taps & System-CO	-	-	104,788	234,880	217,000	165,413	-	-
30.852-7401	T&S-Infill & Inflow	4,481	9,806	-	20,000	20,000	12,685	20,000	20,000
30.852-7403	T&S-Fire Hydrants	10,967	3,800	44,205	8,000	8,000	-	30,000	8,000
30.852-7405	T&S-Meter Replacement	6,265	5,827	10,174	12,019	10,000	-	107,500	10,000
Total Capital Outlay		\$ 49,810	\$ 1,500,912	\$ 405,519	\$ 357,899	\$ 255,000	\$ 178,098	\$ 258,500	\$ 288,000
								\$ 108,000	\$ -
								\$ -	\$ -

Town of Beech Mountain
Utility Administration
Capital Improvement Plan

Utility Administration Department Capital Improvement Program														
										Fiscal Year Ending				
										Capital Funding				
										Projected				
										2021	2022	2023	2024	2025
Transfer From Utility Operating Budget														
Appropriated Fund Balance														
Debt Financing														
Grant Funding														
Total Capital Funding										\$ -	\$ -	\$ -	\$ -	\$ -
										Fiscal Year Ending				
Capital Expenditures										Actual				
Budget Account		2016	2017	2018	2019	Budget 2020	YTD 3/31/2020	%	Projected					
									2021	2022	2023	2024	2025	
30.720-7400	Capital Outlay	-	-	33,037	8,000	-	-		-	-	-	-	-	
30.720-7404	Transfer to Capital Reserve	-	-	-	-	73,000	-		-	-	-	-	-	
Total Capital Outlay		\$ -			\$ 8,000	\$ 73,000	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Item/Project Description														
One half of Finance Server				5483										
One half of Bulk Fuel Distribution System				27554										
One half of New Phone System					8000		-							
Transfer to RWI Capital Reserve						73,000								
Public Works Facility														

Town of Beech Mountain
Utility Administration
Notes for Capital Improvement Program

Detail Listing	
<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
2019-2020	

Note:
§ 159-18. Capital reserve funds.
Any local government or public authority may establish and maintain a capital reserve fund for any purposes for which it may issue bonds.
A capital reserve fund shall be established by resolution or ordinance of the governing board which shall state (i) the purposes for which the fund is created, (ii) the approximate periods of time during which the moneys are to be accumulated for each purpose, (iii) the approximate amounts to be accumulated for each purpose, and (iv) the sources from which moneys for each purpose will be derived. (1943, c. 593, ss. 3,
§ 159-19. Amendments.
The resolution or ordinance may be amended from time to time in the same manner in which it was adopted. Amendments may, among other provisions, authorize the use of moneys accumulated or to be accumulated in the fund for capital outlay purposes not originally stated.

**Town of Beech Mountain
Water Treatment
Capital Improvement Program**

Water Treatment Department Capital Improvement Program														
										Fiscal Year Ending				
Capital Funding										Projected				
										2021	2022	2023	2024	2025
Transfer From Utility Operating Budget										71,000				
Availability Fees														
Appropriated Fund Balance											250,000			
Debt Financing														
Grant Funding														
Total Capital Funding										\$ 71,000	\$ 250,000	\$ -	\$ -	\$ -
Capital Expenditures					Actual		Budget	YTD	Projected					
Budget Account		2016	2017	2018	2019	2020	3/31/2020	%	2021	2022	2023	2024	2025	
30.812-7400	Capital Outlay	28,098	1,253,326	213,315	0	0	0		71,000	250,000	0	0	0	
Total Capital Outlay		\$ 28,098	\$ 1,253,326	\$ 213,315	\$ -	\$ -	\$ -		\$ 71,000	\$ 250,000	\$ -	\$ -	\$ -	
Item/Project Description														
Jeep		28,098												
SH/PW 12" WATER LINE			1,253,326	63,102										
Nissan Pickup				28,974										
Millpond and Ashwood pumps rebuild				121,239										
Well Exploration									50,000					
Neptune Meter									6,000					
Antenna									15,000					
Lake Bypass										250,000				
									-					

Town of Beech Mountain
Water Treatment
Notes for Capital Improvement Program

Detail Listing

<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
2020-2021	
Well Exploration	50k To develop 3 wells, road access and test well only. More will be needed if found to be viable for water source.
Neptune Meter	6k upgrade to Neptune meter software system, additional reading capabilities
Antenna	15k Installation of single point collection station for meters with hourly reading ability 70% total system coverage
2021-2022	
Lake By-pass \$250,000	Automated control for Buckeye downstream flow

Capital Funding	Fiscal Year Ending				
	2021	2022	2023	2024	2025
Transfer From Utility Operating Budget	30,000				
Appropriated Fund Balance					
Debt Financing					
Grant Funding					
Total Capital Funding	\$ 30,000	\$ -	\$ -	\$ -	\$ -

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Detail Listing	
<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
Samplers \$30,000	Purchase of two new Wastewater sampler units, One each sewer plant for composite sampling requirements Recent Wastewater plant inspector sited the need for these new units to properly comply with regulations in freezing weather

Town of Beech Mountain
Taps System Department
Capital Improvement Program

Taps & System Department Capital Improvement Program													
Capital Funding													
Fiscal Year Ending													
Projected													
2021 2022 2023 2024 2025													
Transfer From Utility Operating Budget										157,500	38,000	108,000	
Appropriated Fund Balance													
Debt Financing													
Grant Funding													
Total Capital Funding										\$ 157,500	\$ 38,000	\$ 108,000	\$ - \$ -
Capital Expenditures													
Actual Budget YTD Projected													
Budget Account	2016	2017	2018	2019	2020	3/31/2020	%	2021	2022	2023	2024	2025	
30.852-7400 Capital Outlay	0	0	104,788	234,880	217,000	165,413	70%	0	0	70,000	-	-	
30.852-7401 Infill & Inflow	4,481	9,806	0	20,000	20,000	12,685		20,000	20,000	20,000	-	-	
30.852-7403 Fire Hydrants	10,967	3,800	44,205	8,000	8,000	0	0%	30,000	8,000	8,000	-	-	
30.852-7405 Meter Replacement	6,265	5,827	10,174	12,019	10,000	0		107,500	10,000	10,000	-	-	
Total Capital Outlay	\$ 21,712	\$ 19,433	\$ 54,379	\$ 274,899	\$ 255,000	\$ 178,098	65%	\$ 157,500	\$ 38,000	\$ 108,000	\$ -	\$ -	
Item/Project Description													
30-852-7400													
Replace Generator Head PC													
New Blower GG													
32 2" Blow Off Hydrants & Acs. Cleaning													
FINISH PUMP REPLACEMENT AT Ashwood and Millpond													
generator at Parkway													
4x4 Dump/push Truck													
replace utility trucks													
replace pinnacle water meter													
Pressure Reducing Value Lid													
30-852-7401													
Pipe Saw													
SDR 26 Sewer Pipe													
Equipment													
Pipe & Acs													
MH REPAIR/Cleaning													
30-852-7403													
Hydrants & Acs													
Hydrants & Acs													
Trench Box													
Hydrants & Acs													
Hydrant													
Hydrant													
30-852-7405													
Meter Register													
Meter Register/ Antenna													
Meter													
2" Meters													
Taps Replace Project													
Meter Replacement													

Town of Beech Mountain
Taps System Department
Notes for Capital Improvement Program

Detail Listing	
<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
30-852-7401	
I&I/REPAIR MANHOLES - \$20,000	To repaired or replace deteriorating man holes
30-852-7403	
HYRANTS REPAIRS - \$30,000	6 Full hydrant replacements to address non-functional hydrant issues
30-852-7405	
\$10,000 METERS REPLACEMENT	non operational meters
\$97,500 Taps and Service Line R&R Project	In-house project to rehabilitate service tap and lines to reduce water loss

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Town of Beech Mountain
Sanitation Department
Notes for Capital Improvement Program

Detail Listing	
<u>Item/Project Description</u>	<u>Additional Budget Justification</u>

**Town of Beech Mountain
Emergency Telephone System
Capital Improvement Program**

Emergency Telephone System Capital Improvement Program													
Capital Funding									Fiscal Year Ending				
									Projected				
									2021	2022	2023	2024	2025
									Transfer From General Fund			28,000	26,800
									Appropriated Fund Balance				
									Debt Financing				
									Grant Funding				
									Total Capital Funding	\$ -	\$ -	\$ 28,000	\$ 26,800
													\$ -
Fiscal Year Ending					Fiscal Year Ending								
Capital Expenditures					Projected								
Budget Account	2016	2017	2018	2019	Budget 2020	YTD 3/31/2020	%	2021	2022	2023	2024	2025	
65.410-7400 Capital Outlay	6,385	0	0	175,812	1,800	167,358	1	-	-	28,000	26,800	0	
Total Capital Outlay	\$ 6,385	\$ -	\$ -	\$ 175,812	\$ 1,800	\$ 167,358	95%	\$ -	\$ -	\$ 28,000	\$ 26,800	\$ -	
<u>Item/Project Description</u>													
<u>2015-2016</u>													
Wireless Comm System Upgrade	4,990												
Reclassify	1,395												
<u>2016-2017</u>													
New 911 Servers													
<u>2017-2018</u>													
New Radio													
<u>2018-2019</u>													
New Radio System				152,160		143,706							
New 911 Phone Recorder				23,652		23,652							
<u>2019-2020</u>													
New 911 Phone System													
New 911 Chairs					1,800								
<u>2022-2023</u>													
New 911 Generator										22,000			
New AC Unit										6,000			
<u>2023-2024</u>													
New 911 Chairs											1,800		
New 911 Computer Equip											25,000		

**Town of Beech Mountain
Emergency Telephone System
Notes for Capital Improvement Program**

<u>Item/Project Description</u>	<u>Additional Budget Justification</u>
<u>2019-2020</u> New Motorola-backup radio \$95,000	The current backup radio (Motorola) is 10 years old and unreliable.
<u>2020-2021</u>	
<u>2021-2022</u>	
<u>2022-2023</u> New 911 Generator and New AC Unit \$22,00	Replace current Generator installed in 2013, worn out. AC unit in computer room installed in 2012.
<u>2023-2024</u> New 911 Chairs & New 911 Computer Equip.	Replacing aging computers, monitors, keyboards, mouse, and etc.. Replace the chairs that are worn out.



ORDINANCE

TO: Mayor & Council
FROM: Bob Pudney
DATE: May 12, 2020
SUBJECT: Chapter 50: Solid Waste Management Ordinance

FOR THE PURPOSE OF:

Chapter 50 Solid Waste Management Ordinance establishes regulations for the collection, storage, and disposal of solid waste within the town to protect the public health, safety, and welfare of the citizens. Due to changes and accepted solid waste procedures at landfill sites the proposed language addresses the new fees and operations at the county landfill as well as the new Town of Beech Mountain operational needs and procedures for the Public Works Sanitation Department.

SIGNATURES:

Town Manager

Town Clerk

CHAPTER 50: SOLID WASTE MANAGEMENT

- 50.01 Purpose and intent
- 50.02 Jurisdiction and Applicability of Federal and State Laws
- 50.03 Administration and Enforcement
- 50.04 Definitions
- 50.05 Storage and Disposal
- 50.06 Definition and Abatement of Solid Waste Nuisances
- 50.07 Enforcement Measures and Remedies
- 50.08 Collection
- 50.09 Franchise Required
- 50.10 Fees
- 50.11 Receptacles; Preparation of Solid Waste
- 50.12 Solid Waste Bin Specifications
- 50.13 Recycling Center; Recyclables; Separated Materials
- 50.14 Changes in State Law
- 50.15 Severability
- 50.16 Conflict with other Ordinances
- 50.17 Effective Date
- 50.99 Penalty

§ 50.01 PURPOSE AND INTENT.

It is the purpose of this chapter to provide for the regulation of storage, collection and disposal of solid waste within the town. These provision provides for the regulation in the most economically feasible, cost-effective and environmentally safe manner, the storage, collection, transportation, separation, processing, recycling, and disposal of solid waste in order to protect the public health, safety and welfare;

These regulations are further adopted to enhance the environment for the citizens and resident of the Town of Beech Mountain and to recover resources which have the potential for further usefulness, all in accordance with the authority, purposes, policies and goals enunciated the laws

and regulations of the State of North Carolina pertaining to solid waste management as well as policies and practices in effect at the Landfill where such materials are transported. These regulations are further determined to deter unlawful disposal of solid waste and encourage the reporting of littering and illegal dumping.

§ 50.02 JURISDICTION AND APPLICABILITY OF FEDERAL AND STATE LAWS

The provisions of this Ordinance are intended, and shall be interpreted, to be consistent with and supplementary to the North Carolina General Statutes, State rules, and any county ordinance, regarding solid waste. To insure such intent and interpretation, and in the event of ambiguity between the provisions of this Ordinance and other laws, rules, or ordinances, the stricter of the provisions shall apply. Any violation of such provisions shall also be a violation of this Ordinance. To the extent any provisions of the Ordinance is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect any other provision or applicability of this Ordinance.

§ 50.03 ADMINISTRATION AND ENFORCEMENT

The Council authorizes the administration and enforcement of this Ordinance, which shall be administrated by the Town Manager or his designee.

§ 50.04 DEFINITIONS

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this Article, except where the context clearly indicates a different meaning:

1. Council: The Town Council of the Town of Beech Mountain
2. Bulky waste: Large man-made items of solid waste such as furniture, large auto parts, and other oversized wastes whose large size precludes or complicates their handling by normal solid waste collection, processing, or disposal methods.
3. Collection: The act of removing solid waste (or materials that have been separated for the purpose of recycling) to a transfer station, processing facility, or disposal facility.
4. Commercial solid waste: All types of solid waste generated by stores, offices, restaurants, warehouses, and other non-manufacturing activities, excluding residential and industrial waste;

provided, that the definition of commercial solid waste is also applicable to places of residence having three or more dwelling units such as apartment buildings and mobile home courts.

5. Commercial Solid Waste Collector: Any person, firm, corporation, or other entity, engaged in whole or part, in the collection, transportation, delivery, or disposal of solid waste generated within the service area, including any such entity engaged in such activities with respect to solid waste generated by others for profit.

6. Construction and Demolition Waste: Solid waste resulting solely from construction, remodeling, repair, or demolition operations on buildings, or other structures, but does not include inert debris, land-clearing debris, yard debris, brick, uncontaminated soil, sand, gravel, rock, concrete, or concrete block.

7. Department: The North Carolina Department of Environmental Quality.

8. Disposal: The discharge, deposit, injection, dumping, spilling, leaking or placing of any solid waste into or on any land or water so that the solid waste or any constituent part of the solid waste may enter the environment or be emitted into the air or discharged into any waters, including ground waters.

9. Division: The Director of the Division of Solid Waste Management of the North Carolina Department of Environmental Quality, or the Director's authorized representative.

10. Enforcement Officer: The Town Manager employed by the Town of Beech Mountain appointed by the Town Council, or his designee, whose duties include the enforcement of this ordinance.

11. Farming: Activities related or incidental to production of crops, fruits, vegetables, ornamental and flowering plants, dairy, livestock, poultry, and all other forms of agricultural products having a domestic or foreign market.

12. Garbage: All putrescible waste, including animal offal and carcasses, and recognizable industrial by-products, but excluding sewage and human waste.

13. Hazardous waste: A solid waste, or combination of solid wastes, which because of its quantity, concentration or physical, chemical or infectious characteristics may:

- a. Cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or
- b. Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of or otherwise managed.

Provided, however, that nothing herein shall be construed to authorize the Town to regulate hazardous waste in any manner prohibited by or pre-empted by the applicable North Carolina General Statutes and State rules and regulations.

14. Industrial process waste: Solid waste resulting from an industrial or manufacturing process which may be disposed of at the county landfill after demonstrating its non-hazardous status through analysis, or by other means. Includes, but is not limited to sandblasting grit, contaminated food products, ash and dust.

15. Industrial solid waste: Solid waste generated by manufacturing or industrial processes that is not hazardous waste.

16. Inert debris: Solid waste, which consists solely of material that, is virtually inert and that is likely to retain its physical and chemical structure under expected conditions of disposal.

17. Infectious waste: Solid waste capable of producing an infectious disease. The types of waste designated as infectious are microbiological waste, pathological waste, blood products and sharps.

18. Institutional Solid Waste: Solid waste generated by educational, correctional, and other institutional facilities.

19. Land-clearing debris: Solid waste which is generated solely from land-clearing activities.

20. Landfill: A disposal facility or part of a disposal facility where waste is placed in or on land and which is not a land treatment facility, a surface impoundment, an injection well, a hazardous waste long-term storage facility or a surface storage facility.

21. Medical waste: Any solid waste which is generated in the diagnosis, treatment, or immunization of human beings or animals, in research pertaining thereto, or in the production or testing of biologicals, but does not include any hazardous waste identified or listed pursuant to this Ordinance, radioactive waste, or household waste as defined in 40 CFR §261/4(b)(1) in effect on 1 July 1989, or those substances excluded from the definition of "solid waste" in this Ordinance.

22. Municipal Solid Waste: Any solid waste resulting from the operation of residential, commercial, industrial, governmental, or institutional establishments that would normally be collected, processed and disposed of through a public entity or municipal solid waste management service. Municipal solid waste does not include hazardous waste, sludge, or industrial waste managed in a solid waste management facility owned and operated by the

generator of the industrial waste for management of that waste, or solid waste from mining or agricultural operations.

23. Open dump: Any facility or site where solid waste is disposed of that is not a sanitary landfill and that is not a facility for the disposal of hazardous waste, specifically including a solid waste disposal site that does not have a permit, and/or does not comply with the rules set forth in the North Carolina Solid Waste Management Rules, 15A N.C.A.C. 13b.

24. Pathological waste: Human tissues, organs, and body parts, and the carcasses and body parts of any animals that were known to have been exposed to pathogens that are potentially dangerous to humans during research, were used in the production of biologicals or in vivo testing of pharmaceuticals, or that died with a known or suspected disease transmissible to humans.

25. Person: Any individual, firm, corporation, company, association, partnership, unit of local government, State agency, federal agency or other legal entity.

26. Premises: A definite portion of real estate including its appurtenance, a building, or part of a building.

27. Processing: Any technique designed to change the physical, chemical, or biological character or composition of any solid waste so as to render it safe for transport; amendable to recovery, storage or recycling; safe for disposal; or reduced in volume or concentration.

28. Municipal Solid Waste Collector: Any public entity or municipal solid waste management service engaged in whole or part, in the collection, transportation, delivery, or disposal of solid waste generated within the service area, including any such entity engaged in such activities with respect to solid waste generated by others.

29. Putrescible: Solid waste capable of being decomposed by microorganisms with sufficient rapidity as to cause nuisances from odors and gases, such as kitchen wastes, offal, and animal carcasses.

30. Radioactive waste: Waste containing any material, whether solid, liquid, or gas that emits ionizing radiation spontaneously.

31. Recyclable material: Those materials which are capable of being recycled and which would otherwise be processed or disposed of as solid waste.

32. Recycling: Any process by which solid waste, or materials which would otherwise become solid waste, are collected, separated, or processed, and reused or returned to the use in the form

of raw materials or products.

33. Refuse: All nonputrescible wastes. Solid waste, other than garbage and ashes, from residences, commercial establishments, and institutions.

34. Regulated medical waste: Blood and body fluids in individual containers in volumes greater than 20ml, microbiological waste, and pathological waste that has not been treated pursuant to state rules.

35. Residential waste: Solid waste originating from private households (private single-family homes and apartments, condominiums, etc., not institutional residential facilities). Solid waste from a place of residences having three or more dwelling units is defined as commercial solid waste.

36. Sanitary Landfill: A facility for disposal of solid waste on land in sanitary manner in accordance with rules concerning sanitary landfill adopted under Article 9 Chapter 130A as defined in NCGS §130A-290.

37. Scrap tire: (Whole scrap tires are banned from disposal at the landfill) A tire that is no longer suitable for its origin at intended purpose because of wear, damage, or defect.

38. Sharps: Needles, syringes, and scalpel blades.

39. Sludge: Any solid, semisolid, or liquid waste generated from a municipal, commercial, institutional, or industrial wastewater treatment plant, or air pollution control facility, or any other waste having similar characteristics and effects.

40. Solid Waste: Any hazardous or non-hazardous garbage, refuse or sludge from a waste treatment plant, water supply treatment plant or air pollution control facility, domestic sewage and sludges generated by the treatment thereof in sanitary sewage collection, treatment and disposal systems, and other material that is either discarded or is being accumulated, stored or treated prior to being discarded or has served its original intended use and is generally discarded, including solid, liquid, semisolid or contained gaseous material resulting from industrial, institutional, commercial and agricultural operations, and from community activities. Solid waste does not include:

a. Fecal waste from fowls and animals other than humans.

b. Solid or dissolved material in:

1. Domestic sewage and sludge generated by treatment thereof in sanitary sewage collection, treatment and disposal systems which are designed to discharge effluents to the surface waters.

2. Irrigation return flows.
3. Wastewater discharges and the sludges incidental to and generated by treatment which are point sources subject to permits granted under Section 402 of the Water Pollution Control Act, as amended (P.L. 92-500), and permits granted under G.S. 143-215.1 by the Environmental Management Commission. However, any sludge that meet the criteria for hazardous waste under RCRA shall also be a solid waste for the purposes of this Article.
- c. Oils and other liquid hydrocarbons controlled under Article 21A of Chapter 143 of the General Statutes. However, any oils or other liquid hydrocarbons that meet the criteria for hazardous waste under RCRA shall also be a solid waste for the purposes of this Article.
- d. Any source, special nuclear or byproduct material as defined by the Atomic Energy Act of 1954, as amended (42 U.S.C. §2011).
- e. Mining refuse covered by the North Carolina Mining Act, G.S. 74-46 through 74-68 and regulated by the North Carolina Mining Commission (as defined under G.S. 1438-290}. However, any specific mining waste that meets the criteria for hazardous waste under RCRA shall also be a solid waste for the purposes of this Article.
- f. Recyclable material.
- g. Hazardous waste excluded pursuant to G.S. 153A-136 and G.S. 153A-294.
41. Solid Waste Rules: The regulations governing solid waste management adopted by the Solid Waste Section of the Department of Environmental Quality in accordance with EPA guidelines and other Federal Regulations.
42. Used oil: any oil which has been refined from crude oil or synthetic oil and, as a result of use, storage, or handling has become unsuitable for its original purpose.
43. White goods: Includes refrigerators, ranges, water heaters, freezers, unit air conditioners, washing machines, dishwashers, clothes dryers, and other similar domestic and commercial large appliances.
44. The definitions set forth in NCGS §130A-290 which are not expressly set forth in this ordinance shall apply to and are hereby incorporated herein by reference to this ordinance.

§ 50.05 STORAGE AND DISPOSAL

1. No person, owner, occupant, tenant, or lessee of any property may deposit, store or permit to accumulate any solid waste on property owned or occupied by the person, owner, occupant,

tenant, or lessee that is not stored or disposed of as required by this Ordinance.

2. The owner, occupant, tenant, or lessee of any property shall remove or cause to be removed all solid waste from his property at such reasonable intervals as will prevent a nuisance from arising which causes or creates the likelihood of injury to the health, safety, or welfare of another person or the likelihood of injury to adjoining property.

3. Garbage and refuse shall be stored and/or sorted in a manner that will resist harborage to rodents and vermin and will not create a fire hazard.

4. No owner, occupant, tenant, or lessee of any building or dwelling may place or leave, or cause to be placed or left, outside the building or dwelling any bulky waste for longer than thirty (30) days.

5. No owner, occupant, tenant, or lessee of any building or dwelling may leave outside the building or dwelling, in a place accessible to children, any abandoned or unattended icebox, refrigerator, freezer, or other item or piece of equipment that has a door or cover that cannot be opened from the inside, without first removing the door.

6. No person or property shall have access to any solid waste services, including the drop off of solid waste at the Town Convenience Center without a billable utility account or contracted special service account in compliance with the appropriate fee schedule.

7. No person may discard, dispose of, leave, or dump any solid waste on or along any street or Highway or on public or private property unless such solid waste is placed in a receptacle or at locations properly permitted for the deposit of solid waste.

8. No person shall throw, scatter, spill, place, cause, or allow to be blown, scattered, spilled, thrown or placed, or otherwise dispose of any litter upon any public property or private property not owned by said violator within the Town of Beech Mountain or into the waters of The Town of Beech Mountain including, but not limited to, upon any public highway, public park, lake, river, stream, campground, forest land, recreational area, highway, road, street or alley; the occurrence of any of the foregoing acts resulting from transporting solid waste in a vehicle shall constitute a violation of this Ordinance.

9. No person shall intentionally and willfully dump or deposit any solid waste material on the property owned by the violator or the property of another with or without the written consent of the property owner which is inconsistent with proper and lawful solid waste management and disposal practices.

10. No person shall burn solid waste; Refer to § 90.03 for regulations regarding burning.
11. Nothing in this Ordinance is intended to authorize the disposal of solid waste in any manner prohibited by federal or state laws or regulations.
12. No contractor shall deposit solid waste at any town facility.
12. Construction and Demolition waste as defined herein will not be accepted at the Town of Beech Mountain Convenience center; such debris may be accepted at the Watauga County Landfill or Avery County Landfill in accordance with their rules and regulations. Construction and Demolition waste must be removed in accordance with this chapter and Chapter 94 of this code of Ordinances.
13. Regulated medical, hazardous, and radioactive waste will not be accepted at the Town of Beech Mountain Convenience center; such debris may be accepted at the Watauga County Landfill or Avery County Landfill in accordance with their rules and regulations.
14. All sharps shall be placed in a sealed, puncture-proof container prior to disposal.
15. No person shall bury solid waste in earth or submerge solid waste in water unless expressly permitted by this Ordinance or applicable federal and state law and regulations.
16. Pursuant to G.S.160A-3, no person shall dispose of hazardous waste within the Town of Beech Mountain Convenience Center.

§ 50.06 DEFINITION AND ABATEMENT OF SOLID WASTE NUISANCES

1. By the authority of the provisions of N.C. Gen. Stat. §160A-3 of the North Carolina General Statutes, the storage, accumulation or presence of solid waste on public or private property in the area of jurisdiction of this Ordinance which is:
 - (a) A breeding ground or harbor for mosquitoes or other insects, snakes, rats, or other pests; or
 - (b) A point of collection for pools or ponds of water; or
 - (c) A point of concentration of gasoline, oil, or another flammable, toxic or explosive materials;
 - (d) So located that there is a danger of falling, sliding or turning over; or
 - (e) A source of danger for children through entrapment in areas of confinement that cannot be opened from the inside or from exposed surfaces or metal, glass, or other rigid materials is hereby proclaimed and declared to be unlawful and a public nuisance. Such public nuisance shall be subject to abatement as provided in this Ordinance.
2. Upon reasonable cause to believe that a public nuisance as defined above exists, the

Enforcement Officer or his designee, and upon not less than ten (10) days' notice to the occupant and owner of the property on which the alleged nuisance is located, shall make a determination of whether or not such nuisance does, in fact, exist. If the Enforcement Officer makes a determination that a public nuisance exists, he shall enter and serve upon the owner and occupant an order to remove, abate or remedy the nuisance within a reasonable period of time, but not more than thirty (30) days.

3. Upon failure of the owner or occupant of the property, or of the person responsible for placing such solid waste on the property to remove, abate or remedy the nuisance within the period the officer has allowed, pursuant to N.C. General Statute 160A-3 an Enforcement Officer shall remove, abate or remedy the nuisance as provided in the order and charge the cost thereof to the owner and occupant. If such expense is not paid by the owner or occupant within thirty (30) business days, it shall be a lien upon the land or on premises where the nuisance arose and shall be collected as a monetary debt against the owner and occupant.

§ 50.07 ENFORCEMENT MEASURES AND REMEDIES

The Town Manager may designate the Enforcement Officer(s) from the Town staff, who shall have the authority and duty to perform inspections, issue citations, assess penalties and take enforcement actions. Also, the other departments of the Town may accompany the Enforcement Officer to assist in administration and enforcement. The Town of Beech Mountain may exercise remedies for violation of any provision of this ordinance as allowed and authorized by the North Carolina General Statutes, including but not limited to civil penalties, equitable remedies, and criminal prosecution, as well as all remedies available under Chapter 11 of The Town of Beech Mountain Code of Ordinances. In addition, whenever the Enforcement Officer receives a proper, non-anonymous, written complaint alleging a violation of this ordinance, he shall investigate the complaint, take whatever action is warranted (including, in his or her discretion, any appropriate informal measures deemed helpful toward procuring compliance with this Ordinance). The Enforcement Officer shall inform the complainant in writing what actions have been or will be taken. A warning may be issued by the Enforcement Officer without fine when the officer is of the opinion that a violation of this ordinance may be remedied without the necessity of prosecution; however, a warning citation may not be issued in the case where public health and/ or safety are endangered. Waiver of

enforcement by the Town of any provision of this Ordinance shall not prejudice the enforcement of remaining portions of this Ordinance.

1. Civil Enforcement and Penalties:

(A.) Notice of violation. The Enforcement Officer may issue a notice of violation to any person who fails to comply with any provision of this Ordinance. The notice of violation shall contain a description of the violation, the date of inspection, a description of the action necessary for correction of the violation and the date (no more than ten (10) business days from the date of the notice) that compliance is required. The notice shall also specify the amount of civil penalty that may be imposed should the violator fail to take corrective action within the time frame set forth for compliance with the ordinance. The notice shall be hand delivered or mailed by certified or registered mail, return receipt requested, to the person or persons alleged to be in noncompliance. The Enforcement Officer shall sign a statement for his file of the date, time and manner of delivery. The failure to comply with the notice of violation by taking corrective action may result in any of the civil or criminal remedies set forth in Chapter 11 of the Town of Beech Mountain Code of Ordinances. Additionally, violation of any provision of this Chapter shall be punishable as a misdemeanor as set forth in NCGS §14-4. Each days continuing violation shall be deemed a separate offense.

§ 50.08 COLLECTION

The town makes provisions for collection of residential and commercial solid waste on a weekly basis. Collection of solid waste on a more frequent basis may be provided upon request and as needed during weekdays subject to the current fee schedule and availability.

§ 50.09 FRANCHISE REQUIRED

It shall be unlawful for any person or persons, firm, corporation or any other entity, to operate a solid waste collection and/or disposal system, service or facility within the corporate limits of the town without first obtaining a franchise granted by ordinance of the Town Council.

§ 50.10 FEES

Fees are charged by the town on a monthly basis to all improved properties within the town for the provision, or offer to provide, once-per-week solid waste collection and disposal service. The

appropriate monthly fee shall be charged to the customer in conjunction with the Municipal Utility Account. Persons or properties not associated with a Town Utility Account may be provided Solid Waste services via a special contract and fee. The Town Council shall have the authority to establish rates for the management of solid waste, and to change the rates as necessary to meet solid waste collection and disposal costs. The town offers solid waste collection service to all improved properties within the corporate limits on a weekly basis, and all such properties shall be charged the established monthly fees regardless of whether or not the customer chooses to take advantage of the service. Non-Utility account customers may be permitted to gain use of the Convenience Center at the sole discretion of the Town per the appropriate fee schedule. All fee shall be published on the Fee Schedule as adopted by the Town of Beech Mountain Town Council from time to time.

Additional charges, rates and both rental and lease fees for solid waste services may be levied by any person, firm or corporation to which a franchise for solid waste collection service has been granted by the Town Council. Any such charges, rates and fees must be expressly approved by the Franchise Ordinance.

(1) The town may remove, or cause to be removed, any litter, debris or solid waste deposited in violation of this chapter, § 94.02 of this code of ordinances, or state law.

(2) Any person who violates this chapter, § 94.02 of this code of ordinances, or state law regarding littering or dumping shall be subject to a fee in the amount of the current rate for a special sanitation collection or the actual cost of the removal, in addition to any other applicable penalties, as set forth on the Town of Beech Mountain Fee Schedule.

§ 50.11 RECEPTACLES; PREPARATION OF SOLID WASTE

(A) The owner of every premises shall be responsible for providing adequate solid waste receptacles in accordance with this section to store the solid waste generated by activities taking place on those premises between scheduled pickups or to contain adequate storage for seven-days' refuse.

(B) Every premises shall be served by at least two of the receptacles specified in division (C) below and the town may require the owner to provide more than two if necessary, to accommodate the entire amount of trash generated by the property. If the property owner does not desire town trash pickup, he or she may, with approval by the Town Manager or his or her

designee, be exempt from this requirement. However, such an exemption is not permitted for rental properties. Under no circumstances may garbage be left by the roadside for town garbage pickup without approved receptacles and bins as described in division (C).

(C) The receptacles required by this section shall be 30- to 35-gallon containers made of galvanized metal, plastic, rubber or other material resistant to rust, corrosion or rapid deterioration. Each receptacle shall be watertight. Each receptacle shall have two handles and shall be covered with a tight-fitting cover at all times. All receptacles shall be located in an enclosed area that meets or exceeds the minimum specifications in § 50.12 and incorporated herein by reference. The purpose of the screening is to prevent animals from knocking over the trash cans, and to limit the negative impact of trash facilities on natural beauty and property values. Enclosures and trash facilities must be maintained in good condition and placed in a location acceptable to the Sanitation Department. Underground garbage bins, regardless of their condition or serviceability, are not permitted.

(D) The exact location of the receptacle shall be agreed upon by the owner and Director of Public Works or his or her designee, in consultation with the Code Enforcement Official. If the owner and Director are unable to reach mutual agreement upon the location to be used, the Public Works Director's decision shall be final.

(E) The owners of multi-family residential premises, upon obtaining the prior approval of the town, may use a dumpster container in lieu of the 30- to 35-gallon containers described in division (C) above.

(F) Non-residential customers, whose premises generates more than eight 30- to 35-gallon containers per week, may be required to obtain a dumpster in lieu of the 30- to 35-gallon containers. In those instances, the owner shall be notified by the Public Works Director of the need to acquire a dumpster. The owner may appeal the decision of the Public Works Director to the Town Manager within ten days of receipt of notice. If the owner fails to appeal the order of the Public Works Director, an adequate dumpster shall be obtained and provided within 60 days of receipt of the original notice. In the event of an unsuccessful appeal, the required dumpster shall be provided within 60 days of disposition of the appeal by the Town Manager.

(G) In requiring dumpsters for commercial establishments, the town shall take into consideration the nature of the waste being generated and the likelihood of spoilage or otherwise unsanitary conditions.

(H) All customers using dumpster containers must provide a suitable location for the dumpster(s) that provides access to the collection vehicle. In addition, the site provided must be such that the elevation of the dumpster meets the specifications required for convenient attachment with the equipment of the town, considering the weight of the dumpster, and settlement of the land over time. Continuing settlement may require a hard surface pad. All customers using dumpster containers must screen their dumpsters from view and keep them in good repair and appearance. Temporary dumpsters at construction sites are exempt from screening requirements.

(I) No person may damage, displace or otherwise interfere with solid waste receptacles or solid wastes stored or prepared for collection except with the consent of the owner, lessee or occupant of the premises where those receptacles or solid wastes are located.

(Ord. passed 7-10-1990; Ord. passed 11-12-1996; Ord. passed 6-10-1997; Ord. passed 3-16-2010) Penalty, see § [50.99](#)

§ 50.12 SOLID WASTE BIN SPECIFICATIONS

A) Dimensions: bins to be five feet by two and one-half feet by three feet, three inches.

(B) Bin for three containers to be seven and one-half feet by two and one-half feet by three feet, three inches.

(C) For four containers, two standard bins shall be used.

(D) No underground trash bins may be used.

(E) All wood used shall be pressure treated. Other suitable exterior materials of similar durability and appearance are acceptable.

(F) Bins shall have a “mailbox flag”, visible from the road, for notifying town personnel when pickup is necessary.

(G) Bins shall have a lid. Wood frame wire lids with hasps are encouraged.

(H) All bins shall be situated on ground level.

(I) Location of bins shall be determined in consultation with Town Manager or his or her designee.

(J) Frames shall be constructed with two inches by four inches in thickness or stronger material.

(K) Pickets may be used. Maximum space between pickets shall not exceed three-fourths of an inch.

(L) Alternate designs must be approved by the Town Manager or his or her designee.

(M) All cans must fit entirely within the bin provided.

(Ord. passed 7-10-1990; Ord. passed 3-16-2010)

§ 50.13 RECYCLING CENTER: RECYCLABLES; SEPARATED MATERIALS

(A) The following items and/or materials will be accepted at the town's recycling center in accordance with the posted rules of operation:

- (1) Newspaper, magazines and mixed paper;
- (2) Aluminum and metal cans;
- (3) Green glass;
- (4) Brown glass;
- (5) Clear glass;
- (6) Cardboard;
- (7) Used motor oil; (Accepted by appointment only at the Public Works Building)
- (8) Batteries; (Accepted by appointment only at the Public Works Building)
- (9) Furniture (including mattresses)
- (10) White Goods (Accepted at the convenience center as directed by attendant or special pickup scheduled with Public Works).
- (11) Number One and Number Two plastics

(B) All items and/or materials listed herein must be deposited within a container specifically designated for those items and/or materials.

(C) It shall be unlawful for any person:

(1) To place material at the recycling center in a container designated for a different material; and/or

(2) To deposit any waste at the recycling center outside of the hours of normal operation.

(D) The Town Manager adopt additional rules of operation for the recycling center and shall post these rules at appropriate locations in the center.

(E) The following items and/or materials may be collected by the town upon request of the customer as a special pickup, but not to exceed four pickups per twelve (12) month period per

address in total, when those items are generated by the customer and do not result directly from the operation of a commercial enterprise or the activities of a private contractor: Pickups exceeding the allotted four per twelve (12) month period per address in total shall be subjected to an additional fee in accordance with cost of workers and trucks needed as outlined in the schedule of fees.

(1) Bagged leaves, only if collected by the homeowner and not private contractors (If more than twenty bags are needed to be picked up at one time, an additional fee may be charged per extra bag in accordance with the schedule of fees).

(2) Appliances

(3) Furniture, rugs, and other home goods not including mattresses

(4) Garbage bins or wooden receptacles that are no longer wanted or needed

(5) Yard trash, including limbs, shall be collected by the town under the same basis and conditions outlined above, however, the town shall collect no tree trunks, stumps, root balls, large limbs from view cuts or lot clearing and no limbs in excess of six inches in diameter shall be collected. Leaf bags and yard trash bags must be piled separately from limb piles.

(6) Carrion will be collected by Public Works by appointment request only. It will only be collected from the roadside, not from the area of the private property owned.

(Ord. passed 7-10-1990; Ord. passed 10-9-1990; Ord. passed 1-8-1991; Ord. passed 11-9-1999; Ord. passed 11-14-2000) Penalty, see § 50.99

§ 50.14 CHANGES IN STATE LAW

Should N.C.G.S. §160A-312 §153A-132.1, N.C.G.S. §153A-136, and N.C.G.S. §153A-292 or any section of the General Statutes of North Carolina incorporated herein by reference or otherwise referred to

herein be change or amended, or should such statutes require or mandate a difference procedure or change or impose new, different or additional requirements, then, in that event, this ordinance shall be deemed to have been amended without further action to have complied with such new additional or amended requirements.

§ 50.15 SEVERABILITY

If any Section, subsection, sentence, phrase or portion of this ordinance is for any reason invalid or unconstitutional as determined by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

§ 50.16 CONFLICT WITH OTHER ORDINANCES

Whenever the provisions of this ordinance and any other ordinance impose overlapping or contradictory regulations, the ordinance which is more restrictive or imposes higher standards or requirements shall be controlling.

§50.99. PENALTY.

Any person that violates any provision of this chapter or any rule of the rules of operation for the recycling center as referenced above to this section shall be subject to the penalties as set forth herein:

- (A) A first offense within a 12-month period shall subject the offender to a civil penalty in the amount of \$100;
- (B) A second offense within a 12-month period shall subject the offender to a civil penalty of \$350;
- (C) A third offence within a 12-month period shall subject the offender to a civil penalty in the amount of \$500;
- (D) A fourth or subsequent offense within a 12-month period shall subject the offender to a civil penalty in the amount of \$500. Additionally, the town shall discontinue garbage collection services to this location unless and until the offender obtains and installs a bear and wildlife restraint trash container equal to or greater than the standards set forth in both this section and those utilized by the United States Forest Service, as promulgated through the United State Department of Agriculture.
- (E) In addition to the penalties set forth herein, the town may also pursue any and all remedies available to it as set forth in § 11.01 of this code.

This ordinance as amended shall become effective upon adoption.

ADOPTED THIS DAY THE OF.....

Council Members

Barry Kaufman, Mayor
Jimmie Accardi, Vice Mayor
Weidner Abernethy
Kelly Melang
Erin Gonyea



**Interim Town
Manager**

Bob Pudney
Town Attorney
Stacy C. Eggers IV

National Police Week Proclamation

WHEREAS, In 1962, President John F. Kennedy signed a proclamation which designated May 15 as Peace Officers Memorial Day and the week in which that date falls as Police Week. Currently, tens of thousands of law enforcement officers from around the world converge on Washington, DC to participate in a number of planned events which honor those that have paid the ultimate sacrifice.

WHEREAS, The Memorial Service began in 1982 as a gathering in Senate Park of approximately 120 survivors and supporters of law enforcement. Decades later, the event, more commonly known as National Police Week, has grown to a series of events which attracts thousands of survivors and law enforcement officers to our Nation's Capital each year.

WHEREAS, National Police Week draws in between 25,000 to 40,000 attendees.

WHEREAS, the crisis that our nation and the world is currently facing has resulted in the cancellation of public gatherings in Washington, DC, during National Police Week 2020,

NOW THEREFORE, BE IT RESOLVED that the Town of Beech Mountain and the National Law Enforcement Memorial and Museum wants you to know that National Police Week continues to be the dedicated time on the calendar to honor, remember, and celebrate American Law Enforcement.

Signed this the 12th day of May, 2020

Barry Kaufman, Mayor

ATTEST:

Tamara Mercer, CMC, Town Clerk



REPORT

TO: Mayor & Council
FROM: Bob Pudney
DATE: May 12, 2020
SUBJECT: Update COVID-19

FOR THE PURPOSE OF:

Manager's Office Update on State of Emergency for COVID-19

SIGNATURES:

Town Manager

Town Clerk



REPORT

TO: Mayor and Council
FROM: Bob Pudney
DATE: May 12, 2020
SUBJECT: Fire Department Monthly Report

SIGNATURES:

Town Manager

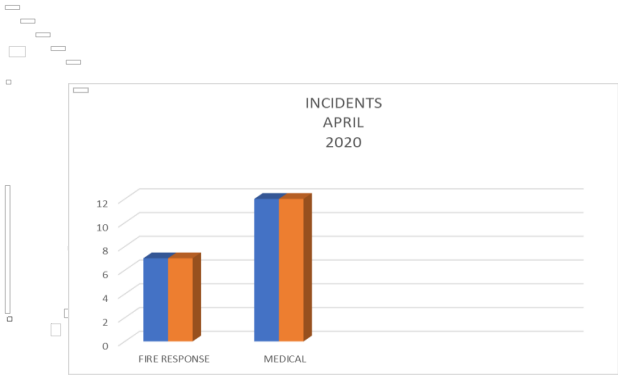
Town Clerk

BEECH MOUNTAIN FIRE DEPARTMENT Monthly Report April 30, 2020,			
EVENT	THIS PERIOD	SAME PERIOD LAST YEAR	FISCAL YTD
FIRE CALLS	8	3	72
MEDICAL CALLS	6	1	104
FIRE SAFETY INSPECTIONS	0	0	16
PUBLIC EDUCATION	0	0	4
FIRE HYDRANT INSPECTIONS	48	55	51
TRAINING HOURS	121	557.5	3676
MEETINGS	2	6	66

COMMENTS:

Membership Recruitment Program.
Addressing Project Underway
EMT Class
Budgets

Goals Next Period:





REPORT

TO: Mayor and Council
FROM: Tim Barnett
DATE: May 12, 2020
SUBJECT: Police Department Monthly Report

SIGNATURES:

Town Manager

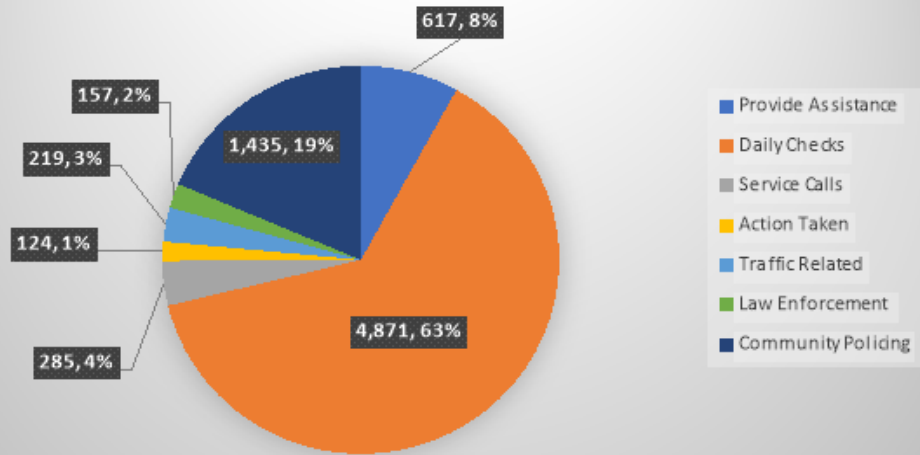
Town Clerk



Activity Log Yearly Summary Totals
Beech Mountain Police Department
January 1, 2020 through April 30, 2020

<i>Call Type</i>	<i>2019</i>	<i>2020</i>	<i>Call Type</i>	<i>2019</i>	<i>2020</i>
Provide Assistance			Traffic Related		
Assist Fire Department	8	6	Driving While Impaired	2	2
Assist Investigation	0	0	Improper Parking	36	43
Assist Other Agency	27	32	Stationary/Directed Patrol	16	84
Assist Town Dept/Business	1	3	Traffic Control	1	8
Assist Homeowner	18	10	Vehicle Accidents	9	19
Assist Motorist	67	264	Vehicle Stops	30	63
Assist Other Officer	57	78			
Escort	104	198	Law Enforcement Calls		
Assist Medical Calls	11	26	911 Hang Ups	15	6
			Alarms	36	20
Daily Checks			Breaking & Entering	6	10
Business Checks	3,825	3,917	Domestic Complaints	7	12
Care Track Test	32	0	Fight	1	2
Security Checks	577	881	Fire Works Violations	1	0
Residence Checks	271	58	Fraud	1	1
Welfare Check	13	15	Hit & Run	2	2
			Intoxicated/Drunk & Disruptive	3	11
Service Calls			Investigation	7	11
Animal Control Domestic/Wildlife	11	18	Larceny	7	2
Calls for Service	78	166	Mental Subject	0	3
Deliver Letter/Message	21	56	Missing Person	1	4
Found Property	0	4	Noise Disturbance/Loud Music	7	10
Golf Cart / UTV Inspections	0	16	Open Door/Open Window	14	17
ATV/Golf Cart Complaints	4	6	Prowler	0	0
Recreation/Town Deposit	29	19	Shots Fired/Sound of Shots Fired	1	5
			Ski Pass Violation	0	0
Action Taken			Suspicious Vehicle	27	14
Court	7	9	Trespassing	14	20
Felony Arrest	0	1	Vandalism	6	2
Misdemeanor Arrest	5	2	Continuing Investigation	2	5
State Citations	14	42			
Town Ordinance Violations	2	3	Community Policing		
Verbal Warning	10	43	Community Policing Contacts	1,407	1,423
Warning Citations	12	10	Community Events	7	12
Warrant Service	5	14			
2019 Event Totals: 6,879			2020 Event Totals: 8,101		

2020 Monthly Condensed Calls





REPORT

TO: Town Council
FROM: Daniel Davis
DATE: May 12, 2020
SUBJECT: Department of Infrastructure Reports

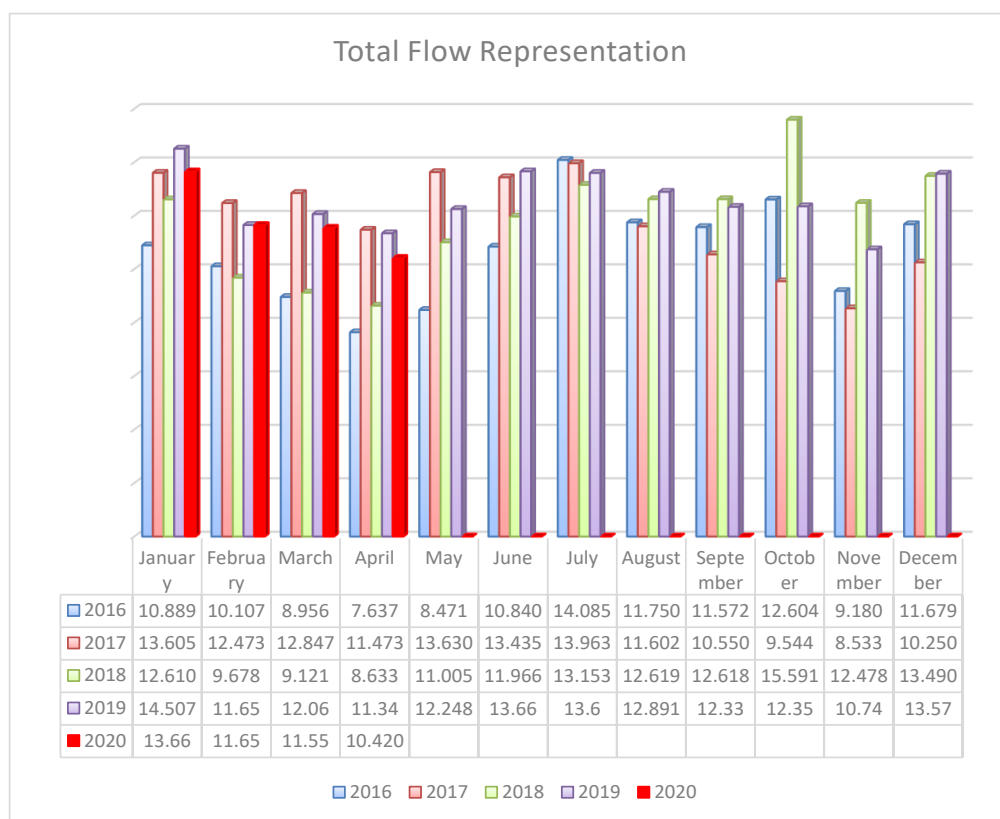
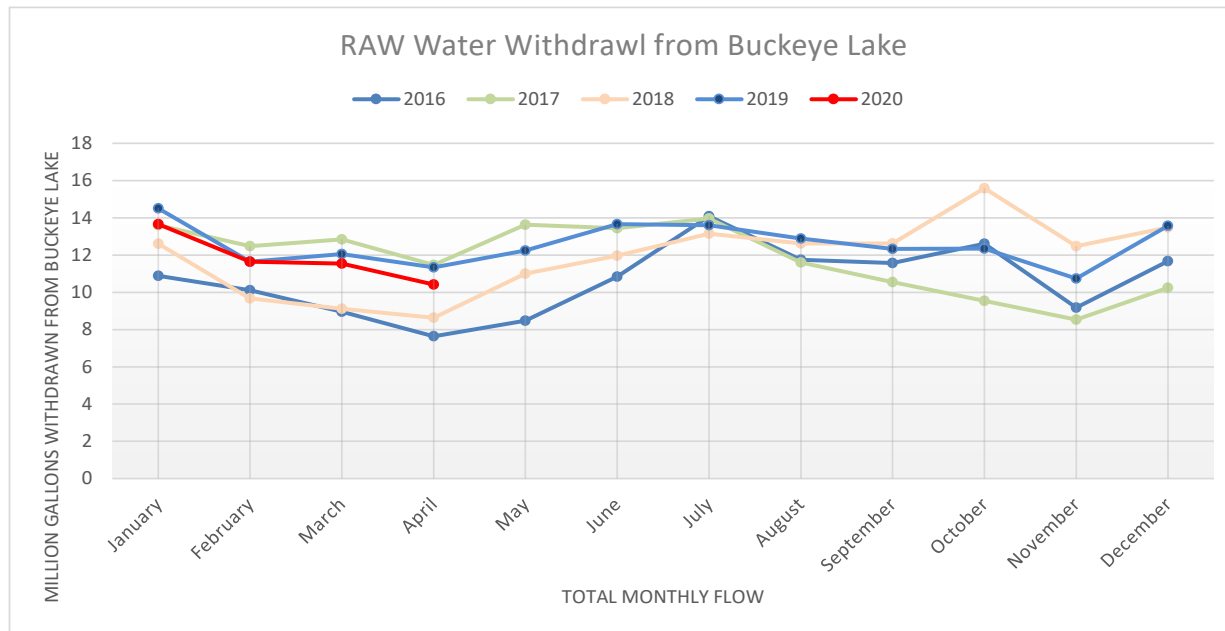
FOR THE PURPOSE OF:
Department of Infrastructure Reports

ATTACHED FOR YOUR CONSIDERATION:
Water, Wastewater, Sanitation, PW, and Dude Solutions

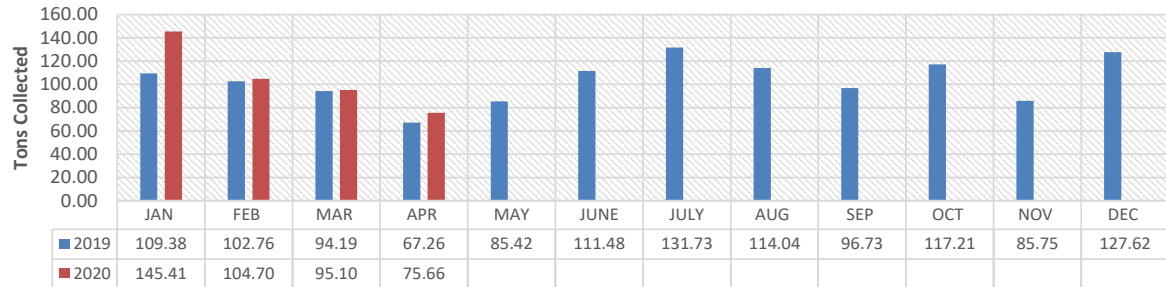
SIGNATURES:

Town Manager

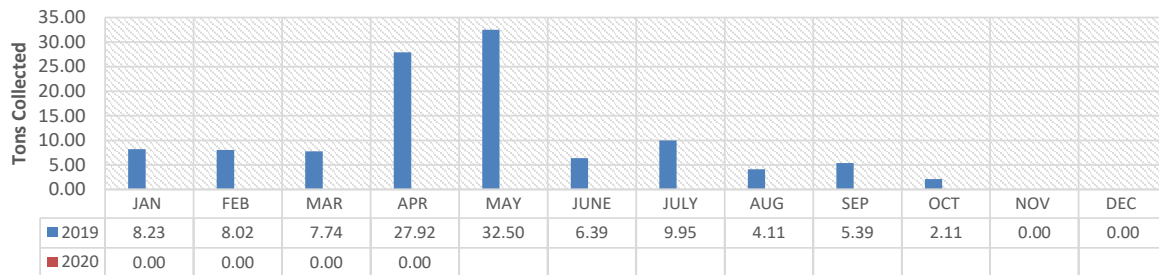
Town Clerk



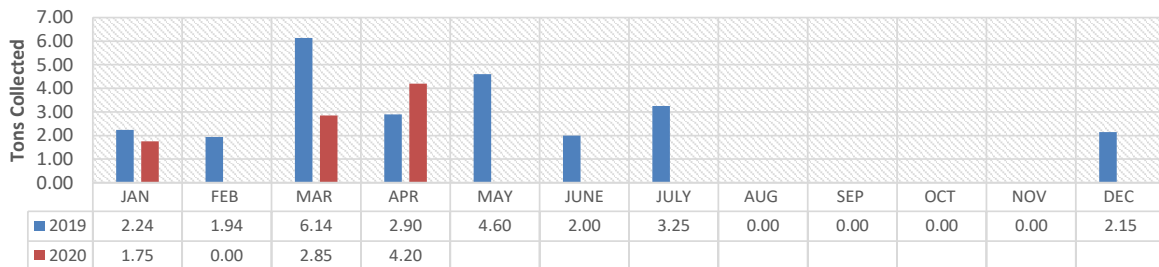
Solid Waste



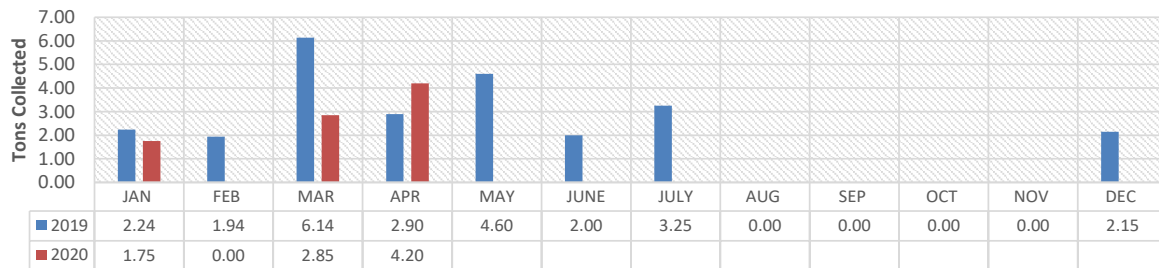
Construction Material



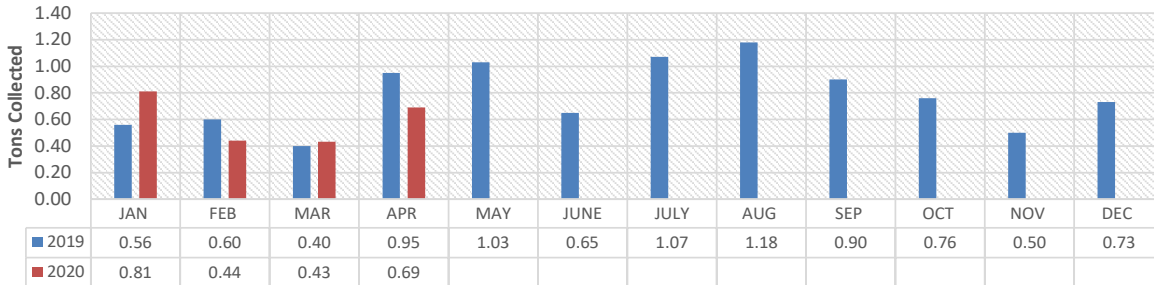
Recycled Metal



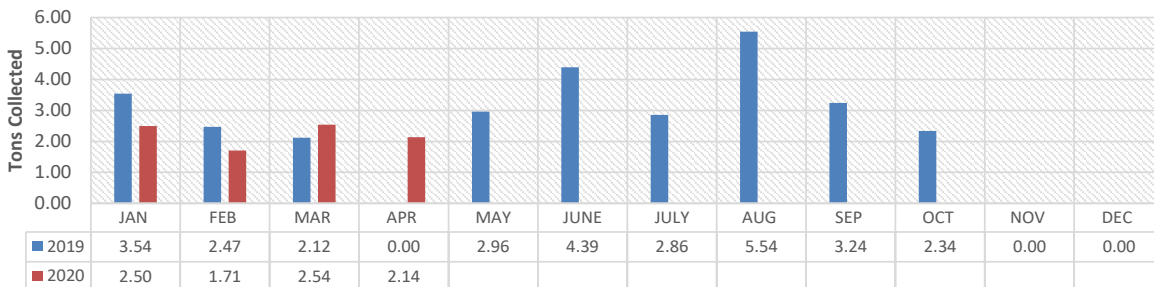
Recycled Paper



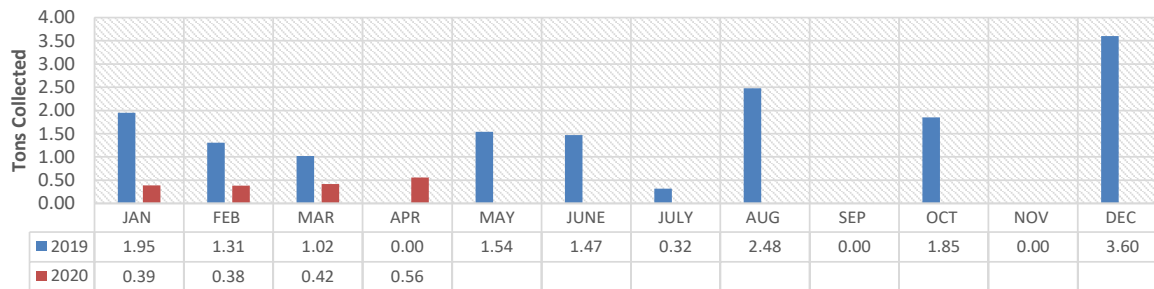
Recycled Plastic



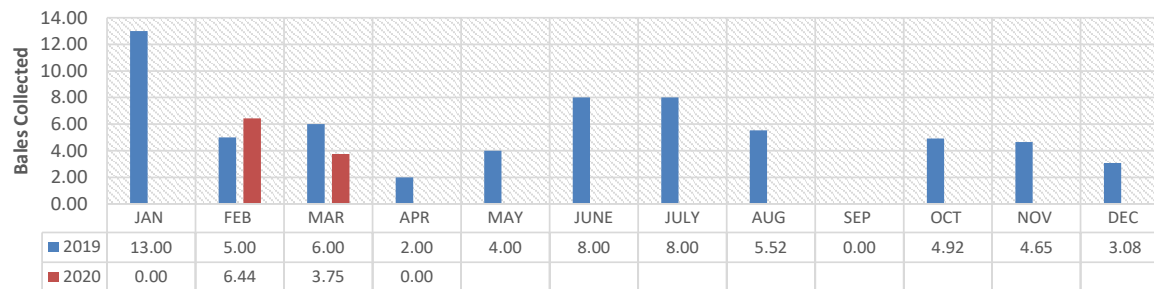
Recycled Glass



Recycled Aluminum



Recycled Cardboard





Town of Beech Mountain
Public Works Department
Monthly Report

2019	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING						ROAD MAINTENANCE					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JAN	109.38	8.23	2.24	1.25	0.56	3.54	1.95	13.00	0	0	0	2	1	0
FEB	102.76	8.02	1.94	2.18	0.60	2.47	1.31	5.00	11	5	2	0	4	0
MAR	94.19	7.74	6.14	1.68	0.40	2.12	1.02	6.00	9	2	0	0	10	0
APR	67.26	27.92	2.90	0.00	0.95	0.00	0.00	2.00	0	0	12	1	1	0
MAY	85.42	32.50	4.60	1.51	1.03	2.96	1.54	4.00	5	2	7	4	2	11
JUNE	111.48	6.39	2.00	1.05	0.65	4.39	1.47	8.00	45	4	6	12	22	30
JULY	131.73	9.95	3.25	1.16	1.07	2.86	0.32	8.00	20	3	3	2	4	12
AUG	114.04	4.11	0.00	1.40	1.18	5.54	2.48	5.52	12	5	0	2	0	16
SEP	96.73	5.39	0.00	1.73	0.90	3.24	0.00	0.00	10	0	6	0	4	8
OCT	117.21	2.11	0.00	1.13	0.76	2.34	1.85	4.92	12	1	9	2	6	0
NOV	85.75	0.00	0.00	0.79	0.50	0.00	0.00	4.65	12	0	4	0	6	0
DEC	127.62	0.00	2.15	1.00	0.73	0.00	3.60	3.08	2	2	6	0	0	0
YTD TOTALS	1243.57	112.36	25.22	14.88	9.33	29.46	15.54	64.17	138	24	55	25	60	77
2020	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING						ROAD MAINTENANCE					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JANUARY	145.41	0.00	1.75	0.85	0.81	2.50	0.39	0.00	10	1	4	1	2	0
FEBRUARY	104.70	0.00	0.00	0.54	0.44	1.71	0.38	6.44	0	0	6	4	1	0
MARCH	95.10	0.00	2.85	0.71	0.43	2.54	0.42	3.75	11	1	many	7	1	0
APRIL	75.66	0.00	4.20	1.06	0.69	2.14	0.56	0.00	35	2	3	7	2	0
MAY														
JUNE														
JULY														
AUGUST														
SEPTEMBER														
OCTOBER														
NOVEMBER														
DECEMBER														
YTD TOTALS	420.87	0.00	8.80	3.16	2.37	8.89	1.75	10.19	56	4	13	19	6	0

Note: Sanitation & Recycling amounts are reported in tonnage

Note: Recycled metal taken to Omni Source

Note: Cardboard is by bales - each bale is approx 900 lbs.

Note: Began tracking construction material Jan 2018

Note: Construction material is charged at \$53.00 per ton

Town of Beech Mountain				
Grassy Gap Treatment Plant				
2020 Effluent Data (MGD)				
	<u>Total</u>	<u>Min</u>	<u>Max</u>	<u>Average</u>
January	1.311	0.019	0.106	0.042
February	2.786	0.024	0.096	0.096
March	1.407	0.022	0.153	0.046
April				
May				
June				
July				
August				
September				
October				
November				
December				
Annual Total	5.504			
Annual Max	0.153			
Annual Min	0.019			
Annual Average	0.015			

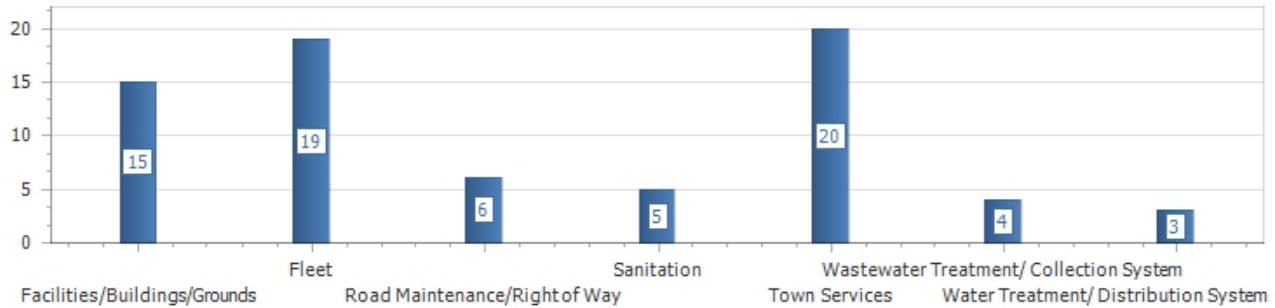
Town of Beech Mountain				
Pond Creek Treatment Plant				
2020 Effluent Data (MGD)				
	<u>Total</u>	<u>Min</u>	<u>Max</u>	<u>Average</u>
January	11.06	0.187	0.728	0.357
February	11.169	0.159	1.199	0.386
March	7.459	0.144	0.715	0.255
April				
May				
June				
July				
August				
September				
October				
November				
December				
Annual Total	29.688			
Annual Max	1.199			
Annual Min	0.144			
Annual Average	0.081			

Completed WOs by Site Analysis

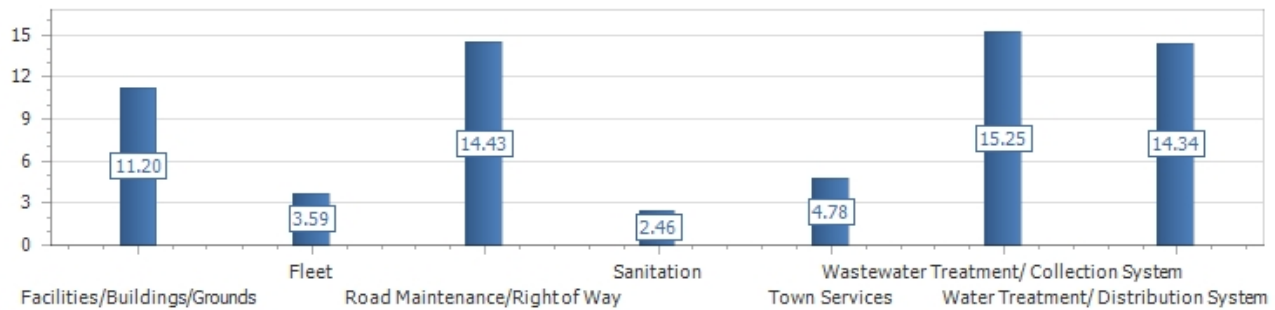
Date Printed: 05/04/2020

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Total



Average days to close



Site	Total	Average days to close
Facilities/Buildings/Grounds	15	11.20
Fleet	19	3.59
Road Maintenance/Right of Way	6	14.43
Sanitation	5	2.46
Town Services	20	4.78
Wastewater Treatment/ Collection System	4	15.25
Water Treatment/ Distribution System	3	14.34

Report Parameters

Filter: Contains([WO Status], 'Completed') And Not Contains([Source Site], 'Parks & Rec')

Search:

Advanced Filters: [Completed] Between '04/01/2020' And '04/30/2020'

Tags:

Summary

Date Printed: 05/04/2020

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
105	Completed	Non-PM	4 - Low		Culvert Maintenance	Road Maintenance/ Right of Way	SUGAR MAPLE LN		Matthew Clawson	03/23/2020		04/01/2020	0.00	0.00
035	Completed	Non-PM	4 - Low		Drainage	Facilities/Buildings/Grounds		PUD PWD Office	Matthew Clawson	03/09/2020		04/01/2020	0.00	0.00
089	Completed	Non-PM	2 - High		Other-Taps and Systems	Town Services	501 BEECH MTN PKWY		Whitney Spagnolo	03/17/2020		04/01/2020	0.00	0.00
126	Completed	Non-PM	3 - Medium		General Repair	Fleet	Ford Escape White	Public Works Shop	David Clawson	03/31/2020		04/03/2020	0.00	0.00
130	Completed	Non-PM	3 - Medium		Other	Fleet	International Swap Loader White	Public Works Shop	David Clawson	04/01/2020		04/03/2020	0.00	0.00
131	Completed	Non-PM	4 - Low		Other	Fleet	2008 BC100 XL Vermeer Wood Chipper	Public Works Shop	David Clawson	04/02/2020		04/03/2020	0.00	0.00
133	Completed	Non-PM	2 - High		Other	Fleet	2018 F150 Infrastructure	Public Works Shop	Whitney Spagnolo	04/02/2020		04/03/2020	0.00	0.00
136	Completed	PM	2 - High		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	04/03/2020	04/04/2020	04/06/2020	0.00	0.00
129	Completed	PM	2 - High		Other-Water Treatment	Water Treatment/ Distribution System		Buckeye Water Treatment Plant	Daniel Davis	04/01/2020	04/02/2020	04/06/2020	0.00	0.00
141	Completed	Non-PM	4 - Low		Valve Locate	Town Services	155 TEABERY TRAIL		Whitney Spagnolo	04/06/2020		04/06/2020	0.00	0.00
144	Completed	PM	2 - High		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	04/07/2020	04/09/2020	04/07/2020	0.00	0.00
048	Completed	Non-PM	2 - High		Road Maintenance	Road Maintenance/ Right of Way	BUCKEYE CREEK RD		Daniel Davis	03/11/2020	06/01/2020	04/07/2020	0.00	0.00
050	Completed	Non-PM	4 - Low		Improvement	Wastewater Treatment/ Collection System			Joe Townsend	03/12/2020	03/20/2020	04/07/2020	0.00	0.00
114	Completed	PM	3 - Medium		Other-Water Treatment	Water Treatment/ Distribution System		Buckeye Water Treatment Plant	Daniel Davis	03/26/2020	03/27/2020	04/07/2020	0.00	0.00
137	Completed	Non-PM	3 - Medium		Other	Sanitation	Cardboard dumpster	Beech Mountain Convenience Center	David Clawson	04/03/2020		04/07/2020	0.00	0.00

Summary

Date Printed: 05/04/2020

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
051	Completed	Non-PM	4 - Low		Improvement	Water Treatment/Distribution System			Joe Townsend	03/12/2020	03/20/2020	04/07/2020	0.00	0.00
120	Completed	Non-PM	3 - Medium		Data Log	Town Services	210 N PINNACLE RIDGE RD		Water Plant	03/27/2020		04/08/2020	0.00	0.00
153	Completed	Non-PM	2 - High		Bear Mess	Sanitation	Wednesday Route	Beech Mountain Collection Route	Whitney Spagnolo	04/08/2020		04/08/2020	0.00	0.00
154	Completed	Non-PM	2 - High		Maintenance	Fleet	#806	Police Station*	Whitney Spagnolo	04/08/2020		04/09/2020	0.00	0.00
151	Completed	Non-PM	2 - High		Bear Mess	Sanitation	Special Pickup	Beech Mountain Collection Route	Whitney Spagnolo	04/07/2020		04/09/2020	0.00	0.00
138	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	131 UPPER SNOWBIRD TR		Water Plant	04/03/2020		04/09/2020	0.00	0.00
149	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	106 VILLAGE RD		Water Plant	04/07/2020		04/09/2020	0.00	0.00
163	Completed	Non-PM	3 - Medium		Transmission	Fleet	2008 Peterbilt Tanem Dump Truck	Public Works Shop	David Clawson	04/09/2020		04/09/2020	0.00	0.00
156	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	218 GRASSY GAP LOOP		Water Plant	04/09/2020		04/13/2020	0.00	0.00
157	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	103 W BLUEBERRY LN		Water Plant	04/09/2020		04/13/2020	0.00	0.00
162	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	140 W POND CREEK RD		Rebecca Ward	04/09/2020		04/13/2020	0.00	0.00
134	Completed	Non-PM	3 - Medium		Water Leak	Town Services	143 GRASSY GAP LOOP		Joe Townsend	04/02/2020		04/14/2020	0.00	0.00
176	Completed	PM	4 - Low		General Maintenance	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	04/14/2020	04/15/2020	04/15/2020	0.00	0.00
164	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	04/10/2020	04/11/2020	04/15/2020	0.00	0.00

Summary

Date Printed: 05/04/2020

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
165	Completed	Non-PM	3 - Medium		Brakes	Fleet	Ford F350 With Utility Bed and Crane	Public Works Shop	Joe Townsend	04/13/2020		04/15/2020	0.00	0.00
145	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	04/07/2020	04/08/2020	04/15/2020	0.00	0.00
123	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/31/2020	04/01/2020	04/15/2020	0.00	0.00
107	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/24/2020	03/25/2020	04/15/2020	0.00	0.00
087	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	03/17/2020	03/18/2020	04/15/2020	0.00	0.00
045	Completed	Non-PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PUD PWD Office	Daniel Davis	03/11/2020	04/06/2020	04/15/2020	0.00	0.00
160	Completed	Non-PM	3 - Medium		Water Leak	Town Services	229 BIRCHWOOD 14D		Daniel Davis	04/09/2020		04/15/2020	0.00	0.00
181	Completed	Non-PM	4 - Low		Other	Road Maintenance/Right of Way	CHARTER HILLS RD		Whitney Spagnolo	04/15/2020		04/15/2020	0.00	0.00
178	Completed	Non-PM	3 - Medium		Other-Taps and Systems	Town Services	104 WHIPPOORWILL WAY		Water Plant	04/15/2020		04/15/2020	0.00	0.00
184	Completed	Non-PM	4 - Low		Customer Complaint	Town Services	102 WINTER GREEN WAY		Water Plant	04/16/2020		04/16/2020	0.00	0.00
169	Completed	Non-PM	3 - Medium		Bear Mess	Sanitation	Special Pickup	Beech Mountain Collection Route	Whitney Spagnolo	04/13/2020		04/16/2020	0.00	0.00
168	Completed	Non-PM	3 - Medium		Bear Mess	Sanitation	Special Pickup	Beech Mountain Collection Route	Whitney Spagnolo	04/13/2020		04/16/2020	0.00	0.00
140	Completed	Non-PM	3 - Medium		Maintenance	Fleet	Ford Tractor with side arm mower	Public Works Shop	David Clawson	04/06/2020		04/16/2020	0.00	0.00
142	Completed	Non-PM	4 - Low		Lights	Fleet	7400 Garbage Collection (Newer)	Public Works Shop	David Clawson	04/06/2020		04/16/2020	0.00	0.00
124	Completed	Non-PM	3 - Medium		Maintenance	Fleet	2014 Caterpillar Backhoe	Public Works Shop	David Clawson	03/31/2020		04/16/2020	0.00	0.00

Summary

Date Printed: 05/04/2020

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
152	Completed	Non-PM	1 - Critical		Major Repair	Fleet	Vermeer Skid Steer	Buckeye Rec Center	David Clawson	04/07/2020		04/16/2020	0.00	0.00
183	Completed	Non-PM	3 - Medium		Service Connect	Town Services	New taps	Water Service Area	Matthew Clawson	04/15/2020		04/17/2020	0.00	0.00
231	Completed	PM	3 - Medium		Maintenance	Fleet	#804	Police Station*	Whitney Spagnolo	05/01/2020	05/02/2020	04/20/2020	0.00	0.00
191	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	04/17/2020	04/18/2020	04/21/2020	0.00	0.00
182	Completed	Non-PM	2 - High		Customer Complaint	Wastewater Treatment/Collection System		Wastewater Service Area	Whitney Spagnolo	04/15/2020		04/21/2020	0.00	0.00
174	Completed	Non-PM	3 - Medium		Other-Taps and Systems	Town Services	203 LAKE RD		Matthew Clawson	04/13/2020		04/21/2020	0.00	0.00
150	Completed	Non-PM	4 - Low		Other-Wastewater	Wastewater Treatment/Collection System	J0426	Wastewater Service Area	Leroy Wright	04/07/2020		04/21/2020	0.00	0.00
043	Completed	Non-PM	4 - Low		Customer Complaint	Road Maintenance/Right of Way	OZ RD		Matthew Clawson	03/11/2020	03/26/2020	04/21/2020	0.00	0.00
200	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	04/21/2020	04/22/2020	04/21/2020	0.00	0.00
194	Completed	Non-PM	3 - Medium		Other	Road Maintenance/Right of Way	OZ RD (WINTER)		Daniel Davis	04/17/2020		04/21/2020	0.00	0.00
166	Completed	Non-PM	1 - Critical		General Maintenance	Facilities/Buildings/Grounds			Matthew Clawson	04/13/2020		04/21/2020	0.00	0.00
158	Completed	Non-PM	4 - Low		Grounds	Facilities/Buildings/Grounds		Buckeye Rereation Center	Sean McNay	04/09/2020		04/23/2020	0.00	0.00
209	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	04/24/2020	04/25/2020	04/24/2020	0.00	0.00
180	Completed	Non-PM	3 - Medium		Other	Fleet	Western Star	Public Works Shop	David Clawson	04/15/2020		04/24/2020	0.00	0.00
195	Completed	Non-PM	4 - Low		Oil Change	Fleet	#804	Police Station*	Whitney Spagnolo	04/18/2020		04/24/2020	0.00	0.00
203	Completed	Non-PM	2 - High		Hydraulic System	Fleet	2010 Cat 140M Road Grader	Public Works Shop	David Clawson	04/21/2020		04/24/2020	0.00	0.00
197	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	114 W BLUEBE RRY LN		Rebecca Ward	04/20/2020		04/24/2020	0.00	0.00

Summary

Date Printed: 05/04/2020

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
206	Completed	Non-PM	3 - Medium		Maintenance	Fleet	2008 BC100 XL Vermeer Wood Chipper	Public Works Shop	David Clawson	04/23/2020		04/24/2020	0.00	0.00
201	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	215 N PINNACLE RIDGE RD		Water Plant	04/21/2020		04/24/2020	0.00	0.00
186	Completed	Non-PM	3 - Medium		Other-Taps and Systems	Town Services	Service Lines	Water Service Area	Whitney Spagnolo	04/16/2020		04/27/2020	0.00	0.00
202	Completed	Non-PM	4 - Low		Clogged Drain or Inlet	Road Maintenance/ Right of Way	CHARTER HILLS RD		Whitney Spagnolo	04/21/2020		04/27/2020	0.00	0.00
216	Completed	Non-PM	4 - Low		Tires	Fleet	7400 Garbage Collection (Newer)	Public Works Shop	David Clawson	04/28/2020		04/28/2020	0.00	0.00
218	Completed	Non-PM	3 - Medium		Other-Taps and Systems	Town Services	116 LAKELEDGE RD		Matthew Clawson	04/28/2020		04/28/2020	0.00	0.00
170	Completed	Non-PM	2 - High		Gravity Sewer Main Blockage	Wastewater Treatment/ Collection System	T0299	Wastewater Service Area	Matthew Clawson	04/13/2020		04/28/2020	0.00	0.00
207	Completed	Non-PM	2 - High		Tires	Fleet	2005 Flat Bed Interstate 40DLA Low Boy Trailer 20	Public Works Shop	David Clawson	04/23/2020		04/29/2020	0.00	0.00
220	Completed	Non-PM	3 - Medium		Water Leak	Town Services	123 DOGWOOD LN		Daniel Davis	04/29/2020		04/29/2020	0.00	0.00
205	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	109 CREEKRIDGE RD		Water Plant	04/23/2020	04/30/2020	04/30/2020	0.00	0.00
219	Completed	Non-PM	4 - Low		Brakes	Fleet	Chevy Silverado 1500	Buckeye Rec Center	Sean McNay	04/29/2020		04/30/2020	0.00	0.00
Records Selected: 72													Total Cost \$	Total Hrs
													0.00	0.00

Report Parameters

Filter: Contains([WO Status], 'Completed') And Not Contains([Source Site], 'Parks & Rec')

Search:

Advanced Filters: [Completed] Between '04/01/2020' And '04/30/2020'

Tags:



REPORT

TO: Mayor & Council
FROM: Sean Royall
DATE: May 12, 2020
SUBJECT: April 2020 Recreation Report

FOR THE PURPOSE OF:

Parks and Recreation facilities Reports for manager and council

SIGNATURES:

Town Manager

Town Clerk



April 2020 Recreation Report

Facility Report

Finance Report

Total Monthly Revenue	\$415.00
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Check-In Report

Member Visits	152
Non-Member Visits	0

Membership Report

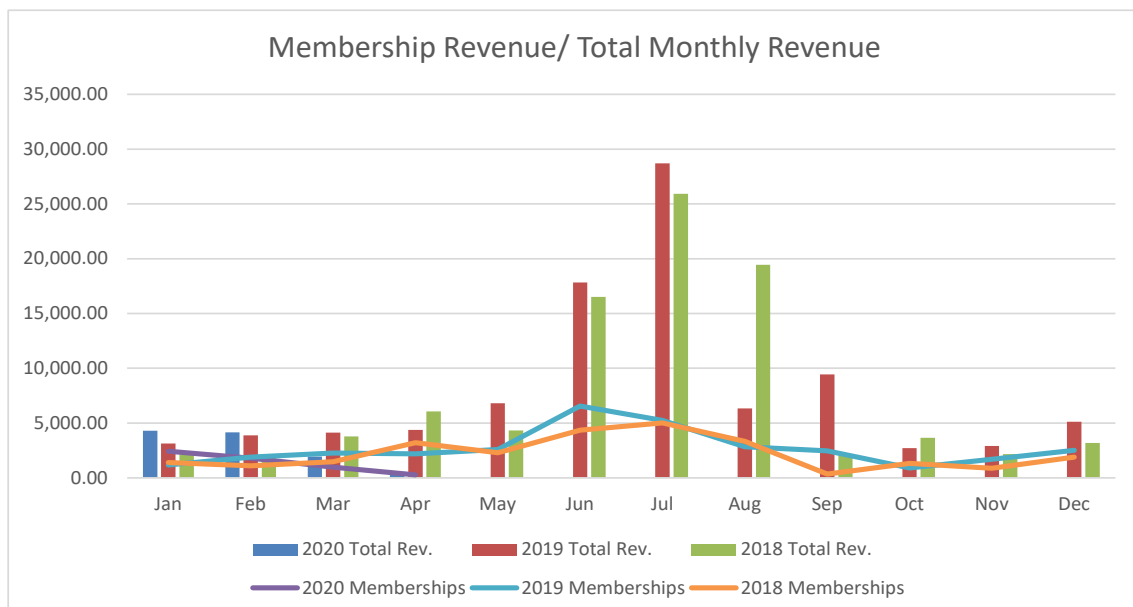
Total Memberships - \$275.00 Online - \$100.00 (Details attached)

Family Annual \$175.00		
Active	Passes Expired (not renewed)	Passes sold
138	3	1

Individual Annual \$ 100.00		
Active	Passes Expired (not renewed)	Passes sold
112	6	1

Week Passes - \$0	
Family	Individual
0	0

Renewal Emails and Letters sent:



Fitness Report

Participants:

Class/Number of classes offered in the month

Zumba	8
Work-it Circuit	4
Yoga	4
Pilates	3
Boot Camp	4
Recovery	4
PT	4

Outdoor Report

Participants:

Emerald Outback Trail (as read from trail counter)	Counter malfunction*
--	----------------------

Director's Notes:

- Due to COVID-19, we closed our doors on March 23rd and all parks and playgrounds on March 30th
- Due to COVID-19 we have canceled the Hoppy Easter party and the Mud Run
- Kids playroom has been painted and new floor put down
- Exterior doors all re-painted
- Walkway by weight room elevated for drainage
- All new trailhead kiosks are built and in place, only lacking Falls trail and Buckeye Lake Loop
- Buckeye Lake Loop construction underway
- New bike trail on Emerald Outback
- Started doing a video weekly update for the department
- Fitness class numbers were higher this April than April of 2019.
- Personal Training classes ongoing through Zoom

Respectfully Submitted,

Sean Royall
Parks and Recreation Director
Town of Beech Mountain
May 4, 2020

Detailed Revenue Totals

PROGRAM REGISTRATIONS \$132.00

MEMBERSHIPS \$275.00

POS \$8.00

Total Online Sales \$232.00

TOTAL MONTHLY REVENUE \$415.00

Programs

2020 Summer Camp \$132.00

Memberships

Family Annual Pass \$175.00

Individual Annual Pass \$100.00

POS

Coke Machine \$8.00



REPORT

TO: Mayor and Town Council
FROM: Kate Gavenus
DATE: May 12, 2020
SUBJECT: TDA Report May 2020

FOR THE PURPOSE OF:

This report gives information about activities of the TDA, recent media and results.

SIGNATURES:

Town Manager

Town Clerk

**Beech Mountain TDA Report
To Town Council
May 2020**

Marketing/Media:

All marketing designed to bring people to Beech Mountain has been pulled for May.

The TDA has been working on the Water Intake website, which will be live in early May, and is designed to address the questions people may have about the reasoning behind the Watauga River Water Intake Project.

We have also been working on the Hi-Lo Recreation Trail, which will be unveiled in August at the grand opening of Buckeye Creek Road.

Here are some examples of coverage received in April:

TV and online coverage of cancellation of Tours with Dorothy:

<https://www.wjhl.com/coronavirus/land-of-oz-in-north-carolina-cancels-journey-with-dorothy-summer-tours-due-to-covid-19/>

coverage of virtual run/walk, mentioning Beech Mountain Resort:

<https://www.goblueridge.net/index.php/community/46347-high-country-comes-together-for-first-keepboonehealthy-virtual-walk-run-just-move>

Watauga Democrat's coverage of support for health care workers:

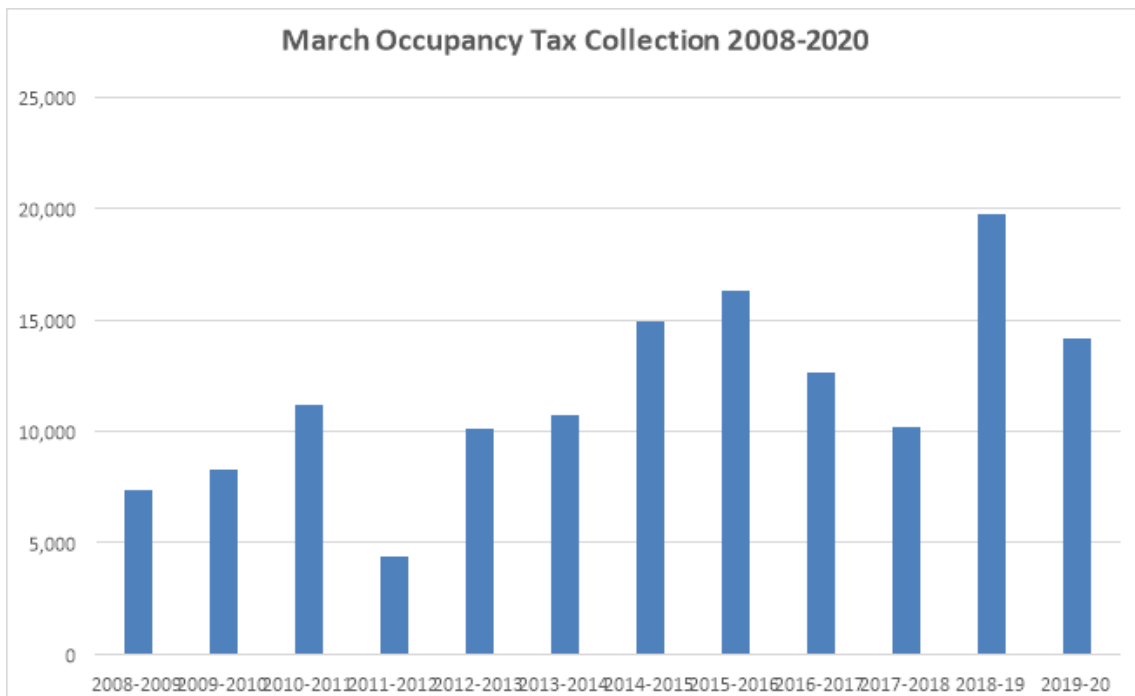
https://www.wataugademocrat.com/covid19/local-first-responders-show-support-to-health-care-workers-with-procession/article_739cda71-dfaf-5589-b20a-2f88fce82777.html

West Virginia newspaper article referencing Greg LeMond's cycling on Beech Mountain:

https://www.wvgazettemail.com/sports/columnists/rick_ryan/rick-ryan-going-one-on-one-for-celebrity-interviews/article_3f3b1f0c-a5a1-5f0f-92ab-20f4a0b4a153.html

Results:

During the month, all short-term rentals were banned in Watauga and Avery Counties. Revenue from March occupancy tax totaled \$14,130, which is down 28.6% from last year's \$19,782. This was due to the resort closing on the 15th and rentals being banned on the 23rd. Gross receipts in March were \$271,705, less than the \$340,206 collected last year. Tax collection in May is expected to be near zero.



Gross receipts for all lodging in March 2020 (reported in April) were down 28.6% from the previous year, with \$14,130 collected. The short-term rental ban went into effect March 23rd.



REPORT

TO: Town Council
FROM: Steve Smith
DATE: May 12, 2020
SUBJECT: March 2020 Financial Reports

FOR THE PURPOSE OF:

To report on the current financial condition of the Town

ATTACHED FOR YOUR CONSIDERATION:

March Finance Report and Budget Report

STAFF RECOMMENDATION:

Review

SIGNATURES:

Town Manager

Town Clerk

5-05-2020 08:35 AM

TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2020

PAGE: 1

10 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Tax Revenue	3,991,757	140,256.98	3,880,559.14	0.00	111,197.86	97.21
Interest Income	139,190	13,771.46	114,064.48	0.00	25,125.52	81.95
Miscellaneous Income	888,031	63,593.79	356,617.82	0.00	531,413.18	40.16
State Revenue	1,419,857	228,179.44	1,200,994.88	0.00	218,862.12	84.59
Miscellaneous Revenue	0	0.00	0.00	0.00	0.00	0.00
Fees	30,500	1,673.40	21,015.83	0.00	9,484.17	68.90
Gains/Losses	5,000	0.00	21,641.81	0.00 (	16,641.81)	432.84
Proceeds	57,959	0.00	89,211.50	0.00 (	31,252.50)	153.92
Other Sources	534,757	3,239.95	40,428.76	0.00	494,328.24	7.56
TOTAL REVENUES	7,067,051	450,715.02	5,724,534.22	0.00	1,342,516.78	81.00
<u>EXPENDITURE SUMMARY</u>						
Administration	1,726,791	144,236.54	1,148,953.22	3,821.05	574,016.73	66.76
Tax Collections	47,718	3,622.80	36,495.25	0.00	11,222.75	76.48
Vistors Center	145,080	9,079.56	94,984.93	0.00	50,095.07	65.47
Police	1,202,508	87,600.47	866,309.70	0.00	336,198.30	72.04
Fire	442,827	8,600.11	279,903.39	0.00	165,022.61	62.73
Special Projects	118,987	8,207.32	94,405.37	0.00	24,581.63	79.34
Building Inspections	75,755	3,213.04	43,395.28	0.00	32,359.72	57.28
Planning	524,342	13,626.97	186,327.00	0.00	338,015.00	35.54
Vehicle Maintenance	177,259	7,703.20	87,864.35	355.63	89,039.02	49.77
Road Maintenance	1,683,184	58,346.14	1,184,208.17	10,248.33	488,727.50	70.96
Recreation	922,600	53,947.45	630,399.74	1,525.94	290,674.32	68.49
TOTAL EXPENDITURES	7,067,051	398,183.60	4,653,246.40	15,950.95	2,399,952.65	66.04
REVENUE OVER/(UNDER) EXPENDITURES	0	52,531.42	1,071,287.82 (	15,950.95) (	1,057,435.87)	0.00

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TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2020

PAGE: 1

30 -Water/Sewer
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	22,000	1,270.66	15,952.62	0.00	6,047.38	72.51
Miscellaneous Income	2,500	0.00	543.59	0.00	1,956.41	21.74
State Revenue	0	0.00	0.00	0.00	0.00	0.00
Metered Sales & Fees	2,292,646	209,328.36	1,875,920.40	0.00	416,725.60	81.82
Gains/Losses	2,000	0.00	0.00	0.00	2,000.00	0.00
Proceeds	1,740,000	0.00	0.00	0.00	1,740,000.00	0.00
Other Sources	566,843	0.00	0.00	0.00	566,843.00	0.00
TOTAL REVENUES	4,625,989	210,599.02	1,892,416.61	0.00	2,733,572.39	40.91
<u>EXPENDITURE SUMMARY</u>						
W/S Administration	1,245,009	105,536.54	645,439.35	10,075.00	589,494.65	52.65
Water	2,758,272	50,371.23	599,642.95	12,643.45	2,145,985.60	22.20
Sewer	275,312	16,601.50	217,363.58	640.00	57,308.42	79.18
Taps & System	347,396	8,264.48	147,281.27	123,818.73	76,296.00	78.04
TOTAL EXPENDITURES	4,625,989	180,773.75	1,609,727.15	147,177.18	2,869,084.67	37.98
REVENUE OVER/(UNDER) EXPENDITURES	0	29,825.27	282,689.46 {	147,177.18) {	135,512.28)	0.00

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TOWN OF BEECH MOUNTAIN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2020

PAGE: 1

35 -Sanitation
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	6,200	168.25	2,757.43	0.00	3,442.57	44.47
Miscellaneous Income	40,000	3,476.37	32,723.43	0.00	7,276.57	81.81
State Revenue	150	0.00	62.37	0.00	87.63	41.58
Fees	437,909	40,349.32	357,487.45	0.00	80,421.55	81.64
Gains/Losses	0	0.00	0.00	0.00	0.00	0.00
Proceeds	0	0.00	0.00	0.00	0.00	0.00
Other Sources	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	484,259	43,993.94	393,030.68	0.00	91,228.32	81.16
<u>EXPENDITURE SUMMARY</u>						
Sanitation	484,259	27,430.25	338,213.00	0.00	146,046.00	69.84
TOTAL EXPENDITURES	484,259	27,430.25	338,213.00	0.00	146,046.00	69.84
REVENUE OVER/(UNDER) EXPENDITURES	0	16,563.69	54,817.68	0.00 (	54,817.68)	0.00

**Town of Beech Mountain
Monthly Financial Report
Fiscal Year 2020**

General Fund

Fiscal Year 2020											Through the reported month				67%
<u>General Fund</u>														% of	
	<u>Budget</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>YTD</u>	<u>Budget</u>
Total Revenue	7,067,051	79,156	53,797	352,696	973,906	1,350,215	1,470,157	728,977	264,914	450,715				5,724,533	81.00%
Total Expenditures	7,067,051	392,537	648,736	697,988	522,053	378,999	691,024	504,019	419,707	398,184				4,653,246	65.84%
Total General Fund fund balance as of July 1st	7,769,430	7,769,430	7,456,050	6,861,111	6,515,819	6,967,672	7,938,888	8,718,021	8,942,979	8,788,186				7,769,430	
Revenues Less Expenditures		(313,380)	(594,939)	(345,292)	451,853	971,216	779,133	224,958	(154,793)	52,531	-	-	-	1,071,287	
Estimated change to Fund Balance		7,456,050	6,861,111	6,515,819	6,967,672	7,938,888	8,718,021	8,942,979	8,788,186	8,840,717	-	-	-	8,840,717	

Water/Sewer Enterprise Fund

Total Revenue	4,625,989	219,659	208,105	215,763	209,637	206,453	199,604	216,788	205,809	210,599				1,892,417	40.91%
Total Expenses	4,625,989	208,134	164,724	172,007	182,444	186,722	175,511	209,978	129,433	180,774				1,609,727	34.80%
Cash Reserves as July 1st	1,439,499	1,439,499	1,451,025	1,494,406	1,538,162	1,565,355	1,585,086	1,609,179	1,615,989	76,376				1,439,499	
Revenues Less Expenses		11,526	43,381	43,756	27,193	19,731	24,093	6,810	76,376	29,825	-	-	-	282,691	
Estimated Change in Cash Reserves		1,451,025	1,494,406	1,538,162	1,565,355	1,585,086	1,609,179	1,615,989	1,692,365	106,201	-	-	-	1,722,190	

Cash & Investments All FUNDS

	<u>Fund</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Branch Banking and Trust (Pooled) #1	Pooled	353,316	96,224	367,701	932,140	1,170,847	2,098,368	1,230,687	1,115,527	1,217,587			
North Carolina Capital Management Trust #2	General Fund	2,647,073	2,397,142	2,016,080	1,664,158	1,828,764	2,109,591	2,776,729	2,937,054	3,191,615			
North Carolina Capital Management Trust #3	General Fund	4,555,646	4,564,095	4,571,756	4,579,224	4,586,066	4,592,950	5,100,134	5,106,823	5,112,840			
Mountain Community - Certificates of Deposit #4	General Fund	103,668	103,668	103,668	103,750	103,750	103,750	103,750	103,750	103,750			
First Community - Savings Account #5	General Fund	507,515	507,515	507,834	507,834	507,834	508,155	508,155	508,155	508,155			
North Carolina Capital Management Trust #6	Utility Fund	98,421	362,795	363,903	364,455	364,918	365,380	365,833	366,253	366,536			
North Carolina Capital Management Trust #7	Utility Fund	828,890	830,427	831,821	833,180	834,425	835,677	836,912	838,009	838,997			
North Carolina Capital Management Trust #8	Sanitation Fund	215,208	215,643	215,995	216,323	216,662	216,936	217,205	217,519	217,687			
North Carolina Capital Management Trust #9	E911 Fund	72,166	72,291	72,409	72,519	72,611	72,703	72,793	72,876	72,933			
North Carolina Capital Management Trust #10	Construction Fund	264,575	-	-	-								
Total Cash & Investments		9,646,477	9,149,801	9,051,167	9,273,584	9,685,876	10,903,509	11,212,197	11,265,966	11,630,100	-	-	-

Transfers for the month of January:

No Transfers in March



REPORT

TO: Town Council
FROM: Preston Yates
DATE: May 12, 2020
SUBJECT: Planning and Inspections Report 2020-04

FOR THE PURPOSE OF:

Monthly report of Planning and Inspections activities for April 2020.

SIGNATURES:

Town Manager

Town Clerk

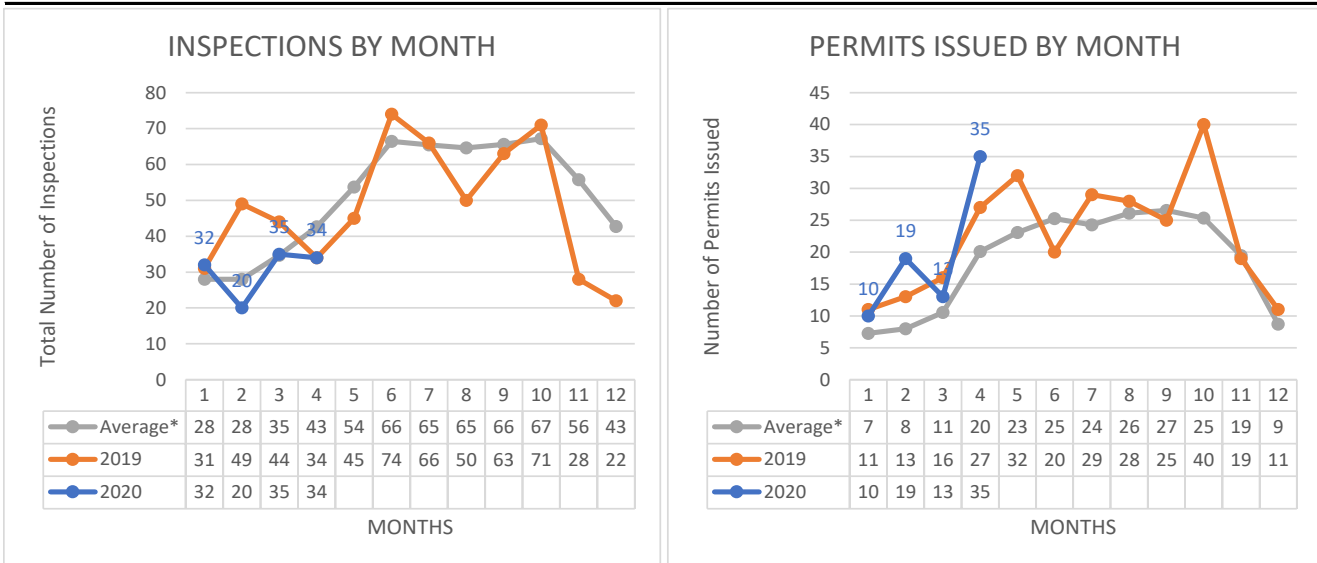
TOWN OF BEECH MOUNTAIN
Monthly Report
Department of Building Inspections
April-2020

1. Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	14	16	21	209	235	48
Electrical	7	4	3	73	75	24
Plumbing	3	10	4	50	44	21
Htg/Air & Misc.	10	5	7	89	119	28

2. Permits Issued

No. Issued	35	13	27	229	145	77
Value	\$ 952,477	\$ 166,309	\$ 535,000	\$ 5,153,397	\$ 1,976,558	\$ 1,392,736
Permit Fees	\$ 13,694.12	\$ 8,915.40	\$ 12,591.88	\$ 73,578.79	\$ 23,943.64	\$ 25,161.64



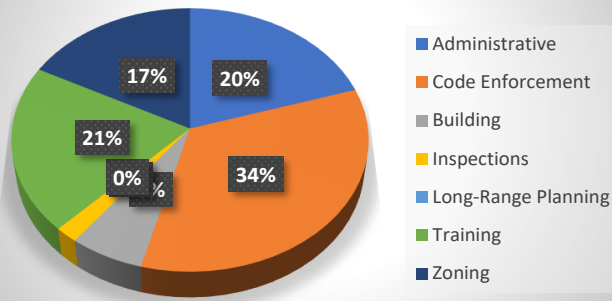
*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

3. Nature of Building Permits

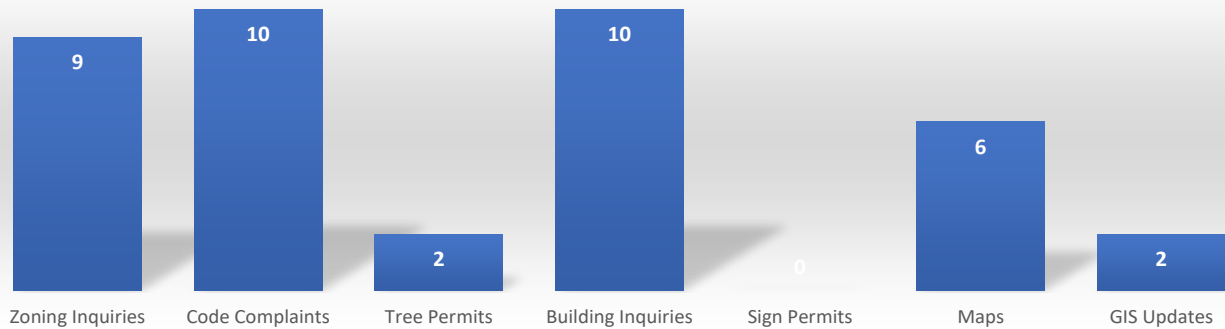
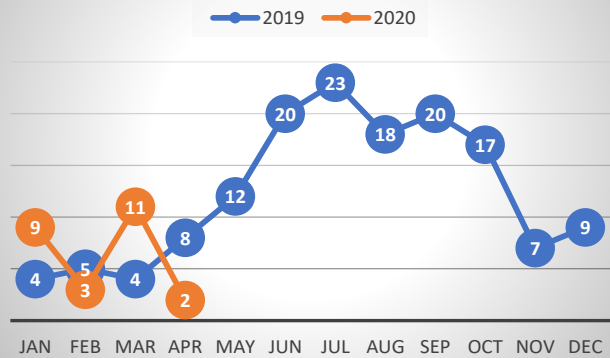
# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY
2	New Single Family		\$ 11,176.00	\$ 350,000.00	7	0
	New Multi-Family				0	0
	New Commercial				0	0
33	Other	Various	\$ 2,518.12	\$ 602,477		
35			\$ 13,694.12	\$ 952,477		

TOWN OF BEECH MOUNTAIN
PLANNING AND ZONING MONTHLY REPORT
 April-2020

Time Allocation



Tree Permits



Summary and Highlights

Code Enforcement:

Town-wide address posting compliance effort underway: Identified >1,200 noncompliant properties
 Developing active Code Enforcement plan in cooperation with Police Department

GIS:

Finalization of new Trails Map
 Ongoing database maintenance to improve data quality and organization

Building

Permit issuance continues to be above 10-year average

Zoning

Working to amend land usage ordinances to reflect changes in general statutes