



**XIII. Town Council Comments**

**Challenging Issues** – Councilman Marquardt stated that the proposed Town Hall meetings will be held to discuss challenging issues. The first Town Hall meeting will probably address concerns with curbside pickup.

**Cleaning Right of Ways** – Councilman Kaufman thanked Director of Infrastructure Robert Heaton and staff for keeping the roads and the Beech Mountain Parkway right of ways clean, stating that it makes a big difference for the citizens to see this type of town presence.

**Chamber of Commerce Fund Raiser** – Councilman Sauer announced the Chamber of Commerce’s Pancake Breakfast Fund Raiser this Saturday from 9:00 a.m. to 11:00 a.m. Monies raised would go towards their general fund.

**Snowman Contest** – Councilwoman Castiglione stated that the snowman contest did not have as many competitors as they did in the past. Councilwoman Castiglione thanked the Parks and Recreation Department for putting this event on every year.

**XIV. Adjourn** – At 4:25 p.m., Councilman Sauer moved to adjourn, which was seconded by Councilman Abernethy. The motion passed unanimously.

Minutes approved by Town Council on March 13, 2018.



  
\_\_\_\_\_  
Renee D. Castiglione, Mayor

ATTEST:

  
\_\_\_\_\_  
Jennifer L. Broderick, MMC  
Town Clerk

purchase 209 Jackpine Road. Further clarity on the location of the requested property needed to be addressed. Staff would like to review further prior to Council's final consideration. Staff was directed to proceed.

## **XI. Old Business**

- a. Vote on Ordinance No. 2018-03: An Ordinance Amendment to Allow Members of Certain Subordinate Boards to Attend Meetings by Telephonic or Video-Telephonic Conference** – Vice Mayor Kaufman motioned to approve Ordinance No. 2018-03: *An Ordinance Amendment to Allow Members of Certain Subordinate Boards to Attend Meetings by Telephonic or Video-Telephonic Conference*. Councilman Sauer seconded the motion. Hearing no further discussion Mayor Castiglione called the vote, the vote passed unanimously. Ordinance No. 2018-03: *An Ordinance Amendment to Allow Members of Certain Subordinate Boards to Attend Meetings by Telephonic or Video-Telephonic Conference* is attached as Exhibit C and incorporated by reference as if fully set out within these minutes.

## **XII. Town Manager and Staff Reports**

**Request for Proposals for Broker / Third Party Administrator** – Manager Holloman informed Council that the Request for Proposals was distributed on February 9, 2018. Proposals are due by 3:00 p.m. March 9, 2018. Presentation of the Request for Proposals are scheduled for Council's April 10, 2018 meeting for final selection.

**UNC School of Government Course: Essentials of Municipal Government** – Manager Holloman stated that Council and staff were attending the Essentials of Municipal Government Course, a two-day course, offered by UNC School of Government on February 22-23, 2018 at the Doubletree Biltmore located at 115 Hendersonville Road Asheville, NC 28803.

**Codification** – Manager Holloman reported to Council that Town Clerk Jennifer Broderick would be working on codifying approved legislation from the period of February 15, 2017 thru February 13, 2018 with American Legal to produce the fifteenth supplement (S-15) for the Town's Code of Ordinances.

**Town Hall Sign** – Manager Holloman stated that extensive wind issues with the sign have caused the need for further evaluation for the right fix. Manager Holloman informed Council that staff hoped to have the sign back up before the end of March.

*f. Tax Refund*

**VIII. Public Comment** – There was no public comment.

**IX. Public Hearing**

*a. Public Hearing on Ordinance Amendment to Allow Members of Certain Subordinate Boards to Attend Meetings by Telephonic or Video-Telephonic Conference* – Councilman Sauer motioned to open the public hearing. Vice Mayor Kaufman seconded the motion, the vote passed unanimously. Hearing no public comment Vice Mayor Kaufman motioned to close the public hearing. Councilman Abernethy seconded the motion, the vote passed unanimously.

**X. New Business**

*a. Audit Presentation* – Misty Watson, CPA, PA thanked the Council for the opportunity to work on the audit. Mrs. Watson reviewed the highlights and results of the 2017 audit. The Financial Statement Review is attached as Exhibit B and is incorporated by reference as if fully set out within these minutes. Councilman Sauer requested that the audit presentation material be provided in advance for the next presentation so the public could view the material along with the presentation.

*b. ½ Ton Pickup for Public Works and Public Utilities Department* – Manager Holloman requested Council move this item to next month's agenda. Councilman Kaufman stated that the town was not interested in paying the dealer fee and that the material would be best presented on a spreadsheet for price comparison. Staff was directed to present the quotes to Council at a future meeting.

*c. Schedule Town Hall Meeting Dates* – Mayor Castiglione stated Councils desire to interact with the public on important topics. Council was proposing Town Hall Days as an opportunity to create this open dialogue. Meeting dates in June, August, and October were discussed. Councilman Kaufman recommended a local night at Buckeye. Councilman Abernethy recommended notifying property owners through the utility bill mailing. Director of Infrastructure Robert Heaton stated that there were limitations on what can be added to the utility mailing. After further discussion, Mayor Castiglione stated Council would make final scheduling decisions at their April meeting.

*d. Offer to Purchase 209 Jackpine Road (AA-635)* – Town Manager Tim Holloman informed Council that the town had received an offer to

**MINUTES**  
**BEECH MOUNTAIN TOWN COUNCIL**  
**Regular Meeting – February 13, 2018**

- I. *CALL TO ORDER*** – Mayor Renee Castiglione called the regular meeting of the Beech Mountain Town Council to order at 3:00 p.m., Tuesday, February 13, 2018 in the Town Hall Council Chambers located at 403 Beech Mountain Parkway Beech Mountain North Carolina 28604. Other Council Members present were Barry Kaufman, Carl Marquardt, Weidner Abernethy, and Wendel Sauer. A quorum was present. Town Attorney Stacy C. Eggers, IV was present. Staff members present included Town Manager Tim Holloman, Town Clerk Jennifer Broderick, Police Chief Tim Barnett, Police Captain Renee Castiglione, and Tax Administrator Rebecca Ward.
- II. *Invocation*** – Town Manager Tim Holloman presented the invocation.
- III. *Pledge of Allegiance*** – All present joined in the Pledge of Allegiance to the flag.
- IV. *Adoption of Agenda*** – Councilman Sauer motioned to approve the agenda. Councilman Abernethy seconded the motion, the vote carried unanimously.
- V. *Closed Session – Pursuant to NC GS 143-318.11(a)(3) Attorney Client Matters*** – At 3:01 p.m., Councilman Sauer moved to enter closed session pursuant to N.C. Gen. Stat. §143-318.11 (a)(3) for the purpose of discussing attorney-client matters to include *Solars v. Town of Beech Mountain*. The motion was seconded by Councilman Abernethy and passed unanimously. Upon motion by Councilman Sauer, seconded by Councilman Abernethy, the Council voted passed unanimously to exit closed session at 3:50 p.m.
- VI. *Other Business*** – There was no other business to discuss.
- VII. *Consent Agenda*** – Mayor Castiglione opened the floor for Council to take action on the consent agenda. Councilman Sauer motioned to approve the consent agenda. Councilman Abernethy seconded the motion, the vote passed unanimously. The consent agenda was approved as follows with consent agenda item 'f' attached as Exhibit A. Exhibit A is incorporated by reference as if fully set out within these minutes.
  - a. *December 12, 2017 – Regular Meeting***
  - b. *January 9, 2018 – Regular Meeting***
  - c. *January 9, 2018 – Closed Session***
  - d. *January 25, 2018 – Planning Retreat I***
  - e. *January 31, 2018 – Special Meeting***