



**Beech Mountain Town Council
Agenda Packet**

June 12, 2018



**Town of Beech Mountain
Council Meeting
June 12, 2018**

**3:00 PM – Closed Session
4:00 PM – Remaining Business**

Town Hall 403 Beech Mountain Parkway Beech Mountain, NC 28604

- I. Call to Order
- II. Adoption of Agenda
- III. Closed Session – Pursuant to NC GS 143-318.11(a)(3) Attorney Client Matters
- IV. Invocation
- V. Pledge of Allegiance
- VI. Other Business
- VII. Consent Agenda
 - a. April 24, 2018 – Special Meeting
 - b. May 8, 2018 – Regular Meeting
 - c. May 22, 2018 – Special Meeting
 - d. Budget Amendment #9
 - e. Budget Amendment#10
 - f. Wallace Settlement
 - g. Tax Release
- VIII. Public Comment
- IX. Public Hearing
 - a. Public Hearing on the Proposed 2018-2019 FY Budget
- X. New Business
 - a. Discuss amending Ordinance Section 92.6 Wild Animal Control to include no feeding of deer.
- XI. Old Business
 - a. Consider Approval of 2018-2019 Fiscal Year Budget Ordinance, Setting the Tax Rate, and Establishing the Schedule of Fees
- XII. Town Manager and Staff Reports



XIII. Town Council Comments

XIV. Adjourn

MINUTES
BEECH MOUNTAIN TOWN COUNCIL
Budget Meeting – April 24, 2018

- I. *CALL TO ORDER*** – Mayor Renee Castiglione called the budget meeting of the Beech Mountain Town Council to order at 10:00 a.m., Tuesday, March 20, 2018 in the Town Hall Council Chambers located at 403 Beech Mountain Parkway Beech Mountain North Carolina 28604. Other Council Members present were Barry Kaufman, Carl Marquardt, Weidner Abernethy, and Wendel Sauer. A quorum was present. Town Attorney Stacy C. Eggers, IV was not present. Staff members present included Town Manager Tim Holloman, Town Clerk Jennifer Broderick, Finance Officer Steve Smith, Parks and Recreation Director Sean Royall, Building Inspector John Merritt, Director of Infrastructure Robert Heaton, Public Works Superintendent Matthew Clawson, Public Utilities Superintendent Daniel Davis, Police Chief Tim Barnett, and Fire Chief Bob Pudney.
- II. *Adoption of Agenda*** – Councilman Sauer motioned to approve the agenda. Vice Mayor Kaufman seconded the motion, the vote carried unanimously.
- III. *April 10, 2018 – Special Meeting Minutes, Public Input on Shane Outdoor Park and Parks and Recreation Trust Fund Grant*** – Mayor Castiglione questioned if there were any changes to the minutes before Council. Hearing no changes Councilman Sauer motioned to approve the minutes. Vice Mayor Kaufman seconded the motion, the vote carried unanimously.
- IV. *Shane Outdoor Park Site Specific Master Plan*** – Mayor Renee Castiglione asked if there were any comments. Hearing none Vice Mayor Kaufman motioned to approve the Shane Outdoor Park Site Specific Master Plan. Councilman Sauer seconded the motion, the vote carried unanimously. The Shane Outdoor Park Site Specific Master Plan is attached as Exhibit A and incorporated by reference as if fully set out within these minutes.
- V. *Resolution to Approve Assigning Fund Balance to Shane Outdoor Park Project*** – Manager Holloman stated that staff was requesting through resolution to assign fund balance for \$200,000 for the 2018-2019 fiscal year. The grant has to be awarded. At that time Council will have another opportunity to accept the grant. Vice Mayor Kaufman motioned to approve the Resolution to Approve Assigning Fund Balance to Shane Outdoor Park Project. Councilman Sauer seconded the motion, the vote carried unanimously. Resolution No. 2018-05 *Resolution to Approve Assigning Fund Balance to Shane Outdoor Park Project* is attached as Exhibit B and incorporated by reference as if fully set out within these minutes.

VI. Insurance Proposals – Manager Tim Holloman stated that the town had five responders to the Request for Proposals for Insurance. Manager Holloman stated that through review of the proposals three were selected for interviews. Manager Holloman informed Council that based on the review of all proposals staff was recommending Tucker Administrators and a self-funded reference based pricing plan with a new plan design. Manager Holloman introduced Gene Tucker with Tucker Administrators. Mr. Tucker reviewed the self-funded reference based pricing plan and plan design included in Council’s agenda packet with Council. Reference based pricing will help lower costs through negotiating claims costs down to 40% over Medicare costs. This process will be handled by advocates for the plan. The advocates for the plan have their own insurance in place to cover costs that cannot be negotiated down. Vice Mayor Kaufman questioned whether the employee would be responsible or if the employer would be responsible for anything that the reference-based pricing did not cover. Vice Mayor Kaufman asked if there were any hospitals excluded from the plan. Mr. Tucker stated that there are no excluded hospitals. Vice Mayor Kaufman asked if an employee would be restricted from going to a hospital for service if there was an open litigation matter as a result of this type of plan. Mr. Tucker stated that there is no signed agreement with hospitals and that as a rule individuals cannot be denied care by a hospital. Mr. Tucker stated that more and more plans in North Carolina are going to this type of plan. Councilman Marquardt questioned the 12/15 type of contract. Manager Holloman stated that the 12 represented the months of the plan year and the 15 represented the monthly runout period. Vice Mayor Kaufman questioned the quality of the insurance carrier. Mr. Tucker stated that the insurance carrier has an A+ rating and that they have been working together for approximately 15 years and have never had a problem with them. The underwriter for Sirius has been doing business with them for approximately 40-years. Councilman Abernethy asked if there was anything that could come back and haunt the employees. Mr. Tucker stated that there was nothing that he could think of that would impact the employees negatively. Mr. Tucker stated that he has one other client right now that is using this product. Councilman Marquardt questioned if the winds change if there is any issue going back to a PPO model. Mr. Tucker stated no. Councilman Marquardt stated that the plan presented saved money and was exactly what Council asked staff to do when staff was asked to find savings. This plan saves approximately \$100,000 in fixed costs. Councilman Abernethy asked if this was a three-year contract. Manager Holloman stated that this was not a three year program but that staff would request that Council consider sticking with a plan administrator for three years and make changes to the plan design as requested in the future. Mayor Castiglione stated that this is what staff was charged with, to create realized savings, and to have the

employee's participate more. Councilman Abernethy stated that he did not like to vote on anything that he was not educated on but that if BBandT is offering this type of program that this was acceptable since they offer conservative programs. Vice Mayor Kaufman questioned if employee's had to have references to see a specialist. Mr. Tucker stated that they can see any specialist without seeing a primary doctor. Councilman Abernethy questioned the plan design numbers and the employee and employer shared costs. Ms. Broderick stated that the 2017 claims were run through this proposed Plan Design and that with this Plan Design the employee paid approximately \$32,000 more in unfixed costs.

Hearing no more discussion Mayor Castiglione called for the vote. Vice Mayor Kaufman motioned to approved the self-funded plan with the reference based pricing component and the plan design presented. Councilman Sauer seconded the motion. The vote passed unanimously.

Manager Holloman discussed group dental and life insurance. Both products were offered through the North Carolina League of Municipalities Health Benefits Trust. Council questioned the cost savings. Ms. Broderick stated that there was a savings in dental. Costs per employee per month were going from \$35.11 to \$29.50 with employee's having the ability to buy up to the Tier III program. Councilman Marquardt motioned to approve contracting with the North Carolina League of Municipalities Health Benefits Trust for Group Dental Tier II with an employee option to buy up to a Tier III and for Group Employee Life and Accidental Death and Dismemberment Option "C". Councilman Abernethy seconded the motion, the motion passed unanimously. The 2018-2019 Medical Insurance Plan and Plan Design is attached as Exhibit C and incorporated by reference as if fully set out within these minutes.

VII. *Utility Rate Model* – Dale Schepers, of McGill & Associates, provided Council with a Beech Mountain Water and Sewer Utility Rate Review Analysis. Mr. Schepers stated that he was the author of the spreadsheet before Council. Started out with a Capital review. Took the 20-year schedule and plugged it into a rate predictor. This prompted a closer look at the rates themselves to see when do we need to do it, how do we need to do it. The rate analysis before Council includes all of the costs being organized and predicted. Started on the expense side, looked at the patterns and then created a projection forward. This year we have added an additional 5 years to the model. Typically, you only do 5 years. Anything beyond that gets a little fuzzy. One reason we did this was to be able to plug in the Water Intake project. This model does not include those figures right now. Councilman Sauer questioned how close the test materialized to the actual that has occurred. Mr. Schepers stated that the town had a rate adjustment

that took effect in July 2017 to achieve the cash needs approach goal of \$77,000.

Robert Heaton clarified pump expenses for Ashwood and Mill Pond that the town is paying approximately \$150,000 for these pumps. By spending another \$150,000 it saves the town a lot of money over the next 20 years. Mr. Schepers stated that the I&I is being looked at and incorporated as engineers are able to review projects for costs.

Mr. Schepers reviewed the rate adjustment numbers. Mr. Schepers stated that these numbers do include inflation for the fiscal year 2019. Mr. Schepers clarified that the rates can be adjusted as Council desires. The percentages allow good communication with the town's customers about rate changes. Another rule of thumb is that you should be paying off 20 percent of your debt service every ten years. Mr. Schepers stated that you are under that today. Mr. Schepers reviewed settling debt and the economy of scale for the interest you pay on the dollars the town borrows. Councilman Abernethy asked why the Water Intake was not plugged in as a point of reference. Mr. Schepers stated that this can be added. Manager Holloman stated that staff has discussed adding this in. This will probably be \$1 extra charge every year for five years. Manager Holloman stated that staff is also working towards funding the project through other funding mechanism. Manager Holloman stated that a more realistic goal would be to include approximately 1/3 of the cost of the project in the rate schedule. Manager Holloman stated the proposed budget this year has a \$2.50 increase for water, with \$1.00 going towards the Watauga Intake Project, and \$1.50 increase for sewer. Mr. Gsteiger questioned growth in meters. Mr. Heaton stated that right now staff is not including this figure. Manager Holloman stated that Mr. Schepers would be presenting information to the community at the Town Hall Meeting scheduled June 25, 2018.

The Beech Mountain Water and Sewer Utility Rate Review Analysis is attached as Exhibit D and incorporated by reference as if fully set out within these minutes.

Mayor Castiglione stated that Council would take a 5-minute break at 11:12 a.m.

Mayor Castiglione reconvened the meeting at 11:21 a.m.

Public Presentation of the 2018-2019 FY Budget – Manager Tim Holloman stated that the presentation and budget would be available online tomorrow. Mr. Holloman reviewed the tax base and rate. There was no

request for change this year. Finance Officer Steve Smith stated that Avery County 17% for 10.5 million dollars roughly. North Carolina General Statute 159.11(e) requires each taxing unit to public a revenue neutral tax rate as part of its budget for the fiscal year following revaluation. Avery County represents approximately 13 to 14% of the town's total valuation. The calculation was reviewed with Council. Manager Holloman reviewed the budget. Manager Holloman pointed out two major differences. One was in Administration 10.410-9100 to transfer \$150,000 for to the Water/Sewer Fund. The other was for a \$5,000 contribution to the Historical Society. Normally the town provides \$1,000. This is a one-time request. Vice Mayor Kaufman questioned the increase in Christmas Lights. Manager Holloman stated that the TDA does fund the smaller lights. The town is looking to upgrade with some higher quality lights. Vice Mayor Kaufman questioned contracting out. Mayor Castiglione stated the town contracted out for installation of Christmas lights a couple of years ago and that this was a disaster. Manager Holloman reviewed the Capital Outlay. The Tax Administrator position has been combine with the Utility Clerk position. Mr. Smith stated that the State Treasurer has not provided the final retirement numbers but that these usually do not fluctuate more than a quarter of a one percent. The 401k includes an estimated 3% matching.

Discussion moved to capital expenditures in the Police Department. Vice mayor Kaufman asked if the radar records the number of people that are speeding and what other features the software provides. Police Chief Barnett stated that the software does have the ability to record the number of speeders along with date, time, and other information.

Manager Holloman pointed out that individual computers would not show up on Capital Outlay. Capital Outlay typically reflects those items that are \$5,000 or more.

The quick response vehicle. Mayor Castiglione questioned the part time position in the Fire Department. Fire Chief Bob Pudney stated that it is challenging to find someone qualified or a part time employee. Vice Mayor Kaufman questioned the disbanded Drug Force Task Force. Police Chief Barnett stated that this was a program that local governing agencies participated in funding the Drug Task Force. Police Chief Barnett stated that the town does have mutual aid agreements in place with Watauga County and the Town of Boone. Councilman Marquardt questioned the 4 police vehicles that were purchased in 2017. Vice Mayor Kaufman stated that Council approve the purchase of two more after the initial purchase of two because a special price was offered. Mayor Castiglione stated that this was also funded by money that was located by staff that had been earmarked for the Police Department.

Manager Holloman moved discussion to the Building department and stated that the Building Codes Administrator is leaving in 1 year. The budget includes a full time Administrative Assistant. The Town Planner is going to pick up the majority of the inspections. John Merritt will become a part time employee for the town. The town will keep Mr. Merritt's licenses active for several years following his retirement. Manager Holloman stated that there is funding for a couple of interns at \$9.00 an hour. The budget has a new plotter and copier. Vice Mayor Kaufman pointed out that these items could be leased.

Manager Holloman reviewed the debt schedule and then the resurfacing. There is \$175,000 budgeted for paving. Skiway Circle needs paving as does Cricket Way. Mayor questioned the gravel on the roads. Mr. Heaton stated that the roads are stabilized and that staff is looking at some different ways to evaluate before proceeding in a direction. Vice Mayor Kaufman questioned if the town had a street sweeper. Mr. Heaton stated that the town did and that it was approximately 20 years old. Mr. Heaton stated that the plan is to rent one a sweeper attachment to see how it works before purchasing. Vice Mayor Kaufman asked if there is a spreader for the salt. Mr. Heaton stated yes, that the town has two. Manager Holloman reviewed the Recreation Department next. Manager Holloman stated that \$150,000 for the Parks and Recreation Trust Fund Grant will be removed. If the town is a recipient of the grant staff will request a budget amendment. Parks and Recreation Director stated that staff did receive a new equipment quote that included more items than originally requested and that the town received a discount. The cost for the budgeted truck has gone down so that there is an overall dollar decrease in the budget for Capital Improvement Plan. Councilman Abernethy stated that the salesman and another individual from the equipment company live here on the mountain. Council discussed adding video equipment to the meeting room at Buckeye Recreation Center and requested a quote added to the proposed budget. Mr. Royall requested that the projector equipment be retractable.

Manager Holloman moved onto reviewing utilities. Mayor Castiglione questioned the increase in dollars for training. Mr. Heaton stated that the costs of classes have increased some and that the other the other departments under his supervision outside of water and sewer were also now attending classes. Mr. Heaton reviewed the generator and pump replacement requests. Ashwood and Millpond are the two major pumps on the mountain. The pumps at these locations have been in since 1984. If we loose these pumps we would loose eighty-percent of the water supply to the town. Mr. Heaton stated that the hydrant replacement, meter replacement, and I&I work continues annually. Most of the I&I is manhole repair. Last year some of the lines on the trails were repaired.

Mayor Castiglione questioned if the town went to curbside if there would be equipment needs. Manger Holloman stated that the town would be selling the garbage trucks and that depending on how the recycling centers are set up. Councilman Abernethy asked if there was any competition for contracting for garbage service or if Republic Service was the only provider. Manager Holloman stated that GDS and Public Services have defined areas. Council discussed the issue with having garbage from two counties. Manger Holloman stated that Republic Service has contracts with both counties. Manager Holloman reviewed the special fund for Dog Park contributions explaining that this fund can have other items, such as sold police t-shirt sales. Also the Director of Tourism and Economic Development has requested a future remodeling of the public bathrooms. Manager Holloman stated that staff is considering combining the Visitor's Center and Town Hall. Manager Holloman stated that the cost of paving Buckeye Road has increased to \$2,700,000.

Mr. Royall reviewed the fire alarm system. It has issues with sending out trouble alarms when there is no problem. There have been two refurbished models put in. The town did not pay for the first refurbished model because it did not work. Mr. Royall stated that the real cost with looking at going with a different company is that the sprinkler system would also more than likely have to be replaced. Councilman Marquardt questioned where the money for the salt building was in the budget. Manager Holloman stated that the building was being designed now and is not accounted for in the budget. Councilman Marquardt questioned what Council's intention was if there was no salt building in place. Manager Holloman stated that the town will have to make a salt purchase early of the year. Councilman Abernethy questioned the life expectancy of the building. Mr. Heaton stated that the life expectancy is twenty-five years. Councilman Abernethy questioned the difference of the metal roof and the round roofs you see. Mr. Heaton stated that the difference was the 130-mile an hour wind load.

The 2018-2019 fiscal year draft budget presentation is incorporated Exhibit E and incorporated by reference as if fully set out within these minutes.

VIII. 2018-2019 FY Budget Discussion – Budget discussion was held during the presentation.

IX. Adjourn – Upon motion by Councilman Sauer, seconded by Councilman Abernethy, the Council voted unanimously to adjourn at 12:33 p.m.

Minutes approved by Town Council on May 8, 2018.

Renee D. Castiglione, Mayor

ATTEST:

Steve Smith
Deputy Town Clerk

Shane Outdoor Park Site Specific Master Plan

For the Town of Beech Mountain, North Carolina
Adopted 2018

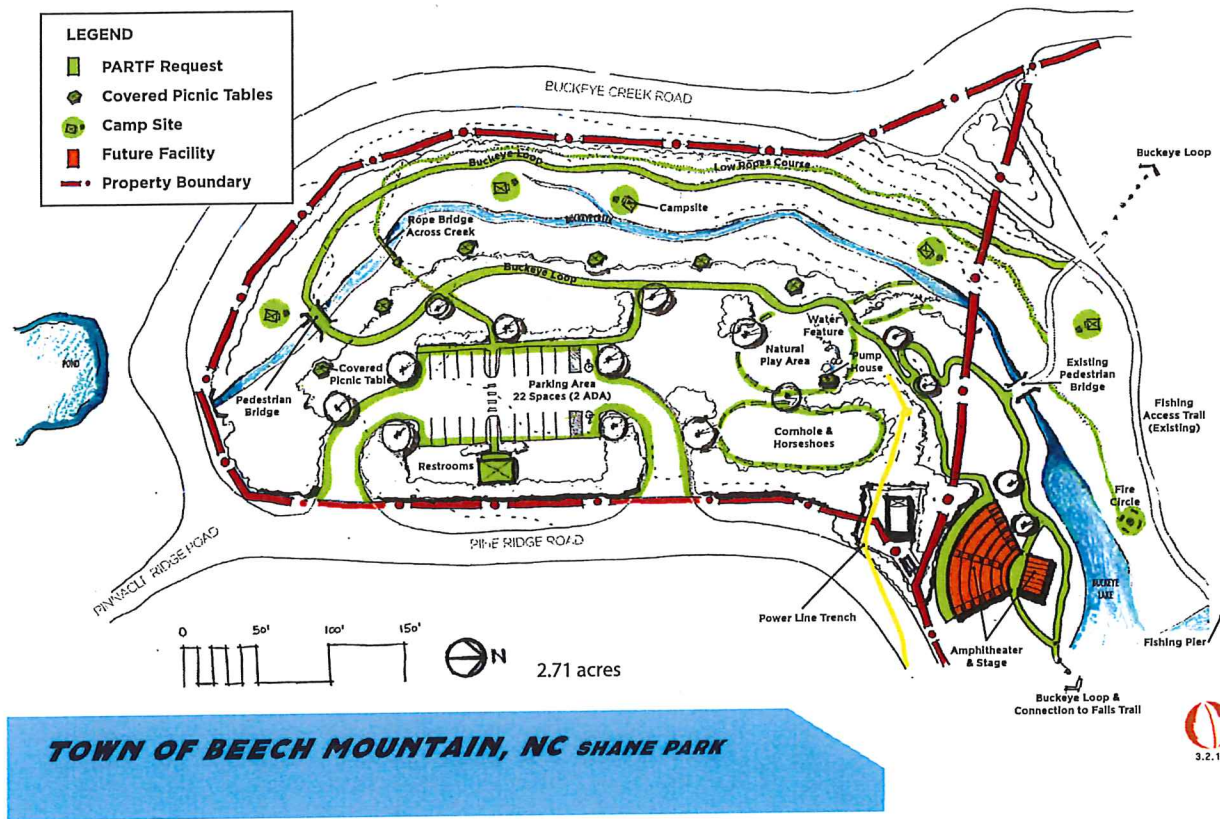


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Shane Outdoor Park
Site Specific Master Plan,
For the Town of Beech Mountain, North Carolina

Elected Officials:

Renee Castiglione, Barry Kaufman, Weidner Abernethy
Wendel Sauer, Carl Marquardt

Town Manager - Tim H. Holloman

Prepared By:

Shane Outdoor Park Adhoc Committee

Dr. Ronald and Susan Shane - Land donor's

Paul O'Connell

Barbara Piquet - Recreation Committee

Fred Pfohl - Recreation Committee Chairman

Robert Heaton - Director of Infrastructure

Sean Royall - Parks and Recreation Director

Kate Gavenus - Tourism Development Authority

Tim Holloman - Town Manager

Town of Beech Mountain Parks and Recreation Committee:

Fred Pfohl

Rory Ellington

Nancy Owen

Barbara Piquet

Loretta Wagner

Jeff Fabri

Gloria Alge

Shane Outdoor Park Site Specific Master Plan

Site Analysis

Overview

The town of Beech Mountain was donated a parcel of land by Buckeye Lake in September 2017. This parcel was donated for the sole purpose of offering the community new recreation facilities. The goal of the park is to offer visitors and residents new forms and opportunities to get outside in nature and recreate.

The park is to host the first legal tent campsites on Beech Mountain. It will have natural play areas, picnic shelters, bathrooms, water feature for play, provide additional lake access for fishing and canoeing, amphitheater, and connect with new hiking and mountain biking trails.

Site Description

The land is located at 1492 Pine Ridge Rd. This land is directly south to the headwaters to Buckeye Lake (Buckeye Creek). It is 2.71 acres. Buckeye Creek runs through the site. It is relatively flat, mostly gravel lot with surrounding rhododendron. There is a steep bank on the west side of the property, across Buckeye Creek where trails will be built.

Past/Current Property Use

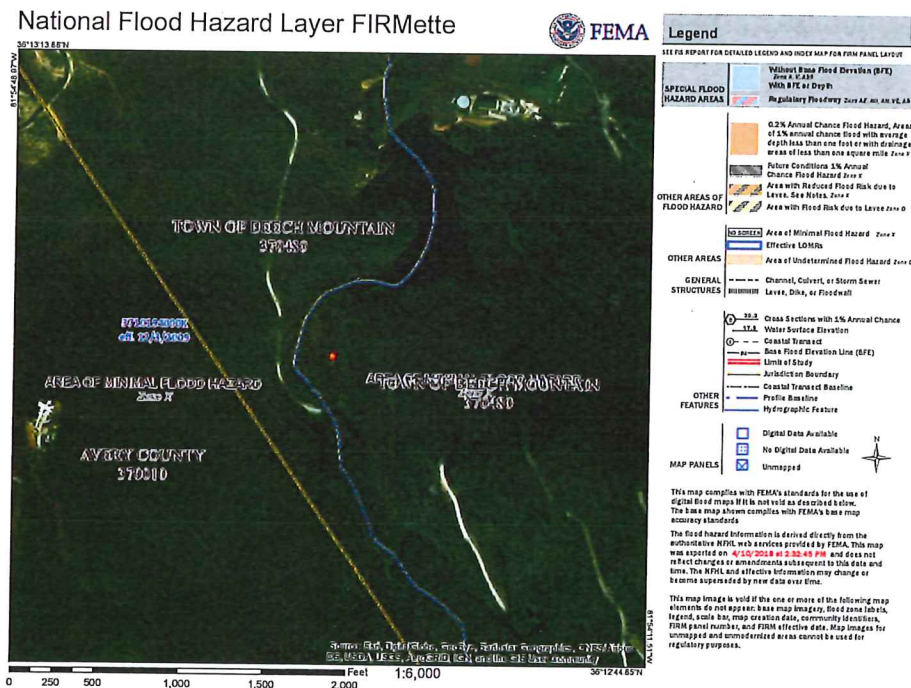
This parcel has been used by the town for storage of building supplies such as rebar, fencing, gravel, concrete. The site was cleaned and chain link fencing was removed in October 2017.

Wetlands

None exist.

Floodplains

The site is not in a dangerous floodplain. It is designated as a Zone X floodplain. See attached map.



Shane Outdoor Park Site Specific Master Plan

Tree and wildlife species

From: *Wildflowers and Plant Communities of the Southern Appalachian Mountains and Piedmont* by Timothy P. Spira; pages 141 to 146

Dominant Tree Species

- Red maple *Acer rubrum*
- Sweet birch *Betula lenta*
- Tulip tree *Liriodendron tulipifera*
- Eastern hemlock *Tsuga Canadensis*
- Yellow birch *Betula alleghaniensis*
- American beech *Fagus grandifolia*

Dominant animal species at Shane Park Site

- Eastern gray squirrel *Sciurus carolinensis*
- White tailed deer *Odocoileus virginianus*
- Eastern wild turkey *Meagris gallopava silvestris*
- American black bear *Ursus americanus*
- Eastern cottontail rabbit *Sylvilagus floridanus*
- Virginia opossum *Didelphis virginiana*
- Groundhog *Marmota monax*

Utilities

There is a sewer lift station that was built in 1993. In 2016 the town dug a. The well is pumping water to Buckeye Lake. This will also be used in our water play feature. The site will also utilize sewer, water and electricity.

Ground Disturbance / Site Clearing

2.7 acres

New Facilities

A new water pump house with water feature will be built. The pump house is 8'x8' and the water "stream" feature will be 75' long by roughly 6 ft wide. The pump house is a concrete building with rock exterior and the water "stream" will be made of rock and a rubber membrane for water to flow. The bathroom facilities will be 29'x38'. The parking lot will be 116'x60' with gravel as the base. The amphitheater will have added dirt and formed into flat rows for stadium style seating. The Stage is a 16'x24' wooden stage.

Permits

None needed.

Recreational Needs

Goal R.G1: Beech Mountain becomes a well-known and praised recreation destination- locally, regionally, and even nationally

- R.G1.P1: Effectively market our recreation offerings

Goal R.G2: Beech Mountain will offer recreational programs and services that are unparalleled

- R.G2.P1: Strive to offer the best programming and activities that are fun, safe, fulfilling, and rewarding.

Goal R.G2 continued:

- R.G2.P2: Beech Mountain will have recreation programs that reflect our community's character and values.

Shane Outdoor Park Site Specific Master Plan

Goal R.G3: Beech Mountain's recreational facilities (indoor and outdoor) stay second to none in terms of quality, maintenance, availability, friendliness

- R.G3.P2: Our programs remain conscious of aesthetics and the importance of beautification of the community
- R.G3.P3: Where possible, recreation programs help to conserve the natural environment and remain compatible with the environment at all times
- R.G3.P4: Look for opportunities to improve upon existing facilities and amenities
- R.G3.P5: Consider new facilities when appropriate

Goal R. G4: Beech Mountain will encourage participation in recreation programs

- R.G4.P1: Effectively communicate about recreation opportunities
- R.G4.P2: Market activities and programs to full-time residents and out-of-town residents and visitors
- R.G4.P3: Offer a variety of recreational programs and amenities that serve groups of diverse abilities and interests

Goal R. G5: Beech Mountain will have an interconnected trail network that links parks, neighborhoods, and communities

Program Description

The Shane Outdoor Park will be a new recreation facility for the Town of Beech Mountain. It will be located on a donated parcel of land. The park will host tent campsites, a natural play area, a low ropes course, bathroom/shower facilities, parking lot, picnic tables and shelters, trail access, lake access, and an amphitheater with ADA-compliant seating. The park will be located beside Buckeye Lake and within walking distance to Buckeye Recreation Center, the town's public recreation facility. The park will also be a connection point for a newly designed and built hiking and mountain biking trail that will loop the lake and provide a connection between Buckeye Recreation Center and the Shane Outdoor Park.

The Town of Beech Mountain is dedicated to offering the most up-to-date recreational offerings and new facilities to grow their Parks and Recreation department. With the construction of the Shane Outdoor Park, the town will be making a large stride to continue with their Master Plan in building new facilities. As the town grows, its recreational opportunities will need to as well. Being an outdoor destination mountain town that is dependent upon a visitor-based economy, a frequent question we receive is, "where can my family and I camp?" Currently there is no legal camping allowed on Beech Mountain, and the Shane Outdoor Park will become the first tent specific sites. Camping is a great activity for families and those wanting to experience the outdoors more intimately.

Shane Outdoor Park Site Specific Master Plan

Along with new opportunities, there will also be a water feature that leads into a creek where kids and adults can splash, explore and play in a natural mountain creek. With no pool at Buckeye Recreation Center, this will be a great addition to the park and offerings for the public. Buckeye Lake does not allow swimming, so this feature will be a great addition to the park. The Buckeye Lake Loop trail will connect through the park, this trail will give users a nature trail to lead to fishing access, boat access, and a nice hike to the Buckeye Recreation Center if desired. With the trail being directly connected to the park, there are several opportunities to build additional recreation offerings on the trail. With the trail running through the park and camping on site, we will need bath-rooms and shower facilities. The bathrooms will also be a great addition to the amphitheater which we plan to use for small concerts, outdoor education classes, summer movie nights, and many more new and fun activities for guests. We will also be constructing a parking lot for the park.

This park is much needed for Beech Mountain. Recreation in all forms, from skiing, hiking and mountain biking, golf, athletics and fitness, fishing, and many more, is paramount to the town's survival. Being able to provide a new facility with never-before-offered opportunities is vital for the town to grow. By continuing to grow and expand our offerings, the return on our investment in this park will be seen through real estate sales, tourism dollars, and increased business at local stores and restaurants.

Physical Needs

The town now owns the site. Construction will consist of grading for a parking lot that will be 116'x60'. We will need to grade and build an additional driveway into the park as well. The site will have a shower and bathroom facility. There will be a pump house constructed to cover an on-site well. The pump house will also have a 75' water stream link it to Buckeye Creek. The amphitheatre and stage will also be constructed as a new facility.

The town will look to build this park in three phases in conjunction with Destination by Design:

Phase I Creek Feature, Parking and Trails

- Parking Area (14,000 sq ft)
- Pump house
- Water feature (includes all boulder work)
- Streetlights for parking area

Phase II Restroom & Picnic Shelters

- Restrooms
- Benches
- Covered Picnic Tables

Phase III Amphitheater

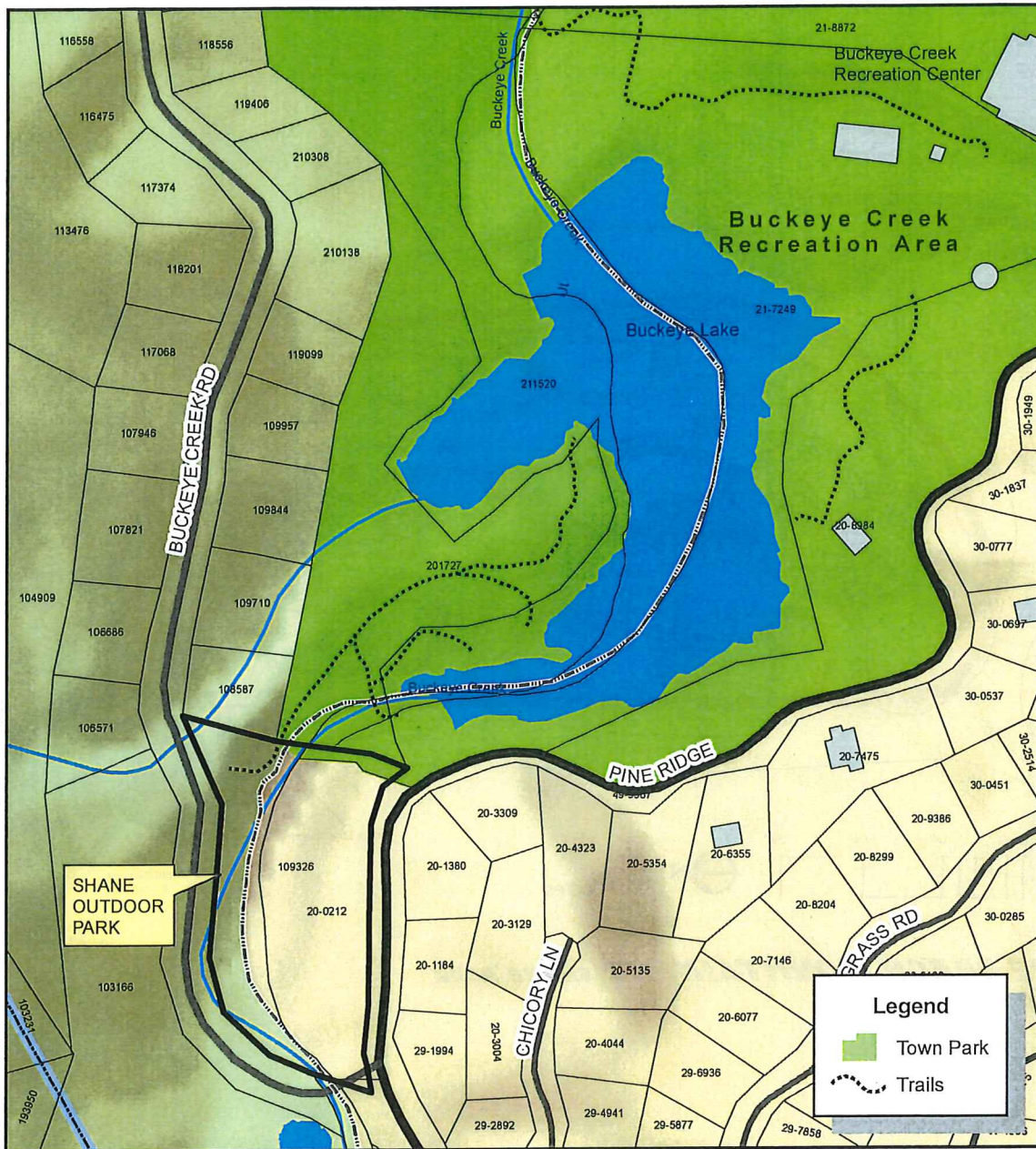
- Amphitheater 110 Seats
- Stage 16' x 24'
- Fishing Pier

Shane Outdoor Park - Town of Beech Mountain
April 2018

Project Elements	Unit	Unit Cost	Total Item Cost
Building and/or Renovating Costs			
Phase I.			
Water pump house and feature	Lump Sum	\$87,000	\$87,000
Streetlights for parking and campground (10 lights/shipping and installation)	Lump sum	\$1250	\$12,500
Parking lot (14,00 sq. ft. - 22 spaces, 2 ADA)	Lump Sum	\$90,000	\$90,000
Site Preparation (clearing, grading, and erosion control)	2.7 acres	\$40,000	\$40,000
Phase II.			
Restrooms	Lump Sum	\$150,000	\$150,000
Benches (7@ \$1200)	Lump Sum	\$1,200	\$8,400
Covered Picnic Tables (6@ \$7,865)	Lump Sum	\$7,865	\$47,190
Phase III.			
Fishing Pier (8'x16')	Lump Sum	\$12,000	\$12,000
Amphitheatre (110 seats)	Lump Sum	\$250,000	\$250,000
Stage (16'x24')	Lump Sum	\$80,000	\$80,000
Amphitheatre lights (10 @\$850, \$1,500 shipping)	Lump Sum	\$10,000	\$10,000
Parking lot (14,00 sq. ft. - 22 spaces, 2 ADA)	Lump Sum	\$90,000	\$90,000
Cost to Build or Renovate			\$787,090
Planning and Incidental Land Acquisition Costs			
Preliminary design, survey and appraisals, cost of preparing the application.	11%	\$90,000	\$90,000
Total Project Cost			\$877,090

Shane Outdoor Park Site Specific Master Plan

Site Vicinity Map



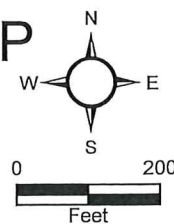
SHANE OUTDOOR PARK MAP

Source: Beech Mountain GIS

Author: Preston Yates

Date: 4/5/2018

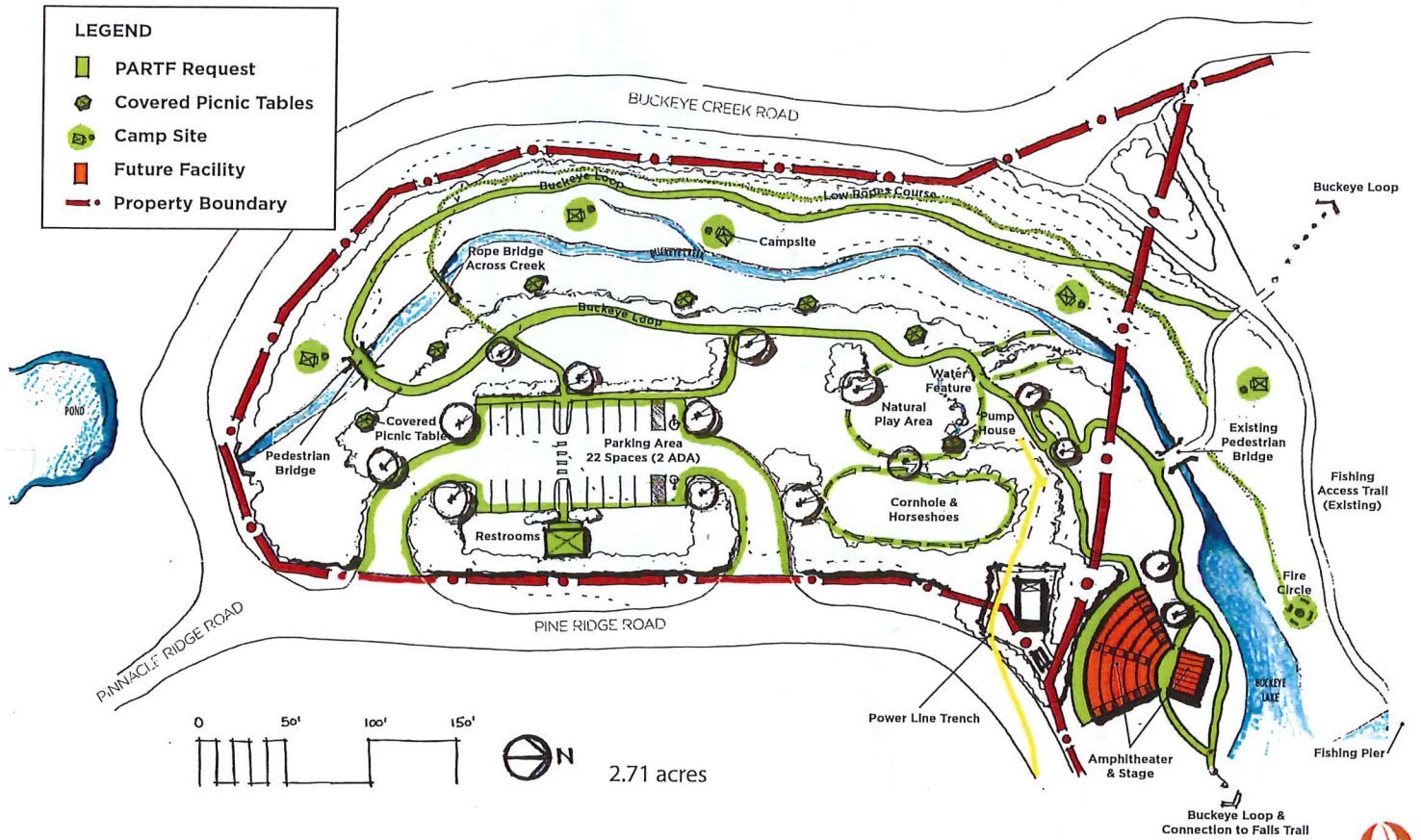
User Name: pyates



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Shane Outdoor Park Site Specific Master Plan

Park Concept



TOWN OF BEECH MOUNTAIN, NC SHANE PARK



Shane Outdoor Park Site Specific Master Plan

Public Involvement

In January of 2018, at the Beech Mountain Town Council meeting, Destination by Design presented their park concept that had been worked on and approved by the Special Shane Outdoor Park Adhoc committee. This meeting allowed attendees to see and hear about the project. In April of 2018 a public meeting was held at town hall with the Town Council and Recreation Committee to present to the public the Shane Outdoor Project and PARTF application. The meetings were publicised in newspaper ads, websites, social media, and listed on town hall's meeting schedule board.

The recreation director also attended the Beech Mountain Chamber of Commerce and the Tourism Authority Development monthly meetings to present the project and ask for the public boards support for the project. All boards voted unanimously in favor of the project and expressed their high interest in the park being built.

Adopted this 24th day of April 2018.



Renee D. Castiglione, Mayor



ATTEST:



Jennifer L. Broderick, Town Clerk

Council Members

Renee Castiglione, Mayor
Barry Kaufman, Vice Mayor
Carl Marquardt
Weidner Abernethy
Wendel Sauer



Town Manager
Tim H. Holloman

Town Attorney
Stacy C. Eggers IV

RESOLUTION NO. 2018-05

RESOLUTION TO APPROVE ASSIGNING FUND BALANCE TO SHANE OUTDOOR PARK PROJECT

WHEREAS, The Town of Beech Mountain is a resort community with a long history of supporting the pursuit of quality recreational opportunities through fostering efforts to make the town's recreational programs and amenities the best they can be; and

WHEREAS, Beech Mountain's adopted 30 year Comprehensive Plan embraces this core concept in the purpose of the plan for the town's recreation, parks, and trails stating that the overarching goal is "to ensure that Beech Mountain's efforts are aligned towards making our recreational programs and amenities the best they can be"; and

WHEREAS, the vision for Shane Outdoor Park first began for the town December 2016 when the Town accepted property donated to provide recreational activities and peaceful enjoyment of the property by the residents and guests of the Town; and

WHEREAS, in August 2017 the Beech Mountain Town Council moved to proceed with developing a Master Plan to support the Town's recreational needs on this property through forming an Ad Hoc Committee to work on the plan; and

WHEREAS, the Town Council designated this property Shane Outdoor Park September 12, 2017, recognizing it as a space to provide educational and outdoor opportunities for generations to come; and

WHEREAS, the Town Council has amended the Parks and Recreation budget for 2017/2018 Fiscal Year to include the Shane Outdoor Park to its Capital Improvement Plan; and

WHEREAS, the Town Council designates and assigns \$200,000 of Fund Balance for the Shane Outdoor Park project; and

WHEREAS, Shane Outdoor Park will provide a new outdoor venue that will support a 110 seat amphitheater with a 16' x 24' stage, designated natural play

areas, water features, connectivity to the town's existing trail system, a rope bridge, covered picnic tables, and parking; and

WHEREAS, the connectivity to the town's trail system provides easy access to the Buckeye Loop Trail, Falls, Trail, and a fishing access trail that leads to a fishing pier on Buckeye Lake; and

WHEREAS, Shane Outdoor Park will increase recreational and cultural opportunities for the community through programming and event planning; and


NOW, THEREFORE, BE IT RESOLVED the Town Council designates and assigns \$200,000 of Fund Balance in support of the vision for Shane Outdoor Park to continue to invest in quality recreational and outdoor cultural experiences for generations to come.

This resolution adopted this 24th day of April, 2018.


Renee D. Castiglione, Mayor



ATTEST:


Jennifer L. Broderick,
Town Clerk

Council Members
Renee Castiglione, Mayor
Barry Kaufman, Vice Mayor
Carl Marquardt
Weidner Abernethy
Wendel Sauer



Town Manager
Tim H. Holloman

Town Attorney
Stacy C. Eggers IV

**PROCLAMATION
RECOGNIZING MAY 18, 2018 AS ARBOR DAY**

WHEREAS, The Town of Beech Mountain recognizes that trees are a precious natural resource that improve the appearance of our community, increase the value of commercial and residential property, moderate air temperature, reduce energy costs, soil erosion and storm water runoff, and produce life-giving oxygen; and

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this special day, known as Arbor Day, is now observed throughout the nation and the world; and

WHEREAS, the Town of Beech Mountain has created a Tree Committee with the goal of conserving, protecting, maintaining, and enhancing trees in town spaces; and

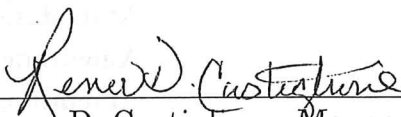
WHEREAS, on May 18, 2018 the Town of Beech Mountain will celebrate Arbor Day by planting a Concolor Fir on town property, by providing educational materials regarding the importance of a healthy forest, and by publicly presenting the Town's "Tree City USA" Award.

NOW, THEREFORE BE IT RESOLVED that I, Mayor Renee D. Castiglione, of the Town of Beech Mountain North Carolina officially proclaim May 18, 2018 as Arbor Day in the Town of Beech Mountain, and I urge all citizens to join us to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations


Proclaimed this the 10th day of April, 2018.





Renee D. Castiglione, Mayor

Attest:



Jennifer L. Broderick, MMC

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
2017-2018 BUDGET ORDINANCE
AMENDMENT # 7-2018**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE
OPERATING EXPENSES FOR TOWN OF BEECH MOUNTAIN**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

A. EXPENDITURES

1. To provide for increases and/or (decreases) in existing Funds:

a. General Fund:

1. Special Projects Department

Longevity Pay	\$1,250
FICA	450
Employee Insurance	5,500
401K	1,500
Data Processing	250

2. Public Works Department

Contract Services	100,000
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<u>TOTAL ADJUSTMENT TO EXPENDITURES</u>	<u>\$108,950</u>
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B. REVENUES

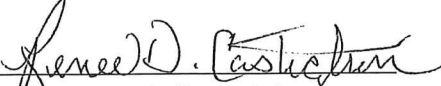
1. To provide for adjustments to revenues:

a. Appropriated Fund Balance	\$108,950
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<u>TOTAL ADJUSTMENT TO REVENUE</u>	<u>\$108,950</u>
-------------------------------------------	-------------------------

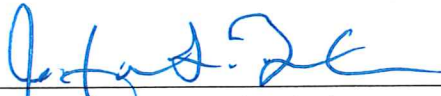
C. FY 2017 – 2018 Original Budget	\$6,785,588
Amendment # 1	35,000
Amendment # 3	25,000
Amendment # 4	26,150
Amendment # 5	2,500
Amendment # 6	28,000
Amendment # 7	108,950
FY 2017 – 2018 Amended Budget	<u>\$7,011,188</u>

APPROVED THIS THE 10TH DAY OF April 2018



Renee D. Castiglione, Mayor

ATTEST:



Jennifer L. Broderick, Clerk



MINUTES
BEECH MOUNTAIN TOWN COUNCIL
Regular Meeting – May 8, 2018

- I. CALL TO ORDER** – Mayor Renee Castiglione called the regular meeting of the Beech Mountain Town Council to order at 3:00 p.m., Tuesday, May 8, 2018 in the Town Hall Council Chambers located at 403 Beech Mountain Parkway Beech Mountain North Carolina 28604. Other Council Members present were Barry Kaufman, Carl Marquardt, Weidner Abernethy, and Wendel Sauer. A quorum was present. Town Attorney Stacy C. Eggers, IV was present. Staff members present included Town Manager Tim Holloman, and Town Clerk Jennifer Broderick.
- II. Adoption of Agenda** – Councilman Sauer motioned to approve the amended agenda. Vice Mayor Kaufman seconded the motion, the vote carried unanimously.
-
- III. Closed Session – Pursuant to NC GS 143-318.11(a)(3) Attorney Client Matters and NC GS 143-318.11(a)(6) Personnel Matters** - At 3:01 p.m., Councilman Sauer moved to enter closed session pursuant to N.C. Gen. Stat. §143-318.11 (a)(3) for the purpose of discussing attorney-client matters and NC GS 143-318.11(a)(6) Personnel Matters. The motion was seconded by Vice Mayor Kaufman and passed unanimously.
- IV. Invocation** –Town Manager Tim Holloman presented the invocation.
- V. Pledge of Allegiance** – Mayor Castiglione Kevin Ledford, Baker Ledford and Boy Scott Troop 807 Life Scout, Michael Holloman led the Pledge of Allegiance to the flag.
- VI. Other Business** – There was no other business.
- VII. Consent Agenda** – Mayor Castiglione opened the floor for Council to take action on the consent agenda. Councilman Sauer motioned to approve the consent agenda. Councilman Abernethy seconded the motion, the vote passed unanimously. The consent agenda was approved as follows with consent agenda item ‘E’ attached as Exhibit B and consent agenda item ‘F’ attached as Exhibit C. Exhibit B and Exhibit C are incorporated by reference as if fully set out within these minutes.
- a. April 10, 2018 – Regular Meeting*
 - b. April 10, 2018 – Closed Session*
 - c. April 23, 2018 – Special Meeting*
 - d. May 4, 2018 – Special Meeting*

- e. Budget Amendment #8*
- f. Order to Advertise Delinquent Property Taxes*

VIII. Public Comment – There was no public comment

IX. Public Hearing

a. Public Hearing to Hear Input on the Proposed Ordinance Amendments Clarifying Application of Minimum Lot Size §154.105

– Vice Mayor Kaufman motioned to open the public hearing, Councilman Sauer seconded the motion. The vote passed unanimously. Town Planner Preston Yates stated that this is a zoning amendment to clarify minimum lot sizes of existing lots of record. Attorney Eggers stated that this is to ensure that these lot owners know they do not need to seek a variance for their grandfathered lots. Vice Mayor Kaufman motioned to close the public hearing, Councilman Sauer seconded the motion. The vote passed unanimously.

b. Public Hearing on the Proposed 2018-2019 FY Budget – Councilman Sauer motioned to open the public hearing, Vice Mayor Kaufman seconded the motion. The vote passed unanimously. Town Manager Tim Holloman stated next meeting is 2 pm. Minor changes are quotes for a different phone system. The phone system is \$7,500 which will reduce the monthly bill. 4,500 for relief of the viewing scopes beside Katz. 8 to 10,000 for payroll software and timeclocks. No tax increase. There will be a \$2.50 water increase and a \$2.50 sewer increase. Urs Gsteiger, of 124 Raven Road, stated that largely the public's concerns have been heard (including a) Level headed approach for employee benefits and infrastructure to include the Water Intake project. Mr. Gsteiger challenged employees to find any town that will pay what this town does pay. Health Care costs. NCGS 14.1.3a violation for reorganization illegal. Approved a Special Projects Department that costs the town _____.

Frank Steele, of 114 Christie Way, stated that Mr. Gsteiger had some good points and that Council needed to pay attention. Mr. Steele stated that there are a lot of good employees for the town. Mayor Castiglione stated that the town does have a wonderful. Savings on 401 The town has already saved \$150,000. Mr. Mike Chase did not understand why the employees were still being asked to carry more of the load. Councilman Sauer motioned to close the public hearing, Vice Mayor Kaufman seconded the motion. The vote passed unanimously.

X. New Business

a. Presentation on Town's Deer and Bear Population by North Carolina Wildlife – James Tomberlin, District 7 Biologist of North Carolina Wildlife, stated Manger Holloman called requesting a presentation on deer and black bears and how to manage situations that may be a nuisance to the town. The Wildlife Resource Commission cuts the stated up into 9 districts. Commission started in 1947 by the State's Legislators. Water is not a limiting factor. Deer get a lot of water they need from the food they eat. The transitional edge of the landscape from the wooded area to the clearing area is where deer like to be and also in thick hedges. Mr. Tomberlin showed an illustration of Beech Mountain and how the land favored both of these types of land. On average a heathy doe between 2 and 7 years is going to have twins ever year. On average they are going to have one male and one girl. If the habitat is really good the doe can have 3 fawns a year. Maximum number of deer and the human population that can coexist. Browse lines are a clear way to determine if you have deer. Mr. Tomberlin asked if you routinely see more than 5 deer together. Do deer seem tame, are they standing on their hind legs to reach higher vegetation, do deer seem tame. Councilman Sauer asked how long Mr. Tomberlin drove around. Mr. Tomberlin stated that he drove around for approximately twenty minutes and did not see any deer. Mr. Tomberlin stated that this is a bad sign if the deer are tame. Marquardt stated that the ordinance strictly mentions bears. Mr. Tomberlin stated that this is a poorly written ordinance. Mayor Castiglione questioned what about birds. Mr. Tomberlin stated that wildlife should not be fed. Unpalatable landscape can be a deterrent to deer, Repellents can work depending on the deer on the local area. This is not a silver bullet. A lot of rain or precipitation will make this more of a challenge. Fencing can be a very good technique. There is a broad spectrum of fencing individual shrubs and plants. Mr. Tomberlin stated that the main thing is to put some electricity to the fence. The last method is lethal removal. Hunting is the most popular tool. We have an urban archery season during January and February. This may not be a good tool in January and February on Beech Mountain. Deer Management assistance program. This provides additional tags. Marquardt questioned if the season can be moved for tourists and weather. Mr Tomberlin stated that this may not be moved but the town may be able to work through the Deer Management Assistant program. Mr. Tomberlin stated that lethal removal is not a onetime fix. Generally town do this type of removal every three years. Regulated legal hunting is a supported sport. Mr. Tomberlin stated that it is really up to the community to decide if they have too many deer or not. When there is a situation with disease or the herd is unhealthy is generally when the Wildlife Commission is called to come in. A concerned citizen questioned a fawn dying. Mr. Tomberlin stated that sometimes there is an issue with

the lactation problem, they die from exposure. Jeff Fabri is a confirmed deer counter. She walks every day and counts deer. She has counted approximately 20 to 35 to 60 every walk. Incidents of vector born disease has increased. Ticks have doubled. There are now seven other diseases being transmitted by tics to include Zica. Watauga County keeps good records on lime disease. They are anticipating a twenty fold multiplier. The incidents of reported lime disease has increased fivefold. Mr. Tomberlin stated that this is a massive increase in vector born disease. Some f this was because of how they are being diagnosed versus how they were being diagnosed years ago. Ticks are a big concern. Mayor Castiglione stated that planting new plants is feeding the deer. Mr. Tomberlin stated that there is no way to reduce the deer population without a hunt or a disease. Citizen questioned hunting on private property. Mr. Tomberlin stated that this would be up to the town. A citizen questioned the overpopulation of Pisgah National Forrest. Mr. Tomberlin stated that there is hunting in the Pisgah National Forrest and that generally speaking there is not a deer overpopulation problem. Deer populations tend to fluctuated with the Oak Tree population. This has to do with the acorns they feed off. A citizen questioned rounding up the deer population and relocating. The Wildlife Commission found out 4 to 5 years ago that the Indian Reservation was importing deer from Ohio. The NC Wildlife Commission does not have any control over the Indian Reservation. We were able to work with the Indian Reservation to meet in the middle. A concerned citizen asked about mountain lions and whether or not the NC Wildlife Commission believes they are in the stat4e. Mr. Tomberlin stated that the NC Wildlife Commission does not believe that there is a big cat problem. There would be video footage or one would be run over by now.

Black Bears had a growth issue with the Chestnut Tree blight and illegal hunting. Black Bears were primarily hanging on in the low areas and I the swamps. So in the 1930's there was a push to save the Black Bears. Research Commission did research in the 1960's. Then in the 70's Black Bear sanctuaries were created. In the 1980's we really see them start to come back on in the Western Carolina's.

Note: Castiglione left the meeting at 5:03 p.m. and returned at 5:05 p.m.

When they come around the house and start impacting human lives then the Black Bear loses their value. That is when people want them gone and want them to ignore these types of situations.

Note: Holloman left the meeting at 5:06 p.m. and returned at 5:08 p.m.

Mr. Tomberlin stated that removing the reason why the animal is coming around the house. Bears are omnivores. They can smell a dog from over a mile away. This could be bird feeders, dog food, cat food, trashcans, dumpsters, and even composts because of the odor it is releasing. Exclusion is a good form of bear management. The Commission does a lot of work on this with bee hive owners using electric fence. Mayor Castiglione questioned taking the bears away. Mayor Castiglione stated that Beeracoda is \$1,000 to hold two trashcans. Mr. Tomberlin stated that there has been a big urban trash can study in Asheville that has been successful. Mr. Tomberlin stated that exclusion is the best option because they do not know. Mayor Castiglione stated that with the trash cans the bears already know. Mr. Tomberlin stated that this is about reeducating these bears so they know that they are not going to find an easy meal in these trashcans. Another option is harassment or hazing. This can be done with taxers and beanbags. But this is not ineffective by itself. Mr. Tomberlin stated that removing bears is not effective for a variety of reasons. They have a great homing instinct. Mr. Tomberlin stated that there is not a good area to take bears without moving them into someone else's backyard. Bears usually suffer high mortality rates in the moving process. Councilman Sauer stated that Mr. Tomberlin was stating that unless you secure or move the food source the bear population cannot be controlled. Mr. Tomberlin stated that is was accurate. The Commission has been pushing a Bear Wise program (www.bearwise.org) that is a clearing house of information to be put in rental properties, parking areas, to educate the public. Mayor Castiglione stated that leaning the grills is really important. Grills cannot be cleaned well enough to not deter bears. They will climb up your deck to get to it. Average size of an adult male is 400 pounds. There have been a few that have gone over 500 pounds. Mr. Tomberlin stated that these are natural wildlife bears not bears that have been dumpster diving. Mr. Tomberlin again directed

- b. Request to Contract for Meeting Management Services** – Mayor Castiglione stated that Manager Tim Holloman stated that this is part of the videoing. We would like to get that initiated prior to July 1st. Mayor Castiglione questioned the \$3,800 was for the meeting manager pro's. **Vice Mayor Kaufman moved to approve the contract for services, Councilman Sauer seconded the motion. Hearing no discussion to**, unanimous.
- c. Longevity Pay** – Mayor Renee Castiglione stated that the Town provides longevity pay to employees. Currently employees are eligible for longevity immediately upon hire. Council has requested to review the initial tier that is for 0 to 4 years of service for \$250. The proposed change is to 1 to 4 years of service for \$250. Councilman Sauer motioned to change the eligibility for longevity pay to 1 to 4 years of service for \$250. Vice Mayor

Kaufman seconded. Hearing no further discussion Mayor Castiglione called for the vote. The motion carried unanimously. Staff will amend the policy.

- d. Bonus Pay* – Mayor Renee Castiglione stated the Town provides bonus pay to employees. Currently employees are eligible for bonus pay immediately upon hire. Council has requested to review the bonus pay to consider requiring 1 year of service prior to November 1st.

Vice Mayor Kaufman motioned to change the eligibility for bonus pay to a full year of tenure as established by November 1st. Councilman Abernethy seconded. Mayor Castiglione questioned getting rid of the bonus with the new hires since it was good for moral. Hearing no further discussion Mayor Castiglione called for the vote. The motion carried four to 1 with Mayor Castiglione voting against.

XI. Old Business

- a. Vote on Resolution No. 2018-04: A Resolution of the Town of Beech Mountain to Clarify Application of Minimum Lot Size §154.105* – Councilman Sauer motioned to approve Resolution No. 2018-04: *A Resolution of the Town of Beech Mountain to Clarify Application of Minimum Lot Size §154.105*. Vice Mayor Kaufman seconded. Hearing no further discussion Mayor Castiglione called for the vote. The motion carried unanimously. Resolution No. 2018-04: *A Resolution of the Town of Beech Mountain to Clarify Application of Minimum Lot Size §154.105* is attached as Exhibit D and incorporated by reference as if fully set out within these minutes

XII. Town Manager and Staff Reports

Town Hall Meeting – Infrastructure and Rates – Manager Holloman stated that Council has a Town Hall meeting scheduled for Monday, June 25, 2018 at Buckeye Recreation Center located at 1300 Pine Ridge Road Beech Mountain, NC 28604. The meeting will be from 4:00 pm to 6:00 p.m.

Budget Meeting II – Manager Holloman stated that Town Council would hold their first Budget meeting on May 22, 2018 at 2:00 p.m. in the Council Chamber Room at Town Hall located at 403 Beech Mountain Parkway Beech Mountain, NC 28604. The meeting would include the public presentation of the 2018-2019 fiscal year draft budget.

Town Hall Day / Town and State Dinner – Manager Holloman informed Council that the NCLM would hold the Town and State Dinner on May 29,

2018 at 5:30 p.m. at the Raleigh Convention Center. The dinner was replacing the Town Hall Day. The League and Legislators felt this type of opportunity would create an improved opportunity for localities to interface with area representatives while maximizing the municipal presence supporting common League goals.

Note: Attorney Eggers exited the meeting at 5:27 p.m.

XIII. Town Council Comments

Councilman Marquardt stated he had spoken with some members of the TDA Board and does not like changing support for the amount of contribution of for the Beech Mountain Metric. Also he apologized for not being prepared for Insurance and restructure discussions previously.

Councilman Marquardt stated that he left the April 24th meeting a little upset about needing to vote on the plan as quickly as they could.

Deer and Bear Problem – Marquardt stated that he will be a vocal proponent of the lethal removal of the deer to control the population.

Thanked everyone and promised to be better prepared.

Vice Mayor Kaufman stated that the insurance costs that Urs is talking about is not attainable for employee's to pay. Health insurance is a moving target. Kaufman feels the employee's are getting a fair shake at this point. Eventually we will move to what you are saying but the town needs to be reasonable. Council is not trying to hurt staff. Vice Mayor Kaufman stated that the (referenced base pricing) case that Urs keeps bringing up is the only case he keeps touting. The one case does not mean that the plan does not work. It will be used, worked on, and then judged to see what it (new health plan) does.

Councilman Abernethy stated he applauded Manager Holloman and Town Clerk Broderick in saving the town money and taking these 150k savings to earmark for the Watauga River Intake project. Councilman Abernethy stated that there is some gray area that needs to be further reviewed. The employee's that the town has have to be taken care of. We have to be good stewards of the tax payer's dollars. Councilman Abernethy stated that having a longevity and bonus pay program is too much. Councilman Abernethy stated he would be in favor of getting rid of the longevity pay. It seems like it is double dipping.

Councilman Sauer stated the deer population is not shy from the public. The Wildlife expert talked about thinning through lethal means. Some of the public wants the deer thinned out but probably do not want the deer dead in their yard. Even if an ordinance was passed to permit hunting through bow and arrow then can the property owner keep them from hunting on their property. Councilman Marquardt stated that property owners can stop a deer that was shot and wounded that travelled to their property could keep a hunter from retrieving the deer. Councilman Marquardt stated that he was strongly in favor of thinning the herd. Councilman Sauer stated that a successful program is one that occurs every three years.

Jeff Fabri stated that a public service announcement needs to be made to educate the public. Mayor Castiglione stated opposition to thinning the deer herd through lethal means. There are a lot of people that are going to be traumatized by lethally taking action. A citizen stated that including educational information at the Town Hall would help.

Arbor Day Celebration – May 18, 2018

May 19, 2017 – Beech Mountain Metric

Pretty in Pink Fashion Show on June 15, 2018. Mayor Castiglione stated that she is looking for models. It is at 11:30 for a champagne procession.

June 2, 2018 – Kiddo Fishing Derby – Bass Pro Shop has donated 30 fishing poles. Kids 12 and under.

XIV. Adjourn – Upon motion by Councilman Abernethy, seconded by Vice Mayor Kaufman, the Council voted unanimously to adjourn at 5:49 p.m.

Minutes approved by Town Council on June 12, 2018.

Renee D. Castiglione, Mayor

ATTEST:

Steve Smith
Deputy Town Clerk

**ATTACHMENT TO MINUTES
BEECH MOUNTAIN TOWN COUNCIL
Regular Meeting – May 8, 2018**

EXHIBIT A – Removed

EXHIBIT B – Budget Amendment #8-2018

EXHIBIT C – Order to Advertise Delinquent Property Taxes

EXHIBIT D – Resolution No. 2018-04: A Resolution of the Town of Beech Mountain to Clarify Application of Minimum Lot Size §154.105

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
2017-2018 BUDGET ORDINANCE
AMENDMENT # 8-2018**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE
OPERATING EXPENSES FOR TOWN OF BEECH MOUNTAIN**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

A. EXPENDITURES

1. To provide for increases and/or (decreases) in existing Funds:

a. General Fund:

1. Building and Inspections

Contract Services 15,000

TOTAL ADJUSTMENT TO EXPENDITURES **\$15,000**

B. REVENUES


1. To provide for adjustments to revenues:

a. Appropriated Fund Balance 15,000

TOTAL ADJUSTMENT TO REVENUE **\$15,000**

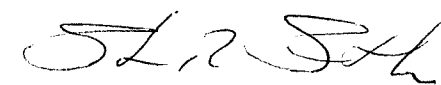
C.	FY 2017 – 2018 Original Budget	\$6,785,588
	Amendment # 1	35,000
	Amendment # 3	25,000
	Amendment # 4	26,150
	Amendment # 5	2,500
	Amendment # 6	28,000
	Amendment # 7	108,950
	Amendment # 8	15,000
	FY 2017 – 2018 Amended Budget	<u>\$7,026,188</u>

APPROVED THIS THE 8TH DAY OF May 2018



Renee D. Castiglione, Mayor

ATTEST:



Jennifer L. Broderick, Clerk
Steven R. Smith
Deputy Town Clerk

Council Members

Renee Castiglione, Mayor
Barry Kaufman, Vice Mayor
Weidner Abernethy
Carl Marquardt
Wendel Sauer



Town Manager
Tim H. Holloman

Town Attorney
Stacy C. Eggers IV

ORDER TO ADVERTISE
2017 DELINQUENT PROPERTY TAXES

In accordance with North Carolina General Statute 105-369(a), the following represents the total of unpaid 2017 property taxes that are liens on real property to date: \$118,188.76

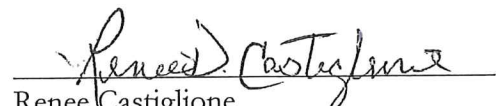

Rebecca Ward, Tax Collector


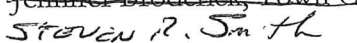
You are hereby authorized, empowered, and commanded to advertise tax liens on real property for failure to pay 2017 taxes. You shall advertise said liens by posting a notice of the liens at the entrance of Town Hall and by publishing each lien at least one time in the Watauga Democrat. Advertisements of the tax liens shall be made no later than May 31, 2018.

This order shall be a full and sufficient authority to direct, require, and enable you to advertise said tax liens in accordance with North Carolina General Statute 106-369.

Witness my hand and official seal this 8th day of May, 2018

Attest:


Renee Castiglione
Mayor


Jennifer Broderick, Town Clerk

Steven R. Smith
Deputy Town Clerk

Council Members
Renee Castiglione, Mayor
Barry Kaufman, Vice Mayor
Carl Marquardt
Weidner Abernethy
Wendel Sauer



Town Manager
Tim H. Holloman

Town Attorney
Stacy C. Eggers IV

RESOLUTION No. 2018-04

A RESOLUTION OF THE TOWN OF BEECH MOUNTAIN TO CLARIFY APPLICATION OF MINIMUM LOT SIZE – §154.105

WHEREAS, the Town of Beech Mountain is a municipal corporation established pursuant to the laws of the State of North Carolina; and

WHEREAS, the State of North Carolina has granted municipalities the power to establish and enforce land use regulations pursuant to N.C. Gen. Stat. §160A-360 *et seq.* and related zoning authority; and

WHEREAS, the Town of Beech Mountain has established minimum lot sizes for various zoning districts as set forth in §154.105 of the Town of Beech Mountain Code of Ordinances; and

WHEREAS, a number of lots within the Town of Beech Mountain were established prior to the enactment of the Town of Beech Mountain Zoning Ordinance; and

WHEREAS, the Town of Beech Mountain wishes to encourage the reasonable use of private property and to comply with constitutional due process requirements; and

WHEREAS, the Town of Beech Mountain wishes to recognize the grandfathered status of pre-existing lots as it relates to minimum lot area as set forth in §154.105 of the Town of Beech Mountain Code of Ordinances; and

WHEREAS, this section of the Code of Ordinances is in need of updating to reflect that jurisdiction by the appropriate health department may belong to either Watauga or Avery County, depending upon the location of the property.

NOW THEREFORE, be it resolved by the Town Council of the Town of Beech Mountain, that Footnote 1 of §154.105 of the Town of Beech Mountain Code of Ordinances is hereby amended to read as follows:

SECTION I: § 154.105 DIMENSIONAL REQUIREMENTS.

1. Minimum lot area shall be subject to approval from the appropriate governing Health Department. Lots subdivided prior to October 12, 1982 are not subject to the minimum lot area set forth in this section. All lots subdivided after this date shall be of a minimum area equal to or greater than the lot size set forth herein.

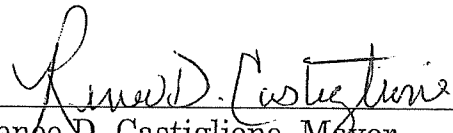
SECTION II. CODIFICATION. The provisions of Section I of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION III. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other parts of the Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION IV. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.


READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the Town Council of Beech Mountain, North Carolina, at which a quorum was present and which was held on the 8th day of May, 2018.

Adopted this the 8th day of May, 2018.



Renee D. Castiglione, Mayor

Attest:

 (SEAL)

Jennifer L. Broderick, MMC
Steven R. Smith
Deputy Town Clerk

MINUTES
BEECH MOUNTAIN TOWN COUNCIL
Special Meeting – May 22, 2018

- I. CALL TO ORDER** – Mayor Renee Castiglione called the special meeting to order at 2:00 p.m., Tuesday, May 22, 2018 within the council chambers located at 403 Beech Mountain Parkway, Beech Mountain North Carolina 28604. Other Council Members present were Berry Hoffman, Carl Marquardt, Weidner Abernethy and Wendell Saur. A quorum was present. Attorney Stacy C. Eggers, IV was not present. Staff present included Town Manager Tim Holloman, Director of Infrastructure Robert Heaton, Chief of Police Tim Barnett, Fire Chief Robert Pudney, Recreation Director Sean Royall, Assistant Recreation Director Kate Prisco, Special Projects Director Riley Hatch, Planning Director Preston Yates, Public Works Superintendent Mathew Clawson, Utility Superintendent Daniel Davis, Building Inspector John Merritt, Planning Department Intern Rachel McCoy and Finance Officer/Deputy Clerk Steve Smith.
- II. Adoption of Agenda** – Mayor Castiglione called for a motion to add the Pledge of Allegiance to the agenda. Mr. Abernethy made the motion to add the Pledge as the next item. Mr. Saur seconded the motion. Mayor Castiglione called for discussion and as there was none and therefore called for a vote. Measure was approved by all.
- III. Pledge of Allegiance**
- IV. Tourism and Development Authority Presentation** – Kate Gavenus Director of the Tourism and Development Authority (TDA) presented a power point presentation to the Council. Ms. Gavenus stressed the link between the TDA and the Town. That the TDA plays a vital role in the growth of the Town. Ms. Gavenus gave a brief history of the TDA, its foundation and make up. She also gave a run down on some year to year statistical information on the growth of the TDA, with major emphasis on the number of contacts with visitors made in the Visitor Information Center. Also covered was how the TDA Board awards grants and how this method changed so that there are two award periods one in June and another in January. Ms. Gavenus reviewed for Council some of the major goals and their outcomes, such as the paving of Buckeye Creek road, the 20-20 Vision Committee and others. The final part of the presentation focused on the 2018-2019 fiscal year budget. Total revenues projected to \$376,954 and total expenditure at \$376,954. In closing Ms. Gavenus mentioned the great staffing of the Visitor's Information Center of Elain, Lauren and herself.
- V. 2018 – 2019 Budget Discussion** – Town Manager Tim Holloman presented to Council through a power point presentation the highlights of the 2018-2019 fiscal year proposed budget. Mr. Holloman touched on the projected revenues and expenditures for the General Fund as well as the debt service payments required for the upcoming year. Mr. Holloman reviewed the same items in both the Water Utility and the Sanitation Utility Funds. Other highlights mentioned in relation to the proposed budget included, property tax rate remains 73.2 cents per one hundred dollars in value, utility monthly bill increase of four percent, a one percent COLA and one and half percent merit pay increase and the amount of fund balance available as of June 30th, 2017. At this point Mr. Holloman opened a discussion with

councilmembers regarding their concerns with the proposed budget. Mayor Castiglione asked about the take home patrol cars and if this has been incorporated into this budget. The Mayor also expressed concern with those extra miles that may be driven and whether there is a policy in place outlining what is expected from the officers. The Mayor also suggested along with Councilmember Kaufman that a full accounting be presented to council at the close of the next budget year. Mr. Holloman responded by saying that he viewed this program as a pilot program and that a policy has been written and the staff would provide results of the first year operation for review during the 2019-20 budget process. Councilmember. Abernethy expressed his desire to stay focused on the infrastructure improvements needed within the town and was pleased with the effort that this budget goes toward that purpose. Councilmember. Marquardt emphasized that utility projects are in the works. That maybe you're not seeing anything going on with construction but these projects are evolving and will go into construction phase in the near future. Councilmember Abernathy referred to the budget ordinance and asked if there is any limit on the amount the town manager can transfer form one department to another and if intrafund transfers can be done by the town manager. Mr. Holloman stated that there is no limit and intrafund transfers are allowed but that interfund transfers are not (ex. Transfers from General to Utility) and those would require council action. Councilmember. Marquardt asked about the current project list of streets to be paved in this budget. Mr. Holloman listed Skiway Circle, Skiway Rd and Village Creek Road if the homeowners agree. Mayor Castiglione revisited the change to the eligibility for employees to receive Longevity and Bonus pay and wanted to make sure that all Councilmembers understood the change and agreed to the change. There was no further discussion on the matter. The Mayor opened the floor for questions from those in attendance. Mr. Frank Steel of 107 Christie Way wanted to thank Kate Gavenus for the outstanding work and leadership she provides the TDA and Visitor's Center and implored Council to help her in the effort. Mr. Steel also thanked Susie Knepka for all the tireless effort she puts forth for the Beech Mountain community.

Renee D. Castiglione, Mayor

ATTEST:

Steve Smith
Deputy Town Clerk

\Town of Beech Mountain

Request for Council Action

FROM: Finance Officer
SUBJECT: Budget Amendment #9-2018
TO: Town Council
DATE: June 12th, 2018
REQUESTED BY: Budget Officer

Public Hearing	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Will be required
Properly Advertised	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Will be required

BACKGROUND:

To amend the General Fund, Water Utility and Sanitation budgets at year's end in preparation for the audit. There will be one final Fiscal Year End Budget amendment in July to close out the 2017-18 Fiscal Year.. This amendment also increases the Sales Tax Reimbursement expenditure account as a result of increase in Sales Tax Distributions with above average revenues and a stronger tourist economy.

STATEMENT OF PLAN CONSISTENCY:

It is the opinion of staff that the proposed action IS consistent with the Comprehensive Plan for Beech Mountain or other officially adopted plan (list if other: _____).

Specifically, this action is in accord with the following sections of the Comprehensive Plan:

ATTACHMENTS:

Budget Ordinance Amendment #9 - 2018
Detailed Budget Amendment #9

STAFF RECOMMENDATIONS:

COUNCIL ACTION: Approve

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
2017-2018 BUDGET ORDINANCE
AMENDMENT # 9-2018**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE
OPERATING EXPENSES FOR TOWN OF BEECH MOUNTAIN**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

A. EXPENDITURES

1. To provide for increases and/or (decreases) in existing Funds:

a. General Fund:

Administration	157,050
Tax Department	5,300
Police Department	(7,033)
Fire Department	(26,450)
Special Project	38,675
Building Inspections	6,900
Planning Department	(13,842)
Vehicle Maintenance	38,500
Public Works Department	31,550
Recreation Department	53,150

TOTAL ADJUSTMENT TO EXPENDITURES \$ 283,800

B. REVENUES

1. To provide for adjustments to revenues:

a. Increase in General Fund Revenue \$ 283,800

TOTAL ADJUSTMENT TO REVENUE \$ 283,800

C.	FY 2017 – 2018 Original Budget	\$6,785,588
	Amendment # 1	35,000
	Amendment # 3	25,000
	Amendment # 4	26,150
	Amendment # 5	2,500
	Amendment # 6	28,000
	Amendment # 7	108,950

Amendment # 8	15,000
Amendment # 9	283,800
FY 2017 – 2018 Amended Budget	<u>\$7,309,988</u>

D. EXPENDITURES

1. To provide for increases and /or (decreases) in existing Funds:

a. Water And Sewer Utility Fund:	
Administration	\$ 23,500
Water Treatment	9,550
Sewer Maintenance	7,500
Taps & System	<u>(21,800)</u>
<u>TOTAL ADJUSTMENT TO EXPENDITURES</u>	<u>\$ 18,750</u>

E. REVENUES

1. To provide for adjustments to revenues:

a. Appropriated Reserves	\$ <u>18,750</u>
<u>TOTAL ADJUSTMENT TO REVENUE</u>	<u>\$ 18,750</u>

F. FY 2017 – 2018 Original Budget	\$ 3,284,731
Amendment # 4	26,150
Amendment # 9	18,750
FY 2017 – 2018 Amended Budget	\$ 3,329,631

G. EXPENDITURES

1. To provide for increases and /or (decreases) in existing Funds:

a. Sanitation Fund:	
Sanitation	\$ 7,000
<u>TOTAL ADJUSTMENT TO EXPENDITURES</u>	<u>\$ 7,000</u>

H. REVENUES

1. To provide for adjustments to revenues:

a. Interest Earned Revenue \$ 7,000

TOTAL ADJUSTMENT TO REVENUE \$ 7,000

I.	FY 2017 – 2018 Original Budget	\$ 385,585
	Amendment # 9	7,000
	FY 2017 – 2018 Amended Budget	\$ 392,585

APPROVED THIS THE 12TH DAY OF June 2018

Steven R. Smith, Finance Officer/Deputy Clerk

Renee Castiglione, Mayor

Town of Beech Mountain
Line Item Detail of Amendment # 9

<u>GF Revenues</u>	Increase	Decrease
10.301-0001 Ad Val Tax - Prior Years	22,000.00	
10.302.0000 Vehicle Tax	2,850.00	
10.329-0000 Interest on Investments	27,560.00	
10.335-0000 Miscellaneous Revenue	41,014.00	
10.335-0009 Fines and Penalties	8,144.00	
10.335.0016 Misc Grants	29,700.00	
10.336-0000 Tax Advertising Cost	495.00	
10.345-000 Local Sales Tax Distribution	80,000.00	
10.355-0000 Building Inspection Fees		14,000.00
10.383-0000 Sale of Fixed Assets	7,000.00	
10.393-0001 Proceeds - Lease/Purchase		295,000.00
10.399-0000 Fund Balance Appropriated	353,572.00	
10.399-0002 Health Ins & Rx Claims Reimburse	20,465.00	
	592,800.00	309,000.00
<u>GF Admin</u>		
10.410-0200 Salaries	4,000.00	
10.410-0201 Longevity pay	125.00	
10.410-0210 Part Time Wages	2,000.00	
10.410-0902 Employee Insurance	1,200.00	
10.410-1100 Telephone		1,500.00
10.410-1200 Data Processing	4,200.00	
10.410-1402 Council Expense	9,500.00	
10.410-1601 Bldg & Grounds Maintenance	6,000.00	
10.410-3300 Supplies & Materials	7,500.00	
10.410-4201 Contract Services	6,000.00	
10.410-4210 Professional Services	30,000.00	
10.410-4300 Election Expense	1,375.00	
10.410-4310 Sales Tax Reimbursement	80,000.00	
10.410-5400 Insurance	2,000.00	
10.410-7400 Capital Outlay	4,650.00	
	158,550.00	1,500.00
<u>Tax</u>		
10.460-0200 Salaries	5,300.00	
	5,300.00	-

Police

10.510.0210	Part Time Wages		4,000.00
10.510-0220	Over Time Wages		10,000.00
10.510-0902	Employee Insurance	10,000.00	
10.510-1100	Telephone		1,500.00
10.510-1400	Staff Development		3,000.00
10.510.1600	Building Maintenance	3,500.00	
10.510-3600	Uniforms	1,500.00	
10.510-4200	Contract Services	4,000.00	
10.510-5701	Pre-employment Screening	250.00	
10.510-6100	Gas & Fuel		2,500.00
10.510-6200	Vehicle Maintenance	1,000.00	
10.510-7400	Capital Outlay		6,283.00
		<hr/>	
		20,250.00	27,283.00

Fire

10.515-0902	Employee Insurance	26,000.00	
10.515-1300	Utilities		3,550.00
10.515-1400	Staff Development	3,000.00	
10.515-1601	Building Repairs & Maint.	500.00	
10.515-3200	Printing & Stationary	1,000.00	
10.515-3300	Supplies & Materials		3,900.00
10.515-3301	Equipment	1,500.00	
10.515-4200	Contract Services	2,000.00	
10.515-5400	Insurance		8,000.00
10.515-6200	Vehicle Maintenance	5,000.00	
	Transfer to Fund Reserves		50,000.00
		<hr/>	
		39,000.00	65,450.00

SP

10.530-0200	Salaries	30,000.00	
10.530-0201	Longevity pay		
10.530-0900	Fica	1,875.00	
10.530-0902	Employee Insurance		
10.530-1000	State (ORBIT) Retirement	2,100.00	
10.530-1001	401(k)		
10.530-1100	Telephone	500.00	
10.530-1200	Data Processing		
10.530-1400	Staff Development	500.00	
10.530-3300	Supplies & Materials	500.00	
10.530-6100	Gas & Fuel	500.00	
10.530-7400	Capital Outlay	2,700.00	
		<hr/>	
		38,675.00	-

Inspections

10.540-0200	Salaries	1,500.00	
10.540-0902	Employee Insurance	4,400.00	
10.540-4200	Contract Service		
10.540-6200	Vehicle Maintenance	1,000.00	
		<hr/>	
		6,900.00	-

Planning

10.541-0200	Salaries		30,000.00
10.541-0220	Over Time Wages	13,500.00	
10.541-1000	State (ORBIT) Retirement	998.00	
10.541-1001	401(k)		140.00
10.541-1101	Postage	500.00	
10.541-1400	Staff Development	1,000.00	
10.541-3200	Printing & Stationery	500.00	
10.541-6100	Gas & Fuel		200.00
		<hr/>	
		16,498.00	30,340.00

Vehicle

10.555-0201	Longevity pay	500.00	
10.555-0220	Over Time Wages	5,000.00	
10.555-0902	Employee Insurance	30,600.00	
10.555-1600	Building Maintenance	7,000.00	
10.555-7400	Capital Outlay		4,600.00
		<hr/>	
		43,100.00	4,600.00

PW

10.560-0200	Salaries		23,000.00
10.560-0202	Incentive pay		957.00
10.560-0220	Over Time wages	9,000.00	
10.560-0900	Fica		1,875.00
10.560-1000	State (ORBIT) Retirement		2,100.00
10.560-1200	Data Processing	1,200.00	
10.560-1300	Utilities	600.00	
10.560-1600	Repairs & Maintenance	3,000.00	
10.560-1601	Building Maintenance	7,000.00	
10.560-3300	Supplies & Materials		10,000.00
10.560-4200	Contract Services	41,282.00	
10.560-6200	Vehicle Maintenance	3,000.00	
10.560-7400	Capital Outlay	5,000.00	
10.560-7404	Culvert Replacement	5,000.00	
10.560-7408	Resurfacing		5,600.00
		<hr/>	
		75,082.00	43,532.00

Recreation

10.621-0201	Longevity pay	250.00	
10.621-1400	Staff Development	1,500.00	
10.621-1601	Building & Grounds Maint	5,000.00	
10.621-3300	Supplies & Materials	4,000.00	
10.621-4202	Programming	500.00	
10.621-5400	Insurance	3,000.00	
10.621-5701	Credit Card Fee	900.00	
10.621-6200	Vehicle Maintenance	1,000.00	
10.621-7400	Capital Outlay	37,000.00	
		<hr/>	
		53,150.00	-
	General Fund Totals	456,505.00	172,705.00
	Balance Test	0.00	

Utility Revenue

30.329-0000	Interest on Investments	6,480.00	
30.383-0000	Gain on Sale of Assets		30,000.00
30.393-0001	Proceeds of Lease/Purchase		95,000.00
30.399-0000	Fund Balance Appropriated	137,270.00	-
		<hr/>	
		143,750.00	125,000.00

Utility Admin

30.720-0200	Salaries	2,000.00	
30.720-0201	Longevity pay	1,250.00	
30.720-0902	Employee Insurance	1,500.00	
30.720-1100	Telephone	400.00	
30.720-1101	Postage		3,500.00
30.720-1400	Staff Development		300.00
30.720-3300	Supplies & Materials	600.00	
30.720-4200	Contract Services	10,000.00	
30.720-5400	Insurance	10,000.00	
30.720-5701	Bank Fees	1,550.00	
		<hr/>	
		27,300.00	3,800.00

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Town of Beech Mountain

Request for Council Action

FROM: Finance Officer
SUBJECT: Budget Amendment #10-2018
TO: Town Council
DATE: June 12th, 2018
REQUESTED BY: Chief of Police/Police Department

Public Hearing	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Will be required
Properly Advertised	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Will be required

BACKGROUND:

This budget amendment request is for the replacement of the aging Telex Radio System (2 work stations) in the Communications Center (911). The current radio system is 12+ years old and is no longer manufactured nor are parts available for repair(s). The new Radio System will be (2 work stations), MCC5500 that will replace the 2 current stations and the Viper system as well. The MCC5500 will be dual function for all emergency disciplines the Comm. Center dispatches. (Police, Fire, and EMS).
Cost for New Radio System: \$151,011.16
Current 911 Capital Outlay: \$124,402.00
Request Amendment: \$27,000.00
This is funded by NC 911 Funds.

STATEMENT OF PLAN CONSISTENCY:

It is the opinion of staff that the proposed action IS consistent with the Comprehensive Plan for Beech Mountain or other officially adopted plan (list if other: _____).

Specifically, this action is in accord with the following sections of the Comprehensive Plan:

ATTACHMENTS:

Budget amendment #10 Fiscal year 2018

STAFF RECOMMENDATIONS:

COUNCIL ACTION: Approve

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
2017-2018 BUDGET ORDINANCE
AMENDMENT # 10-2018**

**TO THE ORDINANCE APPROPRIATING FUNDS FOR THE
OPERATING EXPENSES FOR TOWN OF BEECH MOUNTAIN**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

A. EXPENDITURES

1. To provide for increases and/or (decreases) in existing Funds:

a. Emergency Telephone System Fund:
 Capital Outlay 27,000

TOTAL ADJUSTMENT TO EXPENDITURES \$ 27,000

B. REVENUES

1. To provide for adjustments to revenues:

a. Emergency Telephone System Fund:
 Appropriated Fund Balance \$ 27,000

TOTAL ADJUSTMENT TO REVENUE \$ 27,000

C.	FY 2017 – 2018 Original Budget	\$ 203,000
	Amendment #10	27,000
	FY 2017 – 2018 Amended Budget	\$ <u>230,000</u>

APPROVED THIS THE 12TH DAY OF June 2018

Steven R. Smith, Finance Officer/Deputy Clerk

Renee Castiglione, Mayor

Town of Beech Mountain

Request for Council Action

FROM: Four Eggers
SUBJECT: Wallace Tree Fine
TO: Mayor and Council
DATE: June 12th 2018
REQUESTED BY: Staff

Public Hearing	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Will be required
Properly Advertised	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Will be required

BACKGROUND: In the spring of 2018, the Wallace's cut trees on their property in the Town of Beech Mountain and adjacent to the Town. Many trees were cut without a permit and from that point Town staff investigated, the Wallace's and their agents were contacted. A meeting with the tree board and review of proposed remedies were discussed. The attached document is the culmination of discussions to resolve the issue.

STATEMENT OF PLAN CONSISTENCY:

It is the opinion of staff that the proposed action IS consistent with the Comprehensive Plan for Beech Mountain or other officially adopted plan (list if other: _____).

Specifically, this action is in accord with the following sections of the Comprehensive Plan:

ATTACHMENTS: Proposed Settlement Document

COUNCIL ACTION: Recommend Approval

STATE OF NORTH CAROLINA

COUNTY OF AVERY

SETTLEMENT AGREEMENT

In the matter of:
Donald and Erika Wallace

This Settlement Agreement, by and between the Town of Beech Mountain and Donald and Erika Wallace, is for the purpose of resolving the pending dispute regarding an assessment of a civil penalty by the Town of Beech Mountain against Donald and Erika Wallace arising from the removal of certain trees in violation of the Town of Beech Mountain Code of Ordinances.

WITNESSETH:

WHEREAS, the Town of Beech Mountain is a North Carolina municipal corporation established by the State of North Carolina as a political subdivision of the State of North Carolina; and

WHEREAS, Donald and Erika Wallace are the owners of a certain tract of land located in the Eagle Nest community, which is also located partly within the corporate limits of the Town of Beech Mountain; and

WHEREAS, the Town of Beech Mountain assessed a civil penalty against the Wallace's based upon allegations of violation of the Tree Protection Ordinance enacted by the Town of Beech Mountain in the amount of \$60,000.00; and

WHEREAS, the Wallace's, by and through counsel, timely appealed this assessed fine to the Town of Beech Mountain Board of Adjustment, contesting, among other matters, the amount of the fine and the facts upon which the

Notice of Violation was based; and

WHEREAS, while this matter was pending before the Board of Adjustment, the Town Council for the Town of Beech Mountain and the Wallace's have agreed to settle and resolve this dispute based upon the terms and conditions set forth herein; and

WHEREAS, both the Town of Beech Mountain and the Wallace's realize the uncertainty of litigation and the costs associated therewith, and enter into this resolution agreement to avoid future legal costs and to settle this matter prior to incurring such additional costs;

Now, therefore, based upon the recitations set forth above and the mutual considerations contained herein, the parties agree as follows:

1. Within twenty days of the full execution of this Agreement, Donald and Erika Wallace shall pay to the Town of Beech Mountain the sum of thirty thousand dollars (\$30,000.00) as full settlement of the pending civil penalty and appeal presently pending before the Beech Mountain Board of Adjustment. Additionally, upon entry of this Agreement, the Wallace's shall withdraw their Notice of Appeal to the Board of Adjustment and the matter shall be rendered moot as a result of this Settlement Agreement.


2. This settlement is the compromise of a dispute matter, and the neither the reduction in the amount of the civil penalty nor the amount paid shall be considered as an admission by either party.

3. This Settlement Agreement resolves all pending matters presently existing before the Town of Beech Mountain Board of Adjustment. Each party

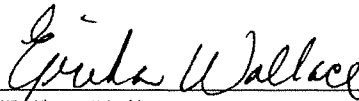
shall be responsible for the payment of their own court costs and attorney fees.

4. In the event litigation becomes necessary to collect the amount set forth above, the Wallace's agree to the payment of all costs and attorney fees associated with the collection of such amount. This Settlement Agreement is entered into in Avery County, North Carolina, and the parties further agree that Avery County is the appropriate venue for the resolution of any disputes arising out of this agreement. This is a negotiated agreement, and it shall not be construed against either party.

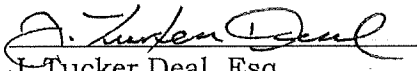
Entered into this the ____ day of _____, 2018.



Donald Wallace (SEAL)



Erika Wallace (SEAL)



J. Tucker Deal, Esq.
Attorney for Donald and Erika Wallace

Approved and ratified by a majority of the Town of Beech Mountain Town Council at a regular meeting of the Council on the ____ day of _____, 2018.

Renee Castiglione, Mayor
Town of Beech Mountain

Attest:

Clerk to the Board (SEAL)

Stacy C. Eggers, IV
Attorney for the Town of Beech Mountain

Town of Beech Mountain

Request for Council Action

FROM: Tax Administrator
SUBJECT: Tax Refund
TO: Beech Mountain Town Council
DATE: 06-12-2018
REQUESTED BY: Rebecca Ward- Tax Administrator

Public Hearing Required Yes No
Properly Advertised Yes No Will be required
Public Notice Yes No Will be required

BACKGROUND:

Pursuant to NC G.S. 105-381 all releases and refunds must be approved by the governing board.
Pursuant to NC G.S. 105-380 all refunds must be approved by the governing board.

ATTACHMENTS:

1. William Wildstein (refund)

STAFF RECOMMENDATIONS:

Staff is asking that Council *approve* the refund

COUNCIL ACTION:

TOWN OF BEECH MOUNTAIN TAX OFFICE

Nº 000591

RELEASE REQUEST

PROPERTY OWNER	LAST	FIRST	MIDDLE
	Wildstein William		
ADDRESS	598 Golden Beach Dr Miami, FL 33160		
LOCATION	Laurel Gap 04a	COUNTY	Watauga

I HEREBY REQUEST RELEASE OF TAX UNDER G.S. 105-381 FOR THE FOLLOWING YEAR:

YEAR	ASSESSMENT		TAX AMOUNT			RECEIPT NUMBER
	TOWN	DISTRICT	TOWN	DISTRICT	TOTAL	

ACCOUNT NUMBER	
PARCEL NUMBER	1940-48-7300-080

AMOUNT OF RELEASE	\$
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DATE OF COUNCIL MEETING	6-12-18
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SPECIFIC REASON FOR RELEASE

Tax Administrator

Approved By

Date

REFUND REQUEST

I HEREBY REQUEST REFUND OF TAX UNDER G.S. 105-380 FOR THE FOLLOWING YEARS:

YEAR	TAX	INTEREST PENALTIES COSTS	TOTAL PAID	DATE PAID	TOTAL REFUND
2017	3147.83		6295.66	4-19-18 ? 4-30-18	3147.83
MAKE CHECK TOTAL					3147.83

SPECIFIC REASON FOR REFUND paid twice once by homeowner once by mortgage Co. Please send refund to : Corelogic Tax Services LLC
 PO Box 9205
 Coppell, TX 75019-9710

Rebecca [Signature]
 Tax Administrator

Approved By

Date



NEW BUSINESS

Eastern America's Highest Town

Town of Beech Mountain
Request for Council Action

FROM: Town Manager Tim Holloman
SUBJECT: Wild Animal Control
TO: Town Council
DATE: June 12, 2018
REQUESTED BY: Council

Public Hearing	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Will be required
Properly Advertised	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Will be required
Public Notice	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Will be required

BACKGROUND:

Citizens have requested that Town Council and Staff explore measures to control wildlife on Beech Mountain. Councilman Marquardt requested that the current Wild Animal Control section regarding feeding of wildlife be expanded to include deer and possibly other wildlife.

STATEMENT OF PLAN CONSISTENCY:

It is the opinion of staff that the proposed action IS IS NOT consistent with the Comprehensive Plan for Beech Mountain or other officially adopted plan (list if other: _____). Specifically, this action is in accord with the following sections of the Comprehensive Plan:

ATTACHMENTS:

Proposed Ordinance Amendment

STAFF RECOMMENDATIONS:

Council Discretion

COUNCIL ACTION:

Council Members

Renee Castiglione, Mayor
Barry Kaufman, Vice Mayor
Weidner Abernethy
Carl Marquardt
Wendel Sauer



Town Manager
Tim H. Holloman

Town Attorney
Stacy C. Eggers IV

Ordinance No. 2018-

TOWN OF BEECH MOUNTAIN

AN ORDINANCE TO AMEND § 92.36 WILD ANIMAL CONTROL

WHEREAS, the Town of Beech Mountain is a resort and retirement community which has a number of residents, property owners, and renters; and

WHEREAS, the Town of Beech Mountain desires to maintain a high standard for the quality life; and

WHEREAS, the feeding of bear and deer creates a safety hazard and dangerous living conditions which intrude upon the quality of life of the Town's residents.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BEECH MOUNTAIN, NORTH CAROLINA, THAT:

SECTION I. Title IX: Chapter 92: Animal and Bird Ordinance, Section 92.36: Wild Animal Control shall be and is hereby updated and amended as follows:

“§ 92.36 WILD ANIMAL CONTROL

It is unlawful for any resident, business or visitor to the town to feed any bear or deer on Beech Mountain.

(1989 Code, Title VI, Ch. 80, § 1) Penalty, see § 92.99”

SECTION II. CODIFICATION. The provisions of Sections I of this Ordinance shall be published as appropriate in the Town of Beech Mountain Code of Ordinances as soon as practicable.

SECTION III. SEVERABILITY CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the Town Council in passing this Ordinance that its parts shall be severable and all other parts of the Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION IV. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the Town Council of Beech Mountain, North Carolina, at which a quorum was present and which was held on the _____ day of _____, 2018.

This Ordinance adopted the _____ day of _____, 2018.

Renee D. Castiglione, Mayor

Attest:

Katherine Johnson
Town Clerk



OLD BUSINESS

Eastern America's Highest Town

Town of Beech Mountain

request for Council Action

FROM: Tim H. Holloman, Town Manager
SUBJECT: 2018-19 Fiscal Year Budget Ordinance, Tax Rate and Schedule of Fees
TO: Town Council
DATE: June 12, 2018
REQUESTED BY: Tim H. Holloman, Town Manager and Steve Smith, Finance Dir.

Public Hearing Required Yes No
Properly Advertised Yes No Will be required
Public Notice Yes No Will be required

BACKGROUND:

The Town Council has conducted budget workshops and conducted reviews of capital requests by each department and the Town Manager/ Budget Officer has submitted a final budget to consider for adoption.

STATEMENT OF PLAN CONSISTENCY:

It is the opinion of staff that the proposed action IS IS NOT consistent with the Comprehensive Plan for Beech Mountain or other officially adopted plan (list if other: _____). Specifically, this action is in accord with the following sections of the Comprehensive Plan:

ATTACHMENTS:

1. Revised Budget Ordinance with footnote. The budget and fee schedule are in a separate document.

STAFF RECOMMENDATIONS:

Approval

COUNCIL ACTION: Recommend adoption of the budget ordinance, adoption of the schedule of fees and setting the tax rate at .732 per one hundred dollars of assessed value.

**TOWN OF BEECH MOUNTAIN, NORTH CAROLINA
2018-2019 BUDGET ORDINANCE**

BE IT ORDAINED BY THE TOWN OF BEECH MOUNTAIN TOWN COUNCIL:

SECTION 1. GENERAL FUND.

A. REVENUES. It is estimated that the revenues as listed below will be available during the fiscal year beginning July 1, 2018 and ending June 30, 2019, to meet the appropriations as set forth in Subsection C below. All fees, commissions and sums paid to or collected by any Town official, officer or agent for any service performed by such official, officer or agent in his official capacity shall insure to the benefit of the Town and become Town funds.

Local Revenue:

Prior Year's Property Taxes	\$50,000
Vehicle Tax	55,000
Interest on Taxes	18,000
Interest on Investments	39,000
State Franchise Tax	235,000
Cable TV Franchise Tax	30,000
Recreation Income	52,000
Beer and Wine Tax	1,500
Local Sales Tax	1,641,100
Hold Harmless Funds	261,200
Building Inspection Fees	35,000
Planning & Zoning Fees	3,000
Rent Income	6,000
Street Scape Program Grant	200,000
Fire Department Revenue	100,000
Other Revenue (see note)	<u>169,350</u>
Subtotal	<u>\$2,896,150</u>
Powell Bill	113,000
Current Year's Property Taxes (15-16)	3,953,155
Fund Balance Appropriated	150,916
Transfer from TDA – Salaries	44,500
TOTAL GENERAL FUND REVENUE	<u>\$7,157,721</u>

Note: See Budget planning document for details pages 8-9.

B. AD VALOREM TAX LEVY. There is hereby levied for the fiscal year 2018-2019 an ad valorem property tax on all property in the Town of Beech Mountain as of January 1, 2018, at a rate of .732¢ on each hundred dollars (\$100.00) assessed value pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws. Property shall be assessed at one hundred percent (100%) of its true value. The estimated revenues from the ad valorem property tax set out in Section 1-A of this Ordinance are based on an estimated collection during the 2016-2017 fiscal year of ninety-seven percent (98%) of the levy.

C. APPROPRIATIONS. The following amounts are hereby appropriated to the Town Manager for the operation of the Town of Beech Mountain and its departments and agencies for the fiscal year beginning July 1, 2018 and ending June 30, 2019. In administering the programs authorized under this Ordinance, the Town Manager is authorized to make transfers from one appropriation to another within the same fund. Any such transfer shall be reported to the Town Council at its next regular meeting and shall be recorded in the minutes of that meeting. The Town Manager is authorized to make expenditures of \$10,000 or less from contingency appropriations by transfer to departments and agencies. Any such expenditure shall be reported to the Town Council at its next regular meeting and recorded in the minutes of that meeting. The Town Manager may establish personnel positions which may become necessary within the funds provided in this Ordinance or amendments thereto.

Administration	\$2,940,130
Tax Collection	41,144
Police	1,068,353
Fire	406,751
Special Projects	92,213
Building Inspections	102,776
Planning	354,894
Vehicle Maintenance	152,381
Road Maintenance	1,198,771
Recreation	<u>800,307</u>
TOTAL APPROPRIATIONS	<u>\$7,157,721</u>

SECTION 2. WATER AND SEWER FUND.

A. REVENUES. It is estimated that the revenues of the funds as listed below will be available during the fiscal year beginning July 1, 2018 and ending June 30, 2019, to meet the appropriations approved for operations of the Town of Beech Mountain Water and Sewer Fund as set forth in Section 2-B below.

Interest on Investments	\$ 19,000
Metered Sales	2,164,681

Connection Fees	7,500
Availability Fees	25,000
Reconnect Fees	2,700
Other Revenue	30,000
Transfer from General Fund	150,000
Fund Balance Appropriated	<u>227,006</u>
TOTAL REVENUES	<u>\$2,625,887</u>

B. APPROPRIATIONS. The following amounts are hereby appropriated to the Town Manager for the operation of the Town of Beech Mountain Water and Sewer for the fiscal year. In administrating the programs authorized under this Ordinance, the Town Manager is authorized to make transfers from one appropriation to another within the same fund. Any such transfer shall be reported in accordance with the provisions of Section 1-C of this Ordinance. The Town Manager is authorized to make expenditures of \$10,000 or less from the contingency appropriation by transfer to the appropriate line item within the same fund. Any such expenditure shall be reported to the Town Council in accordance with the provisions of Section 1-C of this Ordinance.

Water and Sewer Administration	\$1,333,128
Water Treatment	577,698
Wastewater Treatment	326,752
Taps and Systems Maintenance	<u>388,308</u>

TOTAL WATER & SEWER FUND APPROPRIATIONS **\$2,625,887**

SECTION 3. SANITATION FUND.

This Fund is provided for the operations and accounting purposes of the Town's Solid Waste Management function.

A. REVENUES. It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 3-B below.

Sanitation User Fees	\$ 346,750
Recycling Revenue	38,500
Solid Waste Disposal Tax	60
Other	3,700
Fund Balance Appropriated	<u>190,737</u>
TOTAL REVENUES	<u>\$ 579,747</u>

B. APPROPRIATIONS. The following amount is hereby appropriated to the Town Manager for the operation of the Sanitation Fund for the fiscal year.

All Line Items: Total Appropriation \$579,747

SECTION 4. 9-1-1 EMERGENCY TELEPHONE FUND.

A. REVENUES. It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 4-B below.

9-1-1	Subscriber Fees	\$79,380
9-1-1	Transfer from Reserve	200,000
	Other	750

TOTAL REVENUES \$280,130

B. APPROPRIATIONS. The following amount is hereby appropriated to the Town Manager for the operation of the 9-1-1 Emergency telephone Fund for the fiscal year.

All Line Items: Total Appropriations \$ 280,130

SECTION 5. SPECIAL REVENUE FUND

A. REVENUES. It is estimated that the following revenues, from the following sources, will be available during the fiscal year to meet the total appropriations approved and specified in Section 5-B below.

BEEHCOP Promotions	<u>\$3,500</u>
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TOTAL REVENUES \$3,500

B. APPROPRIATIONS. The following amount is hereby appropriated to the Town Manager for the operation of the Special Revenue Fund for the fiscal year.

All Line Items: Total Appropriations \$ 3,500

Ordained this, the 12th day of June, 2018.

Renee Castiglione, Mayor

ATTEST:

Steven R. Smith, Finance Officer/Deputy Clerk



STAFF
MONTHLY REPORTS

Report to Town Council

June 2018

Marketing:

We are currently running ads online in Charlotte, Raleigh, Birmingham, Atlanta, Greenville/Spartanburg, Tampa/St. Pete, Orlando, Jacksonville and the Miami/Fort Lauderdale area.

This month's Destination Magazine features Beech Mountain Resort's Bike Park and the Emerald Outback in their Mountain Bike Trails edition, with articles on the resort's music series, mountain biking and Mile High Fourth of July. Click here to read, with articles on p. 7, p. 16 and p. 26: <https://indd.adobe.com/view/93d4ca35-3e37-4e3b-9aea-9e43e91e9eb0> .

We also have articles at WRAL.com, which you can read here <https://www.wral.com/ready-for-a-family-vacation-nc-mountains-town-lines-up-june-deals-activities-for-families/17572009/>,

and at Charlotteonthecheap.com, here: <https://www.charlotteonthecheap.com/blue-ridge-hike-and-wine-getaway/>

Results:

Analysis of web traffic shows that the majority of viewers are still browsing www.beechmtn.com using their cell phones, with 56% now accessing our page in this manner. Of those, 66.28% are using iPhones and 32.83% are using Android phones. Most online users are from North Carolina, at 41%, Florida at 12%, and Georgia, Tennessee, Virginia at between 5-7%, with Alabama coming in at about 4%.

The most-visited pages on the website in May were Family Fun Month, Things to Do, Lodging, Events, Lodging Deals, and Family Fun Month Deals and the Land of Oz.

Visitors surveyed in the VC were mainly from the Charlotte area in NC and South and West Florida, though we had several from Kentucky, Tennessee, Illinois and Louisiana. Destination weddings (mostly the Overlook Barn) were responsible for many of the guests from states where we don't normally advertise.

Occupancy tax collection was up 32.85 % for April 2018. It totaled \$6,653, compared to \$5,008 the previous year. (April is still a very low-collection month, on average). May visitors to the VC decreased this year, with 282 coming in, compared to 380 in the previous year.

Progress toward Goals

Goal # 1: Support Existing Businesses within the Town of Beech Mountain

- Added updated information for the app and website regarding lodging, dining and shopping options on the mountain
- Began marketing campaign for the Beech Mountain Throwback Music Weekend August 3-5 2018, in conjunction with the resort and the Chamber

Goal # 6: Connect Beech Mountain to other tourism and economic development organizations in the area and the state

- Represented Beech Mountain at the High Country Host Annual meeting in Blowing Rock at the Green Park Inn; accepted re-appointment to the Board of Directors
- Continued on the board of Directors of the Avery County Chamber
- Accepted re-appointment to the Board of Directors of HCUW
- Represented Beech Mountain at Avery County's May Economic Development Committee meeting

Goal # 7: Enhance marketing and public relations for the Town of Beech Mountain in areas where potential customers reside.

- Worked on a two-month Facebook marketing campaign with Advance Travel and Tourism to reach both traditional targets and new marketing locations/customers; the Beech Mountain page now has almost 8,800 followers (nearly 9,000 likes)
- Sought bids for Marketing and Public Relations for Beech Mountain, requesting proposals from existing providers of services and from businesses recommended by Chris Cavanaugh of Magellan Strategies and Wright Tilley of the Watauga TDA
- Updated annual database of school opening and closing dates in key markets where potential visitors reside, to ensure that events and activities focused on traveling families are scheduled when families can actually be here

Town of Beech Mountain

RECREATION



Recreation Advisory Committee Meeting Agenda June 7, 8:30 am, Town Hall

1. Welcome and Approval of 4/5/18 minutes
2. Monthly Recreation Center Report - May 2018, May 2018
3. Facility Rental structure presentation
4. Miscellaneous Speak Out
5. Next Meeting – July 5, 8:30 am Town Hall

RECREATION ADVISORY COMMITTEE MINUTES

Thursday, April 5th 2018

Beech Mountain Town Hall – 8:30 am

- I. **Call to Order** – Committee Chairman Mr. Pfohl called to order the regular meeting of the Recreation Advisory Committee at 8:30 AM at Town Hall. Present were Recreation Advisory Committee members Fred Pfohl, Rory Ellington, Gloria Alge, Jeff Fabri, and Nancy Owen with Barbara Piquet and Willie Wagner on conference call. Kate Prisco, Sean Royall and Tim Holloman were also present.
- II. **Approval of Minutes** – A motion to approve the minutes was made by Mr. Ellington and seconded by Mrs. Alge. The motion was passed unanimously.
- III. **Monthly Recreation Report** – Mr. Royall presented the idea of using an infrared trail counter, that costs around \$500, to accurately count the number of people that access our trails. It is something that can be moved from trail to trail when needed. Mr. Royall pointed out the fitness participation numbers were down that month due to inclement weather, delays, and staff vacations.
- IV. **Past Event Report** – Mr. Royall says the Hoppy Easter Party had great weather, a great turnout, and was all around a successful event. He also states the egg hunt seems to be the most difficult to organize and ensure each kid gets around the same amount of eggs, even though we already separate them by age group.
- V. **Director's Notes** –
 - a. **New Website** - Mr. Royall states Kate Prisco has been working hard to make everything available online; fitness class sign up, membership renewal, membership sign up, summer camp, etc... Mr. Royall and Ms. Prisco share the current website and the new upcoming website she is working will have registration for events, memberships, summer camp, and fitness classes as well as flyers for upcoming events, a link to the Buzz (monthly newsletter) and Facebook, and a donation button where they can donate directly online.
 - b. **Scholarship** – Mr. Royall says we have already collected \$850 for the new camp scholarship. He also states he and Marisa Sedlak went to meet with Carrie Shaffer, as counselor at Banner Elk Elementary, about the idea. He says Ms. Shaffer was very excited about the opportunity and was already able to think of students that would fit well with the scholarship. She also said she would share it with the counselor at Freedom Trail Elementary.
- VI. **UTVs** – Tim Barnett states because North Carolina is a reciprocal state and the UTV company is registered in a different state we have to allow the company to stay on Beech Mountain. He also states that Monty McCurry, the operator, has been very cooperative as far as abiding by the rules, laws and regulations of North Carolina. Mr. Royall states they Mr. McCurry has not taken his UTV tours on Smoketree trail since he was asked to not access that trail. Mr. Pfohl is concerned that if people see these UTVs they will start bringing their own unlicensed UTVs and driving/messing up the trails on the mountain.
- VII. **Upcoming Events** – Mr. Royall states that next Tuesday April 10th after the council meeting is the public meeting for the PARTF grant. He also states May 4th at 10am will

be another meeting with the town council to drive around to all the trails and the rec center on Beech; meet at the rec center. Mr. Pfohl states the purpose behind this meeting is to show town council the trails and recreation facility; also to show them the site of Shane Park. Mr. Pfohl states he has been in contact about use of the smaller barn at Overlook Barn (for the Shane Park fundraiser) but is still waiting to hear back from them.

VIII. Budget Update –

IX. Speak Out Session/Miscellaneous – Mr. Royall states we have successfully been advertising Camp Buckeye in Avery Journal and the Mountain Times. Mr. Ellington states he'd like to get gravel up on the EMO lot to make it look nicer for the coming season. Mr. Fabri states he would like to get together with town council to brainstorm on recreation on Beech Mountain. He also states he would like to have a preconceived way to donate leftover food after events; possibly taking it to Hospitality House. Mr. Pfohl states he knows someone who is happy to take photographs and video to help fundraise and support Shane Park.

X. Adjourn – Mrs. Owen motioned to adjourn and the motion was seconded by Mrs. Alge.

Respectfully Submitted,

Marisa Sedlak



April Recreation & Fitness Report 2018

	2017	2018
Pass Holder	227	216
Non-Pass Holder	127	161
Fitness Classes	232	203
Emerald Outback trail Count	100	113
Special Program/Events	295 Easter	8
Total	981	701
Buckeye Recreation Center Revenue	\$3,076.00	6,174.75

Monthly Membership Data (results may vary due to software change):

(This does not reflect individual family members under family pass accounts)
 2018: \$3,205.00 2017: \$1,550.00

Passes:

Status	Family Annual	Non Resident Family	Individual Annual	Non Resident Individual	VFD	Condo
Expired - 10	4	1	3		2	
Renewed -13	4		5			4
New - 9	3		1	5		

Group Fitness Participation: (Attendees) \$45.00 Visitors

Class	#	Class	#
Zumba	45	PT	\$150
S & T	48	Spin	15
Yoga	32	Pickleball	63

Group Fitness Class Statistics:

Total Participants	203
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Outdoor Program Statistics:

Programs offered:	Wildflower Hikes (3)	Total Participants	8
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Directors Notes:

- Online memberships are available now. Online registration has worked well with 11 out of 22 being online, and of those 6 were new members.
- Camp Registration - \$1840.00
- Camp Scholarship - \$100.00
- Easter 2017 was in April.
- Mowing has started
- BRC has been landscaped
- New Fitness and sporting equipment has been ordered/shipped

Respectfully Submitted,

Sean Royall
 Recreation Director
 Town of Beech Mountain
 May 2, 2018

BEECH PARKS & RECREATION

May Recreation & Fitness Report 2018

	2017	2018
Pass Holder	346	304
Non-Pass Holder	173	135
Fitness Classes	256	434
Emerald Outback trail Count	254	157
Special Program/Events	-	14
Total	1029	1044
Buckeye Recreation Center Revenue	\$3,625.50	\$4,318.50

Monthly Membership Data (results may vary due to software change):
 (This does not reflect individual family members under family pass accounts)

2018: \$2,287.50 2017: \$1,940.00

Passes:

Status	Family Annual	Non Resident Family	Individual Annual	VFD	Family Week	Individual Week
Expired - 18	6		9	1		2
Renewed - 8	3	1	3	1		
New - 15	3		8	2		2

Group Fitness Participation: (Attendees)

Class	#	Class	#
Zumba	166	PT	\$200
S & T	113	Spin	9
Yoga	89	Pickleball	57

Group Fitness Class Statistics:

Total Participants	434
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Outdoor Program Statistics:

Programs offered:	Total Participants
Guided Fishing: \$60.00	Bird ID: 6
Plant ID: 7	

Directors Notes:

- Online memberships are available now. Last month \$332 were taken in on online registration
- Camp Registration - \$1,275.00
- Cool 5: \$500.00

Respectfully Submitted,

Sean Royall
 Recreation Director
 Town of Beech Mountain
 April 4, 2018

TOWN OF BEECH MOUNTAIN						
Monthly Report						
Department of Building Inspections						
May-2018						
1. Number of Inspections						
	This Month	Last Month	Same Month Last Year	This Fiscal Year to Date	Last Fiscal Year to Date	Calendar Year to Date
Building	32	24	26	186	242	83
Electrical	5	16	12	49	87	41
Plumbing	9	9	12	47	53	32
Htg/Air & Misc.	12	7	9	65	87	46
2. Permits Issued						
No. Issued	23	23	23	168	182	43
Value	730,600.00	778,721.79	466,437.55	2,596,888	8,521,208.04	1,086,201
Permit Fees	12,541.40	10,307.77	5,693.65	41,081	82,839.46	16,212
3. Nature of Building Permits						
# of Permits	Type	Address	Total Fees	Valuation	New Bldgs FY to Date	New Bldgs Last FY to Date
1	New Single Family	521 PINE RIDGE RD	8,645.40	475,000.00	2	7
	New Multi-Family				0	0
	New Commercial				0	0
22	Other	Various	3,896.00	255,600.00		
23			12,541.40	730,600.00		
4. Notable Permits						
Type	Address	Description			Valuation	Fees
5. Building Valuation						
This Fiscal Year to Date:		2,596,887.95		This Calendar Year to Date:		1,086,200.76
Last Fiscal Year to Date:		8,521,208.04		Last Calendar Year to Date:		194,680.00



Town of Beech Mountain
Public Works Department
Monthly Report

2017	SOLID WASTE	RECYCLING						ROAD MAINTENANCE						ROADWAYS MOWED
		PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED		
JANUARY	104.77	1.01	0.46	3.95	0.40	0	1							
FEBRUARY	79.33	0.47	0.25	0.00	0.00	23	2							
MARCH	80.02	1.52	0.43	0.00	0.00	0	1							
APRIL	63.49	0.58	0.25	3.99	0.29	0	22							
MAY		1.50	0.49	0.00	0.00	16	23							
JUNE														
JULY														
AUGUST														
SEPTEMBER														
OCTOBER														
NOVEMBER														
DECEMBER														
YTD TOTALS	327.61	5.08	1.88	7.94	4.13	39	49	0	0	0	0	0	0	0
2018	SOLID WASTE	RECYCLING						ROAD MAINTENANCE						ROADWAYS MOWED
		RECYCLED METAL	PAPER	PLASTIC	GLASS	ALUMINUM	CARDBOARD	ROADS GRADED	STABILIZING STONE	POT HOLES REPAIRED	WASH OUTS	DITCHES PULLED	ROADWAYS MOWED	
JANUARY	94.70	12.82	1.16	0.85	0.76	3.53	1.02	22	0	0	0	0	0	0
FEBRUARY	83.37	8.50	1.95	0.66	0.51	0.00	0.00	0	0	0	0	0	0	0
MARCH	48.34	9.45	2.69	0.48	0.24	0.00	0.00	0	0	0	0	0	0	0
APRIL	63.45	12.86	1.91	1.45	0.44	2.84	1.11	0	0	10	0	0	0	9
MAY	70.99	14.78	2.30	0.87	0.46	0.00	0.00	18	22	1	8	5	0	53
JUNE														
JULY														
AUGUST														
SEPTEMBER														
OCTOBER														
NOVEMBER														
DECEMBER														
YTD TOTALS	360.85	58.41	10.01	4.31	2.41	6.37	4.13	40	22	0	0	0	0	0

Note: Sanitation & Recycling amounts are reported in tonnage
Note: Recycled metal taken to Omni Source
Note: Cardboard is by bales - each bale is approx 900 lbs.
Note: Began tracking construction material Jan/2018

April Wastewater report

Pond Creek Wastewater Treatment Plant	Total Flow	Average	Limit
	8.298 mg	.277 mgd	.400 mgd

Grassy Gap Wastewater Treatment Plant	Total Flow	Average	Limit
	3.435 mg	.155 mgd	.080mgd

Grassy Gap noncompliant due to flow

Very rainy month

