



AGENDA
Regular Town Council
Tuesday, June 9, 2020
Council Chambers 4:00 PM

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MINUTES

Regular Town Council Meeting

4:00 PM - Tuesday, May 12, 2020
Council Chambers

The Regular Town Council of the Town of Beech Mountain was called to order on Tuesday, May 12, 2020, at 4:00 PM, in the Council Chambers, with the following members present:

COUNCIL PRESENT: Mayor Barry Kaufman
Vice Mayor Jimmie Accardi
Councilmember Weidner Abernethy
Councilmember Kelly Melang
Councilmember Erin Gonyea

COUNCIL EXCUSED:

STAFF PRESENT: Attorney Stacy Eggers, IV
Interim Town Manager Bob Pudney
Town Clerk Tamara Mercer
Director of Special Projects Riley Hatch

1. CALL TO ORDER- COUNCIL ROLL CALL

- 1.1. Beech Mountain Town Council Scheduled Zoom meeting.

Join Zoom Meeting (use the following link)

<https://us02web.zoom.us/j/83381872020>

Meeting ID: 833 8187 2020

To Dial by Phone:

877.853.5247 US Toll-free
888.788.0099 US Toll-free

Meeting ID: 833 8187 2020

Find your local number: <https://us02web.zoom.us/j/83381872020>

2. ADOPTION OF AGENDA

- 2.1. Mayor Kaufman noted there was an addition to the agenda for the Police Week Proclamation in which there would be an amendment made in the motion.

Motion

Erin Gonyea made a motion to adopt the agenda and Kelly Melang seconded the motion. CARRIED. unanimously.

Motion

Weidner Abernethy made a motion to amend the agenda under item, New Business, section 7, to add the Police Week Proclamation which recognizes the Town of Beech Mountain Law Enforcement and Kelly Melang seconded the motion. CARRIED. unanimously.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

- 4.1. Mr. Pudney noted that a citizen had emailed in a suggestion to add more 'No Littering' signs on the mountain.

5. CONSENT AGENDA

- 5.1. Adoption of Minutes- March 10, 2020 and April 14, 2020
- 5.2. Second Public Hearing on June 9, 2020 for FY:2020-2021 Annual Budget
- 5.3. Watauga River Intake Capital Project Ordinance
- 5.4. Tax Release Refund Requests

Motion

Kelly Melang made a motion to accept the Consent Agenda items: Council meeting minutes for March 10, 2020 & April 14, 2020, Council set the Public Hearing for the FY: 2020-2021 Annual Budget for June 9, 2020, to accept the Watauga River Intake Capital Project Ordinance, and to allow the Tax Administrator to release the requested refunds and Erin Gonyea seconded the motion. CARRIED. unanimously.

6. PUBLIC HEARING ON FY: 2020-2021 ANNUAL BUDGET

- 6.1. Mayor Kaufman requested a motion to open the Public Hearing for the FY: 2020-2021 Annual Budget.

Motion

Erin Gonyea made a motion to open the Public Hearing for the 2020-2021 Annual Budget and Weidner Abernethy seconded the motion. CARRIED. unanimously.

6.2. 1st Public Hearing for the Annual Budget Ordinance in accordance with G.S. § 159-12

Mr. Pudney read the submitted letter from Mr. Urs Gstieger and is posted in these minutes verbatim:

'Let me start my comments on this year's proposed budget by saying that overall, it represents significant progress towards the goals I have been advocating and seeking for many years. The focus on infrastructure spending, the increases in the Public Works budget and the presentation of capital spending as a separate area are all welcome. In this budget the Town will spend over \$1.5 million on infrastructure projects, but it is important to keep in mind that most of that money comes from Reserves and not current revenues. As to the remainder of the budget, I have a number of comments, many of which I have already shared with Bob, but will reiterate below. I will also try to provide some background on several issues of which some of you may be unaware.

First, I would like to address the shifting of certain employee salaries from Utility to General Fund, a move which I fully support for the following reasons. In 2012 I and a number of Town officials met with the LGC to discuss how we could finance a new water plant. At that meeting the LGC staff emphasized that the Utility Fund needed to be self-supporting, which at that time the Town's was not. Subsequently, several of us helped the Town to revise its water rate structure, suggested charging internally for water use by Town Departments and also suggested reallocating parts of some salaries from Utility to General Fund. It remained that way until Tim Holloman decided to change it. He and I had several discussions about this, and I never understood why he felt this was a good move. Given the infrastructure spending issues we face, any expense dollar moved to the General Fund is a dollar to be used by Utility to pay debt service.

The budget proposes a 1% COLA and 2% merit increases. I suggest that the 2% be given as a bonus and not as a salary raise. As currently proposed, the ratchet effect of annual salary increases continues. Spending on Town salaries has increased over 16% from 2017 to this budget. This is simply unsustainable. Our revenues are essentially flat and have been for many years. Given the Town's other needs, salaries simply cannot continue to grow at 4 or 5% per year. The only way to control this ratchet effect is to make the merit increases bonuses, which do not affect future salaries.

Insurance costs are now almost \$600,000 annually. I understand some changes have been made regarding dependent coverage, but it appears the Town is still paying the vast majority of health insurance coverage costs for dependents. This is unfair both to taxpayers and to those employees who do not have dependents.

The Recreation budget is too high, at around \$716,000, all without the debt service of Buckeye Recreation Center, which was paid off two years ago. As late as 2017, the Recreation budget was \$622,000 and that included \$146,000 in debt service. Thus, the actual budget (minus debt service) has

increased about \$200,000 in four years with about \$130,000 of that in personnel costs. While recreation is an important part of the Town, I believe we can accomplish the same mission with less money.

I continue to have concerns about the Police budget, but at least that budget appears stable. One area of concern, however, is take home vehicles. When this idea was first proposed, it was sold as a cost savings measure. I met with Chief, Steve Smith and Tim and showed them this was impossible since the cost per mile does not change. Nonetheless, the Council agreed to a one-year trial. We have never heard back on any cost savings and the program is now touted as an employee benefit. This raises a number of other questions. When the program was first adopted, we were told there would be strict guidelines and that only a few officers would qualify for take home vehicles. I learned this week that all officers now have take home vehicles. I would like an audit to determine which officers actually qualify under the guidelines. I would further suggest that the authority to grant a take-home vehicle be moved from the Chief to the Town Manager, a more impartial decision maker. I would further like to see a yearly comparison of actual miles driven in Police vehicles over the last 5 years to see how much this is costing taxpayers in increased mileage.

The Sanitation budget now exceeds \$640,000. I believe it may be time to revisit the issue of discontinuing trash pickup and moving to neighborhood trash centers. At a minimum it may be time to study the issue and see if there would be cost savings with that approach.

The budget proposes a new Public Safety building in the 2024 budget year, at a cost of some \$3.4 million dollars. Can we really afford this luxury? While a new building would be nice, we confront a \$20 million dollar Intake project that is vital to the Town's survival. Until we figure out how to pay for that project, I believe a new Public Safety building is a luxury we cannot afford.

Debt service is an important part of any budget and at present the General Fund's debt service is about \$430,000 (about 7% of the budget) and the Utility Fund about \$540,000 (about 22% of the budget, a fairly high percentage). Estimated debt service on the Intake is about \$800,000. How can we afford this unless we increase our focus on cutting costs in other areas of the budget?

Several years ago, the Council ordered a future infrastructure cost projection model be created. That model has been instrumental in planning and paying for water and sewer improvements. A number of us have been asking that a similar model be created for road paving, upkeep and maintenance and I was under the impression that this had been done. I learned this week that this is not the case. We desperately need such a model. Simply allocating some dollars each year to paving and graveling roads is not a plan. While this year's expenditures are useful, a more comprehensive plan for roads is still needed.

Finally, we are still the beneficiaries of our "deal" with Watauga County on sales tax distribution. I trust the Council understands this deal could evaporate at any time and the Town would need to make up a revenue shortfall of at least \$400,000 to \$500,000.

Signed, Urs Gsteiger'

Next, Mr. Pudney read the letter submitted by Mr. Brian Barnes and is posted in these minutes verbatim:

'Since Urs has requested our comments, I'll offer the following. Please understand that I am making these comments as a taxpayer and resident. I'm sure most of you know I normally don't comment in such a forum, but I feel like with the current climate with Bob Pudney managing the Town and with the new Town Council seeking input we have an opportunity that we have not had in a number of years. I'm thankful and hopeful for the future of our Town.

I applaud Urs for identifying a number of areas for the Town Council to focus on, review and/or respond to relative to the budget. All of this is healthy for our Town. These are my observations based on the 110 pages in the proposed budget.

Speaking to Town Council members, I suggest you approach your budget looking both at revenues/income and expenses. An approach that only addresses one side of the equation does nothing but move funds between expense accounts. The bottom line has no impact, all you will do is argue about who gets the bigger piece of the same pie. Every successful business (whether or not you think the Town is a business) seeks more income/revenue and control/containment/reduction of expenses to improve the bottom line.

On page three of the proposed budget, the Tax Base and Rate chart is revealing. This is not a popular topic, but clearly the property valuation for 2019 is less than it was in 2008. I don't recall a tax increase in the 19+ years I have lived on Beech Mountain, and I'm not suggesting that you should increase taxes but this means we have less to invest in the Town than we were investing in 2008. Page 7, while I'm certain is not intended to be misleading, only identifies 4 actual and one budget year of the previous 11.

I am suggesting, however, that you have an opportunity to increase total property valuation in a number of ways which will increase the total tax revenue for the Town. In my opinion, the best opportunity you have is to piggyback on your own investment in paving Buckeye Creek Road. You should look for ways to incentivize development with utilities extended to the North side of Town, and you will see the same development that paving Pine Ridge and Pinnacle Ridge loop provided to the Town 15+ years ago. Your second opportunity is with economic development which has been largely ignored for years despite the Town's and TDA's investment in staff who were supposed to focus on this as part of their annual goals. A third opportunity appears on Page 8 when you take a look at the negative trend with local sales tax revenues.

I agree with the move to unload utility fund salaries' burden, and with Urs' suggestion to bonus rather than increase salaries in all departments. I question why there is no history in the Visitor Center budget for comparison. I question how the substantial increase in Public Works, Page 39, will be evaluated cost/benefit wise. The justification is "desired projects". More detail might be helpful. Could TDA fund the Special Project on Page 43 rather than adding this to Town taxpayers? Agree with study of curbside vs. neighborhood recycling centers with trash compactors but looks like a good portion of the

increase is Watauga landfill fee per ton plus debt in Sanitation Pages 65-69.

From a Capital Expenditures standpoint, it would be difficult to argue that many/most of these projects starting on Page 75 are hard to justify when held up against the infrastructure needs (water/sewer). It would seem Council should request justification and perhaps prioritization with only emergency needs being funded. A number of these identified requests seem like wish list items, but perhaps more information will reveal a true need. Is there a priority list for resurfacing roads associated with the \$1,156,090 on Page 92?

Please accept these as "public comment". I'm not certain how the process is going to work with limited gatherings, but I am confident that Bob Pudney will be open and honest with all communication. Again, I am thankful for the new direction I am seeing with the Town.

Signed, Brian Barnes'

After the public comments were recited by Mr. Pudney and he stated that no other public comments were received for the Annual Budget for fiscal year 2020-2021.

7. NEW BUSINESS

7.1. Proposed Solid Waste Ordinance Amendment to Chapter 50.

Mayor Kaufman requested a motion to hold a Public Hearing on June 9, 2020, to review the proposed amendment to the Ordinance.

Motion

Weidner Abernethy made a motion to schedule the public hearing on the proposed Chapter 50: Solid Waste Ordinance amendment for June 9, 2020 and Erin Gonyea seconded the motion. CARRIED. unanimously.

7.2. Proclamation for Police Week

Mr. Pudney read the Proclamation for Police Week which reviewed the history of the first Police Week established by President Kennedy in 1962 and acknowledging our Law Enforcement professionals sacrifices and honoring their service.

8. OLD BUSINESS

8.1. OLD BUSINESS - COVID-19 UPDATE as of May 12, 2020

Mr. Pudney provided an update report on the COVID-19 State of Emergency and status of Town Hall business:

1. Covid-19 update-
 - a. Watauga County and North Carolina State requirements in effect: 14-day quarantine and 'Short Term Rental' ban. These restrictions remain in effect and the Watauga County

Commission meeting on May 19th, will address this. North Carolina State maintains the restrictions possibly till May 22nd. Avery County has lifted certain restrictions and contact the Avery County authorities to research their regulations.

b. Education and training activities continue, Staff is trained to address the concerns of travelers as we have a larger influx of out of the area visitors.

c. The Town is working with our neighboring towns, counties and health departments to adjust to the ever-changing conditions. Expect additional positive cases in both counties.

d. Town outdoor trails, parks, playgrounds open with groups of no more than 10 person restrictions.

e. Town Hall lobby is open with face masks required. We still encourage remote access. All employees are working full-time.

f. Buckeye Recreation Center, Visitor Center and Public Works facilities are closed to the public.

g. Staff is working with and planning for businesses opening as permitted, Staff are communicating closely with businesses. Beech Mountain Resort and Beech Mountain Club have extensive plans to phase opening. Check their websites for the specific information.

h. Tourism Development Authority continues to assist all town businesses with State and Federal funding programs, regularly communicating current information.

i. Town's website is used to communicate accurate and timely information regarding the pandemic.

j. All Town Hall employees have been trained to answer calls regarding the pandemic.

Mr. Pudney reiterated that the Town is actively working to responsibly provide for the opportunity for the community and businesses to re-open as soon as possible. Management is working with Boone, Blowing Rock, Seven Devils, and Watauga County in a comprehensive manner. Calls received by Mr. Pudney and citizens' issues and questions are being transmitted to the Governor's Office, working with representatives in conjunction with other regional towns. These concerns are transmitted and garnered by the decision makers and the Town participates with the Governor's staff in the remote meetings.

Mr. Pudney explained the Phase I and Phase II restrictions and the relaxing of some of those restrictions as per the Governor's Office announcement and reviewed the latest openings scheduled for Saturday at 8:00 a.m., such as the town parks, playgrounds, and courts which will have a limit of 10 persons or less. Mr. Pudney stressed the strategy is to work on a comprehensive approach partnering with the businesses, staff, and the local task force. He stressed there has been cooperation with the Ski Resort's manager, Mr. Ryan Costin and with the Beech Club's manager, Mr. Brian Barnes to responsibly open in the most prudent manner. The Golf Open is planned for June 6th.

The TDA and Business Task Force are working closely with local businesses to help them receive the Stimulus Funds and Mr. Pudney discussed the short-term rental ban which is in place and expected to be allowed later in the Phase II timeframe. He pointed out that there are no events scheduled anyway and until restaurants open up, we are not encouraging visitors. He added that there is still nothing more important than the re-opening of facilities and we are working towards providing that and posting this information on the website, on social media and training employees to give out the most current information.

9. TOWN MANAGER AND STAFF REPORTS

9.1. Administration Department Monthly Report

Mr. Pudney reviewed the Manager's Office Report and said that the new website for the Watauga River Intake project was live and can be accessed at www.beechmtnwater.com. Analytic reports will help staff track usage on the site.

The new website was specifically designed to provide accurate information and for transparency to the public regarding the Water Intake Project. The Manager's Office is working with the County Commissioners and they have received the packet of information as well as the direct link to the website.

In response to Vice Mayor Accardi's question regarding feedback from the public, Mr. Pudney said a resident has inquired about future water rates and how the Intake Project will affect fees. He replied that Staff and Council are reviewing rates and fees.

Councilmember Melang suggested we include a 'frequently asked questions' area on website page, to which Mr. Pudney agreed and said we will add that.

Mr. Pudney noted that a 'Speakers Bureau' has been assembled of off the mountain stakeholders including the Riverkeepers and other environmental protection groups, citizens and Watauga and Avery County to reach out and vet community concerns. He thanked our volunteers who serve on the Task Force, Urs Gsteiger and Sandy Carr, who are working on the project devoting hours to the town.

Mr. Pudney reviewed the status of the various projects as following:
Projects

1. Shane Park, foundation and concrete pouring underway.
2. Lake Coffey bathroom, to be completed by June 1st in time for the fishing derby.
3. Lake Coffey maintenance building – concrete removal completed, overhead door to be installed and the building will be painted.
4. Paving Buckeye Creek Road is underway, contractor adding gravel, grading and compacting, completing the paving soon.

5. Greenway – light posts installed, rock work underway, completion expected by mid-June.
6. Replacing water service lines on Lake Road, getting ready for paving.
7. Public works complex– well underway, structural steel going up. Need some dry weather for the site work.
8. Water sewer project underway, thanks to Ryan Costin for the use of parking lot for materials staging. Waterlines installation underway on Creek Ridge as well as Public Works is installing the door hangers on residences for notifications.
9. Beatification underway all over the mountain.
10. Beech Mountain Parkway shoulders, fill and grading underway, seeding this week.
11. Right of way mowing, first cut last week by the vendor, pleased with the look which will only get better as the grass grows in.
12. Painting of Hayden park pumphouse to begin soon.
13. Street signs, working with Michael Holland to present a unified/ standardized street sign design with specifications and controls.

- 9.2. Fire Department Monthly Report
- 9.3. Police Department Monthly Report
- 9.4. Department of Infrastructure Reports
- 9.5. April 2020 Recreation Report
- 9.6. TDA Report May 2020
- 9.7. March 2020 Financial Reports
- 9.8. Planning and Inspections Report 2020-04

10. TOWN COUNCIL COMMENTS

- 10.1. Vice Mayor Accardi noted that the Watauga Water Intake Project website looked good. He said the Economic Stimulus Package funds are available for small businesses and to work with the TDA to apply for the funding.

Councilmember Melang noted the positive changes in the Town and acknowledged the hard work of the staff and said "well done" to which Councilmember Gonyea agreed. The Town's infrastructure projects are in progress and are not inconveniencing people. She thanked Mr. Ryan Costin for letting the Town use the Resort's parking lot for storage of construction material. It is a central location and the use of the lot helps us work together.

Councilmember Abernethy also thanked Urs and Sandy for working on the Intake Water Project website which provides the accurate information. He said the work of the First Responders, the Fire Department and the Police Department's support does not go unnoticed. The beautification in the parks and on the streets looks great, and Mr. Abernethy thanked the staff and employees. He thanked the positive united Council as this is a team effort.

Mayor Kaufman agreed and he reviewed the upcoming Annual Budget calendar and thanked the citizens for submitting the public comments. The

proposed budget indicates Council's wishes to move forward addressing infrastructure issues such as the Capital Project for the Water Intake Project.

**11. CLOSED SESSION - PURSUANT TO NC GS 143-318.11 (A)(3)
ATTORNEY CLIENT MATTERS**

- 11.1. Mayor Kaufman requested a motion to move into Closed Session under Attorney Client matters.

Motion

Erin Gonyea made a motion to move to Closed Session in accordance with § G.S. 143-318.11 (a)(3) and Kelly Melang seconded the motion. CARRIED. unanimously.

- 11.2. Mayor Kaufman requested a motion to reconvene the regular portion of the meeting.

Motion

Jimmie Accardi made a motion to reconvene the regular portion of the meeting and Kelly Melang seconded the motion. CARRIED. unanimously.

- 11.3. Mayor Kaufman requested a motion to accept the reduction in the Ordinance fine, as cited by Code Enforcement to Mr. Herman and Ms. Alper, the parties cited under the violation.

Motion

Erin Gonyea made a motion to accept the negotiated settlement agreement by the parties in the amount of \$3,000, related to the cited property violations under the Tree Ordinance, the parties do forfeit the \$350 application fee previously paid for a Board of Adjustment hearing and Kelly Melang seconded the motion. CARRIED. unanimously.

12. ADJOURNMENT

- 12.1. There being no further business, Mayor Kaufman requested a motion to adjourn.

Note: the minutes are not a verbatim record of the proceedings.

Motion

Erin Gonyea made a motion to adjourn at 5:20 p.m. and Weidner Abernethy seconded the motion. CARRIED. unanimously.

Town Clerk

Mayor, Town of Beech Mountain



ORDINANCE

TO: Town Council
FROM: Steve Smith
DATE: June 9, 2020
SUBJECT: 2018 Water System Rehabilitation Report

FOR THE PURPOSE OF:

North Carolina Department of Environmental Quality requirement, that as the funding agency we must create a project ordinance.

ATTACHED FOR YOUR CONSIDERATION:

2018 Water System Rehabilitation Capital Project Ordinance

STAFF RECOMMENDATION:

Approve the Capital Project Ordinance

SIGNATURES:

Town Manager

Town Clerk

**2018 Water System Rehabilitation Project
(DWI # H-SRP-D-18-0126)
Capital Project Budget Ordinance**

BE IT ORDAINED by the Town Council of the Town of Beech Mountain, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of the **2018 Water System Rehabilitation Project** to be financed by a State loan. The project will rehabilitate or replace approximately 16,500 LF of existing waterline with new 6-inch waterline and install approximately 100 LF of new 4-inch & 100 LF of new 2-inch waterlines and appurtenances. The improvements will be located in the Charter Hills Road area of town.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the loan documents and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Surveying & Engineering Design	\$120,000
Construction Administration/Observation	70,000
Construction	1,499,647
Contingency	74,982
Legal, Permits, & Advertising Fees	10,000
2% Loan Administration Fee	34,800
	\$1,809,429
Total	\$1,809,429

Section 4. The following revenues are anticipated to be available to complete this project:

NC Dept. of Environmental Quality SRP Loan	\$1,774,629
Town of Beech Mountain Capital Reserves	34,800
	\$1,809,429
Total	\$1,809,429

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the financing agencies, the financing agreements, and state and federal regulations as applicable.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due. Reimbursement requests should be made to the financing agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Council.

Section 9. Copies of this capital project ordinance shall be furnished to the Town Clerk, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 9th day of June, 2020 at Beech Mountain, North Carolina.

Barry Kauffman, Mayor

ATTEST:

Tamara Mercer, Town Clerk

(Seal)



COUNCIL ACTION ITEM

TO: Mayor & Town Council
FROM: Bob Pudney
DATE: June 9, 2020
SUBJECT: FY: 2020-21 Annual Budget 2nd Public Hearing

FOR THE PURPOSE OF:

Due to COVID-19 State of Emergency, Administration has requested the public to submit their Public Hearing comments for the FY:2020-2021 Annual Budget electronically. Attached for your consideration are the concerns and comments from Mr. Urs Gsteiger.

SIGNATURES:

Town Manager

Town Clerk

Having reviewed the revised 2021 Town budget I note that a number of positive changes were made to the original proposal, but some issues remain. I have also been provided with additional information by Bob and Town staff which I believe would help the public better analyze the current budget proposal. These comments are therefore intended to supplement my original comments, outlined at the last Council session. As I stated previously, this budget is a huge improvement from past budgets and reflects significant progress on many needed projects.

First, the revised budget still proposes a 1% COLA and 2% merit increase. I continue to believe that the 2% be given as a bonus and not as a salary raise. I continue to be concerned about the ratchet effect of annual salary increases and the effect on future budgets. We simply can not continue to raise salaries at 3-4% per year with flat revenues.

I continue to be concerned about health care costs. As I understand where we stand, employees currently pay \$100 per month for spouse or children coverage and \$200 per month for family coverage. In addition, if a spouse or child is eligible for coverage under another plan, they can not be covered by ours. These amounts are not scheduled to be raised this year and are nominal amounts that are unfair to taxpayers as well as employees without dependents. With health insurance costs almost 10% of the Town's budget, something needs to give. While I support the Town paying for employee health coverage I do not support the large subsidy we are providing dependents.

Since the last Council meeting, Bob provided me with an analysis of the cost of police take home vehicles. According to his figures, the annual additional mileage incurred is about 30,672 miles for eight vehicles. At the IRS mileage rate of .58 per mile, that equates to an annual additional cost of \$17,790. More troubling to me is that this represents about a 40% annual increase in mileage per vehicle, so I suspect the true cost to the Town will be greater than \$17,790 per year since the vehicles will wear out that much faster. I continue to be concerned that take home vehicles have been authorized without regard to the detailed requirements in the written policy and believe this needs to be reviewed by Council.

Having reviewed the new fee structure, I believe it may be time to revisit not just base water and sewer fees, but the rates for above minimum use. Those rates have not increased in years. It may also be worth examining whether our commercial water rates make sense. We are trying to encourage water conservation and one way to do this is to increase rates as usage goes up.

Bob and I have had several conversations about a road maintenance analysis similar to the one the Town uses for water rates. I hope Council will continue to push for such an analysis to determine if we are spending what we need for roads.



ORDINANCE

TO: Mayor & Council
FROM: Bob Pudney
DATE: June 9, 2020
SUBJECT: Chapter 50: Solid Waste Management Ordinance

FOR THE PURPOSE OF:

Chapter 50 Solid Waste Management Ordinance establishes regulations for the collection, storage, and disposal of solid waste within the town to protect the public health, safety, and welfare of the citizens. Due to changes and accepted solid waste procedures at landfill sites the proposed language addresses the new fees and operations at the county landfill as well as the new Town of Beech Mountain operational needs and procedures for the Public Works Sanitation Department.

SIGNATURES:

Town Manager

Town Clerk

CHAPTER 50: SOLID WASTE MANAGEMENT

- 50.01 Purpose and intent
- 50.02 Jurisdiction and Applicability of Federal and State Laws
- 50.03 Administration and Enforcement
- 50.04 Definitions
- 50.05 Storage and Disposal
- 50.06 Definition and Abatement of Solid Waste Nuisances
- 50.07 Enforcement Measures and Remedies
- 50.08 Collection
- 50.09 Franchise Required
- 50.10 Fees
- 50.11 Receptacles; Preparation of Solid Waste
- 50.12 Solid Waste Bin Specifications
- 50.13 Recycling Center; Recyclables; Separated Materials
- 50.14 Changes in State Law
- 50.15 Severability
- 50.16 Conflict with other Ordinances
- 50.17 Effective Date
- 50.99 Penalty

§ 50.01 PURPOSE AND INTENT.

It is the purpose of this chapter to provide for the regulation of storage, collection and disposal of solid waste within the town. These provision provides for the regulation in the most economically feasible, cost-effective and environmentally safe manner, the storage, collection, transportation, separation, processing, recycling, and disposal of solid waste in order to protect the public health, safety and welfare;

These regulations are further adopted to enhance the environment for the citizens and resident of the Town of Beech Mountain and to recover resources which have the potential for further usefulness, all in accordance with the authority, purposes, policies and goals enunciated the laws

and regulations of the State of North Carolina pertaining to solid waste management as well as policies and practices in effect at the Landfill where such materials are transported.

These regulations are further determined to deter unlawful disposal of solid waste and encourage the reporting of littering and illegal dumping.

§ 50.02 JURISDICTION AND APPLICABILITY OF FEDERAL AND STATE LAWS

The provisions of this Ordinance are intended, and shall be interpreted, to be consistent with and supplementary to the North Carolina General Statutes, State rules, and any county ordinance, regarding solid waste. To insure such intent and interpretation, and in the event of ambiguity between the provisions of this Ordinance and other laws, rules, or ordinances, the stricter of the provisions shall apply. Any violation of such provisions shall also be a violation of this Ordinance. To the extent any provisions of the Ordinance is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect any other provision or applicability of this Ordinance.

§ 50.03 ADMINISTRATION AND ENFORCEMENT

The Council authorizes the administration and enforcement of this Ordinance, which shall be administrated by the Town Manager or his designee.

§ 50.04 DEFINITIONS

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this Article, except where the context clearly indicates a different meaning:

1. Council: The Town Council of the Town of Beech Mountain
2. Bulky waste: Large man-made items of solid waste such as furniture, large auto parts, and other oversized wastes whose large size precludes or complicates their handling by normal solid waste collection, processing, or disposal methods.
3. Collection: The act of removing solid waste (or materials that have been separated for the purpose of recycling) to a transfer station, processing facility, or disposal facility.
4. Commercial solid waste: All types of solid waste generated by stores, offices, restaurants, warehouses, and other non-manufacturing activities, excluding residential and industrial waste;

provided, that the definition of commercial solid waste is also applicable to places of residence having three or more dwelling units such as apartment buildings and mobile home courts.

5. Commercial Solid Waste Collector: Any person, firm, corporation, or other entity, engaged in whole or part, in the collection, transportation, delivery, or disposal of solid waste generated within the service area, including any such entity engaged in such activities with respect to solid waste generated by others for profit.

6. Construction and Demolition Waste: Solid waste resulting solely from construction, remodeling, repair, or demolition operations on buildings, or other structures, but does not include inert debris, land-clearing debris, yard debris, brick, uncontaminated soil, sand, gravel, rock, concrete, or concrete block.

7. Department: The North Carolina Department of Environmental Quality.

8. Disposal: The discharge, deposit, injection, dumping, spilling, leaking or placing of any solid waste into or on any land or water so that the solid waste or any constituent part of the solid waste may enter the environment or be emitted into the air or discharged into any waters, including ground waters.

9. Division: The Director of the Division of Solid Waste Management of the North Carolina Department of Environmental Quality, or the Director's authorized representative.

10. Enforcement Officer: The Town Manager employed by the Town of Beech Mountain appointed by the Town Council, or his designee, whose duties include the enforcement of this ordinance.

11. Farming: Activities related or incidental to production of crops, fruits, vegetables, ornamental and flowering plants, dairy, livestock, poultry, and all other forms of agricultural products having a domestic or foreign market.

12. Garbage: All putrescible waste, including animal offal and carcasses, and recognizable industrial by-products, but excluding sewage and human waste.

13. Hazardous waste: A solid waste, or combination of solid wastes, which because of its quantity, concentration or physical, chemical or infectious characteristics may:

- a. Cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or
- b. Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of or otherwise managed.

Provided, however, that nothing herein shall be construed to authorize the Town to regulate hazardous waste in any manner prohibited by or pre-empted by the applicable North Carolina General Statutes and State rules and regulations.

14. Industrial process waste: Solid waste resulting from an industrial or manufacturing process which may be disposed of at the county landfill after demonstrating its non-hazardous status through analysis, or by other means. Includes, but is not limited to sandblasting grit, contaminated food products, ash and dust.

15. Industrial solid waste: Solid waste generated by manufacturing or industrial processes that is not hazardous waste.

16. Inert debris: Solid waste, which consists solely of material that, is virtually inert and that is likely to retain its physical and chemical structure under expected conditions of disposal.

17. Infectious waste: Solid waste capable of producing an infectious disease. The types of waste designated as infectious are microbiological waste, pathological waste, blood products and sharps.

18. Institutional Solid Waste: Solid waste generated by educational, correctional, and other institutional facilities.

19. Land-clearing debris: Solid waste which is generated solely from land-clearing activities.

20. Landfill: A disposal facility or part of a disposal facility where waste is placed in or on land and which is not a land treatment facility, a surface impoundment, an injection well, a hazardous waste long-term storage facility or a surface storage facility.

21. Medical waste: Any solid waste which is generated in the diagnosis, treatment, or immunization of human beings or animals, in research pertaining thereto, or in the production or testing of biologicals, but does not include any hazardous waste identified or listed pursuant to this Ordinance, radioactive waste, or household waste as defined in 40 CFR §261/4(b)(1) in effect on 1 July 1989, or those substances excluded from the definition of "solid waste" in this Ordinance.

22. Municipal Solid Waste: Any solid waste resulting from the operation of residential, commercial, industrial, governmental, or institutional establishments that would normally be collected, processed and disposed of through a public entity or municipal solid waste management service. Municipal solid waste does not include hazardous waste, sludge, or industrial waste managed in a solid waste management facility owned and operated by the

generator of the industrial waste for management of that waste, or solid waste from mining or agricultural operations.

23. Open dump: Any facility or site where solid waste is disposed of that is not a sanitary landfill and that is not a facility for the disposal of hazardous waste, specifically including a solid waste disposal site that does not have a permit, and/or does not comply with the rules set forth in the North Carolina Solid Waste Management Rules, 15A N.C.A.C. 13b.

24. Pathological waste: Human tissues, organs, and body parts, and the carcasses and body parts of any animals that were known to have been exposed to pathogens that are potentially dangerous to humans during research, were used in the production of biologicals or in vivo testing of pharmaceuticals, or that died with a known or suspected disease transmissible to humans.

25. Person: Any individual, firm, corporation, company, association, partnership, unit of local government, State agency, federal agency or other legal entity.

26. Premises: A definite portion of real estate including its appurtenance, a building, or part of a building.

27. Processing: Any technique designed to change the physical, chemical, or biological character or composition of any solid waste so as to render it safe for transport; amendable to recovery, storage or recycling; safe for disposal; or reduced in volume or concentration.

28. Municipal Solid Waste Collector: Any public entity or municipal solid waste management service engaged in whole or part, in the collection, transportation, delivery, or disposal of solid waste generated within the service area, including any such entity engaged in such activities with respect to solid waste generated by others.

29. Putrescible: Solid waste capable of being decomposed by microorganisms with sufficient rapidity as to cause nuisances from odors and gases, such as kitchen wastes, offal, and animal carcasses.

30. Radioactive waste: Waste containing any material, whether solid, liquid, or gas that emits ionizing radiation spontaneously.

31. Recyclable material: Those materials which are capable of being recycled and which would otherwise be processed or disposed of as solid waste.

32. Recycling: Any process by which solid waste, or materials which would otherwise become solid waste, are collected, separated, or processed, and reused or returned to the use in the form

of raw materials or products.

33. Refuse: All nonputrescible wastes. Solid waste, other than garbage and ashes, from residences, commercial establishments, and institutions.

34. Regulated medical waste: Blood and body fluids in individual containers in volumes greater than 20ml, microbiological waste, and pathological waste that has not been treated pursuant to state rules.

35. Residential waste: Solid waste originating from private households (private single-family homes and apartments, condominiums, etc., not institutional residential facilities). Solid waste from a place of residences having three or more dwelling units is defined as commercial solid waste.

36. Sanitary Landfill: A facility for disposal of solid waste on land in sanitary manner in accordance with rules concerning sanitary landfill adopted under Article 9 Chapter 130A as defined in NCGS §130A-290.

37. Scrap tire: (Whole scrap tires are banned from disposal at the landfill) A tire that is no longer suitable for its origin at intended purpose because of wear, damage, or defect.

38. Sharps: Needles, syringes, and scalpel blades.

39. Sludge: Any solid, semisolid, or liquid waste generated from a municipal, commercial, institutional, or industrial wastewater treatment plant, or air pollution control facility, or any other waste having similar characteristics and effects.

40. Solid Waste: Any hazardous or non-hazardous garbage, refuse or sludge from a waste treatment plant, water supply treatment plant or air pollution control facility, domestic sewage and sludges generated by the treatment thereof in sanitary sewage collection, treatment and disposal systems, and other material that is either discarded or is being accumulated, stored or treated prior to being discarded or has served its original intended use and is generally discarded, including solid, liquid, semisolid or contained gaseous material resulting from industrial, institutional, commercial and agricultural operations, and from community activities. Solid waste does not include:

a. Fecal waste from fowls and animals other than humans.

b. Solid or dissolved material in:

1. Domestic sewage and sludge generated by treatment thereof in sanitary sewage collection, treatment and disposal systems which are designed to discharge effluents to the surface waters.

2. Irrigation return flows.
3. Wastewater discharges and the sludges incidental to and generated by treatment which are point sources subject to permits granted under Section 402 of the Water Pollution Control Act, as amended (P.L. 92-500), and permits granted under G.S. 143-215.1 by the Environmental Management Commission. However, any sludge that meet the criteria for hazardous waste under RCRA shall also be a solid waste for the purposes of this Article.
 - c. Oils and other liquid hydrocarbons controlled under Article 21A of Chapter 143 of the General Statutes. However, any oils or other liquid hydrocarbons that meet the criteria for hazardous waste under RCRA shall also be a solid waste for the purposes of this Article.
 - d. Any source, special nuclear or byproduct material as defined by the Atomic Energy Act of 1954, as amended (42 U.S.C. §2011 }.
 - e. Mining refuse covered by the North Carolina Mining Act, G.S. 74-46 through 74-68 and regulated by the North Carolina Mining Commission (as defined under G.S. 1438-290}. However, any specific mining waste that meets the criteria for hazardous waste under RCRA shall also be a solid waste for the purposes of this Article.
 - f. Recyclable material.
 - g. Hazardous waste excluded pursuant to G.S. 153A-136 and G.S. 153A-294.
41. Solid Waste Rules: The regulations governing solid waste management adopted by the Solid Waste Section of the Department of Environmental Quality in accordance with EPA guidelines and other Federal Regulations.
42. Used oil: any oil which has been refined from crude oil or synthetic oil and, as a result of use, storage, or handling has become unsuitable for its original purpose.
43. White goods: Includes refrigerators, ranges, water heaters, freezers, unit air conditioners, washing machines, dishwashers, clothes dryers, and other similar domestic and commercial large appliances.
44. The definitions set forth in NCGS §130A-290 which are not expressly set forth in this ordinance shall apply to and are hereby incorporated herein by reference to this ordinance.

§ 50.05 STORAGE AND DISPOSAL

1. No person, owner, occupant, tenant, or lessee of any property may deposit, store or permit to accumulate any solid waste on property owned or occupied by the person, owner, occupant,

tenant, or lessee that is not stored or disposed of as required by this Ordinance.

2. The owner, occupant, tenant, or lessee of any property shall remove or cause to be removed all solid waste from his property at such reasonable intervals as will prevent a nuisance from arising which causes or creates the likelihood of injury to the health, safety, or welfare of another person or the likelihood of injury to adjoining property.

3. Garbage and refuse shall be stored and/or sorted in a manner that will resist harborage to rodents and vermin and will not create a fire hazard.

4. No owner, occupant, tenant, or lessee of any building or dwelling may place or leave, or cause to be placed or left, outside the building or dwelling any bulky waste for longer than thirty (30) days.

5. No owner, occupant, tenant, or lessee of any building or dwelling may leave outside the building or dwelling, in a place accessible to children, any abandoned or unattended icebox, refrigerator, freezer, or other item or piece of equipment that has a door or cover that cannot be opened from the inside, without first removing the door.

6. No person or property shall have access to any solid waste services, including the drop off of solid waste at the Town Convenience Center without a billable utility account or contracted special service account in compliance with the appropriate fee schedule.

7. No person may discard, dispose of, leave, or dump any solid waste on or along any street or Highway or on public or private property unless such solid waste is placed in a receptacle or at locations properly permitted for the deposit of solid waste.

8. No person shall throw, scatter, spill, place, cause, or allow to be blown, scattered, spilled, thrown or placed, or otherwise dispose of any litter upon any public property or private property not owned by said violator within the Town of Beech Mountain or into the waters of The Town of Beech Mountain including, but not limited to, upon any public highway, public park, lake, river, stream, campground, forest land, recreational area, highway, road, street or alley; the occurrence of any of the foregoing acts resulting from transporting solid waste in a vehicle shall constitute a violation of this Ordinance.

9. No person shall intentionally and willfully dump or deposit any solid waste material on the property owned by the violator or the property of another with or without the written consent of the property owner which is inconsistent with proper and lawful solid waste management and disposal practices.

10. No person shall burn solid waste; Refer to § 90.03 for regulations regarding burning.
11. Nothing in this Ordinance is intended to authorize the disposal of solid waste in any manner prohibited by federal or state laws or regulations.
12. No contractor shall deposit solid waste at any town facility.
12. Construction and Demolition waste as defined herein will not be accepted at the Town of Beech Mountain Convenience center; such debris may be accepted at the Watauga County Landfill or Avery County Landfill in accordance with their rules and regulations. Construction and Demolition waste must be removed in accordance with this chapter and Chapter 94 of this code of Ordinances.
13. Regulated medical, hazardous, and radioactive waste will not be accepted at the Town of Beech Mountain Convenience center; such debris may be accepted at the Watauga County Landfill or Avery County Landfill in accordance with their rules and regulations.
14. All sharps shall be placed in a sealed, puncture-proof container prior to disposal.
15. No person shall bury solid waste in earth or submerge solid waste in water unless expressly permitted by this Ordinance or applicable federal and state law and regulations.
16. Pursuant to G.S.160A-3, no person shall dispose of hazardous waste within the Town of Beech Mountain Convenience Center.

§ 50.06 DEFINITION AND ABATEMENT OF SOLID WASTE NUISANCES

1. By the authority of the provisions of N.C. Gen. Stat. §160A-3 of the North Carolina General Statutes, the storage, accumulation or presence of solid waste on public or private property in the area of jurisdiction of this Ordinance which is:
 - (a) A breeding ground or harbor for mosquitoes or other insects, snakes, rats, or other pests; or
 - (b) A point of collection for pools or ponds of water; or
 - (c) A point of concentration of gasoline, oil, or another flammable, toxic or explosive materials;
 - (d) So located that there is a danger of falling, sliding or turning over; or
 - (e) A source of danger for children through entrapment in areas of confinement that cannot be opened from the inside or from exposed surfaces or metal, glass, or other rigid materials is hereby proclaimed and declared to be unlawful and a public nuisance. Such public nuisance shall be subject to abatement as provided in this Ordinance.
2. Upon reasonable cause to believe that a public nuisance as defined above exists, the

Enforcement Officer or his designee, and upon not less than ten (10) days' notice to the occupant and owner of the property on which the alleged nuisance is located, shall make a determination of whether or not such nuisance does, in fact, exist. If the Enforcement Officer makes a determination that a public nuisance exists, he shall enter and serve upon the owner and occupant an order to remove, abate or remedy the nuisance within a reasonable period of time, but not more than thirty (30) days.

3. Upon failure of the owner or occupant of the property, or of the person responsible for placing such solid waste on the property to remove, abate or remedy the nuisance within the period the officer has allowed, pursuant to N.C. General Statute 160A-3 an Enforcement Officer shall remove, abate or remedy the nuisance as provided in the order and charge the cost thereof to the owner and occupant. If such expense is not paid by the owner or occupant within thirty (30) business days, it shall be a lien upon the land or on premises where the nuisance arose and shall be collected as a monetary debt against the owner and occupant.

§ 50.07 ENFORCEMENT MEASURES AND REMEDIES

The Town Manager may designate the Enforcement Officer(s) from the Town staff, who shall have the authority and duty to perform inspections, issue citations, assess penalties and take enforcement actions. Also, the other departments of the Town may accompany the Enforcement Officer to assist in administration and enforcement. The Town of Beech Mountain may exercise remedies for violation of any provision of this ordinance as allowed and authorized by the North Carolina General Statutes, including but not limited to civil penalties, equitable remedies, and criminal prosecution, as well as all remedies available under Chapter 11 of The Town of Beech Mountain Code of Ordinances. In addition, whenever the Enforcement Officer receives a proper, non-anonymous, written complaint alleging a violation of this ordinance, he shall investigate the complaint, take whatever action is warranted (including, in his or her discretion, any appropriate informal measures deemed helpful toward procuring compliance with this Ordinance). The Enforcement Officer shall inform the complainant in writing what actions have been or will be taken. A warning may be issued by the Enforcement Officer without fine when the officer is of the opinion that a violation of this ordinance may be remedied without the necessity of prosecution; however, a warning citation may not be issued in the case where public health and/ or safety are endangered. Waiver of

enforcement by the Town of any provision of this Ordinance shall not prejudice the enforcement of remaining portions of this Ordinance.

1. Civil Enforcement and Penalties:

(A.) Notice of violation. The Enforcement Officer may issue a notice of violation to any person who fails to comply with any provision of this Ordinance. The notice of violation shall contain a description of the violation, the date of inspection, a description of the action necessary for correction of the violation and the date (no more than ten (10) business days from the date of the notice) that compliance is required. The notice shall also specify the amount of civil penalty that may be imposed should the violator fail to take corrective action within the time frame set forth for compliance with the ordinance. The notice shall be hand delivered or mailed by certified or registered mail, return receipt requested, to the person or persons alleged to be in noncompliance. The Enforcement Officer shall sign a statement for his file of the date, time and manner of delivery. The failure to comply with the notice of violation by taking corrective action may result in any of the civil or criminal remedies set forth in Chapter 11 of the Town of Beech Mountain Code of Ordinances. Additionally, violation of any provision of this Chapter shall be punishable as a misdemeanor as set forth in NCGS §14-4. Each days continuing violation shall be deemed a separate offense.

§ 50.08 COLLECTION

The town makes provisions for collection of residential and commercial solid waste on a weekly basis. Collection of solid waste on a more frequent basis may be provided upon request and as needed during weekdays subject to the current fee schedule and availability.

§ 50.09 FRANCHISE REQUIRED

It shall be unlawful for any person or persons, firm, corporation or any other entity, to operate a solid waste collection and/or disposal system, service or facility within the corporate limits of the town without first obtaining a franchise granted by ordinance of the Town Council.

§ 50.10 FEES

Fees are charged by the town on a monthly basis to all improved properties within the town for the provision, or offer to provide, once-per-week solid waste collection and disposal service. The

appropriate monthly fee shall be charged to the customer in conjunction with the Municipal Utility Account. Persons or properties not associated with a Town Utility Account may be provided Solid Waste services via a special contract and fee. The Town Council shall have the authority to establish rates for the management of solid waste, and to change the rates as necessary to meet solid waste collection and disposal costs. The town offers solid waste collection service to all improved properties within the corporate limits on a weekly basis, and all such properties shall be charged the established monthly fees regardless of whether or not the customer chooses to take advantage of the service. Non-Utility account customers may be permitted to gain use of the Convenience Center at the sole discretion of the Town per the appropriate fee schedule. All fee shall be published on the Fee Schedule as adopted by the Town of Beech Mountain Town Council from time to time.

Additional charges, rates and both rental and lease fees for solid waste services may be levied by any person, firm or corporation to which a franchise for solid waste collection service has been granted by the Town Council. Any such charges, rates and fees must be expressly approved by the Franchise Ordinance.

(1) The town may remove, or cause to be removed, any litter, debris or solid waste deposited in violation of this chapter, § 94.02 of this code of ordinances, or state law.

(2) Any person who violates this chapter, § 94.02 of this code of ordinances, or state law regarding littering or dumping shall be subject to a fee in the amount of the current rate for a special sanitation collection or the actual cost of the removal, in addition to any other applicable penalties, as set forth on the Town of Beech Mountain Fee Schedule.

§ 50.11 RECEPTACLES; PREPARATION OF SOLID WASTE

(A) The owner of every premises shall be responsible for providing adequate solid waste receptacles in accordance with this section to store the solid waste generated by activities taking place on those premises between scheduled pickups or to contain adequate storage for seven-days' refuse.

(B) Every premises shall be served by at least two of the receptacles specified in division (C) below and the town may require the owner to provide more than two if necessary, to accommodate the entire amount of trash generated by the property. If the property owner does not desire town trash pickup, he or she may, with approval by the Town Manager or his or her

designee, be exempt from this requirement. However, such an exemption is not permitted for rental properties. Under no circumstances may garbage be left by the roadside for town garbage pickup without approved receptacles and bins as described in division (C).

(C) The receptacles required by this section shall be 30- to 35-gallon containers made of galvanized metal, plastic, rubber or other material resistant to rust, corrosion or rapid deterioration. Each receptacle shall be watertight. Each receptacle shall have two handles and shall be covered with a tight-fitting cover at all times. All receptacles shall be located in an enclosed area that meets or exceeds the minimum specifications in § 50.12 and incorporated herein by reference. The purpose of the screening is to prevent animals from knocking over the trash cans, and to limit the negative impact of trash facilities on natural beauty and property values. Enclosures and trash facilities must be maintained in good condition and placed in a location acceptable to the Sanitation Department. Underground garbage bins, regardless of their condition or serviceability, are not permitted.

(D) The exact location of the receptacle shall be agreed upon by the owner and Director of Public Works or his or her designee, in consultation with the Code Enforcement Official. If the owner and Director are unable to reach mutual agreement upon the location to be used, the Public Works Director's decision shall be final.

(E) The owners of multi-family residential premises, upon obtaining the prior approval of the town, may use a dumpster container in lieu of the 30- to 35-gallon containers described in division (C) above.

(F) Non-residential customers, whose premises generates more than eight 30- to 35-gallon containers per week, may be required to obtain a dumpster in lieu of the 30- to 35-gallon containers. In those instances, the owner shall be notified by the Public Works Director of the need to acquire a dumpster. The owner may appeal the decision of the Public Works Director to the Town Manager within ten days of receipt of notice. If the owner fails to appeal the order of the Public Works Director, an adequate dumpster shall be obtained and provided within 60 days of receipt of the original notice. In the event of an unsuccessful appeal, the required dumpster shall be provided within 60 days of disposition of the appeal by the Town Manager.

(G) In requiring dumpsters for commercial establishments, the town shall take into consideration the nature of the waste being generated and the likelihood of spoilage or otherwise unsanitary conditions.

(H) All customers using dumpster containers must provide a suitable location for the dumpster(s) that provides access to the collection vehicle. In addition, the site provided must be such that the elevation of the dumpster meets the specifications required for convenient attachment with the equipment of the town, considering the weight of the dumpster, and settlement of the land over time. Continuing settlement may require a hard surface pad. All customers using dumpster containers must screen their dumpsters from view and keep them in good repair and appearance. Temporary dumpsters at construction sites are exempt from screening requirements.

(I) No person may damage, displace or otherwise interfere with solid waste receptacles or solid wastes stored or prepared for collection except with the consent of the owner, lessee or occupant of the premises where those receptacles or solid wastes are located.

(Ord. passed 7-10-1990; Ord. passed 11-12-1996; Ord. passed 6-10-1997; Ord. passed 3-16-2010) Penalty, see § [50.99](#)

§ 50.12 SOLID WASTE BIN SPECIFICATIONS

A) Dimensions: bins to be five feet by two and one-half feet by three feet, three inches.

(B) Bin for three containers to be seven and one-half feet by two and one-half feet by three feet, three inches.

(C) For four containers, two standard bins shall be used.

(D) No underground trash bins may be used.

(E) All wood used shall be pressure treated. Other suitable exterior materials of similar durability and appearance are acceptable.

(F) Bins shall have a “mailbox flag”, visible from the road, for notifying town personnel when pickup is necessary.

(G) Bins shall have a lid. Wood frame wire lids with hasps are encouraged.

(H) All bins shall be situated on ground level.

(I) Location of bins shall be determined in consultation with Town Manager or his or her designee.

(J) Frames shall be constructed with two inches by four inches in thickness or stronger material.

(K) Pickets may be used. Maximum space between pickets shall not exceed three-fourths of an inch.

(L) Alternate designs must be approved by the Town Manager or his or her designee.

(M) All cans must fit entirely within the bin provided.

(Ord. passed 7-10-1990; Ord. passed 3-16-2010)

§ 50.13 RECYCLING CENTER: RECYCLABLES; SEPARATED MATERIALS

(A) The following items and/or materials will be accepted at the town's recycling center in accordance with the posted rules of operation:

(1) Newspaper, magazines and mixed paper;

(2) Aluminum and metal cans;

(3) Green glass;

(4) Brown glass;

(5) Clear glass;

(6) Cardboard;

(7) Used motor oil; (Accepted by appointment only at the Public Works Building)

(8) Batteries; (Accepted by appointment only at the Public Works Building)

(9) Furniture (including mattresses)

(10) White Goods (Accepted at the convenience center as directed by attendant or special pickup scheduled with Public Works).

(11) Number One and Number Two plastics

(B) All items and/or materials listed herein must be deposited within a container specifically designated for those items and/or materials.

(C) It shall be unlawful for any person:

(1) To place material at the recycling center in a container designated for a different material; and/or

(2) To deposit any waste at the recycling center outside of the hours of normal operation.

(D) The Town Manager adopt additional rules of operation for the recycling center and shall post these rules at appropriate locations in the center.

(E) The following items and/or materials may be collected by the town upon request of the customer as a special pickup, but not to exceed four pickups per twelve (12) month period per

address in total, when those items are generated by the customer and do not result directly from the operation of a commercial enterprise or the activities of a private contractor: Pickups exceeding the allotted four per twelve (12) month period per address in total shall be subjected to an additional fee in accordance with cost of workers and trucks needed as outlined in the schedule of fees.

(1) Bagged leaves, only if collected by the homeowner and not private contractors (If more than twenty bags are needed to be picked up at one time, an additional fee may be charged per extra bag in accordance with the schedule of fees).

(2) Appliances

(3) Furniture, rugs, and other home goods not including mattresses

(4) Garbage bins or wooden receptacles that are no longer wanted or needed

(5) Yard trash, including limbs, shall be collected by the town under the same basis and conditions outlined above, however, the town shall collect no tree trunks, stumps, root balls, large limbs from view cuts or lot clearing and no limbs in excess of six inches in diameter shall be collected. Leaf bags and yard trash bags must be piled separately from limb piles.

(6) Carrion will be collected by Public Works by appointment request only. It will only be collected from the roadside, not from the area of the private property owned.

(Ord. passed 7-10-1990; Ord. passed 10-9-1990; Ord. passed 1-8-1991; Ord. passed 11-9-1999; Ord. passed 11-14-2000) Penalty, see § 50.99

§ 50.14 CHANGES IN STATE LAW

Should N.C.G.S. §160A-312 §153A-132.1, N.C.G.S. §153A-136, and N.C.G.S. §153A-292 or any section of the General Statutes of North Carolina incorporated herein by reference or otherwise referred to

herein be change or amended, or should such statutes require or mandate a difference procedure or change or impose new, different or additional requirements, then, in that event, this ordinance shall be deemed to have been amended without further action to have complied with such new additional or amended requirements.

§ 50.15 SEVERABILITY

If any Section, subsection, sentence, phrase or portion of this ordinance is for any reason invalid or unconstitutional as determined by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

§ 50.16 CONFLICT WITH OTHER ORDINANCES

Whenever the provisions of this ordinance and any other ordinance impose overlapping or contradictory regulations, the ordinance which is more restrictive or imposes higher standards or requirements shall be controlling.

§50.99. PENALTY.

Any person that violates any provision of this chapter or any rule of the rules of operation for the recycling center as referenced above to this section shall be subject to the penalties as set forth herein:

- (A) A first offense within a 12-month period shall subject the offender to a civil penalty in the amount of \$100;
- (B) A second offense within a 12-month period shall subject the offender to a civil penalty of \$350;
- (C) A third offense within a 12-month period shall subject the offender to a civil penalty in the amount of \$500;
- (D) A fourth or subsequent offense within a 12-month period shall subject the offender to a civil penalty in the amount of \$500. Additionally, the town shall discontinue garbage collection services to this location unless and until the offender obtains and installs a bear and wildlife restraint trash container equal to or greater than the standards set forth in both this section and those utilized by the United States Forest Service, as promulgated through the United State Department of Agriculture.
- (E) In addition to the penalties set forth herein, the town may also pursue any and all remedies available to it as set forth in § 11.01 of this code.

This ordinance as amended shall become effective upon adoption.

ADOPTED THIS DAY THE OF.....



ORDINANCE

TO: Town Council
FROM: Robert Pudney
DATE: June 9, 2020
SUBJECT: Annual Budget Ordinance FY 2020-2021

FOR THE PURPOSE OF:

Annual Budget Ordinance is require by N.C.G.S. Section 159-8

ATTACHED FOR YOUR CONSIDERATION:

Manager's Budget Message, FY 2020-2021 Annual Budget Ordinance and the FY 2020-2021 Fee Schedule

STAFF RECOMMENDATION:

Approve the FY 2020-2021 Budget Ordinance and Fee Schedule

SIGNATURES:

Town Manager

Town Clerk

Council Members

Barry Kaufman, Mayor
Jimmie Accardi, Vice Mayor
Weidner Abernethy
Kelly Melang
Erin Gonyea



Interim Town Manager

Bob Pudney
Town Attorney
Stacy C. Eggers IV

The Honorable Barry Kaufman, Mayor

Town Council Members

Town of Beech Mountain, North Carolina

FY: 2020-2021 Budget Message

Dear Mayor and Town Council Members:

I am pleased to submit for your consideration the proposed budget for Fiscal Year 2020-2021. This budget meets the direction provided by the elected officials at the Town Council February 25, 2020 Budget Retreat. This proposal is aggressive in addressing the Town's aging infrastructure as well as providing essential services to the residents and visitors to the Town.

This proposed budget meets all requirements of the North Carolina Local Government Budget and Fiscal Control Act.

OVERVIEW

The Town of Beech Mountain's Total General Fund Budget for FY 2020-2021 is \$7,761,632, which includes \$1,416,090 of capital expenditures designated almost entirely to Roads and Infrastructure improvements. This is an increase of 9.83% from the previous fiscal year.

TOWN SERVICES

The Town of Beech Mountain remains committed to providing all of the existing services for FY 2020-2021 to include Police, Fire and Emergency Medical Services, Administration, Finance, Tax Collections, Planning and Zoning, Building Permitting and Inspections, Code Enforcement, Public Works, Road and Right of Way maintenance, Solid Waste and Recycling, Parks and Recreation, Tourism and Economic Development. All services are proposed to continue at current service delivery levels with increases in Solid Waste / Recycling and Road Maintenance. The Special Projects Department is proposed to be discontinued.

GENERAL FUND

The proposed tax rate for fiscal year 2020-2021 remains at \$.0732 per \$100 of valuation. This rate is based upon a tax valuation of \$545,165,702.00 and a 96% tax collection rate.

SALARIES AND BENEFITS

This proposed budget includes a 1% Cost of Living increase and a 2% Merit raise based upon an individual employee’s performance. The Employee Medical Insurance plan, Medcost with the NCLM, was adopted by the Town in FY 2019-2020 at a savings of \$132,000, employee contribution for dependent care was raised at that time to offset the cost to the Town, this proposal continues at the same rate. The North Carolina State Retirement has increased for General Employees from 8.95% to 10.15% and for Law Enforcement Officers from 9.7% to 10.84% of gross pay.

CAPITAL EXPENDITURES

General Fund

This proposal is different from the FY 2019-2020 Budget in that all Capital Expenditure are listed separately outside of the actual operating expenses. I offer this format to define clearly, in a more cogent and transparent manner, the actual capital expenditures and operating expenses of the Town Budget.

The following amounts are included under the Capital Expenditure Section and are listed under Administration Account 10.410-9105 “Transfer to Capital Projects”.

\$120,000	Excavator, Trailer and Vehicle to begin a dedicated program of structure service line replacement.
\$100,000	ABS Stone and Gravel for the stabilization and repair of the Town’s gravel roads, an increase of \$20,000 over FY 2019-20.
\$15,000	Replacement of drainage Culverts required before road maintenance and paving.
\$11,000	Two smaller Salt Spreaders, found to work much better than the larger Snowplows (more cost effective).

\$1,156,090 Paving to include areas after waterline repairs, based upon the Paving Management Plan for upgrades and maintenance. Road list is flexible depending upon the amount of work that can be accomplished.

\$14,000 Diagnostic Scanner, required to repair and conduct routine maintenance of specialized Town vehicles and heavy equipment.

Water Utility

\$97,500 Taps and Service Line Replacements. Scheduled at 150 units per year.

\$30,000 Water Samplers required by the State of North Carolina.

\$20,000 Fire Hydrant and Accessories. Replacement of existing defective Hydrants. (6)

\$20,000 Manhole Repairs and Replacements.

\$10,000 Water Meter Replacements.

\$6,000 Neptune Water Meter Software Upgrade.

\$50,000 Ground Water Wells (3) exploration.

\$15,000 Remote Water Meter Read Antenna System.

Administration

Moved half of Town Manager, Finance Officer and Town Clerk salary from Utility Administration back to the General Fund.

Removed all Capital Outlay from operational department with a single transfer from the General Fund to the Capital Outlay Project Fund.

Moved half of Administration Assistant from Planning to Administration to reflect the actual responsibility of that position.

FIRE DEPARTMENT

Transferred the Special Projects Manager to the Fire Department Assistant Fire Chief / Training Officer Position.

SPECIAL PROJECTS DEPARTMENT

Department has been discontinued.

PLANNING AND BUILDING INSPECTIONS

Requesting current part-time inspector to move to full-time.
Retain Code Official on Part-time basis for Code Enforcement and design projects.

VEHICLE MAINTENANCE DEPARTMENT

Eliminated one full-time position.

PUBLIC WORKS DEPARTMENT

Requesting two Heavy Equipment operators' positions.
Requesting eight "Seasonal" part-time positions to provide support for aggressive infrastructure Maintenance and repair program.
Moved one half position from Taps & Systems to Public Works.

UTILITY REVENUE

Increase Water minimum rate by 3.5% per Water Rate Study schedule.
Increase Sewer minimum rate by 3.5% per Water Rate Study schedule.
Increased Water River Intake surcharge to \$5.00/month per study.
Availability Fees to be recorded in Utility Capital Reserve Fund as required by the State.
Watauga River Intake surcharge to be recorded in the Capital Reserve Fund.

UTILITY ADMINISTRATION

Moved all Capital Outlay out of the operating budgets with one transfer to Capital Projects.
Moved one half of Town Managers, Finance Officer and Town Clerk salary to the General Fund.

UTILITY TAPS & SYSTEM

Moved half salary to Public Works Department.

SANITATION

Changes to both the Commercial and Residential Fee Schedules to increase revenues based upon a 100% increase in Tipping fees by Watauga County.

Adopted a Placard Control System at the Convenience Center to better control access and costs.

CONCLUSION

The Town Council held a comprehensive Budget Retreat on February 25, 2020 setting the priorities and goals for this budget proposal, the emphasis was towards an aggressive program to maintain and improve the aging infrastructure of the Town while maintaining the high levels of service and quality of life the taxpayers have come to expect. I believe this proposal meets those needs and direction. Shortly after the Town Council set the priorities for this budget the COVID-19 worldwide Pandemic struck the entire country; the Town of Beech Mountain declared a State of Emergency and began the task of managing this unprecedented event that continues today. It must be acknowledged that the Town's Business Community as well as the residents have been severely affected, the effect of the Pandemic will certainly be felt for years to come. We have taken dramatic actions to protect the health and safety of the residents as well as instituted programs for the recovery of the local businesses and property owners.

I want to personally thank the Mayor and Council Members for their guidance and support during this time with the preparation of this budget, it has been challenging with remote meetings and restricted access for the public at large. This proposal is a collective work of all Department Directors, Team Leaders and especially the Finance Director, Steve Smith, who provided the needed historical perspective, expertise, and counsel. I am proud to submit this, my first, Budget Proposal for the Town of Beech Mountain.

I am prepared to discuss the specifics of this proposal at any time, please call with any questions.

Sincerely,



Bob Pudney, Interim Town Manager
May 26, 2020

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
2020-2021 BUDGET ORDINANCE**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

SECTION 1. GENERAL FUND.

A. REVENUES. It is estimated that the revenues as listed below will be available during the fiscal year beginning July 1, 2020 and ending June 30, 2021, to meet the appropriations as set forth in Subsection C below. All fees, commissions and sums paid to or collected by any Town official, officer or agent for any service performed by such official, officer or agent in his official capacity shall insure to the benefit of the Town and become Town funds.

Local Revenue:

Current Year's Property Taxes	\$ 3,830,988
Prior Year's Property Taxes	50,000
Vehicle Tax	55,000
Interest on Taxes	15,500
Interest on Investments	22,000
Rent Income	6,000
Recreation Income	71,000
Hold Harmless Funds	280,000
Fire Department Revenue	83,500
Program Grants	68,540
State Franchise Tax	275,000
Cable TV Franchise Tax	30,000
Beer and Wine Tax	1,450
Powell Bill	112,000
Local Sales Tax	1,200,000
Building Inspection Fees	25,000
Planning & Zoning Fees	3,000
Other Revenue	41,400
Fund Balance Appropriated	1,531,254
Transfer from TDA – Salaries	60,000
TOTAL GENERAL FUND REVENUE	<u>\$7,761,632</u>

Note: See Budget Planning Document for complete listing of all revenues, pages 7-9

B. AD VALOREM TAX LEVY. There is hereby levied for the fiscal year 2020-2021 an ad valorem property tax on all property in the Town of Beech Mountain as of January 1, 2020, at a rate of .732¢ on each hundred dollars (\$100.00) assessed value pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws. Property shall be assessed at one hundred percent (100%) of its true value. The estimated revenues from the ad valorem property tax set out in Section 1-A of this Ordinance are based on an estimated collection during the 2018-2019 fiscal year of ninety-six percent (96%) of the levy.

C. APPROPRIATIONS. The following amounts are hereby appropriated to the Town Manager for the operation of the Town of Beech Mountain and its departments and agencies for the fiscal year beginning July 1, 2020 and ending June 30, 2021. In administering the programs authorized under this Ordinance, the Town Manager is authorized to make transfers from one appropriation to another within the same fund. Any such transfer shall be reported to the Town Council at its next regular meeting and shall be recorded in the minutes of that meeting. The Town Manager is authorized to make expenditures of \$10,000 or less from contingency appropriations by transfer to departments and agencies. Any such expenditure shall be reported to the Town Council at its next regular meeting and recorded in the minutes of that meeting. The Town Manager may establish personnel positions which may become necessary within the funds provided in this Ordinance or amendments thereto.

Administration	\$3,054,078
Tax Collection	45,246
Visitor Center	149,747
Police	1,152,421
Fire	478,343
Special Projects	-
Building Inspections	139,039
Planning	148,702
Vehicle Maintenance	125,409
Public Works	1,772,528
Recreation	<u>696,119</u>
TOTAL APPROPRIATIONS	<u>\$7,761,632</u>

SECTION 2. WATER AND SEWER FUND.

A. REVENUES. It is estimated that the revenues of the funds as listed below will be available during the fiscal year beginning July 1, 2020 and ending June 30, 2021, to meet the appropriations approved for operations of the Town of Beech Mountain Water and Sewer Fund as set forth in Section 2-B below.

Interest on Investments	\$3,000
Metered Sales	2,280,774
Connection Fees	16,000
Reconnect Fees	1,500
Other Revenue	8,500
Fund Balance Appropriated	<u>141,246</u>
TOTAL REVENUES	<u>\$2,451,020</u>

B. APPROPRIATIONS. The following amounts are hereby appropriated to the Town Manager for the operation of the Town of Beech Mountain Water and Sewer for the fiscal year. In administering the programs authorized under this Ordinance, the Town Manager is authorized to make transfers from one appropriation to another within the same fund. Any such transfer shall be reported in accordance with the provisions of Section 1-C of this Ordinance. The Town Manager is authorized to make expenditures of \$10,000 or less from the contingency appropriation by transfer to the appropriate line item within the same fund. Any such expenditure shall be reported to the Town Council in accordance with the provisions of Section 1-C of this Ordinance.

Water and Sewer Administration	\$1,285,207
Water Treatment	828,161
Wastewater Treatment	264,452
Taps and Systems Maintenance	<u>73,200</u>

TOTAL WATER & SEWER FUND APPROPRIATIONS **\$2,451,020**

SECTION 3. SANITATION FUND.

This Fund is provided for the operations and accounting purposes of the Town’s Solid Waste Management function.

- A. REVENUES.** It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 3-B below.

Sanitation User Fees	\$ 578,300
Recycling Revenue	47,949
Solid Waste Disposal Tax	106
Other	<u>12,850</u>
TOTAL REVENUES	<u>\$ 639,205</u>

- B. APPROPRIATIONS.** The following amount is hereby appropriated to the Town Manager for the operation of the Sanitation Fund for the fiscal year.

All Line Items: Total Appropriation	<u>\$ 639,205</u>
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SECTION 4. 9-1-1 EMERGENCY TELEPHONE FUND.

- A. REVENUES.** It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 4-B below.

9-1-1 Subscriber Fees	103,065
9-1-1 Transfer from Reserve	-
Other	<u>300</u>
TOTAL REVENUES	<u>\$ 103,365</u>

- B. APPROPRIATIONS.** The following amount is hereby appropriated to the Town Manager for the operation of the 9-1-1 Emergency telephone Fund for the fiscal year.

All Line Items: Total Appropriations	<u>\$ 103,365</u>
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SECTION 5. SPECIAL REVENUE FUND

A. REVENUES. It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 5-B below.

BEEHCOP Promotions	<u>\$2,000</u>
TOTAL REVENUES	<u>\$2,000</u>

B. APPROPRIATIONS. The following amount is hereby appropriated to the Town Manager for the operation of the Special Revenue Fund for the fiscal year.

All Line Items: Total Appropriations	<u>\$2,000</u>
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Ordained this, the 9th day of June 2020.

Barry Kauffman, Mayor

ATTEST:

Tamara Mercer Beech Mountain Town Clerk

**Town of Beech Mountain
Schedule of Fees
July 1, 2020**

Error(s) or omission(s) in the fee schedule do not render the document invalid. The Town Manager shall have the authority to set any fee not otherwise listed and shall have authority to make any interpretations of any fee listed on this schedule. Fees subject to change by Council.

Administration				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Maps	Town and Hiking / Biking Maps	\$0.50	\$0.50	\$0.50
Copy and Print Fees	8 1/2 x 11 Black and White	\$0.25	\$0.25	\$0.25
Copy and Print Fees	8 1/2 x 11 Color	\$0.50	\$0.50	\$0.50
Copy and Print Fees	8 1/2 x14 Black and White	\$0.50	\$0.50	\$0.50
Copy and Print Fees	11 x 17 Black & White	\$1	\$1	\$1
Large Maps	Per Sq. Ft.	\$1	\$1	\$1
Aerial Photography On Photo Paper	Per Sq. Ft.	\$2.50	\$2.50	\$2.50
Fax – To Send	First page	\$2.50	\$2.50	\$2.50
Fax – To Send	Second page and each page thereafter	\$0.50	\$0.50	\$0.50
Fax – To Receive	First page	\$1	\$1	\$1
Fax – To Receive	Second page and each page thereafter	\$0.50	\$0.50	\$0.50
Cd – Compact Disk	Per cd	\$0.50	\$0.50	\$0.50
Mailing Labels From Tax Department	All current mailing labels held by tax department	\$70	\$70	\$70
Council Room Rental	Per hour	\$20	\$20	\$20
Council Room Rental – Clean Up Fee	Charged if group does not clean room after use	Cleaning service cost	Cleaning service cost	Cleaning service cost
Returned Check	Insufficient funds	\$28	\$28	\$28
Notary	Fee charged per signature – NCGS 10B-31 & 10B-32	\$5	\$5	\$5
Public Information Requests	NCGS Chapter 132-1: A special service charge may be required for extensive information	See listed fee(s)	See listed fee(s)	See listed fee(s)
Special Event Permit	Up to 100 person, § 91.37	No Charge	No Charge	No Charge

Administration				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Special Event Permit	101 – 499 persons, § 91.37	\$50	\$50	\$50
Special Event Permit	500 – 1,000 persons, § 91.37	\$100	\$100	\$100
Special Event Permit	Over 1,000 persons, § 91.37	\$200	\$200	\$200

Tax				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Millage Rate	Per \$100 of Value	\$0.732	\$0.732	\$0.732
Millage Rate Penalty	On January 6 th interest added on delinquent tax amount	2%	2%	2%
Millage Rate Penalty	On first of every month after first month of delinquency tax amount will be assessed interest	0.75%	0.75%	0.75%
Occupancy Tax – Avery County	NCGS legislation	6%	6%	6%
Occupancy Tax – Watauga County	NCGS legislation	6%	6%	6%
Occupancy Tax Penalty	Charged each month of delinquency	5% with Monthly Maximum of \$25	5% with Monthly Maximum of \$25	5% with Monthly Maximum of \$25
Tax Labels	Mailing addresses on labels	\$70	\$70	\$70
Advertisement Fee	Ad valorem penalty for nonpayment requires posting in newspaper of general circulation. Fee is determined at time of advertisement.	TBD Annually	TBD Annually	TBD Annually
Online Payment	Merchant fee	3%	3%	3%

Parks and Recreation				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Gym Use	Daily	<i>Removed 16-17</i>	<i>Removed 16-17</i>	<i>Removed 16-17</i>
Child Playroom	Daily	<i>Removed 16-17</i>	<i>Removed 16-17</i>	<i>Removed 16-17</i>
Weight Room	Daily	<i>Removed 16-17</i>	<i>Removed 16-17</i>	<i>Removed 16-17</i>
Indoor Tennis Court	Daily	<i>Removed 16-17</i>	<i>Removed 16-17</i>	<i>Removed 16-17</i>
Daily All-Inclusive Pass	New proposed fee for Non Pass-Holders	\$3	\$3	\$5
Fitness Class	No Pass Holder	\$5	\$5	\$8
Mountain Bike Lessons	Hourly	\$40	\$40	\$40
Mountain Bike Guide	Hourly	\$10	\$10	\$10
Personal Training	Single Session - Pass Holder	\$30	\$30	\$30
Personal Training	10 Session Packet - Pass Holder	\$250	\$250	\$250
Personal Training	Single Session - Non-Pass Holder	\$35	\$35	\$35
Personal Training	10 Session Packet - Non-Pass Holder	\$300	\$300	\$300
Tennis Ball Machine	Buckeye Recreation Center	\$10	\$10	\$10
Household Annual Pass (up to four, additional \$25/Individual)	Resident	\$175	\$175	\$200
Household Annual Pass (up to four, additional \$25/Individual)	Non-Resident	\$200	\$200	\$300
Individual Annual Pass	Resident	\$100	\$100	\$125
Individual Annual Pass	Non-Resident	\$125	\$125	\$225
Household Week (Includes 2, each additional \$5/Individual)	Buckeye Recreation Center	\$30	\$30	\$30
Individual Week Pass	Buckeye Recreation Center	\$20	\$20	\$20

Parks and Recreation				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Pavilion Rental	4 hours	\$20	\$20	Remove
Pavilion Rental	Day Rental	\$40	\$40	\$20
Facility Room Rental	4 Hour Rental	\$60	\$60	\$60
Facility Room Rental	8 Hour Rental	\$100	\$100	\$100
Facility Room Rental	Per Hour	\$30	\$30	\$30
Facility Room Rental – After Hours	Per hour on all room/area rental types	\$50	\$50	\$80
Facility Room Rental Security Deposit	Refundable deposit	\$100	\$100	\$100
Set-up Fee	Optional fee	\$25	\$25	\$25
Special Event	4 Hour Rental	\$125	\$125	\$125
Special Event	8 Hour Rental	\$250	\$250	\$250
Special Event Deposit	Refundable Deposit	\$350	\$350	\$300
Wedding Event	8 Hour Rental	NA	NA	\$300
Wedding Event	Weekend Rental	NA	NA	\$500
Wedding Event	Refundable Deposit	NA	NA	\$300
Shane Park Overnight Camping	Per Night	NA	NA	\$20
BRC Events	Rate to be determined by Recreation Director	NA	NA	TBD
Summer Camp	Weekly			\$125
Summer Camp	Daily			\$35
Summer Camp Junior Counselor	Weekly			\$50
Gymnasium Rental	8 Hour Rental	\$300	\$300	\$300
Gymnasium Rental Security Deposit	Buckeye Recreation Center	\$200	\$200	\$500
Buckeye Lake Protection – Enforcement of Regulations	1st Violation	\$100	\$100	\$100
Buckeye Lake Protection – Enforcement of Regulations	2nd Violation	\$500	\$500	\$500

Parks and Recreation				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Buckeye Lake Protection – Enforcement of Regulations	3rd Violation	\$1,000	\$1,000	\$1,000
Parks and Recreation Committee Compensation	Per meeting pay for committee member attendance	\$15	\$15	\$15

**Combined into daily all-inclusive pass*

Utilities - Water and Sewer

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Water – Monthly All Rate Categories	Watauga River Intake – Capital	\$1.00	\$3.00	\$5.00
Water – Monthly Residential Rate	Base to 3,000 gallons	\$38.00	\$39.50	40.88
Water – Monthly Residential Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$5	\$5	\$5
Water – Monthly Residential Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$6.50	\$6.50	\$6.50
Water – Monthly Residential Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$7.50	\$7.50	\$7.50
Water – Monthly Commercial Rate	Base to 3,000 gallons	\$38.00	\$39.50	40.88
Water – Monthly Commercial Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$3.75	\$3.75	\$3.75
Water – Monthly Commercial Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$4	\$4	\$4
Water – Monthly Commercial Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$4.25	\$4.25	\$4.25
Sewer – Monthly Residential Rate	Base to 3,000 gallons	\$38.00	\$39.50	40.88
Sewer – Monthly Residential Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$5	\$5	\$5
Sewer – Monthly Residential Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$6.50	\$6.50	\$6.50
Sewer – Monthly Residential Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$7.50	\$7.50	\$7.50
Sewer – Monthly Commercial Rate	Base to 3,000 gallons	\$38.00	\$39.50	40.88
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 3,000 to 4,999 range	\$3.75	\$3.75	\$3.75
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 5,000 to 9,999 range	\$4	\$4	\$4
Sewer – Monthly Commercial Rate	Per 1,000 gallons for 10,000 to 999,999 range	\$4.25	\$4.25	\$4.25
Water – Monthly Out of Town Residential Rate	Current rate times two	See Note	See Note	See Note
Water – Monthly Out of Town Commercial Rate	Current rate times two	See Note	See Note	See Note
Sewer – Monthly Out of Town Residential Rate	Current rate times two	See Note	See Note	See Note
Sewer - Monthly Out of Town Commercial Rate	Current rate times two	See Note	See Note	See Note
System Development Fee (Water)	Determined by “Intended Use” Calculator			
System Development Fee (Sewer)	Determined by “Intended Use” Calculator			
Sewer Tap Fee		\$1,000	\$1,000	\$1,000

Utilities - Water and Sewer				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Water Tap Fee		\$1,000	\$1,000	\$1,000
Utility Billing Late Fee	Applied to water, sewer, recycling, and garbage pickup charges	1.5% per month	1.5% per month	15% per month
Sewer Nonpayment	Service discontinued due to delinquent account. Account brought current and deposit of equal to twice the basic deposit required prior to reconnection of service.	See Note	See Note	See Note
Water Cut On/off Fee – Customer Request	Monday thru Friday during business hours	\$50 ⁱ	\$50 ⁱⁱ	\$50 ⁱⁱⁱ
Water Cut On/off Fee – Customer Request	Holiday, weekend, and after hours	\$100 ^{iv}	\$100 ^v	\$100 ^{vi}
Water Cut On Fee	Due to failure to pay bill, prevent fraud by customer, violation of utility code or disconnection of electric service	\$50 ^{vii}	\$50 ^{viii}	\$50 ^{ix}
Water - Deposit Residential	Required deposit amount is the same for out of Town accounts	\$50	\$50	\$50
Water – Deposit Commercial	Required deposit amount is the same for out of Town accounts	\$75	\$75	\$75
Sewer – Deposit Residential	Required deposit amount is the same for out of Town accounts	\$50	\$50	\$50
Sewer – Deposit Commercial	Required deposit amount is the same for out of Town accounts	\$75	\$75	\$75
Water Data Log	1 free annually (rolling forward calendar measurement), thereafter \$25	\$25	\$25	\$25
Rereading Meter	Free for first reading, apply fee within 12 month period thereafter	\$10	\$10	\$10
Water Meter Flow Test	Tested in House	\$50	\$50	\$50
Water Meter Calibration	Sent to Factory for Testing	\$85	\$85	\$85

Utilities - Water and Sewer

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Water – Owners of More Than One Dwelling	House, business, apartment, dwelling unit or establishment on one water meter regardless of the status of the dwellings. Water rate per consumption according to the meter reading, or minimum rates times the number of dwellings.	See Note	See Note	See Note
Sewer – Owners of More Than One Dwelling	House, business, apartment, dwelling unit or establishment on one sewer line regardless of the status of the dwellings. Sewer rate charged for each dwelling unit using the Town's system.	See Note	See Note	See Note
Sprinkler System	Accounts for sprinkler systems only shall not be billed a minimum charge, with the exception where negligence occurs	See Note	See Note	See Note
Fire Use	Accounts shall not be charged for water utilized in the extinguishment of fire.	See Note	See Note	See Note
Water Bill Adjustment	Leak adjustment form completed and approved by staff. 15% reduction to water charges for billing period exceeding \$500 in which the number of gallons recorded on the water meter for the billing period in question must be at least twice the average gallons consumed above the previous 12 months	See Note	See Note	See Note
Sewer Bill Adjustment	Leak adjustment form completed and approved by staff. Bill reduced to average sewer charge or sewer minimum, whichever greater.	See Note	See Note	See Note
Water Shortage Mandatory Reductions (<i>Stages 2 and 3</i>)	First violation	Warning	Warning	Warning
Water Shortage Mandatory Reductions (<i>Stages 2 and 3</i>)	Second violation	\$250	\$250	\$250

Utilities - Water and Sewer

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Water Shortage Mandatory Reductions (<i>Stages 2 and 3</i>)	Third violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage Emergency Reductions	First violation	\$250	\$250	\$250
Water Shortage Emergency Reductions	Second violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage Emergency Reductions	Third violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage Water Rationing	First violation	\$500	\$500	\$500
Water Shortage Water Rationing	Second violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage Rationing	Third violation – Discontinuation of Service	See Note	See Note	See Note
Water Shortage - Drought Surcharge	Effective stages 3, 4, and 5	TBD	TBD	TBD
Cross Connection – Enforcement Procedures	§ 51.119 Enforcement by civil penalty	See Note	See Note	See Note
Enforcement Procedures – Water Disconnect (<i>Disconnection of Meter</i>)	<p>§ 51.134 (A) The town may disconnect the water meter of a customer after service has been discontinued due to reason in divisions (A), (B), (G), (H), (J), (K), (L) or (M) set forth in § 51.133 above.1 Subject to the provisions of § 51.135 below, the meter will only be reconnected after the customer has: (1) Corrected the conditions which were responsible for the disconnection of the meter. (2) Paid the appropriate reconnection fee as set forth herein, plus all other unpaid charges.</p> <p>(B) If an owner requests disconnection or is cut off for good cause (e.g. Non-payment of the bill) and then is reconnected at the same address within one year of disconnection, the reconnection charge shall be the appropriate base charge times the number of months disconnected plus \$100. If disconnection is for a period of longer than one year or is sold to a new owner during a period of disconnection, the fee for reconnection shall be in the amount required for a new connection.</p>	See Note	See Note	See Note

Utilities - Water and Sewer				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Enforcement Procedures - Utility	Penalty for chapter of ordinances where penalty is not prescribed, § 11.01	See Note	See Note	See Note
Water Nonpayment	Service discontinued due to delinquent account. Account brought current and deposit of equal to twice the basic deposit required prior to reconnection of service.	See Note	See Note	See Note
Online Payment	Merchant fee	\$5.95	\$5.95	\$5.95

Sanitation				
Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Residential Dumpster	2 Cubic Yard – monthly	\$35.38	\$35.38	<i>removed</i>
Residential Dumpster	3 Cubic Yard – monthly	\$42.19	\$42.19	<i>removed</i>
Residential Dumpster	4 Cubic Yard – monthly	\$47.63	\$47.63	<i>removed</i>
Residential Dumpster	6 Cubic Yard – monthly	\$58.51	\$58.51	<i>removed</i>
Residential Dumpster	8 Cubic Yard – monthly	\$69.40	\$69.40	<i>removed</i>
Residential Dumpster	10 Cubic Yard – monthly	\$80.29	\$80.29	<i>removed</i>
Solid Waste Dumpster	2 Cubic Yard – monthly	\$40.82	\$40.82	\$114.00
Solid Waste Dumpster	3 Cubic Yard – monthly	\$50.35	\$50.35	\$120.00
Solid Waste Dumpster	4 Cubic Yard – monthly	\$59.87	\$59.87	\$126.00
Solid Waste Dumpster	6 Cubic Yard – monthly	\$78.93	\$78.93	\$138.00
Solid Waste Dumpster	8 Cubic Yard – monthly	\$90.72	\$90.72	\$150.00
Solid Waste Dumpster	10 Cubic Yard – monthly	\$109.77	\$109.77	\$162.00
Weekly Solid Waste Disposal	Monthly	\$13.61	\$18.61	\$23.00
Recycling Rate	Monthly	\$1.36	\$1.36	\$1.70
Additional Special Pickup	Additional past allotment	\$30	\$30	\$50.00
Additional Special Pickup	Additional Leaf Bagged per Bag past allotment	\$60	\$60	\$10.00
Other Sanitation Fee	Hourly rate for 2 workers and 1 truck	\$60	\$60	\$80.00
Sanitation Penalties	§ 11.01, 50.11	See Note	See Note	See Note
Convenience Center Permit	Non-Utility Customer - Yearly	N/A	N/A	\$370.00

Building Inspections and Planning

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Zoning Permit and Compliance 10.1		\$130	\$130	\$130
Heated Square Foot Charge		\$0.30	\$0.30	\$0.30
Unheated Square Foot Charge		\$0.15	\$0.15	\$0.15
Homeowner Recovery Fund		\$10	\$10	\$10
Connection Fee (<i>Water</i>)	Per heated Sq. Ft.	\$0.90	\$0.90	\$0.90
Connection Fee (<i>Sewer</i>)	Per heated Sq. Ft.	\$0.90	\$0.90	\$0.90
Sewer Tap Fee		\$1,000	\$1,000	\$1,000
Water Tap Fee		\$1,000	\$1,000	\$1,000
Pavement Cut		\$200	\$200	\$200
Hot Tub Service		\$50	\$50	\$50
Lp Gas Line Pressure Test New Device		\$25	\$25	\$25
Water Heater Change Out		\$50	\$50	\$50
Residential Electric Service Change-Out With New Inside Wiring		\$75	\$75	\$75
Residential Electric Service Change-Out Without New Inside Wiring		\$50	\$50	\$50
Temporary Electric Board Reconnections		\$50	\$50	\$50
Water Supply Repairs		\$50	\$50	\$50
Permit Card Replacement		\$5	\$5	\$5
Residential Soil and Erosion Control Permit, Single Family Dwelling		\$75	\$75	\$75

Building Inspections and Planning

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Driveway Permit		\$25	\$25	\$25
Reinspection Request		\$50	\$50	\$50
Repairs Under \$5,000	Other than structural	\$50	\$50	\$50
Additions/Remodeling/Renovations	Up to 500 Sq. Ft.	\$100	\$100	\$100
Over 500 Sq. Ft.,	Minimum plus-.16/each additional Sq. Ft.	\$0.16	\$0.16	\$0.16
Deck Construction	Up to 500 Sq. Ft.	\$75	\$75	\$75
Deck Construction	Over 500 Sq. Ft., minimum plus-.09/each additional Sq. Ft.	\$0.09	\$0.09	\$0.09
New Roof Over Existing Sun Deck		\$50	\$50	\$50
Unattached Garage or Storage	Up to 500 Sq. Ft.	\$75	\$75	\$75
Concentrated Structural Repair	Beam, Header, Post, etc.	\$50	\$50	\$50
Ramps to Existing Decks		\$50	\$50	\$50
Repairs Over \$5,000		\$100	\$100	\$100
Roofing - Up to 30 Squares		\$100	\$100	\$100
Roofing – 31 Squares or More	Roofing minimum plus \$5/each additional square	\$5	\$5	\$5
Window(s) Replacement		\$100	\$100	\$100
New Furnace/Heating or Cooling Installation-No Ductwork and/or Electric		\$50	\$50	\$50
New Furnace/Heating or Cooling Installation-New Ductwork and/or Electric		\$75	\$75	\$75
Siding Replacement		\$100	\$100	\$100
Flooring Replacement		\$100	\$100	\$100

Building Inspections and Planning

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Manufactured Home	Single wide	\$75	\$75	\$75
Manufactured Home	Double wide	\$100	\$100	\$100
Manufactured Home	Triple wide	\$150	\$150	\$150
Cablevision Power Booster		\$50	\$50	\$50
Construction office Electric		\$50	\$50	\$50
Telephone Switching Stations		\$50	\$50	\$50
Telecommunication Tower Violation(s)	Civil penalty per sign	\$100	\$100	\$100
Non-Residential Electric Service without New Inside Wiring		\$75	\$75	\$75
Non-Residential Electric Service with New Inside Wiring		\$100	\$100	\$100
Change Type of Occupancy (All)		\$250	\$250	\$250
Conditional Use Permit		\$250	\$250	\$250
Variance Request		\$300	\$300	\$300
Zoning Permit and Compliance 10.2		\$180	\$180	\$180
New Commercial Construction-Heated	Per Sq. Ft.	\$0.25	\$0.25	\$0.25
New Commercial Construction-Unheated	Per Sq. Ft.	\$0.15	\$0.15	\$0.15
Commercial Storage Building	Per Sq. Ft.	\$0.25	\$0.25	\$0.25
Plat Review Minor Sub-Division	Requires 3 copies of the final plat with submission	\$20	\$20	\$20
Plat Review Up to 10 Lots	Up to 10 lots	\$250	\$250	\$250
Plat Review	Over 10 lots – \$250 for first 10 lots, then \$50 for each additional lot	\$50	\$50	\$50
Communication Towers		\$1,000	\$1,000	\$1,000

Building Inspections and Planning

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Appeal to Board of Adjustment		\$350	\$350	\$350
Sign Permit-Free Standing		\$50	\$50	\$50
Sign Permit-Temporary		\$15	\$15	\$15
Sign Permit - Short Term Sign Violation	Civil penalty per sign	\$25	\$25	\$25
Non-Residential Soil and Erosion Control Permits	Up to 1 acre	\$150	\$150	\$150
Non-Residential Soil and Erosion Control Permits	1 to 5 acres	\$250	\$250	\$250
Non-Residential Soil and Erosion Control Permits	Over 5 acres	\$50	\$50	\$50
Commercial Projects	Lots under .5 acre	\$200	\$200	\$200
Commercial Projects	Lots over .5 acre	\$1,100	\$1,100	\$1,100
Change In Use of Structure	Up to 2,800 Sq. Ft.	\$200	\$200	\$200
Change In Use of Structure	Over 2,800 Sq. Ft.	\$1,100	\$1,100	\$1,100
Subdivision Fees-Minor		\$100	\$100	\$100
Subdivision Fees-Major		\$750	\$750	\$750
Subdivision Fees-Per Lot		\$50	\$50	\$50
Rezoning Request-Conventional		\$300	\$300	\$300
Rezoning Request-Conditional District		\$500	\$500	\$500
Variance		\$350	\$350	\$350
Administrative Review		\$300	\$300	\$300
Special Use Permit		\$600	\$600	\$600
Special Use Permit-Modification		\$600	\$600	\$600
Driveway Permit Fee		\$50	\$50	\$50

Building Inspections and Planning

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Annexation Petition		\$350	\$350	\$350
Other Changes-Zoning Confirmation Letter Or Other Type		\$30	\$30	\$30
Working Without A Permit	Double all fees	See Note	See Note	See Note
Renewal of Expired or Revoked Permit	Full Cost + Fines	See Note	See Note	See Note
Planning Board Compensation	Per meeting pay for committee member attendance	\$15	\$15	\$15
Board of Adjustment Compensation	Per meeting pay for committee member attendance	\$15	\$15	\$15
Tree Board Compensation	Per meeting pay for committee member attendance	\$15	\$15	\$15
Evidence of Insurance Required of Contractors	Requirement for contractors registered to work in Town	\$100,000	\$100,000	\$100,000
Building Permit	Not required for items under this dollar threshold	\$5,000	\$5,000	\$5,000
Removal or Demolition of a Building or Structure	Bond required	\$500	\$500	\$500
Removing Notice From Condemned Building	§ 11.01	See Note	See Note	See Note
Enforcement - Failure Or Refusal To Comply With Order	To comply with Chapter 150 of Code, § 11.01	See Note	See Note	See Note
Blasting Permit	Chapter 152	See Note	See Note	See Note
Soil Erosion Civil Penalties	Civil penalties	\$5,000	\$5,000	\$5,000
Soil Erosion Criminal Penalties	Class 2 Misdemeanor which may include a fine not to exceed \$5,000	Up to \$5,000	Up to \$5,000	Up to \$5,000
Flood Damage Violation	Any person who violates this subchapter or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$50 or imprisoned for not more than 30 days, or both. Each day such violation continues shall be considered a separate offense.	Up to \$50	Up to \$50	Up to \$50

Building Inspections and Planning

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Modular Home Violation	Civil penalty per sign	\$500	\$500	\$500
Tree Penalty For Cutting Trees Not Meeting Permissible Criteria Set Forth In 154.360(C)	Civil penalty per tree	\$1,000	\$1,000	\$1,000
Tree Penalty For All Violations Other Than Cutting Or Removal of Tree Not Meeting Permissible Criteria Set Forth In 154.360(C)	Civil penalty per tree	\$100	\$100	\$100
General Zoning Violation Enforcement	Chapter 11 civil penalty for building and zoning violations not otherwise specified.	\$100	\$100	\$100

Police

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Off-Duty Police officer Employment	Per hour (Minimum invoice 2 hours)	\$25	\$30/hr	\$30/hr
Off-Duty Patrol Vehicle	Per vehicle for up to 3 hours of use (Minimum invoice 2 Hrs)	\$30	\$35/hr	\$35/hr
Off-Duty Patrol Vehicle	Per vehicle per day	\$100	\$125	\$125
Golf Cart Registration	Individual Inspection and Permit	\$25	\$75	\$75
Golf Cart Registration	Fleet Inspection and Permitting	-	\$500	\$500
Dog Tag – Registration Cost	Police department issues tag	\$1	\$1	\$1
False Alarms	§§ 95.04, 11.01	\$100	\$100	\$100
Smoke detectors	§ 95.99 penalty – Chapter 95	See Note	See Note	See Note
Traffic Regulations	§ 70.99 penalty – Chapter 70 and Chapter 73	See Note	See Note	See Note
Parking Regulations	Chapter 71 and Chapter 74	\$10	\$10	\$50
Golf Carts and Utility Vehicles	§ 70.99 penalty – Chapter 72	\$25	\$75	\$75
Protection of Children	Chapter 130	\$500	\$500	\$500
Sex Offender on Parks and Recreation Facilities	§ 130.04, NCGS 160A-174, NCGS 14.4	\$500	\$500	\$500
Dumping or Littering	NCGS § 14-3.1	\$100	\$100	\$100
Ski Pass Violation	§§ 90.02, 90.99	\$100	\$100	\$100
Noise Violation	NCGS § 14-3.1	\$100	\$100	\$100
Burning Violation	§§ 90.03, 90.99	\$500	\$500	\$500
Land Line Telephones	§§ 90.04, 90.99	\$100	\$100	\$100
Dog Tag – Failure to Register	§§ 92.17, 92.21 – Warning, followed by penalty for each such violation	\$100	\$100	\$100
Dog – Failure to Inoculate	§§ 92.18, 92.21 – Warning, followed by penalty for each such violation	\$100	\$100	\$100
Dog – Collar and Identification	§§ 92.19, 92.21 – Warning, followed by penalty for each such violation	\$100	\$100	\$100
Animal Found at Large	§§ 92.20, 92.21 – Fee + court costs and attorney fees	\$100	\$100	\$100

Police

Type of Service	Unit Description / Detail	2018-2019	2019-2020	2020-2021
Dog – Excessive Barking	§§ 92.20, 92.21 – Fee + court costs and attorney fees	\$100	\$100	\$100
Dog – Chases, Threatens, or Snaps	§§ 92.20, 92.21 – Fee + court costs and attorney fees	\$100	\$100	\$100
Dog – Caused Physical Injury	§§ 92.20, 92.21 – Fee + court costs and attorney fees	\$500	\$500	\$500
Discharge Firearm – No Damage or Injury	Upon conviction Class 3 misdemeanor. See §§ 131.02, 131.99	\$50	\$50	\$50
Discharge Firearm – Damage or Injury	Upon conviction Class 3 misdemeanor. See §§ 131.02, 131.99	Up to \$500	Up to \$500	Up to \$500

Notes:

-
- ⁱ Water Cut On/off Fee – Customer Request Monday thru Friday during business hours amended through Council action the 12th of September, 2017 from \$25 to \$50 with an effective date of October 1, 2017.*
- ⁱⁱ Water Cut On/off Fee – Customer Request Monday thru Friday during business hours amended through Council action the 12th of September, 2017 from \$25 to \$50 with an effective date of October 1, 2017.*
- ⁱⁱⁱ Water Cut On/off Fee – Customer Request Monday thru Friday during business hours amended through Council action the 12th of September, 2017 from \$25 to \$50 with an effective date of October 1, 2017.*
- ^{iv} Water Cut On/off Fee – Customer Request Holiday, weekend, and after hours amended through Council action the 12th of September, 2017 from \$45 to \$100 with an effective date of October 1, 2017.*
- ^v Water Cut On/off Fee – Customer Request Holiday, weekend, and after hours amended through Council action the 12th of September, 2017 from \$45 to \$100 with an effective date of October 1, 2017.*
- ^{vi} Water Cut On/off Fee – Customer Request Holiday, weekend, and after hours amended through Council action the 12th of September, 2017 from \$45 to \$100 with an effective date of October 1, 2017.*
- ^{vii} Water Cut On Fee Failure to Pay amended through Council action the 12th of September, 2017 from \$25 to \$50 with an effective date of October 1, 2017.*
- ^{viii} Water Cut On Fee Failure to Pay amended through Council action the 12th of September, 2017 from \$25 to \$50 with an effective date of October 1, 2017.*
- X System Development Fee calculation changed by adoption of System Development Ordinance through Council action October 1, 2019. To be determined by system calculator.*
- ^{ix} Water Cut On Fee Failure to Pay amended through Council action the 12th of September, 2017 from \$25 to \$50 with an effective date of October 1, 2017.*
- X System Development Fee calculation changed by adoption of System Development Ordinance through Council action October 1, 2019. To be determined by system calculator.*



COUNCIL ACTION ITEM

TO: Mayor & Council
FROM: Rebecca Ward
DATE: June 9, 2020
SUBJECT: Order to Advertise

FOR THE PURPOSE OF:

In accordance with North Carolina General Statute 105-369a, unpaid taxes for the current fiscal year that are liens on real property must be reported and accepted by the governing body. In addition to this acceptance the governing body must issue an order to advertise delinquent property taxes.

ATTACHED FOR YOUR CONSIDERATION:

Order to advertise 2019 Delinquent Property Taxes

SIGNATURES:

Town Manager

Town Clerk

Council Members

Barry Kaufman, Mayor
Jimmie Accardi, Vice
Mayor
Weidner Abernethy
Kelly Melang
Erin Gonyea



**Interim Town
Manager**

Bob Pudney
Town Attorney
Stacy C. Eggers IV

ORDER TO ADVERTISE
2019 DELINQUENT PROPERTY TAXES

In accordance with North Carolina General Statute 105-369(a), the following represents the total of unpaid property taxes that are liens on real property to date: **\$100,128.10**


Rebecca Ward, Tax Collector

You are hereby authorized, empowered, and commanded to advertise tax liens on real property for failure to pay 2019 taxes. You shall advertise said liens by posting a notice of the liens at least one time in the Watauga Democrat. Advertisements of the tax liens shall be made no later than June 30, 2020.

This order shall be a full and sufficient authority to direct, require, and enable you to advertise said tax liens in accordance with North Carolina General Statute 106-369.

Witness my hand and official seal this 9th day of June, 2020

Barry Kaufman
Mayor

Attest:

Tamara Mercer, Town Clerk



REPORT

TO: Mayor and Town Council
FROM: Bob Pudney
DATE: June 9, 2020
SUBJECT: Fire Department Monthly Report

SIGNATURES:

Town Manager

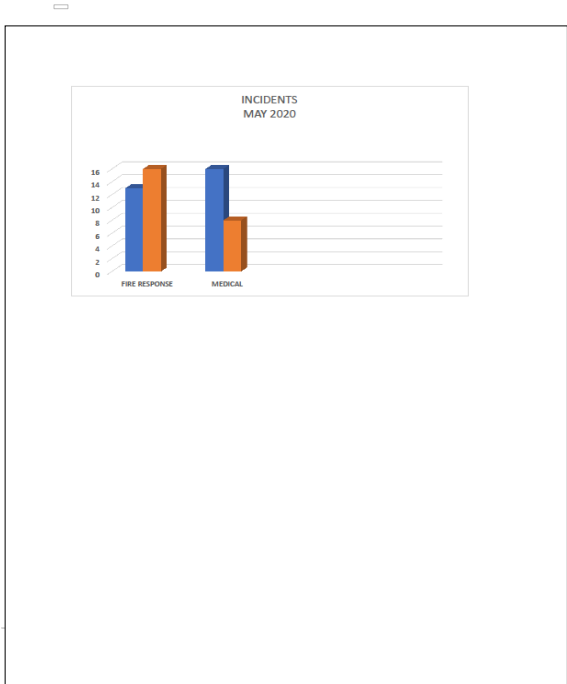
Town Clerk

BEECH MOUNTAIN FIRE DEPARTMENT Monthly Report May 31, 2020,			
EVENT	THIS PERIOD	SAME PERIOD LAST YEAR	FISCAL YTD
FIRE CALLS	10	4	82
MEDICAL CALLS	9	11	123
FIRE SAFETY INSPECTIONS	0	0	16
PUBLIC EDUCATION	0	0	4
FIRE HYDRANT INSPECTIONS	362	366	413
TRAINING HOURS	46	432	3722
MEETINGS	1	2	67

COMMENTS:

Membership Recruitment Program.
Addressing Project Underway
EMT Class

Goals Next Period:





REPORT

TO: Town Council
FROM: Daniel Davis
DATE: June 9, 2020
SUBJECT: Department of Infrastructure Reports

FOR THE PURPOSE OF:

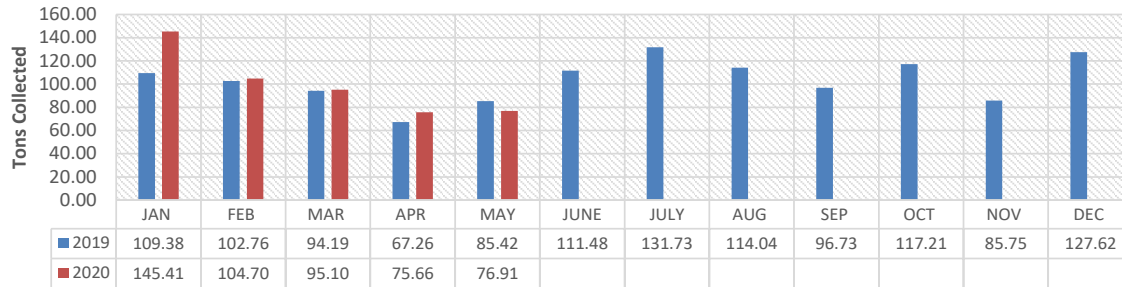
Department of Infrastructure Reports. Water, Wastewater, Sanitation, Public Works

SIGNATURES:

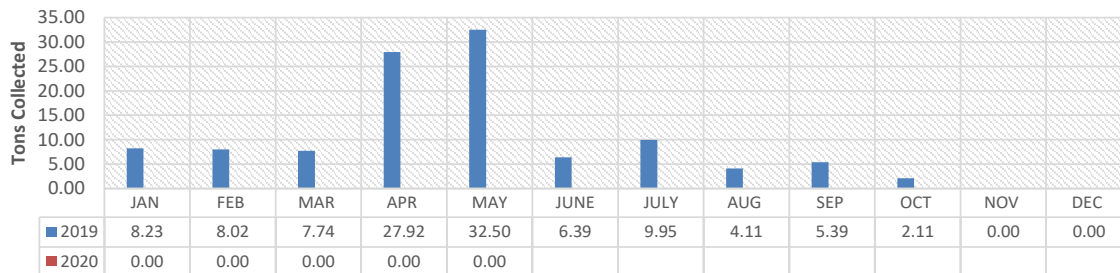
Town Manager

Town Clerk

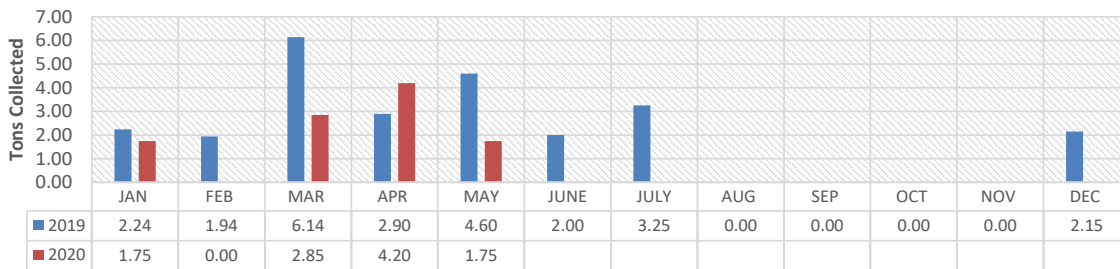
Solid Waste



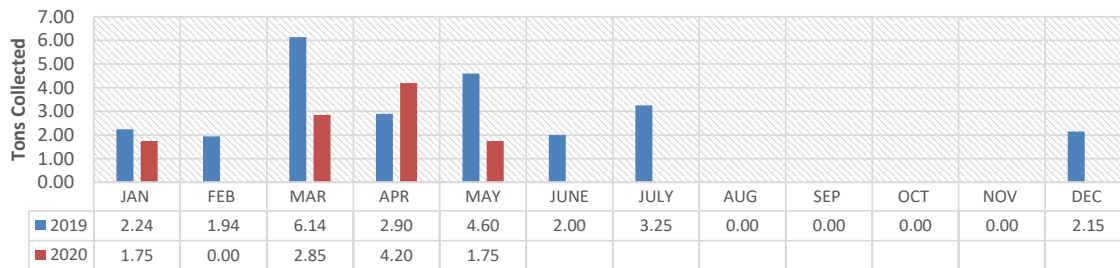
Construction Material



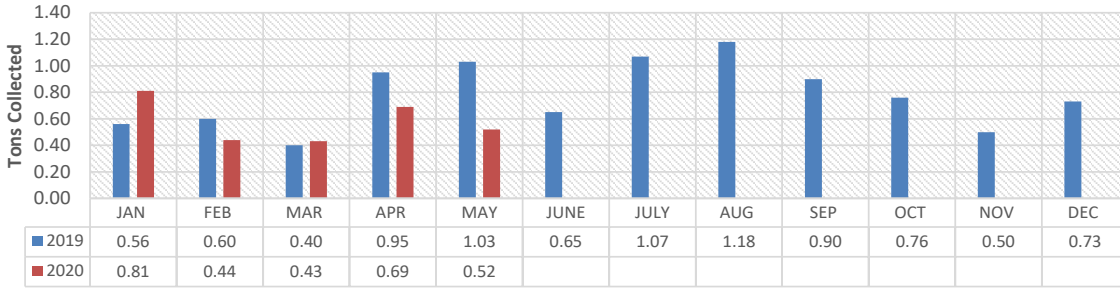
Recycled Metal



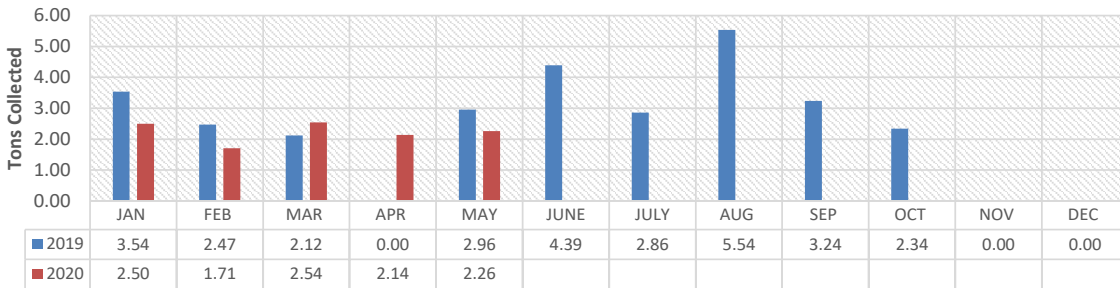
Recycled Paper



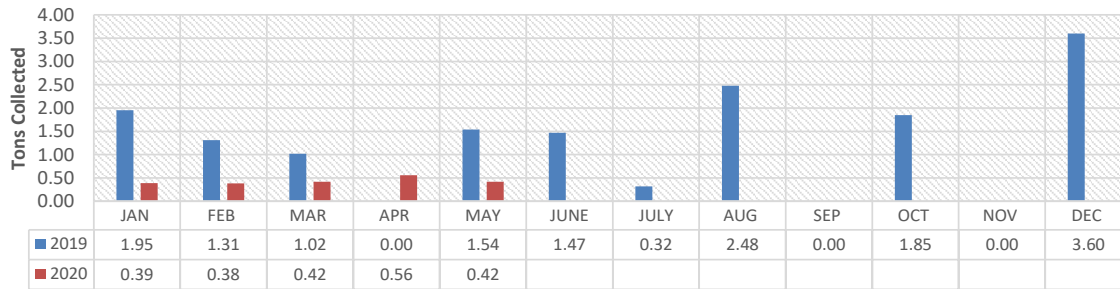
Recycled Plastic



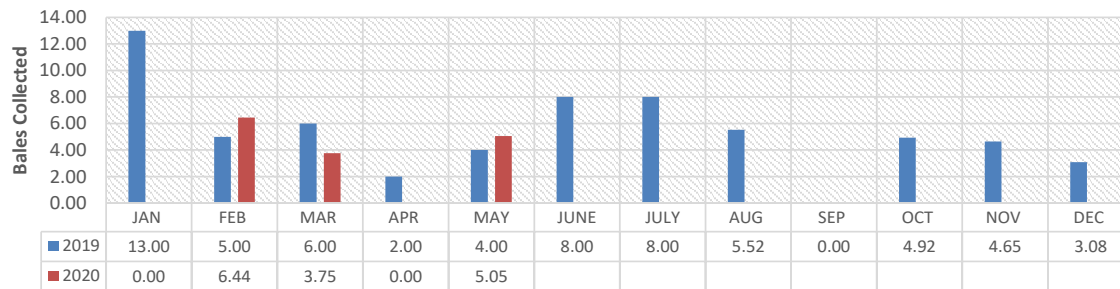
Recycled Glass



Recycled Aluminum



Recycled Cardboard





Town of Beech Mountain
Public Works Department
Monthly Report

2019	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING						--ROAD MAINTENANCE--					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JAN	109.38	8.23	2.24	1.25	0.56	3.54	1.95	13.00	0	0	0	2	1	0
FEB	102.76	8.02	1.94	2.18	0.60	2.47	1.31	5.00	11	5	2	0	4	0
MAR	94.19	7.74	6.14	1.68	0.40	2.12	1.02	6.00	9	2	0	0	10	0
APR	67.26	27.92	2.90	0.00	0.95	0.00	0.00	2.00	0	0	12	1	1	0
MAY	85.42	32.50	4.60	1.51	1.03	2.96	1.54	4.00	5	2	7	4	2	11
JUNE	111.48	6.39	2.00	1.05	0.65	4.39	1.47	8.00	45	4	6	12	22	30
JULY	131.73	9.95	3.25	1.16	1.07	2.86	0.32	8.00	20	3	3	2	4	12
AUG	114.04	4.11	0.00	1.40	1.18	5.54	2.48	5.52	12	5	0	2	0	16
SEP	96.73	5.39	0.00	1.73	0.90	3.24	0.00	0.00	10	0	6	0	4	8
OCT	117.21	2.11	0.00	1.13	0.76	2.34	1.85	4.92	12	1	9	2	6	0
NOV	85.75	0.00	0.00	0.79	0.50	0.00	0.00	4.65	12	0	4	0	6	0
DEC	127.62	0.00	2.15	1.00	0.73	0.00	3.60	3.08	2	2	6	0	0	0
YTD TOTALS	1243.57	112.36	25.22	14.88	9.33	29.46	15.54	64.17	138	24	55	25	60	77
2020	SOLID WASTE	CONSTRUCTION MATERIAL	RECYCLING						--ROAD MAINTENANCE--					
			RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED
JANUARY	145.41	0.00	1.75	0.85	0.81	2.50	0.39	0.00	10	1	4	1	2	0
FEBRUARY	104.70	0.00	0.00	0.54	0.44	1.71	0.38	6.44	0	0	6	4	1	0
MARCH	95.10	0.00	2.85	0.71	0.43	2.54	0.42	3.75	11	1 many	7	1	0	
APRIL	75.66	0.00	4.20	1.06	0.69	2.14	0.56	0.00	35	2	3	7	2	0
MAY	76.91	0.00	1.75	0.99	0.52	2.26	0.42	5.05	18	1	1	1	2	1
JUNE														
JULY														
AUGUST														
SEPTEMBER														
OCTOBER														
NOVEMBER														
DECEMBER														
YTD TOTALS	497.78	0.00	10.55	4.15	2.89	11.15	2.17	15.24	74	5	14	20	8	1

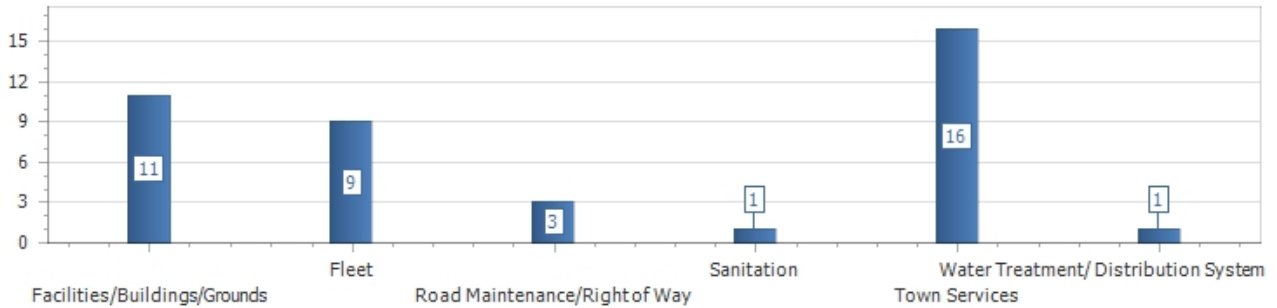
Note: Sanitation & Recycling amounts are reported in tonnage
 Note: Recycled metal taken to Omni Source
 Note: Cardboard is by bales - each bale is approx 900 lbs.
 Note: Began tracking construction material Jan 2018
 Note: Construction material is charged at \$53.00 per ton

Completed WOs by Site Analysis

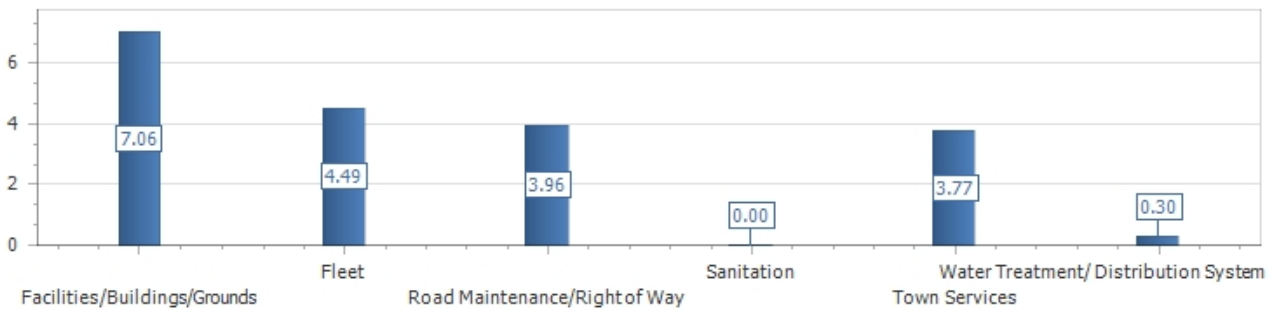
Date Printed: 05/29/2020

Page 1 of 1

Total



Average days to close



Site	Total	Average days to close
Facilities/Buildings/Grounds	11	7.06
Fleet	9	4.49
Road Maintenance/Right of Way	3	3.96
Sanitation	1	0.00
Town Services	16	3.77
Water Treatment/ Distribution System	1	0.30

Report Parameters

Filter: Contains([WO Status], 'Completed') And Not Contains([Source Site], 'Parks & Rec')

Search:

Advanced Filters: [Originated] Between '05/01/2020' And '05/29/2020'

Tags:

Summary

Date Printed: 05/29/2020

Page 1 of 3

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
247	Completed	Non-PM	2 - High		Maintenance	Fleet	Nissan Frontier	Buckeye Water Treatment Plant	David Clawson	05/05/2020		05/13/2020	4.92	0.00
251	Completed	Non-PM	2 - High		Bear Mess	Sanitation		Beech Mountain Collection Route	Whitney Spagnolo	05/05/2020		05/05/2020	0.00	0.00
289	Completed	Non-PM	2 - High		Tires	Fleet	CASE Backhoe	Public Works Shop	David Clawson	05/18/2020		05/19/2020	0.00	0.00
321	Completed	Non-PM	2 - High		Water Leak	Town Services	Service Lines	Water Service Area	Water Plant	05/28/2020		05/28/2020	0.00	0.00
224	Completed	PM	3 - Medium		Compliance Reporting	Water Treatment/Distribution System		Buckeye Water Treatment Plant	Daniel Davis	05/01/2020	05/02/2020	05/01/2020	0.00	0.00
244	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/05/2020	05/07/2020	05/12/2020	0.00	0.00
246	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	218 OAK RD		Rebecca Ward	05/05/2020	05/05/2020	05/08/2020	0.00	0.00
249	Completed	Non-PM	3 - Medium		Tires	Fleet	#803	Police Station*	Whitney Spagnolo	05/05/2020	05/06/2020	05/08/2020	0.00	0.00
250	Completed	Non-PM	3 - Medium		Valve Maintenance	Town Services	320 N PINNACLE RIDGE RD		Joe Townsend	05/05/2020		05/12/2020	0.00	0.00
253	Completed	PM	3 - Medium		Maintenance	Fleet	Chevy Silverado 1500	Buckeye Rec Center	Whitney Spagnolo	05/06/2020	05/07/2020	05/06/2020	0.00	0.00
254	Completed	PM	3 - Medium		Other	Fleet	Ford F150	Public Works Shop	Whitney Spagnolo	05/06/2020	05/07/2020	05/11/2020	0.00	0.00
255	Completed	Non-PM	3 - Medium		Water Leak	Town Services	470 ST ANDREWS RD		Water Plant	05/06/2020		05/08/2020	0.00	0.00
256	Completed	Non-PM	3 - Medium		Other-Taps and Systems	Town Services	101 MOCKINGBIRD LN		Water Plant	05/06/2020		05/08/2020	0.00	0.00
257	Completed	Non-PM	3 - Medium		Maintenance	Fleet	Jeep Liberty	Buckeye Rec Center	Whitney Spagnolo	05/07/2020	05/14/2020	05/26/2020	0.00	0.00
268	Completed	Non-PM	3 - Medium		Water Leak	Town Services		Water Service Area	Whitney Spagnolo	05/11/2020		05/12/2020	0.00	0.00
271	Completed	Non-PM	3 - Medium		Other-Taps and Systems	Town Services	416 ST ANDREWS RD		Water Plant	05/12/2020		05/27/2020	0.00	0.00

Summary

Date Printed: 05/29/2020

Page 2 of 3

Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
273	Completed	Non-PM	3 - Medium		Maintenance	Fleet	Ford F250 Box Utility Box	Public Works Shop	Whitney Spagnolo	05/12/2020		05/13/2020	0.00	0.00
274	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	151 POND CREEK RD		Water Plant	05/12/2020		05/15/2020	0.00	0.00
279	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/15/2020	05/16/2020	05/26/2020	0.00	0.00
282	Completed	Non-PM	3 - Medium		Water Leak	Town Services	106 PINNACLE RIDGE RD		Water Plant	05/15/2020		05/15/2020	0.00	0.00
288	Completed	Non-PM	3 - Medium		Customer Complaint	Town Services	203 LAKE RD		Whitney Spagnolo	05/18/2020		05/26/2020	0.00	0.00
290	Completed	Non-PM	3 - Medium		Oil Change	Fleet	Chevy Silverado 1500	Buckeye Rec Center	Sean McNay	05/18/2020		05/21/2020	0.00	0.00
293	Completed	Non-PM	3 - Medium		Water Leak	Town Services	301 N PINNACLE RIDGE RD		Whitney Spagnolo	05/19/2020		05/19/2020	0.00	0.00
301	Completed	PM	3 - Medium		Custodial	Facilities/Buildings/Grounds		PUD PWD Office	Whitney Spagnolo	05/23/2020	05/24/2020	05/29/2020	0.00	0.00
306	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	155 RHODODENDRON DR		Rebecca Ward	05/26/2020	05/26/2020	05/26/2020	0.00	0.00
312	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	107 BLACKBERRY TRL		Rebecca Ward	05/26/2020		05/28/2020	0.00	0.00
314	Completed	Non-PM	3 - Medium		Water Meter Read	Town Services	102 SKIVIEW LN #4		Rebecca Ward	05/26/2020		05/27/2020	0.00	0.00
245	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/05/2020	05/06/2020	05/26/2020	0.00	0.00
260	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/08/2020	05/09/2020	05/12/2020	0.00	0.00
269	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/12/2020	05/13/2020	05/26/2020	0.00	0.00
277	Completed	Non-PM	4 - Low		Water Line Locate (811)	Town Services	103 SPRING BRANCH RD		Joe Townsend	05/14/2020		05/29/2020	0.00	0.00
292	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/19/2020	05/20/2020	05/26/2020	0.00	0.00

Summary

Date Printed: 05/29/2020

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Work Order #	WO Status	Origin	Priority	Work Type	Work Category	Site	Source Asset	Source Location	Assigned To	Originated	Expected	Completed	Cost \$	Hour(s)
296	Completed	Non-PM	4 - Low		Erosion	Road Maintenance/ Right of Way	RAVEN RD		Whitney Spagnolo	05/20/2020		05/29/2020	0.00	0.00
298	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/22/2020	05/23/2020	05/26/2020	0.00	0.00
305	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/26/2020	05/27/2020	05/26/2020	0.00	0.00
311	Completed	Non-PM	4 - Low		Ditch Maintenance	Road Maintenance/ Right of Way	PINE RIDGE RD		Matthew Clawson	05/26/2020		05/29/2020	0.00	0.00
313	Completed	Non-PM	4 - Low		Other	Road Maintenance/ Right of Way	Public Works Asset	Public Works Office	Whitney Spagnolo	05/26/2020		05/26/2020	0.00	0.00
315	Completed	Non-PM	4 - Low		Customer Complaint	Town Services	401 PINNACLE RIDGE RD		Water Plant	05/26/2020	05/29/2020	05/27/2020	0.00	0.00
324	Completed	PM	4 - Low		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/29/2020	05/30/2020	05/29/2020	0.00	0.00
225	Completed	PM	5 - Spare Time		Custodial	Facilities/Buildings/Grounds		PW Utilities Office	Daniel Davis	05/01/2020	05/02/2020	05/04/2020	0.00	0.00
267	Completed	PM	5 - Spare Time		Maintenance	Fleet	Ford F150	Public Works Shop	Whitney Spagnolo	05/11/2020	05/12/2020	05/11/2020	0.00	0.00

Records Selected: 41

Total Cost \$
4.92 **Total Hrs**
0.00

Report Parameters

Filter: Contains([WO Status], 'Completed') And Not Contains([Source Site], 'Parks & Rec')

Search:

Advanced Filters: [Originated] Between '05/01/2020' And '05/29/2020'

Tags:

Town of Beech Mountain
Water Treatment Monthly Operation Report

May 2020 flow totals: 13.41 MG
 .433 MGD AVG
 .310 MGD MIN
 .530 MGD MAX

All Bacteria samples taken were absent of Coliform Bacteria.

All daily tests are in compliance.

Grassy Gap Waste water Plant

Total Flow	2.17	MG
Average Flow	0.072	MGD
Daily Max	0.477	MGD
Daily Min	0.022	MGD

Pond Creek Waste water Plant

Total Flow	6.68	MG
Average Flow	0.257	MGD
Daily Max	1.332	MGD
Daily Min	0.13	MGD



REPORT

TO: Mayor and Town Council
FROM: Kate Gavenus
DATE: June 9, 2020
SUBJECT: TDA June Report

FOR THE PURPOSE OF:

This report outlines the current media coverage and activities and the results for the mountain.

SIGNATURES:

Town Manager

Town Clerk

**Beech Mountain TDA Report
To Town Council
June 2020**

Marketing/Media: A zoom-based pitch meeting, featuring destinations in the High Country, was held with twelve travel writers. We are focusing on driving distance travelers, and are working with our local businesses to promote the North Carolina Restaurant and Lodging Association's new safety standards in light of the COVID-19 pandemic.

Work continues on the Hi-Lo Recreation Trail, which highlights a stay on Beech Mountain and day-tripping around Watauga Lake and east Tennessee. A mockup of the map has been created, and we are working with partners from the Watauga Lake area to determine which destinations and activities to feature.

Here are some examples of coverage received in May:

From the pitch meeting, in the Charlotte Observer:

<https://www.charlotteobserver.com/news/local/article243062766.html>

Forbes Magazine, bucket list trips: <https://www.forbes.com/sites/jaredranahan/2020/05/28/best-activities-in-north-carolina-and-georgia/#44af2ed671f8>

[The Trip Sisters](#) shared Beech as a dream big back yard destination on their social media channels.

Instagram: <https://www.instagram.com/thetripsisters/> 26.6K followers

Facebook: <https://www.facebook.com/TheTripSisters/> 1.8k + followers

Twitter: <https://twitter.com/tripsisters> 500+followers

Colleen Kelly's official PBS show, [Family Travels with Colleen Kelly](#), shared as well:

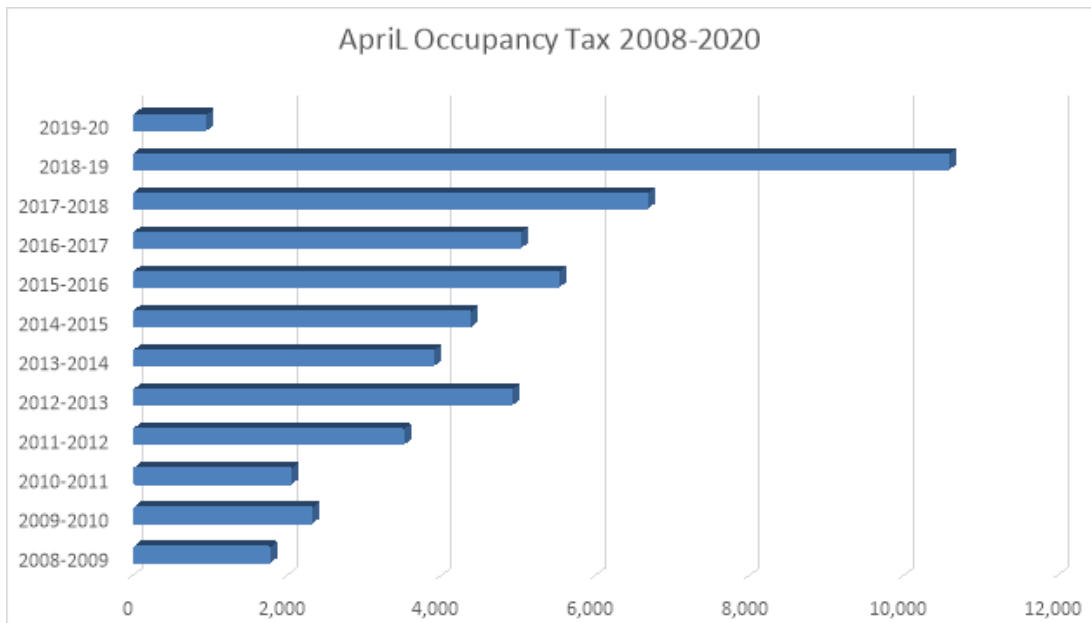
Instagram: <https://www.instagram.com/familytravelck/> 12.7K Followers

Facebook: <https://www.facebook.com/familytravelck> 5.3K+ Followers

Twitter: <https://twitter.com/FamilyTravelCK> 10.8K Followers

Results:

During the month of April, all short-term rentals were banned in Watauga and Avery Counties. Revenue from April occupancy tax totaled \$934, which is down 91% from last year's \$10,565. Gross receipts in April were \$25,159, versus \$188,450 collected last year. However, for the complete fiscal year, we have still had the best year ever recorded on Beech Mountain, with occupancy tax receipts to-date, with two months left to report, of \$470,872 so far.



Gross receipts for all lodging in April 2020 were down 91% from the previous year, due to the COVID-19 pandemic. The short-term rental ban, which went into effect March 23rd continued through all of April.



REPORT

TO: Mayor & Council
FROM: Sean Royall
DATE: June 9, 2020
SUBJECT: Recreation Report May 2020

FOR THE PURPOSE OF:
monthly Recreation Facility report

SIGNATURES:

Town Manager

Town Clerk



May 2020 Recreation Report

Facility Report

Finance Report

Total Monthly Revenue	\$-82.50
-----------------------	----------

Check-In Report

Member Visits	131
Non-Member Visits	0

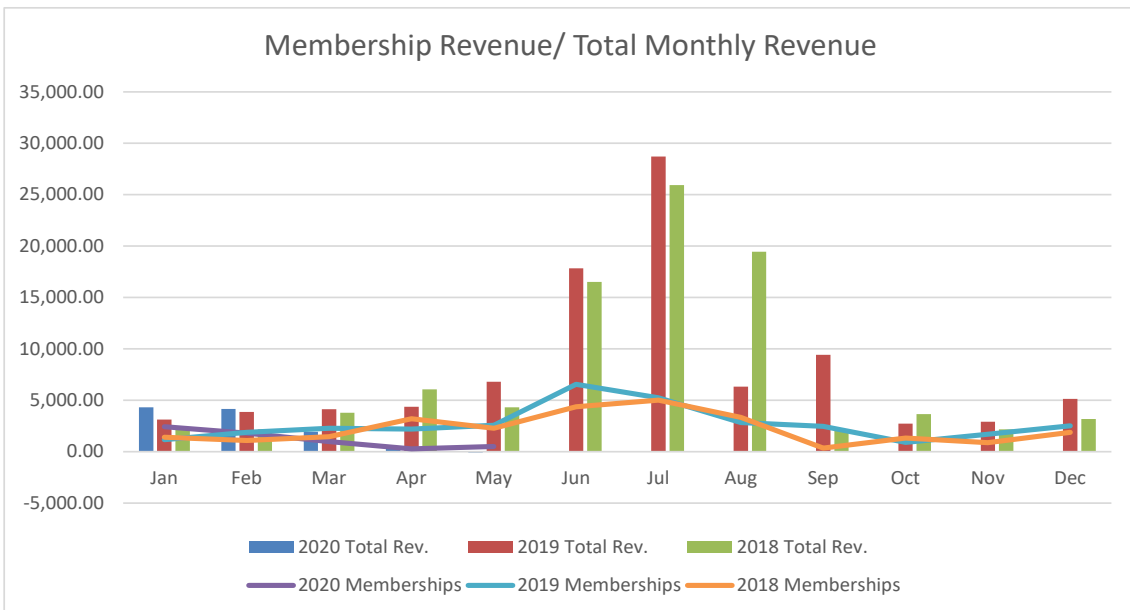
Membership Report

Total Memberships - \$500.00

Family Annual \$100.00		
Active	Passes Expired (not renewed)	Passes sold
135	8	1

Individual Annual \$400.00		
Active	Passes Expired (not renewed)	Passes sold
113	15	4

Week Passes - \$0	
Family	Individual
0	0



Fitness Report

Participants:

Number of classes offered in the month/ Participants

Zumba	9	99
Work-it Circuit	9	42
Yoga	4	35
Pilates	4	31
Boot Camp	4	29
Recovery	4	34
PT	N/A	4

Event/Outdoor Report

Participants:

Emerald Outback Trail (as read from trail counter)	Counter Malfunction
High Country Trivia Night	11

Director's Notes:

- The negative revenue reflects summer camp fees that were collected in April and refunded in May
- Construction on Buckeye Lake Loop has started
- New steps installed on fishing trail by the firepit at Buckeye Lake
- Lake Coffey building is re-open with new garage door installed and concrete slab removed for storage
- Trail counter on EMO has interior water damage, installing new counter.
- All landscaping has bene done at Buckeye Recreation Center
- Sign repainted at Buckeye Recreation Center

Respectfully Submitted,

Sean Royall
Parks and Recreation Director
Town of Beech Mountain
June 1, 2020

Programs

2020 summer programs \$310.00

2020 Summer Camp - **-\$2610.00**

Memberships

Family Annual Pass \$175.00

Individual Annual Pass \$400.00

POS

Coke Machine \$10.00

Binoculars \$8.50

Beech Dreaming \$50.00

PT \$80.00

Detailed Revenue Totals

PROGRAM REGISTRATIONS
\$1,879

MEMBERSHIPS \$500.00

POS \$148.50

Refunds – \$2610

TOTAL MONTHLY REVENUE **-\$82.00**



REPORT

TO: Mayor and Council
FROM: Renee Carpenter
DATE: June 9, 2020
SUBJECT: Activity Monthly Summary Totals/BMPD

FOR THE PURPOSE OF:
Police Department Monthly Summary Report for Beech Mountain

SIGNATURES:

Town Manager

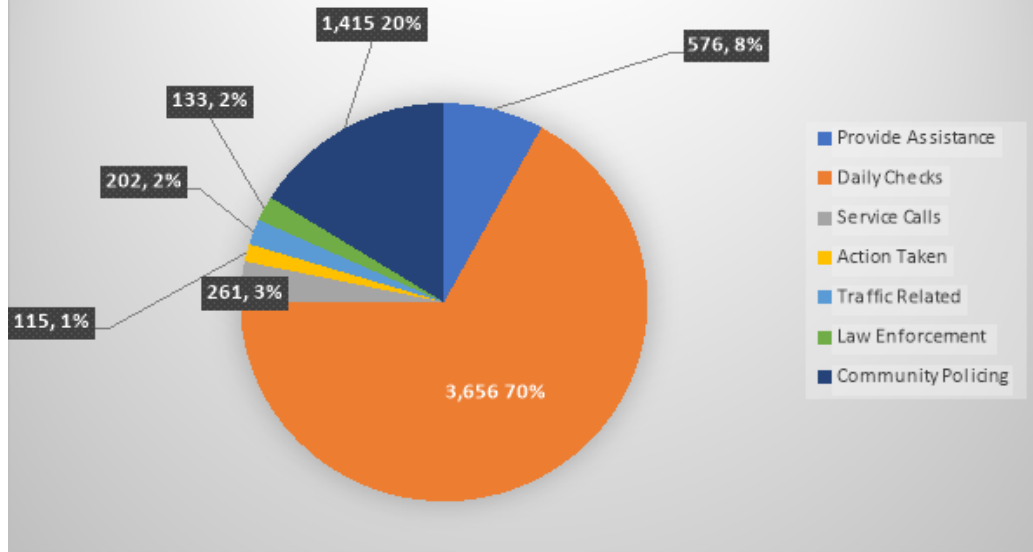
Town Clerk



Activity Log Yearly Summary Totals
 Beech Mountain Police Department
 January 1, 2020 through May 31, 2020

<i>Call Type</i>	<i>2019</i>	<i>2020</i>	<i>Call Type</i>	<i>2019</i>	<i>2020</i>
Provide Assistance			Traffic Related		
Assist Fire Department	9	8	Driving While Impaired	15	3
Assist Investigation	0	0	Improper Parking	38	46
Assist Other Agency	30	39	Stationary/Directed Patrol	15	50
Assist Town Dept/Business	1	6	Traffic Control	1	11
Assist Home Owner	19	15	Vehicle Accidents	13	20
Assist Motorist	81	269	Vehicle Stops	22	68
Assist Other Officer	65	93			
Escort	126	266	Law Enforcement Calls		
Assist Medical Calls	18	28	911 Hang Ups	18	7
			Alarms	43	24
Daily Checks			Breaking & Entering	7	10
Business Checks	4,818	4,910	Domestic Complaints	10	13
Care Track Test	32	0	Fight	1	2
Security Checks	741	1,112	Fire Works Violations	1	0
Residence Checks	436	373	Fraud	1	3
Welfare Check	16	18	Hit & Run	2	2
			Intoxicated/Drunk & Disruptive	3	12
Service Calls			Investigation	9	13
Animal Control Domestic/Wildlife	19	26	Larceny	8	4
Calls For Service	94	170	Mental Subject	1	3
Deliver Letter/Message	30	66	Missing Person	1	4
Found Property	0	4	Noise Disturbance/Loud Music	10	14
Golf Cart / UTV Inspections	7	18	Open Door/Open Window	19	26
ATV/Golf Cart Complaints	4	10	Prowler	0	0
Recreation/Town Deposit	33	21	Shots Fired/Sound of Shots Fired	1	5
			Ski Pass Violation	0	0
Action Taken			Suspicious Vehicle	36	17
Court	13	9	Trespassing	16	26
Felony Arrest	0	1	Vandalism	8	4
Misdemeanor Arrest	6	2	Continuing Investigation	4	6
State Citations	15	46			
Town Ordinance Violations	2	3	Community Policing		
Verbal Warning	13	46	Community Policing Contacts	1,773	1,531
Warning Citations	13	14	Community Events	9	16
Warrant Service	7	15			
2019 Event Totals:	8,735		2020 Event Totals:		10,020

2020 Monthly Condensed Calls





REPORT

TO: Town Council
FROM: Steve Smith
DATE: June 9, 2020
SUBJECT: Finance Department Reports

FOR THE PURPOSE OF:

To report on the monthly activity of the Town's finances

ATTACHED FOR YOUR CONSIDERATION:

Monthly Finance Report and April Budget Summary Report

STAFF RECOMMENDATION:

Review

SIGNATURES:

Town Manager

Town Clerk

**Town of Beech Mountain
Monthly Financial Report
Fiscal Year 2020**

General Fund

	Budget	Through the reported month												YTD	67% % of Budget
		July	August	September	October	November	December	January	February	March	April	May	June		
Total Revenue	7,067,051	79,156	53,797	352,696	973,906	1,350,215	1,470,157	728,977	264,914	448,249	290,077			6,012,144	85.07%
Total Expenditures	7,067,051	392,537	648,736	697,988	522,053	378,999	691,024	504,019	419,707	402,152	602,782			5,259,997	74.43%
Total General Fund fund balance as of July 1st	7,769,430	7,769,430	7,456,050	6,861,111	6,515,819	6,967,672	7,938,888	8,718,021	8,942,979	8,788,186	8,834,283			7,769,430	
Revenues Less Expenditures		(313,380)	(594,939)	(345,292)	451,853	971,216	779,133	224,958	(154,793)	46,097	(312,705)	-	-	752,147	
Estimated change to Fund Balance		7,456,050	6,861,111	6,515,819	6,967,672	7,938,888	8,718,021	8,942,979	8,788,186	8,834,283	8,521,577	-	-	8,521,577	

Water/Sewer Enterprise Fund

Total Revenue	4,625,989	219,659	208,105	215,763	209,637	206,453	199,604	216,788	205,809	210,599	172,432			2,064,849	44.64%
Total Expenses	4,625,989	208,134	164,724	172,007	182,444	186,722	175,511	209,978	129,433	206,312	399,395			2,034,659	43.98%
Cash Reserves as July 1st	1,439,499	1,439,499	1,451,025	1,494,406	1,538,162	1,565,355	1,585,086	1,609,179	1,615,989	1,692,365	1,696,652			1,439,499	
Revenues Less Expenses		11,526	43,381	43,756	27,193	19,731	24,093	6,810	76,376	4,287	(226,963)	-	-	30,190	
Estimated Change in Cash Reserves		1,451,025	1,494,406	1,538,162	1,565,355	1,585,086	1,609,179	1,615,989	1,692,365	1,696,652	1,469,689	-	-	1,469,689	

Cash & Investments All FUNDS

Fund	July	August	September	October	November	December	January	February	March	April	May	June	
Branch Banking and Trust (Pooled) #1	Pooled	353,316	96,224	367,701	932,140	1,170,847	2,098,368	1,230,687	1,115,527	1,217,587	485,424		
North Carolina Capital Management Trust #2	General Fund	2,647,073	2,397,142	2,016,080	1,664,158	1,828,764	2,109,591	2,776,729	2,937,054	3,191,615	3,329,686		
North Carolina Capital Management Trust #3	General Fund	4,555,646	4,564,095	4,571,756	4,579,224	4,586,066	4,592,950	5,100,134	5,106,823	5,112,840	5,121,957		
Mountain Community - Certificates of Deposit #4	General Fund	103,668	103,668	103,668	103,750	103,750	103,750	103,750	103,750	103,750	103,750		
First Community - Savings Account #5	General Fund	507,515	507,515	507,834	507,834	507,834	508,155	508,155	508,155	508,155	508,155		
North Carolina Capital Management Trust #6	Utility Fund	98,421	362,795	363,903	364,455	364,918	365,380	365,833	366,253	366,536	366,659		
North Carolina Capital Management Trust #7	Utility Fund	828,890	830,427	831,821	833,180	834,425	835,677	836,912	838,009	838,997	840,493		
North Carolina Capital Management Trust #8	Sanitation Fund	215,208	215,643	215,995	216,323	216,662	216,936	217,205	217,519	217,687	217,760		
North Carolina Capital Management Trust #9	E911 Fund	72,166	72,291	72,409	72,519	72,611	72,703	72,793	72,876	72,933	72,957		
North Carolina Capital Management Trust #10	Construction Fund	264,575	-	-	-	-	-	-	-	-	-		
Total Cash & Investments		9,646,477	9,149,801	9,051,167	9,273,584	9,685,876	10,903,509	11,212,197	11,265,966	11,630,100	11,046,841	-	-

Transfers for the month of January:

No Transfers in April

TOWN OF BEECH MOUNTAIN
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2020

10 -General Fund
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Tax Revenue	3,991,757	63,092.93	3,941,201.32	0.00	50,555.68	98.73
Interest Income	139,190	12,959.81	127,008.93	0.00	12,181.07	91.25
Miscellaneous Income	888,031	24,452.15	381,069.97	0.00	506,961.03	42.91
State Revenue	1,419,857	118,073.69	1,319,068.57	0.00	100,788.43	92.90
Miscellaneous Revenue	0	0.00	0.00	0.00	0.00	0.00
Fees	30,500	3,208.60	24,224.43	0.00	6,275.57	79.42
Gains/Losses	5,000	0.00	21,641.81	0.00	16,641.81)	432.84
Proceeds	57,959	0.00	89,211.50	0.00	31,252.50)	153.92
Other Sources	1,245,483	68,289.71	108,718.47	0.00	1,136,764.53	8.73
TOTAL REVENUES	7,777,777	290,076.89	6,012,145.00	0.00	1,765,632.00	77.30
<u>EXPENDITURE SUMMARY</u>						
Administration	1,726,791	180,613.07	1,332,808.28	3,821.05	390,161.67	77.41
Tax Collections	47,718	3,089.85	39,585.10	0.00	8,132.90	82.96
Visitors Center	145,080	8,465.39	103,450.32	0.00	41,629.68	71.31
Police	1,202,508	102,374.08	968,683.78	4,431.76	229,392.46	80.92
Fire	442,827	18,289.74	298,193.13	7,800.00	138,932.87	68.63
Special Projects	118,987	8,817.39	103,222.76	0.00	15,764.24	86.75
Building Inspections	75,755	2,550.28	46,164.56	0.00	29,590.44	60.94
Planning	524,342	107,619.01	293,946.01	0.00	230,395.99	56.06
Vehicle Maintenance	177,259	7,622.04	95,489.11	355.63	81,414.26	54.07
Road Maintenance	2,393,910	97,965.18	1,282,255.57	9,524.21	1,102,130.22	53.96
Recreation	922,600	65,376.34	696,197.08	2,649.94	223,752.98	75.75
TOTAL EXPENDITURES	7,777,777	602,782.37	5,259,995.70	28,582.59	2,491,297.71	67.97
REVENUE OVER/(UNDER) EXPENDITURES	0	(312,705.48)	752,149.30	(28,582.59)	(725,665.71)	0.00

TOWN OF BEECH MOUNTAIN
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2020

30 -Water/Sewer
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	22,000	1,619.01	17,571.63	0.00	4,428.37	79.87
Miscellaneous Income	2,500	50.00	593.59	0.00	1,906.41	23.74
State Revenue	0	0.00	0.00	0.00	0.00	0.00
Metered Sales & Fees	2,292,646	170,762.85	2,046,683.25	0.00	245,962.75	89.27
Gains/Losses	2,000	0.00	0.00	0.00	2,000.00	0.00
Proceeds	0	0.00	0.00	0.00	0.00	0.00
Other Sources	566,843	0.00	0.00	0.00	566,843.00	0.00
TOTAL REVENUES	2,885,989	172,431.86	2,064,848.47	0.00	821,140.53	71.55
<u>EXPENDITURE SUMMARY</u>						
W/S Administration	1,245,009	289,807.85	960,784.39	9,670.00	274,554.61	77.95
Water	1,018,272	55,386.63	655,029.58	8,251.35	354,991.07	65.14
Sewer	275,312	25,018.38	242,381.96	0.00	32,930.04	88.04
Taps & System	347,396	29,181.77	176,463.04	123,533.73	47,399.23	86.36
TOTAL EXPENDITURES	2,885,989	399,394.63	2,034,658.97	141,455.08	709,874.95	75.40
REVENUE OVER/(UNDER) EXPENDITURES	0 (226,962.77)	30,189.50 (141,455.08)	111,265.58	0.00

TOWN OF BEECH MOUNTAIN
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2020

35 -Sanitation
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
Interest Income	6,200	73.03	2,830.46	0.00	3,369.54	45.65
Miscellaneous Income	40,000	3,370.08	36,093.51	0.00	3,906.49	90.23
State Revenue	150	0.00	126.94	0.00	23.06	84.63
Fees	437,909	38,667.46	396,154.91	0.00	41,754.09	90.47
Gains/Losses	0	0.00	0.00	0.00	0.00	0.00
Proceeds	0	0.00	0.00	0.00	0.00	0.00
Other Sources	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	484,259	42,110.57	435,205.82	0.00	49,053.18	89.87
<u>EXPENDITURE SUMMARY</u>						
Sanitation	484,259	36,306.42	374,519.42	0.00	109,739.58	77.34
TOTAL EXPENDITURES	484,259	36,306.42	374,519.42	0.00	109,739.58	77.34
REVENUE OVER/(UNDER) EXPENDITURES	0	5,804.15	60,686.40	0.00 (60,686.40)	0.00



REPORT

TO: Town Council
FROM: Preston Yates
DATE: June 9, 2020
SUBJECT: Planning and Inspections Report 2020-05

FOR THE PURPOSE OF:
Monthly activity report for Planning and Inspections

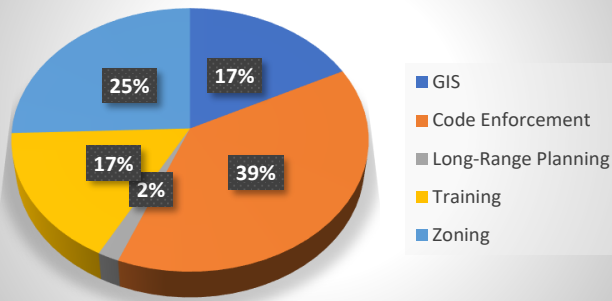
SIGNATURES:

Town Manager

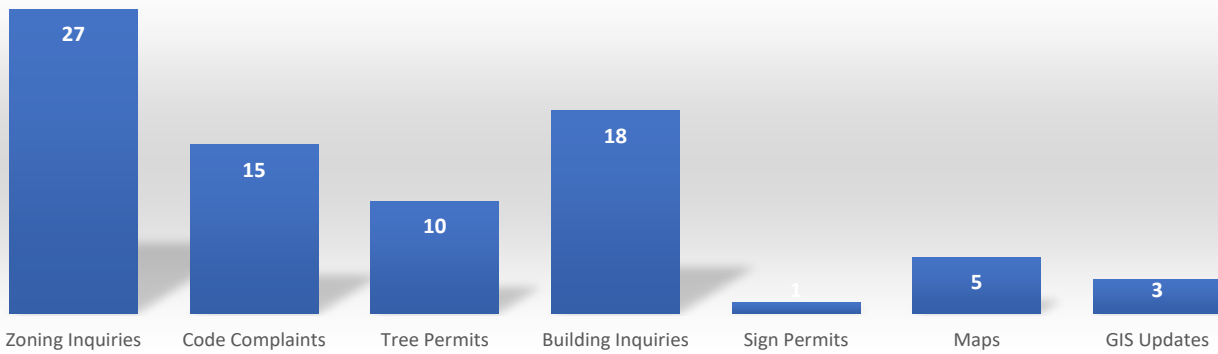
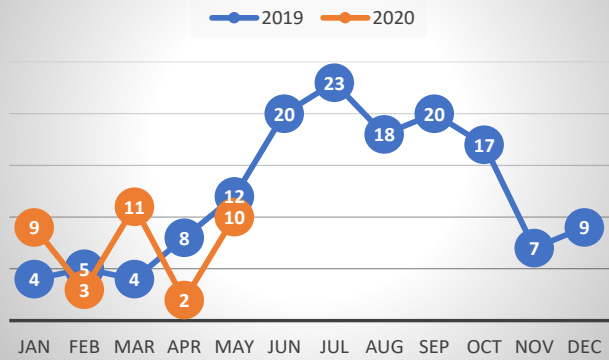
Town Clerk

TOWN OF BEECH MOUNTAIN
PLANNING AND ZONING MONTHLY REPORT
 May-2020

Time Allocation



Tree Permits



Summary and Highlights

Code Enforcement:

- Town-wide address posting compliance effort underway: mailing non-compliant properties
- Increase in Code complaints as seasonal residents return
- Developing active Code Enforcement plan in cooperation with PD and Public Works

GIS:

- New Trails and Streets Map finalized for TDA
- Ongoing database maintenance to improve data quality and organization

Building

- Permit issuance continues to be above 10-year average

Zoning

- Working to amend land usage ordinances to reflect changes in general statutes

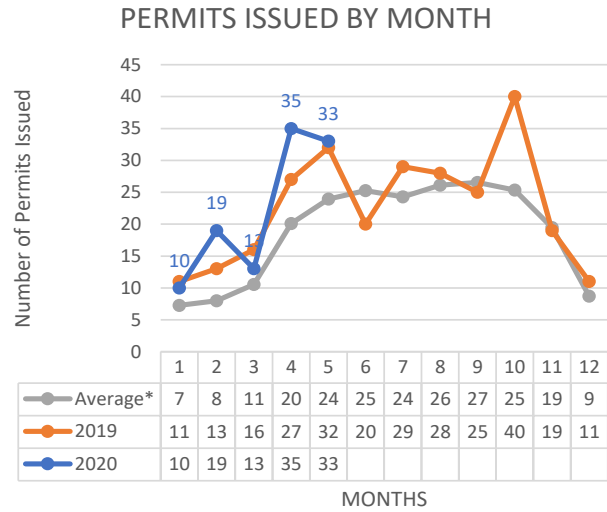
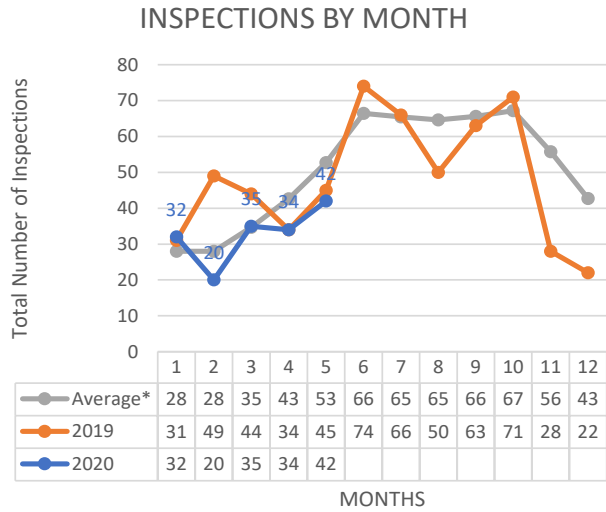
TOWN OF BEECH MOUNTAIN
Monthly Report
Department of Building Inspections
May-2020

1. Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	18	14	25	227	281	66
Electrical	11	7	14	84	92	35
Plumbing	5	3	3	55	51	26
Htg/Air & Misc.	8	10	12	97	128	36

2. Permits Issued

No. Issued	33	35	32	262	204	110
Value	\$ 42,695	\$ 952,477	\$ 346,276	\$ 5,196,093	\$ 2,857,834	\$ 1,435,431
Permit Fees	\$ 2,595.00	\$ 13,694.12	\$ 13,856.00	\$ 76,173.79	\$ 50,391.52	\$ 27,756.64



*NOTE: Average Inspections and Permits are calculated based on a running average since April 2009

3. Nature of Building Permits

# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY
2	New Single Family		\$ 11,176.00	\$ 350,000.00	7	2
	New Multi-Family				0	0
	New Commercial				0	0
31	Other	Various	\$ (8,581.00)	\$ (307,305)		
33			\$ 2,595.00	\$ 42,695		